

CITY OF MENASHA
Landmarks Commission
Menasha City Center, Room 133
100 Main Street, Menasha

April 10, 2019
MINUTES

A. CALL TO ORDER

Chairperson Grade called the meeting to order at 5:05 PM.

B. ROLL CALL/EXCUSED ABSENCES

LANDMARKS MEMBERS PRESENT: Ald. Tom Grade and Commissioners Massey, Collier, Mueller, and Wydeven.

LANDMARKS MEMBERS EXCUSED: Commissioner Almendarez.

OTHERS PRESENT: AP Joe Stephenson and Jeff Heimerman (370 Lake Road).

C. MINUTES TO APPROVE

1. Minutes of the January 9, 2019 Landmarks Commission Meeting

Comm. Collier made a motion to approve the minute of the January 9, 2019 Landmarks Commission meeting. The motion was seconded by Comm. Wydeven. The motion carried.

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA OR ANY ITEM RELATED TO THE LANDMARKS RESPONSIBILITIES OF THE LANDMARKS COMMISSION

Five (5) minute time limit for each person

Jeff Heimerman (370 lake Road): introduced himself to the commission and informed the Landmarks Commission of his interest in Menasha history.

E. COMMUNICATIONS

1. None.

F. ACTION / DISCUSSION ITEMS

1. Application for Signage – 445 Broad Street – LaBelle Maison, LLC

AP Stephenson gave an update on the sign application for 445 Broad Street. The sign meets all of the city's sign codes.

Comm. Wydeven made a motion to approve the sign with the following conditions:

1. The sign must meet and be consistent with all Landmarks and city sign codes.
2. The applicant must specify which colors form the approved Landmarks color pallet she would like to use.

The motion was seconded by Comm. Mueller. The motion carried.

2. 2019 May Historic Month Contest

The Commission discussed the photo contest and concluded the contest would be run the same as last year.

3. Landmarks Commission Website

Comm. Wydeven updated the Commission on the website. The commission would like to have the website application substantially done before the last council meeting in May.

4. Landmarks Ordinance Discussion

There was no new news to report on the ordinance update.

5. Landmarks Commission Budget

a. Photographer

The Commission discussed the need for professional photos for the website.

G. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

Five (5) minute time limit for each person

No public comments.

H. ADJOURNMENT

Comm. Mueller made a motion to adjourn the meeting at 6:07PM. The motion was seconded by Comm. Collier. The motion carried.

Minutes prepared by AP Joe Stephenson.