

**CITY OF MENASHA  
COMMON COUNCIL  
First Floor Conference Rooms  
100 Main Street  
Monday, October 16, 2023  
6:00 PM  
AGENDA**

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

D. PUBLIC HEARING

E. REPORT OF DEPARTMENT OFFICERS/DEPARTMENT HEADS/STAFF/CONSULTANTS

1. Clerk Neuman - the following minutes and communications have been received and placed on file:

Minutes to receive:

- a. Administration Committee, 10/2/23
- b. Board of Appeals, 7/14/23
- c. Board of Public Works, 10/2/23
- d. Parks & Recreation Board, 9/12/23
- e. Plan Commission, 10/3/23
- f. Redevelopment Authority, 10/3/23
- g. Special Water and Light Commission, 10/4/23
- h. Water and Light Commission, 9/27/23

Communications:

- i. Promotion of Kristi Heim to Associate Planner
- j. Water/Barlow Street Reconstruction Public Informational Meeting
- k. White Cane Safety Day Proclamation
- l. Neenah-Menasha Sewerage Commission Public Hearing Notice – 2024 Budget

F. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

(five (5) minute time limit for each person)

G. CONSENT AGENDA

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

Minutes to approve:

1. Common Council, 10/2/23

Administration Committee, 10/2/23, Recommends Approval of:

2. 7.55% increase from Network Health and continue with our four offered plans under the newly proposed premium share pricing structure

Board of Public Works, 10/2/23, Recommends Approval of:

3. Payment – Northeast Asphalt, Inc.; 2023-05; Street Construction and Rehabilitation – Third Street and Community Way; \$196,223.93 (Payment No. 2)

Special Board of Public Works, 9/18/23, Recommends Approval of:

4. Racine Street Right of Way Plat

H. ITEMS REMOVED FROM THE CONSENT AGENDA

I. ACTION ITEMS

1. Accounts payable and payroll for the term of 9/29/23 – 10/12/23 in the amount of \$1,243,443.22
2. Liquor License for Kwik Trip Inc, LLC d/b/a Kwik Trip # 1099, Holly Schroeder, Agent, 901 Racine Road, Menasha for the term of October 16, 2023 – June 30, 2024
3. Property Acquisition – 90 Broad Street (Parcels 2-00279-00, 2-00279-03, and 2-00279-02), as recommended by the Plan Commission and Parks & Recreation Board
4. Property and Easement Acquisition – Racine Street Reconstruction Project (Third Street to Ninth Street), as recommended by the Plan Commission

J. HELD OVER BUSINESS

K. ORDINANCES AND RESOLUTIONS

L. APPOINTMENTS

1. Mayor's reappointment of Richard Sturm to the Parks & Recreation Board through 10/1/26

M. CLAIMS AGAINST THE CITY

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

(five (5) minute time limit for each person)

O. ADJOURNMENT

**MEETING NOTICE**  
**November 6, 2023**  
**Common Council Meeting – 6:00 p.m.**  
**Committee Meetings to Follow**



CITY OF MENASHA  
ADMINISTRATION COMMITTEE  
100 MAIN STREET  
OCTOBER 2, 2023  
MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Nichols at 6:33 p.m.

B. ROLL CALL

PRESENT: Ald. Ropella, Nichols, Eisenach, Sevenich, Hammond, Lewis, Tom Grade, Ted Grade

ALSO PRESENT: CDD Schroeder, DPW Jungwirth, PHD Hutter, LD Kopetsky, HRM Cardoza, PC Thorn, PRD Sackett, FD Sassman, CA Struve, Mayor Merkes, Clerk Neuman

C. MINUTES TO APPROVE

1. Administration Committee, 9/18/23

Moved by Ald. Hammond seconded by Ald. Tom Grade to approve the minutes from 9/18/23 for the Administration Committee.

Motion carried on voice vote.

D. DISCUSSION / ACTION ITEMS

1. 2024 Health Insurance Renewal

Moved by Ald. Nichols seconded by Ald. Hammond to recommend to Common Council approval of the 7.55% increase from Network Health and continue with our four offered plans under the newly proposed premium share pricing structure.

Motion carried on roll call 8-0.

Staff provided an overview of the 2024 Health Insurance Renewal. Through contract negotiations, staff is recommending the Administration Committee and Common Council to accept the 7.55% rate increase. The City of Menasha originally anticipated a much higher premium increase (as the City was able to negotiate a 12 percent cap previously, and would have been 24 percent had that cap not have been put in place).

Staff and employees are content with the four (4) insurance plan offerings through Network Health. The plans are to continue in terms of existing plan designs: two [2] Health Maintenance Organization (HMO) and two [2] Point-of-Service (POS) plans, which the thought with the Family Advantage Plan along with the new pricing structure, if employees would not desire to pay an increased premium for the POS plans, the HMO plans would now carry ThedaCare as a provider. The lack of ThedaCare on the HMO was a major contributing factor on employees electing for POS over the HMO plan type. Because ThedaCare would now be in contract with Network Health for 2024, there is an anticipation of employees to likely make the jump from the POS plan to the HMO plan provided or jump to the City's Family Advantage Health Plan (FAHP) instead.

The new pricing structure proposed would change some of the contribution amount from the City for the POS plans. Currently, Menasha pays 90 percent of all plans, leaving employees to pay for the remaining 10 percent of premium. Staff is proposing a 90 percent premium payment for HMO plans 13 and 14 and leaving a higher premium share for the POS 15 and 16 plans, with the caveat because of the contract with represented employees, the City would continue to pay the 90 percent of that premium.

In summary, staff is proposing to accept the 7.55 percent increase with Network Health and to continue the plan design under the new pricing structure (90 percent of the 13 and 14 HMO plans, and for the POS 15 and 16 will pay more for the premium share).

General discussion ensued on:

- One-year renewal over multi-year deal with a “not to exceed” rate guarantee
- Insufficient claimant data to discern a multi-year rate guarantee on provider end currently (due to anticipated shift in plan structure with integrating ThedaCare into the plan)
- With a larger pool comes more stability of claimants; due to Menasha’s workforce size, more data needs to be acquired
- Longevity with Network Health as a provider (more claims experience in how the plan is running), could provide a higher likelihood of securing a future multi-year rate
- Health Reimbursement Account (HRA) (and purpose for program, which includes reimbursement for medical expenses, such as dental, vision, medical, and prescriptions)
- HRA benefit is an annual offering per employee - \$500 for single, \$1,000 for family plan (the employee is reimbursed tax-free for qualified medical expenses up to the fixed dollar amount per year; the amount can be rolled over for subsequent years if not exhausted in any given year)

#### E. ADJOURNMENT

Moved by Ald. Hammond seconded by Ald. Lewis to adjourn at 6:51 p.m.  
Motion carried on voice vote.

Respectfully submitted by:

Valerie Neuman  
City Clerk

CITY OF MENASHA  
BOARD OF APPEALS  
100 MAIN STREET  
JULY 14, 2023  
MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Galeazzi at 9:05 AM.

B. ROLL CALL

PRESENT: Chairman Galeazzi, Member Jungen, Vander Wyst, and Rae-Othrow

ALSO PRESENT: CDD Schroeder, CA Struve, Clerk Neuman

C. PUBLIC HEARING

1. Temporary Use Permit Application – Staging Area – 1165 Appleton Road (Parcel #6-00637-00)

Chairman Galeazzi provided an overview of the Appeal Request to use 1165 Appleton Road (Parcel #6-00637-00) as a staging area for WE Energies. Chairman Galeazzi confirmed the hearing was properly noticed in the city's official newspaper, *The Post-Crescent*.

D. MINUTES TO APPROVE

1. Board of Appeals, 10/25/22

Moved by Member Jungen seconded by Member Rae-Orthow to approve the minutes. Motion carried on voice vote.

E. ACTION/DISCUSSION ITEMS

1. Temporary Use Permit Application – Staging Area – 1165 Appleton Road (Parcel #6-00637-00)

To advise the Zoning Board of Appeals due to having at least one new Board Member appearing for their first meeting, CA Struve provided an overview of the role and powers of the Zoning Board of Appeals and commented on the provided reference guides.

CDD Schroeder represented the City of Menasha. He commented on the public hearing/variance request, which if approved could be used for up to a 12-month period. MJ Electric is the subcontractor hired by WE Energies for this project. The subcontractor utilized this specific area as a staging location for items used for power line replacement along Appleton Road a few years ago on a prior portion of the project. This prior instance was approved because it directly impacted City of Menasha resident homes and businesses along that area of Appleton Road.

This spring City staff noticed the unapproved use for the site and communicated with WE Energies/MJ Electric to follow-up with an application (submitted to City Hall June 13, 2023). CDD Schroeder handed copies of the application materials to Board of Appeals members, city staff, and the gallery for the record. CDD Schroeder explained MJ Electric is currently working on two areas in the Fox Valley, with the intention to finish the project by October, and assumed using this site for staging, since it was approved in a prior circumstance. Variances (Temporary Use Permit Applications) are required to go in front of the Plan Commission, which was done on June 27, 2023; their recommendation was to deny the application outdoor storage, since is not permitted and does not collectively serve the wellbeing of the City of Menasha (as the city's power supply company is Menasha Utilities not WE Energies).

Preliminary matters:

1. Chairman Galeazzi confirmed with Clerk Neuman that all legal notices were met for an Appeal to the Zoning Board of Appeals.
2. Questions from Board Members and responses from the parties, along with general discussion regarding:
  - a. Vacant property use protocol
  - b. Recourse from subcontractor if application/variance request is denied
  - c. Appeals process procedures (30 days from decision to appeal to circuit court)
  - d. Injunction procedures
  - e. Landlord letter of support for use of staging (and no objection of surrounding businesses possibly effected by staging)
  - f. Vacating timeframe if application is deemed denied (reasonable accommodation to vacate); MJ Electric/WE Energies were aware of the Plan Commission's preliminary decision on June 27, 2023.
  - g. Setting precedent with site usage
  - h. Outdoor storage is not permitted use as itself within city district; there is an ancillary use for a business (some outdoor storage) with a special use permit process, but there are strict guidelines with maintaining properties in a C-1 District (including having appropriate screening to shield items on properties in place).
  - i. Existing condition of the lot when not in use

Chairman Galeazzi commented the is not an area zoned for commercial to not have outside area staging options, so although the applicant is keeping outside storage parameters, the applicant was under the impression to ask for forgiveness than permission. If the replacement project is not benefiting the wellbeing of the City of Menasha, she cannot support the applicant's requests to use this area for staging, since it's not detrimental to city's infrastructure. The applicant assumed use was permissible use without verifying with City staff.

Moved by Member Vander Wyst and seconded by Member Jungen to uphold the Plan Commission's recommendation to deny the Temporary Use Permit Application of MJ Electric for the Staging Area at 1165 Appleton Road (Parcel #6-00637-00).

Motion carried on roll call 4-0.

F. ADJOURNMENT

Moved by Member Jungen seconded by Member Rae-Orthow to adjourn at 9:28 AM.

Motion carried on voice vote.

Valerie Neuman  
City Clerk

CITY OF MENASHA  
BOARD OF PUBLIC WORKS  
100 MAIN STREET  
OCTOBER 2, 2023  
MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Sevenich at 6:54 p.m.

B. ROLL CALL

C. PRESENT: Ald. Ropella, Nichols, Eisenach, Sevenich, Hammond, Lewis, Tom Grade, Ted Grade

ALSO PRESENT: CDD Schroeder, DPW Jungwirth, HD Hutter, HRM Cardoza, PC Thorn, PRD Sackett, FD Sassman, CA Struve, Mayor Merkes, Clerk Neuman

D. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

(five (5) minute time limit for each person)

E. MINUTES TO APPROVE

1. Special Board of Public Works, 9/18/23

Moved by Ald. Ropella seconded by Ald. Ted Grade to approve the Special Board of Public Works minutes from 9/18/23.

Motion carried on voice vote.

F. DISCUSSION / ACTION ITEMS

1. Payment – Northeast Asphalt, Inc.; 2023-05; Street Construction and Rehabilitation – Third Street and Community Way; \$196,223.93 (Payment No. 2)

Moved by Ald. Ropella seconded by Ald. Tom Grade to recommend to Common Council approval of the Payment for Northeast Asphalt, Inc.; 2023-05; Street Construction and Rehabilitation of Third Street and Community Way, for the cost of \$196,223.93, this is Payment No. 2.

Motion carried on roll call 8-0.

Staff commented on the payment is for the curb and gutter work done on Community Way and for the milling on Plank Road, and for the work completed on Borenz Court, Konemac Street, and Third Street. The signage and signaling to keep Plank Road open during the maintenance of Plank Road worked well.

G. ADJOURNMENT

Moved by Ald. Ropella seconded by Ald. Tom Grade to adjourn at 7:00 p.m.

Motion carried on voice vote.

Valerie Neuman  
City Clerk

**CITY OF MENASHA**  
**Parks and Recreation Board**  
**Jefferson Park (915 3<sup>rd</sup> St. Menasha, WI 54952)**  
**September 12, 2023**  
**MINUTES**

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**A. CALL TO ORDER**

The meeting was called to order by Chr. Dick Sturm at 5:31pm.

**B. ROLL CALL/EXCUSED ABSENCES**

MEMBERS PRESENT: Chr. Dick Sturm, Vice Chr. Brian Adesso, Ald. Ted Grade, Tom Marshall, Tim Hale

OTHERS PRESENT: PRD Megan Sackett

EXCUSED ABSENCE: Eli Wickman, Rachael Dowling

**C. PUBLIC COMMENT/CORRESPONDENCE**

None

**D. MINUTES TO APPROVE**

1. **Minutes of the July 11, 2023 Regular Park Board Meeting:** Moved by Ald. T. Grade, seconded by B. Adesso to approve the minutes of the July 11, 2023 Regular Park Board meeting. Motion carried.

**E. DISCUSSION / ACTION ITEMS**

1. **Bluejay Backers (part of Grunski Runski) at Curtis Reed Square on September 30, 2023:** Director Sackett noted that as part of the Grunski Run, there will be an after event celebration for participants and spectators. As part of the event, event sponsors will be providing food and refreshments including alcoholic beverages. The BlueJay Backer Club will be obtaining the liquor license to serve the alcoholic beverages in Curtis Reed Square and must obtain approval from the Park Board to serve within the park. Motion was made by T. Hale, seconded by T. Grade to approve the application for the BlueJay Backers to serve alcohol as part of the Grunski Runski on September 30, 2023 in Curtis Reed Square.
2. **CIP Review:** Director Sackett gave an overview of the proposed 5-year CIP.
3. **Water St. Corridor Plan: Phase II Property:** Director Sackett gave an overview of the Water St. Vision Plan and the status on Phase I of the Water St. corridor redevelopment project from Tayco St. to Broad St. As part of Phase I, the City acquired the property at 95 Broad St. to create a gateway between the Loop the Lake trail system, the Locks and downtown Menasha. Sackett further noted that Phase II includes the redevelopment of the property directly adjacent to the Menasha Locks to include a gathering space with fire pit, play area, trails, observation tower, canoe and kayak launch and trailhead with restrooms. Currently, the property proposed as part of Phase II of the project is owned by FRSNA. Sackett indicated the City was recently approached by the owner of 90 Broad St in interest of selling his property to the City. The property is approximately 1.13 acres and sits directly adjacent to the redevelopment area, but is not part of the current project area as proposed. Sackett indicated there were several factors to consider when reviewing this opportunity to purchase including: objectives of the development plan vision, needs of the whole park system, implications to the current 5-year CIP, and needs of our operations. Sackett indicated that although this is a desirable piece of property, staff is recommending to not purchase 90 Broad St.

Chr. Sturm opened discussion sharing his concerns about it pushing out other needed investments in our parks system and if the City would like to purchase it than so be it, but it needs to come with a full funding to develop it without being at the expense of other park projects. Ald. Grade indicated that it would be nice to have bigger property there, but the City is not in a good position now. Grade also noted he would like to

keep the momentum going with other park projects like Jefferson Park with no more staggering or stopping without fully completing projects.

B. Adesso inquired if it could be acquired through imminent domain. Director Sackett said she would have to look into that further with other staff.

Chr. Sturm added that while visiting neighboring community parks, we are not even close to their quality of parks. He noted that we have added additional park space, but not enhanced the space. T. Hale added that it is pretty impressive what Appleton has done with their parks.

Motion made by Ald. Ted Grade, seconded by Tim Hale to not recommend approval to the Plan Commission and Common Council of the land acquisition of 90 Broad St. Chairman Sturm amended the motion, seconded by Ald. Ted Grade to include the following findings to the original motion:

1. The perceived initial cost and the wish to not fund it out of the Parkland dedication fund or other park funding.
2. Park Board does not see development funds available until 2030 or beyond.
3. If development comes at a deference of other projects in the CIP, Park Board cannot support that.

Motion carried on the amended motion 4-0.

**F. REPORT OF DEPARTMENT HEAD / STAFF**

1. **Department Report:** See attached written report.

**G. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA**

None

**H. ADJOURNMENT**

Motion by T. Grade, seconded by T. Hale to adjourn at 7:16pm. Motion carried.

# Staff Reports from the Parks, Recreation, Forestry & Cemeteries Department

September 2023

The City received a tentative award of \$100,000 for the Recreational Trails Program grant for the reconstruction and realignment of the Jefferson Park trail network.

Menasha has also been awarded a Transportation Alternative Program grant for the High Cliff Feasibility Study. These grants are 80% federal funds and 20% local funds. Fox Crossing and Menasha applied for these grants in January 2023 with the collaboration of the Community Foundation for the Fox Valley Region. The Foundation pledged to cover the local 20% match required for these grants. The Master Plan for this corridor was adopted by ECWRPC in October 2022. The Master Plan identified potential conceptual connections based on public input. The feasibility studies are the next step in project development that will review benefits and challenges of various potential alignments. The Feasibility Studies will also include additional public involvement.

The feasibility studies will focus on the following areas (see map above):

- "The local roads" connections -- Manitowoc Road, Old Highway Road, and Pigeon Road.
- "STH 114" connections - the segments along STH 114 from Oneida Street to Lake Park Road & segment to Pigeon Road



Born Learning Trail at Barker Farm Park: CoVantage Credit Union partnered with United Way Fox Cities to bring the Born Learning Trail to Barker Farm Park. CoVantage also provided a Little Free Library book exchange box. We hope the community families enjoy these activities while spending time together at the park!

We had a special donation of \$150 made by the Anderson boys to put towards planting a new tree in Smith Park. They earned the money through a lemonade stand at Porchfest at Smith Park.



## RECREATION

### Fall Preparations

The Activity Guide hit mailboxes on September 2 and went live online on August 15th.

### Recreation Programs

We had a fantastic August full of mini camps. A HUGE thank you goes to the Menasha Police Department who joined us for Ninja Camp to help teach participants the martial arts portion. We spent two days at Smith Park and two days at Gegan due to the excessive heat.

Safety Academy ran smoothly with several visitors from the Health/Fire/Police Department. One of our staff also coordinated a bike rodeo with a guest visitor from the WI DOT.

Our fall programming has begun with gymnastics on Monday and Tuesday nights, Dance on Thursday nights. We have our first Fables to Tables on 9/12 with three young chefs registered. We also have soccer beginning on 9/11.

Archery has started back up at Barker Farm. We're thrilled that Darel (with his decades of experience) is willing to share his retirement time to teach.

Gymnastics/Tumbling open gyms started off on Thursday and Family Flips on Friday. We had 36 children join us for Family Flips on the first day of the session.

### Events

The Tungate Tussle was a lot of fun with participants joining us from our Parks and Recreation program. Congrats to Eric Walters for taking 1<sup>st</sup>!

Burgers and Bingo was our last family first event of the summer. We had a fantastic turnout with nearly double the number of people from last year.

Grunski has 175 registrations to date. Listen for our ad on WVBO! If you'd like to volunteer for Race Day, please reach out to Chloe.



## RECREATION UPCOMING EVENTS

Sept 14	Final 2023 Brews on 'Bago
Sept 21	Jazz Jamboree at Smith Park Gardens
Sept 30	43rd Annual Grunski Runski



## PARKS

Staff completed a fence by the Racine Street south roundabout on the east side. Prior to the bridge reconstruction there had been a similar fence. Residents had asked for something similar and were so happy and gracious when we finished the project!

The Smith Park maintenance shed has a new roof and has been repainted.

Landscaping by the Ark has wrapped up. There is still the possibility that some bushes will be added to the tiers later this year. It also supplies the Marina with an additional area for flowers on the lower section.



Summer help is finished—most of the kids went back to school August 25. Their help was much appreciated!

## POOL

The pool has officially wrapped up its season. Attention will be turned to the off-season projects to build a successful and fun next summer!

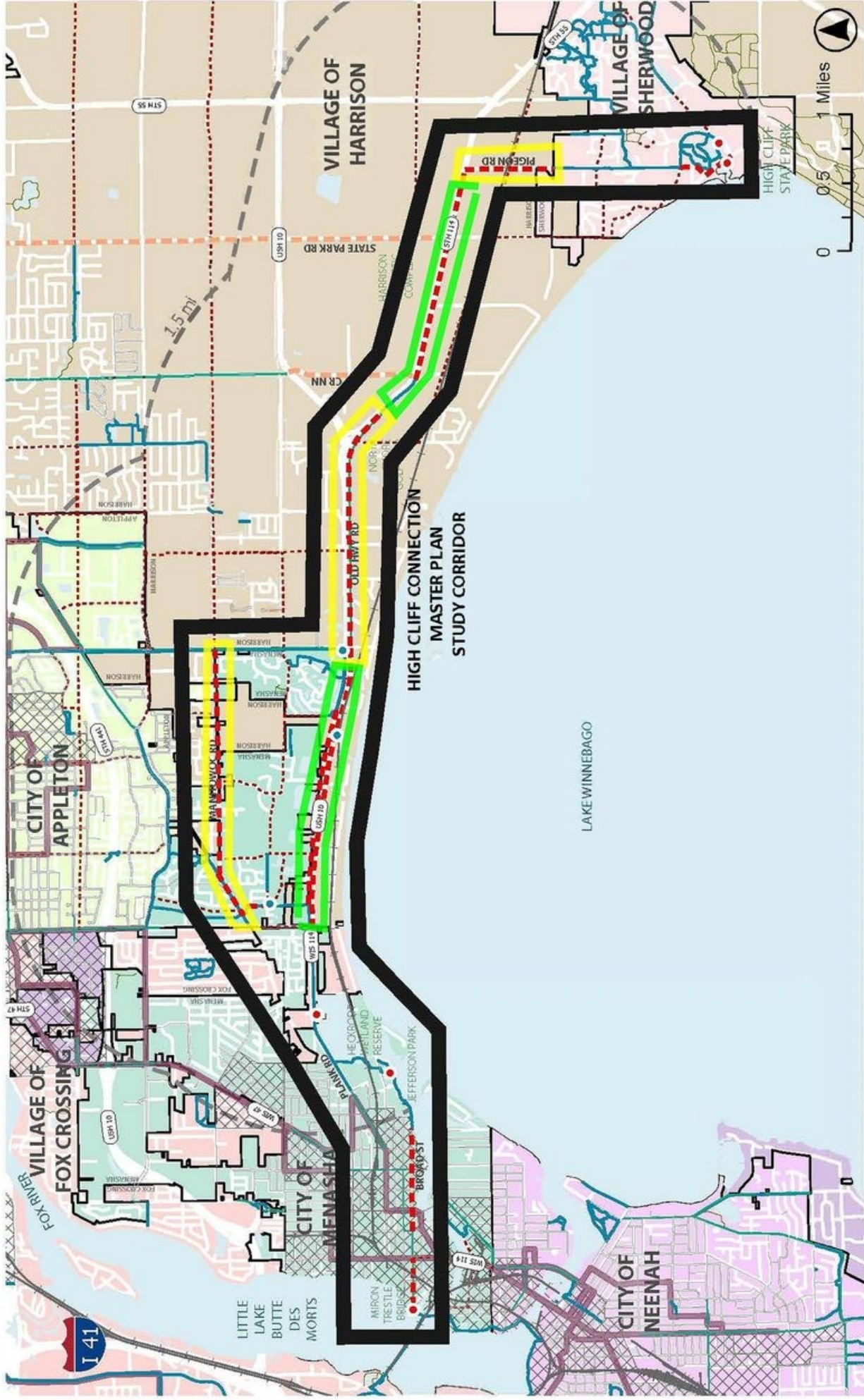
### AUGUST Pool Attendance Comparisons

For reference....2019 Pool attendance for the month of August was 2308.

