

It is expected that a Quorum of the Board of Public Works, Park Board, Administration Committee, and/or Common Council may attend this meeting: (although it is not expected that any official action of any of those bodies will be taken)

**CITY OF MENASHA
LANDMARKS COMMISSION
Menasha City Center
100 Main Street, Menasha
Room 132**

**March 8, 2023
5:00PM**

AGENDA

A. CALL TO ORDER

B. ROLL CALL/EXCUSED ABSENCES

C. MINUTES TO APPROVE

1. Minutes of the January 11, 2023 Landmarks Commission Meeting

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA OR ANY ITEM RELATED TO THE LANDMARKS RESPONSIBILITIES OF THE LANDMARKS COMMISSION

Five (5) minute time limit for each person

E. COMMUNICATIONS

F. ACTION/DISCUSSION ITEMS

1. General Landmarks Discussion
2. Historic Month
3. City of Menasha 150th Anniversary

G. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

Five (5) minute time limit for each person

H. ADJOURNMENT

If you have any questions, please call the Community Development Department at (920) 967-3650 between 8:00 AM – 4:00 PM, Monday through Friday.

Menasha is committed to its diverse population. Our Non-English speaking population or those with disabilities are invited to contact the Community Development Department at 967-3650 at least 24-hours in advance of the meeting so special accommodations can be made.

CITY OF MENASHA
Landmarks Commission
Menasha City Center, Room 133
100 Main Street, Menasha
January 11, 2023
DRAFT MINUTES

A. CALL TO ORDER

The meeting was called to order by Alderperson Grade at 5:03 PM.

B. ROLL CALL/EXCUSED ABSENCES

LANDMARKS MEMBERS PRESENT: Alderperson Tom Grade, Commissioners Sarah Bauer, Anastasia Horan, George Davis, and Kate Mueller.

OTHERS PRESENT: PP Yang

C. PUBLIC HEARING

No public hearing.

D. MINUTES TO APPROVE

1. Minutes of the October 12, 2022 Landmarks Commission Meeting

Commissioner Bauer made a motion to approve the minutes of the October 12th, 2022 Landmarks Commission Meeting. The motion was seconded by Commissioner Davis. The motion carried.

E. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA OR ANY ITEM RELATED TO THE LANDMARKS RESPONSIBILITIES OF THE LANDMARKS COMMISSION

Five (5) minute time limit for each person

F. COMMUNICATIONS

G. ACTION / DISCUSSION ITEMS

1. General Landmarks Discussion

Ald. Grade opened up the discussion on meeting schedule. Many agreed that the Commission should meet at least every other month regardless if there is something on the agenda to approve. The other months would be as needed if there were things needed to be approved.

Commissioner Mueller made a motion to change the meeting schedule to every other month, having at least 6 meetings throughout the year, while other meetings will happen as an as needed basis. The motion was seconded by Commissioner Horan. The motion carried.

Other discussion included:

- Promoting the Façade Grants more to get more businesses downtown
- Making a list of things Landmarks Commission has accomplished and things they want to accomplish in the future
- PP Yang explained the Vacant Building Registry and how this is going to start being implemented this year.
- Ald. Grade also said the Commission is down at least one person with Kim Massey moving to Appleton.

2. 150th Anniversary Discussion

The Commission discussed the idea that this should be a “Where we were, where we are now, and where we want to be” event and not just solely focusing on the history. Members of the Commission expressed interest in being part of a committee that would spearhead the planning for the 150th anniversary.

H. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

Five (5) minute time limit for each person

No public comments at this time.

I. ADJOURNMENT

A motion was made by Commissioner Bauer to adjourn the meeting at 6:14 PM. The motion was seconded by Commissioner Horan. The motion carried.

Minutes prepared by PP Yang