MENASHA ALDERMEN OCCASIONALLY ATTEND MEETINGS OF THIS BODY. IT IS POSSIBLE THAT A QUORUM OF COMMON COUNCIL, BOARD OF PUBLIC WORKS, ADMINISTRAION COMMITTEE, PERSONNEL COMMITTEE MAY BE ATTENDING THIS MEETING (NO OFFICIAL ACTION OF ANY OF THOSE BODIES WILL BE TAKEN).

CITY OF MENASHA Parks and Recreation Board Barker Farm Shelter - 2170 Plank Road, Menasha

July 14, 2008

6:00 PM

AGENDA

	■ ← Back ■ Print	
1.	CALL TO ORDER	
	A.	
2.	ROLL CALL/EXCUSED ABSENCES	
	A.	
3.	MINUTES TO APPROVE-MINUTES & COMMUNICATIONS TO RECEIVE	
	Minutes to approve:	
	A. Minutes of the June 9, 2008 Park Board Meeting	Attachments
4.	PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY	
	Five (5) minute time limit for each person	
	A. Letter from Rose Bohmke	Attachments
5.	REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS	
	A. Army Reserve Building Update	Attachments
	B. New East Side Park Update	
	C. Park Project Update - PS Huss	
	D. Park Vandalism Correspondence - PS Huss	Attachments
6.	DISCUSSION	
	A. Theda Care Picnic - September 13, 2008 in Jefferson Park	Attachments
	B. R & R Softball Tournament - August 8-10, 2008 in Jefferson Park	Attachments
	C. 2009 Park and Recreation Budgets (previously received)	Attachments
	D Status of Dog Ordinance O-09-08 Renewal and Park Dedication Fee Ordinance	

к	evi	CI	on

- E. Barker Farm Park and Carpenter Street Trail Connection
- F. Potential Park Eviction

7. ACTION ITEMS

A.	Approval of Theda Care Picnic - September 13, 2008 in Jefferson Park	Attachments
В.	Approval of R & R Softball Tournament - August 8-10, 2008 in Jefferson Park	Attachments

8. ADJOURNMENT

A.

Menasha is committed to its diverse population. Our Non-English speaking population or those with disabilities are invited to contact the Parks and Recreation Department at 967-3640 at least 24-hours in advance of the meeting so special accommodations can be made.

CITY OF MENASHA Parks and Recreation Board Jefferson Park Main Pavilion - 915 Third Street, Menasha

June 9, 2008

MINUTES

🖫 + Back 📇 Print

1. CALL TO ORDER

Meeting was called to order at 6:00 PM by Chairman D. Sturm.

2. ROLL CALL/EXCUSED ABSENCES

A.

Members Present: Ald. Michael Taylor, Chr. Dick Sturm, Ron Suttner, Mary Francis, George Korth, Tom Konetzke, Nancy Barker

Members Absent: None

Others Present: PRD Tungate, PS Huss and Shirley Johnston from 835 Broad Street

3. MINUTES TO APPROVE-MINUTES & COMMUNICATIONS TO RECEIVE

Minutes to approve:

A. Minutes of the May 12, 2008 Park Board Meeting

Moved by George Korth, seconded by Nancy Barker to approve minutes of the May 12, 2008 meeting.

Motion Passed

Results:

4. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

Five (5) minute time limit for each person

A.

Shirley Johnston expressed her support for allowing dogs on the trail in Jefferson Park.

Ald. M. Taylor had the following comments about Jefferson Park: five benches with no concrete rod, one swing has no swing and no concrete pad, garbage cans, South ball diamond infield weeds, a dead tree needs to be removed, repairs needed in breakwater wall, paved trail starting to show some cracks.

- T. Konetzke asked about school districts desire to help pay for tennis court rehabilitation.
- Chr. D. Sturm asked for an Army Reserve building update in July, encouraged efforts to move forward on the new east side park.
- R. Suttner stated No Dogs signs needed in parks, East diamond scoreboard has not been working, "Goth" type people are being observed by neighbors around Smith Park.
- M. Francis stated dead limb on trees in Smith Park need trimming.
- G. Korth expressed concerns about cars parking on the grass during Seafoodfest and Jazzfest.
- N. Barker stated dog wedding went well, will talk with CDD Keil and PWD Radtke about directional signage to the Isle of Valor, inquired about upcoming History Hunt.

5. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

A. New East Side Park Update

Staff is waiting on City of Appleton legal opinion on the advantages of having a landowner sign a Right to Negotiate document. The plan at this point is to draft a resolution for each community to approve which would pledge conceptual support for a joint park.

B. Theda Care Event Approval Coming to Board Next Month July Meeting

Theda Care picnic will be discussed in July. The event is very large and needs a lot of pre-event planning.

C. Board Input for 2009 Budget at July Meeting

A copy of the 2008 Park and Recreation budget will be sent to all Board members in advance of the July meeting. Members should come to the July meeting with 2009 budget ideas and questions.

D. Park/Pool Update - PH Huss

PS Huss reported new pump at pool installed by Crane Engineering, this should improve water flow considerably. Pool is running well. PS Huss expressed frustration over vandalism which takes away a lot of hours that could be devoted to other park projects. Park Watch program stickers on park vehicles are complete, Park Watch signs are going up.

E. Pleasants Tennis Courts - Project to be Re-bid

Pleasants Park Tennis Court project will be re-bid because of some confusion by contractors on the length of crack repair that was specified.

6. DISCUSSION

A. Ordinance O-10-07 Relating to Dogs on the Friendship Trail in Jefferson Park

Renewal of the ordinance which allows dogs on the trail in Jefferson Park was discussed.

B. Walking Tour of Jefferson Park (pool if time permits)

Several members went on a walking tour of the pool. PS Huss and Pool Manager Chad Bruechert explained various operational procedures at the pool.

7. ACTION ITEMS

A. Recommend Renewal or Changes to Ordinance O-10-07

Moved by Nancy Barker, seconded by George Korth to recommend revising ordinance O-9-08 to allow dogs on the Jefferson Trail until 12:00 p.m. on July 4 and to retain the one year expiration language.

The motion carried.

8. ADJOURNMENT

A.

Moved by Tom Konetzke, seconded by Ronald Suttner to adjourn at 7:45 p.m.

The motion carried.

Motion Carried on voice vote

Results:

Brian Tungate I saw you on T. V. you looked really nice Our Jefferson Park is beautifull. There are no grese or droppings. I do see some from the dogs I love the trail at the Park. I love Jefferson Fark! It is great to see the people fishing and the Children playing baseball again Reople just enjoying Themselves at our Jefferson Sark. Thank you so much for being so croperative. The flowers are beautifull Hose Bolimke



July 8, 2008

Margo Glemboski Real Estate Division Department of the Army Corps of Engineering, Omaha District 106 South 15th Street Omaha, NE 68102-1618

Subject: Status of Land Lease No. DACA45-5-79-00482, Brighton, Menasha, Wisconsin – US Army

Dear Ms. Glemboski:

The City of Menasha has heard through several sources that the Department of Army plans to vacate/dispose of the DET 1 452nd Combat Support Hospital Rescue Center in Menasha, Wisconsin in the near future. I spoke briefly with you back in 2006 about his matter. The city would like to receive written correspondence regarding the official plans and timeline for this facility so that we can begin planning for future use of this site.

Specifically, we desire the following information:

- Who will be the contact person (name and telephone number) on discussions involving the lease? We have had preliminary staff discussions on possible demolition of all or part of the facility.
- 2. Contact information of anyone else who will be responsible for the official closing and possible re-use of the facility or land by the city.

It has been a challenge to find anyone who can give us definitive answers about this facility. We would greatly appreciate any assistance or information regarding our requests.

Sincerely,

Brian Tungate

Brian Deugato

Director of Parks and Recreation

C: Menasha Mayor Don Merkes Senator Herb Kohl Senator Russ Feingold Congressman Thomas Petri

vandalism report

Date: 6/26/2008

To: Brian Tungate, Director of Parks and Recreation

From: Robert Huss, Park Superintendent

RE: Vandalism in the park system

From 1/6/2008 to 6/9/2008 the Menasha Police department has had to make one hundred and nine responses to the park system. Certainly not all of these calls were for vandalism, but we have had our fair share. Some of the "highlights" in that time frame include three destroyed toilets, cannon shoved in the river, destroyed bathroom partitions, wrecked doors at Clovis and numerous graffiti displays. This all comes at a cost to the taxpayers of Menasha. To date we have incurred approximately \$6500.00 of expenses that came out of the park budget in wages and materials. This money and time is intended to improve our parks, but instead is being used to restore them.

We have taken some measures to make our parks a harder target. Smith, Jefferson Pavilion, Hart, and Barker all have automatic time locks on the doors. Since the reduction/elimination of Police CSO staff we have assigned a summer employee to lock all doors at night and keep a presence in the park from 3p.m. to 11 p.m. Lights have been repaired and added in several locations. A prison style toilet was installed at Hart. A material is on order to seal the decorative block at Hart to make the removal of graffiti easier and more cost effective. We have trimmed some of the landscaping in the parks to give the offenders less opportunities to hide.

With the kids out of school since this report has been printed I expect the numbers to rise. I am open to any suggestions to reduce/eliminate vandalism in the park system.

Directors Note: A "Park 50" program has also been implemented with assistance from the Crimestoppers organization. Decals describing the program were placed on all park trucks. Small program signs are also going up at several park sites.

6/26/2008



(Important reservation information listed on the back of this form)

Menasha Parks & Recreation Department 140 Main Street Menasha, WI 54952-3190 Questions? Call: 967-3640 8:00 AM - 4:00 PM Monday - Friday Office Location: 2nd Floor, City Hall

		(
Group Name or Sponsor of Event: The da Care	Date of Ev	vent: Sept. 13, 08
Event Coordinator: Julie Pollnow		elephone: 214-2742
Address: 1715 Huntlis Glen	Home Tele	ephone:
Time of Event: From 1 00 to 10 30P	Group Size: 2500 Fe	es: (see attached page)
Does your group qualify for resident rates?No	Yes (City of Menasha, Neenah, Appleton &	Town of Menasha residents only)
Do you plan to consume beer or wine? No	Yes (Fill out permit below - see #5, p	page 3)
Do you plan to sell beer or wine? No Yes (Yes	ou will need more than a Beer Pern	nit, see #6, page 3)
Certificate of Insurance needed? No Yes (F	or tournaments, public events, rides, et	c see #4, page 3)
Are you planning "kiddie" rides or other amusements?		
Do you plan to have an amplified sound system? No	Yes (See #12, page 3) De	scribe:
Parks & Recreation Board approval needed? No		
Building Keys Needed? No Yes (usually for kitch		
	Facility	
(circle	e all that apply)	
Jefferson		64
	t Shelter Launch Shelter	Pool
Picnic Area # / Diamond(s) T/3.7	MIGHTBE	
Smith	The Prenotes	Memorial Building
	en (100 benches available)	(pre-wedding ceremony only)
10	1 Bood on 7/14	Start Time:
Hart	Clovis	End Time:
Shelter Diamond/Field	Shelter Diamond/Field	
Koslo	Pleasants	Contin Decal
100/05/05/05/05/05/05/05/05/05/05/05/05/0	Table 1	Curtis Reed Square
Shelter Diamond/Field	Diamond/Field	_ Oquare
Barker Farm	Shepard	u u
Shelter Diamond/Field	Diamond/Field	
Office Notes:		OFFICE USE ONLY
Possible tents up from Seafe	watest - Week	Paurion
Sept. 8- 12th - Reserve areas	(peix?). Julie	Facility Fee: \$ 10 20 .0 - State a
wants someone from Thed	DE 21-1 1 1 100	User Fee: 256.0
been peinitisection on for	m. They will	Area Fee: \$ 480.00
be selling alcohol - explai	ned Winnet	Beer Permit: \$ 4.0
unud ned to be issued t	hrough City Clark.	Total: \$ 360.
Call ther to discuss free	XH 2/20/08	Receipt # Permit #
	0 1-0	1 Gillity

