

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA
PARKS AND RECREATION BOARD**

City Hall
100 Main Street
First Floor Conference Room 132

**Tuesday, December 10, 2019
6:00PM**

AGENDA

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. PUBLIC COMMENT / CORRESPONDENCE
- D. MINUTES TO APPROVE
 - 1. Minutes of the November 12, 2019 Regular Park Board Meeting
- E. REPORT OF DEPARTMENT HEAD/STAFF
 - 1. Department Report – PRD Tungate
 - 2. Park, Pool and Vandalism Report – PSS Brown
 - 3. Recreation Report – RS Sackett
- F. DISCUSSION/ACTION ITEMS
 - 1. 2020 Senior Center Operation – RS Sackett, PRD Tungate
 - 2. EAB Report – PRD Tungate, PSS Brown
 - 3. Approval of 2020-2024 Comprehensive Outdoor Recreation Plan (CORP)
- G. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA
 - Five (5) minute time limit for each person
- H. ADJOURNMENT

CITY OF MENASHA
Parks and Recreation Board
City Hall 100 Main Street, Room 132
November 12, 2019
DRAFT MINUTES

A. CALL TO ORDER

The meeting was called to order by Chr. D. Sturm at 6:02 pm.

B. ROLL CALL/EXCUSED ABSENCES

MEMBERS PRESENT: Chr. Dick Sturm, Brian Adesso, Tim Hale, Lisa Hopwood, Ald. Ted Grade, Melissa Zwach

MEMBERS ABSENT: Tom Marshall

OTHERS PRESENT: PRD Tungate, PSS Brown, RS Sackett, Mayor Don Merkes

C. PUBLIC COMMENT/CORRESPONDENCE

1. **2020 Pool Attendance Figures-** figures showed what was described as a fairly typical year - close to 18,000 patrons, including groups - used the pool in 2019.

D. MINUTES TO APPROVE

1. **Minutes of the October 8, 2019 Park Board Meeting:** Moved by Ald T. Grade, seconded by B. Adesso to approve the minutes of the October 8 Park Board meeting. Motion carried.

E. REPORT OF DEPARTMENT HEADS/STAFF/OR CONSULTANTS

1. **Department Report:** PRD Tungate reported on work being done on the Comprehensive Outdoor Recreation Plan (CORP), planning for the December 6 Holiday Hayride and preparations for the 2020 budget review session with the Common Council. As part of that, he described the proposal for the city to operate and manage the Senior Center cooperatively with the Health Dept. It was felt that the city was in a better position to collaborate with other city departments and outside organizations towards enhancing the operation. The Neenah/Menasha YMCA would still have an exercise program presence at the center. The proposal is budget neutral and the Recreation Dept. has some current part-time people with the experience and the desire to work at the Senior Center. The Common Council will take up this matter at an upcoming budget review session.
2. **Park, Pool and Vandalism Report:** PSS Brown reported some graffiti was found in the Hart Park restrooms, an electric pedestal was kicked over on the Riverwalk, Broad St. trees were planted, two large evergreens were planted back in Jefferson Park to replace the two that were recently vandalized, 125 trees were cut and stumped so far in 2019.
3. **Recreation Report:** RS Megan Sackett reported on successful Hometown Halloween and Pumpkin Hunt events. Approximately 200 people attended the Hunt. Ald. T. Grade asked about the Bazaar After Dark event held on November 9. It sounded like attendance was reasonably good given the time of year.

