

It is expected that a Quorum of the Board of Public Works, Park Board, Administration Committee, and/or Common Council may attend this meeting: (although it is not expected that any official action of any of those bodies will be taken)

**CITY OF MENASHA
LANDMARKS COMMISSION
Menasha City Center, Room 133
100 Main Street, Menasha**

**October 10, 2018
5:00 PM**

AGENDA

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. MINUTES TO APPROVE
 - 1. Minutes of the August 20, 2018 Landmarks Commission Meeting
- D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA OR ANY ITEM RELATED TO THE LANDMARKS RESPONSIBILITIES OF THE LANDMARKS COMMISSION
 - Five (5) minute time limit for each person
- E. COMMUNICATIONS
- F. ACTION / DISCUSSION ITEMS
 - 1. Possible Future Landmarks Projects – Discussion – Steve Krueger
 - 2. Application for Grant Request – 10 Tayco Tap
 - 3. Landmarks Website Update
- G. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA
 - Five (5) minute time limit for each person
- H. ADJOURNMENT

If you have any questions, please call the Community Development Department at (920) 967-3650 between 8:00 AM – 4:00 PM, Monday through Friday

Menasha is committed to its diverse population. Our Non-English speaking population or those with disabilities are invited to contact the Community Development Department at 967-3650 at least 24-hours in advance of the meeting so special accommodations can be made.

CITY OF MENASHA
Landmarks Commission
Menasha City Center, Room 133
100 Main Street, Menasha
August 20, 2018
DRAFT MINUTES

A. CALL TO ORDER

The meeting was called to order By Chairman Tom Grade at 5:01PM

B. ROLL CALL/EXCUSED ABSENCES

LANDMARKS MEMBERS PRESENT: Ald. Tom Grade, Commissioners Mueller, Collier, Almandarez, and Wydeven.

LANDMARKS MEMBERS EXCUSED: Commissioners Hoff and Massey

OTHERS PRESENT: AP Joe Stephenson, Nikki Hessel (Fox Cities Chamber of Commerce), Patrick James (10 Tayco Street), and Tony Eikland (10 Tayco St).

C. MINUTES TO APPROVE

1. Minutes of the July 11, 2018 Landmarks Commission Meeting

Motion made by Comm. Collier to approve the minutes of the July 11th, 2018 Landmarks Commission meeting. The motion was seconded by Comm. Wydeven. The motion carried.

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA OR ANY ITEM RELATED TO THE LANDMARKS RESPONSIBILITIES OF THE LANDMARKS COMMISSION

Five (5) minute time limit for each person

No public comments made.

E. COMMUNICATIONS

No communication items.

F. ACTION / DISCUSSION ITEMS

1. Presentation to 2018 Historic Photo Contest Winner

The photo contest winner was not there at the time of the meeting. No action was taken.

2. Application for Renovation – 10 Tayco Street – Tayco Tap

Patrick James gave a brief background on his ownership of 10 Tayco and what he planned to do with his business in the future. Patrick plans on updating the building's façade and creating a beer garden on the site of the former Hungry Bull, adjacent to Tayco Tap. Patrick brought a number of mock-ups and architectural drawings for the commission to look at.

The commission had a general discussion about how the building looked and if it was the right image for the historical district. The commission generally agreed that these improvements were a benefit to the district and historically accurate.

A motion was made by Comm. Mueller to approve the concept design for 10 Tayco Street. The motion was seconded by Comm. Collier. The motioned carried.

3. Bazaar After Dark Mural

Nikki Hessel proposed a new mural that would be painted over the existing mural on the east side of Your Daily Grind, 204 Main Street. The existing mural was painted for the previous Bazaar After Dark event but many felt that the mural had not been properly finished. Nikki Hessel proposed a new artist, Chad Brady paint over the existing mural and have a new mural ready before the upcoming Bazaar After Dark event.

The commission looked at a number of the artists mural paintings displayed in downtown Appleton and liked his work. The commission felt that the existing mural was not quite what was presented and welcomed a new artist to paint another mural.

Comm. Wydeven made a motion to approve the new mural at 204 Main Street. The motion was seconded by Comm. Collier. The motion carried.

4. Landmarks Website Update

AP Stephenson gave a background on where the website was going. He informed the commission that a city account for the website was made and it was ready to start putting in pictures and texts for landmarks in the City.

The commission briefly discussed which landmarks they were going to get pictures and text for.

There was no formal action taken.

G. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

Five (5) minute time limit for each person

No public comments

H. ADJOURNMENT

Comm. Collier made a motion to adjourn the meeting at 5:46PM. The motion was seconded by Comm. Mueller. The motion carried.

Minutes prepared by AP Joe Stephenson



Application for Grant or Loan

Date: 10-4-18 Property Address: 10 Tayco ST.
Applicant's name: Tony Eikland Owner or Renter? owner
Mailing Address if different than Property Address: _____

City: _____ State: _____ Zip: _____
Daytime Phone: 920 486-1002 Evening Phone: 920 470-7848 E-mail: Taycotap@gmail.com

Description of planned improvement: FRONT Facade change look + Improve with larger windows, new Light over Improved Banner separation of First Level from upper level.

