

It is expected that a Quorum of the Board of Public Works, Park Board, Administration Committee, and/or Common Council may attend this meeting: (although it is not expected that any official action of any of those bodies will be taken).

**CITY OF MENASHA
LANDMARKS COMMISSION
Council Chambers
140 Main Street, Menasha**

Wednesday, March 18, 2009

4:30 PM

AGENDA

A. CALL TO ORDER

B. ROLL CALL/EXCUSED ABSENCES

C. MINUTES TO APPROVE

1. Minutes of the February 18, 2009 Landmarks Commission Meeting (to be received)

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

Five (5) minute time limit for each person

E. CORRESPONDENCE

1. [175 Main Street – Atty. Brandt](#)

F. DISCUSSION

1. Status Report – Survey of Historical and Architectural Sites
2. Status Report – Survey of Certified Local Government Designation
3. Status Report – Façade Improvement Grant/Loan Capacity
4. Tayco Street Bridge Tower Museum – Potential Landmarks Commission Involvement
5. Meeting Protocol – Notice, Special Meetings, Minutes, etc.
6. Preservation Month Activities
7. Landmarks Commission Work Plan

G. ACTION ITEMS

1. [Consideration of Signage Proposal – 196 Main Street – Art Affair](#)
2. [Consideration of Signage Proposal – 9 Main Street – Biz Net](#)
3. [Consideration of Signage Proposal – 192 Main Street – Nest](#)

H. ADJOURNMENT

Menasha is committed to its diverse population. Our Non-English speaking population or those with disabilities are invited to contact the Community Development Department at 967-3650 at least 24-hours in advance of the meeting so special accommodations can be made.



February 26, 2009

Rick Roundy
Micoley & Co. – Realtors
WM Development LLC
2360 Dousman Street
Green Bay, WI 54303

RE: 175 Main Street – Menasha

Dear Mr. Roundy:

You recently inquired regarding the historical information regarding the ceiling of 175 Main Street, Menasha, WI. If this inquiry is part of an effort to sell the ceiling or disassemble it during the period of time this property is in foreclosure or the subject of a receivership, the City of Menasha would resist any such effort. The ceiling is part of the structure. As part of the structure, any effort in this manner would affect the value of the property and violate the City's rights with respect to its mortgage.

As you know, the City has a second mortgage on this property. It is the City's position that disassembling the ceiling in any way would constitute waste and diminish the value of the property.

Sincerely,

Jeffrey S. Brandt
City Attorney

Site Address: 196 Main St.
Business Name: Art Affair
Business Owner: Kathy Stog Phone: 727-2050
Property Owner: Mike Prokash Phone: 841-2425
Mailing Address: _____

Applicant: Kathy Skog Phone: 720-4897
Mailing Address: 223 Edgewater Dr. Menasha

Type of Sign: wall-mounted
 pole-mounted
 projecting
 other

Setback: front yard
 side yard
 rear yard

Height: _____ above grade at base Dimensions _____ x _____
 : _____ above street grade at centerline : _____ sq. ft. (per face)

Sign Construction/Material: Painted wood. with Top coat.

Lighted: yes X no Estimated Cost: \$ 1000-

Please submit a site plan showing the dimensions of the proposed sign and its location on the lot with reference to building exposure, lot lines, and street right of way. Such plan shall also include a photograph, drawing, or sketch depicting the letters, symbols, colors, etc. to be incorporated on the proposed signage. All signs shall be installed in conformance with the approved site plan.

I certify that the submitted site plan is to the best of my knowledge complete and drawn in accordance with all City of Menasha Codes.

Signature: Nathaniel Roy Date: 3/2/09

Office Use Only

Date Issued: _____
 Approved By: _____
 Fee: \$ _____ Paid: _____ Check #: _____
 Notes: Refer to Landmarks commission ^{#10} (3/2/19) meeting ex

REPRESENTATIONAL FOR BASIC COMPOSITION & CONTENT ONLY
NOT TO SCALE

E CAL A JONES 2009

2'

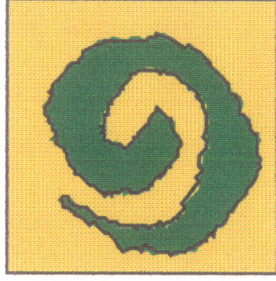


2'

8'



2'



2'

4 sq ft
4 sq ft
16 sq ft

24 sq ft Total





City of Menasha
Sign Permit Application

Date:

3/13/09

Name of Business:

BizNet Postal Business Center

Phone:

920-722-7215

Contact Person:

Chris Quinten

Fax:

920 722-7216

Site Address:

9 Main Street
Menasha, WI 54952

Applicant:

Chris Quinten

Phone:

920-722-7215

Contact Person:

Chris Quinten

Fax:

920 722-7216

Address:

9 Main Street
Menasha, WI 54952

Parcel #:

Zoning:

Type of Sign:

☒ wall-mounted Side of Building
☐ pole-mounted
☐ monument
☒ projecting Front
☐ other _____

Setback:

☐ front yard
☐ side yard
☐ rear yard

Height:

☐ ft.