These numbers do not include swim lesson participants, pop-ups, camps, and private party participants.

	2020	2021		2022		2023	
Type of Pass	Passes Sold (Primary Member)	Passes Sold (Primary Member)	Membership Usage (Number of Swipes)	Passes Sold (Primary Member)	Membership Usage (Number of Swipes)	Passes Sold (Primary Member)	Membership Usage (Number of Swipes)
Adult Ind	Only M-Passes Sold in 2020	11	13	16	19	20	31
Youth Ind		20	14	29	21	2	37
Senior Ind		33	51	47	191	3	260
Family/2		27	56	40	101	44	157
Family/3	421 Passes Sold	12	24	26	75	30	82
Family/4		14	49	34	103	26	117
Family/5		12	66	13	68	19	134
Family/6+		8	44	22	106	18	132
Ltd Use Adult		0	0	11	0	2	1
Ltd Use Youth / Senior	515 Total Members	18	15	26	8	29	23
2020 Carryover visits			81				
Total Pass Uses	605		413		692		973
Pay Per Visit Usage	n/a		1162		1085		1711
Total Monthly Uses	605		1575		1777		2684





**CITY OF MENASHA**  
**Plan Commission**  
**Menasha City Center, Room 133 – 100 Main Street**  
**October 3, 2023**  
**DRAFT MINUTES**

**A. CALL TO ORDER**

The meeting was called to order at 3:30 PM by Mayor Merkes.

**B. ROLL CALL/EXCUSED ABSENCES**

PLAN COMMISSION MEMBERS PRESENT: Mayor Merkes, Ald. Tom Grade, DPW Jungwirth, Commissioners Sturm and Cruickshank.

PLAN COMMISSION MEMBERS ABSENT: Commissioners Anderson and Benner.

OTHERS PRESENT: CDD Schroeder, PP Larsen, CDC Heim, Ald. Rebecca Nichols, Ald. Rosita Eisenach, Ald. Randy Ropella, Asher Jacobsen (216 Water St), Bethanie Gengler (210 Water St)

**C. PUBLIC HEARING**

None

**D. MINUTES TO APPROVE**

**1. Minutes of the August 29, 2023 Plan Commission Meeting**

A motion was made by Comm. Sturm, seconded by Comm. Cruickshank, to approve the August 29, 2023 Plan Commission meeting minutes. The motion carried 5-0.

**E. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA**

Bethanie Gengler, 210 Water Street, provided members of the Plan Commission documentation on recommendation to deny Asher Jacobsen's application for a temporary use permit.

Asher Jacobsen, 216 Water St, defended reason for temporary use permit application, noting having prior issues with neighbors and exclaiming the probability of having to remove and relocate the mobile storage unit.

**F. DISCUSSION / ACTION ITEMS**

**1. Temporary Use Permit – Asher Jacobsen – 216 Water Street (Parcel 2-00008-00) – Mobile Storage**

CDD Schroeder provided an overview of the temporary use permit by Asher Jacobsen for the storage of a mobile storage unit on 216 Water Street to store building materials for renovating properties. Comm. Sturm commented that the properties the applicant proposes to renovate absolutely need repairs but can be done without storing materials in a mobile storage unit. Ald. Grade commented that he agrees these repairs can be done without the use of a mobile storage unit and cannot support the timeframe being asked for the temporary use permit.

Motion by DPW Jungwirth, seconded by Comm. Sturm to recommend denial of the temporary use permit, as proposed, finding the use is not compatible with the surrounding properties, the intent of the temporary use permit ordinance, and the general purpose of the overall zoning code to promote the comfort, health, safety, morals, prosperity, aesthetics, and general welfare of the people of the City of Menasha. The motion carried 5-0.

**2. Property Acquisition – 90 Broad Street (Parcels 2-00279-00, 2-00279-03, and 2-00279-02)**

CDD Schroeder enlightened members of the plan commission that the owner offered the City of Menasha the opportunity to purchase 90 Broad Street. Comm. Per statutes, acquisition of property for public purposes would require the consideration of the City Plan Commission. Sturm mentioned that the property is a great piece of land, but lack of funding and current workloads could cause issues with development and prevent the possibility for others to utilize the property.

Motion by Comm. Sturm, seconded by Ald. Grade to recommend not to pursue the acquisition of 90 Broad Street including parcels 2-00279-00, 2-00279-03, and 2-00279-02, finding the property is not needed to meet the goals and objectives of the planning efforts by the City of Menasha. Motion carried 5-0.

**3. Property and Easement Acquisition – Racine Street Reconstruction Project (Third Street to Ninth Street)**

DPW Jungwirth provided a summary of the reconstruction of Racine Street that is proposed in 2025 and explained this reconstruction would require one permanent Limited Easement for installation and future management of a yard drain at 635 Sixth Street and six Right of Way Acquisitions at 419 Racine Street, 500 Fifth Street, 515 Racine Street, 600 Racine Street, 601 Racine Street, and 701 Racine Street for the installation of a new sidewalk and ADA accessible curb ramps.

Motion by Ald. Grade, seconded by Comm. Cruickshank to recommend approval of the Right of Way Acquisitions at 419 Racine Street (Parcel 1-00315-00), 500 Fifth Street (Parcel 1-00304-00), 515 Racine Street (Parcel 1-00300-00), 600 Racine Street (Parcel 1-00505-00), 601 Racine Street (Parcel 1-00480-00), and 701 Racine Street (Parcel 1-00581-00) and Permanent Limited Easement at 635 Sixth Street (Parcel 1-00392-00) required for the Racine Street Road Reconstruction Project. Motion carried 5-0

**G. COMMUNICATION**

**1. Set Next Meeting Date**

The next meeting was set for November 7, 2023.

**H. ADJOURNMENT**

Motion by PWD Jungwirth, seconded by Ald. Grade to adjourn at 3:57 PM. The motion carried.

*Minutes submitted by PP Larsen.*

**CITY OF MENASHA  
Redevelopment Authority  
Menasha City Center  
First Floor Conference Rooms  
October 3, 2023  
DRAFT MINUTES**

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**A. CALL TO ORDER**

The meeting was called to order by Chairman Vanderhyden at 5:15PM.

**B. ROLL CALL/EXCUSED ABSENCES**

REDEVELOPMENT AUTHORITY MEMBERS PRESENT: Alicia Buechler, Kim Vanderhyden, Kyle Coenen, Matt Vanderlinden, and Alderperson Nichols

REDEVELOPMENT AUTHORITY MEMBERS EXCUSED: Gail Popp and Kip Golden.

OTHERS PRESENT: CDD Schroeder

**C. PUBLIC HEARING**

None

**D. MINUTES TO APPROVE**

**1. Minutes of the September 12, 2023 Redevelopment Authority Meeting**

Vanderhyden made a motion to approve the minutes of the September 12, 2023 RDA meeting. The motion was seconded by Coenen. The motion carried.

**E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN ON THIS AGENDA  
(five (5) minute time limit for each person)**

None

**F. DISCUSSION / ACTION ITEMS**

**1. 2024 Proposed Redevelopment Authority Budget**

CDD Schroeder provided an overview of past costs incurred, the projected 2023 costs, the 2024 proposed budget and estimated long term financing projections.

General discussion ensued as it related to the financial health of the RDA, future projects, debt, and interest.

Ald. Nichols motioned to approve the 2024 budget as presented. Seconded by Vanderhyden. The motion was approved.

**2. Set Next Meeting**

The next meeting was set for November 7, 2023.

**G. ADJOURNMENT**

Vanderhyden made a motion to adjourn the meeting at 5:51 PM. The motion was seconded by Alderperson Nichols. The motion carried.

*Minutes respectfully submitted by CDD Schroeder*

## SPECIAL MEETING OF THE WATER AND LIGHT COMMISSION

October 4, 2023

**Draft**

Commission President Allwardt called the Special Meeting of the Water and Light Commission to order at 8:00 a.m., with Commissioners Roy Kordus, Don Merkes, Antoine Tines, and Gary Turchan present on roll call. Also present were Melanie Krause, General Manager; Adam Smith, Water Utility Manager; Kristin Hubertus, Finance Manager; Kurt Melchert, Electric Manager; Ethan Vanderpoel, Engineering Technician; and Tammy Phillips, Accounting and Administrative Assistant.

Those excused were: Steve Grenell, Engineering Manager

Item II. No one from the Gallery requested to be heard on any topic of public concern to the Utility.

Item III. New business, Strategic Plan & 2024 Electric, Water, Telecommunications, & Energy Services Budget Review & Approval. The Strategic Plan, which contains updates and an outline of the accomplishments during 2023 was discussed.

The 2024 Electric Utility financial report reflects a budget of 523,058,287 kWh. The average cost of power is set at \$75.40, which is a 4% increase over 2023 projected year end costs. Payroll costs reflect a cost of living increase, merit/step increases, a portion of the September 2022 comp study, and a 15% increase in health insurance costs.

The 2024 Water Utility financial report was based on water consumption calculated using a 3-year average, considering water consumption changes, and is based on 505,628,000 gallons. Higher water treatment costs are based on increases in maintenance costs, supply chain costs, chemical costs, sewer user fees, and lab testing fees. A rate case of 7% was factored in, beginning in July.

The motion by Comm. Merkes, seconded by Comm. Kordus to accept the 2024 Strategic Plan and Budget as presented was unanimously approved on roll call.

Item IV. No one from the Gallery requested to be heard on any topic of public concern to the Utility.

Item V. The motion by Comm. Allwardt, seconded by Comm. Kordus, was unanimously approved on roll call to adjourn at 9:48 a.m.

By: MARK L. ALLWARDT  
President

GARY TURCHAN  
Secretary

NOTE: THESE MINUTES ARE NOT TO BE CONSIDERED OFFICIAL UNTIL ACTED UPON AT THE NEXT REGULAR MEETING, THEREFORE, ARE SUBJECT TO REVISION.

## REGULAR MEETING OF THE WATER AND LIGHT COMMISSION

September 27, 2023

**Draft**

Commission President Allwardt called the Regular Meeting of the Water and Light Commission to order at 8:00 a.m., with Commissioners Roy Kordus (telephonically), Don Merkes, Antoine Tines, and Gary Turchan present on roll call. Also present were Melanie Krause, General Manager; Adam Smith, Water Utility Manager; Kristin Hubertus, Finance Manager; Steve Grenell, Engineering Manager; Paula Maurer, Customer Service Manager; Kurt Melchert, Electric Manager; Ethan Vanderpoel, Engineering Technician; and Tammy Phillips, Accounting and Administrative Assistant.

Item II. No one from the Gallery requested to be heard on any topic of public concern to the Utility.

Item III. Motion made by Comm. Allwardt, seconded by Comm. Turchan, was unanimous on roll call to approve the following:

- A. Minutes of the Regular Meeting of August 23, 2023.
- B. Approve and warrant the following payments dated August 24 – September 27, 2023 in the amount of \$5,172,382.49.
- C. Correspondence as listed:
  - Copy of thank-you from MU customer RE: Street Light Addition
  - Copy of thank-you from Manitowoc Utilities RE: August Storm Assistance provided by MU
  - Copy of Notice of Sanitary Sewer Rate Increase
  - Copy of September MU Newsletter

Item IV. Claims Against the Utility – There were no claims discussed at this meeting.

Item V. Purchase orders in the amount of \$28,092 for a 2024 Chevy Equinox, and \$51,932.05 for a 2024 Chevy Express Cutaway van were presented.

The motion by Comm. Allwardt, seconded by Comm. Turchan, was unanimous on roll call to approve the purchase of the two vehicles.

Item VI. Unfinished Business, Lead Exceedance. Menasha Utilities is in compliance with the DNR lead and copper rule and is on a reduced monitoring schedule for the future.

Item VII. New Business, Street Light Outage Demonstration. Engineering staff presented a powerpoint showing the new system for customers to report street light outages.

Public Power Resolution and Events. MU is a valuable community asset that contributes to the well-being of local citizens through energy efficiency, customer service, environmental responsibility, economic development, and safety awareness. MU plans to join in celebrating Public Power Week with an Expo Event on October 5<sup>th</sup> at the MU office complex garage. The City of Menasha will do a Proclamation declaring “We Are Proud to be Public Power”.



Financial Benchmark Report. The annual WPPI Benchmark Report, based on financial information from 2013-2022, was presented. It compared Menasha Utilities with other, similar-sized utilities in Wisconsin.

Item VIII. Strategic Reports, Monthly Strategic Initiative Update – The August report was discussed.

August Financial and Project Status Reports – Electric consumption was lower than budget by 3.5%, cost of power was 6.8% lower, and net operating income was higher than budget.

Water usage was 6.5% higher than budget, expenses were lower, and net operating income was higher than budget.

After discussion, the Commission accepted the August Financial and Project Status Reports as presented.

Project Reports, Electric Projects – Crews are working on replacing transformer bushings and radiators at the Northside substation, tree trimming, and commercial projects, including the new Kwik Trip. Work on the Seventh Street overhead rebuild continues.

Water Projects – Painting and repair of the water tower has been started. The water main project continued onto a small portion of Ninth Street. Crews installed the Autocon telemetry at the Head House and repaired two water main breaks.

Item IX. No one from the Gallery requested to be heard on any topic of public concern to the Utility.

Item X. The motion by Comm. Merkes, seconded by Comm. Allwardt, to convene into Closed Session pursuant to Section 19.85 (1) (c) of the Wisconsin Statutes for the purpose of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has Jurisdiction or exercises responsibility. RE: Performance Evaluation of General Manager

B. Return to Open Session

C. Actions, if any, needed as a result of the Closed Session Discussion

By: MARK L. ALLWARDT  
President

GARY TURCHAN  
Secretary

NOTE: THESE MINUTES ARE NOT TO BE CONSIDERED OFFICIAL UNTIL ACTED UPON AT THE NEXT REGULAR MEETING, THEREFORE, ARE SUBJECT TO REVISION.



**MEMORANDUM**

To: Common Council  
From: Community Development Department/SS  
Date: October 16, 2023  
Re: **Communication – Promotion of Kristi Heim to Associate Planner**

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I am thrilled to announce the well-deserved promotion of Kristi Heim from the Community Development Coordinator to Associate Planner, effective January 1, 2024. On Friday, September 29, 2023, the City's Review Panel unanimously voted to approve Kristi's internal promotion.

We are fortunate to have a great, qualified employee to be promoted into this vacant position. Kristi Heim started working for the City in 2000 as a Clerk Steno II for the Parks and Recreation and Community Development Departments, which would formally be an Administrative Assistant today. Kristi has always been willing to take on new challenges and is just a wealth of knowledge. Kristi shifted into a newly created Community Development Coordinator position in 2014. This position was a blend between an Administrative Assistant and an Associate Planner for the Community Development Department. Through that role, she primarily worked as the front-end communicator while still fully acting as and fulfilling the responsibilities as the residential zoning administrator approving permits for residential structures, fencing, etc. and implementing the City Sign Code.

In 2021, the Public Works Administrative Assistant shifted over to provide front end staff communication for both the Public Works Department and Community Development. This shift allowed the City internally to pull Kristi off the front counter to focus attention on the residential permitting, and customer service, and added challenges beyond the scope of the coordinator position. These added challenges included preparing and presenting agenda items, providing staff support, and documenting minutes for various committees. Throughout this period, Kristi has also attended conferences and webinars beyond that of a coordinator to advance her knowledge base and provide for the intellectual character to exercise independent discretion and judgement.

This promotion is estimated at net zero financial impact for the coming year. The Associate Planner position is a salaried position and staff believes providing this promotion will continue to solidify the Community Development Department and open our capabilities to continue to build a prospering community.

In closing, this promotion leaves vacant the current Community Development Coordinator position and maintains the same level of staffing within the Department. The Associate Planner job description has been updated to include the tasks required of the Community Development Coordinator and additional Associate Planner tasks such as preparing and presenting agenda items, reviewing land use, and platting requests, facilitating and providing staff support at various boards and commission meetings, among many other tasks.

Please join me in congratulating Kristi on her next chapter with the City!



October 3, 2023

**SUBJECT: City of Menasha Water/Barlow Street Reconstruction Public Informational Meeting**

To whom this may concern:

The City of Menasha, in conjunction with representatives of the consulting firm Robert E. Lee & Associates, will be holding a public involvement meeting for the Water/Barlow Reconstruction Project on Monday, October 16, 2023, at City Hall at 100 Main Street in Menasha, WI 54952. The purpose of this meeting is to review the proposed plan for the reconstruction of Water/Barlow Street between Tayco Street and Broad Street. The preliminary design will be on display starting at 5:00pm and through the Common Council meeting scheduled to start at 6:00pm that evening. There will also be a short presentation of the project at 5:30pm in the first floor conference rooms followed by a brief period for Q&A.

The project activities will involve removing the existing roadway, curb and gutter, sidewalk and then constructing a new asphalt road, trail, concrete curb & gutter and sidewalk. Portions of the existing canal wall will also be removed and replaced as part of the project. Construction of the project is scheduled throughout 2024.

All interested parties are invited to attend and provide input or ask questions.

Sincerely,

Sam Schroeder  
Community Development Director

Laura Jungwirth  
Public Works Director

# White Cane Safety Day



Photo Courtesy of:  
Dusk to Dawn Productions

**October 15<sup>th</sup> 2023**

**WHEREAS**, on October 6, 1964, the United States Congress designated October 15<sup>th</sup> of each year as White Cane Safety Day; and

**WHEREAS**, blindness and severe visual impairment affect approximately 109,000 Wisconsin residents; and

**WHEREAS**, the majority of these person use travel aids, such as a white cane or a service animal to get around public streets and sidewalks and places of public accommodation; and

**WHEREAS**, these travel aids are universally recognized as symbols representing vision loss; and

**WHEREAS**, Wisconsin's White Cane Law requires that motorists come to a full stop before approaching closer than 10 feet to a pedestrian who is using a white cane or service animal; and

**WHEREAS**, Greater awareness of the White Cane Law leads to safer, more attentive driving in general, enhancing the safety of all pedestrians, including children, elders and people with disabilities; and

**WHEREAS**, communities have the opportunity to implement many proven features to enhance the safety of all pedestrians, including sidewalks, accessible pedestrian signals and curb ramps.

**NOW, THEREFORE, BE IT PROCLAIMED**, that I Donald Merkes, Mayor of the City of Menasha, do hereby proclaim October 15<sup>th</sup> 2023, to be:

## ***White Cane Safety Day***

in the City of Menasha, and also acknowledge the importance of pedestrian safety year-round.



Dated this 15<sup>th</sup> day of October, 2023

A blue ink signature of Donald Merkes, Mayor of the City of Menasha.

Donald Merkes, Mayor



**NEENAH-MENASHA SEWERAGE COMMISSION**

101 Garfield Avenue • Menasha, Wisconsin 54952-3397

(920) 751-4760 • Fax (920) 751-4767 • e-mail [info@nmscwtp.com](mailto:info@nmscwtp.com)

## **NOTICE OF PUBLIC HEARING** **AND MEETING TO FOLLOW**

**PLEASE TAKE NOTICE** that the Neenah-Menasha Sewerage Commission (NMSC), will hold a public hearing at the Commission Offices, located at 101 Garfield Avenue, City of Menasha, Winnebago County, Wisconsin at 8:00 AM on Tuesday October 24, 2023 for the purpose of receiving public comment on the 2024 NMSC Budget proposed to be adopted by the NMSC at its meeting to be held immediately after the public hearing on October 24, 2023. The public hearing originally scheduled for Tuesday, September 26, 2023 was postponed due to changes in the expenses of operations and proposed borrowing under the capital budget to purchase real estate for a biosolids site.

A copy of the proposed 2024 NMSC Budget may be obtained from the offices of the NMSC at 101 Garfield Avenue, Menasha, Wisconsin after October 2, 2023 from 7:30 a.m. to 4:00 p.m. Monday through Friday excluding holidays.

Dated this 2<sup>nd</sup> day of October 2023.

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Paul Much, Manager  
Neenah-Menasha Sewerage Commission

CITY OF MENASHA  
COMMON COUNCIL  
100 MAIN STREET, MENASHA  
OCTOBER 2, 2023  
MINUTES

A. CALL TO ORDER

Meeting called to order by Mayor Merkes at 6:00 p.m.

B. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

C. ROLL CALL

PRESENT: Ald. Ropella, Nichols, Eisenach, Sevenich, Hammond, Lewis, Tom Grade, Ted Grade

ALSO PRESENT: CDD Schroeder, DPW Jungwirth, PHD Hutter, LD Kopetsky, HRM Cardoza, PC Thorn, PRD Sackett, FD Sassman, CA Struve, Mayor Merkes, Clerk Neuman

D. PUBLIC HEARING

E. REPORT OF DEPARTMENT OFFICERS/DEPARTMENT HEADS/STAFF/ CONSULTANTS

Minutes to receive:

- a. Administration Committee, 9/18/23
- b. IT Steering Committee, 9/14/23
- c. Library Board, 8/22/23
- d. Library Finance and Investment Committee, 8/22/23
- e. Neenah-Menasha Sewerage Commission, 9/21/23
- f. NM Fire Rescue Joint Finance & Personnel, 8/22/23 & 9/26/23
- g. Redevelopment Authority, 9/12/23
- h. Special Board of Public Works, 9/18/23

Communications:

- i. 2024 Budget Review Sessions
- j. City of Menasha Electronics Recycling Event for 10/7/23
- k. Menasha Utilities Lead Testing
- l. Public Power Week Proclamation
- m. Indigenous Peoples' Day Proclamation

Ald. Sevenich seconded by Ald. Ted Grade to approve minutes and communications a-m.  
Motion carried on voice vote.

F. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

(five (5) minute time limit for each person)

Douglas Bodway, owner of Valley Marine Mart, 100 Water Street, Menasha; put in a request to lease the strip of land across from the business until infrastructure is put in for Water Street project in 2024.

G. CONSENT AGENDA

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and placed immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are:

(a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

Minutes to approve:

- 1. Common Council, 9/18/23



Administration Committee, 9/18/23, Recommends Approval of:

2. The Joint Powers Agreement Winnebago County 911 System

Special Board of Public Works, 9/18/23, Recommends Approval of:

3. Payment – Donald Hietpas & Son Construction, Inc; MCM 09-22-00335; 2023 Sanitary Sewer & Water Main Reconstruction; \$77,932.00 (Payment No. 5)

Ald. Sevenich requested to vote on each item separately.

Mayor Merkes ruled the motion germane.

H. ITEMS REMOVED FROM THE CONSENT AGENDA

1. Common Council, 9/18/23

Moved by Ald. Sevenich seconded by Ald. Tom Grade to approve Consent Agenda Item 1, the Minutes of Common Council meeting from 9/18/23 as amended.

Motion carried on voice vote.

2. The Joint Powers Agreement Winnebago County 911 System

Moved by Ald. Nichols seconded by Ald. Hammond to approve Consent Agenda Item 2, The Joint Powers Agreement with Winnebago County 911 System, as recommended by the Administration Committee.

Motion carried on roll call 8-0.

