

**CITY OF MENASHA**  
**Parks and Recreation Board**  
**Council Chambers, City Hall – 140 Main Street**  
**May 14, 2012**  
**MINUTES**

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**A. CALL TO ORDER**

The meeting was called to order by Chr. D. Sturm at 6:01 p.m.

**B. ROLL CALL/EXCUSED ABSENCES**

MEMBERS PRESENT: Chr. Dick Sturm, Ald. Kevin Benner, Lisa Hopwood, Ron Suttner, Luke Schiller, Sue Pawlowski, Nancy Barker

MEMBERS EXCUSED:

OTHERS PRESENT: PRD Tungate, Ald. Steve Krueger, CA Pam Captain

**C. MINUTES TO APPROVE**

1. **Minutes of the April 9, 2012 Park Board Meeting**

Moved by L. Hopwood, seconded by R. Suttner to approve the minutes of the April 9, 2012 Park Board meeting. Motion carried 7-0.

**D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA**

Five (5) minute time limit for each person.

1. No one spoke.

**E. REPORT OF DEPARTMENT HEADS/STAFF/YOUTH LIAISON OR CONSULTANTS**

1. **Director's Report – PRD Tungate**

PRD Tungate updated the Board on seasonal interviewing and hiring, softball leagues start-up and meetings, Aquafeet event at the pool, seasonal staff training at the Library, Greenways Trail Workshop held May 17 and a new Grunski Runski race flyer being redesigned by YMCA staff.

2. **Park, Pool and Vandalism Report – PS Maas**

PS Maas was excused from the meeting and submitted a written report highlighted by PRD Tungate. Pool start up work continues. Grass cutting, stumping and final spring tree planting has taken place. Some seasonal help has started. Flowers will be planted in the next couple weeks. Waiting on results of the Koslo infield soil test to see if anything can be done to improve drainage.

**F. DISCUSSION**

1. **City of Menasha Donation Policy – CA Captain**

CA Captain spoke to the Board about a draft of city-wide donation policy. She indicated she would like the Board to review the policy and if they are comfortable with it, they should at some point, take action to recommend a resolution to the Common Council. On top of this and after the new city policy would take place, discussion was held on possibly adding a park rule that would govern how donations could be solicited by staff or the Board. This topic will return to next month's agenda.

2. **Review of Ordinance Regarding Alcohol Consumption in City Parks – Ald. Benner**

Ald. Benner lead discussion on considering adding Barker Farm Park as a place where alcohol could be consumed on permit basis only, similar to a few other parks. There seemed to be general support for this request. PRD Tungate was asked to speak to the Police Department on

this matter and place this matter on next month's agenda.

3. **Status of Regional Park Efforts – PRD Tungate**

PRD Tungate reported that regional park efforts continue, but that city staff time has recently been concentrated on the small neighborhood park instead. The Board seemed to feel this made sense because the smaller park is a very high priority at this point. They also indicated an interest in still being part of the regional park discussions after neighborhood park plans were further along.

4. **Review of Wedding Residence Policy**

Discussion was held on the possibility of expanding the definition of who qualifies for a resident wedding. One idea was to expand it to include any direct sibling of the bride or groom must live in the City of Menasha.

**G. ACTION ITEMS**

1. **Recommend a Resolution Supporting the Adoption of an Open Space and Recreation Facilities Plan**

This item was held so that a special Board meeting could be scheduled to complete review of this plan.

**H. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA**

Five (5) minute time limit for each person

1. Ald. Krueger stated that some events such as Moosefest have to work hard just to break even and that little if any proceeds would be available to donate. He would like all events to be treated equally straight across the board.

**I. ADJOURNMENT**

Move by R. Suttner, seconded by L. Hopwood to adjourn at 8:15p.m. Motion carried 7-0.