

**CITY OF MENASHA**  
**Landmarks Commission**  
**Council Chambers, 3<sup>rd</sup> Floor**  
**140 Main Street, Menasha**

August 9, 2017

**MINUTES**

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**A. CALL TO ORDER**

Meeting called to order by Chairman Grade at 5:03 PM.

**B. ROLL CALL/EXCUSED ABSENCES**

LANDMARKS MEMBERS PRESENT: Commissioners Tom Grade, Emilie Steinmann, Dean Wydeven, Kim Massey and Alderman Collier.

LANDMARK MEMBERS EXCUSED: Tim Hoff and Kate Muller.

OTHER PRESENT: CDD Buck and PP Schroeder

**C. MINUTES TO APPROVE**

**1. Minutes of the July 12, 2017 Landmarks Commission Meeting**

Motion by Ald. Collier to approve the minutes of the July 12, 2017 Landmarks Commission meeting, second by Wydeven. The motion carried.

**D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA OR ANY ITEM RELATED TO THE RESPONSIBILITIES OF THE LANDMARKS COMMISSION**

No comment.

**E. COMMUNICATION**

No comment.

**F. ACTION ITEMS**

**1. Walkway Plaque – Design and Content**

Commissioners discussed the proposed picture, text content, location of the plaque and the materials. Ald. Collier was going to look into a stainless steel material and the other option of a trophy or plaque company producing the plaque.

Comm. Wydeven suggested a San Serif or Arial font to make the text more legible.

Comm. Steinmann added that they could likely get the opinion from a trophy company as well.

*Commissioner Massey arrived at 5:08.*

Motion by Ald. Collier to approve the design and content of the walkway plaque, second by Steinmann. The motion carried.

**G. DISCUSSION ITEMS**

**1. “Glory of the Morning” Mural – 204 Main Street**

Commissioners discussed the completed mural. While smaller than anticipated, the Commissioners were pleased with how the detail of the mural turned out.

The Commissioners also discussed the possibility of adding the Artists written narrative of the mural on a plaque or possibly framed within the Your Daily Grind coffee shop to which the mural is displayed.

Although the Commissioners were pleased with the mural, they discussed possibly compiling guidelines for future murals. These guidelines would include such items as scale, materials, timelines, required completion, etc. and would ensure that the Commission has done its due diligence to protect property owners, future of the mural and the historic district's integrity.

## **2. Bridge Tower II Potential Reuse Ideas**

Of the three remaining towers on the Tayco Street Bridge, the southern tower is still operational for the draw bridge, the tower on the northeast corner of the bridge was converted into a historical museum about the history of the bridge, and the remaining tower remains vacant. Comm. Grade has had on-going discussions with Alek Schultz and Rob Nielson from Sculpture Valley about a small art gallery – possibly light sculptures upstairs and pedestals in the lower level to allow people to view the art through the windows.

Comm. Grade also discussed possibly cutting a new door into the tower on the north end outside of the bridge gate area, so no one inside the tower would be affected when the draw bridge goes up.

CDD Buck stated prior to detailing the use of the facility that the Commission will likely need to find out who has ownership of the bridge/towers, determine a scope of work and budget for the project and then request funds from Council in the 2018 budget.

## **H. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA**

No comment.

## **I. ADJOURNMENT**

Motion by Steinmann to adjourn at 6:16 PM, second by Ald. Collier. The motion carried.

*Minutes prepared by PP Schroeder.*