

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA
PARKS AND RECREATION BOARD**

Eastside Neighborhood Park
Located at the end of Tana Lane

**Tuesday, August 9, 2016
6:00PM**

*NOTE: if inclement weather is present, the meeting will be held at 6:15pm at
Barker Farm Park Shelter, 2170 Plank Road*

AGENDA

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. MINUTES TO APPROVE
 - 1. Minutes of the July 12, 2016 Regular Park Board Meeting
- D. PUBLIC COMMENT ON ANY MATTER RELATED TO CITY PARKS AND RECREATION
- E. REPORT OF DEPARTMENT HEAD/STAFF
 - 1. Department Report – PRD Tungate
 - 2. Park, Pool and Vandalism Report – PS Maas
- F. DISCUSSION
 - 1. Loop the Lake project update
 - 2. 36th Annual Otto Grunski Runski
 - 3. Jefferson Park Neighborhood Vision Plan – consultant selection update
 - 4. View play equipment at new east side park
 - A. Continue Park Naming Discussion
- G. ACTION ITEMS
- H. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA
 - Five (5) minute time limit for each person
- I. ADJOURNMENT

CITY OF MENASHA
Parks and Recreation Board
Smith Park Pavilion
July 12, 2016
DRAFT MINUTES

A. CALL TO ORDER

The meeting was called to order by Chr. D Sturm at 6:00pm.

B. ROLL CALL/EXCUSED ABSENCES

MEMBERS PRESENT: Chr. Dick Sturm, Lisa Hopwood, Brian Adesso, Ald. Alex Zielinski, Rob Delain
Rob Delain was welcomed as a new member to the Board.

MEMBERS EXCUSED: Nancy Barker, Tom Marshall

OTHERS PRESENT: PRD Tungate, PS Maas, Chris Klein, Dan Rippl, Lori Lacey, Randy Thompson,
Kathy Stahl

C. MINUTES TO APPROVE

1. **Minutes of the June 14, 2016 Regular Park Board Meeting:** Moved by, B. Adesso, seconded by R. Delain to approve the minutes of the June 14, 2016 Park Board meeting. Motion carried.

D. PUBLIC COMMENT ON ANY MATTER RELATED TO CITY PARKS AND RECREATION

E. REPORT OF DEPARTMENT HEADS/STAFF/OR CONSULTANTS

1. **Department Report:** PRD Tungate reported that planning is being done on many upcoming community recreation events, most notably the City Carnival on July 28, the Corny Community Walk on August 11 and the Otto Grunski Runski on August 13. Neenah and Menasha officials continue to meet with engineers for the Loop the Little Lake project. Free monthly land yoga classes at Smith Park have been popular and so has a new paddleboard yoga class which is running for five weeks at the pool
2. **Park, Pool and Vandalism Report:** PS Maas reported that a few issues have come up lately. Communityfest went well. Shepard Park restrooms should be open soon. Caboose roof was redone and has received positive feedback. The city will be pursuing some tree planting grants to counter the effects of the Emerald Ash Borer.
3. **Communications**
 - A. A copy of the donation/sponsorship letter that seek funds from individuals and businesses that help support Menasha's recreation programs was placed in the Board packet. PRD Tungate explained that in the past, two separate letters went out but that this year the letters were combined to give people some options on how they would like to participate.

F. DISCUSSION

1. **When to pursue naming the new eastside park:** the Board felt that the neighborhood should have some input regarding the naming of the park. PRD Tungate stated the department was considering some sort of small event at the park and perhaps neighborhood input on the name could be sought at that time. This item will appear again on next month's agenda and staff will present some options.
2. **Park and Rec 2017-2021 CIP Budget:** PRD Tungate gave a brief summary of this budget, focusing primarily on the upcoming 2017 CIP requests. This document will be combined with other city department requests and presented to the Common Council sometime in August.

3. **Futsal court update:** Coloring and striping has been done. Goals have not yet arrived. City crews will soon be pouring a walkway to give participants access to the east gate. The court should be opening soon.
4. **Jefferson Park Vision Plan update:** Staff has reviewed five proposals that were received and have selected three to interview. These firms will be invited to give a presentation and answer questions in the coming weeks.

G. ACTION ITEMS

1. **Approve Twisted Pistons event to be held August 18, 2016 (part of event in Curtis Reed Square):** Motion by B. Adesso, seconded by R. Delain. Motion carried.
2. **Approve JazzFest event to be held September 3 & 4, 2016 in Jefferson Park:** Motion by B. Adesso, seconded by R. Delain. Motion carried.
3. **Approve SeafoodFest event to be held September 9 & 10, 2016 in Jefferson Park:** Motion by Ald A. Zielinski, seconded by L. Hopwood. Event planners stated that food trucks and fireworks will be part of this year's event. The Rotary has been setting aside, within their accounts, some event proceeds over the past few years for Jefferson Park improvements. Motion carried.

H. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA

Five (5) minute time limit for each person

I. ADJOURNMENT

Moved by L. Hopwood, seconded by B. Adesso to adjourn at 7:30 pm. Motion carried.