

CITY OF MENASHA
Parks and Recreation Board
100 Main Street, First Floor, Room 132
May 14, 2019
MINUTES

A. CALL TO ORDER

The meeting was called to order by Chr. D Sturm at 6:03pm.

B. ROLL CALL/EXCUSED ABSENCES

MEMBERS PRESENT: , Tim Hale, Tom Marshall, Chr. Dick Sturm, Brian Adesso, Lisa Hopwood, Melissa Zwach

MEMBERS ABSENT: Ald. Ted Grade (excused)

OTHERS PRESENT: PRD Tungate, PSS Brown, Trish Nau

C. PUBLIC COMMENT

1. **Set Park Locations for Summer Meetings (June-September):** June- Kolso Park, July-Shepard Park, August-Smith Park and September-Hart Park
2. **City of Neenah-Community Fest Tarp Policy:** the Board reviewed the city of Neenah's tarp policy, which is quite strict. Staff and event organizers have not seen a big problem with people placing tarps to reserve a viewing spot in Jefferson Park. It was determined that tarp use will be monitored in 2019 and the subject possibly revisited in 2020.

D. MINUTES TO APPROVE

1. **Minutes of the April 2, 2019 Park Board Meeting:** Moved by B. Adesso, seconded by T. Hale to approve the minutes of the April 2 Park Board meeting. Motion carried.

E. REPORT OF DEPARTMENT HEADS/STAFF/OR CONSULTANTS

1. **Department Report:** PRD Tungate reported that the Jefferson Park parking lot project bids came in high and were rejected by the Common Council. Staff is reviewing the project and it may be re-bid
2. **Park, Pool and Vandalism Report:** PSS Brown reported on several park maintenance projects including: the Isle of Valor landscape, cemetery head stone straightening, landscape rocks place near the Jefferson Park pavilion, pickleball courts are open, seasonal staff hired, all bathrooms open, Racine St. daylilies planted, four park staff took the certified pool operator training and staff will begin to receive playground inspection training.
3. **Park System Goals & Visioning Session for Outdoor Recreation Plan-Trish Nau, ECWRPC:** Ms. Nau facilitated an exercise where the Board ranked the value of parks in seven different categories or "smart goals". Offering a variety of activities and creating a better quality of life (which would appear to go hand in hand) scored the highest. Ms. Nau will add this input into the CORP plan she is working on. The public will have the opportunity to fill out the survey through the end of the month.

F. DISCUSSION/ACTION ITEMS

1. **Approve Diablo Cycling Criterium at Jefferson Park, June 15, 2019:** Motion by T. Hale, seconded by B. Adesso to approve this event. Motion carried.
2. **Approve Menasha Girls Basketball Association Brat Fry (part of Community Fest) at Curtis Reed Square, July 3, 2019:** Motion by T. Hale, seconded by B. Adesso to approve this event. Motion carried.
3. **Approve Community Fest at Jefferson Park, July 4, 2019:** Motion by B. Adesso, seconded by T. Hale to approve this event. D. Sturm confirmed that no chains should be used on the light poles to hang the PA

system. Motion carried.

H. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA

I. ADJOURNMENT

Moved by T. Marshall, seconded by T. Hale to adjourn at 7:29pm. Motion carried.