Dimensions:

4 x 6 ft
24 sq. ft. (per face)
Front

Illumination:

☐ none
☐ internal
☐ external

Linear Feet of

Building Exposure:

15 Front 33 side

Corner Lot:

☐ yes
☒ no

Sign Construction/Material:

Pre-Finished Aluminum panel w/ vinyl Graphics

Site Plan Submittal: A site plan drawn to scale showing the location of the proposed signage on the lot with reference to building exposure, lot lines, and street right-of-way shall be submitted with this application. Such plan shall also include a photograph, drawing, or sketch depicting the letters, symbols, colors, etc. to be incorporated on the proposed signage. All signs shall be installed in conformance with the approved site plan.

Signature:

[Signature]

Office Use Only

Date Issued:

Approved By:

Fee:

\$

Check #:

Comments:



PRODUCTIONS

SCREEN PRINTING SIGNAGE & GRAPHICS PRINT SERVICES

Chris,

Again, thanks for the opportunity to bid on your signage.

1. 4'x6' hanging sign on front of building. A 1 inch square steel tube frame with internal bracing, welded to (2) 2 inch angle iron, aprox. 4' long, for attaching to front of building. The two sign faces will be vinyl graphics applied to a white, pre-finished, aluminum panel that should be attached to frame with hex head, self-tapping screws - **Price does not include installation** or additional installation hardware such as masonry fasteners, aircraft cable, turnbuckles.... I would recommend calling John's Lift Service (cell 715-851-1349) for sign installation and if you need the side of your building painted.

2. 4'x8' wall mounted sign for side of building. Face to be vinyl graphics applied to a white, pre-finished aluminum panel - **Price does not include installation** or additional installation hardware such as masonry fasteners. Again John's Lift Service could probably help with this.

3. Vinyl graphics for inside window. Aprox. 42"x78" to be applied on the inside of front window. Single color (recommend white) or maybe with a contrasting color for bullet points (red) -{

Grand total { plus tax. However, if I am allowed to do all the signs I would be willing to give aprox 15% discount for a total of{ plus tax.

Any questions or comments, let me know.

Dan

BIG SHOT PRODUCTIONS, LLC

N4858 Cty. K • Ogdensburg, WI 54962
(920) BIG SHOT
(920) 244 7468

BizNET

POSTAL & BUSINESS CENTER

920.722.7215
920.722.7216 Fax
www.biznetpostal.com
9 Main Street, Menasha

Sign Face for hanging sign on front
of building. 4' tall x 6' wide
(pending clarification on right-of-way)

Sign for side of building. 4' tall x 8' wide

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- **Printing**
- **Coping**
- **Shipping**
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- **Business Cards**

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Lettering for window on front
of building. Total area aprox. 78"x42"
Letters of phone number are aprox. 5"

City of Menasha
Sign Permit Application

Date: 3/13/09

Name of Business: NEST

Phone: 920-725-2346

Contact Person: SANDI PUFANA

Fax: SAME

Site Address: 192 MAIN ST.

MENASHA

Applicant: SANDI PUFANA

Phone: SAME as above

Contact Person: "

Fax: _____

Address: 192 MAIN

Parcel #: _____

Zoning: _____

Type of Sign: ☒ wall-mounted

Setback: _____ front yard

☐ pole-mounted

_____ side yard

☐ monument

_____ rear yard

☐ projecting

☐ other _____

Height: _____ ft.

Dimensions: 4' x 8'

Illumination: ☒ none

32 sq. ft. (per face)

_____ internal

_____ external

Linear Feet of

Building Exposure: 32'

Corner Lot: _____ yes

☒ no

Sign Construction/Material: WOOD

Site Plan Submittal: A site plan drawn to scale showing the location of the proposed signage on the lot with reference to building exposure, lot lines, and street right-of-way shall be submitted with this application. Such plan shall also include a photograph, drawing, or sketch depicting the letters, symbols, colors, etc. to be incorporated on the proposed signage. All signs shall be installed in conformance with the approved site plan.