(person in ch to hold the City of Menasha harmless fr indemnify is for any and all liability of th unless I demonstrate by clear and conv	narge) om any claim for dan e City of Menasha, i incing evidence, tha	, agree and mage or injury arisin ncluding costs of de t such damage or inj	g out of our activities in fense and attorneys' fe ury was caused solely	(group name) n connection with this event. I further es, including: Damage or injury cause by the City's negligence.	sed in part by the C	ity's negligence,
I further agree to exercise due care in the determines to be normal year and tear. Signature:	further agree that	e premises. I furthe	r agree to pay for all da ance with all rules, regu	Images to park property or grounds ulations, or ordinances applicable to Date:	the use of Sity of I	epartment Menasha parks.
					,	
			EER PERMIT			
		For C	onsumption Onl	y!		
Sale of Beer a	nd/or Wine Requ	ires a Temporary	y Class "B" Licens	e in Addition to the Permit (S	See #6 on page 3)	
The below named assumes responded the duration of the event. The I WILL JEOPARDIZE FUTURE RE	Menasha Police D	Department will co	r attendees behaviontact the permittee	or at the event. This person of if any problem arises. UNRUL	r designee mus Y/ILLEGAL GR	t be present for OUP BEHAVIOR
Permittee Name: (print)					DOR:	
Last			First	M.		
Address:				Phone:	l.	
Area that beer and/or wine can be	e consumed:					
Signature:						
Permittee has read list of City ord	inances pertainin	g to alcohol	Yes		Dept. Initials	
*	RK FACILITY		_ 100	2002 D4		
	per day" unless other				RK USER FE	The state of the s
Pavilion/Shelter Fe	es	Resident	Non-Resident	Groups that reserve park shelte following user fees:	rs or picnic areas a	re subject to the
Jefferson Park				Persons in Attendance	Resident	Non-Resident
Large Pavilion		\$ 50.00	\$ 80.00	1 - 20	No Charge	\$ 11.00
Kitchen*		30.00	50.00	. 21 - 75	\$ 24.00	36.00
West Shelter		35.00	55.00	76 - 150	42.00	60.00
East Shelter*		20.00	40.00	151 - 300 301 - 600	79.00	102.00
Launch Shelter		15.00	32.00	601 - 1,100	134.00 240.00	162.00 275.00
Picnic Area #3 & #5 with electric		20.00	40.00	1,101 - 2,000	360.00	400.00
Wedding		User Fee Only	User Fee Only	2,001 & up	480.00	525.00
Pool Rental (1 hour)		100.00	110.00			
Smith Park						
Pavilion		45.00	70.00			
Kitchen*		30.00	50.00			
Wedding Set-Up**		90.00	135.00			
Memorial Building (pre-ceremo	ony only)	10.00/hour	10.00/hour			
Hart Park Shelter*		25.00	45.00			
Clovis Grove Shelter		20.00	40.00			
Koslo Park Shelter (no electric)		20.00	40.00			
Barker Farm Park Shelter		25.00	45.00			
Curtis Reed Square		20.00	40.00			
Beer Permit (Jefferson and Kosl	2503	4.00	4.00			
Amplifier w/microphone (per eve (Jefferson East/West Diamor		20.00	20.00			
Jefferson Volleyball Courts N 8		5.00	5.00			
Koslo, Municipal Beach, Smith		NC	NC			
Soccer Fields		8.00/hour	8.00/hour			
Koslo Baseball Diamonds	Without Lights With Lights	12.00/hour 20.00/hour	12.00/hour 20.00/hour			

Building/Shelter Key Deposit

Softball Diamonds

Without Lights

With Lights

20.00

8.00/hour

15.00/hour

8.00/hour

15.00/hour

20.00

^{*} Indicates need for key

^{**} Includes use of pavilion whether used or not, also includes 100 benches; average 2-3 adults per bench. Final arrangements made through Park Superintendent (967-5153).



(Important reservation information listed on the back of this form)

Menasha Parks & Recreation Department Questions? Call: 967-3640 140 Main Street 8:00 AM - 4:00 PM Monday - Friday Menasha, WI 54952-3190 Office Location: 2nd Floor, City Hall Date of Event: Group Name or Sponsor of Event: K+K Softmill Event Coordinator: Kathy Bayer Daytime Telephone: Address: | () Home Telephone: (920) Time of Event: From Fri GOH to SIM Group Size: Fees: (see attached page) Does your group qualify for resident rates?

No
Yes (City of Menasha, Neenah, Appleton & Town of Menasha residents only) Do you plan to consume beer or wine? _____ No _____ Yes (Fill out permit below - see #5, page 3) Do you plan to sell beer or wine? _____ No _____ Yes (You will need more than a Beer Permit, see #6, page 3) Certificate of Insurance needed? _____ No ______ Yes (For tournaments, public events, rides, etc. - see #4, page 3) Are you planning "kiddie" rides or other amusements? No Yes (Carnival Permit required, contact City Clerk) Do you plan to have an amplified sound system? X No Yes (See #12, page 3) Describe: Parks & Recreation Board approval needed? No Yes (When selling beer and multi-day events, contact Director) Building Keys Needed? No Yes (usually for kitchen use, available during normal business hours only. City Hall closes at 4:00 p.m.) Facility (circle all that apply) Jefferson Pavilion West Shelter Kitchen East Shelter Launch Shelter Pool Diamond(s) South + East Picnic Area # Smith Memorial Building (pre-wedding Pavilion Kitchen Wedding/Garden (100 benches available) ceremony only) Start Time: Diamond/Field End Time: Hart Clovis Shelter Diamond/Field Shelter Diamond/Field Koslo **Pleasants Curtis Reed** Square Shelter Diamond/Field Diamond/Field Barker Farm Shepard Shelter Diamond/Field Diamond/Field

Office Notes:

[nvoice after event.]

Cylled 4/26 left message about alterdig

Mueting - Nentrad wied for non-profit

grup, insummer and beer license.

OFFICE USE ONLY

Facility Fee: \$_____
User Fee: \$_____

Area Fee: \$______
Beer Permit: \$_____

Total: \$ _____

Permit #

PD Copy

Continued

HOLD HARMLESS AGREEMENT agree and bind to hold the City of Menasha harmless from any claim for damage or injury arising out of our activities in connection with this event. I further understand this agreement to indemnify is for any and all liability of the City of Menasha, including costs of defense and attorneys' fees, including: Damage or injury caused in part by the City's negligence, unless I demonstrate by clear and convincing evidence, that such damage or injury was caused solely by the City's negligence. I further agree to exercise due care in the preservation of the premises. I further agree to pay for all damages to park property or grounds beyond what the Department determines to be normal wear and tear. In further agree that I will ensure compliance with all rules, regulations, or ordinances applicable to the use of City of Menasha parks, BEER PERMIT For Consumption Only! Sale of Beer and/or Wine Requires a Temporary Class "B" License in Addition to the Permit (See #6 on page 3) The below named assumes responsibility for exercising control over attendees behavior at the event. This person or designee must be present for the duration of the event. The Menasha Police Department will contact the permittee if any problem arises. UNRULY/ILLEGAL GROUP BEHAVIOR WILL JEOPARDIZE FUTURE RESERVATION PRIVILEGES. Permittee Name: (print) Address. Area that beer and/or wine can be consumed: Signature:9 Permittee has read list of City ordinances pertaining to alcohol Dept. Initials 2008 PARK FACILITY RENTAL 2008 PARK USER FEES (all fees are "per day" unless otherwise stated) Groups that reserve park shelters or picnic areas are subject to the Non-Resident Pavilion/Shelter Fees Resident following user fees: Jefferson Park Persons in Attendance Resident Non-Resident \$ 50.00 \$ 80.00 Large Pavilion 1 -20 No Charge \$ 11.00 30.00 50.00 21 -75 \$ 24.00 36.00 Kitchen* 76 -150 42.00 60.00 West Shelter 35.00 55.00 151 -300 79.00 102.00 40.00 East Shelter* 20.00 162.00 301 - 600 134.00 15.00 32.00 Launch Shelter 601 - 1.100 240.00 275.00 Picnic Area #3 & #5 with electric 20.00 40.00 360.00 400.00 1,101 - 2,000 2,001 & up 480.00 525.00 User Fee Only User Fee Only Wedding 100.00 110.00 Pool Rental (1 hour) Smith Park Pavilion 45.00 70.00 30.00 50.00 Kitchen* 90.00 135.00 Wedding Set-Up** Memorial Building (pre-ceremony only) 10.00/hour 10.00/hour Hart Park Shelter* 25.00 45.00 20.00 40.00 Clovis Grove Shelter Koslo Park Shelter (no electric) 40.00 20.00 25.00 45.00 Barker Farm Park Shelter 20.00 40.00 **Curtis Reed Square** Beer Permit (Jefferson and Koslo only) 4.00 4.00 Amplifier w/microphone (per event/season) 20.00 20.00 (Jefferson East/West Diamonds only) 5.00 Jefferson Volleyball Courts N & S 5.00 Koslo, Municipal Beach, Smith Park VB Courts NC NC Soccer Fields 8.00/hour 8.00/hour

Softball Diamonds

Koslo Baseball Diamonds

Building/Shelter Key Deposit

20.00

12.00/hour

20.00/hour

8.00/hour

15.00/hour

12.00/hour

20.00/hour

8.00/hour

15.00/hour

20.00

Without Lights With Lights

Without Lights

With Lights

^{*} Indicates need for key

^{**} Includes use of pavilion whether used or not, also includes 100 benches; average 2-3 adults per bench. Final arrangements made through Park Superintendent (967-5153).

		FUND	BUDGET NAME	PREPARED BY
	CITY OF MENASHA	General Fund	Resthaven Cemetery O	Robert Huss
2008 PROGRAM F	2008 PROGRAM REQUEST - OPERATIONS BUDGET	FUNCTION	BUDGET NUMBER	DATE
PR	PROGRAM COMMENTS	Health and Human Ser	000-53401-000	9/13/2007
PROGRAM - BUDGET RESPONSIBILITIES	4SIBILITIES	2007 PROGRAM - BUDGET ACCOMPLISHMENTS	- ACCOMPLISHMENTS	
Maintain 5.4 acres of Resthaven Cemetery and 1.9 acres duties include grave site openings and closings, lawn cut and upkeep.	Maintain 5.4 acres of Resthaven Cemetery and 1.9 acres of Oak Hill Cemetery. Major duties include grave site openings and closings, lawn cutting, trimming, flower planting and upkeep.			
2008 PROGRAM - BUDGET FUNDING REQUEST	NDING REQUEST	2008 PROGRAM - BUDGET OBJECTIVES	T OBJECTIVES	
Implement CIMS cemetery software if approved in the IT	are if approved in the IT budget. Total: \$23,773.			
FUNDING SOURCES	2007 FUNDING 2008 FUNDING	POSITION TITLE	S	2008 # OF FTE'S
TAXES		Cemetery Caretaker	0.25	0.25
SPECIAL ASSESSMENTS INTERGOV REVENUE	00.04	TOTAL	0.25	0.25
LICENSES & PERMITS	\$0.00			
FINES & FORFEITS				
PUBLIC CHARGES	\$0.00			
TOTAL				e e e e e e e e e e e e e e e e e e e

			FUND	BUDGET NAME	PREPARED BY
O	CITY OF MENASHA		General Fund	Recreation Department	Brian Tungate
2008 PROGRAM R	2008 PROGRAM REQUEST - OPERATIONS BUDGET	SUDGET	FUNCTION	BUDGET NUMBER	DATE
PRC	PROGRAM COMMENTS		Culture and Recreation	000-55201-000	9/12/2007
PROGRAM - BUDGET RESPONSIBILITIES	SIBILITIES		2007 PROGRAM - BUDGET ACCOMPLISHMENTS	ACCOMPLISHMENTS	And Antonia and An
To provide a comprehensive variety of safe, affordab receation programs for residents of all ages. Educa productive beneating in recreational	To provide a comprehensive variety of safe, affordable and enjoyable year-round recreation programs for residents of all ages. Educate the general public on the constitution benefits of requirely engaging in recreational pursuits and how recreation	year-round ublic on the w recreation	-Coed Adult Softball remains very popularSolid summer recreational program, lead by an experienced supervisor and staff.	very popular. rogram, lead by an exper	ienced supervisor and staff.
services enhance the quality of live for City residents	e for City residents.				
2008 PROGRAM - BUDGET FUNDING REQUEST	ADING REQUEST		2008 PROGRAM - BUDGET OBJECTIVES	OBJECTIVES	The state of the s
-Fewer bus trips under sub-account 205	nt 205		-Investigate some fresh, cost-effective program ideas during the summer.	effective program ideas	during the summer.
			-Incorporate more effective means of publicizing programs through the (People like our programs once they find out about what's available.)	eans of publicizing progr ce they find out about wh	-incorporate more effective means of publicizing programs through the schools, etc. (People like our programs once they find out about what's available.)
			T ITH MOITING	2007 # OF ETER	2000 # OCC
FUNDING SOURCES	2007 FUNDING	ZUUS FUNDING	POSITION TILE	200 # OO7	0 2 0
TAXES	\$0.00	\$0.00	Clerk Steno II	0.50	0.50
SPECIAL ASSESSMENTS	\$0.00	\$0.00	Director	1.00	1.00
INTERGOV REVENUE	\$0.00	\$0.00	H	37.1	175
LICENSES & PERMITS	\$0.00	\$0.00	Seasonal/P1 Workers	0.7.4	07:11
FINES & FORFEITS	\$0.00	\$0.00	TOTAL	6.25	6.25
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00			The state of the s

		BUDGET NAME	PREPARED BY	
	CITY OF MENASHA	Recreation Department	brian Tungare	
2008 B	2008 BUDGET DETAIL - EXPENSES	BUDGET NUMBER	DATE	The second secon
		000-55201-000	9/12/2007	
SUB ACCT #	SUB ACCOUNT DETAIL		DEPT HEAD REQUEST	MAYOR RECOMMEND
110	Salaries - Straight Time Director of Parks, Recreation, Forestry and Cemeteries	meteries	67568.00	67568.00
120	<u> </u>	yes, other half realized in e planning and over-seeing	103243.00	103243.00
	Program Coordinator and office fill-in wages (Tiny Tots exercise class instructor, office assistant as needed. (\$9,234 + 3360!): \$12,594	iny Tots head instructor, eded.		
	Wages paid to part-time or seasonal employees including program instructors, coaches, and summer leaders.	is including program		
	Summer Programs - Playground Instructors (5): \$11,613 Gymnastics Instructors (3): \$5,547 Baseball/Softball Instructors (3): \$8,142 Men's/Coed Softball Umpires (8-12): \$1,960 Softball Field Supervisor: \$1,755			
	Fall/Winter Programs - Flag Football Coordinator (1): \$255 Tiny Tots Assistant Instructor (1): Ice Rink Attendants - Hart Park (6): Skatepark Attendants (3-4):\$2,268 Skatepark Attendants (3-4):\$2,260 Men's Basketball Scorekeepers (3-4): Men's Basketball Scorekeepers (3-4): Men's Basketball Gym Supervisor (1): \$1,075 Feel 'n Fit Instructor (1):			
	Open Swim Lifeguard (1): \$190 Open Gym Supervisor (2): \$830 Fieldtrip/Event Workers: \$2,286			

