

It is expected that a Quorum of the Board of Public Works, Park Board, Administration Committee, and/or Common Council may attend this meeting: (although it is not expected that any official action of any of those bodies will be taken)

**CITY OF MENASHA  
LANDMARKS COMMISSION  
Council Chambers  
140 Main Street, Menasha**

**March 10, 2010**

**4:30 PM**

**AGENDA**

A. CALL TO ORDER

B. ROLL CALL/EXCUSED ABSENCES

C. MINUTES TO APPROVE

1. [Minutes of the February 10, 2010 Landmarks Commission Meeting](#)

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA OR ANY ITEM RELATED TO THE LANDMARKS RESPONSIBILITIES OF THE LANDMARKS COMMISSION

Five (5) minute time limit for each person

E. ACTION ITEMS

1. Façade Alteration Concept – Front and Rear 200 Main Street – Franky's
2. [Review of Proposed Façade Alterations – 186 Main Street](#)

F. DISCUSSION

1. 2010 Projects
2. Landmarks Commission Guidebook Development
3. Façade Improvement Program Grant/Loan Balance
4. Wisconsin Historic Preservation Mouth Plan/Activities

G. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

Five (5) minute time limit for each person

H. ADJOURNMENT

**CITY OF MENASHA**  
**Landmarks Commission**  
**Council Chambers, City Hall – 140 Main Street**  
February 10, 2010  
**DRAFT MINUTES**

---

**A. CALL TO ORDER**

Meeting called to order by Chairman Joe Weidert at 4:35 PM.

**B. ROLL CALL/EXCUSED ABSENCES**

LANDMARKS MEMBERS PRESENT: Commissioners Joe Weidert, Mary Nebel, Kristi Lynch, Charlie Cross, Bernie Zimmerman, Patti Rudolph and Alderman Mike Taylor

LANDMARKS MEMBERS EXCUSED: Bernie Zimmerman, Patti Rudolph

OTHERS PRESENT: CDD Keil, Joe DeRose

**C. MINUTES TO APPROVE**

1. **Minutes of the January 13, 2010 Landmarks Commission Meeting**

Moved by Ald. Taylor, seconded by Kristi Lynch to approve the minutes of the January 13, 2010 Landmarks Commission meeting.

The motion carried.

**D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA OR ANY ITEM RELATED TO THE RESPONSIBILITIES OF THE LANDMARKS COMMISSION**

1. No one spoke

**E. ACTION ITEMS**

1. None

**F. Discussion Items**

1. **Joe DeRose – State Historical Society**

Joe DeRose conducted a Powerpoint presentation that included an overview of the Dept. of Interior's Standards for Rehabilitation. Joe emphasized the need for the Landmarks Commission to establish guidelines and consistently follow them. He also stressed that the Commission should focus on trying to maintain the architectural features and historical fabric of buildings and give less emphasis to cosmetic details. He identified Mark Buechel, a preservation architect within the State Historical Society, as a resource for the Landmarks Commission to call upon for advice concerning specific renovation proposals.

2. **Landmarks Commission Guidebook Development**

Joe Weidert reported that the guidebook was nearly complete and that he was working on inserting information about the historic preservation grant and loan programs.

3. **Façade Improvement Program Grant/Loan Balance**

Greg Keil reported that the fund balance was \$21,133.06.

**G. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA**

1. No one spoke

**H. ADJOURNMENT**

Moved by Kristi Lynch, seconded by Mary Nebel to adjourn at 5:20 PM.

The motion carried.

*Respectfully submitted by Greg Keil, CDD.*