Signature: Sandi Pufana

Office Use Only

Date Issued: _____

Approved By: _____

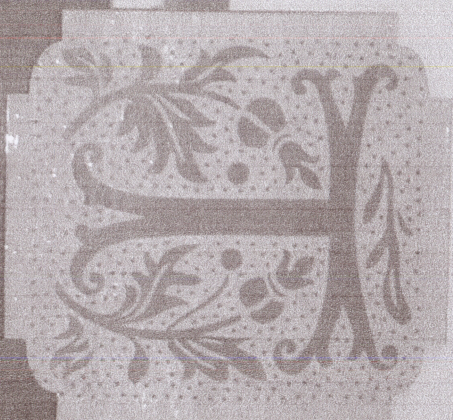
Fee: \$ 28.20 pd

Check #: 2365

Comments: _____

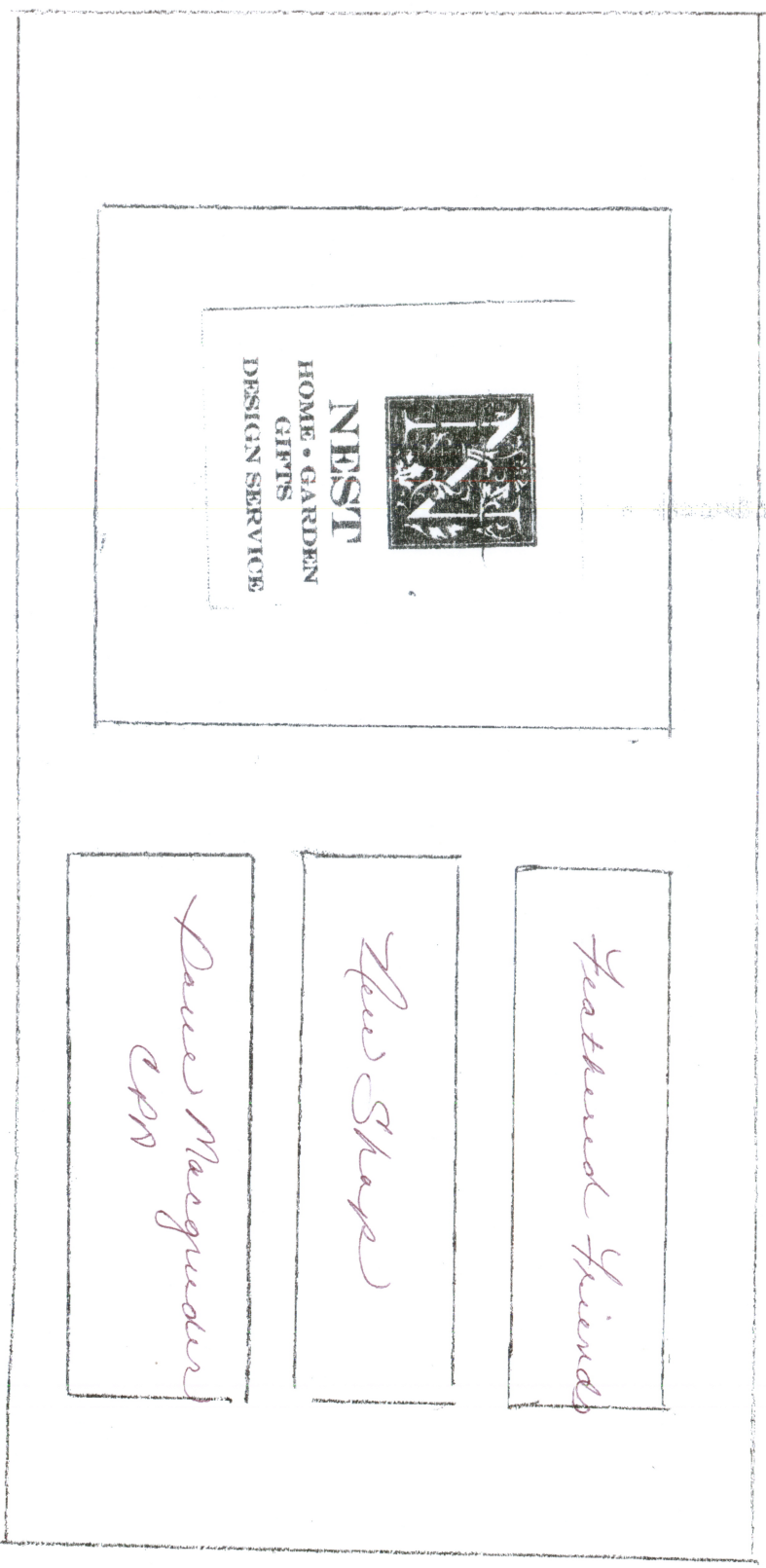


Old Sign



THE
REILLAGE
FLORAL • HOME • GARDEN

41



81

Catara will be same border & background
as Thriving begin.

Industrial papers will be cream background
with green and brown lettering.

Backside of
192 Main

Sign