F. DISCUSSION/ACTION ITEMS

1. **Recommend Layout and Design for the Nature's Way Trail Extension:** PRD Tungate updated the Board on recent planning efforts regarding this TIF 9 trail project. Ald. Ropella and the neighbors were consulted along the way. Park Board approval of the trail is needed per a signed development agreement. Motion by Ald. T. Grade, seconded by T. Hale to approve the trail design as presented. The Board felt that perhaps this trail segment could be lit in some fashion in the future depending on where and when future trail extensions occur and based on the popularity of the trail. Motion carried.
2. **Recommend Approval of the 2020-2024 City of Menasha Comprehensive Outdoor Recreation Plan (CORP):** PRD Tungate gave a chapter by chapter summary of the seven chapters contained within this document. City staff has put in a considerable amount of time putting the finishing touches on this document that was first drafted by staff at the East Central Wisconsin Regional Planning Commission. The Board mostly listened and read what was in the draft document. It is expected they will take action to approve the final plan at their December meeting. After that, East Central staff will present the final document to the Common Council.

3. **Sale of Riverview Park (northeast corner of Main & Racine Street) for the New Racine Street Bridge Project:**
PRD Tungate explained WDOT's need to acquire Riverview Park land along the NE corner of the Racine St. bridge as part of the new bridge project. An initial appraisal was done and DPW Director Alix was able to have WDOT increase their offer. Motion to approve the sale of Riverview Park with funds to be placed in the Park Development Fund for future park and greenspace acquisitions or development. Motion carried.
4. **December Holiday Gathering Location:** Group consensus was to gather at Wiseguys Pizza on December 10.

G. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA

H. ADJOURNMENT

Moved by Ald T. Grade, seconded by L. Hopwood to adjourn at 7:31pm. Motion carried.

From: [Brian Tungate](#)
To: [Lori Walbrun](#)
Subject: FW: EAB
Date: Thursday, December 05, 2019 12:34:05 PM
Attachments: [IMG_0115.jpg](#)
[IMG_0122.jpg](#)

From: Alex Hartzheim
Sent: Friday, November 22, 2019 2:23 PM
To: Brian Tungate; Don Merkes
Cc: Adam Alix
Subject: RE: EAB

As we were pruning trees we came to an ash tree with lots of flecking. Flecking is damage done by woodpeckers looking for bugs and larvae. I cut off a few branches and brought them back to the shop for further inspection. Other damages I found are as follows: Vertical fissures, galleries, D-shaped exit holes, and a EAB larvae. The vertical fissures are a result of the borers gaining access under the bark. Galleries are S-shaped tunnels found at the bark/wood interface and are made by the larvae feeding in that area. When the larvae mature they leave the tree leaving a D-shaped exit hole, which is the shape of its head and specific to this particular beetle.

After finding these signs and symptoms I wanted to confirm that it was in fact EAB. I contacted Tracy Salisbury, the Urban Forestry Coordinator with the DNR. She gave me the number of Bill McNee, the Forest Health Specialist with the DNR. I sent pictures to Bill and he was able to confirm that it was EAB.

Even though this is the first tree we have found EAB we were quite sure it was already here and has been for some time. We have created an EAB management plan that we have been following. This tree is in an area that isn't scheduled to have removals, per the management plan, until 2022. We will be removing this tree and any other infested trees as they are found. We are planning to continue treating ash trees for EAB. This past summer we treated Aldermanic districts 1,2,4 and 7, and will treat districts 3,5,6 and 8. The treatment is good for two years and we plan to treat every other year until it is determined otherwise. The untreated trees larger than 12" in diameter will be removed by 2022 (Dist. 3-4 2019-2020, Dist. 5-6 2020-2021, Dist. 7-8 2021-2022) unless they become infected before their scheduled removal. Ash trees smaller than 12" will remain until they become infected at which time they will be removed. Infected trees become very brittle and dangerous, and can even fail under their own weight on a calm day.

There was also a request for link and further information on what to do after EAB has been found and how visible infestation rates etc. The best I can do on this is to have you google it. There is a lot of information out there but it seems that most management plans are individualized since every community has different priorities and budgets.

I hope this helps, if you need anything else please let me know and I'll do what I can.

Thanks,

Alex Hartzheim

Arborist

City of Menasha

ahartzheim@ci.menasha.wi.us

920-637-1080





Emerald Ash Borer - Brookfield FAQ

1. What is Emerald Ash Borer? (EAB)

EAB is an invasive wood boring beetle. The adult beetles eat foliage and do little damage. It is the larvae that does the extensive damage. The larvae (immature stage) feed on the inner bark of ash trees disrupting the trees ability to transport water and nutrients thus killing the tree. Excellent information can be found @

<http://datcpservices.wisconsin.gov/eab/article.jsp?topicid=13>

2. What are the host trees?

EAB only attacks true Ash (Fraxinus) trees: Green, White, and Blue Ash.

Brookfield and Wisconsin have a lot of these tree species. Mountain Ash trees are not true ash so are not impacted.

3. Where has EAB been found?

It has been found throughout Waukesha County.

The entire state has now been quarantined. It has been detected in 51 of the 72 counties in Wisconsin. A interactive map can be viewed @

<http://datcpservices.wisconsin.gov/eab/article.jsp?topicid=25>

4. How do I identify Ash trees?

Ash trees have opposite branching pattern (two branches come off the main stem one on each side and directly opposite each other). They also have compound leaves with 5-11 leaflets.

<http://datcpservices.wisconsin.gov/eab/article.jsp?topicid=17>

5. What can I do to protect my Ash tree?

Any ash tree you would like to save should be treated. There are options for homeowner treatments and professional treatments. All are described at

<http://datcpservices.wisconsin.gov/eab/article.jsp?topicid>

6. What can be done with branches and wood from Ash trees that are removed?

The City Recycle Center (19750 Riverview Dr.) will accept all brush, wood and stump grindings.

Wood can be used for firewood, however, all state and federal quarantines need to be followed. Wood cannot be moved from quarantined counties. A complete list of quarantined counties can be found @ <http://datcpservices.wisconsin.gov/eab/article.jsp?topicid=23>.

It is best not to move any firewood out of our community to prevent further spread.

7. Where has EAB been found in Brookfield?

It was first confirmed at 110 S. Elm Grove Road (South of Golf Parkway north of I-94) in March 2016. It has now been found throughout the City. Any Ash tree that you would like to save should be treated.

8. Will the City remove or treat trees on private property?

No, the City will only treat or remove trees on public property.

9. What steps has the City taken in response to EAB?

The City has been treating about 200 public trees. Ash trees in poor condition are being removed. Trees that are being planted are of a diverse species selection. Public outreach has encouraged residents to keep informed and treat any ash tree they want to save.

10. Where can I find out more about EAB?

<http://datcpservices.wisconsin.gov/eab/index.jsp>

11. Will the recent cold weather (January/February 2019) kill EAB?

The cold weather did kill some larvae but not enough to eliminate the pest. The insect will quickly rebound. Insecticide treatments of high-value ash trees should be continued. You can find additional detail here; <https://forestrynews.blogs.govdelivery.com/category/forest-health-news/> . Any ash tree you would like to save should still be treated!

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Emerald Ash Borer FAQ

In addition to the Frequently Asked Questions information, please find below a summary of facts associated with EAB in Mequon:

Infected trees typically die within 3-5 years of infestation.

Studies have shown that communities will generally have all of their untreated ash trees die within ten years of the first signs of infestation -- slowly at first but with a dramatic increase in annual tree loss after year five. (Coalition, Copyright © 2012-2014)

EAB typically spreads approximately ½ mile per year.

The City's documented tree inventory includes 16,768 public street trees (not all areas of the City are inventoried). Of that inventory, 28% of the trees are ash trees (4,723 in 2011).

Based upon hyper-spectral mapping, the City's tree canopy consists of 159,658 trees. Of that inventory, 28% of the City's overall tree canopy is ash trees (44,460 in total).

The majority of the ash trees are 12-18" in diameter (29,108), with an additional 15,072 less than 12" in diameter and 280 over 18" in diameter.

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What is the City doing to address EAB?

What is the extent of the EAB issue? (Usborne, 2015)