2008 BUE 151 152 154 155 167 161	CITY OF MENASHA		בומו	
2008 BUI		Recreation Department		
		BUDGET NUMBER	DATE	
		000-55201-000	9/12/2007	
		TOTAL	\$103,243.00	\$103,243.00
	Employer Contrib - Health		25131.00	25131.00
	Director and half of Clerk Sterio	TOTAL	\$25,131.00	\$25,131.00
	Employer Contrib - Life		126.00	126.00
		TOTAL	\$126.00	\$126.00
	Employer Contrib - Dental		1503.00	1503.00
		TOTAL	\$1,503.00	\$1,503.00
	Employer Contrib - Retirement		10897.00	10897.00
		TOTAL	\$10,897.00	\$10,897.00
	Employer Contrib - FICA		13140.00	13140.00
		TOTAL	\$13,140.00	\$13,140.00
	Employer Contrib - Vision		221.00	221.00
		TOTAL	\$221.00	\$221.00
	Employer Contrib - Work Comp		3019.00	3019.00
		TOTAL	\$3,019.00	\$3,019.00
203	Contract Svcs - Temp Staffing Grunski-Runski road race, computerized registration and timing services: \$1,100	ration and timing services:	2300.00	2300.00
=	Golf: classes taught by PGA Professional: \$250	0.		
_ •	Dance: classes taught through Fox Valley Dance Studio in Menasha (fees offset these costs): \$800	ice Studio in Menasha (fees		
	Pacesetters Running Club- \$150 for Grunski Runski race set up.	unski race set up. TOTAL	\$2,300.00	\$2,300.00
205	Contract Svcs - Entertainment			

Europe Budget DetAll - EXPENSES Budget DetAll - EXPENSES Budget DetAll - EXPENSES Budget Noah's Art. Brewer Game, etc. Costs offset through fees, destinations subject to change: \$2,100, down \$300 from 2007. Performances in the Park (co-sponsored with Library) and other entertainers: \$1,100 Entertainment for Holiday Hayride and other events: \$400 Game rentals for special events: \$500 Littiny - Telephone Services Includes office telephones and cell phones. Repair/Maint - Office Equipment Repair/Maint - Office Equipment Repair/Maint - Office Equipment Payments to Other Municipal Entities Occasional facility rental or related charges for use of non-city facilities. TOTAL Other Services - Printing Spring/Summer Rec Brochure: \$2,400 Gauny Race Printing Spring/Summer and occasional van use. TOTAL Other Services - Vehicle/Equip Rental Summer car and occasional van use.	### Recreation Department Part			BUDGET NAME	PREPARED BY	
### Bub Trips (transporation and tickets) to places like Noah's Art, Brever Game, costs offset through fees, destinations subject to change; \$2,100, down \$5300 from 2007. Performances in the Park (co-sponsored with Library) and other entertainers: \$1,100 Entertainment for Holiday Hayride and other events: \$400 Game rentals for special events: \$500 Utility -Telephone Services Includes office telephone Services Includes office telephone Services 1200,000 Fayments to Other Municipal Entities Other Services - Printing Sample Summer Rose Brochures: \$3,450 FajilWhite Brochures: \$3,450 FajilWhite Brochures: \$2,000 Other Services - Powhide/Equip Rental Associated forms: \$200 Other Services - Vehicle/Equip Rental 1900,000 Summer car and occasional van use. TOTAL \$6,000 1000,00	### Sunder Detail = EXPENSES BUDGET NUMBER DATE		CITY OF MENASHA	Recreation Department	Dian ingare	
Bus Trips (transporation and tickets) to places like Noah's Ark, Brewer Game, 4100.00	Bus Trips (transporation and tickets) to places like Noah's Ak, Enwer Game, 4100.00		2008 BUDGET DETAIL - EXPENSES	BUDGET NUMBER	DATE	
Bus Trips (transporation and tickets) to places like Noah's Ark, Bewier Game, 4100,00 some set. Coass offset through fees, destinations subject to change; \$2,100, down \$3.00 from 2007. Performances in the Park (co-sponsored with Library) and other entertainers: \$1,100 Entertainment for Holiday Hayride and other events: \$4.00 Game rentals for special events; \$500 TOTAL \$4,100.00 \$4,100.00 Utility -Telephone Services Includes office telephones and cell phones. TOTAL \$1,200.00 \$1,100.00 TOTAL \$1,200.00 TOTAL \$1500.00 \$5,100.00 TOTAL \$1,000.00 Fall/Whiter Services - Printing Spring/Summer Rec Brochure: \$3,450 Grank Race Pyers \$20.00 Michael Services - Vahicie/Equip Rental Summer car and occasional van use. TOTAL \$4,00.00 TOTAL \$100.00 \$6,000.00 TOTAL \$4,00.00 \$6,000.00 TOTAL \$4,000.00 \$6,000.00 TOTAL \$4,000.00 \$6,000.00 TOTAL \$4,000.00 \$1,000.00 TOTAL \$4,000.00 \$1,000.00 TOTAL \$4,000.00 \$1,000.00 TOTAL \$1,000.00 TOTAL \$1,000.00 \$1,000.00 TOTAL \$1,0	Bus Trips (transporation and tickets) to places like Noah's Ark, Brower Game, costs offset friough fees, destinations subject to changer \$21,00, down \$390 from 2007.			000-55201-000	9/12/2007	
Performances in the Park (co-sponsored with Library) and other entertainers: \$1,100 Entertainment for Holiday Hayride and other events: \$400 Game rentals for special events: \$500 Utility -Telephone Services Includes office telephones and cell phones. TOTAL \$1,200,00 \$1,100 TOTAL \$1,200,00 \$1,100,00 \$1,	Performances in the Park (co-sponsored with Library) and other entertainers: \$1,000 Entertainment for Holiday Hayride and other events: \$400 Game rentals for special events: \$500 Utility - Telephone Services Includes office telephones and cell phones. TOTAL \$4,100.00 1200.00 TOTAL \$1,000.00 TOTAL \$1,000.00 \$1,000.00 TOTAL \$1,000.00 \$1,000.00 TOTAL \$1,000.00 \$1,000.00 TOTAL \$1,000.00 \$1,000.00 \$1,000.00 TOTAL \$1,000.00		Bus Trips (transporation and tickets) to places letc. Costs offset through fees, destinations sub \$300 from 2007.	like Noah's Ark, Brewer Game, bject to change: \$2,100, down	4100.00	4100.00
Entertainment for Holiday Hayride and other events: \$400 Game rentals for special events: \$500 Utility -Telephone Services Includes office telephones and cell phones. TOTAL Repair/Maint - Office Equipment Repair/Maint - Office Equipment TOTAL S150.00 Payments to Other Municipal Entities Occasional facility rental or related charges for use of non-city facilities. Other Services - Printing Spring/Summer Rece Brochure: \$3,450 Fall/Minter Brochures: \$2,400 Grunski Race Flyer: \$260 Misc. office forms: \$200 Other Services - Advertising One (1) newspaper ad for Grunski Runski: \$400 TOTAL \$4,100.00 \$41,00.00 \$50,00.00 Fall/Minter Brochures: \$2,400 Curnski Runski: \$400 TOTAL \$6,300.00 \$6,300.00 TOTAL \$1900.00 \$1,900.00 \$1,900.00 \$1,900.00 \$1,900.00 \$1,900.00 \$1,900.00 \$1,900.00 \$1,900.00 \$1,900.00 \$1,900.00 \$1,900.00 \$1,900.00 \$1,900.00 \$1,900.00 \$1,000.00 \$	Entertainment for Holiday Hayride and other events: \$400 Game rentals for special events: \$500 Utility -Telephone Services Includes office felephones and cell phones. TOTAL S1,200.00 S1, Repair/Maint - Office Equipment TOTAL S150.00 Payments to Other Municipal Entities Occasional facility rental or related charges for use of non-city facilities. TOTAL Spring/Summer Rec Brochures: \$3,450 Fall/White Brochures: \$2,400 Grunski Race Flyer: \$200 Misc. office forms: \$200 Other Services - Advertising Other Services - Advertising Other Services - Vehicle/Equip Rental Summer car and occasional van use. TOTAL \$400,00 Supplies - Department TOTAL \$1,900.00 \$1,1		Performances in the Park (co-sponsored with L \$1,100	ibrary) and other entertainers:		
Camer rentals for special events: \$500	Game rentals for special events: \$500 TOTAL \$4,100.00 1 Utility -Telephone Services 1200.00 \$1,200.00 \$1,200.00 \$1,200.00 \$1,200.00 \$1,200.00 \$1,200.00 \$1,200.00 \$1,200.00 \$1,500.00 \$		Entertainment for Holiday Hayride and other ev	ents: \$400		
TOTAL \$1,200.00	Utility - Telephone Services 1200.00 \$1,100.00 Includes office telephones and cell phones. TOTAL \$1,200.00 \$1,200.00 Repair/Maint - Office Equipment TOTAL \$150.00 \$150.00 Payments to Other Municipal Entities TOTAL \$100.00 \$100.00 Occasional facility rental or related charges for use of non-city facilities. TOTAL \$100.00 \$100.00 Spring/Summer Rec Brochures: \$2.450 Falling Summer Rec Brochures: \$2.450 6300.00 6300.00 6300.00 600.00			TOTAL	\$4,100.00	\$4,100.00
### TOTAL \$1,200.00 \$1, Repair/Maint - Office Equipment	TOTAL \$1,200.00	221	Utility -Telephone Services Includes office telephones and cell phones.		1200.00	1200.00
Repair/Maint - Office Equipment TOTAL \$150.00 TOTAL \$150.00 Payments to Other Municipal Entities Occasional facility rental or related charges for use of non-city facilities. TOTAL \$100.00 Spring/Summer Rec Brochures: \$3,450 Fall/Winter Brochures: \$2,400 Grunsk Race Flyer: \$250 Misc. office forms: \$200 Other Services - Advertising One (1) newspaper ad for Grunski Runski: \$400 TOTAL \$6,300.00 TOTAL \$6,300.00 \$60 TOTAL \$6,000.00 TOTAL \$1900.00 \$11 Summer car and occasional van use. TOTAL \$1,900.00 \$1,	Repair/Maint - Office Equipment TOTAL \$150.00 \$150.00 Payments to Other Municipal Entities Occasional facility rental or related charges for use of non-city facilities. Other Services - Printing Spring/Summer Rec Brochure: \$3,450 Fall/Winter Brochures: \$2,400 Grunsk face Flyer: \$250 Misc. office forms: \$200 Other Services - Advertising One (1) newspaper ad for Grunski Runski: \$400 TOTAL \$400.00 Summer car and occasional van use. TOTAL \$1900.00 \$1,1			TOTAL	\$1,200.00	\$1,200.00
Payments to Other Municipal Entities Occasional facility rental or related charges for use of non-city facilities. Other Services - Printing Spring/Summer Rec Enochure: \$3,450 Fall/Winter Brochures: \$2,400 Grunski Race Flyer: \$250 Misc. office forms: \$200 Other Services - Advertising One (1) newspaper ad for Grunski Runski: \$400 Other Services - Vehicle/Equip Rental Summer car and occasional van use. TOTAL \$6,300.00 \$6,60 TOTAL \$6,300.00 \$1,900.00 TOTAL \$1,900.00 \$1,1,900.00 \$1,1,900.00	Payments to Other Municipal Entities Occasional facility rental or related charges for use of non-city facilities. Other Services - Printing Spring/Summer Rec Brochure: \$3,450 Falliwiner Prochures: \$2,400 Grunski Race Flyer: \$250 Misc. office forms: \$200 Other Services - Advertising One (1) newspaper ad for Grunski: \$400 Other Services - Vehicle/Equip Rental Summer car and occasional van use. TOTAL \$4,00.00 Supplies - Department TOTAL \$1,900.00 \$1,	41	Repair/Maint - Office Equipment		150.00	150.00
Payments to Other Municipal Entities 100ccasional facility rental or related charges for use of non-city facilities. TOTAL \$100.00 \$ Other Services - Printing Spring/Summer Rec Brochure; \$3,450	Payments to Other Municipal Entities Occasional facility rental or related charges for use of non-city facilities. TOTAL \$100.00 \$ Other Services - Printing Spring/Summer Rec Brochures: \$3,450 Fall(Winter Brochures: \$2,400 Grunski Rece Flyer: \$250 Misc. office forms: \$200 Other Services - Advertising One (1) newspaper ad for Grunski Runski: \$400 Other Services - Vehicle/Equip Rental Summer car and occasional van use. TOTAL \$400.00 1900.00 Supplies - Department TOTAL \$1,900.00 \$1,1			TOTAL	\$150.00	\$150.00
Occasional facility rental or related charges for use of non-city facilities. TOTAL \$100.00 \$ Other Services - Printing Spring/Summer Rec Brochure: \$3,450 Fall/Winter Brochures: \$2,400 Grunski Race Flyer: \$250 Misc. office forms: \$200 Other Services - Advertising One (1) newspaper ad for Grunski Runski: \$400 Other Services - Vehicle/Equip Rental Summer car and occasional van use. TOTAL \$400.00 \$1,900.00 \$1,900.00 \$1,900.00 \$1,900.00	Occasional facility rental or related charges for use of non-city facilities. TOTAL \$100.00 \$ Other Services - Printing Spring/Summer Rec Brochure: \$3.450 Fall/Winter Brochures: \$2.400 Grunski Race Flyer: \$2.50 Misc. office forms: \$2.00 Misc. office forms: \$2.00 Other Services - Advertising One (1) newspaper ad for Grunski Runski: \$400 Other Services - Vehicle/Equip Rental Summer car and occasional van use. TOTAL \$4.00.00 \$1.1900.00 Supplies - Department TOTAL \$1.900.00 \$1.1	20	Payments to Other Municipal Entities		000	100 00
Other Services - Printing Spring/Summer Rec Brochure: \$3,450 Fall/Winter Brochures: \$2,400 Grunski Race Flyer: \$250 Misc. office forms: \$200 Other Services - Advertising One (1) newspaper ad for Grunski Runski: \$400 Other Services - Vehicle/Equip Rental Summer car and occasional van use. TOTAL \$6,300.00 \$6,300.00 TOTAL \$400.00 \$1,900.00 \$1,900.00 \$1,	Other Services - Printing Spring/Summer Rec Brochure; \$3,450 Fall/Winter Brochures: \$2,400 Grunski Race Flyer: \$250 Misc. office forms: \$200 Other Services - Advertising One (1) newspaper ad for Grunski Runski: \$400 Other Services - Vehicle/Equip Rental Summer car and occasional van use. TOTAL \$6,300.00 \$400.00 Summer car and occasional van use. TOTAL \$1,900.00 \$1,		Occasional facility rental or related charges for		\$100.00	\$100.00
Spring/Summer Rec Brochures: \$3,450 Fall/Winter Brochures: \$2,400 Grunski Race Flyer: \$250 Misc. office forms: \$200 Misc. office forms: \$200 Misc. office forms: \$200 Other Services - Advertising One (1) newspaper ad for Grunski Runski: \$400 Other Services - Vehicle/Equip Rental Summer car and occasional van use. TOTAL \$400.00 \$1,900.00 \$1,	Spring/Summer Rec Brochures: \$3,450 Fall/Winter Brochures: \$2,400 Grunski Race Flyer: \$250 Misc. office forms: \$200 Other Services - Advertising One (1) newspaper ad for Grunski Runski: \$400 Other Services - Vehicle/Equip Rental Summer car and occasional van use. TOTAL \$400.00 \$1,900.00 \$1,	91				
Other Services - Advertising One (1) newspaper ad for Grunski Runski: \$400 One (1) newspaper ad for Grunski Runski: \$400 TOTAL \$400.00 \$ Summer car and occasional van use. TOTAL \$400.00 \$ 1900.00 \$11	Other Services - Advertising One (1) newspaper ad for Grunski Runski: \$400 Other Services - Vehicle/Equip Rental Summer car and occasional van use. TOTAL \$400.00 \$1,900.00 \$1,000.00 \$1,000.00		Spring/Summer Rec Brochure: \$3,450 Fall/Winter Brochures: \$2,400 Grunski Race Flyer: \$250 Mico Affac forme: \$200		6300.00	6300.00
Other Services - Advertising One (1) newspaper ad for Grunski Runski: \$400 TOTAL \$400.00 \$ Other Services - Vehicle/Equip Rental Summer car and occasional van use. TOTAL \$400.00 \$ 1900.00 \$1,	Other Services - Advertising One (1) newspaper ad for Grunski Runski: \$400 TOTAL \$400.00 \$ Other Services - Vehicle/Equip Rental Summer car and occasional van use. TOTAL \$400.00 \$ \$1,900.00 \$1,000.00		Wisc. Circle Corres.	TOTAL	\$6,300.00	\$6,300.00
Other Services - Vehicle/Equip Rental Summer car and occasional van use. TOTAL \$400.00 1900.00 \$1	Other Services - Vehicle/Equip Rental Summer car and occasional van use. TOTAL \$1,900.00 \$1	93	Other Services - Advertising One (1) newspaper ad for Grunski Runski: \$400	0	400.00	400.00
Other Services - Vehicle/Equip Rental Summer car and occasional van use. TOTAL \$1,900.00 \$1	Other Services - Vehicle/Equip Rental Summer car and occasional van use. TOTAL \$1,900.00 \$1		The state of the s		\$400.00	\$400.00
Summer car and occasional van use. TOTAL \$1,900.00 Supplies - Department	Summer car and occasional van use. Supplies - Department	98	Other Services - Vehicle/Equip Rental		1900.00	1900.00
				TOTAL	\$1,900.00	\$1,900.00
		00	Supplies - Department			

