

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA
PARKS AND RECREATION BOARD
City Hall
140 Main St, Menasha**

April 13, 2015

6:00 PM

AGENDA

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. MINUTES TO APPROVE
 - 1. Minutes of the March 9 and March 30, 2015 Park Board Meetings
- D. PUBLIC COMMENT ON ANY MATTER RELATED TO CITY PARKS AND RECREATION
- E. REPORT OF DEPARTMENT HEAD/STAFF
 - 1. Department Report – PRD Tungate
 - 2. Park, Pool and Vandalism Report – PS Maas
- F. DISCUSSION
 - 1. Arbor Day Celebration – April 24, 9:00am; Nicolet School
 - 2. New Park play equipment – preliminary results of public preferences
 - 3. Loop the Little Lake – update on grant application and fundraising
 - 4. Gilbert Project update – PRD Tungate
 - 5. Pillar Committee Update – Chairman Sturm
- G. ACTION ITEMS
- H. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA
 - Five (5) minute time limit for each person
- I. ADJOURNMENT

CITY OF MENASHA
Parks and Recreation Board
Council Chambers, City Hall – 140 Main Street
March 9, 2015
DRAFT MINUTES

A. CALL TO ORDER

The meeting was called to order by Chr. D Sturm at 6:01 pm.

B. ROLL CALL/EXCUSED ABSENCES

MEMBERS PRESENT: Ald. Michael Keehan, Chr. Dick Sturm, Sue Pawlowski, Lisa Hopwood, Tom Marshall, Cindy Schaefer-Kemps

MEMBERS EXCUSED: Nancy Barker

OTHERS PRESENT: PRD Tungate, PS Maas

C. MINUTES TO APPROVE

1. **Minutes of the February 9, 2015 Park Board Meetings:** Moved by Ald. Keehan, seconded by L. Hopwood to approve the minutes of the February 9, 2015 Park Board meeting. Motion carried.

D. PUBLIC COMMENT ON ANY MATTER RELATED TO CITY PARKS AND RECREATION

E. REPORT OF DEPARTMENT HEADS/STAFF/OR CONSULTANTS

1. **Department Report:** PRD Tungate gave a short report which highlighted the mailing of the summer brochure to residents in about a week or so, ice rink is now closed, Clovis Grove tennis court repairs RFP deadline was extended a week to allow for all contractors to view the courts. Summer hiring is going well and the department will be represented at the upcoming Youth Activity Fair held at the Boys' and Girls' Brigade on March 14. The Board was also invited to attend the March 17 joint meeting of the Neenah and Menasha Common Councils that will be asked to take action on a resolution directing staff to apply for a grant for two pedestrian bridges onto Doty Island.
2. **Park, Pool and Vandalism Report:** PS Maas reported that tennis nets are up at Clovis Grove, Park Laborer interviews will be occurring soon, crews have been working on rehabbing some of the boat slips in Jefferson Park. Tree trimming on the Island has been occurring. Hiring for summer laborer help has been slow. Crews have removed the gateway arches at the Trestle Trail for some routine maintenance. Janke General Contractors will begin some minor repairs to the Trestle Trail in later March. The work will not disrupt trail usage during the time of the repair.

F. DISCUSSION

1. **Update on March 17 Joint Council Meeting-Twin Trestle Project:** The meeting was briefly discussed again and Board members were asked to attend if they could make it.
2. **New Park – update on play equipment RFP:** The deadline of proposals for the new equipment is March 16. The Board would like to have another public input meeting (mostly with the kids in the neighborhood) to get some additional input on what they would like. March 30, at 6:30 pm at the Heckrodt Wetland Reserve Nature Center was the preferred date and location. Staff plans to do the initial screening and review of the proposals and bring the top two proposals to the meeting for the kids to review and give feedback on. A final decision on the play equipment is expected to be made in April.

3. **Gilbert Project update:** Janke Construction has indicated they plan to begin the project in late March. They will begin with work on the existing trestle structure. The lighting plan for the trail has been reviewed with MU and others and it appears likely that a couple fixtures will be added to address some dark spots and provide more uniform light along the trail.

G. ACTION ITEMS

None

H. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA

Chr. D. Sturm plans to give an update on the first pillar committee meeting at the next Park Board meeting.

I. ADJOURNMENT

Moved by L. Hopwood, seconded by S. Pawlowksi to adjourn at 7:20 pm. Motion carried.

