

CITY OF MENASHA
Landmarks Commission
Menasha City Center, Room 133
100 Main Street, Menasha
January 10, 2018
MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Grade at 5:00 PM.

B. ROLL CALL/EXCUSED ABSENCES

LANDMARKS MEMBERS PRESENT: Commissioners Tom Grade, Dean Wydeven, Kim Massey, and Alderman Collier

LANDMARK MEMBERS EXCUSED: Commissioners Kate Mueller and Tim Hoff

OTHER PRESENT: PP Schroeder, Mayor Merkes, and Ald. Krueger

C. MINUTES TO APPROVE

1. Minutes of the December 13, 2017 Landmarks Commission Meeting

Motion by Comm. Massey to approve the minutes of the December 13, 2017 Landmarks Commission meeting, second by Comm. Wydeven. The motion carried.

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA OR ANY ITEM RELATED TO THE RESPONSIBILITES OF THE LANDMARKS COMMISSION

No public comments made.

E. COMMUNICATION

1. Update – Main Street Reconstruction Project

PP Schroeder updated the Commission on the Main Street reconstruction project as it related to the lighting and general timeline of construction.

F. ACTION/DISCUSSION ITEMS

1. Powers and Duties of the Landmarks Commission Discussion

With the start of the new year, the Landmarks Commission reviewed and discussed Section 2-4-8 of the City Municipal Code as it relates to the powers and duties of the Landmarks Commission. This reviewed included the discussion of looking at what has been done; what is being done; and through narrowing the vision and strategy for the Landmarks, what can be done.

2. Mill Street and Walkway Plaques

PP Schroeder presented the Landmarks a draft of both the Mill Street and Walkway plaques for discussion. This discussion lead to the direction that both drafts needed additional details, in addition to looking at design criteria for future plaques to have consistency in the downtown. Seeing the Commission is a volunteer group, the Commission requested if Alderman Krueger would consider working on a more detail design for the two plaques in addition to researching criteria for consistency in future plaques.

3. Landmarks Commission Website

As an on-going discussion the Commission discussed the existing webpages located off of the City's website in regards to the Landmarks Commission and story they are hoping to portray. While much of the discussion revolved around housekeeping issues such as updates and reorganizing the format, the Commission also discussed what their story

and statement should be to portray to residents and visitors looking for historical information.

G. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

Ald. Krueger added that another great tool the Landmarks can continue to leverage in the future is the Bridge Tower Museum.

H. ADJOURNMENT

Motion by Comm. Massey to adjourn at 6:30 PM, second by Ald. Collier. The motion carried.

Minutes prepared by PP Schroeder.