

**CITY OF MENASHA  
Parks and Recreation Board  
Virtual Meeting  
December 8, 2020  
MINUTES**

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**A. CALL TO ORDER**

The meeting was called to order by Chr. Dick Sturm at 6:00pm.

**B. ROLL CALL/EXCUSED ABSENCES**

MEMBERS PRESENT: Chr. Dick Sturm, Brian Adesso, Ald. Ted Grade, Tim Hale, Lisa Hopwood, Tom Marshall arrived at 6:08 p.m.

MEMBERS EXCUSED: None

OTHERS PRESENT: PRD Megan Sackett, DDMO Thad Brown, DPW/P Superintendent Travis MacDonald

**C. PUBLIC COMMENT/CORRESPONDENCE**

**D. MINUTES TO APPROVE**

1. **Minutes of the November 10, 2020 Park Board Meeting:** Moved by Ald. T. Grade, seconded by T. Hale to approve the minutes of the November 10, 2020 Park Board meeting with the correction of the public comments section to read "Sandra Dabill-Taylor commented." Motion carried.

**E. DISCUSSION / ACTION ITEMS**

1. **Hart Park Discussion included:** Discussion was held on the goals, questions and method of distribution of the survey. Goals were determined to be a check-in with the neighborhood to see how they use the park, do they have concerns and if they would like to be a part of the initiative to address some of the issues within Hart Park and engage the neighborhood.  
Park Board reviewed the proposed survey questions and discussion was held on how would they like to gather this information. There are approximately 34 addresses identified around the park. Lt. Oleszak, Director Sackett and Alderman Grade will work together to survey the neighborhood.

**F. REPORT OF DEPARTMENT HEAD / STAFF**

1. **Department Report**

PRD Sackett reported the following:

- Christmas lights- Ald. Ropella has requested to increase our lights in the downtown area.
- Staff is working on the new reciprocity agreement with Fox Crossing
- Jefferson Park gateway features complete
- Budget update
- Lawson Canal update

2. **Park, Pool and Forestry Report**

DDMO Brown reported the following:

- No vandalism
- Working on tree removals in districts 5,6,7,8 (taking down hazardous trees) – 72 trees, 35 trees at Jefferson Park
- Uncovering markers at Resthaven

3. **Recreation/Senior Center Report**

PRD Sackett reported on the following:

- Winter Recreation Guide is online
- Working on Evening with the Elves and Winter Gala events
- Senior Center staff is working on a Senior Center on the Road program, Make N Take projects
- Currently the School District is using the Senior Center as a COVID Testing Site

**G. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA**

No public was present.

**H. ADJOURNMENT**

Motion by L. Hopwood, seconded by T. Marshall to adjourn at 7:23pm. Motion carried.