

CITY OF MENASHA
Landmarks Commission
Menasha City Center, Room 133
100 Main Street, Menasha
December 9th, 2020
MINUTES

A. CALL TO ORDER

The meeting was called to order by Chairperson Grade at 5:15 PM.

B. ROLL CALL/EXCUSED ABSENCES

LANDMARKS MEMBERS PRESENT: Alderperson Tom Grade, Commissioners Dean Wydeven, Jeff Heimerman, Kate Mueller and Kim Massey

LANDMARKS MEMBERS EXCUSED: Commissioners Thomas Almendarez and Arnie Collier

OTHERS PRESENT: PP Stephenson, Sandra Dabill-Taylor (545 Broad Street)

C. PUBLIC HEARING

D. MINUTES TO APPROVE

1. Minutes of the September 30th, 2020 Landmarks Commission Meeting

A motion was made by Comm. Mueller to approve the minutes of September 30th, 2020.

The motion was seconded by Comm. Wydeven. The motion carried.

E. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA OR ANY ITEM RELATED TO THE LANDMARKS RESPONSIBILITIES OF THE LANDMARKS COMMISSION

Five (5) minute time limit for each person

Sandra Dabill-Taylor (545 Broad Street): Inquired about how a historic district is created and what the Landmarks Commission had planned for 2021.

F. COMMUNICATIONS

1. None

G. ACTION / DISCUSSION ITEMS

1. Application for Signage– Tight Barrel Distillery- 222 Main Street

PP Stephenson gave an update on the signage for Tight Barrel Distillery.

The Commission entered into a conversation with the following being discussed:

- The design of the logo.
- The proportions of the sign.
- The City's sign code.

Comm. Mueller made a motion to approve the application. The motion was seconded by Comm. Wydeven. The motion carried.

2. National Historic Month

Pp Stephenson gave a background on what the Landmarks Commission had done for historic month in the past.

The Commission entered into a conversation with the following being discussed:

- The need for a new type of event.
- The potential for a virtual event instead of in person due to the pandemic.

- Using the new Landmarks Website for a virtual scavenger hunt/crossword.

3. 2021 Future Planning

PP Stephenson gave an update on the item.

The Commission entered into a conversation with the following being discussed:

- Budget items for the next year.
- Expansion of historic districts.
- Continuation of preservation and downtown revitalization efforts.

H. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

Five (5) minute time limit for each person

No public comments

I. ADJOURNMENT

A motion was made by Comm. Heimerman to adjourn the meeting at 6:15 PM. The motion was seconded by Comm. Mueller. The motion carried.

Minutes prepared by PP Stephenson.