

CITY OF MENASHA
Parks and Recreation Board
Council Chambers, City Hall – 140 Main Street
March 14, 2011
MINUTES

A. CALL TO ORDER

The meeting was called to order by Chr. D Sturm at 6:00 p.m.

B. ROLL CALL/EXCUSED ABSENCES

MEMBERS PRESENT: Chr. Dick Sturm, Lisa Hopwood, Sue Pawlowski, Nancy Barker, Ron Suttner, Ald. Mark Langdon

MEMBERS EXCUSED: Steve Krueger

OTHERS PRESENT: PRD Tungate and PS Maas

C. MINTUES TO APPROVE

1. **Minutes of the February 14, 2011 Park Board Meeting**

Moved by R. Suttner, seconded by L. Hopwood to approve the February 14, 2011 Park Board meeting minutes. Motion carried 6-0.

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

Five (5) minute time limit for each person.

1. N. Barker comments quality of snow blocks.

E. REPORT OF DEPARTMENT HEADS/STAFF/YOUTH LIAISON OR CONSULTANTS

1. **Park Project, Forestry and Vandalism Report – PS Maas**

PS Maas reported no vandalism last month, Marina decking project was completed, tree trimming occurring in District #8, some work being done on the Muni-beach shorewall.

2. **Director's Recreation Program and Project Report – PRD Tungate**

PRD Tungate reported a regional dog park meeting will be held in April hosted by Winnebago County, Facebook site for Recreation and Swimming Pool is up and running, summer activity guide will be mailed next week, Neenah and Menasha park departments have met regarding the formation of a Park Corps – a group that would help with park projects in the three departments (Neenah, Menasha, Town of Menasha). PRD Tungate will be on vacation later this week and next. Free summer fishing clinics were also discussed and a draft event poster was reviewed.

F. DISCUSSION

1. **Current Fee Waiver Policy**

A copy of the existing fee waiver policy, which was approved by the Common Council in 2005, was attached to the agenda. The distribution of the policy served to inform newer members as to what is allowed in terms of granting reduced fees.

2. **Park Board Duties**

A copy of the city ordinance which describes the duties and authority of the Park Board was attached to the agenda. Some questions came up regarding the recent Harbormaster contract. Article (e)5 states "to have the powers necessary.....for the effective and efficient management, control, supervision and operation of the City park system.....and the Menasha Marina subject to budgeting approval by the Common Council. Board members appreciated receiving this information.

G. ACTION ITEMS

1. **None**

H. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA

Five (5) minute time limit for each person

No one spoke.

I. ADJOURNMENT

Moved by L. Hopwood, seconded by R. Suttner to adjourn at 7:19 p.m. Motion carried 6-0.