

CITY OF MENASHA
Landmarks Commission
Council Chambers, 140 Main Street, Menasha
March 12, 2008

MINUTES

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1. CALL TO ORDER

Meeting called to order by Ald. Merkes at 4:23 p.m.

2. ROLL CALL/EXCUSED ABSENCES

A. -

MEMBERS PRESENT: Ald. Don Merkes, Chris Evenson, Kristi Lynch, Mary Nebel, and Charlie Cross.

OTHERS PRESENT: AP Beckendorf, Nancy Barker.

Gary Schmude resigned at the last meeting.

3. MINUTES TO APPROVE-MINUTES & COMMUNICATIONS TO RECEIVE

Minutes to approve:

A. [Minutes of the 2-8-2008 Landmarks Commission meeting](#)

Motion made by Comm. Nebel and seconded by Comm. Evenson to approve minutes of 2/20/08.
Motion Carried.

4. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

Five (5) minute time limit for each person

A. -

Question was raised as to apparent plan by The Vault owner to remove stained glass and whether this was window or skylight and if this was part of fascade. AP Beckendorf agreed to check on exact plan and report back at next meeting.

5. DISCUSSION

A. [Historic Preservation Grant Update](#)

AP Beckendorf will prepare request for proposal. Ald. Merkes asked about whether council needed an update at this point. AP Beckendorf suggested and commission generally agreed that it would be best to wait until RFP was completed.

B. [Facade Improvement Grant/Loan Balance Update](#)

C. Participation in Preservation Month Events

6. ACTION ITEMS

A. C-2 Central Business District Sign Guidelines

Ald. Merkes suggested revision to 30 inch wall sign provision. Comm. Nebel provided several typographical corrections to text. Ald. Merkes suggested city ordinance be prepared to correspond to guidelines.

Motion made by Comm. Evenson and seconded by Comm. Cross to direct AP Beckendorf to make changes and present final draft at next meeting.

7. ADJOURNMENT

A. -

Next meeting set for April 9, 2008 at 4:00 p.m. in the Council Chambers.

Motion made by Comm. Nebel and seconded by Comm. Lynch to adjourn at 5:04 p.m.

Motion carried.