3. Payment – Donald Hietpas & Son Construction, Inc; MCM 09-22-00335; 2023 Sanitary Sewer & Water Main Reconstruction; \$77,932.00 (Payment No. 5)

Moved by Ald. Sevenich seconded by Ald. Ropella to approve Consent Agenda Item 3, as recommended by the Board of Public Works a payment for Donald Hietpas and Son Construction, Inc; MCM 09-22-00335; this is for the 2023 Sanitary Sewer and Water Main Reconstruction; this payment is in the amount of \$77,932.00 (and this is the fifth payment).

Motion carried on roll call 8-0.

Staff stated this payment is for the work that is currently being done on Water Street, and this contract is for all the utility work for this year throughout the City of Menasha, including Warsaw Street, Konemac Street, other portions on water main work for Menasha Utilities.

I. ACTION ITEMS

1. Accounts payable and payroll for the term of accounts payable and payroll for the term of 9/15/23 – 9/28/23 in the amount of \$1,509,416.10

Moved by Ald. Nichols and seconded by Ald. Hammond to approve the accounts payable and payroll for the term of 9/15/23 – 9/28/23 in the amount of \$1,509,416.10.

Motion carried on roll call 8-0.

Ald. Ropella inquired about the monthly fence payment for the Whiting Paper Mill property. Staff commented the reasoning behind the fence is due to the ongoing liability concerns of the site, and there is environmental phase work still to be done at the location.

Ald. Sevenich inquired about the payment to Facebook for advertising. Staff stated the library utilizes the “boosted post” service to outreach on the social network (and utilize the target audience feature to expose events to those who may not currently follow the Menasha Library’s Facebook page).

2. Liquor License for Piggly Wiggly Midwest, LLC d/b/a Piggly Wiggly # 38, Scott Guwca, Agent, 1151 Midway Road, Menasha for the term of October 2, 2023 – June 30, 2024 Moved by Ald. Nichols and seconded by Ald. Hammond to approve the Liquor License for Piggly Wiggly Midwest, LLC d/b/a Piggly Wiggly # 38, Scott Guwca, Agent, 1151 Midway Road, Menasha for the term of October 2, 2023 – June 30, 2024.  
Motion carried on roll call 8-0.

J. HELD OVER BUSINESS

K. ORDINANCES AND RESOLUTIONS

1. R-24-23 – A Resolution Authorizing a Signatory Municipality to Exceed the Levy Limit for Neenah-Menasha Fire Rescue for 2024 (Recommended by the Neenah-Menasha Fire Rescue Joint Finance & Personnel Committee – Introduced by Ald. Sevenich) Moved by Ald. Sevenich and seconded by Ald. Ted Grade to approve R-24-23; this resolution is going to authorize the signatory municipalities to exceed the levy limit for Neenah-Menasha Fire Rescue for 2024.  
Motion carried on roll call 8-0.

Staff commented the reasoning behind the resolution is the State places a limit on the tax levy every year, and any community which is part of a joint fire department has the ability to exceed the tax levy. Having this resolution does not obligate both communities to take advantage of this, however, both communities (Neenah and Menasha) must have it passed in order for either municipality the opportunity to use it come budget time.

L. APPOINTMENTS

M. CLAIMS AGAINST THE CITY

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA  
(five (5) minute time limit for each person)

O. ADJOURNMENT

Moved by Ald. Tom Grade and seconded by Ald. Hammond to adjourn at 6:18 p.m.  
Motion carried on voice vote.

Respectfully submitted by:

Valerie Neuman, City Clerk





## MEMORANDUM

Date: September 28, 2023  
To: Administration Committee  
From: Margaret J. Struve, City Attorney  
Kimberly Cardoza, HR Manager  
RE: 2024 Health Insurance Renewal

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### Health Insurance Background

The City of Menasha switched health insurance carriers to Network Health in 2022. Since then, both from staff's perspective of working with Network Health and as employees receiving the insurance, we have been very happy with their services. In anticipation of a much larger increase, last week the City was pleasantly surprised when it received a negotiated renewal rate of 7.55% from Network Health for City of Menasha's 2024 health insurance premiums.

Currently the City offers four health care plans. Two of these plans are Health Maintenance Organization (HMO) plans and two are Point of Service (POS) plans. The City pays 90% of the premiums on all plans, leaving enrolled employees to pay the remaining 10%. Historically, Network Health has not contracted with Theda Care and would be considered out-of-network. Theda Care is the medical provider our employees most use. Network Health has been allowing employees to see Theda Care providers, but only if they are enrolled in one of the POS Plans.

Looking to next year, with good news we share that Network Health and Theda Care have a new contract that will go into effect on January 1, 2024. This means in 2024, Theda Care will be an in-network provider in both the HMO and POS plans. With this change, we believe many enrolled employees will be able to make the switch from our POS plans to the HMO plans. The HMO plans are more cost effective which allows the City to continue offering the same health benefit at a lower cost.

### Changes for 2024

Our two Health Savings Account (HSA) eligible plans must comply with an increased IRS minimum requirement for deductibles and out-of-pocket max; otherwise, there are no changes to the four offered plans or plan design.

Health Reimbursement Arrangements (HRA) are dollars provided by the City to non-represented employees enrolled in a healthcare plan to help with medical expenses. This benefit was implemented in 2021 for non-represented employees, below are the proposed amounts for the 2024 plan year.

Coverage Tier	HMO Plans	POS Plans
Employee Only	\$ 500	\$ 500
Employee & Spouse	\$ 1,000	\$ 1,000
Employee & Child	\$ 1,000	\$ 1,000
Family	\$ 1,000	\$ 1,000

While no changes to the four offered plans, the Human Resources and Finance staff, along with the Mayor, would recommend the below modified premium pricing structure.

#### HMO 13 Plan and HMO 14 Plan

- City continues to pay 90% of the premium.

#### POS 15 Plan and POS 16 Plan

- Non-represented employees: The City will contribute the same dollar amount paid out for HMO 14 Plan. The employee is responsible to pay the remaining cost difference between the HMO plan cost and POS plan cost.
- Represented employees: City continues to pay 90% of the premium.

Although this change will increase the non-represented employee's premium share on the POS plans, we believe that many of the employees are- currently enrolled in these plans solely for the use of Theda Care. Employees will have the option to enroll in the HMO plans or enroll in the Family Advantage Health Plan (FAHP) if they do not wish to assume this added cost.

Changing this pricing structure will save the City of Menasha \$15,000-\$20,000/ month. Employees currently enrolled in an HMO plan will have a minimal premium increase and employees who move from a POS plan to an HMO plan will see a decrease in premiums.

#### Recommendation

Accept and recommend to Common Council to accept the 7.55% increase from Network Health and continue with our four offered plans under the newly proposed premium share pricing structure.

## City of Menasha

Fully Insured Market

Effective Date: 01/01/2024

		Note deductible adjusted to meet IRS minimums				Note deductible adjusted to meet IRS minimums			
		HMO 13 MENASHA_RHSAH22_1500_0 HDHP		HMO 14 MENASHA_RH1500_22_CC Rx Copays		POS 15 MENASHA_RHSAP22_1600_0 HDHP		POS 16 MENASHA_RP1500_22_CC Rx Copays	
Rates		Current	Revised Renewal		Current	Revised Renewal		Current	Revised Renewal
Single	11	\$605.19	\$650.89	4	\$670.92	\$721.58	11	\$698.71	\$751.47
Employee + Spouse	4	\$1,278.26	\$1,374.79	6	\$1,417.15	\$1,524.17	5	\$1,475.77	\$1,587.21
Employee + Child(ren)	1	\$1,123.86	\$1,208.73	1	\$1,246.00	\$1,340.09	4	\$1,297.53	\$1,395.51
Family	8	\$1,968.62	\$2,117.28	10	\$2,182.53	\$2,347.35	11	\$2,272.82	\$2,444.45
Estimated Monthly Premium	24	\$28,643	\$30,806	21	\$34,258	\$36,845	31	\$45,256	\$48,673
Estimated Annual Premium		\$343,715	\$369,671		\$411,095	\$442,139		\$543,070	\$584,079
Percentage Change			7.55%			7.55%			7.55%
Annual Dollar Change			\$25,956			\$31,045			\$41,009

	In-Network	Out-of-Network		In-Network	Out-of-Network		In-Network	Out-of-Network		In-Network	Out-of-Network
<b>Deductible</b>											
Individual	\$1,600	Not Covered		\$1,500	Not Covered		\$1,600	\$2,500		\$1,500	\$3,000
Family	\$3,200	Not Covered		\$3,000	Not Covered		\$3,200	\$5,000		\$3,000	\$6,000
Deductible Embedded	No			Yes			No			Yes	
Coinsurance	100%			90%			100%	80%		90%	70%
<b>Out-of-Pocket Maximum</b>											
Individual	\$2,500	Not Covered		\$2,500	Not Covered		\$2,500	\$5,000		\$2,500	\$5,000
Family	\$5,000	Not Covered		\$5,000	Not Covered		\$5,000	\$10,000		\$5,000	\$10,000
<b>Emergency Room</b>	Ded/Coins			Ded/Coins			In-Network Ded & Coins			In-Network Ded & Coins	
<b>Urgent Care</b>	Ded/Coins	Not Covered		Ded/Coins	Not Covered		In-Network Ded & Coins			In-Network Ded & Coins	
<b>Office Visits</b>	Ded/Coins	Not Covered		Ded/Coins	Not Covered		Ded/Coins	Ded & Coins		Ded/Coins	Ded & Coins
<b>Preventative Care</b>	100%	Not Covered		100%	Not Covered		100%	Ded & Coins		100%	Ded & Coins
<b>Outpatient Labs &amp; Xrays</b>	Ded/Coins	Not Covered		Ded/Coins	Not Covered		Ded/Coins	Ded & Coins		Ded/Coins	Ded & Coins
<b>Major Imaging (CT, MRI, PET)</b>	Ded/\$100 Copay	Not Covered		Ded/\$100 Copay	Not Covered		Ded/\$100 Copay	Ded & Coins		Ded/\$100 Copay	Ded & Coins
<b>Prescription Drugs</b>	Ded, then \$10/\$25/\$50/\$100/\$200	Not Covered		\$10/\$25/\$50/\$100/\$200	Not Covered		Ded, then \$10/\$25/\$50/\$100/\$200			\$10/\$25/\$50/\$100/\$200	

We have endeavored to provide you with an accurate proposal based on the information given to us. Although we believe the rate and benefit information to be correct, please keep in mind that final rates and benefits are based upon actual enrollment and underwriting and must be approved by the Insurance Carrier. We assume no liability for rate differences and advise you not to cancel your prior coverage until final rating information and underwriting approval has been received from the carrier. This proposal is a summary of plan benefits; for complete details refer to the master Contract or Benefit Booklet.

## Certificate of Payment

Date: 9/28/2023

Payment Request: 2 (Two)

Contractor: Northeast Asphalt, Inc

Address: W6380 Design Drive, Greenville, WI 54942

Contract Unit No.: 2023-05

Project Description: Street Construction & Rehabilitation - Third Street and Community Way

		Original Contract Amount:	\$ 593,648.75
Change Order 1:	\$ 21,286.40	Total Change Orders:	\$ 81,286.40
Change Order 2:	\$ 60,000.00	Total Contract Amount (Including Change Orders):	\$ 674,935.15
Change Order 3:		Total Earned to Date (Summary Attached):	\$ 447,447.00
Change Order 4:		Less Retainage: 2.5% of original contract	\$ 14,841.22
		Amount Due:	\$ 432,605.78

Payment 1 \$ 236,381.85

Payment 2

Payment 3

Payment 4

Payment 5

Payment 6

Payment 7

Current Payment \$ 196,223.93

I certify that all bills for labor, equipment, materials and services are paid for which previous certificates for payment were issued.  
(Lien Waivers from all subcontractors and suppliers shall accompany each Request for Payment.)

Date: \_\_\_\_\_

BY: \_\_\_\_\_

### Recommended for Payment

Laura Jungwirth, Public Works Director: \_\_\_\_\_

Common Council Approval Date: \_\_\_\_\_

### Finance Department

Account Number	Amount

**Itemized Bid Tabulation**  
**City of Menasha Contract Unit No. 2023-05**  
**Street Construction & Rehabilitation**

Item	Quantity	Description	Payment 2			
			Unit Price	Item Total	Quantity	Item Total
		<b>Base Bid</b>				
1	15,335	Pavement/Base Pulverizing	\$ 0.60	\$ 9,201.00	15335.00	\$ 9,201.00
2	1,896	Unclassified Excavation	\$ 15.00	\$ 28,440.00	1896.00	\$ 28,440.00
3	126	Pulverized Stone Placement	\$ 32.00	\$ 4,032.00	126.00	\$ 4,032.00
4	15,339	Fine Grading and Compaction	\$ 2.00	\$ 30,678.00	15339.00	\$ 30,678.00
5	46	Utility Adjustment 0"-6"	\$ 300.00	\$ 13,800.00	10.00	\$ 3,000.00
6	3	Utility Adjustment 7"-12"	\$ 650.00	\$ 1,950.00	0.00	\$ -
7	47	18" Concrete Curb & Gutter	\$ 25.00	\$ 1,175.00	0.00	\$ -
8	2,473	30" Concrete Curb & Gutter	\$ 14.50	\$ 35,858.50	2300.00	\$ 33,350.00
9	1,267	30" Concrete Curb & Gutter, Remove and Replace	\$ 48.00	\$ 60,816.00	1100.00	\$ 52,800.00
10	16	6" Concrete Pedestrian Curb	\$ 50.00	\$ 800.00	0.00	\$ -
11	2,440	No. 4 Epoxy Coated Rebar	\$ 2.00	\$ 4,880.00	0.00	\$ -
12	5,986	4" Thick Concrete Sidewalk	\$ 6.65	\$ 39,806.90	4000.00	\$ 26,600.00
13	732	6" Thick Concrete Sidewalk, Handicap Ramp, Driveway or Apron	\$ 9.25	\$ 6,771.00	500.00	\$ 4,625.00
14	3,707	4" Thick Concrete Sidewalk, Remove and Replace	\$ 8.50	\$ 31,509.50	3350.00	\$ 28,475.00
15	752	6" Thick Concrete Sidewalk, Handicap Ramp or Apron, Remove and Replace	\$ 9.50	\$ 7,144.00	650.00	\$ 6,175.00
16	14	Water Valve Adjustment	\$ 200.00	\$ 2,800.00	0.00	\$ -
17	525	Sawcut	\$ 2.25	\$ 1,181.25	400.00	\$ 900.00
18	1,978	Asphalt Binder Course Pavement	\$ 65.10	\$ 128,767.80	1150.00	\$ 74,865.00
19	1,547	Asphalt Surface Course Pavement	\$ 70.30	\$ 108,754.10	1000.00	\$ 70,300.00
20	460	4-Inch Solid, Yellow Epoxy Pavement Marking	\$ 3.10	\$ 1,426.00	0.00	\$ -
21	3,909	4-Inch Solid, White Epoxy Pavement Marking	\$ 3.10	\$ 12,117.90	0.00	\$ -
22	64	8-Inch Solid, White Epoxy Pavement Marking	\$ 6.25	\$ 400.00	0.00	\$ -
23	422	Crosswalk, 6-Inch White Epoxy Pavement Marking	\$ 4.75	\$ 2,004.50	0.00	\$ -
24	94	Stop Line, 18-Inch White Epoxy Pavement Marking	\$ 14.95	\$ 1,405.30	0.00	\$ -
25	1	Arrow, Type 2 White Epoxy Pavement Marking	\$ 125.00	\$ 125.00	0.00	\$ -
26	3,165	Lawn and Terrace Restoration	\$ 11.00	\$ 34,815.00	1400.00	\$ 15,400.00
27	1	Erosion Control	\$ 2,500.00	\$ 2,500.00	1.00	\$ 2,500.00
28	1	Traffic Control	\$ 3,000.00	\$ 3,000.00	1.00	\$ 3,000.00
29	1	Construction Mobile/Demobile; Project Coordination; All Incidental Utility and Misc. Roadway Work; and All Other Project Work Area Restoration and Clean-Up to an Equal and/or Better Preconstruction Condition as Required and Related to the Overall Project.	\$ 17,490.00	\$ 17,490.00	1.00	\$ 17,490.00
<b>Total Base Bid (Items 1 - 29)</b>				<b>\$ 593,648.75</b>		<b>\$ 411,831.00</b>
<b>Change Order 1</b>						
CO1 - 1	1075	Pavement/Base Pulverizing	\$ 0.60	\$ 645.00	1075.00	\$ 645.00
CO1 - 2	119	Unclassified Excavation	\$ 15.00	\$ 1,785.00	119.00	\$ 1,785.00
CO1 - 4	1075	Fine Grading and Compaction	\$ 2.00	\$ 2,150.00	1075.00	\$ 2,150.00
CO1 - 18	140	Asphalt Binder Course Pavement	\$ 65.10	\$ 9,114.00	120.00	\$ 7,812.00
CO1 - 19	108	Asphalt Surface Course Pavement	\$ 70.30	\$ 7,592.40	80.00	\$ 5,624.00
<b>Total Change Order 1</b>				<b>\$ 21,286.40</b>		<b>\$ 18,016.00</b>
<b>Change Order 2</b>						
CO2	4455	Pavement Milling	\$ 4.00	\$ 17,820.00	4400	\$ 17,600.00
CO2 - 19	600	Asphalt Surface Course Pavement	\$ 70.30	\$ 42,180.00	0	\$ -
<b>Total Change Order 2</b>				<b>\$ 60,000.00</b>		<b>\$ 17,600.00</b>
<b>Contract Total</b>				<b>\$ 674,935.15</b>		<b>\$ 447,447.00</b>



## Memorandum

**Date:** September 25, 2023

**To:** Common Council

**From:** Laura Jungwirth – Director of Public Works

**RE:** Racine Street (Third Street to Ninth Street) Right of Way Plat

The City of Menasha received WisDOT STP-Urban Grant Funding to complete a full reconstruction of Racine Street from Third Street to Ninth Street in 2025. The full reconstruction will include replacement of existing underground utilities, replacement of the traffic signals at Racine Street and Seventh Street, installation of new sidewalk and curb ramps, and repaving of the roadway surface in concrete.

To facilitate installation of the proposed new sidewalk and updated ADA Accessible curb ramps throughout the project limits, additional right of way and Temporary Limited Easements are required as shown on the proposed Right of Way Plat.

The proposed Right of Way Plat was presented to the Board of Public Works on September 18, 2023, and a motion was made to forward recommendation to Common Council.

### **Recommendation**

**Motion to approve the Racine Street Right of Way Plat required for the Racine Street Road Reconstruction Project.**

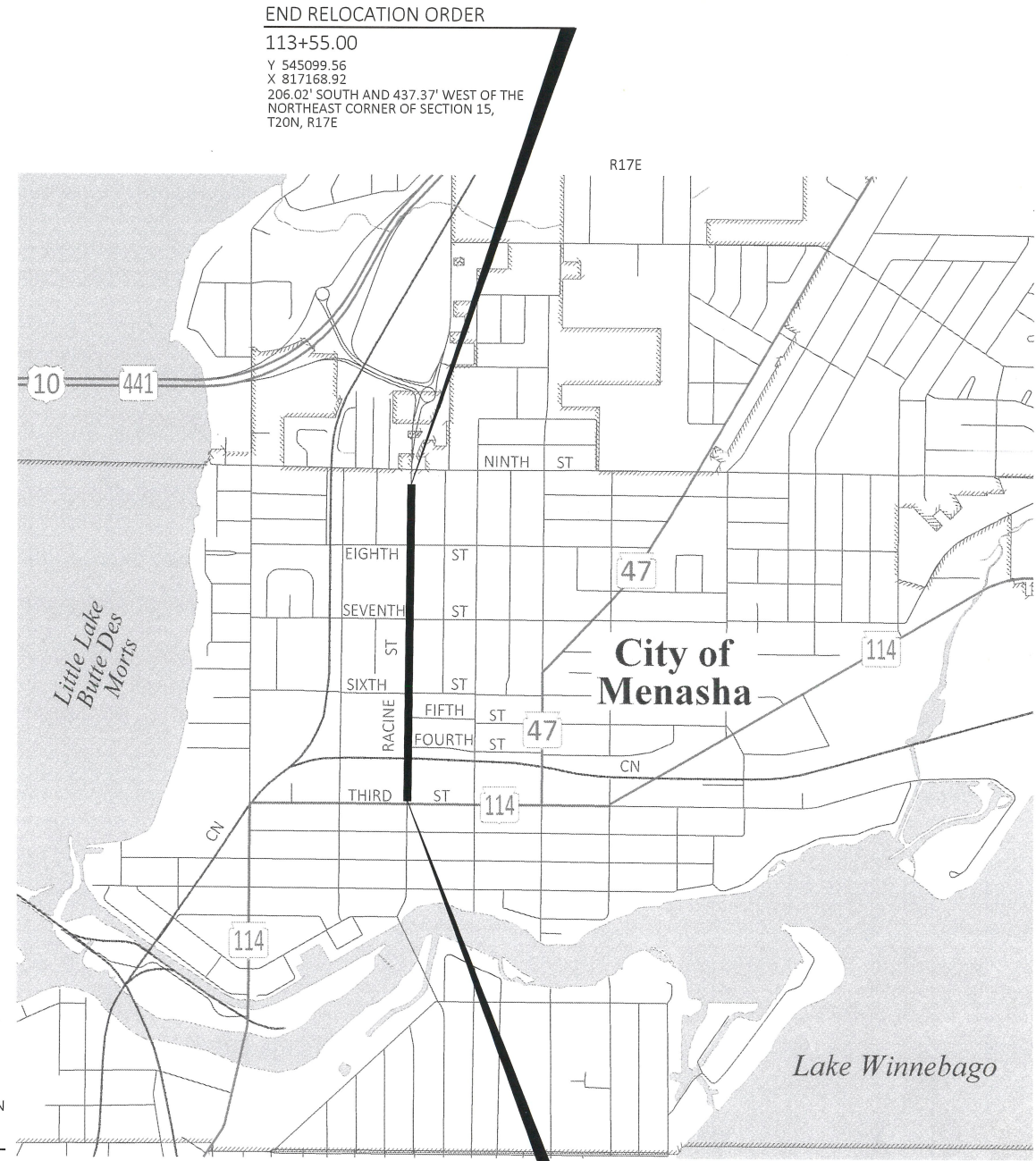


CONVENTIONAL SYMBOLS			
SECTION LINE	---	SECTION CORNER SYMBOL	
QUARTER LINE	---	R/W MONUMENT (TO BE SET)	●
SIXTEENTH LINE	---	NON-MONUMENTED R/W POINT	○
NEW REFERENCE LINE	---	FOUND IRON PIN (1-INCH UNLESS NOTED)	IP
NEW R/W LINE	---	GEODETIC SURVEY MONUMENT	
EXISTING R/W OR HE LINE	---	SIXTEENTH CORNER MONUMENT	
PROPERTY LINE	---	SIGN	
LOT, TIE & OTHER MINOR LINES	---	OFF-PREMISE SIGN	
SLOPE INTERCEPT	---	COMPENSABLE	
CORPORATE LIMITS	---	NON-COMPENSABLE	
UNDERGROUND FACILITY (COMMUNICATIONS, ELECTRIC, ETC)	---	ELECTRIC POLE	
NEW R/W (FEE OR HE) (HATCHING VARIES BY OWNER)	---	TELEPHONE POLE	
TEMPORARY LIMITED EASEMENT AREA	---	PEDESTAL (LABEL TYPE) (TV, TEL, ELEC, ETC.)	
EASEMENT AREA (PERMANENT LIMITED OR RESTRICTED DEVELOPMENT)	---	ACCESS RESTRICTED BY ACQUISITION	
TRANSMISSION STRUCTURES	---	NO ACCESS (BY STATUTORY AUTHORITY)	
BUILDING TO BE REMOVED	---	ACCESS RESTRICTED (BY PREVIOUS PROJECT OR CONTROL)	
BRIDGE	---	NO ACCESS (NEW HIGHWAY)	
CULVERT	---	PARCEL NUMBER (25)	
		UTILITY NUMBER (40)	
		PARALLEL OFFSETS	

CONVENTIONAL UTILITY SYMBOLS	
WATER	---
GAS	---
TELEPHONE	---
OVERHEAD TRANSMISSION LINES	---
ELECTRIC	---
CABLE TELEVISION	---
FIBER OPTIC	---
SANITARY SEWER	---
STORM SEWER	---
ELECTRIC TOWER	---

CONVENTIONAL ABBREVIATIONS			
ACCESS RIGHTS	AR	POINT OF COMPOUND CURVE	PCC
ACRES	AC	POINT OF INTERSECTION	PI
AHEAD	AH	PROPERTY LINE	PL
ALUMINUM	ALUM	RECORDED AS	(100')
AND OTHERS	ET AL	REEL / IMAGE	R/I
BACK	BK	REFERENCE LINE	R/L
BLOCK	BLK	REMAINING	REM
CENTERLINE	C/L	RESTRICTIVE DEVELOPMENT	RDE
CERTIFIED SURVEY MAP	CSM	EASEMENT	
CONCRETE	CONC	RIGHT	RT
COUNTY	CO	RIGHT OF WAY	R/W
COUNTY TRUNK HIGHWAY	CTH	SECTION	SEC
DISTANCE	DIST	SEPTIC VENT	SEPV
CORNER	COR	SQUARE FEET	SF
DOCUMENT NUMBER	DOC	STATE TRUNK HIGHWAY	STH
EASEMENT	EASE	STATION	STA
EXISTING	EX	TELEPHONE PEDESTAL	TP
GAS VALVE	GV	TEMPORARY LIMITED EASEMENT	TLE
GRID NORTH	GN		
HIGHWAY EASEMENT	HE	TRANSPORTATION PROJECT PLAT	TTP
IDENTIFICATION	ID	UNITED STATES HIGHWAY	USH
LAND CONTRACT	LC	VOLUME	V
LEFT	LT		
MONUMENT	MON		
NATIONAL GEODETIC SURVEY	NGS		
NUMBER	NO		
OUTLOT	OL		
PAGE	P		
POINT OF TANGENCY	PT		
PERMANENT LIMITED EASEMENT	PLE		
POINT OF BEGINNING	POB		
POINT OF CURVATURE	PC		

CURVE DATA ABBREVIATIONS			
LONG CHORD	LCH		
LONG CHORD BEARING	LCB		
RADIUS	R		
DEGREE OF CURVE	D		
CENTRAL ANGLE	Δ/DELTA		
LENGTH OF CURVE	L		
TANGENT	T		
DIRECTION AHEAD	DA		
DIRECTION BACK	DB		



END RELOCATION ORDER  
113+55.00  
Y 545099.56  
X 817168.92  
206.02' SOUTH AND 437.37' WEST OF THE  
NORTHEAST CORNER OF SECTION 15,  
T20N, R17E

BEGIN RELOCATION ORDER  
77+05.01  
Y 541449.86  
X 817125.01  
1241.05' SOUTH AND 456.92' WEST OF THE  
EAST QUARTER CORNER OF SECTION 15, T20N, R17E

LAYOUT  
SCALE 0 2000 FT.  
TOTAL NET LENGTH OF CENTERLINE = 0.691 MI.

