

**CITY OF MENASHA**  
**PARKS AND RECREATION BOARD**  
**Council Chambers, City Hall – 140 Main Street, Menasha**  
October 11, 2010  
**MINUTES**

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**A. CALL TO ORDER**

Meeting called to order by Chr. D. Sturm at 6:01 PM.

**B. ROLL CALL/EXCUSED ABSENCES**

MEMBERS PRESENT: Chr. Dick Sturm, Ald. Mark Langdon, Lisa Hopwood, Nancy Barker, Ron Suttner and Steve Krueger (welcome given to Steve)

MEMBERS EXCUSED: Sue Pawlowski

OTHERS PRESENT: PRD Tungate, PS Maas and Harbormaster Diane Schabach

**C. MINTUES TO APPROVE**

1. **Minutes of the September 13, 2010 Park Board Meeting**

Moved by R. Suttner, seconded by L. Hopwood to approve the minutes of the September 13, 2010 Park Board meeting. Motion carried 6-0.

**D. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA**

Five (5) minute limit for each person.

1. No one spoke.

**E. REPORT OF DEPARTMENT HEADS/STAFF/ YOUTH LIAISON OR CONSULTANTS**

1. **Park, Pool and Vandalism Report – PS Maas**

PS Maas reported on: trail berm near Heckrodt Wetland Reserve has been shaped and seeded with no mow grass, Marina pier supplies have been ordered – came in under budget, decking will be a darker gray color, fall tree planting taking place, Memorial Building landscape was completed, good news at the pool – no water line leaks were found – instead expansion joints will be re-sealed next spring, Heckrodt Wetland Reserve buildings will have roofs repaired, city park shelters will be checked. Insurance to cover the repairs. Minor graffiti found at Clovis and Barker Farm parks.

2. **Winz Park Staff Meeting Update – PRD Tungate, PS Maas, Chr. D. Sturm**

Menasha Utilities and city park officials met at Winz park to review repairs of the clearwell exterior walls, gutters and the recreation surface on top. Another meeting with a concrete contractor is set for Tuesday, October 12. Cracking and deterioration of concrete, both along the gutters on the east and west walls and on the top surface appear to be causing the unsightly deterioration on the east and west side walls. Menasha Utilities officials would like to see the gutter and top surface cracking somehow addressed before undertaking repair to the sidewalls. Staff will keep the Board apprised on this matter as more information is obtained.

3. **Joint Meeting of City of Neenah and Town of Menasha Park Commissions and the City of Menasha's Park Board – PRD Tungate**

Park Board/Commissions from the communities of Neenah, Menasha and the Town of Menasha will meet on Wednesday, December 8 at 6:00 p.m. at the Whiting Boat House in Neenah. The general purpose of the meeting is to get to know one another and to get a feel for each community's challenges, issues, etc. The Board was excited about the opportunity and perhaps the possibility of service efficiencies that could be explored by the three departments.

**F. DISCUSSION ITEMS**

1. **Review of 2010 Marina Season – Harbormaster Diane Schabach**

Harbormaster Schabach discussed her 2010 season. Overall, the Marina had a good year, which could have better if some last season winds and high water flows hadn't occurred. Harbormaster Schabach also explained the history of the Marina. She is looking forward to continuing her work

at the Marina.

2. **Ways of Recognizing Contributions of Previous Board Members Tom Konetzke and George Korth**

Several ways of recognizing recently replaced long time Board members Tom Konetzke and George Korth. PRD Tungate shared an idea he received from Ald. Wisneski suggesting naming of the scoreboard or building at Koslo Park after Tom Konetzke and the Jefferson Park boat landing after George Korth. Other ideas were discussed. In the end, the Board asked PRD Tungate to bring back a draft of a resolution honoring each person separately. The Board liked an idea suggested by Ald. Langdon to attach the resolution to a plaque with a park related emblem and present it at the December meeting. PRD Tungate will pursue more information on this request at the November meeting.

3. **Review of Open Meetings Law Pertaining to Board Member Comments**

PRD Tungate presented information about Board member comments as it relates to the state's Open Meetings law. PRD Tungate spoke with CA Captain prior to the meeting.

**G. ACTION ITEMS**

1. **Recommend Raising the Marina Annual Slip Rental Rate from \$37.00 to \$37.50 per foot for 2011**

Moved by L. Hopwood, seconded by R. Suttner to raise the seasonal slip fee at the Marina from \$37.00 to \$37.50 per foot for 2011. Harbormaster Schabach needs the new rate to be able to send slip renewals out this fall. Motion carried 6-0.

2. **Elect New Vice-Chair to Replace Tom Konetzke**

Chr. D. Sturm called for nominations for a new vice-chair for the Board. Moved by Ald. M. Langdon to nominate R. Suttner as vice-chair, seconded by S. Krueger. No other nominations were made. Unanimous ballot cast for R. Suttner. Motion carried 6-0

**H. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA**

Five (5) minute time limit for each person.

1. No one spoke.

**I. ADJOURNMENT**

Moved by Ald. M. Langdon, seconded by L. Hopwood to adjourn at 7:30 PM. Motion carried 6-0.