

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA
PARKS AND RECREATION BOARD
Barker Farm Shelter
2170 Plank Road, Menasha**

July 12, 2010

6:00 PM

AGENDA

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. MINUTES TO APPROVE
 - 1. [Minutes of the June 14, 2010 Parks and Recreation Board Meeting](#)
- D. PUBLIC COMMENT ON ANY MATTER RELATED TO CITY PARKS AND RECREATION
Five (5) minute time limit for each person
- E. REPORT OF DEPARTMENT HEADS/STAFF/YOUTH LIAISON OR CONSULTANTS
 - 1. Park, Pool and Vandalism Report – PS Maas
 - 2. Regional Park Update – PRD Tungate, G. Korth
 - 3. Memorial Building Sign and Maintenance Update – PS Maas, PRD Tungate
 - 4. Youth Liaison Report – Kirstyn Kennedy
 - 5. Pool Operation Update – PRD Tungate
 - 6. Forestry Grant Update – Kim Miller
- F. DISCUSSION
 - 1. [Plans for Moosefest – May 7-8, 2011 – Downtown Streets and Park Areas – Steve Krueger](#)
 - 2. Winz Park – Future Neighborhood Listening Session
- G. ACTION ITEMS
 - 1. Request by Kiwanis Club to be added to the Big Event List for June 18, 2011 – Greg Willet
 - 2. [Tree Removals – Smith and Shepard Parks](#)
- H. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA
Five (5) minute time limit for each person
- I. ADJOURNMENT

CITY OF MENASHA
PARKS AND RECREATION BOARD
Jefferson Park Main Pavilion – 915 Third Street, Menasha
June 14, 2010
DRAFT MINUTES

A. CALL TO ORDER

Meeting called to order by Vice Chr. T. Konetzke at 6:02 PM.

B. ROLL CALL/EXCUSED ABSENCES

MEMBERS PRESENT: Vice Chr. Tom Konetzke, Ald. Mark Langdon, Lisa Hopwood, George Korth, Nancy Barker and Ron Suttner

MEMBERS EXCUSED: Chr. Dick Sturm

OTHERS PRESENT: PRD Tungate, PS Maas, Rebecca Nichols, Melissa Suttner and Merikay Suttner

C. MINUTES TO APPROVE

1. Minutes of the May 10, 2010 Park Board Meeting

Moved by G. Korth, seconded by R. Suttner to approve the minutes of the May 10, 2010 Park Board meeting. One revision offered by R. Suttner: add that he requested that these estimates be obtained for the purposed electrical work of the Memorial Building. Motion carried 6-0.

D. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA

Five (5) minute limit for each person.

1. Rebecca Nichols stated her unhappiness with the City's online registration system. She was trying to register for swimming lessons, which she was informed, was not offered online because of need to accurately check residency. Regardless of this, Mrs. Nichols wanted a better option to register because she works from 9:00 a.m.-5:00 p.m. PRD Tungate suggested mailing in her registration was an option. PRD Tungate stated he had not heard that there had been a problem with the City's online registration provider, but that he would look into it.
2. Melissa and Merikay Suttner described a donation for toilets they had obtained from Watters Plumbing and Traders Plumbing. The toilets will be placed in the Memorial Building. Installation will be coordinated with PS Maas. The Board thanked the Suttner's for their efforts.

E. REPORT OF DEPARTMENT HEADS/STAFF/ YOUTH LIAISON OR CONSULTANTS

1. Youth Liaison to Park Board – Introduction of Kirstyn Kennedy

Youth Liaison Kristyn Kennedy was not present.

2. Park Pool and Vandalism Report – PS Maas

PS Maas reported: recent vandalism to bathroom stall doors at Jefferson Park, Forestry intern Kim Miller has started her work on an EAB management plan and street tree inventory, the City hopes to obtain a 2011 grant for three removal and replanting due to the anticipated removal of some ash trees, flowers have been planted, Koslo scoreboard controller was malfunctioning, chemical controller at the pool was also malfunctioning – a temporary one was installed. Blown motor went out on the pool boiler. Water has been identified from the joints of the pool tank, some leaking is also occurring at pipe connections around the pool. Staff has repaired both items as well as possible although permanent repair of these items will likely be proposed in the 2011 budget.

3. Regional Park Update – PRD Tungate

Negotiations have hit a stalemate. G. Korth has offered to communicate with the landowner in hopes of keeping the process moving forward. The other two communities reiterated their support for the site and desire to see something worked out with the landowner. PRD Tungate will continue to keep the Board apprised.

4. May 19 Waterfront Forum Summary – PRD Tungate

Brief summary of the May 19 Waterfront Forum was provided by PRD Tungate. Park and Community Development staff will begin to put a plan together to move ahead with public greenspace improvements for the site. The Board expressed support for public amenities planned for the site.

5. **Staff Update on New Public Event in 2011**

PRD Tungate informed the Board that a new, large public event called "Moosefest" may come to the City next year. It is a family oriented event. Planning is continuing and event organizer is expected to come before the Park Board in July.

F. DISCUSSION ITEMS

1. **Memorial Building Maintenance Update – R. Suttner**

R. Suttner suggested the black railings behind the Memorial Building be painted, hopefully by July 4. A landscape plan is being formulated for the front of the building. PRD Tungate will contact the Historical Society and VFW to finalize a design for a new sign in front of the building.

2. **Update on Sub-Group Meeting on Vending Hot Dogs in the Parks – PRD Tungate, T. Konetzke**

PRD Tungate reported a sub-group of the Board met to discuss parameters for allowing a hot dog vendor at certain park locations. PRD Tungate will be drafting a vendor agreement to be reviewed by the sub-group and eventually the City Attorney. The hot dog vendor has tentatively agreed to pay the City 20% of his gross sales.

3. **Future of Winz Park – Chr. D. Sturm**

Winz Park was discussed. The Board seemed in favor of scheduling a neighborhood listening session before making any decisions about the future of the park.

G. ACTION ITEMS

1. **None**

H. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA

Five (5) minute time limit for each person.

1. **None**

I. ADJOURNMENT

Moved by R. Suttner, seconded by G. Korth to adjourn at 7:58 PM. Motion carried 6-0.



North



SCALE 1"=100'±


-  VENDOR AREAS
-  PUBLIC AREA, NO VEHICLES





WELCOME

THIS PLAY AREA
HAS BEEN DESIGNED
FOR CHILDREN 5-12
YEARS OF AGE.
ADULT SUPERVISION
IS REQUIRED.

 **Burke** COMPANY, INC.

