

A QUORUM OF THE ADMINISTRATION COMMITTEE, BOARD OF PUBLIC WORKS, PARK BOARD, AND/OR COMMON COUNCIL MAY ATTEND THIS MEETING; (ALTHOUGH IT IS NOT EXPECTED THAT ANY OFFICIAL ACTION OF ANY OF THOSE BODIES WILL BE TAKEN).

CITY OF MENASHA
Landmarks Commission
Council Chambers, 140 Main Street, Third Floor
April 23, 2008

4:00 PM

AGENDA

 [← Back](#)  [Print](#)

1. CALL TO ORDER

A. -

2. ROLL CALL/EXCUSED ABSENCES

A. -

3. MINUTES TO APPROVE-MINUTES & COMMUNICATIONS TO RECEIVE

Minutes to approve:

A. Minutes of the April 9, 2008 Landmarks Commission meeting

☐ [Attachments](#)

4. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

Five (5) minute time limit for each person

A. -

5. ACTION ITEMS

A. Facade Improvement Proposal and Grant Request - Otter Creek Associates - 226 Main Street

☐ [Attachments](#)

6. ADJOURNMENT

A. -

Menasha is committed to its diverse population. Our Non-English speaking population or those with disabilities are invited to contact the Community Development Department at 967-3650 at least 24-hours in advance of the meeting so special accommodations can be made.

CITY OF MENASHA
LANDMARKS COMMISSION
COUNCIL CHAMBERS
DATE: 4-9-08

MINUTES
CHE—SECRETARY

0. REGULAR MEETING

1. CALL TO ORDER

- a. TIME: 4:02 pm
- b. CHAIR: Don (Acting Chair)

2. ROLL

- a. LANDMARKS MEMBERS (Mark Present or Absent)
 - i. Chair: vacant
 - ii. Vice Chair: Patti Rudolph present
 - iii. Ald. Don Merkes present
 - iv. Kristi Lynch absent
 - v. Mary Nebel present
 - vi. Chris Evenson present
 - vii. Charlie Cross absent
 - viii. Joe Wiedert present
- b. OTHERS PRESENT
 - i. Greg Keil
 - ii. Nancy Barker

3. MINUTES

- a. Date(s) of meeting minutes: 3-12-08
- b. Motions:
 - i. Amendments: None
 - ii. Motion to approve:
 - 1. By: Mary
 - 2. 2nd: Chris
 - 3. Result: Approved

4. SUBSTANTIVE AGENDA ITEMS

- A. Certified LGSI
 - i. Discussion Item

- ii. Attachments: Handout from Jessica, with agenda materials
- iii. Presenter: Greg Keil
- iii. Discussion: Don—Description Statement, what is this and where do we get it?; Greg—Do the description statement in conjunction with ordinance change; Don—Items 4 & 5 requiring listing of professional expertise; Greg—commission members should compile list of contacts and resources.

B. Preservation Month Update

- i. Discussion Item
- ii. Attachments: Memorandum from Jessica accompanying agenda
- iii. Presenter: Greg
- iii. Discussion: Per memo, display and walking tour are main items.

C. Selection of Commission Chair

- i. Action Item
- ii. Attachments: None.
- iii. Presenter: None
- iii. Discussion: Hold off action until Commission membership finalized.

D. Landmarks Commission Council Member

- i. Action Item
- ii. Attachments: None
- iii. Presenter: None
- iv. Discussion: Don has had some interested expressed by council members, interest in membership deemed to be key to selection. Will follow up after council organizational meeting.

E. Ordinance Amendment

- i. Action Item
- ii. Attachments: Existing and Proposed Amended Ordinance attached to agenda.
- iii. Presenter: Greg
- iv. Discussion: Hold off action until next meeting; Key change is plan to ability to designate properties, with due process

provisions for affected property owners;
Need for Certificate of Appropriateness,
Chris to prepare draft.

5. NEXT MEETING

- a. DATE: 5-14-08
- b. TIME: 4:00 pm
- c. LOCATION: Chambers

7. ADJOURNMENT

- a. TIME: 4:30 pm
- b. MOTION
 - i. BY: Joe
 - ii. 2ND Chris
 - iii. Result: Approved

Design
Materials
Construction
Carving Techniques

Home
Business
Golf Course
Municipal/Parks



* We would like to
work w/ Old Oak Shop
for a two-sided hanging
sign.

* Please retain paint sample
for me.

* Sorry, the glass company
does not have an actual
sample, but it has a
grid w/ bubbling effect.

