

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA  
PARKS AND RECREATION BOARD  
Jefferson Park Pavilion  
915 Third Street, Menasha**

**July 11, 2011**

**6:00 PM**

**AGENDA**

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. MINUTES TO APPROVE
  - 1. [Minutes of the June 13, 2011 Parks and Recreation Board Meeting](#)
- D. PUBLIC COMMENT ON ANY MATTER RELATED TO CITY PARKS AND RECREATION
  - Five (5) minute time limit for each person
- E. REPORT OF DEPARTMENT HEADS/STAFF/YOUTH LIAISON OR CONSULTANTS
  - 1. Department Report – PRD Tungate
  - 2. Park, Pool and Vandalism Report – PS Maas
  - 3. [EAB Found in West Bend](#)
- F. DISCUSSION
  - 1. Gilbert Site Grant – PRD Tungate
  - 2. New Park Update – PRD Tungate
  - 3. 2012-2016 Open Space and Recreation Facilities Plan – Staff and Chr. D. Sturm
- G. ACTION ITEMS
  - 1. [Approve Jazzfest Event to be held September 2-4, 2011 in Jefferson Park – Jessica Boor](#)
- H. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA
  - Five (5) minute time limit for each person
- I. ADJOURNMENT

**CITY OF MENASHA**  
**Parks and Recreation Board**  
**Council Chambers, City Hall – 140 Main Street**  
**June 13, 2011**  
**DRAFT MINUTES**

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**A. CALL TO ORDER**

The meeting was called to order by Chr. Dick Sturm at 6:01 p.m.

**B. ROLL CALL/EXCUSED ABSENCES**

1. MEMBERS PRESENT: Chr. Dick Sturm, Ald. Mark Langdon, Luke Schiller, Lisa Hopwood, Nancy Barker, and Sue Pawlowski

MEMBERS EXCUSED: Ron Suttner

OTHERS PRESENT: PRD Tungate, PS Maas, Julie Pollnow – ThedaCare Picnic, Derek Hughes – New Wheelers Bike Race and Joe and Mary Jo Weidert – Sunrunner

**C. MINTUES TO APPROVE**

1. **Minutes of the May 9, 2011 Park Board Meeting**  
Moved by N. Barker, seconded by S. Pawlowski to approve the May 9, 2011 Park Board meeting minutes. Motion carried 6-0.

**D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA**

Five (5) minute time limit for each person.

1. No one spoke.

**E. REPORT OF DEPARTMENT HEADS/STAFF/YOUTH LIAISON OR CONSULTANTS**

1. **Department Report – PRD Tungate**  
PRD Tungate reported that the pool has opened, couple of warm days but mostly cool weather so far, recreation programs have also started. In an effort to run summer rec. classes more cost effectively in some cases, fewer class periods were offered. So far, registration has been good with better attendance in many time periods. Two new kayak/canoe launches were dedicated on May 24; good attendance.
2. **Park Project, Forestry and Vandalism Report – PS Maas**  
PS Maas reported that some vandalism occurred to lights along the trail near Heckrodt Wetland Reserve, other vandalism at the Clovis Grove park shelter, new pvc pipe installed into the surge tank at the pool, soft rubber playground surfacing material has been shipped, a lot of grass cutting, purple Emerald Ash Borer traps placed around the city, more stump clearing still has to occur.

**F. DISCUSSION**

1. **Regional Park Update – PRD Tungate**  
PRD Tungate reported the three communities recently met to discuss the viability of a parcel of land near the corner of Manitowoc Road and Lake Park Road. The site meets the criteria for serving all these communities. A Kimberly soccer organization has expressed an interest in perhaps partnering in some way on acquisition and development of the park. A simple park facility layout map was reviewed by the Board. Board members agreed that staff should also identify some smaller park options just in case this larger park option does not move forward.

2. **Gilbert Site Update – PRD Tungate**

PRD Tungate updated the Board on progress at the Gilbert site. Staff from both Community Development and Parks is working with RA Smith to prepare a DNR grant application by July 15.

3. **Smith Park Garden – East Side Tree Planting – N. Barker**

PS Mass was in agreement to a suggestion to plant trees on the east side of the Smith Park garden area to balance the look of the current landscape.

