

It is expected that a Quorum of the Board of Public Works, Park Board, Administration Committee, Personnel Committee and/or Common Council may attend this meeting: (although it is not expected that any official action of any of those bodies will be taken)

**CITY OF MENASHA
LANDMARKS COMMISSION
Menasha City Center, Room 133
100 Main Street, Menasha**

November 26, 2019

4:30 PM

AGENDA

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. MINUTES TO APPROVE
 - 1. Minutes of the October 23, 2019 Landmarks Commission Meeting
- D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA OR ANY ITEM RELATED TO THE LANDMARKS RESPONSIBILITIES OF THE LANDMARKS COMMISSION
 - Five (5) minute time limit for each person
- E. COMMUNICATIONS
 - 1. None
- F. ACTION / DISCUSSION ITEMS
 - 1. Vacant Properties Discussion
- G. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA
 - Five (5) minute time limit for each person
- H. ADJOURNMENT

If you have any questions, please call the Community Development Department at (920) 967-3650 between 8:00 AM – 4:00 PM, Monday through Friday

Menasha is committed to its diverse population. Our Non-English speaking population or those with disabilities are invited to contact the Community Development Department at 967-3650 at least 24-hours in advance of the meeting so special accommodations can be made.

CITY OF MENASHA
Landmarks Commission
Menasha City Center, Room 133
100 Main Street, Menasha
October 23, 2019
DRAFT MINUTES

A. CALL TO ORDER

B. ROLL CALL/EXCUSED ABSENCES

LANDMARKS MEMBERS PRESENT: Alderman Tom Grade, Commissioners Dean Wydeven, Kate Mueller, and Jeff Heimerman.

LANDMARKS MEMBERS EXCUSED: Commissioners Kim Massey, Arnie Collier and Thomas Almendarez.

OTHERS PRESENT: AP Stephenson

C. MINUTES TO APPROVE

1. Minutes of the July 24, 2019 Landmarks Commission Meeting

A motion was made by Commissioner Mueller to approve the minutes of July 24, 2019 Landmarks Commissions Meeting. The motion was seconded by Commissioner Wydeven. The motion carried.

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA OR ANY ITEM RELATED TO THE LANDMARKS RESPONSIBILITIES OF THE LANDMARKS COMMISSION

Five (5) minute time limit for each person
There was no public at this time.

E. COMMUNICATIONS

1. None

F. ACTION / DISCUSSION ITEMS

1. Vacant Properties Discussion

Chairperson Grade gave an update on vacant properties within the historic district.

Commissioner Mueller shared her research on ways to combat vacant properties and run-down properties.

The Landmarks Commission entered into a conversation and discussed the following:

- How to implement a vacancy tax within the historic districts of Menasha
- Vibrant downtown ordinance update
- Other communities that have successfully combated blight within their historic cores
- Demolition by neglect

The Landmarks Commission felt that more research needed to be done before any formal action was taken.

2. Landmarks Commission Website

Commissioner Wydeven gave an update on the website. He informed the commission that he is still updating the Landmarks walking tour and anyone is welcome to put give

him photos or research Menasha landmarks to be put on the website. The website is open to the public right now and will be continually updated and added onto.

G. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

Five (5) minute time limit for each person

No public comments at this time.

H. ADJOURNMENT

Commissioner Wydeven made a motion to adjourn the meeting at 6:21 PM. The motion was seconded by Commissioner Mueller. The motion carried.