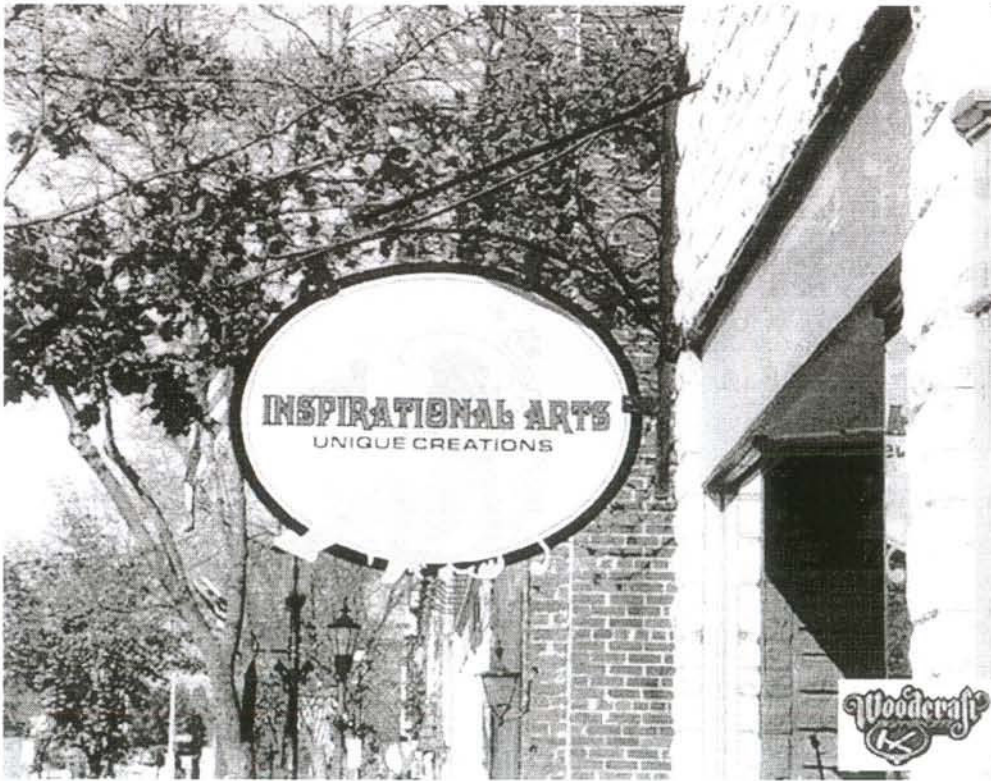


Any questions, please let me know. Will there
still be a meeting on 4/22 for us?

<http://oldoakshop.com/gallery.html>

886-9989

Thank you. 4/12/2008





REQUEST FOR GRANT OR LOAN
Menasha Landmarks Commission

Date: 3/24/08 Property Address: 226 Main St.
Applicant: OTTER CREEK ASSOCIATES Owner or Renter: Owner
Mailing Address (if different from property address): PO Box 424 Plymouth, WI 53073
Daytime telephone number: 920-893-8700 Evening telephone number: 920-866-9800 980 1631

Description of Planned Improvement: Renovate into Retail Space
To Expand our Business in Sheboygan

Note: Please attach all available bids, proposals and estimates for the planned improvement. Material samples or brochures and a scale drawing are recommended, and may be required by the Commission.

Names of all contractors, sub-contractors and material suppliers: Tri-City - Glass -
FOND-DU-LAC Tent & Awning - Packerhouse Painting

Estimated start date: 3/24/08 Estimated completion date: 5/1/08
Total estimated cost: \$ 50,000

Total amount being requested from Landmark's Commission: \$ 7500.00
Grant request: \$ 7500.00 Loan Request: \$ _____

Terms and Conditions:

1. Landmarks Commission reserves the right, in its sole discretion, to approve or deny any request for grant or loan, in whole or in part, or to condition approval and/or payment of said grant or loan upon such terms as it deems appropriate. No grant or denial of any prior request shall constitute precedent for the grant or denial of any subsequent request.
2. Every request shall comply with the attached Improvement Grant/Loan Policies, which are incorporated herein by reference.
3. Payment shall only be made for those improvements approved by the Landmarks Commission prior to or contemporaneous with the contribution request.
4. Payment shall only be made upon submission of actual invoices for labor or materials and only for work that is performed in compliance with all applicable state, county and municipal code provisions and with required permits. Completion of work shall be verified by the Director of Community Development.