**G. ACTION ITEMS**

1. **Recommend Proclamation Designating July as Parks and Recreation Month**

Moved by Ald. M. Langdon, seconded by L. Hopwood to recommend the Mayor designate July as Parks and Recreation month. Motion carried 6-0.

2. **Approve ThedaCare Picnic to be held September 17, 2011 in Jefferson Park – Anna Portelli**

Moved by S. Pawlowski, seconded by N. Barker to approve the ThedaCare picnic to be held September 17, 2011 in Jefferson Park. Event coordinator, Julie Pollnow, indicated that fireworks would not be part of this year's event. Motion carried 6-0.

3. **Approve Sunrunner Events to be held June 16, June 30, July 7, July 21, August 11 and August 18, 2011 in Curtis Reed Square – Mary Jo Weidert**

Moved by N. Barker, seconded by L. Schiller to approve Sunrunner events sponsored by Menasha Action Council (MAC) to be held June 16, June 30, July 7, July 21, August 11 and August 18, 2011 in Curtis Reed Square. Joe and Mary Jo Weidert represented MAC and described the music and movie event. Park staff will coordinate area set up details. Motion carried 6-0.

4. **Approve New Wheelers Bike Race Event Sponsored by O2 Cycling to be held August 14, 2011 in the Jefferson Park Vicinity – Derek Hughes**

Moved by Ald. M. Langdon, seconded by L. Hopwood to approve the New Wheelers Bike Race sponsored by O2 Cycling to be held August 14, 2011 in and near Jefferson Park. Derek Hughes still needs to submit his insurance forms and will meet with park officials to discuss final event set up details. It was noted that races would begin between 9:00-10:00 a.m. and music is not planned due to a church group using the pavilion on that day. Motion carried 6-0.

**H. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA**

Five (5) minute time limit for each person

No one spoke.

**I. ADJOURNMENT**

Moved by L. Hopwood, seconded by S. Pawlowski to adjourn at 7:42 p.m. Motion carried 6-0.

# West Bend

## Interview with an EAB infested community

Mike Jentsch (Park & Forestry Superintendent)  
interviewed by Olivia Witthun on 6-13-11

### Background

- City of West Bend's population is approximately 30,000 people.
- Several years ago they changed their Official City Tree from a white ash to a Freeman maple.

EAB first confirmed in West Bend on June 9, 2010 (downtown area.)

- EAB emergence first detected in 2010 on June 3<sup>rd</sup>.
- 10 trees identified as infested after they surveyed the area.
- No other infested trees detected until June 2011.

EAB emergence first detected in 2011 on June 9<sup>th</sup>.

- 5 trees identified as infested on June 9<sup>th</sup>, 2011 - 1 white ash and 4 green. The average DBH was 6" – 14". Multiple adult beetles were in the process of emerging and one, 1" larvae was located.
- 3 trees identified as infested on June 10<sup>th</sup>, 2011 (approximately 2,200' from the Downtown infestation)

### Inventory

- 12,370 total street trees (June 2011)
- 3,036 ash street trees (June 2011)
- 25% ash street tree population (June 2011)
- West Bend has a tree inventory which is kept up to date.

### Value (all monetary values are 2008 figures)

- Value of all publicly owned trees \$12.5 million
- Value of publicly owned ash \$3.3 million
- Cost to remove and replant all publicly owned ash \$2.7 million
  - Cost to remove street ash trees (includes stump grinding and reseeded) \$1.6 million
  - Cost to remove park and other maintained area trees (includes stump grinding and reseeded) \$180,000
  - Cost to plant street ash trees \$913,000
  - Cost to plant park and other maintained area trees \$103,000

### Surveying

After EAB was first detected in West Bend's downtown in 2010, 155 other ash trees in the immediate vicinity were climbed and surveyed. A few hundred others were surveyed from the ground or by using a bucket truck. Only 10 downtown ash trees were found to be infested after all the surveying. For the most part, the trees surveyed looked like your standard ash and weren't exhibiting any unusual signs of decline. The tree crew



incorporated simple surveying methods into their daily routine. If they found anything suspicious, they would peel that area on the tree. They didn't find any additional infested trees until this June. The one outward sign they keyed in on was a bit of bark peeling on a couple trees in the area where last year's infested trees were. After closer inspection, they were found to be infested. Again, the canopies looked like that of a typical ash. Adult beetle emergence was noted and photographed. As of June 13<sup>th</sup>, 8 new ash trees have been identified as infested with EAB in 2011.

