

**CITY OF MENASHA**  
**Parks and Recreation Board**  
**Council Chambers, City Hall – 140 Main Street**  
**January 9, 2012**  
**MINUTES**

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**A. CALL TO ORDER**

The meeting was called to order by Chr. D Sturm at 6:00 p.m.

**B. ROLL CALL/EXCUSED ABSENCES**

MEMBERS PRESENT: Chr. Dick Sturm, Ron Suttner, Luke Schiller, Nancy Barker, and Ald. Mark Langdon

MEMBERS EXCUSED: Sue Pawlowski and Lisa Hopwood

OTHERS PRESENT: PRD Tungate, PS Maas and Ald. Chris Klein

**C. MINTUES TO APPROVE**

1. **Minutes of the December 12, 2011 Plan Commission Meeting**

Moved N. Barker, seconded by R. Suttner to approve the minutes of the December 12, 2011 Park Board meeting. Motion carried 5-0.

**D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA**

Five (5) minute time limit for each person.

1. No one spoke.

**E. REPORT OF DEPARTMENT HEADS/STAFF/YOUTH LIAISON OR CONSULTANTS**

1. **Director's Report – Upcoming Programs, Gilbert Site and Koslo Park Fundraising – PRD Tungate**

PRD Tungate reported on the upcoming Winter Gala (Feb. 4), the status of the ice rink, and time being spent on revising the summer program booklet which will have a significant number of changes in the pool section.

2. **Park Project and Vandalism Report – PS Maas**

PS Maas reported on several repair and maintenance projects at the Memorial Building. They include: repair to the outside pillars, light fixture replacement and modest upgrade to the electrical system to reduce or eliminate fuses being blown during events. No flooding has been done yet on the ice rink. Restroom partitions have been replaced at the Jefferson Park Pavilion. Two small storage areas will be constructed inside the pool bathhouse. Tree stakes from 2009 were removed. Tree pruning will begin soon.

3. **Friends of the Menasha Pool (12-21-11 Meeting)**

No report from the Friends of the Menasha Pool.

**F. DISCUSSION**

1. **Revised Pool Schedule for 2012**

PRD Tungate gave an overview of a revised pool operation and program schedule for 2012. The first priority in the revision was to ensure that \$10,000 of labor savings was realized. This will be done primarily by closing the pool over the dinner hour and by reducing hours later in the season.

Scheduling swim lessons will change to give people either a two day a week or four day a week

option. Thursdays are proposed for some family or teen nights. Additional revenue opportunities by renting lap lanes to the Fox Valley Wave were also likely to occur. Many of the new ideas came from the Friends of the Menasha Pool group. Senior programming is proposed to be conducted as an offshoot of the Senior Center/YMCA programming. The Board had some questions and seemed supportive of the changes.

#### **G. ACTION ITEMS**

1. **Recommend Changes to Department Fees and Charges for 2012**

Moved by L. Schiller, seconded by N. Barker to approve changes to the 2012 Parks and Recreation Fees for Programs and Services. PRD Tungate summarized the list of changes including the list of all special event fees and several changes to cemetery and pool fees. Some discussion was held on how for-profit events should contribute or donate a portion of event proceeds back to the City or park system. Chr. D. Sturm asked for this topic to be placed on the next Board agenda. The motion to approve the 2012 fees passed 5-0.

#### **H. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA**

Five (5) minute time limit for each person

1. No one spoke.

#### **I. ADJOURNMENT**

Moved by R. Suttner, seconded by N. Barker to adjourn at 8:17 p.m. Motion carried 5-0.