

CITY OF MENASHA
Parks and Recreation Board
100 Main Street
First Floor, Room 132
November 13, 2018
DRAFT MINUTES

A. CALL TO ORDER

The meeting was called to order by Chr. D Sturm at 6:02pm.

B. ROLL CALL/EXCUSED ABSENCES

MEMBERS PRESENT: Lisa Hopwood, Melissa Zwach, Ald. Ted Grade, Dick Sturm, Brian Adesso

MEMBERS ABSENT: Tom Marshall

OTHERS PRESENT: PRD Tungate

C. MINUTES TO APPROVE

1. **Minutes of the October 9, 2018 Park Board Meeting:** Moved by Ald T. Grade, seconded by B. Adesso to approve the minutes of the October 9 Park Board meeting. Motion carried.

D. PUBLIC COMMENT ON ANY MATTER RELATED TO CITY PARKS AND RECREATION

E. REPORT OF DEPARTMENT HEADS/STAFF/OR CONSULTANTS

1. **Department Report:** PRD Tungate commented on the upcoming community survey that will seek information on what changes or additions residents would like to see in the park system. Planning is ongoing for the new parking lot proposed near the Jefferson Park pavilion. The same is true for the Province Terrace trail. Progress continues on the Treatment Plant trail segment. Lights and some landscaping are complete. Some landscaping will be done next spring.
2. **Park, Pool and Vandalism Report:** PRD Tungate shared information from the DPW/Parks supervisors - paving for pickleball courts in Smith Park was completed, the parks have been winterized, shrubs were planted at the treatment plant, repairs made to the Tayco St. fountain cover and no vandalism was reported last month.
3. **Photos of Shepard Park Murals:** Two murals painted by the MHS art class are done. Staff is planning to mount the murals on the front of the shelter in the next ten days.

F. DISCUSSION

1. **Length of Fee Reciprocity Agreement with the Village of Fox Crossing:** The Board preferred more than a one year agreement with the Village because historically a lot of city residents benefit by paying a lower resident rate for activities offered by the Village. Members thought it would make sense to eventually align the agreement years with agreements that the city has with Neenah and Appleton. PRD Tungate stated that the Village was okay with a two year agreement and that a draft of the reciprocity agreement would likely come to the Board next month.
2. **2019 Budget Highlights PowerPoint:** PRD Tungate presented 2018 and 2019 department highlights. This presentation will be presented to the Common Council on November 14.

3. **Holiday Gathering Location:** Board members preferred meeting at Wiseguys after next month's meeting (public welcome to join).

G. ACTION ITEMS

1. **Motion to accept Land Donation from Menasha Corporation for parcels 3-00892-00 and 3-00890-00.**
Moved by Ald T. Grade, seconded by L. Hopwood to accept a donation from Menasha Corporation for parcels 3-00892-00 and 3-00890-00. In reviewing their land holdings, Menasha Corporation officials came across these parcels and decided that it made sense to donate them to the city because it made little sense for them to keep these parcels due to the fact that the Friendship Trail already exists in this area. Motion carried.

H. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA

I. ADJOURNMENT

Moved by L. Hopwood, seconded by B. Adesso to adjourn at 7:06pm. Motion carried.