

**CITY OF MENASHA**  
**Landmarks Commission**  
**Council Chambers, 3<sup>rd</sup> Floor, City Hall – 140 Main Street**  
September 17, 2014  
MINUTES

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**A. CALL TO ORDER**

Meeting called to order by Chairman Grade at 4:30 PM.

**B. ROLL CALL/EXCUSED ABSENCES**

LANDMARKS MEMBERS PRESENT: Ald. James Taylor and Commissioners Alison Mayer, Paul Brunette, and Tom Grade.

LANDMARKS MEMBERS EXCUSED:

LANDMARKS MEMBERS ABSENT:

OTHERS PRESENT: CDD Keil, PP Homan, and Richard Loehning, Christine Putman, Kim Vanderhyden, Joe Nemecek, Dan Pamerter, Steve Krueger, Jean Chew, Tom Konetzke, Kathy Humski, Nicholas Jevne, Mayor Merkes and Marnie Burton.

**C. MINUTES TO APPROVE**

1. **Minutes of the August 13, 2014 Landmarks Commission Meeting**

Motion by Ald. Brunette, seconded by Ald. Taylor to approve the August 13, 2014 Landmarks Commission meeting minutes. The motion carried.

**D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA OR ANY ITEM RELATED TO THE RESPONSIBILITIES OF THE LANDMARKS COMMISSION**

No one spoke.

**E. COMMUNICATIONS**

1. **Peg Docter Resignation**

Motion by Ald. Taylor, seconded by Comm. Mayer to accept the resignation of Peg Docter. The motion carried.

2. **Wisconsin Historical Society 2014 Conference**

Ald. Taylor expressed an interest in attending.

3. **Kristi Lynch Resignation**

Motion by Ald. Taylor, seconded by Comm. Mayer to accept the resignation of Kristi Lynch. The motion carried.

**F. ACTION ITEMS**

1. **None.**

**G. DISCUSSION ITEMS**

1. **2015 Community Development Budget for Landmarks Commission**

Discussion ensued and the consensus was to budget \$1,000 to continue plaques.

2. **Signatures Collected for Preservation of History – Comm. Brunette**

Ald. Taylor spoke to actions by individual Landmarks Commissioners. The petition was not authorized by the Landmarks Commission. CDD Keil stated it is ok to present to the Landmarks Commission to see if they endorse and/or accept the signatures.

Motion by Comm. Mayer, seconded by Ald. Taylor to accept the signatures for the preservation of history. The motion carried.

3. **What does Landmarks Commission Consider a Landmark – Comm. Brunette**

Make copy of the latest survey – hard copy and .pdf. Comm. Brunette listed off National Register buildings. Ald. Taylor would like a copy of the Landmarks Commission authority.

4. **Display Boards/Posters – 212 Main Street – Comm. Mayer**  
Comm. Mayer indicated Jeff Maroszek, owner, has authorized the Landmarks Commission to create window displays for his front façade windows at 212 Main Street. PP Homan will provide Comm. Mayer with a request for photos that were made by email the Mr. Maroszek in 2013.
5. **Salvaged Items from Hotel – Comm. Brunette**  
Comm. Brunette worked with the developers to create a list of items they wished to be salvaged. Developers willingly provided him with all requested items. Comm. Brunette commended Kim Vanderhyden and John Bergstrom for their cooperation.
6. **Update on Hotel and Bank Site**  
Comm. Brunette stressed the value of old buildings and desire to preserve the bank facades. PP Homan indicated the developers were still in the process of designing the structure and securing tenants.
7. **Future Landmarks Commission Activities/Projects**
  - Outreach to business owners
  - Past projects include the bridge tower museum and the pedestrian link.
8. **Façade Improvement Program Grant/Loan Balance**  
Balance remains at approximately \$5,000 when accounting for the Lemon Loves Lime (192 Main) Grant and Loan.

#### **H. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA**

1. Joe Nemecek – Noted a historic picture book & indicated Ken Syring has photos.
2. Tom Konetzke – Questioned rights with regard to tying into adjacent building; likes Club Liquor façade; wants to track down the hotel's time capsule.
3. Dan Pamerter – 165-167 Main Street – wants to be kept up to date with what is going on with his building. Expressed concerns about on-street and lot parking and what effect demolition of adjacent buildings might have on his building.
4. Marnie Burton – 646 DePere Street – values historic properties and questioned where responsibility lies with regard to decision about historic structures.

#### **I. ADJOURNMENT**

Motion by Ald. Taylor, seconded by Comm. Brunette to adjourn at 5:38 PM. The motion carried.

*Respectfully submitted by PP Homan.*