R/W PROJECT NUMBER 4992-00-59	SHEET NUMBER 4.01	TOTAL SHEETS 14
FEDERAL PROJECT NUMBER		
PLAT OF RIGHT OF WAY REQUIRED FOR C MENASHA, RACINE STREET THIRD STREET TO NINTH STREET		
LOCAL STR	WINNEBAGO COUNTY	
CONSTRUCTION PROJECT NUMBER 4992-00-60		

NOTES:

POSITIONS SHOWN ON THIS PLAT ARE WISCONSIN COORDINATE REFERENCE SYSTEM COORDINATES (WISCRS), WINNEBAGO COUNTY, NAD83(2011), IN U.S. SURVEY FEET. VALUES ARE GRID COORDINATES, GRID BEARINGS, AND GRID DISTANCES. GRID DISTANCES MAY BE USED AS GROUND DISTANCES.

ALL NEW RIGHT-OF-WAY MONUMENTS WILL BE TYPE 2 (TYPICALLY 1" X 24" IRON PIPES), UNLESS OTHERWISE NOTED, AND WILL BE PLACED PRIOR TO THE COMPLETION OF THE PROJECT.

ALL RIGHT-OF-WAY LINES DEPICTED IN THE NON-ACQUISITION AREAS ARE INTENDED TO RE-ESTABLISH EXISTING RIGHT-OF-WAY LINES AS DETERMINED FROM PREVIOUS PROJECTS, OTHER RECORDED DOCUMENTS, CENTERLINE OF EXISTING PAVEMENTS AND/OR EXISTING OCCUPATIONAL LINES.

RIGHT-OF-WAY BOUNDARIES ARE DEFINED WITH COURSES OF THE PERIMETER OF THE HIGHWAY LANDS REFERENCED TO THE U.S. PUBLIC LAND SURVEY SYSTEM OR OTHER SURVEYS OF PUBLIC RECORD.

DIMENSIONING FOR THE NEW RIGHT-OF-WAY IS MEASURED ALONG AND PERPENDICULAR TO THE NEW REFERENCE LINES.

A TEMPORARY LIMITED EASEMENT (TLE) IS A RIGHT FOR CONSTRUCTION PURPOSES, AS DEFINED HEREIN, INCLUDING THE RIGHT TO OPERATE NECESSARY EQUIPMENT THEREON, THE RIGHT OF INGRESS AND EGRESS, AS LONG AS REQUIRED FOR SUCH PUBLIC PURPOSE, INCLUDING THE RIGHT TO PRESERVE, PROTECT, REMOVE, OR PLANT THEREON ANY VEGETATION THAT THE HIGHWAY AUTHORITIES MAY DEEM DESIRABLE. ALL (TLEs) ON THIS PLAT EXPIRE AT THE COMPLETION OF THE CONSTRUCTION PROJECT FOR WHICH THIS INSTRUMENT IS GIVEN.

A PERMANENT LIMITED EASEMENT (PLE) IS A RIGHT FOR CONSTRUCTION AND MAINTENANCE PURPOSES, AS DEFINED HEREIN, INCLUDING THE RIGHT TO OPERATE NECESSARY EQUIPMENT THEREON AND THE RIGHT OF INGRESS AND EGRESS, AS LONG AS REQUIRED FOR SUCH PUBLIC PURPOSE, INCLUDING THE RIGHT TO PRESERVE, PROTECT, REMOVE, OR PLANT THEREON ANY VEGETATION THAT THE HIGHWAY AUTHORITIES MAY DEEM DESIRABLE, BUT WITHOUT PREJUDICE TO THE OWNER'S RIGHTS TO MAKE OR CONSTRUCT IMPROVEMENTS ON SAID LANDS OR TO FLATTEN THE SLOPES, PROVIDING SAID ACTIVITIES WILL NOT IMPAIR OR OTHERWISE ADVERSELY AFFECT THE HIGHWAY FACILITIES.

PROPERTY LINES SHOWN ON THIS PLAT FOR PROPERTIES BEING IMPACTED ARE DRAWN FROM DATA DERIVED FROM FILED/RECORDED MAPS AND DOCUMENTS OF PUBLIC RECORD. THIS PLAT MAY NOT BE A TRUE REPRESENTATION OF EXISTING PROPERTY LINES, EXCLUDING RIGHT-OF-WAY, AND SHOULD NOT BE USED AS A SUBSTITUTE FOR AN ACCURATE FIELD SURVEY.

FOR THE CURRENT ACCESS/DRIVEWAY INFORMATION, CONTACT THE PLANNING UNIT OF THE WISCONSIN DEPARTMENT OF TRANSPORTATION OFFICE IN GREEN BAY.

PARCEL AND UTILITY IDENTIFICATION NUMBERS MAY NOT POINT TO ALL AREAS OF ACQUISITION, AS NOTED ON THE DETAIL PAGES.

INFORMATION FOR THE BASIS OF EXISTING HIGHWAY RIGHT-OF-WAY POINTS OF REFERENCE AND ACCESS CONTROL ARE LISTED ON THE DETAIL PAGES.

THIS PLAT IS A GRAPHIC REPRESENTATION AND IS FOR REFERENCE PURPOSES ONLY. DEEDS MUST BE CHECKED TO DETERMINE PROPERTY BOUNDARIES AND ACCESS RIGHTS.

ACCEPTED FOR  
CITY OF MENASHA  
Date \_\_\_\_\_  
LAURA JUNGWIRTH  
PUBLIC WORKS DIRECTOR

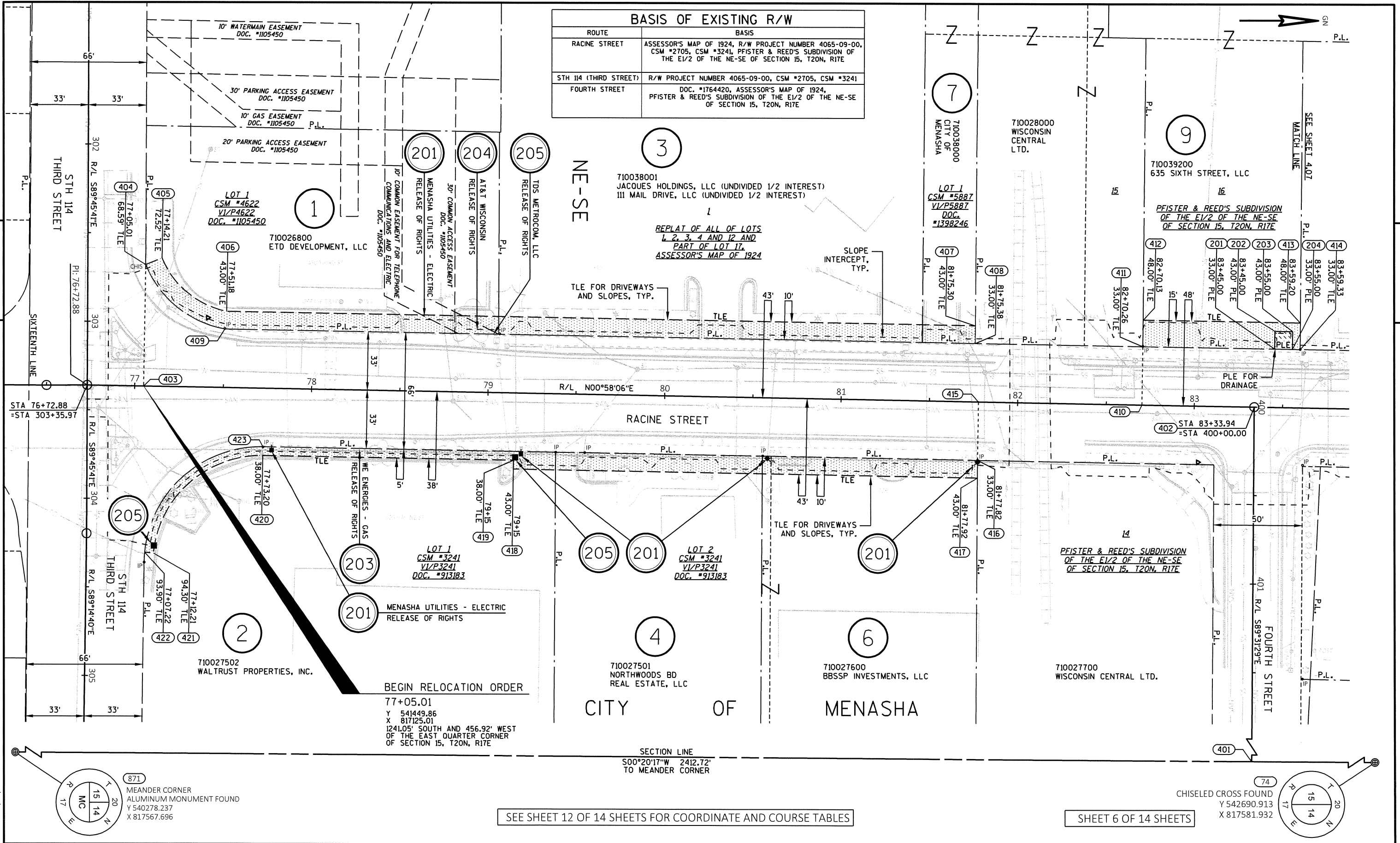
ORIGINAL PLAT PREPARED BY  
**GREMMER & ASSOCIATES, INC.**  
CONSULTING ENGINEERS  
Stevens Point • Fond du Lac  
93 South Pioneer Road, Suite 300 • Fond du Lac, WI 54605  
(920) 924-5720 • Fax: (920) 924-5725  
8/21/23  
DATE JAY W. PANETTI, PLS

**WISCONSIN**  
JAY W. PANETTI  
S-2747  
WAUPUN, WI  
LAND SURVEYOR

REVISION DATE

STATE OF WISCONSIN  
DEPARTMENT OF TRANSPORTATION  
APPROVED FOR THE DEPARTMENT  
DATE: \_\_\_\_\_  
(Signature)





BASIS OF EXISTING R/W	
ROUTE	BASIS
RACINE STREET	ASSESSOR'S MAP OF 1924, R/W PROJECT NUMBER 4065-09-00, CSM #2705, CSM #3241, PFISTER & REED'S SUBDIVISION OF THE E1/2 OF THE NE-SE OF SECTION 15, T20N, R17E
STH 114 (THIRD STREET)	R/W PROJECT NUMBER 4065-09-00, CSM #2705, CSM #3241
FOURTH STREET	DOC. #1764420, ASSESSOR'S MAP OF 1924, PFISTER & REED'S SUBDIVISION OF THE E1/2 OF THE NE-SE OF SECTION 15, T20N, R17E

NE-SE

710038001  
JACQUES HOLDINGS, LLC (UNDIVIDED 1/2 INTEREST)  
111 MAIL DRIVE, LLC (UNDIVIDED 1/2 INTEREST)

REPLAT OF ALL OF LOTS  
1, 2, 3, 4 AND 12 AND  
PART OF LOT 17,  
ASSESSOR'S MAP OF 1924

TLE FOR DRIVEWAYS  
AND SLOPES, TYP.

SLOPE  
INTERCEPT,  
TYP.

RACINE STREET

CITY

OF

MENASHA

SECTION LINE  
S00°20'17"W 2412.72'  
TO MEANDER CORNER

SEE SHEET 12 OF 14 SHEETS FOR COORDINATE AND COURSE TABLES

SHEET 6 OF 14 SHEETS

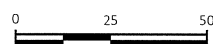
REVISED: 8/21/2023

REVISION DATE				

DATE 8/29/2023

GRID FACTOR

SCALE, FEET



HWY: RACINE STREET

COUNTY: WINNEBAGO

STATE R/W PROJECT NUMBER 4992-00-59

CONSTRUCTION PROJECT NUMBER 4992-00-60

PLAT SHEET 4.06

PS&E SHEET

E

FILE NAME: 040106-RP.DWG  
LAYOUT NAME: RW 1 IN 50 FT

PLOT DATE: 8/21/2023 11:20 AM

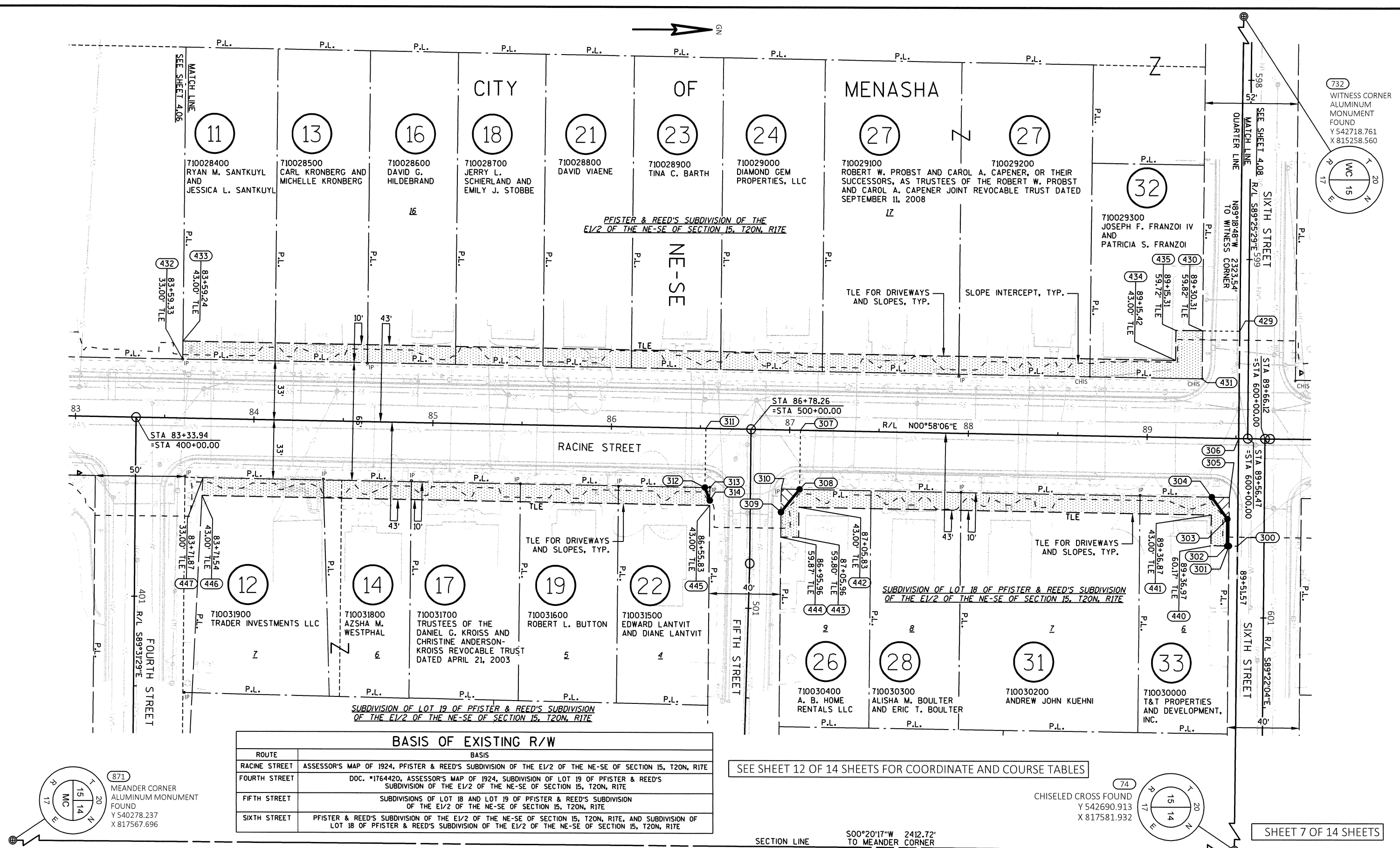
PLOT BY: JAY PANETTI

PLOT NAME:

PLOT SCALE: 1 IN=50 FT

WISDOT/CADDs SHEET 75





BASIS OF EXISTING R/W	
ROUTE	BASIS
RACINE STREET	ASSESSOR'S MAP OF 1924, PFISTER & REED'S SUBDIVISION OF THE E1/2 OF THE NE-SE OF SECTION 15, T20N, R17E
FOURTH STREET	DOC. #1764420, ASSESSOR'S MAP OF 1924, SUBDIVISION OF LOT 19 OF PFISTER & REED'S SUBDIVISION OF THE E1/2 OF THE NE-SE OF SECTION 15, T20N, R17E
FIFTH STREET	SUBDIVISIONS OF LOT 18 AND LOT 19 OF PFISTER & REED'S SUBDIVISION OF THE E1/2 OF THE NE-SE OF SECTION 15, T20N, R17E
SIXTH STREET	PFISTER & REED'S SUBDIVISION OF THE E1/2 OF THE NE-SE OF SECTION 15, T20N, R17E, AND SUBDIVISION OF LOT 18 OF PFISTER & REED'S SUBDIVISION OF THE E1/2 OF THE NE-SE OF SECTION 15, T20N, R17E