City of Menasha
Application for Building Alterations
Within Historic Districts

226 Main St. Menasha, WI
Property Address

Owner Information:

OTTER CREEK ASSOCIATES
Owner Name

16625 Hwy 57
Address

Plymouth, WI 53073
City, State, Zip

920 893-8700 Ext 102
Phone Number

Applicant Information (if different)

Applicant

Address

City, State, Zip

Phone Number

Contractor Information:

Name: New Contractor Services -

Address: 4290 West Lisbon Ave
Milwaukee,

Phone: (414) 235-0432

Lic. #: 172038

Federal ID or SSN: 20-8942861

Name: Neuman Plumbing & Heating

Address: 1117 Hillersville Avenue
Howards Grove, WI 53083

Phone: 920-565-3345

Lic. #: _____

Federal ID or SSN: _____

Project Description:

A complete description of the proposed work is required including dimensioned drawings, color samples, architectural plans, or manufacturer's specification sheets. Other information may be required as requested. Any proposals to paint or stain the building exterior shall be accompanied by a sample of the paint color(s).

Office Use Only

Date Approved: _____

Estimated Start Date: _____

Estimated Completion Date: _____

Notes: _____

OMNI GLASS & PAINT, INC.
3530 OMNI DRIVE * OSHKOSH, WISCONSIN 54904
PO BOX 2186 * OSHKOSH WI 54903-2186
PHONES: OSHKOSH (920) 233-3333 FAX: (920) 236-7890
GREEN BAY (920) 434-7772
SCHOFIELD (715) 355-8938

224

GLASS PROPOSAL

To: Wreath Factory Inc.
Attn: Paul P. Brunette
Fax: 920-886-9259

Project: 220 Main St.
Location: Menasha, WI
Proposal No: O8-332
Date: April 11, 2008

1. This proposal supercedes any previously given, either written or verbal, and is valid for 45 days only, unless extended at our option.
2. Subject to provision contained on this or any attached sheets making up this proposal OMNI GLASS & PAINT, INC. proposes to furnish materials and/or labor described below, for sums stated:

We propose to remove the existing wood fillers and furnish and install the following:

(2) Interior entrance (214" X 36" F.S.) transom window

The above entrance includes the following:

- o 1 1/4" X 3 9/16" aluminum tube framing
- o Bronze anodized finish
- o .040 flashing at sill
- o glazed with 1" OA insulated glass with the interior glass being 1/4" wire glass with sand blasted surface

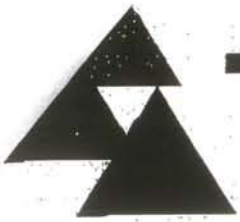
Installed complete for the net sum of \$7,735.00

We Exclude: Final cleaning of glass and metal
Any interior trim or wood repair work

Thank you for the opportunity to quote this project.

If you have any questions, please call me at our office.
Jack D. Zogelman, Project Manager PH: (920) 236-2308

Continued.....



Tri City Glass & Door

AUTOMOTIVE • RESIDENTIAL • COMMERCIAL
The Right Product. The Right Way.®

2801 N. Roemer Rd.
Appleton, WI 54911
920.734.9164
800.449.8081
f 920.734.1096
proposal@tricityglass-door.com

Proposal

Replying to subject inquiry, we are pleased to quote as follows; and unless otherwise agreed in writing, the conditions constitute a part of this quotation.

THE WREATH FACTORY

DATE: March 26, 2008

RE: WINDOW REPLACEMENT

ATTN: PAUL
FAX: 886-9259

TERMS: NET 30 DAYS, 1% INTEREST PER MONTH ON UNPAID BALANCES.

WE PROPOSE TO FURNISH AND INSTALL BRONZE ANODIZED ALUMINUM STOREFRONT WINDOWS TO REPLACE CUSTOMERS EXISTING WINDOWS.

- ALL EXTERIOR TO BE GLAZED WITH 1" OBSCURE INSULATING UNITS.
- INCLUDES SEALANTS AT OUR WORK.
- ALL PER ATTACHED SKETCHES
- INCLUDES REMOVAL AND DISPOSAL OF EXISTING WINDOWS.

SUM OF \$5,650.00

IF YOU HAVE ANY QUESTIONS, PLEASE CALL ME AT 920-734-9164, OR 1-800-449-8081.
THANK YOU!

