

CITY OF MENASHA
Landmarks Commission
Menasha City Center, Room 133
100 Main Street, Menasha
June 8, 2022
DRAFT MINUTES

A. CALL TO ORDER

The meeting was called to order by Ald. Grade at 5:03 PM.

B. ROLL CALL/EXCUSED ABSENCES

LANDMARKS MEMBERS PRESENT: Alderperson Tom Grade, Commissioners Anastasia Horan, Arnie Collier, and George Davis

LANDMARKS MEMBERS EXCUSED: Commissioners Sarah Bauer, Kate Mueller and Kim Massey

OTHERS PRESENT: AP Farrah Yang, Nicholas Jevne (Menasha Historical Society), Sandra Dabill-Taylor (545 Broad Street)

C. MINUTES TO APPROVE

1. Minutes of the May 18, 2022 Landmarks Commission Meeting

Commissioner Bauer made a motion to approve the minutes of the May 18, 2022 Landmarks Commission Meeting. The motion was seconded by Commissioner Horan. The motion carried.

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA OR ANY ITEM RELATED TO THE LANDMARKS RESPONSIBILITIES OF THE LANDMARKS COMMISSION

Five (5) minute time limit for each person

No comments

E. COMMUNICATIONS

F. ACTION / DISCUSSION ITEMS

1. Landmarks Design Guidelines Review

AP Yang explained the purpose of reviewing the design guidelines since new members are on the Commission, as well as herself as a new staff. She pointed out some of the important items in the Landmarks Ordinance, calling attention to the "Regulation of Construction, Reconstruction, and Exterior Alteration" section. She said that those criteria under subsection 5 are important when reviewing applications so that the Commission can be as objective as possible. She also mentions that when we get a sign application, Staff will review to ensure the sign meets zoning code prior to coming to Landmarks Commission for approval.

2. City of Menasha 150th Anniversary

A booklet from the City's centennial was shared. There was a lengthy discussion on ideas to celebrate the sesquicentennial. The Commission agreed that they would need to meet with Neenah next to collaborate on a Fox Valley Twin Cities Sesquicentennial celebration since Neenah's is the year prior to Menasha.

G. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

Five (5) minute time limit for each person

No public comments at this time.

H. ADJOURNMENT

A motion was made by Commissioner Mueller to adjourn the meeting at 5:40 PM. The motion was seconded by Commissioner Horan. The motion carried.