CITY OF MENASHA 2008 BUDGET DETAIL - EXPENSES BUDGET NUMBER All supplies purchased by Recreation division, Major expenditures include: scheduls for adult programs, 1-shrift for youth basebal and Connski-Runski supplies for many special events and cart and carte materials. First-aid supplies for many special and control genes, supplies for many special and control genes, supplies for many special and control genes. Supplies of many special shifts, shifts supproximativey \$2,006-\$3,000 m. TOTAL \$13,000.00 Supplies - Postage Budget on mailing out Summer and FalliWinter program. TOTAL \$1,000.00 Supplies - Postage Budget on mailing out Summer and FalliWinter program. TOTAL \$1,000.00 Supplies - Promotional Supplies - Promotional Direct mailing has proven to yield higher registration revenue. TOTAL \$1,000.00 Supplies - Promotional Does/Membershipal-Licenses Professional membership in: Will Park & Rev. Asser. \$175 ASCAP License Fee: \$277 Total Total			BUDGET NAME	PREPARED BY	
All supplies purchased by Recreation division. Major expanditures include: All supplies purchased by Recreation division. Major expanditures include: softballs for adult programs, shiftst for youth baseaballe and Grunski-Kourski, road race, league trophies and awards, athelic supplies; playground games, supplies for many special events and as and crafts materials. First-and supplies of the special events and as and crafts materials. First-and supplies - Office Bupplies - Office Supplies - Office Supplies - Office Supplies - Postage Major costs and misting out. Summer and Fall/Winter program brochures. Supplies - Tools & Equip Occasional items needed for a youth recreation or adult sports program. TOTAL Supplies - Promotional Positive Youth Development Grant Program TOTAL Supplies - Promotional Positive Youth Development Grant Program TOTAL Supplies - Promotional Positive A sac. Assn. \$175 ASCAP License Fee: \$270 Travel Expense - Mileage Mileage charges for occasional use of personal vehicle (usually summer).		CITY OF MENASHA	Recreation Department	brian Tungare	
All supplies purchased by Recreation division. Major expenditures include: softpalis for adult programs, shifts for youth basedal and CrustAR-Kurski condition of ace, league trophies and awards, atheliac supplies; playground games, supplies for many special events and shad caffer instellate. First-aid supplies for many special events and shad caff smalled in and crustAR-Kurski conditions for baseball t-shifts. Supplies - Office abupplies and storage clean-up kits and employee the plays ax vaccines. Budge to fifter by approximalitely \$2,000-453,000 in donations for baseball t-shifts. Supplies - Office aupplies and storage cebinet for office. TOTAL Supplies - Dostage Major costs are mailing out Summer and Fall/Winter program brochures. Direct mailing has proven to yield higher registration revenue. TOTAL Supplies - Promotional Positive Youth Development Grant Program TOTAL Supplies - Promotional Positive Youth Development Grant Program TOTAL Supplies - Promotions Professional membership in: Will fire & Rec. Assis: \$155 Nat Rec. Assis: \$155 Nat Rec. Assis: \$155 Nat Rec. Assis: \$155 National Expense - Mileage Mileage charges for occasional use of personal vehicle (usually summer).		2008 BUDGET DETAIL - EXPENSES	BUDGET NUMBER	DATE	
All supplies purchased by Recreation division. Major expenditures include: softballs for adult programs. Is shirts for youth baseball and Grunsk-Furuski road roce, league tropiles and awards, athletic supplies, playgound games, supplies for many special events and arts and crafts materials. First-and supplies crimany special events and arts and crafts materials. First-and supplies including bloodcorine partitions clean-up kits and employee Heptavax vaccines. Budget offset by approximately \$2,000-\$3,000 in donations for baseball rehitfs. Supplies - Office Stationary, envelopes and misc. office supplies used by the department, including additional computer supplies and storage cabinet for office. Supplies - Postes are mailing out Summer and Fall/Winter program brochures. Direct mailing has proven to yield higher registration revenue. Supplies - Promotional Positive vorth belopment Grant Program TOTAL Dues/Memberships/Licenses Professional items needed for a youth recreation or adult sports program. TOTAL Dues/Memberships/Licenses Professional membership in: Will Park & Rec. & Park Assnr. \$175 ASCAP License Fee: \$270 Periodicals/Subscriptions Training - Registrations Total Training - Registrations Total Training - Registrations			000-55201-000	9/12/2007	
Supplies - Office Stationary, envelopes and misc. office supplies used by the department, including additional computer supplies and storage cabinet for office. Supplies - Postage Major costs are mailing out Summer and Fall/Winter program brochures. Direct mailing has proven to yield higher registration revenue. TOTAL Supplies - Tools & Equip Occasional items needed for a youth recreation or adult sports program. TOTAL Supplies - Promotional Positive Vorth Development Grant Program TOTAL Dues/Memberships/Licenses Professional membership in: WI Park & Rec. Assn. \$175 ASCAP License Fee: \$270 TOTAL Total Travel Expense - Mileage Mileage charges for occasional use of personal vehicle (usually summer).		All supplies purchased by Recreation division. softballs for adult programs, t-shirts for youth broad race, league trophies and awards, athletic supplies for many special events and arts and supplies, including bloodborne pathogen clean Hebtavax, vaccines. Budget offset by approxim	Major expenditures include: asseball and Grunski-Runski supplies, playground games, crafts materials. First-aid up kits and employee altely \$2,000-\$3,000 in	13000.00	13000.00
Supplies - Office Suspiles - Office Suspiles - Office Suspiles - Office Suspiles - Postage Including additional computer supplies and storage cabinet for office. Supplies - Postage Major costs are mailing out Summer and Pall/Winter program brochures. Direct mailing has proven to yield higher registration revenue. TOTAL Supplies - Tools & Equip Occasional items needed for a youth recreation or adult sports program. TOTAL Supplies - Promotional Positive Youth Development Grant Program TOTAL Dues/Memberships/Licenses Professional membership in: WI Park & Rec. Asan: \$155 ASCAP License Fee: \$270 Periodicals/Subscriptions TOTAL Travel Expense - Mileage Mileage charges for occasional use of personal vehicle (usually summer).		donations for baseball t-shirts.		\$13,000.00	\$13,000.00
including additional computer supplies and storage cabinet for office. Supplies - Postage Major costs are mailing out Summer and Fall/Winter program brochures. Direct mailing has proven to yield higher registration revenue. TOTAL Supplies - Tools & Equip Occasional items needed for a youth recreation or adult sports program. Supplies - Promotional Positive Vouth Development Grant Program TOTAL Dues/Memberships/Licenses Professional membership in: WI Park & Rec. Assn. \$155 Natl Rec. & Park Assn. \$155 Natl Rec. & Park Assn. \$175 ASCAP License Fee: \$270 Periodicals/Subscriptions ToTAL Travel Expense - Mileage Mileage charges for occasional use of personal vehicle (usually summer).	310	Supplies - Office Stationary, envelopes and misc. office supplies	used by the department,	1000.00	1000.00
Supplies - Postage Major costs are mailing out Summer and Fall/Winter program brochures. Major costs are mailing out Summer and Fall/Winter program brief to a proven to yield higher registration revenue. Supplies - Tools & Equip Occasional items needed for a youth recreation or adult sports program. TOTAL Supplies - Promotional Positive Youth Development Grant Program TOTAL Dues/Memberships/Licenses Professional membership in: WI Park & Rec. Assn. \$175 Nat! Rec. & Park Assn. \$175 ASCAP License Fee: \$270 Total Travel Expense - Mileage Mileage charges for occasional use of personal vehicle (usually summer). Training - Registrations		including additional computer supplies and sto		\$1,000.00	\$1,000.00
Supplies - Tools & Equip Cocasional items needed for a youth recreation or adult sports program. Supplies - Promotional Positive Youth Development Grant Program TOTAL Dues/Memberships/Licenses Professional membership in: WI Park & Rec. Assn: \$155 Nat'l Rec. & Park Assn: \$155 Nat'l Rec. & Park Assn: \$155 Nat'l Rec. & Park Assn: \$175 ASCAP License Fee: \$270 Periodicals/Subscriptions Travel Expense - Mileage Mileage charges for occasional use of personal vehicle (usually summer). Training - Registrations TOTAL Training - Registrations	11	Supplies - Postage Maior costs are mailing out Summer and Fall/V	Vinter program brochures.	5100.00	5100.00
Supplies - Tools & Equip Occasional items needed for a youth recreation or adult sports program. Supplies - Promotional Positive Youth Development Grant Program TOTAL Dues/Memberships/Licenses Professional membership in: WI Park & Rec. Assn: \$155 Natl Rec. & Park Assn: \$155 Natl Rec. & Park Assn: \$175 ASCAP License Fee: \$270 Periodicals/Subscriptions TOTAL Travel Expense - Mileage Mileage charges for occasional use of personal vehicle (usually summer). Training - Registrations TOTAL Training - Registrations		Direct mailing has proven to yield higher regist		\$5,100.00	\$5,100.00
Supplies - Promotional Positive Youth Development Grant Program TOTAL Dues/Memberships/Licenses Professional membership in: WI Park & Rec. Assn. \$155 Nat! Rec. Asn. \$175 ASCAP License Fee: \$270 Total Travel Expense - Mileage Mileage charges for occasional use of personal vehicle (usually summer). Training - Registrations	115	Supplies - Tools & Equip	o or adult courts program.	150.00	150.00
Supplies - Promotional Positive Youth Development Grant Program Dues/Memberships/Licenses Professional membership in: WI Park & Rec. Assn: \$155 Nat! Rec. & Park Assn: \$175 ASCAP License Fee: \$270 Periodicals/Subscriptions Total Travel Expense - Mileage Mileage charges for occasional use of personal vehicle (usually summer). Training - Registrations TOTAL **Training - Registrations		Occasional Items needed for a your red canon		\$150.00	\$150.00
Positive Youth Development Grant Program TOTAL Dues/Memberships/Licenses Professional membership in: WI Park & Rec. Assn: \$155 Nat! Rec. & Park Assn: \$155 ASCAP License Fee: \$270 Periodicals/Subscriptions Travel Expense - Mileage Mileage charges for occasional use of personal vehicle (usually summer). Training - Registrations Training - Registrations	16	Supplies - Promotional		c	00 009
Dues/Memberships/Licenses Professional membership in: WI Park & Rec. Assn: \$155 Nat'l Rec. & Park Assn: \$175 ASCAP License Fee: \$270 Periodicals/Subscriptions Periodicals/Subscriptions TotAL Travel Expense - Mileage Mileage charges for occasional use of personal vehicle (usually summer). Training - Registrations Training - Registrations		Positive Youth Development Grant Program	TOTAL	\$0.00	\$500.00
Professional membership in: WI Park & Rec. Assn: \$155 Nat'l Rec. & Park Assn: \$175 ASCAP License Fee: \$270 TOTAL Periodicals/Subscriptions Travel Expense - Mileage Mileage charges for occasional use of personal vehicle (usually summer). Training - Registrations	20	Dues/Memberships/Licenses			00 009
TOTAL \$ Travel Expense - Mileage Mileage charges for occasional use of personal vehicle (usually summer). Total Training - Registrations		Professional membership in: WI Park & Rec. Assn: \$155 Nat'l Rec. & Park Assn: \$175 ASCAP License Fee: \$270			
Travel Expense - Mileage Mileage charges for occasional use of personal vehicle (usually summer). Total Training - Registrations	22	Periodicals/Subscriptions	TOTAL	9600.00	00000
Travel Expense - Mileage Mileage charges for occasional use of personal vehicle (usually summer). TOTAL Total Total			I V TOT	100.00	\$100.00
Mileage charges for occasional use of personal vertice (user) at ToTAL Training - Registrations	31		Action (usually summer)	150.00	150.00
Training - Registrations			TOTAL	\$150.00	\$150.00
	37	Training - Registrations			
52					
>>			501		

