

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA
PARKS AND RECREATION BOARD**

Shepard Park

100 Mathewson Street

In case of inclement weather, the meeting will be held at

City Hall

100 Main Street, First Floor Board Room #132

Tuesday, September 12, 2017

6:00PM

AGENDA

A. CALL TO ORDER

B. ROLL CALL/EXCUSED ABSENCES

C. MINUTES TO APPROVE

1. Minutes of the August 8, 2017 Regular Park Board Meeting

D. PUBLIC COMMENT ON ANY MATTER RELATED TO CITY PARKS AND RECREATION

E. REPORT OF DEPARTMENT HEAD/STAFF

1. Department Report – PRD Tungate
2. Park, Pool and Vandalism Report – PS Maas

F. DISCUSSION

1. Review of Shepard Park Building Remodel – PS Maas
2. Loop the Lake – Re-bid Update
3. 2018 Budget Update
4. Monthly and Yearly Concession/Vending License

G. ACTION ITEMS

1. Reconsider an Alternative Configuration for the Hart Park Basketball Court

H. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA

Five (5) minute time limit for each person

I. ADJOURNMENT

CITY OF MENASHA
Parks and Recreation Board
Smith Park Pavilion, 301 Park Street
August 8, 2017
DRAFT MINUTES

A. CALL TO ORDER

The meeting was called to order by Chr. D Sturm at 6:05 pm.

B. ROLL CALL/EXCUSED ABSENCES

MEMBERS PRESENT: D.Sturm, T. Grade, B. Adesso, L. Hopwood

MEMBERS EXCUSED: R. DeLain, T. Marshall

OTHERS PRESENT: PRD Tungate, PS Maas, Sandra Dabill-Taylor, Adam Miller (PD) and Summer Program Supervisor Jaime Anderson, Ald. Arnie Collier

C. MINUTES TO APPROVE

1. **Minutes of the July 11, 2017 Park Board Meeting:** Moved by B. Adesso, seconded by L. Hopwood to approve the minutes of the July 11 Park Board meeting. Motion carried.

D. PUBLIC COMMENT ON ANY MATTER RELATED TO CITY PARKS AND RECREATION

1. Letter from Paul Konetzke regarding dog parks was recognized by the Board
2. S. Dabill-Taylor commented on seeing an increased number of park and recreation event yard signs around the city.

E. REPORT OF DEPARTMENT HEADS/STAFF/OR CONSULTANTS

1. **Department Report:** PRD Tungate reported on planning efforts for the upcoming Grunski Runski, Fall/Winter program brochure to be mailed out soon and the Mayor's appointment of a board member to fill the vacancy formerly held by Nancy Barker should be occurring soon.
2. **Park, Pool and Vandalism Report:** PS Maas reported on basketball court preparation at Hart and Smith parks, old play equipment was removed at Hart and some trees were planted.
3. **Summer Recreation Supervisor Report/Q&A:** Jaime Anderson gave a summary of this year's recreation programs that she oversees. Jaime felt that this has been a very successful summer for programming. Participation has increased in most programs. She was asked about how we could somehow advertise our programs through the school district next year.

F. DISCUSSION

1. **Establish a monthly and yearly vending/concession license:** The discussion centered on the possibility of adding a longer term license or vending permit fees for spaces like the office at the marina, etc. This topic came to light as an option for the Fox River Kayak Company (or possible other groups) occupying the office space at the marina this season through a lease arrangement. A recommendation will be brought back to the Board at the September meeting.

G. ACTION ITEMS

1. **Reconsider an alternative configuration for the Hart Park basketball court:** A motion by Chr. D. Sturm and seconded by Ald. T. Grade to consider a change to the layout of the Hart Park basketball court to make it a full court, with hoops on each end, but with one hoop set at a height less than 10' failed on a 3-1 vote. A second motion was made by D. Sturm and seconded by Ald.

T. Grade to reconsider this issue at next month's meeting. Motion carried 4-0.

2. **Dog Paddle-pet swim at the pool-August 20th**: PD Officer M. Miller/Event Representative provided detailed plans on how this fundraising event for the K-9 unit would be run. The Board liked the idea and were in full support. Motioned by L. Hopwood, seconded by B. Adesso to approve the Dog Paddle event on August 20 at the swimming pool. Motion carried 4-0.

H. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA

Five (5) minute time limit for each person

I. ADJOURNMENT

Moved by B. Adesso, seconded by L. Hopwood to adjourn at 7:35pm. Motion carried.

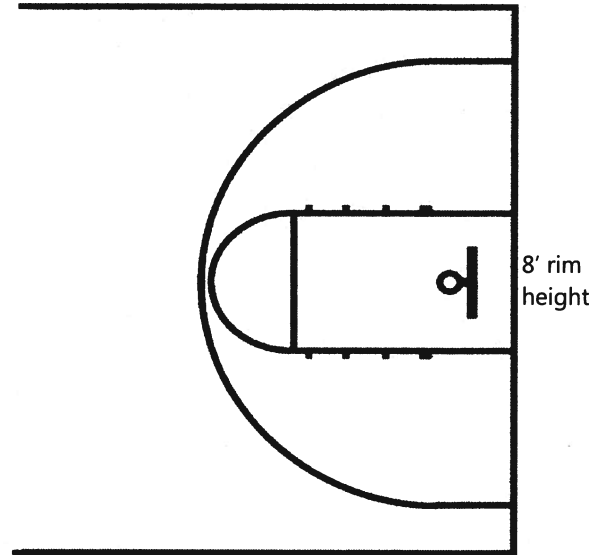
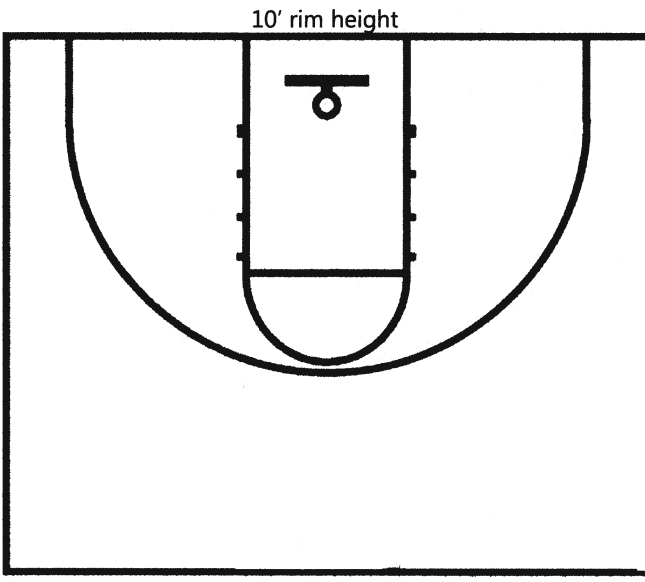
Concession / Vending License

<u>Proposed</u>	<u>Monthly</u>	<u>Yearly</u>
For-Profit Groups	\$100	\$1,000
Non-Profit Groups	\$ 50	\$ 500

Facilities: Harbor House office, Koslo Park concession stand and other park spaces as determined by the Park Board

<u>Current</u>	<u>Daily Vending Permit</u>
For-Profit Groups	\$10
Non-Profit Groups	\$ 5

September 12, 2017—PARK BOARD ACTION
Hart Park Basketball Court Configuration



Alternate idea:

