

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA  
PARKS AND RECREATION BOARD  
Smith Park  
301 Park St, Menasha**

**August 11, 2014**

**6:00 PM**

**AGENDA**

A. CALL TO ORDER

B. ROLL CALL/EXCUSED ABSENCES

C. MINUTES TO APPROVE

1. Minutes of the June 9, 2014 Park Board Meeting

D. PUBLIC COMMENT ON ANY MATTER RELATED TO CITY PARKS AND RECREATION

E. REPORT OF DEPARTMENT HEAD/STAFF/OR CONSULTANTS

1. Department Report – PRD Tungate
2. Park, Pool and Vandalism Report – PS Maas: Plan for plants near the Smith Park amphitheater, pruning

F. DISCUSSION

1. Update on new neighborhood park planning – PRD Tungate
2. Proposal to pursue planting of cherry trees in Jefferson Park – Steve Krueger
3. Boater idea for painted lines at the Jefferson Park boat landing
4. Winz Park update – PRD Tungate

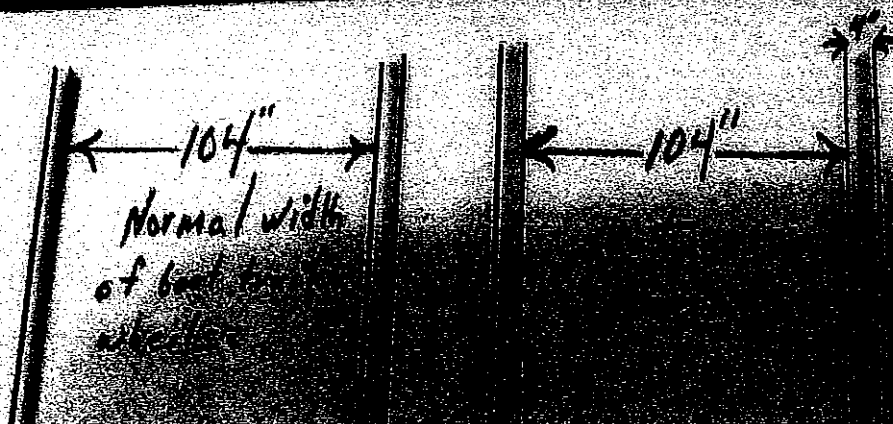
G. ACTION ITEMS

1. Recommend approval of the Twisted Pistons Cruise-In event to be held in Curtis Reed Square and downtown on August 21, 2014 (Board Action on use of Curtis Reed only)
2. Recommend acceptance of land conversion (swap) of property within the Menasha Conservancy

H. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA

Five (5) minute time limit for each person

I. ADJOURNMENT





# PARK FACILITY RESERVATION FORM AND BEER PERMIT

(Important reservation information listed on the back of this form)

Form A

Menasha Parks & Recreation Department  
140 Main Street  
Menasha, WI 54952-3190

Questions? Call: 967-3640  
8:00 AM - 4:00 PM Monday - Friday  
Office Location: 2nd Floor, City Hall

Group Name or Sponsor of Event: Twisted Pistons Date of Event: Aug. 21st 2014  
Event Coordinator: Randy Thomson Date of Birth: 6/18/62 Home Telephone: \_\_\_\_\_  
Address: 426 Broad St. Menasha Daytime Telephone: 920-727-1826

Time of Event: From 2:00 pm to 10:00 pm Group Size: \_\_\_\_\_ Fees: (see attached page)

Building Keys Needed?  No \_\_\_\_\_ Yes (Usually for kitchen/electric use - see #9, page 3) - Pick up by Friday at 4:00 PM

Does your group qualify for resident rates? \_\_\_\_\_ No  Yes (City of Menasha, Neenah, Appleton & Town of Menasha residents only)

Do you plan to consume beer or wine? \_\_\_\_\_ No  Yes (Fill out permit, page 2 - see #4, page 3)

Do you plan to sell beer or wine? \_\_\_\_\_ No  Yes (You will need more than a Beer Permit, see #5, page 3)

Do you plan to sell food to the public? \_\_\_\_\_ No  Yes (You will need a Temporary Food Permit, see #12, page 3)

Certificate of Insurance needed? \_\_\_\_\_ No  Yes (For tournaments, public events, rides, etc. - see #3, page 3)

Are you planning "kiddie" rides or other amusements?  No \_\_\_\_\_ Yes (Carnival Permit required, contact City Clerk)

Do you plan to have an amplified sound system? \_\_\_\_\_ No  Yes (See #11, page 3) Describe: Live Band

Do you plan to set up tent(s) for the event? \_\_\_\_\_ No  Yes (See #8, page 3)

Parks & Recreation Board approval needed? \_\_\_\_\_ No  Yes (When selling beer and multi-day events, contact Director)

### Facility

(circle all that apply)

#### Jefferson

Pavilion \_\_\_\_\_ Kitchen \_\_\_\_\_ West Shelter \_\_\_\_\_ East Shelter \_\_\_\_\_ Launch Shelter \_\_\_\_\_ Pool \_\_\_\_\_  
Picnic Area # \_\_\_\_\_ Diamond(s) \_\_\_\_\_

#### Smith

Pavilion \_\_\_\_\_ Kitchen \_\_\_\_\_ Wedding/Garden (50 benches available) \_\_\_\_\_  
Diamond/Field \_\_\_\_\_

#### Memorial Building

(pre-wedding ceremony only)