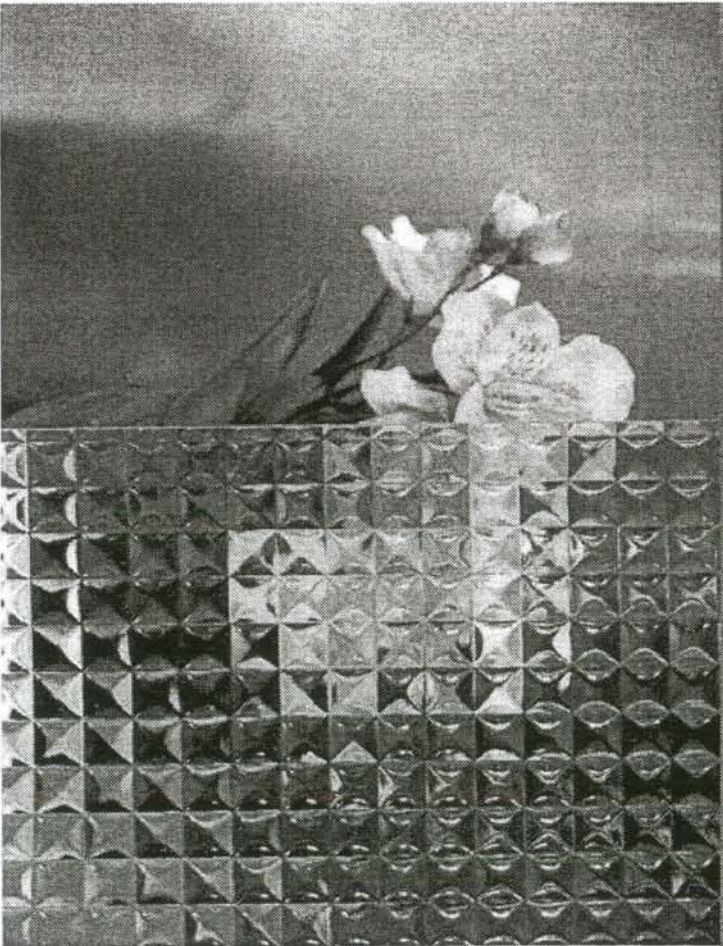
MIKE VAN VREEDE
ESTIMATOR, TRI CITY GLASS & DOOR, INC.
MVV:mvh

Acceptance of this proposal by Buyer shall be acceptance of all terms and conditions recited herein which shall supersede any conflicting term in any other contract document. Any of the Buyer's terms and conditions in addition or different from this proposal are objected to and shall have no effect. Buyer's agreement herewith shall be evidenced by Buyer's signature hereon or by permitting Seller to commence work for project.

As required by the Wisconsin Construction Lien Law, builder hereby notifies owner that persons or companies furnishing labor or materials for the construction on owner's land may have lien rights on owner's land and buildings if not paid. Those entitled to lien rights, in addition to the above signed builder, are those who contract directly with the owner or those who give the owner notice within 60 days after they first furnish labor or materials for the construction. Accordingly, owner probably will receive notices from those who furnish labor or materials for the construction, and should give a copy of each notice received to his mortgage lender, if any. Builder agrees to cooperate with the owner and his lender, if any, to see that all potential lien claimants are duly paid.

Date of Acceptance: _____

Signature: _____



Cross Reeded (1/2" Reeds) Image 18 of 28

CLOSE X



Call us anytime at
(800) 457-2109



[Write a Review](#) (2 Ratings)

Sea Gull Lighting - 15" Two Light Bronze Outdoor Wall Sconce

Product Rating

(2 Ratings)

[Write a Review](#) [Read 2 Reviews](#)

FREE SHIPPING!

Style and simplicity make this modern-chic lantern perfect for your home. This outdoor lantern, finished in bronze provides a warm ring of illumination, lighting the way home in a modern style. This outdoor wall sconce light is UL listed for damp locations... (See Full Description)

OUR PRICE: \$71.75

Original Price: \$108.00

You Save: \$36.25 (34%)

SKU #GX3176

Select Your Shipping:

FREE SHIPPING! Usually ships in 3 to 5 days

Ground - Free!

Questions? Call us anytime at (800) 457-2109

[ADD ITEM TO CART >](#)

MANUFACTURER DETAILS:



Once again, Sea Gull Lighting finds itself at an important milestone in its history of excellence. With the fourth generation of the Hirsch and Solomon families joining the leadership team, Sea Gull Lighting continues the tradition, doing old-fashioned... More on Sea Gull Lighting...

PRODUCT DETAILS:

Sea Gull Lighting 8340-10 - 15" Two Light Bronze Outdoor Wall Sconce

Style and simplicity make this modern-chic lantern perfect for your home. This outdoor lantern, finished in bronze provides a warm ring of illumination, lighting the way home in a modern style. This outdoor wall sconce light is UL listed for damp locations.

Features:

- Optional weather resistant diffuser available
- Bronze finish
- Width: 5" Height: 15" Extends: 8 1/4" Height from center of outlet box: 7 1/2"
- 2 medium base 120W max 120 Volts (BR-30) bulbs (not included)

About Sea Gull Lighting