

It is expected that a Quorum of the Board of Public Works, Park Board, Administration Committee, Personnel Committee and/or Common Council may attend this meeting: (although it is not expected that any official action of any of those bodies will be taken)

**CITY OF MENASHA
LANDMARKS COMMISSION
Virtual Meeting**

**December 9, 2020
5:00PM**

1. Join the meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/899277941>

2. Dial in using your phone.

United States (Toll Free): 1 877 309 2073

United States: +1 (646) 749-3129

Access Code: 899-277-941

AGENDA

A. CALL TO ORDER

B. ROLL CALL/EXCUSED ABSENCES

C. PUBLIC HEARING

D. MINUTES TO APPROVE

1. Minutes of the September 30, 2020 Landmarks Commission Meeting

E. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA OR ANY ITEM RELATED TO THE LANDMARKS RESPONSIBILITIES OF THE LANDMARKS COMMISSION

Five (5) minute time limit for each person

F. COMMUNICATIONS

1. None

G. ACTION / DISCUSSION ITEMS

1. Application for Signage – Tight Barrel Distillery – 222 Main Street
2. National Historic Month
3. 2021 Future Planning

H. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

Five (5) minute time limit for each person

I. ADJOURNMENT

If you have any questions, please call the Community Development Department at (920) 967-3650 between 8:00 AM – 4:00 PM, Monday through Friday

Menasha is committed to its diverse population. Our Non-English speaking population or those with disabilities are invited to contact the Community Development Department at 967-3650 at least 24-hours in advance of the meeting so special accommodations can be made.

CITY OF MENASHA
Landmarks Commission
Menasha City Center, Room 133
100 Main Street, Menasha
September 30th, 2020
DRAFT MINUTES

A. CALL TO ORDER

The meeting was called to order by Chairperson Grade at 5:03 PM.

B. ROLL CALL/EXCUSED ABSENCES

LANDMARKS MEMBERS PRESENT: Alderperson Tom Grade, Commissioners Dean Wydeven, Jeff Heimerman, Kate Mueller and Kim Massey

LANDMARKS MEMBERS EXCUSED: Commissioners Thomas Almendarez and Arnie Collier

OTHERS PRESENT: PP Stephenson, Mayor Don Merkes, and Nick Jevne (210 Main Street).

C. PUBLIC HEARING

D. MINUTES TO APPROVE

1. Minutes of the August 12, 2020 Landmarks Commission Meeting

A motion was made by Comm. Mueller to approve the minutes of August 12th, 2020.

The motion was seconded by Comm. Wydeven. The motion carried.

E. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA OR ANY ITEM RELATED TO THE LANDMARKS RESPONSIBILITIES OF THE LANDMARKS COMMISSION

Five (5) minute time limit for each person

No public comments.

F. COMMUNICATIONS

1. None

G. ACTION / DISCUSSION ITEMS

1. Application for Renovation/Remodel and Sign– Storefront Facade – 163 Main Street

PP Stephenson gave an update on the renovation and sign for the storefront of 163 Main Street.

Comm. Mueller made a motion to approve the application. The motion was seconded by Comm. Wydeven. The motion carried.

2. Application for Signage – Bites and Bytes – 267 Kaukauna Street

PP Stephenson gave an update on the item.

Comm. Mueller made a motion to approve the sign application. The motion was seconded by Comm. Heimerman. The motion carried.

3. Application for Signage – Bare Bones Brewery –226 Main Street

PP Stephenson gave an update on the item.

The Landmarks Commission entered into a discussion with the following being discussed:

- Size of the sign.
- Material for the sign.
- The overall shape of the sign.

A motion was made by Comm. Wydeven to approve the sign application. The motion as seconded by Comm. Massey. The motion carried.

4. Application for Façade Grant – A Suess Perspective Art Gallery – 230 Main Street
PP Stephenson gave a background on the façade grant application.

Kim Massey surrendered her Commission seat in order to not have a conflict of interest.

The Landmarks Commission entered into a conversation with the following being discussed:

- The Landmarks role to promote cultural as well as historic landmarks.
- The Landmarks role in downtown revitalization.
- The placement of the tinted windows.
- The need for tinted windows for a gallery of this caliber.
- The effect on local foot traffic and local economy the gallery could have.
- The type of art being displayed.
- The terms of the owners lease and opening date for the gallery.

Comm. Mueller made a motion to approve the façade grant finding the cultural significance of the items being displayed within this historic building and the landmarks charge to promote and preserve the culture of Menasha. The motion was seconded by Comm. Wydeven. The motion carried with Comm. Massey abstaining.

5. 7 Tayco Street Property Discussion

PP Stephenson gave a brief update on the timeline for demolition and the items being requested for preservation.

H. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

Five (5) minute time limit for each person

No public comments

I. ADJOURNMENT

A motion was made by Comm. Heimerman to adjourn the meeting at 6:10 PM. The motion was seconded by Comm. Mueller. The motion carried.

Minutes prepared by PP Stephenson.



Application for renovation, remodel or signage project in a Menasha Historical District

Date: _____ Property Address: _____

Applicant's name: _____ Owner or Renter? _____

Mailing Address if different than Property Address: _____

City: _____ State: _____ Zip: _____

Daytime Phone: _____ Evening Phone: _____ E-mail: _____

Description of planned improvement: _____

Note: Please attach all material lists, material brochures, samples and photos, Ascale drawing is recommended or may be required by the Commission.

List all contractors, sub contractors and material suppliers _____

Estimated Total Cost: \$ _____ Estimated Start Date: _____ Estimated Completion Date: _____



60.0000

36.0000

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