

CITY OF MENASHA
Parks and Recreation Board
Hart Park Pavilion
July 14, 2020
MINUTES

A. CALL TO ORDER

The meeting was called to order by Chr. D. Sturm at 6:04 pm.

B. ROLL CALL/EXCUSED ABSENCES

MEMBERS PRESENT: Chr. Dick Sturm, Brian Adesso, Tim Hale, Melissa Zwach, Tom Marshall, Lisa Hopwood, Ald. Ted Grade

MEMBERS ABSENT: None

OTHERS PRESENT: DDMO Brown, RSSM Sackett, Mayor Don Merkes, Ald. Tom Grade, Pool Manager Chad Bruechert

C. PUBLIC COMMENT/CORRESPONDENCE

D. MINUTES TO APPROVE

1. **Minutes of the June 16, 2020 Park Board Meeting.** Moved by Ted Grade, seconded by B. Adesso to approve the minutes of the June 16 Park Board meeting. A note was made to update the minutes to reflect that Tim Hale was absent from the June 16, 2020 meeting. Motion carried.

E. DISCUSSION/ACTION ITEMS

1. **Approval of Donation of Jefferson Park Gateway Features.** Ald. Tom Grade and Mayor Merkes gave an overview of the project indicating the gateway feature is part of the master plan of Jefferson Park. These features are designed to reflect the architecture of Jefferson School. Motion made by T. Hale, seconded by Ted Grade to tentatively accept the donation and direct staff to obtain updated renderings that include dimensions of scale. Motion carried.
2. **Approval of Naming of the Pickleball Courts at Smith Park.** Motion made by Ted Grade, seconded by T. Hale to approve the naming of the Pickleball Courts at Smith Park in honor of Brian Tungate and his 30 years of service to the City of Menasha. Motion carried.
3. **Discussion of Park Safety and Security Options.** Discussion was had by Park Board members regarding park safety issues and past and possible future solutions including use of cameras, signage for park expectations, and a park monitoring program. Staff was directed to put together a sample of park signage outlining expectations and contact Menasha Police to schedule a visit to a future Park Board meeting to continue the discussion of solutions.
4. **Update of Lawson Canal Project.** RSSM Sackett gave Park Board an update on the submittal of documents. Staff is awaiting response at this time.
5. **Update on 2020 Pool & Recreation Season.** Pool Manager Bruechert and RSSM Sackett gave updates on current Pool and Rec operations during the COVID-19 pandemic. Motion was made by D. Sturm, seconded by T. Marshall indicating the Park Board fully supports staff continuing to move forward with Pool and Rec operations as outlined. Motion carried.

F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

1. **Park, Pool and Forestry Report.** Vandalism has occurred at the Hart Park and Shepherd Park. Staff is working to get caught up on park maintenance. Koslo is scheduled for 1-2 games/day. Spreading and rolling of dirt will be taking place at Shepherd Park. Parks staff has also been working on taking down hazard trees.

2. **Recreation/Senior Center Report.** RSM Megan Sackett reported that planning is ongoing for the Grunski, the Family First night with the magician and the Movie in the Park. Senior Center staff is continuing to make connections with local seniors through regular phone calls, delivery of activity bags and virtual programming. Senior Center and Health Dept staff are in discussion regarding future services offered during the COVID-19 public health emergency.

G. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA

Chad Bruechert reported on recent visits from alderman to the pool. Bruechert also reported on programming that pool staff is working on with the school district.

H. ADJOURNMENT

Motion by L. Hopwood, seconded by T. Marshall to adjourn at 7:40 pm. Motion carried.