### **Removals**

Removals are done in-house. The forestry crew includes skilled climbers. West Bend is not pursuing any large-scale, preemptive ash removal plan. They are a bit more aggressive when making decisions about ash tree removals, but these are given consideration on a case by case basis. West Bend's one surprise came last week as they were removing the infested ash. They were astonished at the number of EAB adults flying around their heads as they removed the trees. One comment was that it was akin to a swarm of wasps.

### **Treatment**

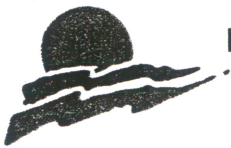
Currently 89 ash trees are being treated with Imidacloprid using soil injection performed in-house. These are highly valued trees in key locations.

### **Planting**

West Bend's main focus for the past three years has been on ash tree replacement. They began planting ash tree replacements before they even removed a single infested tree. To date only 15 infested trees have been removed, but 135 have been planted. West Bend considers planting a diversity of trees in key locations their best guarantee. Street tree planting is typically contracted out.

### **Public Awareness**

Mike says communication to local residents and public officials is the most important thing you can do. You don't want anyone to be surprised. West Bend has been diligent in their communication with the public and community officials. EAB was first found in Newburg in August of 2008, approximately 10 miles away. Less than two months later West Bend's City Council was hearing a presentation from the Park & Forestry Superintendent about EAB and its impact on their community. Last week, a resident commented on an ash tree in downtown newly marked with a green dot. "Uh oh, a green dot. That's not good. It must be for that Emerald Ash Borer bug." Which is true because they typically mark removals with orange paint, not green. So far the forestry division has only received 2 calls for six spotted tiger beetle.



# PARK FACILITY RESERVATION FORM AND BEER PERMIT

(Important reservation information listed on the back of this form)

Form A

Menasha Parks & Recreation Department  
140 Main Street  
Menasha, WI 54952-3190

Questions? Call: 967-3640  
8:00 AM - 4:00 PM Monday - Friday  
Office Location: 2nd Floor, City Hall

Group Name or Sponsor of Event: Jazz Corner Society, Inc. Date of Event: 9/2 - 9/4  
Event Coordinator: Jessica Boor Daytime Telephone: 920-299-5703  
Address: 1630 E. Longview Dr. Apt. 7, Appleton, WI 54911 Home Telephone: \_\_\_\_\_  
Time of Event: From \_\_\_\_\_ to \_\_\_\_\_ Group Size: 2001 Fees: (see attached page)  
Does your group qualify for resident rates? ☒ No ☐ Yes (City of Menasha, Neenah, Appleton & Town of Menasha residents only)  
Do you plan to consume beer or wine? ☐ No ☒ Yes (Fill out permit, page 2 - see #5, page 3)  
Do you plan to sell beer or wine? ☐ No ☒ Yes (You will need more than a Beer Permit, see #6, page 3)  
Do you plan to sell food to the public? ☐ No ☒ Yes (You will need a Temporary Food Permit, see #13, page 3)  
Certificate of Insurance needed? ☐ No ☒ Yes (For tournaments, public events, rides, etc. - see #4, page 3)  
Are you planning "kiddie" rides or other amusements? ☒ No ☐ Yes (Carnival Permit required, contact City Clerk)  
Do you plan to have an amplified sound system? ☐ No ☒ Yes (See #12, page 3) Describe: \_\_\_\_\_  
Do you plan to set up tent(s) for the event? ☐ No ☒ Yes (See #9, page 3)  
Parks & Recreation Board approval needed? ☐ No ☒ Yes (When selling beer and multi-day events, contact Director)  
Building Keys Needed? ☒ No ☐ Yes (Usually for kitchen use - see #10, page 3)