		BUDGET NAME	PREPARED BY	
	CITY OF MENASHA	Recreation Department	Brian Tungate	
	2008 BUDGET DETAIL - EXPENSES	BUDGET NUMBER	DATE	
		000-55201-000	9/12/2007	
	Includes all educational seminars, conferences and classes for PRD staff.	and classes for PRD staff.	00.009	00.009
	WPRA State Conference: \$250 WPRA Spring Workshop: \$100			
	WPRA Summer Park Tour: \$150 Misc. Schooling/Workshops (Director and Clerk Steno II): \$100	k Steno II): \$100 TOTAL	\$600.00	\$600.00
338	Training - Lodging/Meals			
	Usually related to training in sub-account 337. Includes funds for pizza	ncludes funds for pizza nber Park Board and	300.00	300.00
	Grunski Runski staff meetings.	TOTAL	\$300.00	\$300.00
513	Insurance - Property		1070.00	1070.00
		TOTAL	\$1,070.00	\$1,070.00

			FUND	BUDGET NAME	PREPARED BY
๋	CITY OF MENASHA		General Fund	Parks Department	Brian Tungate Robert Huss
2008 PROGRAM RI	2008 PROGRAM REQUEST - OPERATIONS BUDGET	3ET	FUNCTION	BUDGET NUMBER	DATE
PRO	PROGRAM COMMENTS		Culture and Recreation	000-55202-000	9/13/2007
PROGRAM - BUDGET RESPONSIBILITIES	SIBILITIES		2007 PROGRAM - BUDGET ACCOMPLISHMENTS	ACCOMPLISHMENTS	The same of the section of the secti
The primary goal of this division is	The primary goal of this division is to maintain the current park system which consists	ch consists	-Reconstructed Ninth Street Boat Landing.	Soat Landing.	
of 19 parks and other related areas, totaling over 157 as Wetland Reserve), which includes the downtown area.	of 19 parks and other related areas, totaling over 157 acres (excluding Heckrodt Wetland Reserve), which includes the downtown area. New parks, trails and	Kroat	-Began sharing one (1) Common Laborer with the Street Department.	non Laborer with the Stre	et Department.
greenspaces have made the task o challenging.	greenspaces have made the task of developing and maintaining these areas more challenging.	as more	-Dedicated the Isle of Valor in Smith Park	Smith Park.	
			-Peanut Island cannon refurbished with minimal city funds.	ished with minimal city fur	nds.
			-Completed 2007-2011 Open Space and Recreation Facilities Plan.	Space and Recreation Fa	acilities Plan.
2008 PROGRAM - BUDGET FUNDING REQUEST	IDING REQUEST		2008 PROGRAM - BUDGET OBJECTIVES	200	The state of the s
-Continue planning efforts with the on the Friendship Trail east of Onel	-Continue planning efforts with the Town of Harrison, Calumet County, DNR and DOT on the Friendship Trail east of Oneida Street.	R and DOT	Rehabilitate 4 tennis courts at Pleasants Park. Account 202-822 with 2008 funding.		Combine carry over funds from 2007
-Mayor placed \$300 in seed money should a "Park Fifty"	y should a "Park Fifty" program administrated by	ated by	-Several small "target hardening" projects identified in budget.	ing" projects identified in I	budget.
Crimestoppers be started.			-Overnight Seasonal added -	nal added - dual purpose position - sor	-Overnight Seasonal added - dual purpose position - some maintenance and increased
-Monitor status of Army Reserve Building In Jefferson Park.	uilding in Jefferson Park.		pain suivellance. Collaborate		
-Park Board passed a motion placing special emphasis development on the City's far east side.	ing special emphasis on parkland acquisition and side.	ition and			
-Continue planning for a public river Development may include a whitew Key to improving downtown econon forward.	-Continue planning for a public riverside greenspace at the Gilbert Paper site. Development may include a whitewater park, trail and shoreline/fishing improvements. Key to improving downtown economic vitality. Conceptual proposal will be brought forward.	te. rovements. brought			
FUNDING SOURCES	2007 FUNDING 200	2008 FUNDING	POSITION TITLE	2007 # OF FTE'S	2008 # OF FTE'S
TAXES	\$0.00	\$0.00	Admin. Asst. (Garage)	0.20	0.20
SPECIAL ASSESSMENTS	00.00	\$0.00	Asst. Bldg. & Park Supt.	0.20	0.20
INTERGOV REVENUE	000000000000000000000000000000000000000	\$0.00	Common Laborer	0.50	0.50
FINES & FORFEITS	\$0.00	\$0.00	Facility/Pool Tech.	0.90	0.90
PUBLIC CHARGES	\$0.00	\$0.00	Park Caretakers (6)	5.45	5.35
MISCELLANEOUS	00.0%	\$0.00	Park Laborer/Custodian	09.0	09.0
TOTAL	\$0.00	\$0.00	Park Superintendent	1.00	1.00
			Overnight Seasonal (1)	0.00	0.27
			Seasonal Laborers (5)	1.37	1.37
			TOTAL	10.22	10.39

		BUDGET NAME	PREPARED BY	
	CITY OF MENASHA	Parks Department	Robert Huss	
2008 B	2008 BUDGET DETAIL - EXPENSES	BUDGET NUMBER	DATE	District Community Statement Statement (C. 1979)
		000-55202-000	9/13/2007	
SUB ACCT #	SUB ACCOUNT DETAIL		DEPT HEAD REQUEST	MAYOR RECOMMEND
110	Salaries - Straight Time Superindendent of Parks, Forestry and Cemeteries: \$59,500	aries: \$59,500	70359.00	70359.00
	Assistant Building & Parks Superintendent (20%): \$10,859	%): \$10,859 TOTAL	\$70,359.00	\$70,359.00
120	Wages - Straight Time Park Division Employees (1) Facilities/Pool Technician 10% charged to Marina: \$42,476	Marina: \$42,476	354992.00	349719.00
	(6) Park Caretakers: (10% of three Caretakers charged to Forestry budget, 25% of one charged to Resthaven budget, 20% of one Caretaker charged to Marina): \$231,613	charged to Forestry budget, 6 of one Caretaker charged to		
	(1) Common Laborer (.50) Parks Department shares individual with Street Department: \$18,512	hares individual with Street		
	(1) Share of Park Laborer/Custodian Position (60%): \$22,863	60%): \$22,863		
	(1) Overnight Seasonal position new position to help address growing park vandalism concerns. Job description to include some park maintenance, although increased park security is top priority: \$5,273	o help address growing park s some park maintenance, \$5,273		
	(5) Summer Seasonal Laborers (570 hours), one each at Smith, Jefferson, Koslo and two floaters: \$26,363	ne each at Smith, Jefferson,		
	(1) 20% Administrative Assistant at Garage charged to Parks: \$7,982	arged to Parks: \$7,982 TOTAL	\$354,992.00	\$349,719.00
121	Wages - Overtime/Doubletime	House can vary based	20000.00	20000.00
	Includes routine weekend park and sheller clearing. Thous can yell pasce on number and size of reservations, weddings and park special events. Also for spring grass cutting, pool start-up and tree planting.	and park special events. Also slanting.	\$20,000.00	\$20,000.00
151	Employer Contrib - Health		113209.00	113209.00
		TOTAL	\$113,209.00	\$113,209.00
152	Employer Contrib - Life		134.00	134.00
		TOTAL	\$134.00	\$134.00
153	Employer Contrib - Dental			

		BUDGET NAME	PREPARED BY Brian Tungate	
	CITY OF MENASHA	Parks Department	Robert Huss	
	2008 BUDGET DETAIL - EXPENSES	BUDGET NUMBER	DATE	
		000-55202-000	9/13/2007	
			7502.00	7502.00
		TOTAL	\$7,502.00	\$7,502.00
154	Employer Contrib - Retirement		43854.00	43854.00
11		TOTAL	\$43,854.00	\$43,854.00
155	Employer Contrib - Retirement		34071.00	33666.00
		TOTAL	\$34,071.00	\$33,666.00
157	Employer Contrib - Vision		1048.00	1048.00
		TOTAL	\$1,048.00	\$1,048.00
161	Employer Contrib - Work Comp		16519.00	16322.00
		TOTAL	\$16,519.00	\$16,322.00
204	Contract Svcs - Mechanical Systems	ent rental, etc.	6500.00	6500.00
		TOTAL	\$6,500.00	\$6,500.00
206	Contract Svcs - Lawn Care Periodic application of fertilizer and weed control on priority areas like Smith	on priority areas like Smith	1100.00	1100.00
	Park gardens.	TOTAL	\$1,100.00	\$1,100.00
209	Contract Svcs - Sanitation Portable toilets throughout the park system.	TOTAL	1400.00	1400.00
221	Utility -Telephone Services Expenses incurred at park maintenance building, Koslo, Memorial Building,	, Koslo, Memorial Building, monthly charge for Park Supt.	2600.00	2600.00
	Cellular telephone and maintenance staff pagers.	TOTAL	\$2,600.00	\$2,600.00
223	Utility - Electricity	cluding lighting at all athletic	37000.00	37000.00
	fields and tennis courts, Koslo and Jefferson ball diamonds, Memorial fields and tennis courts, Koslo and Jefferson ball diamonds, Memorial Building, Isle of Valor and Trestle Trail. Includes light maintenance leases with Menasha Utilities for Koslo Park and Jefferson Park roadway.	I diamonds, Memorial light maintenance leases on Park roadway. TOTAL	\$37,000.00	\$37,000.00
			And the state of t	