SEE SHEET 12 OF 14 SHEETS FOR COORDINATE AND COURSE TABLES

SHEET 7 OF 14 SHEETS

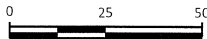
REVISED: 8/21/2023

REVISION DATE				

DATE 8/29/2023

GRID FACTOR

SCALE, FEET



HWY: RACINE STREET

COUNTY: WINNEBAGO

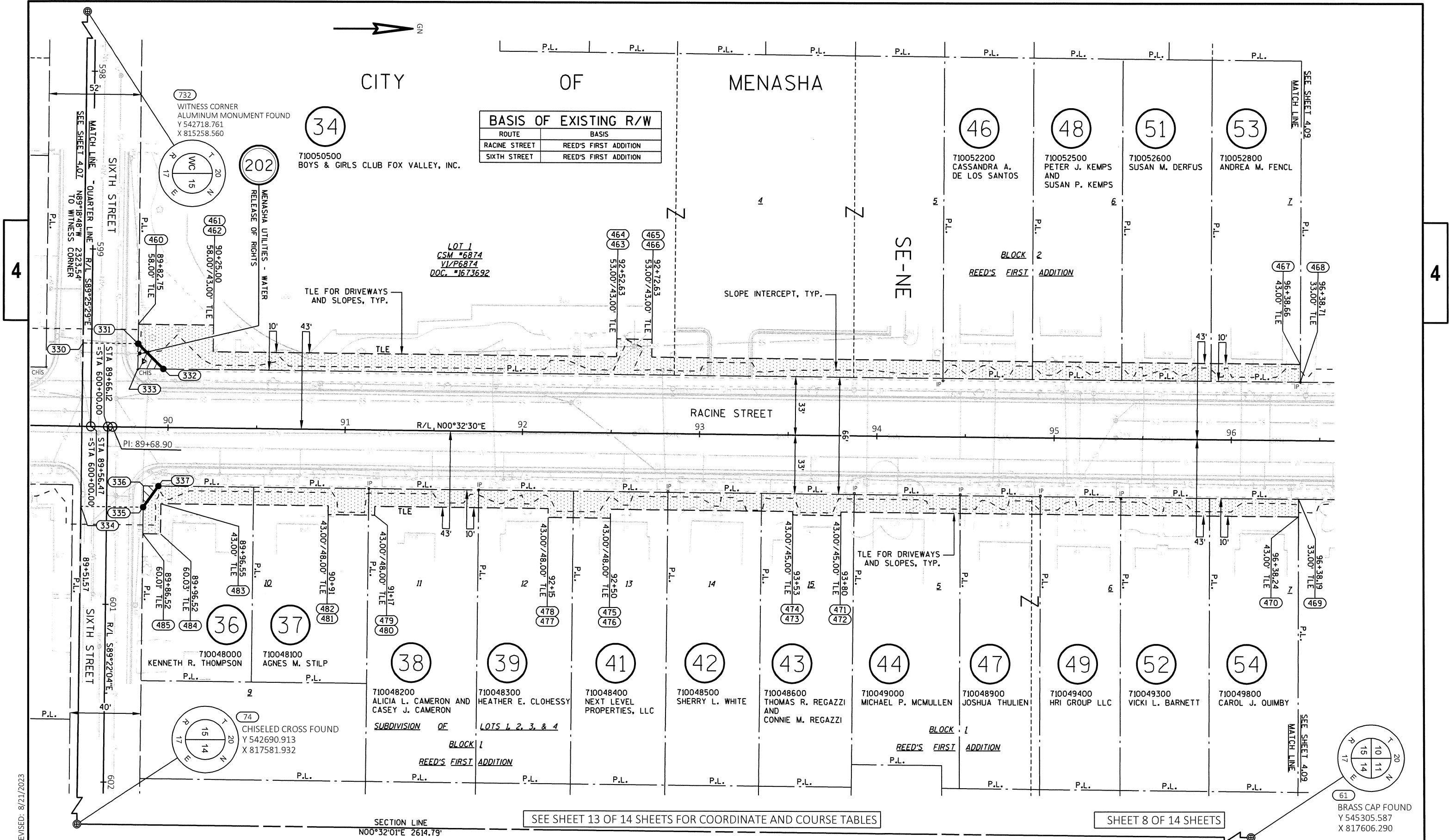
STATE R/W PROJECT NUMBER 4992-00-59

CONSTRUCTION PROJECT NUMBER 4992-00-60

PLAT SHEET 4.07

PS&E SHEET

E



BASIS OF EXISTING R/W	
ROUTE	BASIS
RACINE STREET	REED'S FIRST ADDITION
SIXTH STREET	REED'S FIRST ADDITION


4

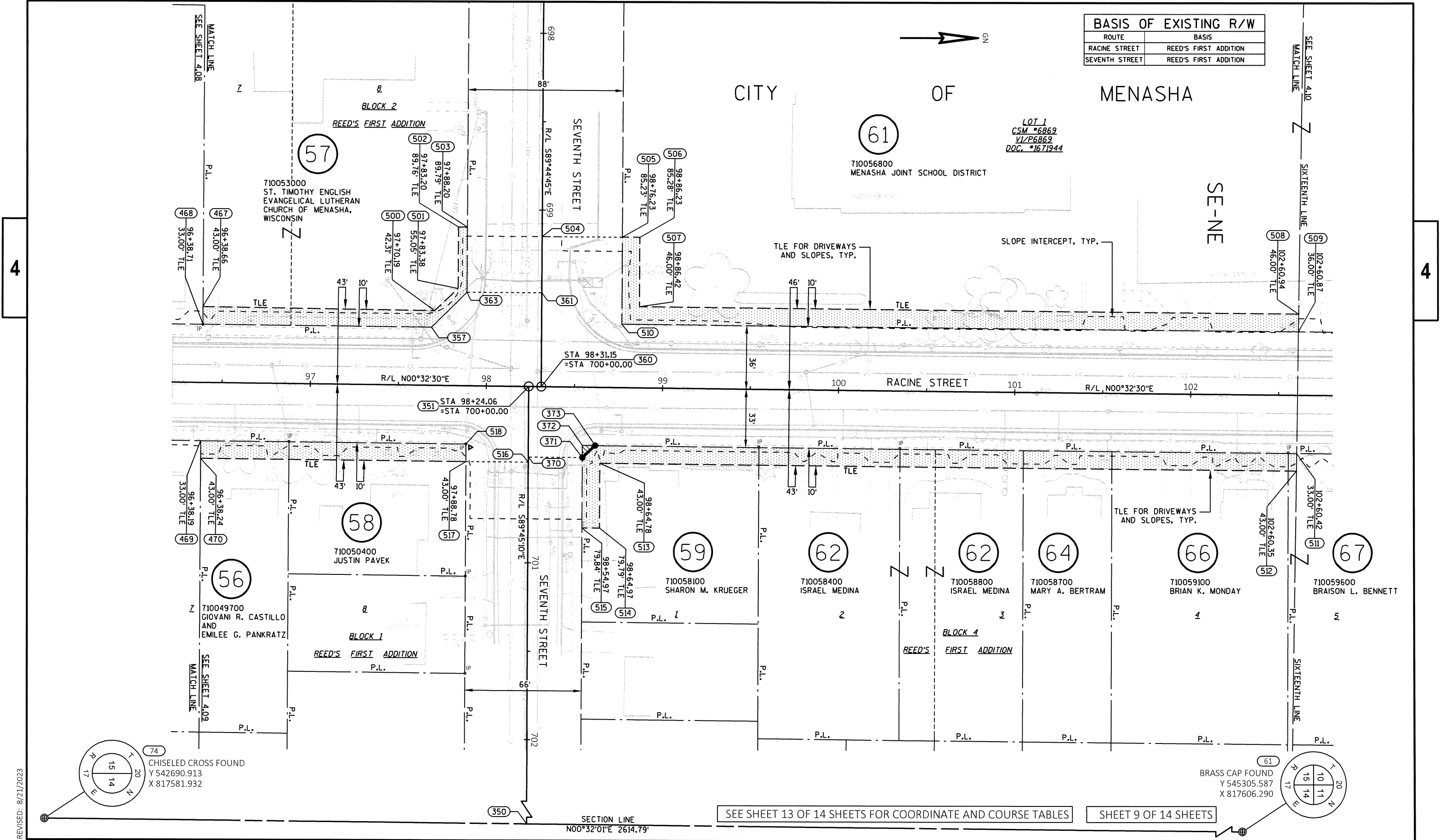
4

REVISED: 8/21/2023

SEE SHEET 13 OF 14 SHEETS FOR COORDINATE AND COURSE TABLES

SHEET 8 OF 14 SHEETS

REVISION DATE				DATE 8/29/2023		SCALE, FEET		HWY: RACINE STREET		STATE R/W PROJECT NUMBER 4992-00-59		PLAT SHEET 4.08			
				GRID FACTOR				COUNTY: WINNEBAGO		CONSTRUCTION PROJECT NUMBER 4992-00-60		PS&E SHEET		E	



BASIS OF EXISTING R/W	
ROUTE	BASIS
RACINE STREET	REED'S FIRST ADDITION
SEVENTH STREET	REED'S FIRST ADDITION

LOT 1  
CSM #6869  
VI/P6869  
DOC #1671944

61  
710056800  
MENASHA JOINT SCHOOL DISTRICT

710053000  
ST. TIMOTHY ENGLISH  
EVANGELICAL LUTHERAN  
CHURCH OF MENASHA,  
WISCONSIN

58  
710050400  
JUSTIN PAVEK

56  
710049700  
GIOVANI R. CASTILLO  
AND  
EMILEE G. PANKRATZ

59  
710058100  
SHARON M. KRUEGER

62  
710058400  
ISRAEL MEDINA

62  
710058800  
ISRAEL MEDINA

64  
710058700  
MARY A. BERTRAM

66  
710059100  
BRIAN K. MONDAY

67  
710059600  
BRAISON L. BENNETT

74  
CHISELED CROSS FOUND  
Y 542690.913  
X 817581.932

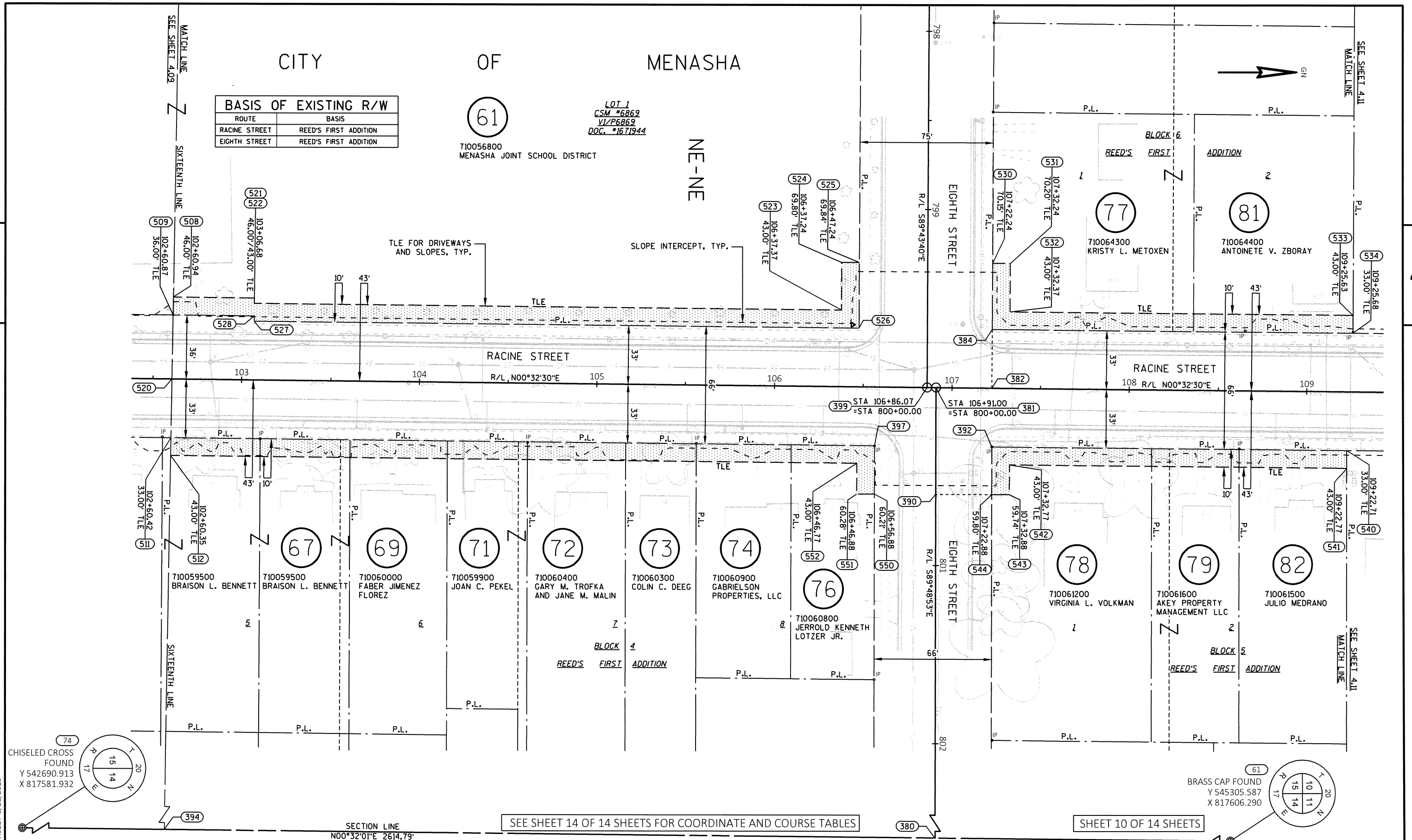
61  
BRASS CAP FOUND  
Y 545305.587  
X 817606.290

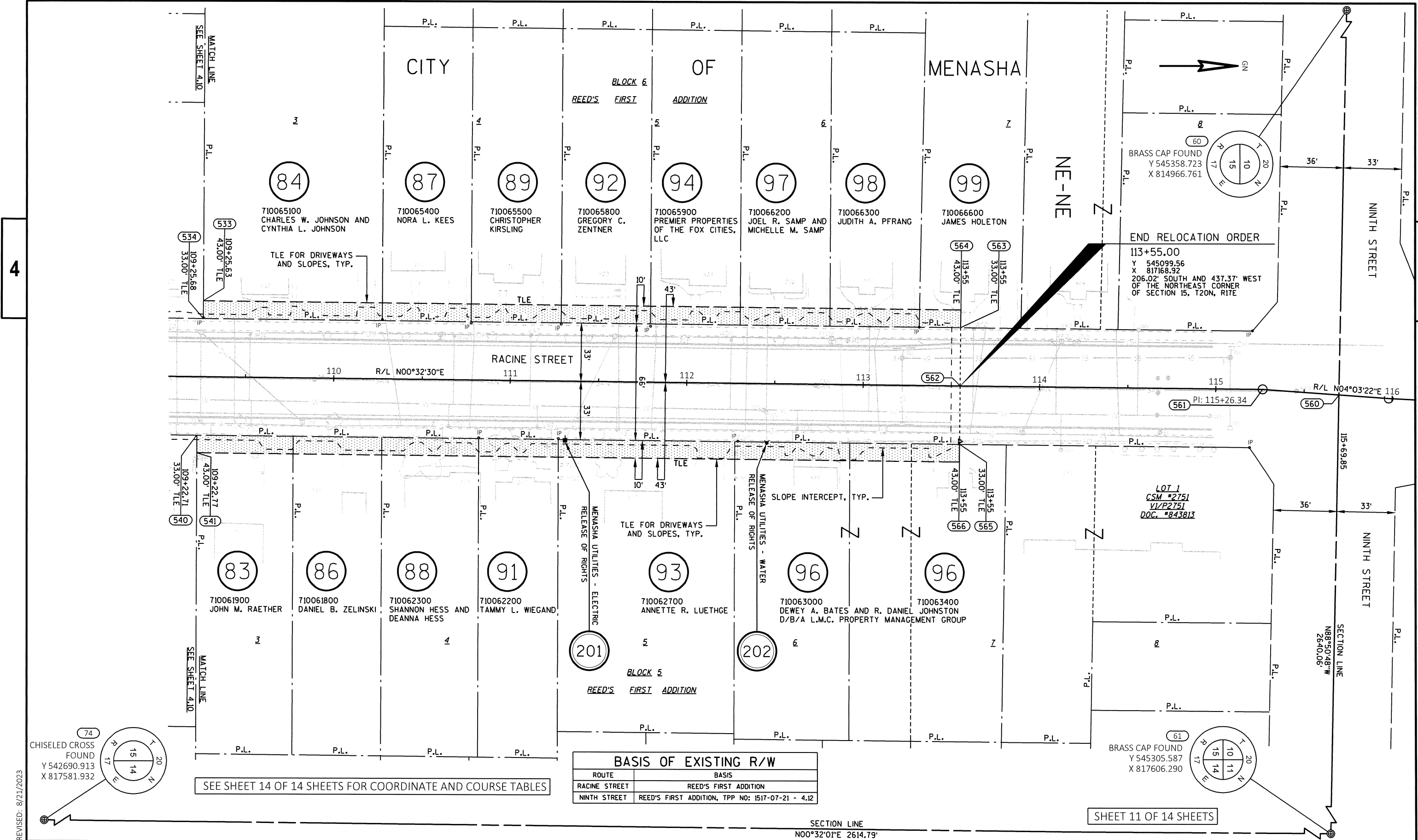
SEE SHEET 13 OF 14 SHEETS FOR COORDINATE AND COURSE TABLES

SHEET 9 OF 14 SHEETS

REVISED: 8/21/2023

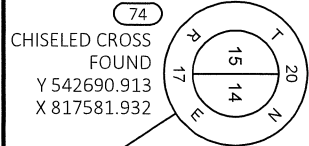
REVISION DATE	DATE 8/29/2023	SCALE, FEET 0 25 50	HWY: RACINE STREET	STATE R/W PROJECT NUMBER 4992-00-59	PLAT SHEET 4.09
	GRID FACTOR		COUNTY: WINNEBAGO	CONSTRUCTION PROJECT NUMBER 4992-00-60	PS&E SHEET





4

4



SEE SHEET 14 OF 14 SHEETS FOR COORDINATE AND COURSE TABLES

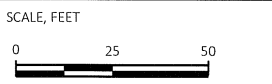
SHEET 11 OF 14 SHEETS

BASIS OF EXISTING R/W	
ROUTE	BASIS
RACINE STREET	REED'S FIRST ADDITION
NINTH STREET	REED'S FIRST ADDITION, TPP NO: 1517-07-21 - 4.12

REVISED: 8/21/2023

REVISION DATE				

DATE	8/29/2023
GRID FACTOR	



HWY:	RACINE STREET
COUNTY:	WINNEBAGO

STATE R/W PROJECT NUMBER	4992-00-59
CONSTRUCTION PROJECT NUMBER	4992-00-60

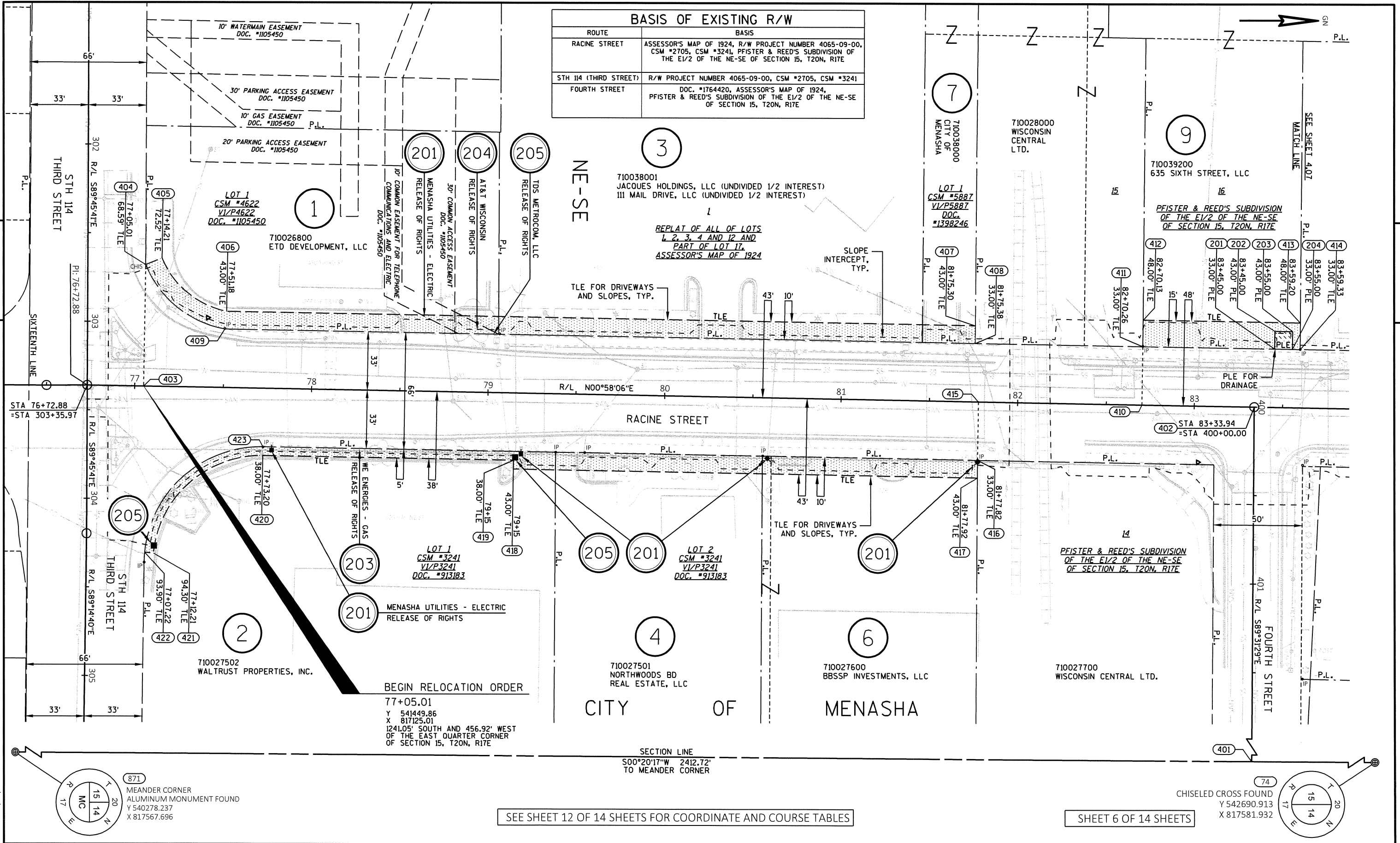
PLAT SHEET	4.11
PS&E SHEET	

E









BASIS OF EXISTING R/W	
ROUTE	BASIS
RACINE STREET	ASSESSOR'S MAP OF 1924, R/W PROJECT NUMBER 4065-09-00, CSM #2705, CSM #3241, PFISTER & REED'S SUBDIVISION OF THE E1/2 OF THE NE-SE OF SECTION 15, T20N, R17E
STH 114 (THIRD STREET)	R/W PROJECT NUMBER 4065-09-00, CSM #2705, CSM #3241
FOURTH STREET	DOC. #1764420, ASSESSOR'S MAP OF 1924, PFISTER & REED'S SUBDIVISION OF THE E1/2 OF THE NE-SE OF SECTION 15, T20N, R17E

SEE SHEET 12 OF 14 SHEETS FOR COORDINATE AND COURSE TABLES

SHEET 6 OF 14 SHEETS

REVISED: 8/21/2023

REVISION DATE				

DATE	8/29/2023
GRID FACTOR	

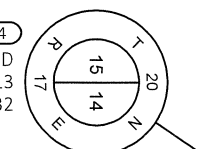
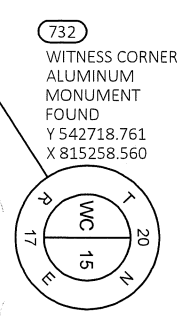
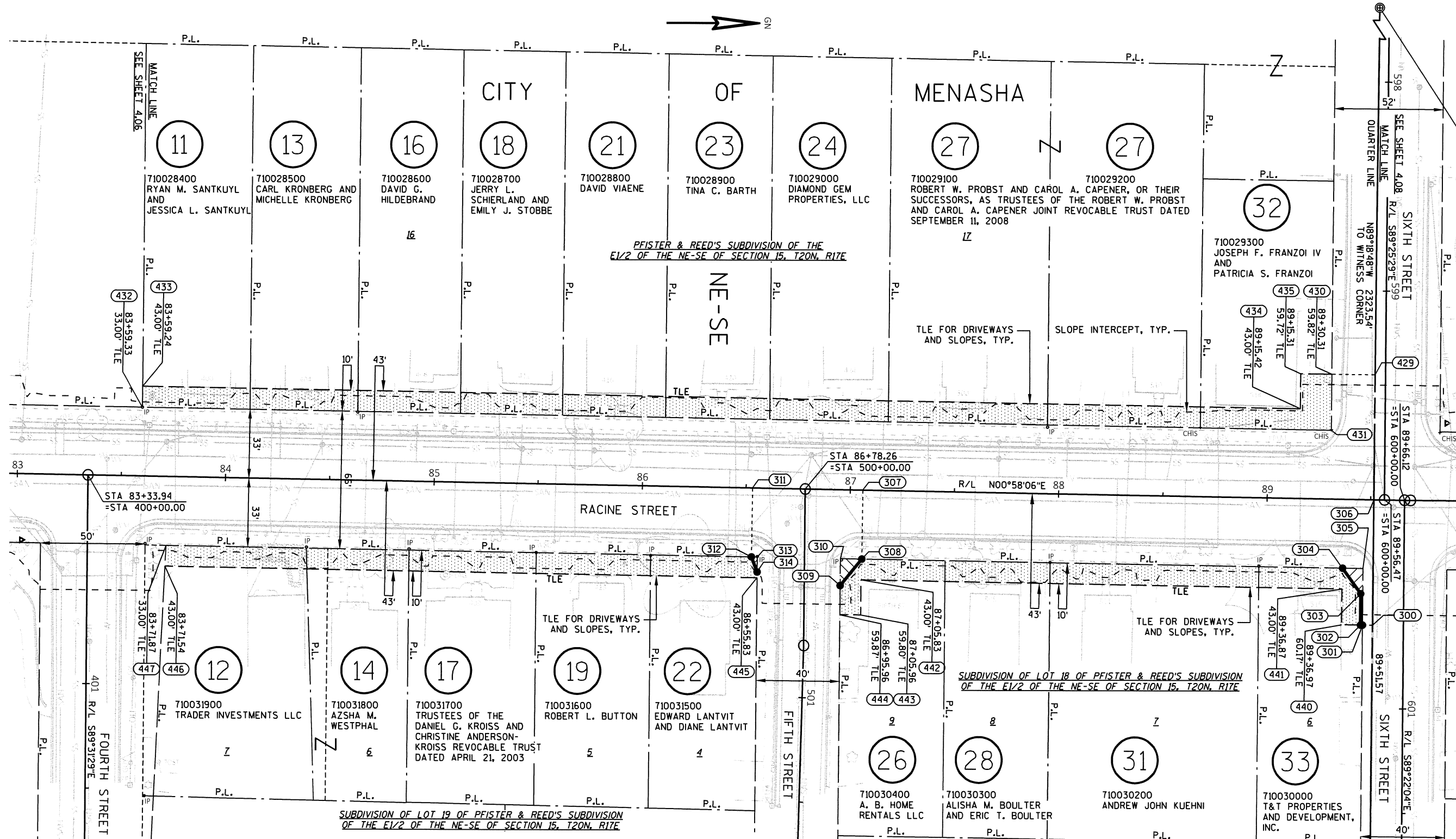
SCALE, FEET
0 25 50

HWY:	RACINE STREET
COUNTY:	WINNEBAGO

STATE R/W PROJECT NUMBER	4992-00-59
CONSTRUCTION PROJECT NUMBER	4992-00-60

PLAT SHEET	4.06
PS&E SHEET	

E

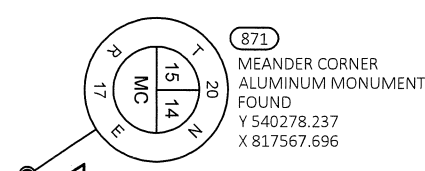


BASIS OF EXISTING R/W	
ROUTE	BASIS
RACINE STREET	ASSESSOR'S MAP OF 1924, PFISTER & REED'S SUBDIVISION OF THE E1/2 OF THE NE-SE OF SECTION 15, T20N, R17E
FOURTH STREET	DOC. #1764420, ASSESSOR'S MAP OF 1924, SUBDIVISION OF LOT 19 OF PFISTER & REED'S SUBDIVISION OF THE E1/2 OF THE NE-SE OF SECTION 15, T20N, R17E
FIFTH STREET	SUBDIVISIONS OF LOT 18 AND LOT 19 OF PFISTER & REED'S SUBDIVISION OF THE E1/2 OF THE NE-SE OF SECTION 15, T20N, R17E
SIXTH STREET	PFISTER & REED'S SUBDIVISION OF THE E1/2 OF THE NE-SE OF SECTION 15, T20N, R17E, AND SUBDIVISION OF LOT 18 OF PFISTER & REED'S SUBDIVISION OF THE E1/2 OF THE NE-SE OF SECTION 15, T20N, R17E

SEE SHEET 12 OF 14 SHEETS FOR COORDINATE AND COURSE TABLES

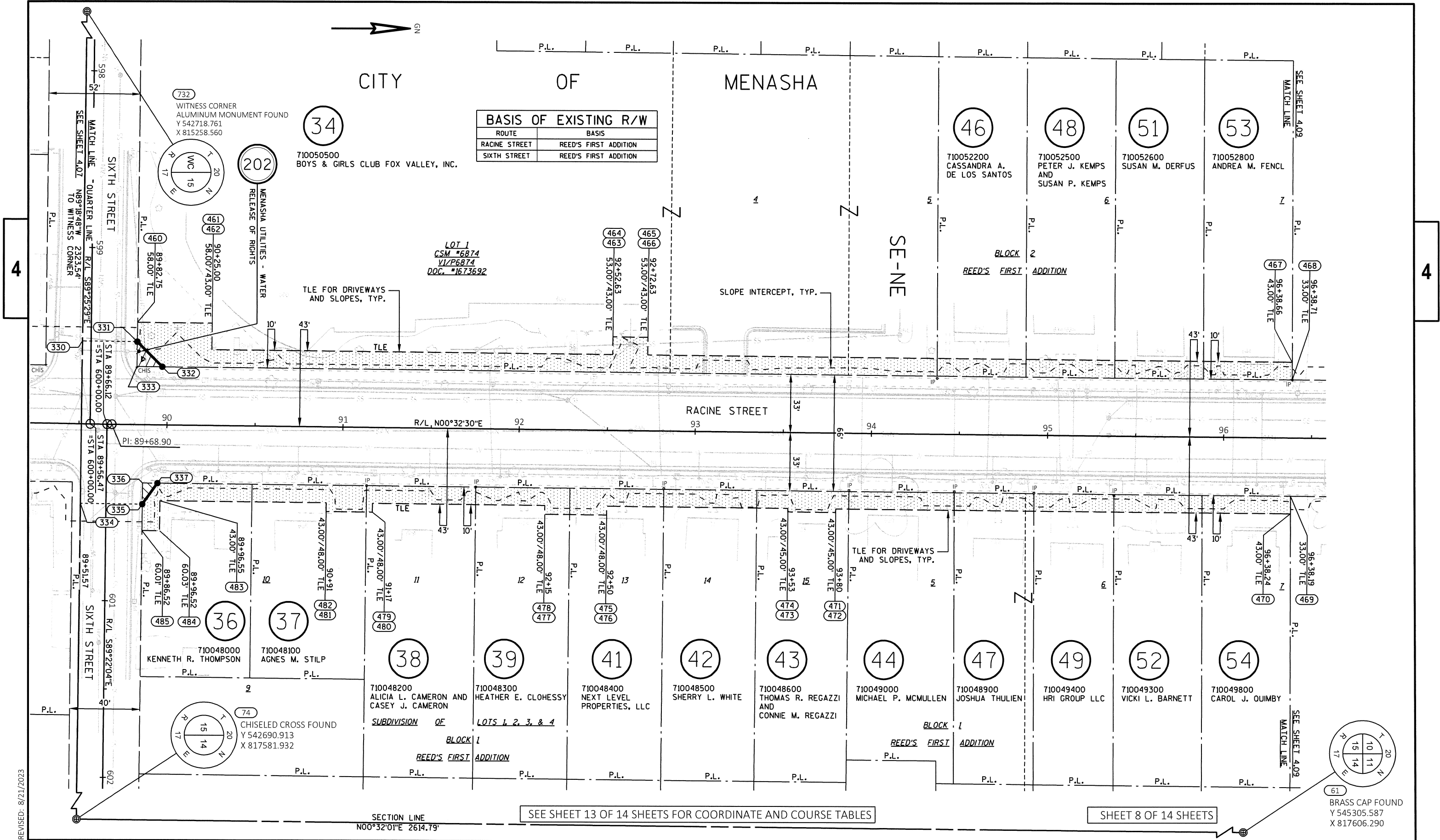
SHEET 7 OF 14 SHEETS

REVISED: 8/21/2023



REVISION DATE	DATE 8/29/2023	SCALE, FEET	HWY: RACINE STREET	STATE R/W PROJECT NUMBER 4992-00-59	PLAT SHEET 4.07
	GRID FACTOR	0 25 50	COUNTY: WINNEBAGO	CONSTRUCTION PROJECT NUMBER 4992-00-60	PS&E SHEET





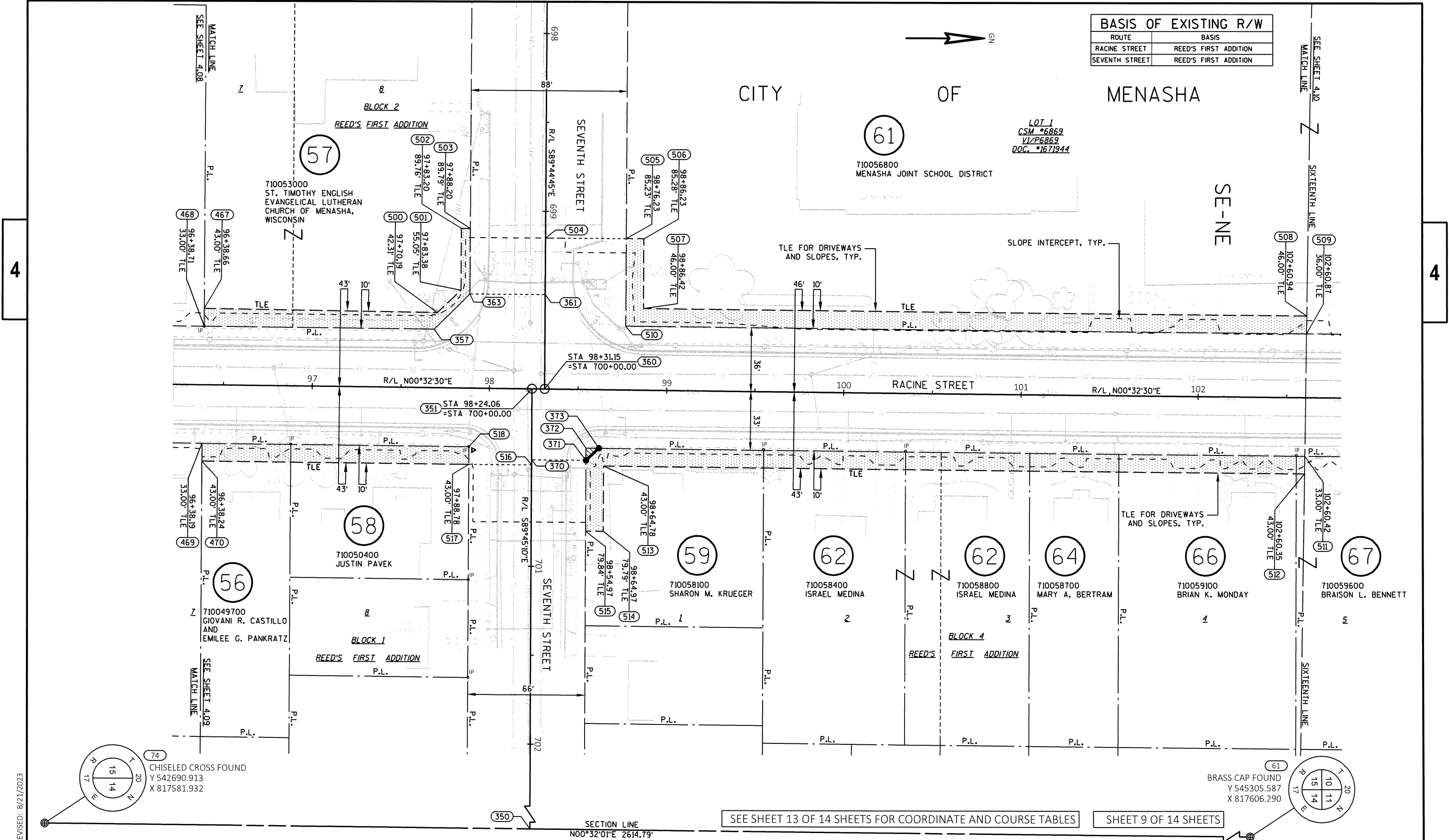
BASIS OF EXISTING R/W	
ROUTE	BASIS
RACINE STREET	REED'S FIRST ADDITION
SIXTH STREET	REED'S FIRST ADDITION

4

4

REVISED: 8/21/2023

REVISION DATE		DATE 8/29/2023		SCALE, FEET		HWY: RACINE STREET		STATE R/W PROJECT NUMBER 4992-00-59		PLAT SHEET 4.08	
		GRID FACTOR				COUNTY: WINNEBAGO		CONSTRUCTION PROJECT NUMBER 4992-00-60		PS&E SHEET	
										E	



BASIS OF EXISTING R/W	
ROUTE	BASIS
RACINE STREET	REED'S FIRST ADDITION
SEVENTH STREET	REED'S FIRST ADDITION

LOT 1  
CSM #6869  
VI/P6869  
DOC #1671944

61  
710056800  
MENASHA JOINT SCHOOL DISTRICT

710053000  
ST. TIMOTHY ENGLISH  
EVANGELICAL LUTHERAN  
CHURCH OF MENASHA,  
WISCONSIN

58  
710050400  
JUSTIN PAVEK

59  
710058100  
SHARON M. KRUEGER

62  
710058400  
ISRAEL MEDINA

62  
710058800  
ISRAEL MEDINA

64  
710058700  
MARY A. BERTRAM

66  
710059100  
BRIAN K. MONDAY

67  
710059600  
BRAISON L. BENNETT

56  
710049700  
GIOVANI R. CASTILLO  
AND  
EMILEE G. PANKRATZ

74  
CHISELED CROSS FOUND  
Y 542690.913  
X 817581.932

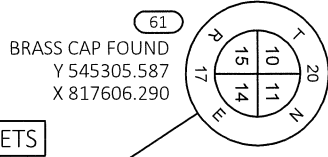
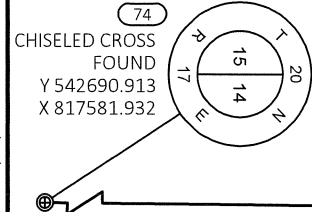
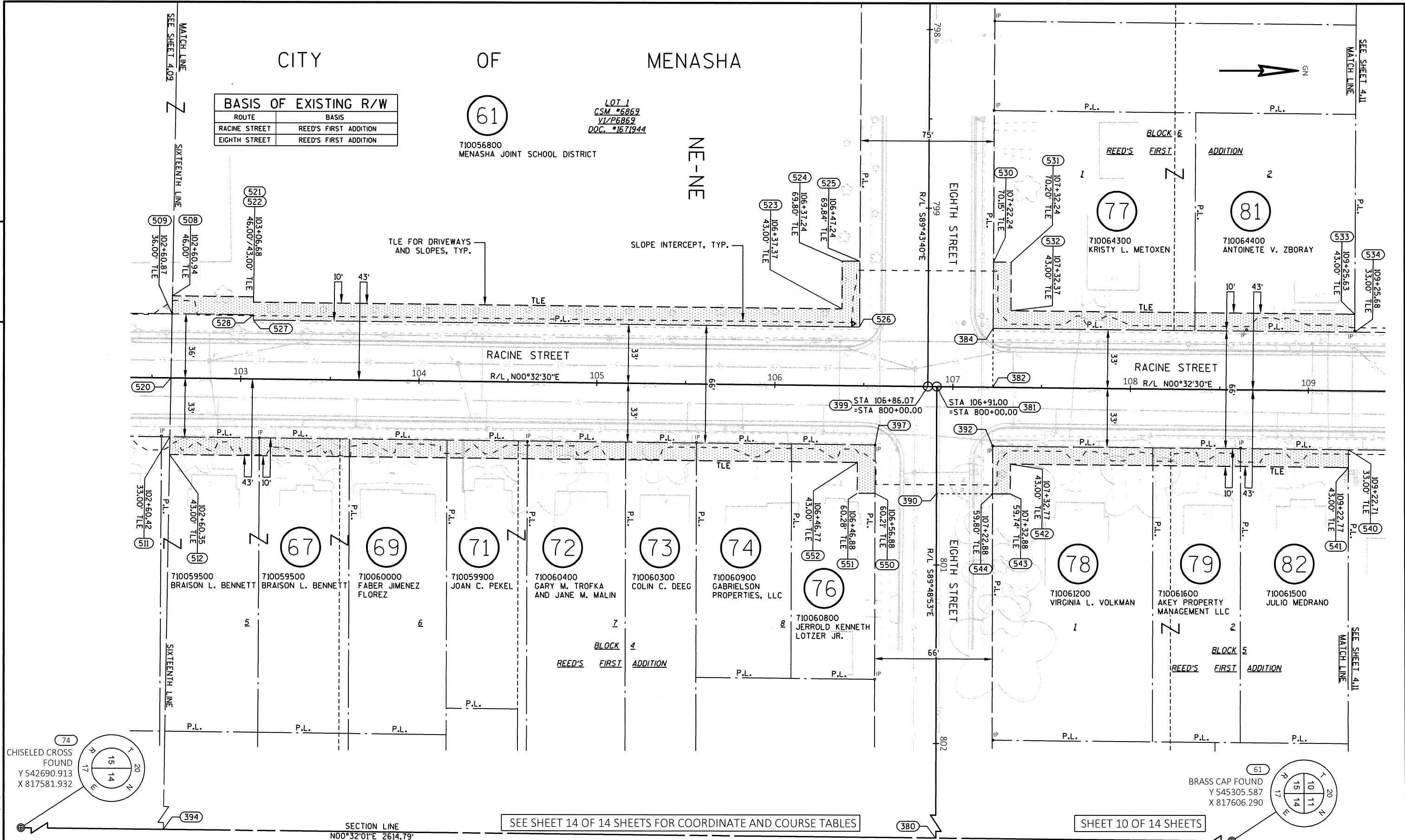
61  
BRASS CAP FOUND  
Y 545305.587  
X 817606.290

SEE SHEET 13 OF 14 SHEETS FOR COORDINATE AND COURSE TABLES

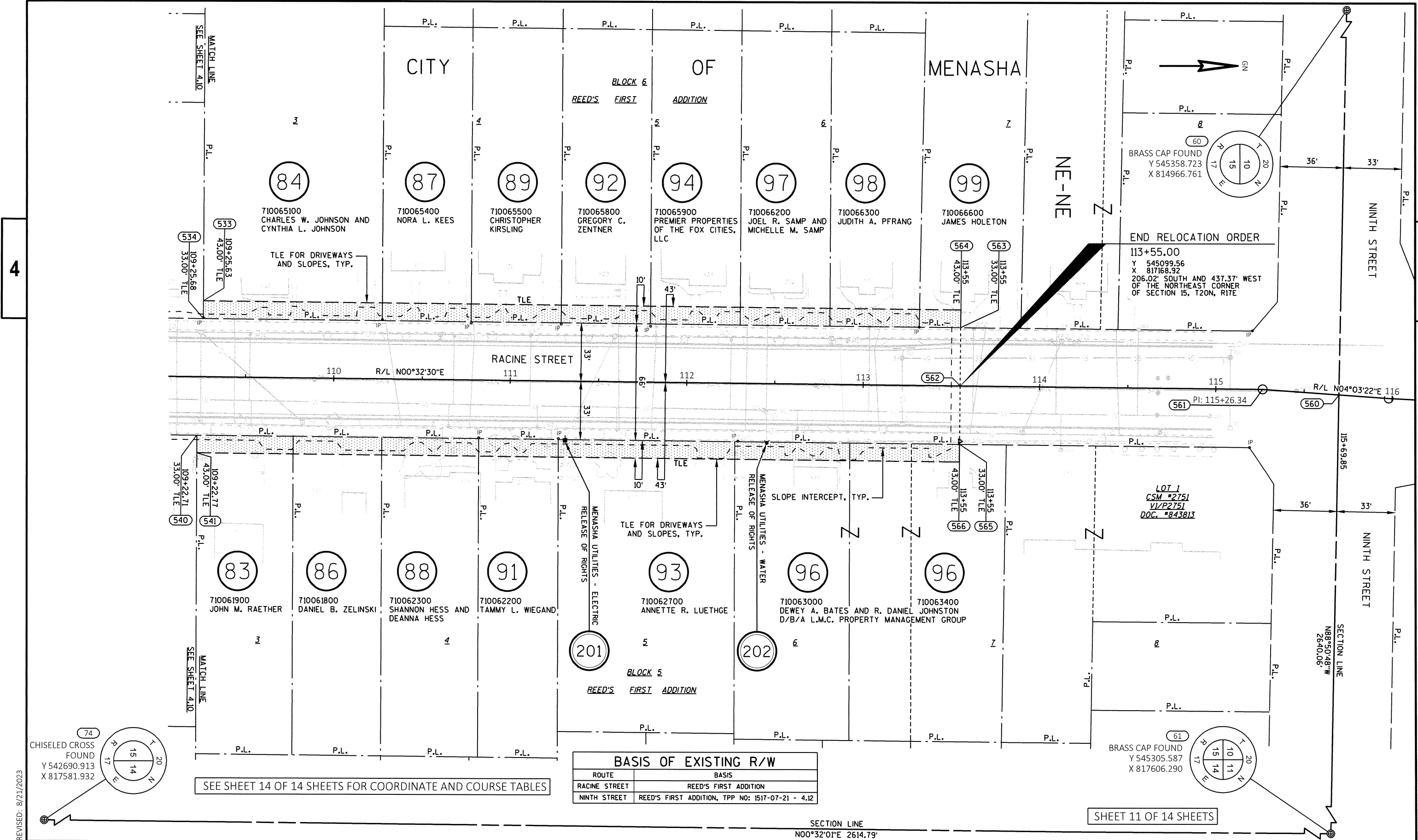
SHEET 9 OF 14 SHEETS

REVISED: 8/21/2023

REVISION DATE				DATE 8/29/2023	SCALE, FEET <div><div></div><div>02550</div></div>	HWY: RACINE STREET	STATE R/W PROJECT NUMBER 4992-00-59	PLAT SHEET 4.09	
				GRID FACTOR		COUNTY: WINNEBAGO	CONSTRUCTION PROJECT NUMBER 4992-00-60	PS&E SHEET	E

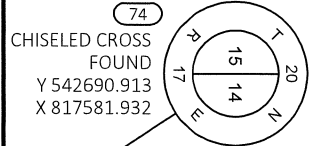


REVISION DATE	DATE 8/29/2023	SCALE, FEET	HWY: RACINE STREET	STATE R/W PROJECT NUMBER 4992-00-59	PLAT SHEET 4.10
	GRID FACTOR	0 25 50	COUNTY: WINNEBAGO	CONSTRUCTION PROJECT NUMBER 4992-00-60	PS&E SHEET



4

4



SEE SHEET 14 OF 14 SHEETS FOR COORDINATE AND COURSE TABLES

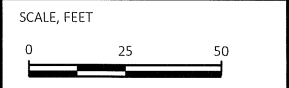
BASIS OF EXISTING R/W	
ROUTE	BASIS
RACINE STREET	REED'S FIRST ADDITION
NINTH STREET	REED'S FIRST ADDITION, TPP NO: 1517-07-21 - 4.12

SHEET 11 OF 14 SHEETS

REVISED: 8/21/2023

REVISION DATE				

DATE	8/29/2023
GRID FACTOR	



HWY:	RACINE STREET
COUNTY:	WINNEBAGO

STATE R/W PROJECT NUMBER	4992-00-59
CONSTRUCTION PROJECT NUMBER	4992-00-60

PLAT SHEET	4.11
PS&E SHEET	
	E

## City of Menasha Disbursements

Weekly Accounts Payable	09/29/23 - 10/12/23	\$747,054.82
	Checks # 79348-79523	
	Void Check 79305	(\$5,000.00)
	Void Check 79360	(\$125.00)
Bi-Weekly Payroll	10/05/23	\$232,754.09
Additional Regular Cycle Accounts Payables -Paid Electronically		
Credit Card Fees	10/03/23	\$87.25
Delta Dental	10/04/23	\$1,165.23
Community First CU-Payroll Deduction	10/05/23	\$674.50
Employee Benefits-Flex Spending	10/05/23	\$4,484.88
Wisconsin Deferred Compensation	10/06/23	\$9,745.59
Nationwide Deferred Compensation	10/06/23	\$3,772.50
Network Health Premium	10/11/23	\$167,062.45
Federal Tax Withholding	10/11/23	\$80,573.46
Credit Card Fees	10/11/23	\$52.45
Delta Dental	10/11/23	\$1,141.00
		<u>\$ 268,759.31</u>
Total		<u><u>\$1,243,443.22</u></u>

Items included on this list have been properly audited and certified by the City Finance Manager and are being presented for approval by the Common Council.

<i>Craig Pearson</i> Craig Pearson Finance Manager	10/12/23 Date
--	------------------

**Notes:**

- Gaps in check numbers indicate that more invoices being paid than fit on one check stub  
 (The last check stub used is the check number that will appear on the check register)

# AP Check Register

## Check Date: 9/29/2023

Date: 10/11/2023

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
AMAZON CAPITAL SERVICES	79351	9/29/2023	11C-KQFL-JVGV	100-0601-551.30-16	75.75	LIB PROMO
		9/29/2023	11K3-6KXN-7KNL	100-0601-551.30-16	34.94	LIB PROMO
		9/29/2023	11RK-T3CR-HP79	100-0601-551.30-14	34.99	LIBRARY MATERIALS
		9/29/2023	169C-RDL7-16TF	100-0601-551.30-16	203.11	LIB PROMO
		9/29/2023	16C3-JJF4-NLYH	100-0601-551.30-16	46.10	LIB PROMO
		9/29/2023	16DJ-YMKX-KRP7	100-0601-551.30-14	39.88	LIBRARY MATERIALS
		9/29/2023	16N7-WVR7-M1W4	100-0601-551.30-16	125.28	LIB PROMO
		9/29/2023	16PM-HX4N-1F4W	100-0601-551.30-14	69.99	LIBRARY MATERIALS
		9/29/2023	16TR-CP6F-WYFF	100-0601-551.30-14	69.98	LIBRARY MATERIALS
		9/29/2023	16TT-166V-JT79	100-0601-551.30-14	19.99	LIBRARY MATERIALS
		9/29/2023	19PJ-KN4P-NGRC	100-0601-551.30-14	58.09	LIBRARY MATERIALS
		9/29/2023	1CKX-WQKV-QLGP	100-0601-551.30-16	192.66	LIB PROMO
		9/29/2023	1CRC-VKDK-FM3F	100-0601-551.30-15	614.98	SUPPLIES
		9/29/2023	1DDY-M3V3-3NMC	100-0601-551.30-14	127.47	LIBRARY MATERIALS
		9/29/2023	1DHD-CT1G-3PFK	100-0601-551.30-16	6.99	LIB PROMO
		9/29/2023	1DHD-CT1G-GTDT	100-0601-551.30-14	(0.02)	CREDIT
		9/29/2023	1DXG-W9LC-FJW7	100-0601-551.30-14	119.76	LIBRARY MATERIALS
		9/29/2023	1F6T-KTY4-WQ37	100-0601-551.30-10	89.99	LIBRARY SUPPLIES
		9/29/2023	1FPH-Q4C4-7PYT	100-0601-551.30-14	(12.97)	CREDIT
		9/29/2023	1GFP-WC74-NPJY	100-0601-551.30-14	14.37	LIBRARY MATERIALS
		9/29/2023	1GT6-146V-6JH7	100-0601-551.30-14	6.39	LIBRARY MATERIALS
		9/29/2023	1GWJ-1M67-KGFD	100-0601-551.30-18	10.99	DEPARTMENT SUPPLIES
		9/29/2023	1HDV-GRG7-CQYM	100-0601-551.30-14	(34.70)	CREDIT
		9/29/2023	1HLH-GR1T-DPXN	100-0601-551.30-10	41.12	LIBRARY SUPPLIES
		9/29/2023	1HVW-TJC4-3KLN	100-0601-551.30-14	158.56	LIBRARY MATERIALS
		9/29/2023	1JG4-W4LP-PGM4	100-0601-551.30-14	99.87	LIBRARY MATERIALS
		9/29/2023	1JG4-W4LP-WN3L	100-0601-551.30-10	21.59	LIBRARY SUPPLIES
		9/29/2023	1KLN-HGKG-9MRM	100-0601-551.30-14	167.99	LIBRARY MATERIALS
		9/29/2023	1L6F-JRW7-K317	100-0601-551.30-12	156.54	COMPUTER SUPPLIES
		9/29/2023	1M9J-DMHH-FG14	100-0601-551.30-14	59.99	LIBRARY MATERIALS
		9/29/2023	1NH3-LCJ7-JVVM	100-0601-551.30-16	41.98	LIB PROMO
		9/29/2023	1NHL-QFHN-1KCR	100-0601-551.30-16	247.54	LIB PROMO
		9/29/2023	1PDD-1HTW-TG4G	100-0601-551.30-18	14.98	DEPARTMENT SUPPLIES
		9/29/2023	1QN3-FRDM-4RGQ	100-0601-551.30-14	169.87	LIBRARY MATERIALS

# AP Check Register

## Check Date: 9/29/2023

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
AMAZON CAPITAL SERVICES...	79351...	9/29/2023	1QV7-VMRD-697K	100-0601-551.24-01	146.97	COFFEE MAKER/TOASTER OVEN
		9/29/2023	1R63-DN9J-4G71	100-0601-551.30-16	380.84	LIB PROMO
		9/29/2023	1RF7-WDNK-TV4X	100-0601-551.30-14	(0.11)	CREDIT
		9/29/2023	1TDP-WJKC-6QHN	100-0601-551.30-16	193.85	LIB PROMO
		9/29/2023	1V7V-YRTR-JW4Y	100-0601-551.30-14	59.99	LIBRARY MATERIALS
		9/29/2023	1VDT-L77Y-T4LG	100-0601-551.30-16	45.38	LIB PROMO
		9/29/2023	1VQP-1MRD-GP36	100-0601-551.30-14	209.96	LIBRARY MATERIALS
		9/29/2023	1VTQ-GTYC-QGCR	100-0601-551.30-16	43.76	LIB PROMO
		9/29/2023	1XJ6-XGT1-49QF	100-0601-551.30-12	33.45	COMPUTER SUPPLIES
		9/29/2023	1XQG-16LR-PMQV	100-0601-551.30-16	117.77	LIB PROMO
		9/29/2023	1Y1J-QGQX-HG9R	100-0601-551.30-10	54.54	LIBRARY SUPPLIES
		9/29/2023	1YVP-HYXH-VH76	100-0601-551.30-14	6.99	LIBRARY MATERIALS
	Total for check: 79351				<u>4,387.43</u>	
BAKER & TAYLOR INC	79353	9/29/2023	H65798540	100-0601-551.30-14	57.58	LIBRARY MATERIALS
		9/29/2023	H65798541	100-0601-551.30-14	47.50	LIBRARY MATERIALS
		9/29/2023	H65798542	100-0601-551.30-14	15.11	LIBRARY MATERIALS
		9/29/2023	H65827500	100-0601-551.30-14	14.03	LIBRARY MATERIALS
		9/29/2023	H65839450	100-0601-551.30-14	176.30	LIBRARY MATERIALS
		9/29/2023	H65853030	100-0601-551.30-14	14.39	LIBRARY MATERIALS
		9/29/2023	H65870130	100-0601-551.30-14	128.10	LIBRARY MATERIALS
		9/29/2023	H65870131	100-0601-551.30-14	45.26	LIBRARY MATERIALS
		9/29/2023	H65882580	100-0601-551.30-14	35.99	LIBRARY MATERIALS
		9/29/2023	H65882581	100-0601-551.30-14	17.99	LIBRARY MATERIALS
		9/29/2023	H65894740	100-0601-551.30-14	14.39	LIBRARY MATERIALS
		9/29/2023	H65894741	100-0601-551.30-14	22.31	LIBRARY MATERIALS
		9/29/2023	H65939350	100-0601-551.30-14	163.37	LIBRARY MATERIALS
		9/29/2023	H66012150	100-0601-551.30-14	308.09	LIBRARY MATERIALS
		9/29/2023	H66090290	100-0601-551.30-14	221.68	LIBRARY MATERIALS
		9/29/2023	H66093750	100-0601-551.30-14	186.41	LIBRARY MATERIALS
	Total for check: 79353				<u>1,468.50</u>	



# AP Check Register

## Check Date: 9/29/2023

Date: 10/11/2023

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
BOOKPAGE	79354	9/29/2023	S80546	100-0601-551.30-16	270.00	PROMOTIONAL
			<b>Total for check: 79354</b>		<b>270.00</b>	
CENGAGE LEARNING INC/GALE	79355	9/29/2023	81664232	100-0601-551.30-14	31.19	LIBRARY MATERIALS
		9/29/2023	81664408	100-0601-551.30-14	152.75	LIBRARY MATERIALS
		9/29/2023	81679687	100-0601-551.30-14	92.77	LIBRARY MATERIALS
		9/29/2023	81684280	100-0601-551.30-14	116.76	LIBRARY MATERIALS
		9/29/2023	81737868	100-0601-551.30-14	22.39	LIBRARY MATERIALS
		9/29/2023	81739480	100-0601-551.30-14	47.98	LIBRARY MATERIALS
		9/29/2023	82488189	100-0601-551.30-14	181.54	LIBRARY MATERIALS
			<b>Total for check: 79355</b>		<b>645.38</b>	
CENTER POINT LARGE PRINT	79356	9/29/2023	2038169	100-0601-551.30-14	288.24	LIBRARY MATERIALS
			<b>Total for check: 79356</b>		<b>288.24</b>	
ELM USA INC	79357	9/29/2023	61061	100-0601-551.24-01	100.99	ECO PRO-KIT
			<b>Total for check: 79357</b>		<b>100.99</b>	
EDDIBERTO FLORES	79358	9/29/2023	EVENT	100-0601-551.20-05	300.00	EVENT
			<b>Total for check: 79358</b>		<b>300.00</b>	
FOX VALLEY FLUTE CHOIR	79359	9/29/2023	CONCERT	100-0601-551.20-05	200.00	10/8/23 CONCERT
			<b>Total for check: 79359</b>		<b>200.00</b>	
ERNESTO JONATHAN GARCIA RIVERA	79360	9/29/2023	MAGIC SHOW	100-0601-551.20-05	125.00	MAGIC SHOW
					(125.00)	MAGIC SHOW
			<b>Total for check: 79360</b>		<b>0</b>	

# AP Check Register

## Check Date: 9/29/2023

Date: 10/11/2023

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
GENERAL BOOK COVERS	79361	9/29/2023	231329	100-0601-551.30-18	62.00	DEPARTMENT SUPPLIES
			Total for check: 79361		62.00	
ELRIC GRONZIK	79362	9/29/2023	EVENT	100-0601-551.20-05	25.00	EVENT
			Total for check: 79362		25.00	
HOLLY HOFFMAN	79363	9/29/2023	REFUND	100-0601-551.30-14	30.00	REFUND
			Total for check: 79363		30.00	
INGRAM LIBRARY SERVICES	79365	9/29/2023	77102948	100-0601-551.30-14	224.19	LIBRARY MATERIALS
		9/29/2023	77117517	100-0601-551.30-14	229.91	LIBRARY MATERIALS
		9/29/2023	77129913	100-0601-551.30-14	80.80	LIBRARY MATERIALS
		9/29/2023	77149228	100-0601-551.30-14	75.87	LIBRARY MATERIALS
		9/29/2023	77158210	100-0601-551.30-14	268.84	LIBRARY MATERIALS
		9/29/2023	771893329	100-0601-551.30-14	529.09	LIBRARY MATERIALS
		9/29/2023	77208774	100-0601-551.30-14	845.99	LIBRARY MATERIALS
		9/29/2023	77291295	100-0601-551.30-14	1,462.71	LIBRARY MATERIALS
		9/29/2023	77311808	100-0601-551.30-14	754.60	LIBRARY MATERIALS
		9/29/2023	77330174	100-0601-551.30-14	311.63	LIBRARY MATERIALS
		9/29/2023	77358365	100-0601-551.30-14	41.31	LIBRARY MATERIALS
		9/29/2023	77369006	100-0601-551.30-14	148.88	LIBRARY MATERIALS
		9/29/2023	77405054	100-0601-551.30-14	272.36	LIBRARY MATERIALS
		9/29/2023	77429332	100-0601-551.30-14	159.89	LIBRARY MATERIALS
		9/29/2023	77438136	100-0601-551.30-14	454.83	LIBRARY MATERIALS
		9/29/2023	77462305	100-0601-551.30-14	610.73	LIBRARY MATERIALS
		9/29/2023	77488200	100-0601-551.30-14	91.74	LIBRARY MATERIALS
		9/29/2023	77514182	100-0601-551.30-14	62.96	LIBRARY MATERIALS
		9/29/2023	77538063	100-0601-551.30-14	153.24	LIBRARY MATERIALS
		9/29/2023	77561051	100-0601-551.30-14	322.53	LIBRARY MATERIALS
		9/29/2023	77570259	100-0601-551.30-14	652.28	LIBRARY MATERIALS
		9/29/2023	77570260	100-0601-551.30-14	220.26	LIBRARY MATERIALS
		9/29/2023	77619202	100-0601-551.30-14	187.12	LIBRARY MATERIALS

# AP Check Register

## Check Date: 9/29/2023

Date: 10/11/2023

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
INGRAM LIBRARY SERVICES...	79365...	9/29/2023	77643294	100-0601-551.30-14	1,242.00	LIBRARY MATERIALS
		9/29/2023	77656633	100-0601-551.30-14	143.43	LIBRARY MATERIALS
		9/29/2023	77656634	100-0601-551.30-14	33.74	LIBRARY MATERIALS
		Total for check: 79365			9,580.93	
JESSICA KAUTZ	79366	9/29/2023	EVENT	100-0601-551.20-05	50.00	EVENT
			Total for check: 79366			50.00
KITZ & PFEIL INC	79367	9/29/2023	44874	100-0601-551.30-13	6.98	POTTING SOIL
			Total for check: 79367			6.98
HANNAH KUPLACK	79368	9/29/2023	EVENT	100-0601-551.20-05	295.00	EVENT
			Total for check: 79368			295.00
CHAD LEWIS	79369	9/29/2023	EVENT	100-0601-551.20-05	350.00	EVENT
			Total for check: 79369			350.00
MANDERFIELD'S HOME BAKERY	79370	9/29/2023	553747	100-0601-551.33-03	31.95	DONUTS/MUFFINS
		9/29/2023	554127	100-0601-551.33-03	23.00	SHEET CAKE
		Total for check: 79370			54.95	
MIDWEST TAPE	79371	9/29/2023	504208567	100-0601-551.30-14	44.81	LIBRARY MATERIALS
		9/29/2023	504241758	100-0601-551.30-14	138.66	LIBRARY MATERIALS
		9/29/2023	504273692	100-0601-551.30-14	251.31	LIBRARY MATERIALS
		Total for check: 79371			434.78	
OFFICE DEPOT BUSINESS ACCOUNT	79372	9/29/2023	17461991	100-0601-551.30-19	269.99	CHAIR
			Total for check: 79372			269.99

**AP Check Register**  
**Check Date: 9/29/2023**

Date: 10/11/2023

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
PEAK TECHNOLOGIES LLC	79373	9/29/2023	INV700047447	100-0601-551.30-10	47.50	WAX RIBBON
			<b>Total for check: 79373</b>		<b>47.50</b>	
KAEL RING	79374	9/29/2023	EVENT	100-0601-551.20-05	25.00	EVENT
			<b>Total for check: 79374</b>		<b>25.00</b>	
CINDY SCHAEFER-KEMPS	79375	9/29/2023	MILEAGE	100-0601-551.33-01	3.93	MILEAGE
		9/29/2023	REIMBURSEMENT	100-0601-551.30-16	48.72	REIMBURSEMENT
			<b>Total for check: 79375</b>		<b>52.65</b>	
SECURITAS TECHNOLOGY CORPORATION	79376	9/29/2023	6003593319	100-0601-551.24-03	69.00	MAINTENANCE/MONITORING
			<b>Total for check: 79376</b>		<b>69.00</b>	
SERVICEMASTER BUILDING MAINTENANCE	79377	9/29/2023	43400	100-0601-551.20-01	1,705.00	JANITORIAL SERVICE
			<b>Total for check: 79377</b>		<b>1,705.00</b>	
SHOWCASES	79378	9/29/2023	327204	100-0601-551.30-18	122.80	DEPARTMENT SUPPLIES
			<b>Total for check: 79378</b>		<b>122.80</b>	
UNIQUE MANAGEMENT SERVICES INC	79379	9/29/2023	6117132	100-0601-551.21-06	384.45	PLACEMENTS
			<b>Total for check: 79379</b>		<b>384.45</b>	
US BANK EQUIPMENT FINANCE	79380	9/29/2023	511130643	100-0601-551.24-04	513.46	COPIER CONTRACT
			<b>Total for check: 79380</b>		<b>513.46</b>	
WINNEFOX AUTOMATED LIBRARY SYSTEM	79381	9/29/2023	WALS2366	100-0601-551.30-11	143.21	AUGUST 2023
			<b>Total for check: 79381</b>		<b>143.21</b>	

**AP Check Register**  
**Check Date: 9/29/2023**

Date: 10/11/2023

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
WINNEFOX LIBRARY SYSTEM	79382	9/29/2023	WLS2370	100-0601-551.32-01	329.62	MOTION PIC LICENSING
			<b>Total for check: 79382</b>		<b>329.62</b>	
REBECCA ZORNOW	79383	9/29/2023	EVENT	100-0601-551.20-05	170.00	EVENT
			<b>Total for check: 79383</b>		<b>170.00</b>	
					<b>22,382.86</b>	

**AP Check Register**  
**Check Date: 10/2/2023**

Date: 10/11/2023

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
GUARANTY CLOSING & TITLE SERVICES	79384	10/2/2023	HB23-02	204-0308-562.70-01	5,000.00	652 MANITOWOC STREET
Total for check: 79384					<u>5,000.00</u>	
					<u>5,000.00</u>	

# AP Check Register

## Check Date: 10/5/2023

Date: 10/11/2023

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
ACCURATE	79385	10/5/2023	2309277	100-0703-553.24-03	118.20	HOOK 3"
		10/5/2023	2312104	731-1022-541.38-03	361.31	HOLES AW/LOCK/FLAT WASHER PLOW BOLT
		10/5/2023	2312121	731-1022-541.38-03	(41.87)	RETURN HOLE SAW
		10/5/2023	2312150	731-1022-541.38-03	195.15	SHRINK TUBING/HEAT SHRINK BUTT/AIR PLUG
		10/5/2023	2312151	731-1022-541.38-03	266.13	LED STROBE LIGHT
Total for check: 79385					898.92	
JF AHERN CO	79386	10/5/2023	604360	100-0703-553.24-03	175.54	RECHARGE FE'S FIRE EQUIPMENT
	Total for check: 79386				175.54	
ALL TRAFFIC SOLUTIONS	79387	10/5/2023	SIN038216	743-0403-513.24-04	1,100.00	TRAFFIC SUITE/EQUIP MGMT REPORTING
	Total for check: 79387				1,100.00	
AMAZON CAPITAL SERVICES	79388	10/5/2023	11MT-FDJQ-HQPK	100-0801-521.30-10	84.38	OFFICE SUPPLIES
		10/5/2023	13TC-W7PK-947H	100-0801-521.30-10	35.05	WALL FILE/PLASTIC LABELS ENVELOPE ADHESIVE
		10/5/2023	1NPP-YHR3-TICC	100-0801-521.30-10	20.89	SYMPATHY CARDS
		10/5/2023	1NQD-PWF3-F4CH	100-0907-531.30-18	349.84	3 YR PROTECTION PLAN PAPER SHREDDER
		10/5/2023	1PQ9-FYDM-RNMK	100-0801-521.30-18	37.97	PENS/PINK RIBBON PINS
		10/5/2023	1TPN-LLL N-6DQT	100-0801-521.30-10	43.28	OFFICE SUPPLIES
		10/5/2023	1VYN-YKK7-PMDG	100-0203-512.30-10	49.98	BLANK ID CARDS
Total for check: 79388					621.39	
APPLETON HYDRAULIC COMPONENTS	79389	10/5/2023	48558	731-1022-541.38-03	1,386.87	REMAN PUMP
		10/5/2023	48674	731-1022-541.38-03	240.00	INSPECT PUMP/VALVE BLOCK SWAP FITTINGS & COIL
	Total for check: 79389				1,626.87	
CITY OF APPLETON	79390	10/5/2023	12395	100-0302-542.25-01	20,612.00	SEPT TRANSIT SERVICES
	Total for check: 79390				20,612.00	
ASSOCIATED APPRAISAL CONSULTANTS	79391	10/5/2023	170640	100-0402-513.21-09	75.74	INTERNET PARCEL POSTING



# AP Check Register

## Check Date: 10/5/2023

Date: 10/11/2023

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
ASSOCIATED APPRAISAL CONSULTANTS...	79391...	10/5/2023...	170640...	100-0402-513.21-09...	5,000.00	FULL VALUE MAINTENANCE
				100-0402-513.30-11	8.82	POSTAGE
			<b>Total for check: 79391</b>		<b>5,084.56</b>	
AUTOMATED COMFORT CONTROLS	79392	10/5/2023	34455	100-0920-531.24-03	234.41	SERVICE/RELOCATE THERMOSTAT AT SR CTR
		10/5/2023	34457	100-0801-521.24-03	555.15	SERVICE/PD/FIRE STATION 1SERVER ROOM BEING WARM
			<b>Total for check: 79392</b>		<b>789.56</b>	
AUTOMOTIVE SUPPLY COMPANY	79393	10/5/2023	012080445	731-1022-541.38-03	54.75	MUFFLER CLAMP
		10/5/2023	012082653	731-1022-541.38-04	208.00	TRAILER CABLE
			<b>Total for check: 79393</b>		<b>262.75</b>	
BAY BUS LLC	79394	10/5/2023	LACROSSE TRIP	100-0000-201.14-00	1,990.00	COACH BUS COST OCT 19/20
			<b>Total for check: 79394</b>		<b>1,990.00</b>	
BERGSTROM	79395	10/5/2023	87605	731-1022-541.38-03	49.30	DOOR PLATE/CAMERA
				731-1022-541.38-04	176.18	DOOR PLATE/CAMERA
		10/5/2023	88028	731-1022-541.38-03	106.42	MOULDING -WINDSHIELD
		10/5/2023	88089	731-1022-541.38-04	58.47	VALVE ASY
		10/5/2023	88319	731-1022-541.38-02	41.52	PARKING CAMERA
			<b>Total for check: 79395</b>		<b>431.89</b>	
BILLER PRESS AND MFG INC	79396	10/5/2023	BP-8899	100-0801-521.29-01	179.68	PARKING TICKET ENVELOPES
			<b>Total for check: 79396</b>		<b>179.68</b>	
BOBCAT OF JANESVILLE	79397	10/5/2023	02-263711	731-1022-541.38-03	172.55	MURPHY SWITCH
		10/5/2023	02-263712	731-1022-541.38-03	335.52	5 BOLT KNIFE BANDIT DRUM
			<b>Total for check: 79397</b>		<b>508.07</b>	

# AP Check Register

## Check Date: 10/5/2023

Date: 10/11/2023

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
YESSICA CARDONA	79398	10/5/2023	SD REFUND	100-0000-201.11-00	100.00	REFUND SD SR CTR
			<b>Total for check: 79398</b>		<b>100.00</b>	
CDW GOVERNMENT INC	79399	10/5/2023	0MG13847	207-0707-552.24-03	1,626.00	MERAKI ACCESS POINT MARINA
				743-0403-513.24-04	1,946.00	MERAKI ACCESS POINT PD
			<b>Total for check: 79399</b>		<b>3,572.00</b>	
CELLEBRITE INC	79400	10/5/2023	Q-346383	100-0801-521.34-03	4,200.00	PD TRAINING
			<b>Total for check: 79400</b>		<b>4,200.00</b>	
CHARTER COMMUNICATIONS	79401	10/5/2023	0183848092823	100-0601-551.22-01	79.98	LIBRARY FIRE SYSTEM
			<b>Total for check: 79401</b>		<b>79.98</b>	
KATE CLAUSING	79402	10/5/2023	REIMBURSEMENT	100-0202-512.30-21	156.00	MANDERFIELD BAKERY EMPLOYEE APPRECIATION
			<b>Total for check: 79402</b>		<b>156.00</b>	
COMPLETE OFFICE OF WISCONSIN	79403	10/5/2023	547732	100-1019-552.30-13	86.03	OFFICE SUPPLIES
			<b>Total for check: 79403</b>		<b>86.03</b>	
COTTINGHAM & BUTLER INSURANCE	79404	10/5/2023	324746	100-0202-512.21-01	353.76	SALARY STUDY TRAVEL EXPENSE
			<b>Total for check: 79404</b>		<b>353.76</b>	
CRESCENT ELECTRIC SUPPLY COMPANY	79405	10/5/2023	S511750253.001	100-0703-553.24-03	135.65	CONDUIT/LOCKNUT
		10/5/2023	S511750253.002	100-0703-553.24-03	607.89	ADAPTER/CONDUIT/WIRE
			<b>Total for check: 79405</b>		<b>743.54</b>	

