

**CITY OF MENASHA**  
**Landmarks Commission**  
**1<sup>st</sup> Floor Conference Room, City Hall – 140 Main Street**  
October 12, 2011  
**MINUTES**

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**A. CALL TO ORDER**

Meeting called to order by Chairman Joe Weidert at 4:30 PM.

**B. ROLL CALL/EXCUSED ABSENCES**

LANDMARKS MEMBERS PRESENT: Commissioners Kristi Lynch, Tom Grade, Mary Nebel, Joe Weidert and Ald. Stan Sevenich

LANDMARKS MEMBERS Excused: Commissioners James Taylor and Bernie Zimmerman

OTHERS PRESENT: CDD Keil

**C. MINTUES TO APPROVE**

1. **Minutes of the August 10, 2011 Landmarks Commission Meeting**

Moved by Ald. Sevenich, seconded by Comm. Grade to approve the minutes of the August 10, 2011 Landmarks Commission meeting as corrected.

The motion carried.

**D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA OR ANY ITEM RELATED TO THE RESPONSIBILITES OF THE LANDMARKS COMMISSION**

1. No one spoke.

**E. COMMUNICATIONS**

1. None

**F. ACTION ITEMS**

1. None

**G. DISCUSSION ITEMS**

1. **Landmarks Commission Recognition/Awards**

Commissioners discussed the status of the awards. CDD Keil is to forward a listing of the business names and addresses of those businesses that have yet to receive their awards.

2. **Façade Improvement Program Grant/Loan Balance**

The façade loan balance is approximately \$11,000.

3. **Future Landmarks Commission Activities/Projects**

Commissioners discussed:

- Assisting business owners with façade planning and improvement projects
- Potential involvement with the Menasha lock tender's house renovation
- Updating the Bridge Tower Museum display
- Creating articles for the city newsletter

4. **Renovation Seminar Action Plan**

It was the consensus of commissioners not to pursue the organization of a renovation seminar at this time.

**H. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA**

1. No one spoke.

**I. ADJOURNMENT**

Moved by Ald. Sevenich, seconded by Comm. Lynch to adjourn at 5:18 PM.

The motion carried.

*Respectfully submitted by Greg Keil, CDD.*