

**CITY OF MENASHA**  
**Parks and Recreation Board**  
**Shepard Park, 100 Mathewson Street**  
**September 12, 2017**  
**MINUTES**

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**A. CALL TO ORDER**

The meeting was called to order by Chr. Dick Sturm at 6:00pm.

**B. ROLL CALL/EXCUSED ABSENCES**

MEMBERS PRESENT: Chr. Dick Sturm, Ald Ted Grade, Brian Adesso, Lisa Hopwood, Rob DeLain, Tom Marshall

MEMBERS EXCUSED: Nancy Barker

OTHERS PRESENT: PRD Tungate, PS Maas, Sandra Dabill-Taylor, Larry Konetzke

**C. MINUTES TO APPROVE**

1. **Minutes of the August 8, 2017 Park Board Meeting:** Moved by B. Adesso, seconded by T. Grade to approve the minutes of the August 8 Park Board meeting. Motion carried.

**D. PUBLIC COMMENT ON ANY MATTER RELATED TO CITY PARKS AND RECREATION**

Larry Konetzke (representing the MACS baseball team) stated the MACS aren't making a lot of money through concessions at this time. He would not be in favor of charging a concession license fee to the non-profit groups using Koslo Park. Sandra Dabill-Taylor confirmed her displeasure of seeing recreation event signs placed around the city this summer. She also is not in favor of leasing public buildings in any fashion for private enterprise gain.

**E. REPORT OF DEPARTMENT HEADS/STAFF/OR CONSULTANTS**

1. **Department Report:** PRD Tungate reported on a successful first annual Dog Paddle event at the end of the pool season. About 50 dogs attended the event. He gave a brief update on the Lawson Canal project and the start of fall and winter recreation programs.
2. **Park, Pool and Vandalism Report:** PS Maas reported that the park crew has been working fall tree planting (about 30-35 in total from Arbor Day to present) along with some tree removals especially near sidewalk areas. Three new park identification signs have been installed. Special event set up work is done for the season. City Arborist is working with Menasha Utilities staff on tree trimming near power lines.

**F. DISCUSSION**

1. **Review of Shepard Park Building Remodel:** PS Maas reviewed the improvements that have been done to the Shepard Park shelter and adjacent grounds. They include: moving the restroom doors, some new fixtures inside the restroom, painting the shelter, installing a new walkway to the shelter, adding some shrubs and adding improved lighting to the building. An underground power line will be added in the near future. Most of the work was done in cooperation with the Rock the Block organization.
2. **Loop the Lake – Rebid Update:** Staff (including Neenah) and the project engineer have been working hard to refine several procedural items, etc. in hopes of bringing down the cost of this project that came in over budget several months ago. October 3 is the scheduled bid opening. The hope is that the project can be authorized as quickly as soon possible by the Board of Public Works and Common Council so that the project can begin yet this fall.

3. **2018 Budget Update:** PRD Tungate reported that he plans to have some 2018 project budget information for the Board to review next month. The plan is to focus on the highlights of the upcoming budget.
4. **Monthly and Yearly Concession/Vending License:** Staff presented an idea for establishing a monthly and yearly concession/vending license to compliment the daily vending permit that already exists for profit and non-profit groups. Discussion ensued on the possible merits of charging such a fee. It was pointed out that in some cases municipalities collect a percent of net revenues from a concessionaire, but that it can be difficult to determine what that amount truly is. Board members would like to know how other communities handle concession arrangements. This topic will be placed on next month's agenda.

#### **G. ACTION ITEMS**

1. **Reconsider an alternative configuration for the Hart Park basketball court:** The Board discussed what had happened last month pertaining to this issue. Staff had brought forward an idea to keep the court a full court, but keep one hoop at a height less than 10'. Only 4 members were in attendance last month, which was another reason the issue was brought back. B. Adesso and R. McClain like the original "split" half court design approved by the Board and were opposed to the new full court idea. They felt that the original split layout would likely curb most of the misbehavior and criminal activity that the full court has historically struggled with as was outlined at a previous meeting by a police representative. Motioned by R. DeLain, seconded by B. Adesso to stick with the originally approved "split" half court layout for the Hart Park basketball court. Motion carried 4-1 with Ald. Grade opposed.

#### **H. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA**

L. Konetzke stated he likes a full basketball court layout.

#### **I. ADJOURNMENT**

Moved by R. DeLain , seconded by T. Marshall to adjourn at 7:30pm. Motion carried.