

CITY OF MENASHA
Parks and Recreation Board
City Hall 100 Main Street, Room 132
November 12, 2019
MINUTES

A. CALL TO ORDER

The meeting was called to order by Chr. D. Sturm at 6:02 pm.

B. ROLL CALL/EXCUSED ABSENCES

MEMBERS PRESENT: Chr. Dick Sturm, Brian Adesso, Tim Hale, Lisa Hopwood, Ald. Ted Grade, Melissa Zwach

MEMBERS ABSENT: Tom Marshall

OTHERS PRESENT: PRD Tungate, PSS Brown, RS Sackett, Mayor Don Merkes

C. PUBLIC COMMENT/CORRESPONDENCE

1. **2020 Pool Attendance Figures-** figures showed what was described as a fairly typical year - close to 18,000 patrons, including groups - used the pool in 2019.

D. MINUTES TO APPROVE

1. **Minutes of the October 8, 2019 Park Board Meeting:** Moved by Ald T. Grade, seconded by B. Adesso to approve the minutes of the October 8 Park Board meeting. Motion carried.

E. REPORT OF DEPARTMENT HEADS/STAFF/OR CONSULTANTS

1. **Department Report:** PRD Tungate reported on work being done on the Comprehensive Outdoor Recreation Plan (CORP), planning for the December 6 Holiday Hayride and preparations for the 2020 budget review session with the Common Council. As part of that, he described the proposal for the city to operate and manage the Senior Center cooperatively with the Health Dept. It was felt that the city was in a better position to collaborate with other city departments and outside organizations towards enhancing the operation. The Neenah/Menasha YMCA would still have an exercise program presence at the center. The proposal is budget neutral and the Recreation Dept. has some current part-time people with the experience and the desire to work at the Senior Center. The Common Council will take up this matter at an upcoming budget review session.
2. **Park, Pool and Vandalism Report:** PSS Brown reported some graffiti was found in the Hart Park restrooms, an electric pedestal was kicked over on the Riverwalk, Broad St. trees were planted, two large evergreens were planted back in Jefferson Park to replace the two that were recently vandalized, 125 trees were cut and stumped so far in 2019.
3. **Recreation Report:** RS Megan Sackett reported on successful Hometown Halloween and Pumpkin Hunt events. Approximately 200 people attended the Hunt. Ald. T. Grade asked about the Bazaar After Dark event held on November 9. It sounded like attendance was reasonably good given the time of year.

F. DISCUSSION/ACTION ITEMS

1. **Recommend Layout and Design for the Nature's Way Trail Extension:** PRD Tungate updated the Board on recent planning efforts regarding this TIF 9 trail project. Ald. Ropella and the neighbors were consulted along the way. Park Board approval of the trail is needed per a signed development agreement. Motion by Ald. T. Grade, seconded by T. Hale to approve the trail design as presented. The Board felt that perhaps this trail segment could be lit in some fashion in the future depending on where and when future trail extensions occur and based on the popularity of the trail. Motion carried.
2. **Recommend Approval of the 2020-2024 City of Menasha Comprehensive Outdoor Recreation Plan (CORP):** PRD Tungate gave a chapter by chapter summary of the seven chapters contained within this document. City staff has put in a considerable amount of time putting the finishing touches on this document that was first drafted by staff at the East Central Wisconsin Regional Planning Commission. The Board mostly listened and read what was in the draft document. It is expected they will take action to approve the final plan at their December meeting. After that, East Central staff will present the final document to the Common Council.

3. **Sale of Riverview Park (northeast corner of Main & Racine Street) for the New Racine Street Bridge Project:** PRD Tungate explained WDOT's need to acquire Riverview Park land along the NE corner of the Racine St. bridge as part of the new bridge project. An initial appraisal was done and DPW Director Alix was able to have WDOT increase their offer. Motion to approve the sale of Riverview Park with funds to be placed in the Park Development Fund for future park and greenspace acquisitions or development. Motion carried.
4. **December Holiday Gathering Location:** Group consensus was to gather at Wiseguys Pizza on December 10.

G. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA

H. ADJOURNMENT

Moved by Ald T. Grade, seconded by L. Hopwood to adjourn at 7:31pm. Motion carried.