			Brian Tungate	
	CITY OF MENASHA	Parks Department	Robert Huss	1
	2008 BUDGET DETAIL - EXPENSES	BUDGET NUMBER	DATE	
		000-55202-000	9/13/2007	
224	Utility - Heat		10000.00	10000.00
	All park buildings, including morrors concerns	TOTAL	\$10,000.00	\$10,000.00
225	Utility - Water/Sewer/Hydrant		11500.00	11500.00
		TOTAL	\$11,500.00	\$11,500.00
240	Repair/Maint - Buildings All repair and maintenance of park structures, fountains, paint, plumbing.	fountains, paint, plumbing,	18000.00	18000.00
	electrical and carpentry supplies, including ma	TOTAL	\$18,000.00	\$18,000.00
243	Repair/Maint - Specialized Equipment Includes repair and maintenance of playground equipment, benches, tables, radios, chainsaws, push-mowers, weedeaters, etc. Street Department	nd equipment, benches, tables, , etc. Street Department	2500.00	2500.00
	mechanics perform repairs.	TOTAL	\$2,500.00	\$2,500.00
244	Repair/Maint - Small Projects Noteworthy "target hardening" projects include installing auto locking doors at	e installing auto locking doors at	3000.00	3000.00
	Smith Park and additional lighting at Hart Parl	k shelter and Memorial Building. TOTAL	\$3,000.00	\$3,000.00
291	Other Services - Printing		2200 00	2200.00
	Boat launch envelopes, stickers, etc.	TOTAL	\$2,200.00	\$2,200.00
295	Other Services - Vehicle/Equip Rental Equipment replacement and useage charges from City Equipment Replacement Program.	from City Equipment	122000.00	122000.00
300	Supplies - Department Includes flowers, dirt, signs, woodchips, concrete, lumber, and other landscape supplies. Includes funds to continue conversion to low	e	30000.00	30000.00
	maintenance rubberized or similar soft playground surfacing.	ound surfacing. TOTAL	\$30,000.00	\$30,000.00
310	Supplies - Office		400.00	400.00
		TOTAL	\$400.00	\$400.00
311	Supplies - Postage		75.00	75.00

		BUDGET NAME	PREPARED BY	
	CITY OF MENASHA	Parks Department	Robert Huss	
	2008 BUDGET DETAIL - EXPENSES	BUDGET NUMBER	DATE	
		000-55202-000	9/13/2007	
		TOTAL	\$75.00	\$75.00
313	Supplies - Housekeeping Cleaning supplies - soaps, cleansers, mops, brooms, paper towels, and	rooms, paper towels, and	4300.00	4300.00
	tissue.	TOTAL	\$4,300.00	\$4,300.00
315	Supplies - Tools & Equip			
	Hand and power tools, also covers the cost of uniforms and foul weather gear for full-time maintenance staff, park technician's tool allowance, and any increases per union conctract. Noteworthy item in this budget includes	uniforms and foul weather gear i's tool allowance, and any m in this budget includes	9000.00	00.0006
	\$5,000 for a utility trailer.	TOTAL	\$9,000.00	\$9,000.00
320	Dues/Memberships/Licenses			6
	Includes WPRA Membership and other licenses.	es.	225.00	525.00
	\$300 for a "Park Fifty" program which would provide a reward to anyone providing useful information to the police about park vandalism. Part of	rovide a reward to anyone t park vandalism. Part of		
	Crimestoppers program.	TOTAL	\$225.00	\$525.00
331	Travel Expense - Mileage		50.00	90.00
		TOTAL	\$50.00	\$50.00
337	Training - Registrations WPRA Conference: \$250		800.00	800.00
	Summer Park Tour: \$150 Misc. Schooling and Staff Training: \$400	TOTAL	\$800.00	\$800.00
338	Training - Lodging/Meals		000	00 034
	Usually related to training in sub-account 337	TOTAL	\$150.00	\$150.00
339	Training - Other Expenses		50.00	50.00
		TOTAL	\$50.00	\$50.00
513	Insurance - Property		3900.00	3900.00
		TOTAL	\$3,900.00	\$3,900.00

BY jate SS			MAYOR RECOMMEND	28000.00	24000.00		\$52,000.00	\$52,000.00
PREPARED BY Brian Tungate Robert Huss	DATE	10/10/2007	DEPT HEAD REQUEST MA	28000.00	24000.00		\$52,000.00	\$52,000.00
BUDGET NAME Parks Department	BUDGET NUMBER	000-55202-000	EACH REQUEST (SUB ACCOUNT # 991)	unch parking lot (very	rack Repair system) and	irk. \$22,000 from 2007 the project.		TOTAL CAPITAL & REQUEST/RECOMMEND
CITY OF MENASHA	2008 BUDGET DETAIL - CAPITAL		CAPITAL (DETAIL EACH REQUEST (S	2008 Projects Mill and repave Jefferson Park east boat launch parking lot (very	poor condition). Renair cracks (using cost effective Armor Crack Repair system) and	resurface four tennis courts at Pleasants Park. \$22,000 from 2007 budget will be added to this amount to fund the project.	TOTAL	TOTAL CAPITA

		FUND	BUDGET NAME	PREPARED BY
CIT	CITY OF MENASHA	General Fund	Swimming Pool	Brian Tungate
2008 PROGRAM REC	2008 PROGRAM REQUEST - OPERATIONS BUDGET	FUNCTION	BUDGET NUMBER	DATE
PROG	PROGRAM COMMENTS	Culture and Recreation	000-55203-000	9/17/2007
PROGRAM - BUDGET RESPONSIBILITIES	ILITIES	2007 PROGRAM - BUDGET	T ACCOMPLISHMENTS	7
The goal of the Municipal Swimming	The goal of the Municipal Swimming Pool continues to be to provide safe, affordable		2006 2007	
and enjoyable aquatic recreation and	and enjoyable aquatic recreation and swim instruction to the residents of the	Family Passes	227 292	
Adequate funding must continue to be	Adequate funding must continue to be allocated to keep this valuable community asset		68	
in good working order.		Adult Morning Swim Passes Swimming Lesson Eprollment	21	
		Attendance	24,321 25,	
		-New Pool Manager was hire learning experience.	-New Pool Manager was hired. Mock emergency drill on August 1 was a valuable learning experience.	August 1 was a valuable
2008 PROGRAM - BUDGET FUNDING REQUEST	NG REQUEST	2008 PROGRAM - BUDGET OBJECTIVES	TOBJECTIVES	
-Park Board passed a motion placing	-Park Board passed a motion placing special emphasis on finishing the blue trim	-Study the ROI of reconstruc	-Study the ROI of reconstructing the current building and expanding concession	expanding concession
painting at the pool.		operation.		
-Sandblast and repaint pool tank in the fall.	ie fall.	-Distribute final written repor	-Distribute final written report from pool consultant to Common Council.	mon Council.
-Order nine (9) pool lounge chairs per patron requests.	r patron requests.		The state of the s	
FUNDING SOURCES	4G 2008 F		S	2008 # OF FTE'S
TAXES		Sesonal Part-Time Staff	3.43	3.43
SPECIAL ASSESSMENTS INTERGOV REVENUE	00.00	TOTAL	3.43	3.43
LICENSES & PERMITS				
FINES & FORFEITS	0.00	0.4		
PUBLIC CHARGES MISCELLANEOUS	\$0.00			
TOTAL	\$0.00			

	CITY OF MENASHA	Swimming Pool	Brian Tungate	
2008	2008 BUDGET DETAIL - EXPENSES	BUDGET NUMBER	DATE	
		000-55203-000	9/13/2007	
# TOOK BITS			DEPT HEAD REQUEST	MAYOR RECOMMEND
	SUB ACCOUNT DETAIL	DETAIL		
120	Wages - Straight Time			
	Includes wages for seasonal staff - (1) Pool Manager: \$7,400 (2) Assistant Managers: \$10,096 (6) Instructors/Guards: \$22,590 (6) Lifeguards: \$19,242 (8) Attendat/Cashlers: \$16,976		31968.00	31968.00
	(3) Concession Workers, 40,004	TOTAL	\$31,968.00	\$31,968.00
155	Employer Contrib - FICA		6270.00	6270.00
		TOTAL	\$6,270.00	\$6,270.00
161	Employer Contrib - Work Comp		3106.00	3106 00
		TOTAL	\$3,106.00	\$3,106.00
204	Contract Svcs - Mechanical Systems		2500.00	2500.00
		TOTAL	\$2,500.00	\$2,500.00
221	Utility -Telephone Services		740 00	740.00
	Office and chemical building lines changed.	TOTAL	\$740.00	\$740.00
223	Utility - Electricity		8800.00	8800.00
		TOTAL	\$8,800.00	\$8,800.00
224	Utility - Heat To maintain a comfortable water tempature. Can vary considerably with	Can vary considerably with	17500.00	17500.00
	outside tempatures.	TOTAL	\$17,500.00	\$17,500.00
225	Utility - Water/Sewer/Hydrant			
	Can vary due to water loss.	TOTAL	13500.00 \$13,500.00	\$13,500.00
240	Repair/Maint - Buildings			
	Funds earmarked for things like painting, replacing pool tiles and light repair.	stacing pool tiles and light repair.	5700.00	00.0076
		IVICE	\$5 700 00	\$5 700.00

			Brian Tungate	
	CITY OF MENASHA	Swimming Pool		
	2008 BUDGET DETAIL - EXPENSES	BUDGET NUMBER	DATE	
		000-55203-000	9/13/2007	
243	Repair/Maint - Specialized Equipment			00004
	Include repair of all equipment required for pool operation including a new front pump.	ool operation including a new	2000.00	00.0006
		TOTAL	\$5,000.00	\$5,000.00
291	Other Services - Printing	- France	200.00	200.00
	Oddavoli passada, idedipa books, minodalida	TOTAL	\$200.00	\$200.00
293	Other Services - Advertising		200.00	200.00
		TOTAL	\$200.00	\$200.00
300	Supplies - Department Lacture ourselves of calcium hypochlorite (Cal-Hypo), muratic acid and other	al-Hypo), muratic acid and other	18800.00	18800.00
	pool chemicals.	TOTAL	\$18,800.00	\$18,800.00
310	Supplies - Office			
	Lesson supplies, staff uniforms, first-aid equipment and various office	pment and various office	3600.00	3600.00
	supplies.	TOTAL	\$3,600.00	\$3,600.00
313	Supplies - Housekeeping Cleaning supplies, tollet and hand tissue, soap, brooms, mops, feminine	p, brooms, mops, feminine	1800.00	1800.00
	hygiene products.	TOTAL	\$1,800.00	\$1,800.00
315	Supplies - Tools & Equip 9 lounge chairs: \$2,250 and other bathhouse/deck equipment.	deck equipment.	2750.00	2750.00
		TOTAL	\$2,750.00	\$2,750.00
317	Supplies - Concessions		13500.00	13500.00
		TOTAL	\$13,500.00	\$13,500.00
320	Dues/Memberships/Licenses		9 9 9	0
	State Emergency Response, Food Permit, Restaurant Licence Fees, Sam's Club Memberships.	estaurant Licence Fees, Sam's	650.00	00.000
		TOTAL	\$650.00	\$650.00
337	Training - Registrations		000	350.00
	WSI, PRO-CPR, Aquatic Facility (AFO), certifications costs.	fications costs.	\$350.00	\$350.00
338	Training - Lodging/Meals			

	BUDGET NAME	PREPARED BY	
CITY OF MENASHA	Swimming Pool	Brian Tungate	
2008 BUDGET DETAIL - EXPENSES	BUDGET NUMBER	DATE	
	000-55203-000	9/13/2007	
Costs usually related to subaccount 337. Includes \$150 for instructor and	es \$150 for instructor and	250.00	250.00
staff appreciation functions (food included).	TOTAL	\$250.00	\$250.00
Insurance - Property		1680.00	1680.00
	TOTAL	\$1,680.00	\$1,680.00
Capital Projects - Construction Sandblast, spot concrete repair and paint main pool and small slide plunge	oool and small slide plunge	25000.00	25000.00
pool tank.	TOTAL	\$25,000.00	\$25,000.00

		FUND	BUDGET NAME	PREPARED BY
0	CITY OF MENASHA	General Fund	Heckrodt Wetland Rese	Brian Lungate
2008 PROGRAM F	2008 PROGRAM REQUEST - OPERATIONS BUDGET	FUNCTION	BUDGET NUMBER	DATE
PR(PROGRAM COMMENTS	Culture and Recreation	000-55209-000	9/13/2007
PROGRAM - BUDGET RESPONSIBILITIES	SIBILITIES	2007 PROGRAM - BUDGET ACCOMPLISHMENTS	T ACCOMPLISHMENTS	
The City will support the Reserve operation by making to HWR, Inc. HWR land and buildings are owned by profit organization (HWR, Inc.).	The City will support the Reserve operation by making a lump sum funding contribution to HWR, Inc. HWR land and buildings are owned by the City, but operated by a non-profit organization (HWR, Inc.).			
2008 PROGRAM - BUDGET FUNDING REQUEST	NDING REQUEST	2008 PROGRAM - BUDGET OBJECTIVES	T OBJECTIVES	A CONTRACTOR OF THE CONTRACTOR
TOTAL ALLOCATION DIRECTLY unchanged for eight years.	TOTAL ALLOCATION DIRECTLY TO HWR, INC : \$8,800. Amount has remained unchanged for eight years.	-Continue to work cooperatively with Reserve staff whenever possible.	rely with Reserve staff when	ever possible.
		a ITIT NOITISOG	2007 # OF FTF'S	2008 # OF FTE'S
FUNDING SOURCES TAXES	\$0.00 \$0.00			0.00
SPECIAL ASSESSMENTS	\$0.00	TOTAL	0.00	0.00
INTERGOV REVENUE	00.04			
FINES & FORFEITS				
PUBLIC CHARGES				
MISCELLANEOUS	\$0.00			
TOTAL	\$0.00			The second second second second second