CITY OF MENASHA
Parks and Recreation Board
Heckrodt Wetland Reserve Center – 1305 Plank Road
March 30, 2015
DRAFT MINUTES

A. CALL TO ORDER

The meeting was called to order by Chr. D Sturm at 6:33pm

B. ROLL CALL/EXCUSED ABSENCES

MEMBERS PRESENT: Chr. Dick Sturm, Nancy Barker, Tom Marshall, Ald. Michael Keehan, Lisa Hopwood, Cindy Schaefer-Kemps

MEMBERS EXCUSED: Sue Pawlowski

OTHERS PRESENT: PRD Tungate, PS Maas

MEMBERS OF THE PUBLIC: Jim & Stacey West, Anna & Brian Adesso, Steve Komp, Michael Hopwood, Jess Wheaton, Ben & Tracy Priebe, Amanda Feller, Jesse Schwan, Karen & Matt Johnson. Other attendees did not appear to sign in, including children. Approximately 30 people attended the meeting.

C. REPORT OF DEPARTMENT HEAD/STAFF/OR CONSULTANTS

D. DISCUSSION

Each of the three vendors offered two options, with one of those options being more contemporary.

1. **Public review of equipment display boards:** PRD Tungate explained that the purpose of the meeting was to receive public feedback on what type of play equipment the neighborhood would like to have.
2. **Explanation of public input process:** Those in attendance were invited to vote.
3. **Identification of preferences:** Colored sticky notes were distributed and attendees were asked to place notes on the display boards to indicate their top playground structure choice, top two color schemes, top three activities that are attached to a structure, top six activities that are not part of a structure.
4. **Next steps in the process:** We will gather the information, taking careful consideration of all the votes. Recommendation will be presented to the Park Board on April 6, with a final decision made at the May 11 Park Board meeting. Equipment is planned to be ordered by no later than June.

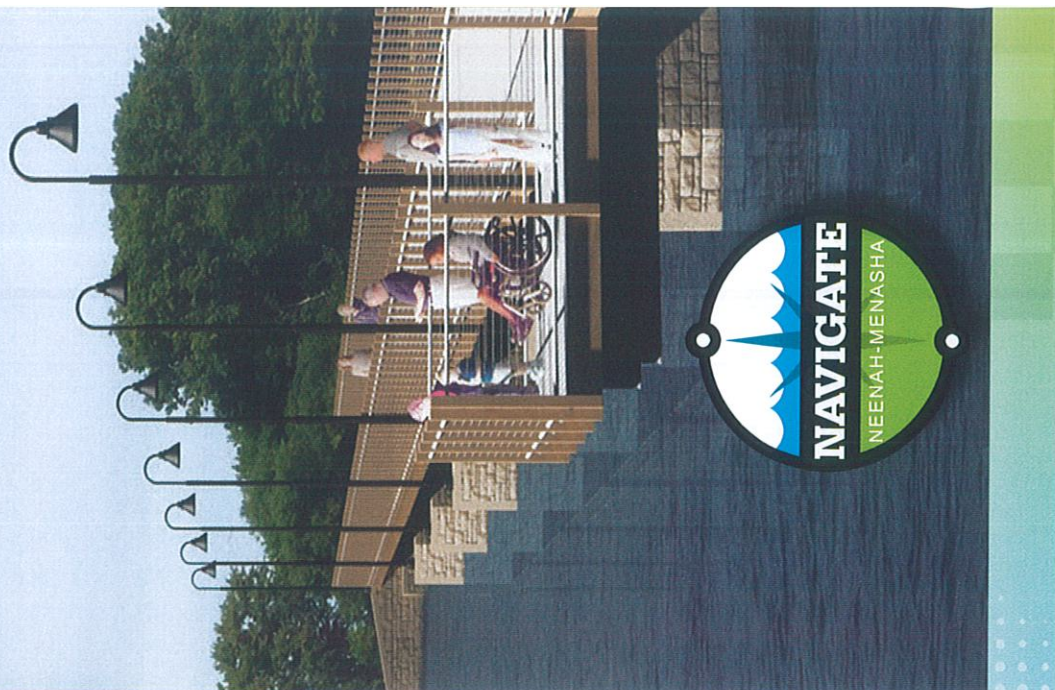
Some questions residents raised at this meeting: What type of surface will be installed under the equipment – PRD Tungate responded that it will eventually be a combination of wood chips and poured-in-place rubber; Will the equipment include adult fitness – we are hoping to incorporate a couple of pieces in the final plan; Types of fundraising/how can neighbors be involved – Information will be placed on our Facebook page and website; Any other discussion regarding shelter area and parking lot – those items are considered part of phase 2, we are really focusing right now on getting play equipment installed.

D. ADJOURNMENT

Moved by M. Keehan, seconded by L. Hopwood to adjourn at 7:29pm. Motion carried.

