

**CITY OF MENASHA**  
**Landmarks Commission**  
**Menasha City Center, Room 133**  
**100 Main Street, Menasha**

May 18, 2022  
**MINUTES**

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**A. CALL TO ORDER**

The meeting was called to order by Ald. Grade at 4:59 PM.

**B. ROLL CALL/EXCUSED ABSENCES**

LANDMARKS MEMBERS PRESENT: Alderperson Tom Grade, Commissioners Sara Bauer, Anastasia Horan, Kate Mueller, and George Davis

LANDMARKS MEMBERS EXCUSED: Commissioners Arnie Collier, Kim Massey

OTHERS PRESENT: AP Farrah Yang

**C. MINUTES TO APPROVE**

**1. Minutes of the April 13, 2022 Landmarks Commission Meeting**

Commissioner Bauer made a motion to approve the minutes of the April 13, 2022 Landmarks Commission Meeting. The motion was seconded by Commissioner Horan. The motion carried.

**D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA OR ANY ITEM RELATED TO THE LANDMARKS RESPONSIBILITIES OF THE LANDMARKS COMMISSION**  
**Five (5) minute time limit for each person**

Commissioner Horan asked if Façade Grants allowed roofs. She said she was curious because Appleton's façade grant allows it.

**E. COMMUNICATIONS**

**1. Downtown Walk-About**

Ald. Grade said they had 40 people participate in the tour. He said that Dan, who runs the media cameras for the Council meetings won the gift certificates.

**F. ACTION / DISCUSSION ITEMS**

**1. Application for Sign – 204 Main Street – Sweet Lair**

The Commission mentioned the color of the sign. AP Yang said confirmed that the owner used the same color Koi used for their sign. After much discussion and viewing the Historic District guidelines paint samples, they agreed that the sign color is similar enough the Historic District color pallet.

Commissioner Davis made a motion to approve the sign at 204 Main Street for Sweet Lair. The motion was seconded by Commissioner Horan. The motion carried.

**2. City of Menasha 150<sup>th</sup> Anniversary**

Ald. Grade introduced the agenda item.

AP Yang shared some ideas from surrounding areas such as Ashwaubenon who did a whole rebranding campaign or other municipalities that did special events.

Many ideas were shared amongst the group. The Commission agreed that at the next meeting, everyone would come with ideas to be flushed out and put together. Then once they all agree on the ideas, they would present it to the board.

**G. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA**

**Five (5) minute time limit for each person**

No public comments at this time.

**H. ADJOURNMENT**

A motion was made by Commissioner Mueller to adjourn the meeting at 5:40 PM. The motion was seconded by Commissioner Horan. The motion carried.

*Minutes prepared by AP Yang*