Facility (circle all that apply)	
<b>Jefferson</b> <i>only if you will let us have for lowest rate.</i>	
<input checked="" type="checkbox"/> Pavilion	<input type="checkbox"/> Kitchen
<input type="checkbox"/> West Shelter	<input type="checkbox"/> East Shelter
<input type="checkbox"/> Launch Shelter	<input type="checkbox"/> Pool
<input checked="" type="checkbox"/> Picnic Area # <u>5</u>	<input type="checkbox"/> Diamond(s) _____
<b>Smith</b>	
<input type="checkbox"/> Pavilion	<input type="checkbox"/> Kitchen
<input type="checkbox"/> Wedding/Garden (80 benches available)	
<input type="checkbox"/> Diamond/Field	
<b>Hart</b>	<b>Clovis</b>
<input type="checkbox"/> Shelter	<input type="checkbox"/> Shelter
<input type="checkbox"/> Diamond/Field	<input type="checkbox"/> Diamond/Field
<b>Koslo</b>	<b>Pleasants</b>
<input type="checkbox"/> Shelter	<input type="checkbox"/> Diamond/Field
<input type="checkbox"/> Diamond/Field	<input type="checkbox"/> Diamond/Field
<b>Curtis Reed Square</b>	<b>Marina Terrace</b>
<input type="checkbox"/> Shelter	<input type="checkbox"/> Diamond/Field
<input type="checkbox"/> Diamond/Field	<input type="checkbox"/> Diamond/Field
<b>Barker Farm</b>	<b>Shepard</b>
<input type="checkbox"/> Shelter	<input type="checkbox"/> Diamond/Field
<input type="checkbox"/> Diamond/Field	<input type="checkbox"/> Diamond/Field
<b>Trestle Trail</b>	

Office Notes: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

OFFICE USE ONLY	
Facility Fee: \$	_____
User Fee: \$	_____
Area Fee: \$	_____
Beer Permit: \$	_____
Total: \$	_____
Receipt #	_____
Permit #	_____



## HOLD HARMLESS AGREEMENT

I, Matthew J. Koffan, agree and bind Jazz Corner Society, Inc.  
(person in charge) (group name)  
to hold the City of Menasha harmless from any claim for damage or injury arising out of our activities in connection with this event. I further understand this agreement to indemnify is for any and all liability of the City of Menasha, including costs of defense and attorneys' fees, including: Damage or injury caused in part by the City's negligence, unless I demonstrate by clear and convincing evidence, that such damage or injury was caused solely by the City's negligence.

I further agree to exercise due care in the preservation of the premises. I further agree to pay for all damages to park property or grounds beyond what the Department determines to be normal wear and tear. I further agree that I will ensure compliance with all rules, regulations, or ordinances applicable to the use of City of Menasha parks.

Signature: Matthew J. Koffan

Date: 4/28/2011

## BEER PERMIT

### For Consumption Only!

**Sale of Beer and/or Wine Requires a Temporary Class "B" License in Addition to the Permit (See #6 on page 3)**

The below named assumes responsibility for exercising control over attendees behavior at the event. **This person or designee must be present for the duration of the event.** The Menasha Police Department will contact the permittee if any problem arises. **UNRULY/ILLEGAL GROUP BEHAVIOR WILL JEOPARDIZE FUTURE RESERVATION PRIVILEGES.**

Permittee Name: (print) Koffan Matthew J DOB: 2/12/59  
Last First M.I.  
Address: 3415 Commerce Ct Appleton, WI 54911 Phone: 920-562-9061  
Area that beer and/or wine can be consumed: Park Area #5  
Signature: Matthew J. Koffan  
Permittee has read list of City ordinances pertaining to alcohol ☒ Yes Dept. Initials \_\_\_\_\_

## 2011 PARK FACILITY RENTAL

(all fees are "per day" unless otherwise stated)

Pavilion/Shelter Fees	Resident	Non-Resident
<b>Jefferson Park</b>		
Large Pavilion	\$ 55.00	\$ 85.00
Kitchen*	30.00	50.00
West Shelter	35.00	55.00
East Shelter*	20.00	40.00
Launch Shelter	15.00	32.00
Picnic Area #3 & #5 with electric	20.00	40.00
Wedding	User Fee Only	User Fee Only
Pool Rental (1 hour)	115.00	115.00
<b>Smith Park</b>		
Pavilion	50.00	75.00
Kitchen*	30.00	50.00
Wedding Set-Up**	200.00	250.00
Memorial Building (pre-ceremony only)	10.00/hour	10.00/hour
<b>Hart Park Shelter*</b>	25.00	45.00
<b>Cloviss Grove Shelter</b>	20.00	40.00
<b>Koslo Park Shelter</b> (no electric)	20.00	40.00
<b>Barker Farm Park Shelter</b>	25.00	45.00
<b>Curtis Reed Square</b>	20.00	40.00
<b>Beer Permit</b> (Jefferson and Koslo only)	5.00	5.00
<b>Amplifier w/microphone</b> (per event/season) (Jefferson East/West Diamonds only)	20.00	20.00
<b>Jefferson Volleyball Courts N &amp; S</b>	5.00	5.00
Koslo, Municipal Beach, Smith Park VB Courts	NC	NC
<b>Soccer Fields</b>	8.00/hour	8.00/hour
<b>Koslo Baseball Diamonds</b> (with/without lights)	75/game	75/game
<b>Softball Diamonds</b> (with/without lights)	15/game	15/game
<b>Building/Shelter Key Deposit</b>	20.00	20.00

