

CITY OF MENASHA
Parks and Recreation Board
City Hall – Council Chambers
May 9, 2017
MINUTES

A. CALL TO ORDER

The meeting was called to order by Chr. D Sturm at 6:00 pm.

B. ROLL CALL/EXCUSED ABSENCES

MEMBERS PRESENT: D.Sturm, T. Grade, R DeLain, T. Marshall, L. Hopwood,

MEMBERS EXCUSED: N. Barker, B. Adesso

OTHERS PRESENT: PRD Tungate, PS Maas, Ald. A. Zielinski, Sandra Dabill-Taylor

C. MINUTES TO APPROVE

1. **Minutes of the April 11, 2017 Park Board Meeting:** Moved by L. Hopwood, seconded by Ald T. Grade to approve the minutes of the April 11, 2017 Park Board meeting. Under D. Public Comments, wording will be added that Ald S. Sevenich also believed a full court at Hart Park was beneficial to the high school program. Motion carried.

- D. PUBLIC COMMENT ON ANY MATTER RELATED TO CITY PARKS AND RECREATION:** Sandra Dabill-Taylor commented that she believes the Park Board was not authorized to approve any lease with the Fox River Kayak Company. She distributed some written support documentation which she felt supported her assertion. Ald. Zielinski mentioned that screws sticking up on the Trestle Trail is an issue and also a gap exists between the asphalt and boardwalk on the east side of the trail.

E. REPORT OF DEPARTMENT HEADS/STAFF/OR CONSULTANTS

1. **Department Report:** PRD Tungate reported on the start of adult softball leagues and that registration was actually a little higher than last year. Considerable time is being spent on interviewing and hiring summer recreation and pool staff.
2. **Park, Pool and Vandalism Report:** PS Maas reported that with the recent hiring of a Park Laborer, all current openings within the department are now filled. Summer seasonal positions are close to being filled. Jefferson East scoreboard will be replaced soon. Scanlan Park plaza and drinking fountain project will be installed on May 13 by volunteers from FVTC and the Fox Cities Leadership group. Donations in excess of \$7,000 have been committed to this project. Grass cutting operations are also in full swing.
3. **Copy of revised Ordinance SEC. 11-5-1 OUTSIDE CONSUMPTION IN PUBLIC AREAS; PERMITS FOR PARK CONSUMPTION with regards to the Trestle Trail:** PRD Tungate stated that this ordinance was passed by the Common Council. It allows beer and wine to be consumed on the Trestle Trail, but only after the issuance of a Special Class "B" liquor license. This means a normal beer permit cannot be issued for the trail. The ordinance also has sunset clause dated August 31, 2017.

F. DISCUSSION

1. **Loop the Little Lake project update:** It was reported that the project will be re-bid. The first bid came in high. Staff and engineers have been identifying why this occurred and have identified some construction techniques, etc. that will likely bring costs down. Staff from Neenah and Menasha have also submitted paperwork seeking additional grant funds.

2. **Settling Basin/Vision Plan update:** Chr. D. Sturm, PRD Tungate jointly reported that discussions have been ongoing with Menasha Utilities and DNR officials on how the drinking water settling basin east of Jefferson Park can and should be closed after a new water intake facility is built. DNR has preliminarily determined the basin is considered a “continued enlargement” which appears to offer greater flexibility on what the basin could look like in the future. Utilities needs to have some direction on the plan and cost for abandoning the basin by the end of June.
3. **Trestle Trail/DNR Ownership Implications:** PRD Tungate stated that as the Taste on the Trestle event has brought to light that the trestle structure is actually owned by the DNR and that they have certain statutes and rules that should be followed. PRD Tungate will assist in the submittal of a DNR special event application. Keeping the trail open during any event is probably DNR’s top concern.

G. ACTION ITEMS

1. **Reconfigure the Hart Park basketball court to have two standards on the northside of the existing pavement: One half-court would be larger than the other and have a rim height of 10’. The second court would be smaller in size and have a rim height less than 10’:** A significant amount of discussion was held but no action was taken. The topic will be place again on next month’s agenda.
2. **Recommend approval of the Midwest Sunsplash event on Saturday, June 17, 2017 to be held in Curtis Reed Square:** Plans for the event were discussed relative to the use of Curtis Reed Square. Motion by R. DeLain, seconded by L. Hopwood to approve Midwest Sunsplash’s request for use of Curtis Reed Square on June 17, 2017. Motion carried.

H. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA

Five (5) minute time limit for each person

I. ADJOURNMENT

Moved by R. DeLain, seconded by L. Hopwood, to adjourn at 7:40 pm. Motion carried.