

**CITY OF MENASHA**  
**Parks and Recreation Board**  
**Jefferson Park Pavilion – 915 Third Street**  
**August 8, 2011**  
**MINUTES**

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**A. CALL TO ORDER**

The meeting was called to order by Chr. Dick Sturm at 6:00 p.m.

**B. ROLL CALL/EXCUSED ABSENCES**

1. MEMBERS PRESENT: Chr. Dick Sturm, Lisa Hopwood, Nancy Barker, Luke Schiller, Sue Pawlowski and Ron Suttner

MEMBERS EXCUSED: Ald. Mark Langdon

OTHERS PRESENT: PRD Tungate, PS Maas, Dan Rippl-Menasha Rotary and Ald. Chris Klein

**C. MINTUES TO APPROVE**

1. **Minutes of the July 11, 2011 Park Board Meeting**  
Moved by L. Hopwood, seconded by R. Suttner to approve the July 11, 2011 Park Board meeting minutes. Motion carried 6-0.

**D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA**

Five (5) minute time limit for each person.

1. No one spoke.

**E. REPORT OF DEPARTMENT HEADS/STAFF/YOUTH LIAISON OR CONSULTANTS**

1. **Department Report – PRD Tungate**  
PRD Tungate reported that most summer recreation programs are finishing up. City Carnival is Tuesday. Fall brochure is being planned and adult softball will be concluding by the end of August. Otto Grunski Runski is this Saturday, August 13. Bike races will be held near Jefferson Park on Sunday, August 14.
2. **Park, Pool and Vandalism Report – PS Maas**  
PS Maas reported some graffiti occurred at the Clovis Grove Shelter. Poured in place playground surfacing is planned for Jefferson Park, tree stumping is also being done; ADA access compliance at the pool and other park facilities will need to be discussed.

**F. DISCUSSION**

1. **New Park Update – PRD Tungate**  
PRD Tungate reported that he is still part of ongoing discussion to acquire land for a regional or community park. PRD Tungate did inform the other communities that Menasha may opt to pursue a small neighborhood park in the near future. There was support from the Park Board to go this route. PRD Tungate explained that the other communities all still believe that a larger park would be needed in the future and that some public/private partnership to pursue this goal could be possible in the future. This topic will be on the September agenda.
2. **Gilbert Site Update – PRD Tungate**  
PRD Tungate reported that an on-site meeting with several DNR officials, landowners and staff from R.A. Smith was held at the Gilbert site. Many site clearance issues still remain. It appeared as though project permitting would occur in two parts. The first being for the demolition area (permit taken out by the landowners) and the second one for the shoreline park

project. R.A. Smith would begin the process for serving the first permit. It was felt that access to and visual inspection of the underground raceway beneath the old mill would be needed. Some method for dewatering this area would be required.

3. **Swimming Pool Update – PRD Tungate**

PRD Tungate reported that several people have contacted him concerned for the future of the pool. These people are willing to become part of a citizen pool advocate group. Jenny Whiting has offered to coordinate this effort. These individuals are willing to get involved in any way to ensure that Menasha somehow retains an aquatic facility now and in the future.

4. **Priorities for 2012 Budget**

PRD Tungate asked for Board input on suggestions for the 2012 budget. Staff suggested a few maintenance items for 2012 would be sealcoating the trail in Jefferson Park and continuing to add rubberized (poured in place) playground surfacing as a cost saving measure. ADA water access at the pool may also be addressed in the 2012 budget. The budget will be on the September agenda.

5. **Walking Tour of Smith Park – Optional**

The walking tour of Smith Park was highlighted by viewing a possible location of a small sledding hill. No action was taken and several members expressed a desire to obtain feedback from the neighbors before deciding if the hill was a priority or not.

**G. ACTION ITEMS**

1. **Approve Seafoodfest Event to be held September 9-10, 2011 in Jefferson Park – Dan Rippl**

Dan Rippl described the activities for the 17<sup>th</sup> annual Seafoodfest. Music will be starting earlier on Friday. Proceeds now split three ways. This year's proceeds will benefit Menasha Youth Sports. Moved by R. Suttner, seconded N. Barker to approve Seafoodfest to be held September 9-10, 2011 in Jefferson Park. Motion carried 6-0.

**H. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA**

Five (5) minute time limit for each person

No one spoke.

**I. ADJOURNMENT**

Moved by L. Hopwood, seconded by S. Pawlowski to adjourn at 7:52 p.m. Motion carried 6-0.