

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA
PARKS AND RECREATION BOARD**

Smith Park
301 Park Street

**Tuesday, August 20, 2019
6:00PM**

AGENDA

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. PUBLIC COMMENT / CORRESPONDENCE
- D. MINUTES TO APPROVE
 - 1. Minutes of the June 11, 2019 Regular Park Board Meeting
- E. REPORT OF DEPARTMENT HEAD/STAFF
 - 1. Department Report – PRD Tungate
 - 2. Park, Pool and Vandalism Report – PSS Brown
 - 3. Recreation Report – RS Sackett
- F. DISCUSSION/ACTION ITEMS
 - 1. Revised Parking Layout for Jefferson Park Boat Launch
- G. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA
 - Five (5) minute time limit for each person
- H. ADJOURNMENT

CITY OF MENASHA
Parks and Recreation Board
Shepard Park, 100 Mathewson Street
July 9, 2019
DRAFT MINUTES

A. CALL TO ORDER

The meeting was called to order by at 6:05pm.

B. ROLL CALL/EXCUSED ABSENCES

MEMBERS PRESENT: Chr. Dick Sturm, Tim Hale, Tom Marshall, Brian Adesso, Lisa Hopwood, Ald. Ted Grade

MEMBERS ABSENT: Melissa Zwach

OTHERS PRESENT: PRD Tungate, Linda Harmon from Fox Jazzfest

C. PUBLIC COMMENT

D. MINUTES TO APPROVE

1. **Minutes of the June 11, 2019 Park Board Meeting:** Moved by Ald. T. Grade, seconded by T. Hale to approve the minutes of the June 11 Park Board meeting. Motion carried.

E. REPORT OF DEPARTMENT HEADS/STAFF/OR CONSULTANTS

1. **Department Report:** PRD Tungate reported on an upcoming skatepark event to be held on July 13. The group holding the event has donated funds to have repairs made to the skatepark. Those repairs have been made by an outside contractor. Work continues on updating the department's five year outdoor recreation plan. East Central Regional Planning is performing much of the work with input from staff and the Board. Some reformatting is being done as well. Planning is ongoing for the August 10 Grunski Runski. 2020 CIP and operating budget work will begin soon.
2. **Park, Pool and Vandalism Report:** A written report was submitted by PSS Brown. It included plans to have a glass window replaced at the Hart Park shelter, Clovis Grove Park shelter was repainted, Jefferson Park shorewall is being repaired (welded), installed new rope lighting and flags at the Ark, Treatment Plant grass repair near the trail fence was completed, prep will be occurring soon to add poured in place rubberized surfacing at Hart Park.
3. **Recreation Report:** RS Sackett written report included first outdoor movie night at Clovis had about 60 people in attendance, good weather for the Carnival (which had close to 200 in attendance), Family Fitness night was cancelled due to weather, upcoming events include July 11 Bubble Run, July 18 Dive In Movie, Corny Walk on August 7 and Grunski Runski on August 10.

F. DISCUSSION/ACTION ITEMS

1. **Approve Jazz Fest at Jefferson Park, August 31 & September 1, 2019:** Motion by L. Hopwood, seconded by Ald. T. Grade to approve this event. Ms. Harmon asked for the volleyball net to be taken down and mentioned they will be obtaining insurance for this year's event through the City's program. Motion carried.
2. **Jefferson Park Boat Launch Layout:** Motion by T Hale, seconded by Ald. T. Grade to make Jefferson Park a high priority in the 2020-2024 CIP budget. Chr. D. Sturm has been in contact with boaters and Ald. Langdon who would like to see space added for launching longer rigs and trying to make the launch safer by reducing park/trail user and launch vehicle conflict. It seemed like some relatively simple and inexpensive things could be done to achieve these goals while still keeping an eye on the larger vision for the launch. The Board was generally frustrated by a lack of progress in carrying out the projects identified in the park's vision plan. Staff was directed to make some project adjustments that would make Jefferson Park a top priority. Motion carried.

3. **Shepard Park – 2020 Plans:** Motion by L. Hopwood, seconded by Chr. D. Sturm to regrade the park and remove the backstop for 2020 and move back the installation of new play equipment. This is an example of reprioritizing some park projects so that Jefferson would become the highest priority.

H. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA

I. ADJOURNMENT

Moved by L. Hopwood, seconded T. Marshall by to adjourn at 7:25 pm. Motion carried.



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