Loop the Little Lake

TRESTLE PROJECT



Donate securely
online at
www.neenah.org

FUTURENEENAH

For more information
call us at (920) 722-1920
or email to
navigate@new.rr.com

 Navigate Neenah-Menasha



I Want to Improve Our Community Trails!

Enclosed is my tax-deductible gift to NAVIGATE NEENAH-MENASHA for \$ _____

I wish to pledge \$ _____ to be paid on the following date _____

Please charge my donation to my credit card.

☐ Visa ☐ Master Card ☐ Discover

Account Number: _____ Expiration Date: _____

Cardholder Signature: _____ 3-Digit Code: _____



ALL gifts are welcome and none is more important than yours.
All donor information remains confidential.

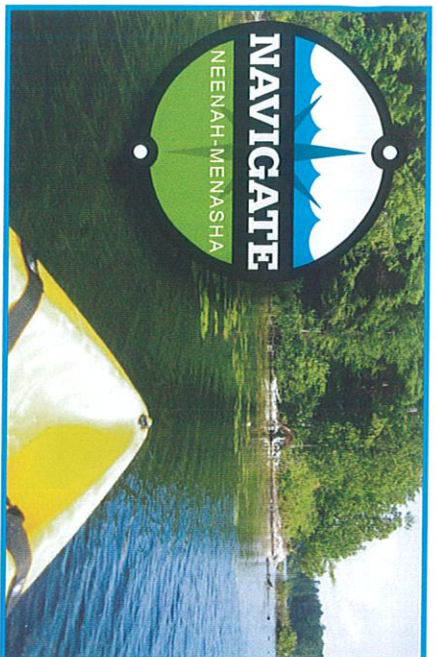
Donor Name: _____ Email Address: _____

How would you like to be recognized?

Donor Address: _____ Phone Number: _____

Mail to: 135 W. Wisconsin Ave., Neenah, WI 54956

Thank You!



OUR STORY

In April 2013, Future Neenah announced plans for an upcoming project called Navigate Neenah-Menasha.

This overall initiative includes:

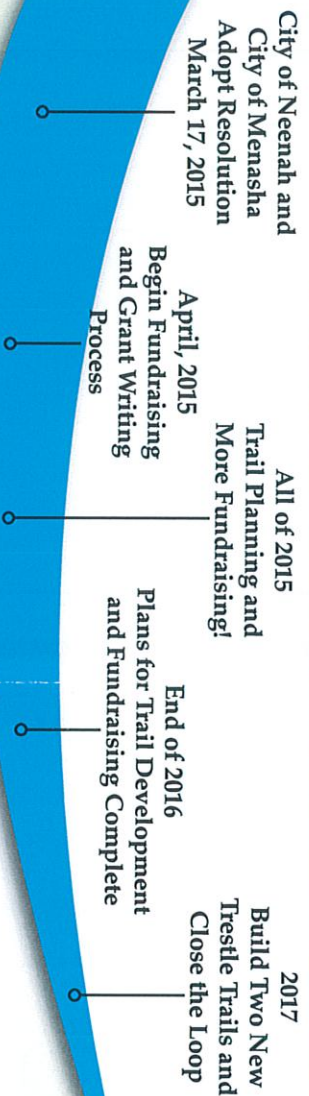
- *two new trestle bridges to close the Lower Little Lake Butte des Morts loop*
- pedestrian way finding signage
- bike parking
- kayak launch and corral
- fishing facilities
- trail connections

It is anticipated the trestle project will cost just over \$3 million and will be funded with a combination of grants, fundraising, and partnership from the municipalities. Future Neenah will serve as the fundraising arm of Navigate Neenah-Menasha, a multi-year, multi-faceted initiative.

Loop the Little Lake: Trestle Project begins with you.

Together, we can create a regional silent sports amenity with statewide appeal and a great economic impact for a small investment. Visitor spending in the Fox Cities is currently on the rise to more than \$411 million annually and we would like to see it grow even more in our area. Our existing trestle hosts over 300,000 visitors each year and that number continues to grow. Unique trails, water access and places to enjoy among family and friends are sometimes all it takes to evoke a sense of place, create a destination, and help support the vitality of a community. The Loop the Little Lake: Trestle Project is just that kind of project. The positive impact of bridging communities will be a great legacy for you to leave for generations to come. ■

GOALS & TIMELINE



How Could We Build the Trail Faster? *The answer is: With YOUR HELP.*

Often times finances can be a barrier to making our dreams come true. The faster we can meet or exceed our fundraising

goals, the faster we can make this project a reality. Even with a small donation you can make a big impact on your community.