Start Time: \_\_\_\_\_  
End Time: \_\_\_\_\_

#### Hart

Shelter \_\_\_\_\_ Diamond/Field \_\_\_\_\_

#### Clovis

Shelter \_\_\_\_\_ Diamond/Field \_\_\_\_\_

#### Barker Farm

Shelter \_\_\_\_\_ Diamond/Field \_\_\_\_\_

#### Koslo

Shelter \_\_\_\_\_ Diamond/Field \_\_\_\_\_

#### Pleasants

Diamond/Field \_\_\_\_\_

#### Shepard

Diamond/Field \_\_\_\_\_

#### Curtis Reed Square

#### Marina Terrace

#### Trestle Trail

Office Notes: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

#### OFFICE USE ONLY

Facility Fee: \$ \_\_\_\_\_

User Fee: \$ \_\_\_\_\_

Area Fee: \$ \_\_\_\_\_

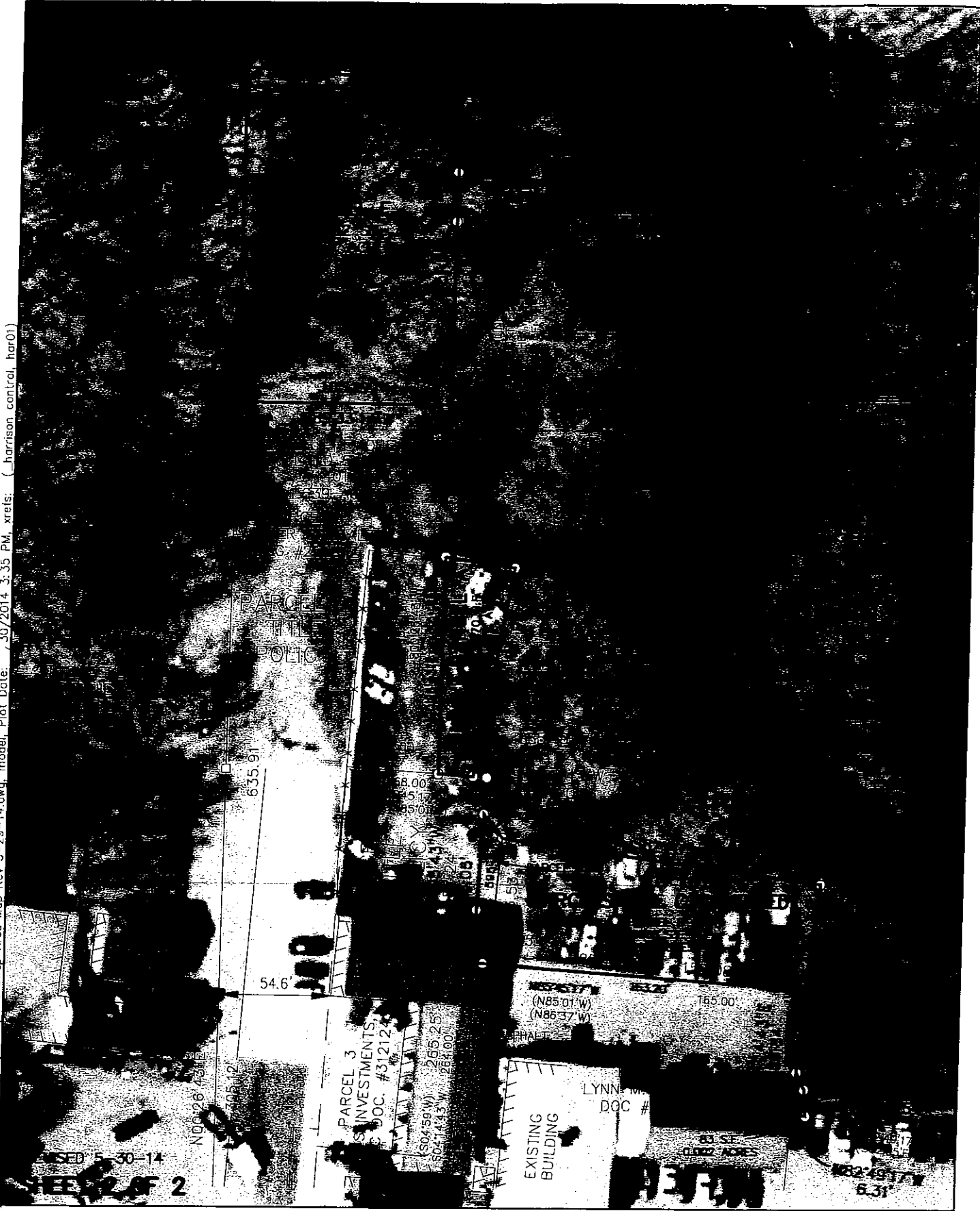
Beer Permit: \$ \_\_\_\_\_

Total: \$ \_\_\_\_\_

Receipt # 3010654

Permit # 3738

FS:\S0908\930522\00\Acad\Land Swap Area Map Rev 5-29-14.dwg, model, Plot Date: 11/30/2014 3:35 PM, xrefs: (\_harrison\_control, har01)



**McMAHON**  
 ENGINEERS ARCHITECTS

Project No. S0908 930522.00 Date NOV., 2013 Scale 1"=60'  
 Drawn By DEW Field Book \_\_\_\_\_ Page \_\_\_\_\_  
 1445 McMAHON DRIVE NEENAH, WI 54956  
 Mailing: P.O. BOX 1025 NEENAH, WI 54957-1025  
 Tel: (920) 751-4200 Fax: (920) 751-4284

File No.