		DND	BUDGET NAME	PREPARED BY
Ö	CITY OF MENASHA	General Fund	Forestry	Brian Tungate Robert Huss
2008 PROGRAM R	2008 PROGRAM REQUEST - OPERATIONS BUDGET	FUNCTION	BUDGET NUMBER	DATE
PRC	PROGRAM COMMENTS	Conservation and Deve	000-56101-000	9/13/2007
PROGRAM - RIDGET RESPONSIBILITIES	SIBILITIES	2007 PROGRAM - BUDGET ACCOMPLISHMENTS	ACCOMPLISHMENTS	
The services provided in this account includ located primarily in parks, terraces and stread and removal of existing trees, as well as for planting. The majority of this account is for address the public trees on a yearly interval	The services provided in this account include care of the City's urban forest, which is located primarily in parks, terraces and street right-of-ways. This care includes pruning and removal of existing trees, as well as for the purchase of trees for annual tree planting. The majority of this account is for contracted tree services in an effort to address the public trees on a yearly interval.	-Recognized by the National Arbor Day Foundation as a "Tree City USA" for the fourth consecutive year. Arbor Day program held at Heckrodt Wetland Reserve -Free terrace tree planting program conducted in District 1 & 2 in 2007.	Arbor Day Foundation as a " or Day program held at Hech gram conducted in District	-Recognized by the National Arbor Day Foundation as a "Tree City USA" for the twenty-fourth consecutive year. Arbor Day program held at Heckrodt Wetland ReserveFree terrace tree planting program conducted in District 1 & 2 in 2007.
2008 PROGRAM - BIIDGET FUNDING REQUEST	ADING REQUEST	2008 PROGRAM - BUDGET OBJECTIVES	OBJECTIVES	The state of the s
TIF #9 has funds available to plant trees on Natures Way.	t trees on Natures Way.	-Continue free residential terrace tree program in District 5 & 6In cooperation with the Community Development Department, will be Appleton Road corridor near Shopko.	ace tree program in District nunity Development Departi r near Shopko.	-Continue free residential terrace tree program in District 5 & 6. -In cooperation with the Community Development Department, the target planting area will be Appleton Road corridor near Shopko.
FUNDING SOURCES TAXES	4G 2008 F	POSITION TITLE Park Caretaker (3)	2007 # OF FTE'S 2	2008 # OF FTE'S 0.30
SPECIAL ASSESSMENTS INTERGOV REVENUE LICENSES & PERMITS FINES & FORFEITS PUBLIC CHARGES MISCELLANEOUS	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	TOTAL	0.30	0.30
TOTAL	\$0.00			

			Brian Tungte	
	CITY OF MENASHA	Forestry	Robert Huss	
2008	2008 BUDGET DETAIL - EXPENSES	BUDGET NUMBER	DATE	
		000-56101-000	9/13/2007	
SUB ACCT#	SUB ACCOUNT DETAIL		DEPT HEAD REQUEST	MAYOR RECOMMEND
120	Wages - Straight Time			
	10% of 3 Park Caretakers	TOTAL	13325.00	13325.00
151	Employer Contrib - Health		4718.00	4718.00
		TOTAL	\$4,718.00	\$4,718.00
152	Employer Contrib - Life		30.00	30.00
		TOTAL	\$30.00	\$30.00
153	Employer Contrib - Dental		262.00	262.00
		TOTAL	\$262.00	\$262.00
154	Employer Contrib - Retirement		1403.00	1403.00
		TOTAL	\$1,403.00	\$1,403.00
155	Employer Contrib - FICA		00 8101	1013 00
		TOTAL	\$1,013.00	\$1,013.00
157	Employer Contrib - Vision		56.00	56.00
		TOTAL	\$56.00	\$56.00
161	Employer Contrib - Work Comp		491.00	491.00
		TOTAL	\$491.00	\$491.00
206	Contract Svcs - Lawn Care			
	Tree trimming contract and stump removal. Some contracted tree planting is	ome contracted tree planting is	14700.00	14700.00
	anticipated to meet planting goals.	TOTAL	\$14,700.00	\$14,700.00
295	Other Services - Vehicle/Equip Rental		4400000	4400.00
		TOTAL	\$4,400.00	\$4,400.00
300	O contraction			

		BUDGET NAME	PREPARED BY	
	CITY OF MENASHA	Forestry	Robert Huss	
200	2008 BUDGET DETAIL - EXPENSES	BUDGET NUMBER	DATE	
		000-56101-000	9/13/2007	
	Street and park tree purchase, includes money for other planting supplies	oney for other planting supplies District and identified street tree	00.0006	9000.00
	such as dirt and findicit. Includes failes for	TOTAL	\$9,000.00	\$9,000.00
513	Insurance - Property		10.00	10.00
		TOTAL	\$10.00	\$10.00

		FUND	BUDGET NAME	PREPARED BY	
	CITY OF MENASHA	Marina Fund	Marina Operations	Dian Luigare	
2008 PROGRAM F	2008 PROGRAM REQUEST - OPERATIONS BUDGET	FUNCTION	BUDGET NUMBER	DATE	
PR	PROGRAM COMMENTS	Culture and Recreation	007-55205-000	9/13/2007	
PROGRAM - RIDGET RESPONSIBILITIES	SIBILITIES	2007 PROGRAM - BUDGET ACCOMPLISHMENTS	ACCOMPLISHMENTS	The second secon	
This budget provides for operation of the Menasha Marina. budget are for contractual management services and gaso	This budget provides for operation of the Menasha Marina. Primary expenditures in the budget are for contractual management services and gasoline purchased for resale.	-Harbormaster Diane Schabach continues to run a successful operation. Her nautical gift shop continues to be popular.	ach continues to run a sucular.	cessful operation. Her naut	ical
		-Park crew completed re-decking and replaced floats on the west end main pier.	king and replaced floats or	n the west end main pier.	
SOURCE AND RIDGET FILINDING REQUEST	NDING REQUEST	2008 PROGRAM - BUDGET OBJECTIVES	COBJECTIVES		
Re-decking and replacing floats of	Re-decking and replacing floats on the long center pier scheduled for 2009.	-Address several maintenance concerns including but not limtied to raising several electric bases, restain the Harborhouse and paint the shower rooms.	e concerns including but r irborhouse and paint the s	not limtied to raising several hower rooms.	
FUNDING SOURCES	2007 FUNDING 2008 FUNDING	POSITION TITLE	2007 # OF FTE'S	2008 # OF FIE'S	
TAXES	\$0.00	Facility/Pool Tech.	0.10	0.10	
SPECIAL ASSESSMENTS	\$0.00	Park Tech.	0.10	0.10	
INTERGOV REVENUE	\$0.00		000	0.10	
LICENSES & PERMITS		Park Caretaker	00:0		
FINES & FORFEITS		TOTAL	0.20	0.30	
PUBLIC CHARGES					
MISCELLANEOUS	\$0.00				
TOTAL	\$0.00			A product to comment out to the second of the second of the second out to the second	

		BUDGET NAME	PRE	PREPARED BY	
	CITY OF MENASHA	Marina Operations	ō	Dilair Luigate	
2008	2008 BUDGET DETAIL - EXPENSES	BUDGET NUMBER	DATE	ш	
		007-55205-000	/6	9/13/2007	
			DEPT HEAD REQUEST	REQUEST	MAYOR RECOMMEND
SUB ACCT #	SUB ACCOUNT DETAIL	DETAIL			
120	Wages - Straight Time 10% of Facilities/Pool Technician			13543.00	13543.00
	20% Park Caretaker	TOTAL		\$13,543.00	\$13,543.00
121	Wages - Overtime/Doubletime			300.00	300.00
		TOTAL	AL	\$300.00	\$300.00
151	Employer Contrib - Health			4718.00	4718.00
		TOTAL	AL	\$4,718.00	\$4,718.00
152	Employer Contrib - Lífe			40.00	40.00
		TOTAL	AL	\$40.00	\$40.00
153	Employer Contrib - Dental			308.00	308.00
		TOTAL	AL	\$308.00	\$308.00
154	Employer Contrib - Retirement			1436.00	1436.00
		TOTAL		\$1,436.00	\$1,436.00
155	Employer Contrib - FICA			1036.00	1036.00
		TOTAL		\$1,036.00	\$1,036.00
157	Employer Contrib - Vision			44.00	44.00
		TOTAL	AL	\$44.00	\$44.00
161	Employer Contrib - Work Comp			502.00	502.00
		TOTAL	AL	\$502.00	\$502.00
216	Professional Svcs - Management			44400.00	44400.00
	חמום סוויים של היים מיים היים היים היים היים היים היים	TOTAL		\$44,400.00	\$44,400.00

223 224 225 225	CITY OF MENASHA 2008 BUDGET DETAIL - EXPENSES	Marina Operations			
25 24 23		BUDGET NUMBER		DATE	
25 24 29		007-55205-000		9/13/2007	
55 24 40 25 44	Utility - Electricity Electrical service charge at the Marina including Harbormaster's office and all	ing Harbormaster's office	and all	9200.00	9200.00
55 44	pedestals.		TOTAL	\$9,200.00	\$9,200.00
25 40	Utility - Heat			CC 400 F	725 00
25 40	Gas hot water heater.		TOTAL	\$725.00	\$725.00
40	Utility - Water/Sewer/Hydrant			00 0000	00 0000
0†	Water service charges.		TOTAL	\$2,200.00	\$2,200.00
	Repair/Maint - Buildings All electrical, plumbing and related repairs to Harborhouse and docks.	Harborhouse and docks.		3600.00	3600.00
			TOTAL	\$3,600.00	\$3,600.00
242	Repair/Maint - Tools and Equipment				00 006
	All hand tools and marina equipment including skimmers, pumps, wastebaskets, tables, chairs, signs, etc.	g skimmers, pumps,	IATOT	300.00	\$300.00
1/3			200		
291	Other Services - Fritting Stationary envelopes, slip renter agreements, parking permits, etc.	s, parking permits, etc.		700.00	700.00
			TOTAL	\$700.00	\$700.00
293	Other Services - Advertising				0000
	Periodic advertising in local or regional visitor publications.	publications.	TOTAL	\$500.00	\$500.00
295	Other Services - Vehicle/Equip Rental			2000.00	5000.00
			TOTAL	\$5,000.00	\$5,000.00
300	Supplies - Department			2300 00	2300.00
	Keys and misc, office supplies.		TOTAL	\$2,300.00	\$2,300.00
311	Supplies - Postage			800.00	800.00
	Periodic maimigs to seasonal criticis.		TOTAL	\$800.00	\$800.00
313	Supplies - Housekeeping				

	CITY OF MENASHA	Marina Operations		
	2008 BUDGET DETAIL - EXPENSES	BUDGET NUMBER	DATE	
		007-55205-000	9/13/2007	
	Hand soap, mops, brooms, paper towels, disinfectant and other cleaning	nfectant and other cleaning	500.00	500.00
	supplies.	TOTAL	\$500.00	\$500.00
320	Dues/Memberships/Licenses			
	Gas tank and line tightness testing and State Emergency Response fees.	Emergency Response fees.	500.00	200.00
		TOTAL	\$500.00	\$200.00
381	Motorized Equipment-Fuel			
	Gasoline purchased for resale, average approximately .30 per gallon profit	oximately .30 per gallon profit .99 (2007 season average).	116962.00	116962.00
	allicipated of coloco games (TOTAL	\$116,962.00	\$116,962.00
513	Insurance - Property			
			130.00	130.00
		TOTAL	\$130.00	\$130.00

	FUND	BUDGET NAME	PREPARED BY
CITY OF MENASHA	Park Develop Fund	Parks Department	Brian Tungate
2008 PROGRAM REQUEST - OPERATIONS BUDGET	FUNCTION	BUDGET NUMBER	DATE
PROGRAM COMMENTS	Culture and Recreation	009-55202-000	9/14/2007
PROGRAM - BUDGET RESPONSIBILITIES	2007 PROGRAM - BUDGET ACCOMPLISHMENTS	ACCOMPLISHMENTS	the state of the s
Funds to be used for insuring that adequate parks, trails, open spaces and sites are properly located and preserved. Funds may also be used for planning and development of new parks and recreation facilities.			
2008 PROGRAM - BUDGET FUNDING REQUEST	2008 PROGRAM - BUDGET OBJECTIVES	OBJECTIVES	The second secon
Spending from this non-levy account is challenging to budget for because of project unpredictability. Possible spending from this account estimated at \$29,000	-Funding may be needed for land acquisition for continutrail south of Plank Road (connection to convenience st STH 114). TIF #9 funding is also an option for the trail.	 -Funding may be needed for land acquisition for continuation of the Province Terrace trail south of Plank Road (connection to convenience store at corner of Oneida and STH 114). TIF #9 funding is also an option for the trail. 	n of the Province Terrace at corner of Oneida and
Mayor - earmarked \$7,500 to go towards park development on the city's far east side.	-An engineering/design servic	-An engineering/design service proposed for the entire Gilbert site, including	ert site, including
As of September 2007, approximately \$75,000 was in this account.	conceptional park, developme primary option for funding par	conceptional park, development plans, will be brought forward. TIF #11 funding is the primary option for funding park planning/engineering services.	ird. TIF #11 funding is the

