

**CITY OF MENASHA**  
**Parks and Recreation Board**  
**Council Chambers, City Hall – 140 Main Street**  
**February 14, 2012**  
**MINUTES**

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**A. CALL TO ORDER**

The meeting was called to order by Chr. D Sturm at 6:00 p.m.

**B. ROLL CALL/EXCUSED ABSENCES**

MEMBERS PRESENT: Chr. Dick Sturm, Ald. Mark Langdon, Lisa Hopwood, Luke Schiller and Nancy Barker

MEMBERS EXCUSED: Sue Pawlowski and Ron Suttner

OTHERS PRESENT: PRD Tungate, PS Maas, Ald. Chris Klein, Ald. Steve Krueger and Mayor Merkes

**C. MINTUES TO APPROVE**

1. **Minutes of the January 9, 2012 Plan Commission Meeting**

Moved L. Schiller, seconded by N. Barker to approve the minutes of the January 9, 2012 Park Board meeting. Motion carried 5-0.

**D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA**

Five (5) minute time limit for each person.

1. No one spoke.

**E. REPORT OF DEPARTMENT HEADS/STAFF/YOUTH LIAISON OR CONSULTANTS**

1. **Director's Report – Highlight Summer Trip Series, Sponsored with Neighboring Communities – PRD Tungate**

PRD Tungate reported on a summer bus trip collaboration with the City of Menasha, Town of Menasha and Neenah/Menasha YMCA. Winter Gala February 4 was also a success despite the lack of snow.

2. **Park Project and Vandalism Report – PS Maas**

PS Maas reported on some vandalism at Hart Park and some tree damage in Jefferson Park. Park Crew working on street trees, park signs, storage area at pool and have built a ski trail groomer. Warm temperatures have made it difficult to maintain good ice at Hart Park.

3. **Update on Neenah/Menasha Park Corps and Friends of the Menasha Pool – PRD Tungate**

PRD Tungate reported on recent activities of the Neenah/Menasha Parks Corps. They are planning a spring kick-off event and final touches to the website are being made. Friends of Menasha Pool will be meeting in late February. Some leaders of the group have been unable to meet recently. The group has reviewed most of the proposed changes to the Menasha Pool and concur with the changes.

**F. DISCUSSION**

1. **Intent of Ordinance O-4-10 Selling of Merchandise in Parks and Public Grounds**

The Board discussed the reasons for changing ordinance O-4-10 back in 2010. Discussion was held on how or if a differentiation should be made between not for profit and for profit events. It was noted that not-for-profit organizations must follow the bylaws or mission of their organization. Ald. Langdon asked why events in general are held and believed there should be

no distinction between a for-profit and not-for-profit event when it comes to fees. He asked what non-profit groups have given back to the city lately. It was stated that over the years, Neenah-Menasha Rotary and others have donated to various city projects, with the latest possibly being in 2010 (lighting project near Heckrodt). PRD Tungate suggested that in the case of Moosefest that the Board could wait until the event becomes successful before seeking a donation beyond regular park fees. No action on this item was taken.

2. **Proposal to Create a Small Greenspace Inside the Marina – Harbormaster Schabach and Staff**

A preliminary plan to create a small fenced in greenspace on the east end of the Marina was proposed and discussed. Harbormaster Schabach would like the area to enhance the Marina for existing renters as well as being an area that would attract visitors to small Marina gatherings. Harbormaster Schabach would fundraise for an outdoor fire ring. Park Staff would do the fencing work. The plan will be brought back to the March meeting.

**G. ACTION ITEMS**

1. **Discuss Previously Recommended Department Fees and Charges for 2012**

Moved by L. Schiller, seconded by N. Barker to recommend resolution R-2-12 relating to changes in fees for parks and recreation programs and services in 2012. Discussion was held on the change to a \$5 fee for any electric receptacle or pedestal. Motion carried 5-0.

2. **2012 Menasha Pool Schedule**

PRD Tungate reviewed the final changes to the 2012 Pool Schedule to meet the Common Council's goal of a \$10,000 reduction in expenses for 2012. Some new pool programs and swim times were added; however, there were also some reduction in public open swim hours. Staff is hoping the change will be viewed as a positive and the pool will not see a loss in season pass or daily admission revenues.

**H. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA**

Five (5) minute time limit for each person

1. Ald. Chris Klein stated he supported a standard fee across the board for profit and non-profit events.

**I. ADJOURNMENT**

Moved by L. Schiller, seconded by L. Hopwood to adjourn at 8:27 p.m. Motion carried 5-0.