

It is expected that a Quorum of the Board of Public Works, Park Board, Administration Committee, and/or Common Council may attend this meeting: (although it is not expected that any official action of any of those bodies will be taken)

**CITY OF MENASHA
LANDMARKS COMMISSION
Menasha City Center, Room 133
100 Main Street, Menasha**

**July 11, 2018
5:00 PM**

AGENDA

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. MINUTES TO APPROVE
 - 1. Minutes of the June 13, 2018 Landmarks Commission Meeting
- D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA OR ANY ITEM RELATED TO THE LANDMARKS RESPONSIBILITIES OF THE LANDMARKS COMMISSION
 - Five (5) minute time limit for each person
- E. COMMUNICATIONS
- F. ACTION / DISCUSSION ITEMS
 - 1. Historical Preservation Webinars – Comm. Wydeven
 - 2. Landmarks Website – Comm. Wydeven
- G. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA
 - Five (5) minute time limit for each person
- H. ADJOURNMENT

If you have any questions, please call the Community Development Department at (920) 967-3650 between 8:00 AM – 4:00 PM, Monday through Friday

Menasha is committed to its diverse population. Our Non-English speaking population or those with disabilities are invited to contact the Community Development Department at 967-3650 at least 24-hours in advance of the meeting so special accommodations can be made.

CITY OF MENASHA
Landmarks Commission
Menasha City Center, Room 133
100 Main Street, Menasha
June 13, 2018
DRAFT MINUTES

A. CALL TO ORDER

Meeting called to order by CDD Schroeder at 5:09 PM

B. ROLL CALL/EXCUSED ABSENCES

LANDMARKS MEMBERS PRESENT: Ald. Tom Grade, Commissioners Wydeven, Mueller, Collier, and Almendarez.

LANDMARK MEMBERS EXCUSED: Commissioners Massey

OTHERS PRESENT: CDD Sam Schroeder, AP Joe Stephenson, and Patrick James and Tony Eikland (Tayco Tap), and Jeffrey C. Buser (Otter Creek/Wreath Factory).

C. MINUTES TO APPROVE

1. Minutes of the May 9, 2018 Landmarks Commission Meeting

Motion by Comm. Collier to approve the minutes of the May 9, 2018 Landmarks Commission meeting, second by Comm. Wydeven. Motion carried.

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA OR ANY ITEM RELATED TO THE LANDMARKS RESPONSIBILITIES OF THE LANDMARKS COMMISSION

No public comments made.

E. COMMUNICATIONS

No Communication Items.

F. ACTION / DISCUSSION ITEMS

1. Application for Renovation and Grant Request – 220 Main Street

CDD Schroeder gave a brief background of the request by Jeffrey Buser representing Menasha Group LLC requesting a façade grant to allow the following work to be completed: tuck-pointing and repairing the façade, painting, and installing a new awning. The estimated cost for the work to be completed is roughly \$4,900.

The Commission briefly discussed the proposed work, materials, past improvements, and the total grant fund.

Comm. Mueller made a motion to approve the renovation and grant request for 220 Main Street for 50% of the final cost, up to \$2,500 with the condition that the work is completed within 12 months, seconded by Comm. Collier. The motion carried.

2. Demolition Request – 12 Tayco Street

CDD Schroeder gave a brief overview of the request by Patrick James and Tony Eikland to demo the existing building at 12 Tayco Street formerly known as the Hungry Bull. After sitting vacant for years, Patrick and Tony, owners of Tayco Tap at 10 Tayco Street decided to purchase the Hungry Bull property to continue their investment into the Tayco corridor. The existing structure would not meet today's building standards having a "quonset hut" style shell as well as in much disrepair.

The Commission discussed the historical significance of the structure primarily as it related to the culture of the once Hungry Bull. The Commission further discussed the condition of the building as it pertains to the ordinance to determine whether a structure should be razed.

Ald. Grade motioned to grant the request to allow the former Hungry Bull property located at 12 Tayco Street to be razed due to the condition of the building, seconded by Comm. Mueller. The motion carried.

3. Selection of 2018 Historic Photo Contest Winner

CDD Schroeder gave a brief overview of the 2018 historic photo contest. Likely due to Main Street being under construction during the month of May, there were far fewer participants this year than previous years. Of the 22 total entries, 20 had the correct answers. The randomly selected entry winner was Elise Echota Smith of Neenah.

4. Selection of Photo Contest Gift Certificates

Each year the Commission awards the winner of the historic photo contest \$100 worth of gift certificates to various businesses downtown. This year the prizes included gift certificates to Emprize Brew Mill (\$30), Aunt Esther's Attic (\$20), Jitter's Tavern (\$25), Your Daily Grind (\$15), and Lemon Loves Lime (\$10).

5. 2017 Recognition Plaque Status

CDD Schroeder explained that each year the Landmarks Commission awards a recognition plaque to a property owner that demonstrates commitment to historic preservation. Last Spring, the Commission chose Lemon Loves Lime. Ald. Grade and others are continuing to look into the buildings history to incorporate this into the final 2017 plaque design.

6. 2018 Recognition Plaque Recipient Selection

The Commission discussed the historic properties within the City of Menasha and the work and dedication that individual property owners have been put into them to show case historic preservation. Weathervane, Club Liquor and Lemon Loves Lime have all been previously selected over the last several years.

Comm. Mueller motioned to award Emprize Brew Mill (198-200 Main Street) the recognition plaque for 2018, seconded by Comm. Collier. The motion carried.

G. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

No public comments made.

Comm. Almendarez arrived at 5:56pm.

H. ADJOURNMENT

Motion to adjourn the meeting at 6:00 was made by Ald. Grade, seconded by Comm. Mueller. The motion carried.

Minutes prepared by CDD Schroeder