FUNDING SOURCES	2007 FUNDING	2008 FUNDING
TAXES	\$0.00	\$0.00
SPECIAL ASSESSMENTS	\$0.00	\$0.00
INTERGOV REVENUE	\$0.00	\$0.00
LICENSES & PERMITS	\$0.00	\$0.00
FINES & FORFEITS	\$0.00	\$0.00
PUBLIC CHARGES	\$0.00	\$0.00
MISCELLANEOUS	\$0.00	\$0.00
TOTAL	\$0.00	\$0.00



(Important reservation information listed on the back of this form)

Menasha Parks & Recreation Department 140 Main Street Menasha, WI 54952-3190 Questions? Call: 967-3640 8:00 AM - 4:00 PM Monday - Friday Office Location: 2nd Floor, City Hall

		\
Group Name or Sponsor of Event: The da Care	Date of Ev	rent: Sept. 13, 08
Event Coordinator: Julie Kollnow		elephone: 214-2742
Address: 1715 Huntles Glen	Home Tele	ephone:
Time of Event: From 1 00 to 10 30P	Group Size: 2500 Fe	es: (see attached page)
Does your group qualify for resident rates?No	Yes (City of Menasha, Neenah, Appleton &	Town of Menasha residents only)
Do you plan to consume beer or wine? No Y	es (Fill out permit below - see #5, p	page 3)
Do you plan to sell beer or wine? No Yes (Ye	ou will need more than a Beer Pern	nit, see #6, page 3)
Certificate of Insurance needed? No Yes (Fe	or tournaments, public events, rides, et	c see #4, page 3)
Are you planning "kiddie" rides or other amusements?		
Do you plan to have an amplified sound system? No	Yes (See #12, page 3) Des	scribe:
Parks & Recreation Board approval needed? No		
Building Keys Needed? No Yes (usually for kitch		161
	Facility	
(circle	e all that apply)	
Jefferson		64
	Shelter Launch Shelter	Pool
Picnic Area # / Diamond(s) E1/37	MIGHTBE	
Smith	1 Pilen Mes	Memorial Building
	en (100 benches available)	(pre-wedding ceremony only)
10	12 Boold on 7/14	Start Time:
Hart W/A	Clovis	End Time:
Shelter Diamond/Field		
10000 A 1000 A 1	Shelter Diamond/Field	
Koslo	Pleasants	Curtis Reed
Shelter Diamond/Field	Diamond/Field	Square _
Barker Farm	Shepard	
Shelter Diamond/Field	Diamond/Field	
Office Notes:		OFFICE USE ONLY
Possible tents up from Seafo	affest - Wese	Pawitien
Sept. 8- 12th - Riserve areas		Facility Fee: \$ 6 20 0 - State a
wants somene from Hud	a to sign her	User Fee: 256.0
been permit section on you	M. They will	Area Fee: \$ 480.00
be selling alcohol - explain	ned dunit	Beer Permit: \$ 4,0
would need to be issued t	Ministry City Click	Total: \$ 360.
Call ther to discuss per	1111 01010	Receipt # Permit #
C	0000,	remit#

(person in ch to hold the City of Menasha harmless fr indemnify is for any and all liability of th unless I demonstrate by clear and conv	narge) om any claim for dan e City of Menasha, i incing evidence, tha	, agree and mage or injury arisin ncluding costs of de t such damage or inj	g out of our activities in fense and attorneys' fe ury was caused solely	(group name) n connection with this event. I further es, including: Damage or injury cause by the City's negligence.	sed in part by the C	ity's negligence,
I further agree to exercise due care in the determines to be normal year and tear. Signature:	further agree that	e premises. I furthe	r agree to pay for all da ance with all rules, regu	Images to park property or grounds ulations, or ordinances applicable to Date:	the use of Sity of I	epartment Menasha parks.
					,	
			EER PERMIT			
		For C	onsumption Onl	y!		
Sale of Beer a	nd/or Wine Requ	ires a Temporary	y Class "B" Licens	e in Addition to the Permit (S	See #6 on page 3)	
The below named assumes responded the duration of the event. The I WILL JEOPARDIZE FUTURE RE	Menasha Police D	Department will co	r attendees behaviontact the permittee	or at the event. This person of if any problem arises. UNRUL	r designee mus Y/ILLEGAL GR	t be present for OUP BEHAVIOR
Permittee Name: (print)					DOR:	
Last			First	M.		
Address:				Phone:	l.	
Area that beer and/or wine can be	e consumed:					
Signature:						
Permittee has read list of City ord	inances pertainin	g to alcohol	Yes		Dept. Initials	
*	RK FACILITY		_ 100	2002 D4		
	per day" unless other				RK USER FE	The state of the s
Pavilion/Shelter Fe	es	Resident	Non-Resident	Groups that reserve park shelte following user fees:	rs or picnic areas a	re subject to the
Jefferson Park				Persons in Attendance	Resident	Non-Resident
Large Pavilion		\$ 50.00	\$ 80.00	1 - 20	No Charge	\$ 11.00
Kitchen*		30.00	50.00	. 21 - 75	\$ 24.00	36.00
West Shelter		35.00	55.00	76 - 150	42.00	60.00
East Shelter*		20.00	40.00	151 - 300 301 - 600	79.00	102.00
Launch Shelter		15.00	32.00	601 - 1,100	134.00 240.00	162.00 275.00
Picnic Area #3 & #5 with electric		20.00	40.00	1,101 - 2,000	360.00	400.00
Wedding		User Fee Only	User Fee Only	2,001 & up	480.00	525.00
Pool Rental (1 hour)		100.00	110.00			
Smith Park						
Pavilion		45.00	70.00			
Kitchen*		30.00	50.00			
Wedding Set-Up**		90.00	135.00			
Memorial Building (pre-ceremo	ony only)	10.00/hour	10.00/hour			
Hart Park Shelter*		25.00	45.00			
Clovis Grove Shelter		20.00	40.00			
Koslo Park Shelter (no electric)		20.00	40.00			
Barker Farm Park Shelter		25.00	45.00			
Curtis Reed Square		20.00	40.00			
Beer Permit (Jefferson and Kosl	2503	4.00	4.00			
Amplifier w/microphone (per eve (Jefferson East/West Diamor		20.00	20.00			
Jefferson Volleyball Courts N 8		5.00	5.00			
Koslo, Municipal Beach, Smith		NC	NC			
Soccer Fields		8.00/hour	8.00/hour			
Koslo Baseball Diamonds	Without Lights With Lights	12.00/hour 20.00/hour	12.00/hour 20.00/hour			

Building/Shelter Key Deposit

Softball Diamonds

Without Lights

With Lights

20.00

8.00/hour

15.00/hour

8.00/hour

15.00/hour

20.00

^{*} Indicates need for key

^{**} Includes use of pavilion whether used or not, also includes 100 benches; average 2-3 adults per bench. Final arrangements made through Park Superintendent (967-5153).



(Important reservation information listed on the back of this form)

Menasha Parks & Recreation Department Questions? Call: 967-3640 140 Main Street 8:00 AM - 4:00 PM Monday - Friday Menasha, WI 54952-3190 Office Location: 2nd Floor, City Hall Date of Event: Group Name or Sponsor of Event: K+K Softmill Event Coordinator: Kathy Bayer Daytime Telephone: Address: | () Home Telephone: (920) Time of Event: From Fri GOH to SIM Group Size: Fees: (see attached page) Does your group qualify for resident rates?

No
Yes (City of Menasha, Neenah, Appleton & Town of Menasha residents only) Do you plan to consume beer or wine? _____ No _____ Yes (Fill out permit below - see #5, page 3) Do you plan to sell beer or wine? _____ No _____ Yes (You will need more than a Beer Permit, see #6, page 3) Certificate of Insurance needed? _____ No ______ Yes (For tournaments, public events, rides, etc. - see #4, page 3) Are you planning "kiddie" rides or other amusements? No Yes (Carnival Permit required, contact City Clerk) Do you plan to have an amplified sound system? X No Yes (See #12, page 3) Describe: Parks & Recreation Board approval needed? No Yes (When selling beer and multi-day events, contact Director) Building Keys Needed? No Yes (usually for kitchen use, available during normal business hours only. City Hall closes at 4:00 p.m.) Facility (circle all that apply) Jefferson Pavilion West Shelter Kitchen East Shelter Launch Shelter Pool Diamond(s) South + East Picnic Area # Smith Memorial Building (pre-wedding Pavilion Kitchen Wedding/Garden (100 benches available) ceremony only) Start Time: Diamond/Field End Time: Hart Clovis Shelter Diamond/Field Shelter Diamond/Field Koslo **Pleasants Curtis Reed** Square Shelter Diamond/Field Diamond/Field Barker Farm Shepard Shelter Diamond/Field Diamond/Field Office Notes: OFFICE USE ONLY nuoile after event. Facility Fee: \$ User Fee:

PD Copy

Continued >

Meeting - Nenhard wied for non profit

grup, insumme and beer

Area Fee:

Total:
Receipt #
Permit #

Beer Permit: \$

HOLD HARMLESS AGREEMENT agree and bind to hold the City of Menasha harmless from any claim for damage or injury arising out of our activities in connection with this event. I further understand this agreement to indemnify is for any and all liability of the City of Menasha, including costs of defense and attorneys' fees, including: Damage or injury caused in part by the City's negligence, unless I demonstrate by clear and convincing evidence, that such damage or injury was caused solely by the City's negligence. I further agree to exercise due care in the preservation of the premises. I further agree to pay for all damages to park property or grounds beyond what the Department determines to be normal wear and tear. In further agree that I will ensure compliance with all rules, regulations, or ordinances applicable to the use of City of Menasha parks, BEER PERMIT For Consumption Only! Sale of Beer and/or Wine Requires a Temporary Class "B" License in Addition to the Permit (See #6 on page 3) The below named assumes responsibility for exercising control over attendees behavior at the event. This person or designee must be present for the duration of the event. The Menasha Police Department will contact the permittee if any problem arises. UNRULY/ILLEGAL GROUP BEHAVIOR WILL JEOPARDIZE FUTURE RESERVATION PRIVILEGES. Permittee Name: (print) Address. Area that beer and/or wine can be consumed: Signature:9 Permittee has read list of City ordinances pertaining to alcohol Dept. Initials 2008 PARK FACILITY RENTAL 2008 PARK USER FEES (all fees are "per day" unless otherwise stated) Groups that reserve park shelters or picnic areas are subject to the Non-Resident Pavilion/Shelter Fees Resident following user fees: Jefferson Park Persons in Attendance Resident Non-Resident \$ 50.00 \$ 80.00 Large Pavilion 1 -20 No Charge \$ 11.00 30.00 50.00 21 -75 \$ 24.00 36.00 Kitchen* 76 -150 42.00 60.00 West Shelter 35.00 55.00 151 -300 79.00 102.00 40.00 East Shelter* 20.00 162.00 301 - 600 134.00 15.00 32.00 Launch Shelter 601 - 1.100 240.00 275.00 Picnic Area #3 & #5 with electric 20.00 40.00 360.00 400.00 1,101 - 2,000 2,001 & up 480.00 525.00 User Fee Only User Fee Only Wedding 100.00 110.00 Pool Rental (1 hour) Smith Park Pavilion 45.00 70.00 30.00 50.00 Kitchen* 90.00 135.00 Wedding Set-Up** Memorial Building (pre-ceremony only) 10.00/hour 10.00/hour Hart Park Shelter* 25.00 45.00 20.00 40.00 Clovis Grove Shelter Koslo Park Shelter (no electric) 40.00 20.00 25.00 45.00 Barker Farm Park Shelter 20.00 40.00 **Curtis Reed Square** Beer Permit (Jefferson and Koslo only) 4.00 4.00 Amplifier w/microphone (per event/season) 20.00 20.00 (Jefferson East/West Diamonds only) 5.00 Jefferson Volleyball Courts N & S 5.00 Koslo, Municipal Beach, Smith Park VB Courts NC NC Soccer Fields 8.00/hour 8.00/hour

Softball Diamonds

Koslo Baseball Diamonds

Building/Shelter Key Deposit

20.00

12.00/hour

20.00/hour

8.00/hour

15.00/hour

12.00/hour

20.00/hour

8.00/hour

15.00/hour

20.00

Without Lights With Lights

Without Lights

With Lights

^{*} Indicates need for key

^{**} Includes use of pavilion whether used or not, also includes 100 benches; average 2-3 adults per bench. Final arrangements made through Park Superintendent (967-5153).