## 2011 PARK USER FEES

Groups that reserve park shelters or picnic areas are subject to the following user fees:

Persons in Attendance	Resident	Non-Resident
1 - 20	\$ 5.00	\$ 11.00
21 - 75	\$ 24.00	36.00
76 - 150	42.00	60.00
151 - 300	79.00	102.00
301 - 600	134.00	162.00
601 - 1,100	240.00	275.00
1,101 - 2,000	360.00	400.00
2,001 & up	480.00	525.00

\* Indicates need for key

\*\* Includes use of pavilion whether used or not, also includes 80 benches. Final arrangements made through Park Superintendent (967-3642).

For 2012 only 50 benches will be available for use.

## City of Menasha Special Event Permit Application

Name of Event: Fox Jazz Fest

Start Date: ~~4/~~ 9/2/11 <sup>Set-up</sup> End Date: 9/4/11

Start Time: 1:00 PM End Time: 8:00 PM for clean-up

Name of Organization Hosting Event: Jazz Corner Society, Inc.

Event Representative: Matthew J. Kaftan

Address: 3415 Commerce Ct. Appleton, WI 54911

Daytime Phone: 920-749-2787 Cell Phone: 920-562-9061

Email address: mkaftan@kaftanlawllc.com

Name of Person, Group, Club or Organization to be invoiced: Jazz Corner Society, Inc.

Address: c/o Matthew Kaftan

Daytime Phone: 920-749-2787 Cell Phone: 920-562-9061

Estimated Attendance at event: 3,000 to 5,000 total for two days

Will there be amplified/outdoor music: yes

Will alcoholic beverages be served and/or sold: yes

Will your event require street closure? limit activity in park as in prior years

Please list all activities that may be part of your event: jazz concert,

food sales by independent vendors, and beer/wine  
sales. Also will sell non-alcoholic beverages. We  
may also have a tent for sales of Jazz Fest shirts  
and hats.



## APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10Application Date: 5/2/2011☐ Town ☐ Village ☒ City of Menasha County of Winnebago

The named organization applies for: (check appropriate box(es).)

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.☒ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stat.at the premises described below during a special event beginning 9/3/2011 and ending 9/4/2011 and agrees to comply with all law, resolution, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.1. ORGANIZATION (check appropriate box) ☐ Bona fide Club ☐ Church ☒ Lodge/Society ☐ Veteran's Organization ☐ Fair Association(a) Name Jazz Corner Society, Inc.(b) Address 3415 Commerce Ct. Appleton, WI 54911  
(Street) ☐ Town ☐ Village ☒ City(c) Date organized 10/17/1997(d) If corporation, give date of incorporation 10/17/1997

(e) Names and addresses of all officers:

President Brad Curran, 1522 North Main Street, Oshkosh, WI 54901Vice President Lori Lacey, 1011C E. Green Tree Ct. Appleton, WI 54915Secretary Lori Lacey, " " " " " "Treasurer Matthew Kattan, 756 Swan Rd. De Pere, WI 54115(f) Name and address of manager or person in charge of affair: Jessica Boor, 1630 E. Longview Dr. Apt. 7 Appleton, WI 54911

## 2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:

(a) Street number Jefferson Park(b) Lot \_\_\_\_\_ Block Picnic Area #5(c) Do premises occupy all or part of building? Picnic Area #5

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:

## 3. NAME OF EVENT

(a) List name of the event Fox Jazz Fest(b) Dates of event 9/2/2011 setup 9/3/2011 - 9/4/2011

## DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Jazz Corner Society, Inc.  
(Name of Organization)Officer \_\_\_\_\_  
(Signature/date)Officer Matthew J. Kattan  
(Signature/date)  
TreasurerOfficer \_\_\_\_\_  
(Signature/date)Officer \_\_\_\_\_  
(Signature/date)

Date Filed with Clerk \_\_\_\_\_

Date Reported to Council or Board \_\_\_\_\_

Date Granted by Council \_\_\_\_\_

License No. \_\_\_\_\_

## ADDITIONAL INFORMATION

### May be Granted and Issued only to:

- (1) Bona fide clubs that have been in existence for at least 6 months prior to the date of application.
- (2) State, county, or local fair associations, or agricultural societies.
- (3) Church, lodge, or society that has been in existence for at least 6 months prior to the date of application.
- (4) Posts now or hereafter established of ex-servicemen's organizations.

### Application:

- (1) Filing: In writing, for each event, on Form AT-315.
- (2) The local licensing authority may act on application or authorize an official or body of the municipality to issue the license. (ss. 125.26(1) and 125.51(1)(a), Wis. Stats.)
- (3) The written application shall be filed with the clerk of the municipality in which premises are located:

#### Class "B" (Beer):

- a. The governing body shall establish any waiting period before granting of a license for events lasting less than 4 days (s. 125.04(3)(f), Wis. Stats.)
- b. At least 15 days prior to the granting of the license for events lasting 4 or more days.

#### "Class B" (Wine):

The application shall be filed with the clerk of the local municipality in which the event will be held at least 15 days prior to the granting of the license.

- (4) Publication: Not required.

**Fee:** Not to exceed \$10. (Exception: No additional fee may be charged if organization is applying for both a Temporary Class "B" and a Temporary "Class B" license for the same event.)

**Duration:** The day, or consecutive days, that the specified event is in progress.

### Restrictions:

- (1) License may not be issued to individuals.
- (2) Licenses to organizations, other than ex-servicemen's organizations, can be issued only for a picnic or similar gathering. They may not be issued for business or social meetings of the organization.
- (3) Licenses for club or organization meetings may be issued only to ex-servicemen's posts.
- (4) License may cover either a specified area or the entire picnic grounds.
- (5) License issued to a county or district fair must cover the entire fairground (ss. 125.26(6) and 125.51(10), Wis. Stats.)
- (6) No license to clubs having any indebtedness to any wholesaler for more than 15 days for beer (s. 125.33(7), Wis. Stats.) and 30 days for wine (s. 125.69(4)(b), Wis. Stats.)
- (7) Licensed operator(s) must be present at all times (ss. 125.26(6), 125.32(2) - Beer; 125.51(10), 125.68(2) - Wine; 125.17)
- (8) The licensed club, club members, or any other persons are not permitted to possess intoxicating liquor on licensed premises on the Temporary Class "B"/"Class B" licensed picnic area. (s. 125.32(6), Wis. Stats.)
- (9) Not more than 2 wine licenses may be issued to any club, county or local fair association, agricultural association, church, lodge, society or veterans' post in any 12 month period.
- (10) Licensed organizations must purchase their product from a licensed wholesaler.

**NOTE:** Most coolers presently on the market have a fermented malt beverage base allowing sale under a beer license, e.g. Bartles and James, Seagrams, etc.

**Addendum to Application for Temporary Class "B"/"Class B" Retailer's License**Telephone number of person in charge 920-209-5703Type of Organization 501(c)(3) Non-Profit*\*Attach proof of 501(c)(3) non-profit status, copy of bylaws or purpose for the organization, and information about the holding of regular meetings.*Length of time organization has been in existence Since 1997Type of activity planned Jazz FestivalDates and times of event 9/2/2011 set-up 9/3/2011 - 9/4/2011Estimated attendance 3,000 - 5,000 - No more than 1,500 at any one timeAge range of attendees 0 - 90Was the same event held in the past? Yes ☒ No ☐ (please check)

If yes:

When ~~Jefferson~~ Labor day weekend every yearWhere Jefferson ParkPolice contact? Yes ☐ No ☒ (please check) Not that I am aware ofList any problems that occurred Nonethat I am aware of.**Failure to complete this form/addendum in its entirety may result in the denial of your license application.**