

CITY OF MENASHA
Parks and Recreation Board
City Hall – Council Chambers
April 11, 2017
DRAFT MINUTES

A. CALL TO ORDER

The meeting was called to order by Chr. D Sturm at 6:00pm.

B. ROLL CALL/EXCUSED ABSENCES

MEMBERS PRESENT: D. Sturm, A. Zelinski, B. Adesso, R DeLain, T. Marshall, L. Hopwood

MEMBERS EXCUSED: N. Barker

OTHERS PRESENT: PRD Tungate, PS Maas, Soroosh Karamyar- Fox River Kayak Company, Lt. Nick Thorn, MPD, Stan Sevenich, Amy Barker

C. MINUTES TO APPROVE

1. **Minutes of the March 14, 2017 Regular Park Board Meeting** - Moved by B. Adesso, seconded by R. DeLain to approve the minutes of the March 14 Regular Park Board meeting. Motion carried.

D. PUBLIC COMMENT ON ANY MATTER RELATED TO CITY PARKS AND RECREATION

Stan Sevenich commented on the Hart Park and supported the court layout remaining the same.

E. REPORT OF DEPARTMENT HEADS/STAFF/OR CONSULTANTS

1. **Department Report** – PRD Tungate reported on the Loop the Lake project, summer hiring and program planning and the upcoming May 13 Leadership Fox Cities project at Scanlan Park.
2. **Park, Pool and Vandalism Report** – PS Maas reported on work being done at the Shepard Park shelter, trees for spring planting have arrived, park signs are being finished up, Hart Park shelter was tagged and the paint was removed by sandblasting. The shelter is scheduled to be painted and re-roofed as part of the 2018 CIP budget.

F. DISCUSSION

1. **Proposal for basketball court layout at Smith & Hart Parks** - Lt. Thorn gave his thoughts about the basketball court at Hart Park and summarized the calls for service. He believes that the court has more serious calls for service for things like drugs, etc. than the skateboard park. People who watch the games are just as much of a concern as the players themselves. The PD is in favor of changing the court size or configuration. It was noted that some area parks have gone to half court layouts. Town of Neenah and Village of Fox Crossing were mentioned. This topic will appear as an action item on next month's agenda.
2. **Presentation by Fox River Kayak Company** - Soroosh Karamyar told the Board about his new business-which is leading kayaking trips and renting kayaks and paddleboards. He is seeking seasonal use of the lounge area of the Marina Harborhouse. The company would greet guests at the Harborhouse and in some cases they would drive to a trip site or the trip could leave from the marina. Harbormaster Schabach is supportive of the idea and use of the building space. It was confirmed that the Harborhouse is a park facility and the Board could grant use of it. In this case, members liked the idea that there was a public benefit to the use.
3. **Taste on the Trestle Event; June 22, 2017** - Amy Barker from Future Neenah was present to

describe the event. Members liked the concept. They had concerns about event participant and trail user conflict. Ms. Barker stated that caution signage would be put up and staff would be at all food and drink areas to reduce the chance of conflict. Only 300 tickets will be sold for the event which features various stations for attendees to sample various foods.

4. **Jefferson Park and Neighborhood Vision Plan** - PRD Tungate stated that the final plan and report will be presented on April 18 to the Common Council. Project phasing and cost estimates will be part of the final report. A summary recommendation of the Avalone property will be included as well.

G. ACTION ITEMS

1. **Approve lease with Fox River Kayaking Company** - Motion by B. Adesso, seconded by R. DeLain to approve a one year lease with the Fox River Kayak Company. The lease was drafted by the City Attorney. Motion carried 6-0
2. **Recommend approval of the Taste on the Trestle event June 22, 2017 from 5:30-8:30pm with set up allowed only within the five bump out areas and pending review by the Special Event Committee on April 25** - Motion by B. Adesso, seconded by R. DeLain to approve the Taste on the Trestle event allowing set up to occur only in the five bump out areas, be reviewed by the Special Event Committee and direct staff to pursue revising the ordinance to allow for alcohol to be served and consumed on the Trestle Trail for events such as this. Ald. Zelinski indicated he would follow up with the Mayor and get this process moving forward. Motion carried 6-0.

H. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA

Five (5) minute time limit for each person

I. ADJOURNMENT

Moved by B. Adesso, seconded by T. Marshall to adjourn at 7:46pm. Motion carried.