

**CITY OF MENASHA**  
**Landmarks Commission**  
**Menasha City Center, Room 133**  
**100 Main Street, Menasha**  
March 9, 2022  
**MINUTES**

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**A. CALL TO ORDER**

The meeting was called to order by Alderperson Grade at 5:00 PM.

**B. ROLL CALL/EXCUSED ABSENCES**

LANDMARKS MEMBERS PRESENT: Alderperson Tom Grade, Commissioners Jeff Heimerman, Arnie Collier, Anastasia Horan, Kate Mueller and Kim Massey

LANDMARKS MEMBERS EXCUSED: Commissioners George Davis

OTHERS PRESENT: AP Farrah Yang, CDD Schroeder, Nicholas Jevne (Menasha Historical Society), Sandra Dabill Taylor (545 Broad Street), Kylie Lathrop (VKB Homes), Misty Hermanson (VKB Homes), Kari Mulder (Rusted Roost), Nick Ferrito (VKB Homes), Sarah Bauer (370 Lake Road)

**C. PUBLIC HEARING**

No public hearing.

**D. MINUTES TO APPROVE**

**1. Minutes of the October 6, 2021 Landmarks Commission Meeting**

Commissioner Collier made a motion to approve the minutes of the October 6<sup>th</sup>, 2021 Landmarks Commission Meeting. The motion was seconded by Commissioner Heimerman. The motion carried.

**E. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA OR ANY ITEM RELATED TO THE LANDMARKS RESPONSIBILITIES OF THE LANDMARKS COMMISSION**

**Five (5) minute time limit for each person**

Sandy Dabill Taylor, 545 Broad Street, commented that the Rustic Roost was an exciting venture but she voiced some concerns about the roof top dining. She asked if any engineering was done to support it and mentioned the City Code for Outdoor Beverage that only allows outdoor serving for 50% of the indoor space.

Nicholas Jevne, 1334 Mayer Street, said that he wants to paint their building this year and was wondering if there was a color pallet.

**F. COMMUNICATIONS**

CDD Schroeder introduced new Associate Planner, Farrah Yang.

Ald. Grade introduce new Landmark Commissioner, Anastasia Horan. Commissioner Horan said that she recently moved back to Menasha and currently owns Club Liquor.

**G. ACTION / DISCUSSION ITEMS**

**1. Rusted Roost – 192 Main Street**

Nick Ferrito and Misty Herman, VKB Homes, presented their design for Rusted Roost. They talked about the layout, garage doors, roof top enclosures, and the parapet.

The Commission and Staff had questions about the following:

- Hiring of People
- Garage Doors
- Height of the parapet and glass railing
- Integrity of the façade
- Lights on the roof top connecting to the adjacent buildings
- Awnings in the front façade

A motion was made by Commissioner Mueller to approve the setback for the central section of the front façade to 36", removing the bevel to be flushed with the two front doors and to approve the black garage door wall. The motion was seconded by Commissioner Collier. The motion carried.

A motion was made by Commissioner Horan to approve the glass railing lined directly behind the parapet with the condition that the finishing does not produce glare. The motion was seconded by Commissioner Mueller. The motion carried.

## **2. Historic Month Planning**

The Commission discussed previous activities for Historic Month and possible future activities. In the past the Commission created a scavenger hunt, but the images start to be redundant. Last year during COVID there was not as many participants with the online questionnaire. Some new ideas included photography competition of the historic landmarks. Another idea was that the Menasha Historical Society does a walking tour every year and perhaps those who attend the walk can be put into a drawing to win gifts cards.

A motion was made by Commissioner Horan to approve the Walking Tours with Menasha Historical Society with a chance to win gift cards. The motion was seconded by Commissioner Massey. The motion carried.

## **H. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA**

### **Five (5) minute time limit for each person**

No public comments at this time.

## **I. ADJOURNMENT**

A motion was made by Commissioner Heimerman to adjourn the meeting at 6:17 PM. The motion was seconded by Commissioner Massey. The motion carried.

*Minutes prepared by AP Yang*