Note: Please attach all available bids, proposals and estimates for the planned improvement including a material lists, material brochures, samples and photos. A scale drawing is recommended or may be required by the Commission.

List all contractors, sub contractors and material suppliers Sievers + Family construction
see attached

Estimated Total Cost: \$ 8,743 Estimated Start Date: 10-10-18 Estimated Completion Date: 11-30-18
Total amount being requested from the Landmarks Commission: \$ 2,500 Grant or Loan? Grant

Terms and Conditions:

1. The landmarks Commission reserves the right, in its sole discretion, to approve or deny any request for grants or loans, in whole or in part, or to conditional approval and/or payment of said grant or loan upon such terms as it deems appropriate. No grant or denial of any prior requests shall constitute precedent for the grant or denial of any subsequent request.
2. Every request shall comply with the Improvement Grant/Loan Policies stated on the back of this form which are incorporated herein by reference.
3. Payment shall only be made for those improvements approved by the landmarks Commission prior to or contemporaneous with the contribution request.
4. Payment shall only be made upon submission of actual invoices for labor or material and only for work that is performed in compliance with all applicable state, county and municipal code provisions and with required permits. Completion of work shall be verified by the Director of Community Development.

Sievers & Family Construction
330 W Wilson Ave
Appleton WI 54915

Tayco Tap
10 Tayco St.
Menasha WI 54952

RE: Breakout cost for front façade of building.

The front of the building contains 2 new large windows.

Removing the existing overhand and replacing with a shallow banner style front for lettering to be illuminated with gooseneck lighting.

The front will be faced with sheets of premium douglas fir 5/8 thick

Framing around windows and decorative reset look for under the windows. Similar to the look of the panels on Club Liquor. However not those colors.

Total for all materials and labor for just the front section is \$8,743.

Please note this is not a separate contract. This is only to quote our the cost of just labor and materials of the front of 10 Tayco Street. The original document attached is still the operating document for timing of payments and work completion.

Thank you,

A handwritten signature in cursive script, appearing to read "Vincent L. Sievers".

Vince Sievers
Sievers & Family Construction.

Sievers & Family Const, 089668
 330 W. Wilson Ave.
 Appleton, WI, 54915

CUSTOMER'S ORDER NO.	DEPARTMENT	DATE				
		8-17-18				
NAME Patrick and Tony						
ADDRESS 899 Nicolet Blvd.						
CITY, STATE, ZIP Neenah WI 54956						
SOLD BY	CASH	C.O.D.	CHARGE	ON. ACCT.	MDSE. RETD.	PAID OUT

QUANTITY	DESCRIPTION	PRICE	AMOUNT
1	EIN # 39-1967474		
2			
3	Remove 2 to 3 layers on		
4	front of building, take out 2		
5	existing windows, cut hole in		
6	existing side wall for new 42"		
7	entry door w/full glass (tempered)		
8	low E. Frame in for new windows		
9	one on each side of front door		
10	size to be 66 wide x 62 high.		
11	reface front and side of		
12	building with water resistant		
13	4x8 sheets of premium douglas		
14	fir 5/8 thick. Both window will		
15	have low E tempered glass. Pour		
16	concrete over existing concrete		
17	on side of building reinforced		
18	with mesh and rebar.		
RECEIVED BY			

A-5805
 T-46320/46350

KEEP THIS SLIP FOR REFERENCE

01-11

089669

CUSTOMER'S ORDER NO.	DEPARTMENT	DATE
NAME		
ADDRESS		
CITY, STATE, ZIP		

SOLD BY	CASH	C.O.D.	CHARGE	ON. ACCT.	MOSE. RETD.	PAID OUT
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QUANTITY	DESCRIPTION	PRICE	AMOUNT
1	<p>install flower boxes at front of patio area. Install fencing in back of patio area. Install rod iron on top of flower boxes. Build pergula on top of concrete area using all treated lumber. When front and side of building are complete they will also have the appearance of reseat look. Electrical outlets to be installed in pergula area and lighting on the front top of building to light up the banner of Tayco tap. Inside, windows and doors will have exstention jambs added and be cast out with paneling and</p>		
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A-5805
T-46320/46350

KEEP THIS SLIP FOR REFERENCE

01-11

089670

CUSTOMER'S ORDER NO.		DEPARTMENT			DATE	
NAME						
ADDRESS						
CITY, STATE, ZIP						
SOLD BY		CASH	C.O.D.	CHARGE	ON. ACCT.	MDSE. RETD. PAID OUT
QUANTITY	DESCRIPTION			PRICE	AMOUNT	
1	Trim pieces. All scrap					
2	material will be hauled away					
3	by contractor. All material					
4	and labor are included in the					
5	price for the entire project.					
6						
7	Total for all material and					
8	labor is \$21,263.00 with					
9	a \$10,631.50 down payment					
10	when concrete work is					
11	completed, a total of \$1,500.00					
12	will also be due. The					
13	remaining balance of \$9,311.00					
14	is due at completion of job.					
15						
16	Start date will be determined					
17	by both the contractor and					
18	owners.					
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						over →

A-5805
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01-11