**AP Check Register**  
**Check Date: 10/5/2023**

Date: 10/11/2023

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
DOCUMENT SALES & DISTRIBUTION	79406	10/5/2023	INV #23-002579	100-0301-523.30-18	337.10	STATE SEALS BLD PERMITS
			<b>Total for check: 79406</b>		<b>337.10</b>	
BARBARA DORN	79407	10/5/2023	OVERPAYMENT	100-0000-441.25-00	58.00	TRANSFERRED TO ANOTHER CLASS PAID TWICE
			<b>Total for check: 79407</b>		<b>58.00</b>	
ENVISIONINK PRINTING SOLUTIONS	79408	10/5/2023	234994	100-0702-552.29-01	3,374.00	FALL/WINTER ACTIVITY GUIDE
				100-0702-552.30-11	1,674.00	FALL/WINTER ACTIVITY GUIDE
				625-1002-541.30-18	200.00	FALL/WINTER ACTIVITY GUIDE
			<b>Total for check: 79408</b>		<b>5,248.00</b>	
FACTORY MOTOR PARTS CO	79409	10/5/2023	1-9025031	731-1022-541.38-03	155.69	FILTER/HALOGEN SEALED BEAMS
		10/5/2023	18-2159710	731-1022-541.38-03	11.34	ENGINE OIL FILTER
		10/5/2023	18-Z28695	731-1022-541.38-03	(28.68)	RETURN MEDIUM BATTERY CORE
		10/5/2023	50-4768149	731-1022-541.38-03	102.71	PARTS
			<b>Total for check: 79409</b>		<b>241.06</b>	
FERGUSON WATERWORKS #1476	79410	10/5/2023	0387459	625-1010-541.30-18	2,831.00	WARSAW ST CASTINGS
			<b>Total for check: 79410</b>		<b>2,831.00</b>	
FOX CROSSING UTILITIES	79411	10/5/2023	127-17542	100-0703-553.22-06	10.61	STANDBY WATER 6/15-9/15
		10/5/2023	127-41331	100-0703-553.22-05	16.88	100 GENEVA RD KOSLO
			<b>Total for check: 79411</b>		<b>27.49</b>	
ERNESTO JONATHAN GARCIA RIVERA	79412	10/5/2023	MAGIC SHOW	100-0601-551.20-05	125.00	MAGIC SHOW
			<b>Total for check: 79412</b>		<b>125.00</b>	

# AP Check Register

## Check Date: 10/5/2023

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Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
GARROW OIL CORP	79413	10/5/2023	1115684	100-0000-131.00-00	22,478.55	FUEL
			<b>Total for check: 79413</b>		<b>22,478.55</b>	
GREAT BIG GRAPHICS LLC	79414	10/5/2023	11096	100-0203-512.30-15	220.00	BUSINESS CARDS ALDERMEN
					120.00	BUSINESS CARDS CLERK/DEPUTY CLERK
				100-0203-512.30-18	200.00	BUSINESS CARDS ALDERMEN
				100-0304-562.30-18	60.00	BUSINESS CARDS PLANNER
			<b>Total for check: 79414</b>		<b>600.00</b>	
GRIESBACH READY-MIX LLC	79415	10/5/2023	7623	100-1003-541.30-18	854.00	CONCRETE 737 APPLETON STREET
				100-1004-541.30-18	5,652.00	CONCRETE 400 NINTH STREET
			<b>Total for check: 79415</b>		<b>6,506.00</b>	
GUNDERSON CLEANERS	79416	10/5/2023	1328637	100-0801-521.30-13	56.76	CLEANING SERVICE
			<b>Total for check: 79416</b>		<b>56.76</b>	
HARRISON UTILITIES	79417	10/5/2023	000-5700-00	501-0304-562.22-05	13.58	SEWER SERVICE 8/30-9/27 2011 MANITOWOC RD
		10/5/2023	001-0220-00	100-0703-553.22-05	81.09	WATER/SEW 08/21-09/20 2170 PLANK ROAD
			<b>Total for check: 79417</b>		<b>94.67</b>	
HEARTLAND BUSINESS SYSTEMS	79418	10/5/2023	636209-H	743-0403-513.24-04	31.00	PD DOMAIN RENEWAL
			<b>Total for check: 79418</b>		<b>31.00</b>	
DONALD HIETPAS & SONS INC	79419	10/5/2023	MCM 09-22-00335	100-0000-122.02-00	77,932.00	SANITARY SEWER & WATER MAIN RECONSTRUCTION
			<b>Total for check: 79419</b>		<b>77,932.00</b>	
HOLMES AUTOMOTIVE RECYCLING INC	79420	10/5/2023	12684	731-1022-541.38-04	75.00	GLOVE BOX
			<b>Total for check: 79420</b>		<b>75.00</b>	

# AP Check Register

## Check Date: 10/5/2023

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Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
BRETT JANSSEN	79421	10/5/2023	REFUND CLASS	100-0000-441.25-00	58.00	UNABLE TO ATTEND CLASS REFUNDED MINUS ADMIN FE
			<b>Total for check: 79421</b>		<b>58.00</b>	
JX ENTERPRISES INC	79422	10/5/2023	24101925P	731-1022-541.38-03	275.08	BELLOWS KIT
					44.25	HOSE
					(44.25)	WRONG INVOICE #
		10/5/2023	24102008P	731-1022-541.38-03	44.25	HOSE
		10/5/2023	24102262P	731-1022-541.38-03	117.85	TUBE-CPR WATER OUTLET
		10/5/2023	24102416P	731-1022-541.38-03	20.99	FILTER
		10/5/2023	24102420P	731-1022-541.38-03	90.91	PARTS
			<b>Total for check: 79422</b>		<b>549.08</b>	
KERRY'S VROOM SERVICE INC	79423	10/5/2023	10164	731-1022-541.38-04	97.50	SERVICE POSSIBLE BAD ALTERNATOR
			<b>Total for check: 79423</b>		<b>97.50</b>	
KL ENGINEERING INC	79424	10/5/2023	20230942	100-1008-541.21-02	2,213.50	PROJECT #STH 114 RIVER ST SIGNAL REHAB DESIGN PH/
			<b>Total for check: 79424</b>		<b>2,213.50</b>	
KLINK HYDRAULICS LLC	79425	10/5/2023	33240	731-1022-541.38-03	259.49	PARTS
		10/5/2023	33483	731-1022-541.38-03	5.80	STRAIGHT THREAD CONNECTOR
			<b>Total for check: 79425</b>		<b>265.29</b>	
MATT LARSEN	79426	10/5/2023	MILEAGE	100-0304-562.33-01	281.66	TRAVEL EXPENSE AUG-SEPT
		10/5/2023	REIMBURSEMENT	100-0304-562.33-03	462.48	2023 APA CONFERENCE
			<b>Total for check: 79426</b>		<b>744.14</b>	
LEVENHAGEN OIL CORPORATION	79427	10/5/2023	107999	207-0707-552.38-01	2,611.14	FUEL - MARINA
			<b>Total for check: 79427</b>		<b>2,611.14</b>	
MATTHEWS TIRE & SERVICE CENTER	79428	10/5/2023	89242	731-1022-541.38-02	242.34	TIRES /FOAM FILL

# AP Check Register

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Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
MATTHEWS TIRE & SERVICE CENTER...	79428...	10/5/2023	89359	731-1022-541.38-02	1,173.80	TIRES/VALVE STEM
		10/5/2023	89360	731-1022-541.38-02	56.35	VALVE STEM/HARDWARE
		10/5/2023	89383	731-1022-541.38-03	(230.68)	2 CASING CREDIT
	Total for check: 79428				1,241.81	
MCMAHON	79429	10/5/2023	00932243	100-0304-562.21-06	1,750.00	PROF SVCS 7/30-9/2/23 GIS APPLICATION BUILD
		Total for check: 79429				1,750.00
MENARDS-APPLETON EAST	79430	10/5/2023	44675	100-0801-521.30-15	102.44	SUPPLIES
		10/5/2023	44753	100-0704-552.24-03	227.94	SUPPLIES
		10/5/2023	45061	100-0703-553.24-03	59.95	UNIVERSAL BLADE WATER STOP
	Total for check: 79430				390.33	
MENASHA UTILITIES	79431	10/5/2023	5017	601-0401-513.25-01	19,103.57	AUGUST SEWER CHARGES
				625-0401-513.25-01	1,767.37	AUG STORMWATER CHGS
		10/5/2023	MENASHA UTILITY	100-0703-553.22-06	147.10	8/7/23 - 9/7/23 - STORM
					3.80	8/7/23 - 9/7/23 - STORM
					3.80	8/7/23 - 9/7/23 - STORM
					3.80	8/7/23 - 9/7/23 - STORM
					3.80	8/7/23 - 9/7/23 - STORM
				100-1012-541.22-03	14.89	8/7/23 - 9/7/23 - ELEC
		Total for check: 79431				21,044.33
MORTON SAFETY	79432	10/5/2023	225158	100-0903-531.30-18	428.48	EPINEPHRINE
		10/5/2023	225200	100-0703-553.30-18	70.86	EAR PLUGS
				100-1003-541.30-18	70.86	EAR PLUGS
Total for check: 79432				570.20		
N&M AUTO SUPPLY	79433	10/5/2023	800804	731-1022-541.30-18	10.92	RIGHT ANGLE GREASE COUPLER
		10/5/2023	801149	731-1022-541.30-18	3.90	SUPER GLUE

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## Check Date: 10/5/2023

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Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
N&M AUTO SUPPLY...	79433...	10/5/2023	801829	731-1022-541.38-03	93.00	CABLE
			<b>Total for check: 79433</b>		<b>107.82</b>	
NEENAH FOUNDRY COMPANY	79434	10/5/2023	128399	601-1020-543.30-18	1,965.00	SOLID LID/GRATE ROLL
				625-1010-541.30-18	6,633.00	SOLID LID/GRATE ROLL
			<b>Total for check: 79434</b>		<b>8,598.00</b>	
NEENAH-MENASHA SEWERAGE COMMISSION	79435	10/5/2023	2023-151	601-1021-543.25-01	66,007.64	OCT 2023 WASTEWATER TX
		10/5/2023	2023-156	601-1021-543.25-01	16,923.00	OCT 2023 PRINCIPAL
					4,670.00	OCT 2023 INTEREST CHGS
			<b>Total for check: 79435</b>		<b>87,600.64</b>	
NORTHEAST ASPHALT INC	79436	10/5/2023	#2023-06	470-0000-201.04-00	(12,441.15)	PROJECT: ST CONSTRUCTION REHAB-3RD & COMMUNITY
				470-1003-541.82-02	144,423.50	PROJECT: ST CONSTRUCTION REHAB-3RD & COMMUNITY
				470-1009-541.82-02	34,650.00	PROJECT: ST CONSTRUCTION REHAB-3RD & COMMUNITY
				492-1003-541.82-02	6,829.50	PROJECT: ST CONSTRUCTION REHAB-3RD & COMMUNITY
				625-0000-194.00-00	58,547.50	PROJECT: ST CONSTRUCTION REHAB-3RD & COMMUNITY
					4,372.50	COMMUNITY WAY
		10/5/2023	1894951	100-1002-541.30-18	2,405.47	ASPHALT ORDER #788256
			<b>Total for check: 79436</b>		<b>238,787.32</b>	
OLD DOMINION BRUSH	79437	10/5/2023	8683913	625-1010-541.38-03	629.48	LINER SET 30"
		10/5/2023	8690848	625-1010-541.38-03	62.77	SWITCH FOR REMOTE CLUTCH
		10/5/2023	8704039	625-1010-541.38-03	2,771.72	PTO ASSY
			<b>Total for check: 79437</b>		<b>3,463.97</b>	
OSHKOSH TENT & AWNING CO INC	79438	10/5/2023	70935	100-0703-553.24-03	50.00	6" HIHG LETTERS
			<b>Total for check: 79438</b>		<b>50.00</b>	
PACKER CITY INTL TRUCKS INC	79439	10/5/2023	X103132395:01	731-1022-541.38-03	28.56	BRACKET TURN SIGNAL LIGHT



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Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
PACKER CITY INTL TRUCKS INC...	79439...	10/5/2023	X103132395:02	731-1022-541.38-03	16.81	FILTER
		10/5/2023	X103133053:01	731-1022-541.38-03	189.17	FILTERS
		10/5/2023	X103133053:02	731-1022-541.38-03	5.80	FILTERS
		10/5/2023	X103133055:01	731-1022-541.38-03	27.06	FILTERS
			Total for check: 79439		267.40	
JANA PARKER	79440	10/5/2023	REFUND BUS TRIP	100-0000-201.11-00	450.00	REFUND BUS TRIP TO SENSATIONAL LA CROSSE
			Total for check: 79440		450.00	
CHERYL PERKET	79441	10/5/2023	ST OCCUPANCY	100-0000-201.10-00	100.00	REFUND DEPOSIT ST OCCUPANCY #14135
			Total for check: 79441		100.00	
PLEASANT KNOLL LANDSCAPING LLC	79442	10/5/2023	576	625-1010-541.24-05	2,874.00	STORM DRAIN INSTALLATION
			Total for check: 79442		2,874.00	
REDI-WELDING CO	79443	10/5/2023	15558	100-0703-553.30-18	173.00	WATER TANKER/ CHANNEL TUBING
			Total for check: 79443		173.00	
REINDERS INC	79444	10/5/2023	2719067-00	100-0000-201.03-00	310.55	METAL STAKES/CONNECTOR
			Total for check: 79444		310.55	
RIDGE TOP EXTERIORS	79445	10/5/2023	FOX-230341	204-0308-562.70-01	9,970.00	MR-2023-03 1133 FILEDCREST DRIVE
			Total for check: 79445		9,970.00	
ROMAINE ELECTRIC-19	79446	10/5/2023	19-007928	731-1022-541.38-03	115.23	BALL BEARINGS/ALTERNATOR
			Total for check: 79446		115.23	

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RUEKERT & MIELKE INC	79447	10/5/2023	148427	601-1020-543.21-02	1,028.13	PROJECT #8285-10001 SEWER USER MONITOR
			<b>Total for check: 79447</b>		<b>1,028.13</b>	
SECURITY FENCE & SUPPLY CO INC	79448	10/5/2023	2023-44909	100-0703-553.30-18	113.03	MATERIAL
			<b>Total for check: 79448</b>		<b>113.03</b>	
SERVICEMASTER BUILDING MAINTENANCE	79449	10/5/2023	43606	731-1022-541.20-01	2,450.00	JANITORIAL CONTRACT PWF
		10/5/2023	43611	100-0801-521.20-01	1,855.00	JANITORIAL CONTRACT PD
		10/5/2023	43623	100-0920-531.20-01	455.00	JANITORIAL CONTRACT SR CENTER
			<b>Total for check: 79449</b>		<b>4,760.00</b>	
SITEONE LANDSCAPE SUPPLY	79450	10/5/2023	134437003-001	100-1009-541.30-18	311.43	SEED STARTER MULCH
		10/5/2023	135028500-001	100-1009-541.30-18	311.43	LESCO SEED STARTED MULCH
			<b>Total for check: 79450</b>		<b>622.86</b>	
SMT MANUFACTURING & SUPPLY LLC	79451	10/5/2023	0078796-IN	731-1022-541.30-18	19.54	SEALS
			<b>Total for check: 79451</b>		<b>19.54</b>	
STORM COMPANIES INC	79452	10/5/2023	14832	100-1003-541.24-05	1,425.00	PLANK RD PAVING TRAFFIC CONTROLL
			<b>Total for check: 79452</b>		<b>1,425.00</b>	
SUPERION LLC	79453	10/5/2023	393267	743-0403-513.24-04	3,284.28	FINANCIAL SOFTWARE NOV
			<b>Total for check: 79453</b>		<b>3,284.28</b>	
TAPCO	79454	10/5/2023	I748686	100-1008-541.30-18	2,286.45	DOTY ISLAND TOPPERS
		10/5/2023	I762435	100-1008-541.24-04	2,943.93	SIGNAL SIG PEDESTRIAN POLY EGG CRATES
			<b>Total for check: 79454</b>		<b>5,230.38</b>	

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SYDNEY THOMAS	79455	10/5/2023	REFUND CLASS	100-0000-441.25-00	68.00	UNABLE TO ATTEND CLASSES REFUNDED MINUS ADMIN
			<b>Total for check: 79455</b>		<b>68.00</b>	
THOMSON REUTERS - WEST	79456	10/5/2023	849079388	100-0201-512.32-02	422.40	ONLINE SOFTWARE SUBSCRIPT9/1-9/30
			<b>Total for check: 79456</b>		<b>422.40</b>	
TLB WOOD PRODUCTS LLC	79457	10/5/2023	23-2192E	100-0000-201.03-00	1,764.20	BROWN MULCH
			<b>Total for check: 79457</b>		<b>1,764.20</b>	
TRI CITY GLASS & DOOR	79458	10/5/2023	103-0920-23141	100-0703-553.24-03	138.43	GLASS, ALUMINUM SCREEN
			<b>Total for check: 79458</b>		<b>138.43</b>	
TRUCK COUNTRY OF WISCONSIN	79459	10/5/2023	X202764905:01	731-1022-541.38-03	57.84	SWITCH-ROCKER, POWER WINDOW
			<b>Total for check: 79459</b>		<b>57.84</b>	
WE ENERGIES	79460	10/5/2023	4741884752	100-0000-123.00-00	85.34	8/16/23 - 9/17/23 - GAS BILL N-M FIRE
				100-0601-551.22-04	378.16	8/16/23 - 9/17/23 - GAS LIBRARY
				100-0703-553.22-04	44.17	8/16/23 - 9/17/23 - GAS PARKS
				100-0704-552.22-04	156.86	8/16/23 - 9/17/23 - GAS POOL
				100-0801-521.22-04	117.84	8/16/23 - 9/17/23 - GAS PD
				100-0920-531.22-04	11.70	8/16/23 - 9/17/23 - GAS SR CENTER
				207-0707-552.22-04	26.22	8/16/23 - 9/17/23 - GAS MARINA
		10/5/2023	4746891124	100-1012-541.22-03	104.13	LED STREET LIGHTS 8/28-9/26
		10/5/2023	4747616922	100-1012-541.22-03	1,021.36	STREET LIGHTS 8/28-9/25
		10/5/2023	4750277813	100-0703-553.22-03	36.33	LED ST LIGHTS 8/30-9/27 US HWY 10 & STH 114 E
			<b>Total for check: 79460</b>		<b>1,982.11</b>	
WERNER ELECTRIC SUPPLY CO	79461	10/5/2023	S7225142.001	470-0703-553.82-01	9,110.64	ELECTRICAL PANEL UPGRADE BROAD/CHUTE PARKING L
			<b>Total for check: 79461</b>		<b>9,110.64</b>	

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WEST BEND MUTUAL INSURANCE COMPANY	79462	10/5/2023	BOND #2555354	100-0203-512.30-15	50.00	KAIJA'S NOTARY BOND
			<b>Total for check: 79462</b>		<b>50.00</b>	
WHITE CAP LP	79463	10/5/2023	50023763133	100-1004-541.30-18	399.00	EPOXY SMOOTH DOWEL
			<b>Total for check: 79463</b>		<b>399.00</b>	
WIL-KIL PEST CONTROL	79464	10/5/2023	4725132	731-1022-541.20-07	84.77	COMMERCIAL CONTRACT PWF
		10/5/2023	4726525	100-0703-553.20-07	35.00	COMMERCIAL CONTRACT KOSLO PARK
			<b>Total for check: 79464</b>		<b>119.77</b>	
WINNEBAGO COUNTY TREASURER	79465	10/5/2023	26031	100-0204-512.24-04	290.74	PROGRAMMING OF TABULAR MEMORY CARDS
				100-0204-512.29-01	151.20	BALLOT PRINTING COST
				100-0204-512.29-02	61.71	LEGAL NOTICE ELECTIONS
		10/5/2023	26111	100-0805-521.25-01	257.30	INMATES AUGUST
			<b>Total for check: 79465</b>		<b>760.95</b>	
WINNEBAGO LIQUID WASTE	79466	10/5/2023	12863	100-0703-553.20-09	105.00	CLEANING SERVICE 3 LOCATIONS
		10/5/2023	12887	100-0703-553.20-09	105.00	CLEANING SERVICE 3 LOCATIONS
		10/5/2023	12912	100-0703-553.20-09	185.00	CLEANING SERVICE KOSLO PARK
		10/5/2023	12922	100-0703-553.20-09	105.00	CLEANING SERVICE 3 LOCATIONS
		10/5/2023	12940	100-0703-553.20-09	475.00	CLEANING SERVICE ALL 3 BOAT LAUNCHES
		10/5/2023	12951	100-0703-553.20-09	105.00	CLEANING SERVICE 3 LOCATIONS
		10/5/2023	12969	100-0703-553.20-09	105.00	CLEANING SERVICE 3 LOCATIONS
			<b>Total for check: 79466</b>		<b>1,185.00</b>	
WISCONSIN DSPS	79467	10/5/2023	24SPS023	100-0000-421.11-00	54.00	STATE SURCHARGE TATTOO
			<b>Total for check: 79467</b>		<b>54.00</b>	

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WISCONSIN SUPPORT COLLECTIONS	79468	10/5/2023	20231005	100-0000-202.03-00	242.01	PAYROLL SUMMARY
Total for check: 79468					<u>242.01</u>	
					<u>577,454.99</u>	

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ACCURATE	79469	10/12/2023	2312905	731-1022-541.38-03	83.25	SEAL RING TONGUE
		10/12/2023	2312911	731-1022-541.30-18	33.57	BACK UP ALARM LENS CLEANING TOWLETTES
		10/12/2023	2312983	731-1022-541.30-18	14.81	CABLE TIE
		Total for check: 79469			131.63	
AMAZON CAPITAL SERVICES	79470	10/12/2023	1LYF-F355-NHQX	100-0202-512.30-10	5.24	STAPLER
				100-0304-562.30-18	47.38	MAILING ENVELOPES/PENS
				100-1002-541.30-10	27.36	OFFICE SUPPLIES
		10/12/2023	1MKJ-T7J7-6JFP	100-0801-521.30-12	71.33	COMPUTER SUPPLIES
		10/12/2023	1MWF-PLD7-LG6W	100-0804-521.30-15	29.45	HANDCUFF HOLDER
		10/12/2023	1PWD-JTTK-XKDJ	100-0804-521.30-15	1,309.99	AUXILLARY SUPPLIES PD
		Total for check: 79470			1,490.75	
ESTATE OF WILLIAM BECHER	79471	10/12/2023	ST OCCUPANCY	100-0000-201.10-00	100.00	ST OCCUPANCY REFUND PERMIT #14128
					100.00	
CALUMET COUNTY REGISTER OF DEEDS	79472	10/12/2023	RECORDING FEE	263-0306-562.70-01	120.00	CDBG SATISFACTION
					120.00	
CDW GOVERNMENT INC	79473	10/12/2023	MJ27691	100-0301-523.30-18	270.00	MONITORS
				100-0304-562.30-18	270.00	MONITORS
				Total for check: 79473		540.00
CHARTER COMMUNICATIONS	79474	10/12/2023	095528601100123	100-0101-511.22-01	3.37	OCTOBER PHONE BILL MAYOR
				100-0201-512.22-01	2.13	OCTOBER PHONE BILL ATTORNEY
				100-0202-512.22-01	5.39	OCTOBER PHONE BILL PERSONNEL
				100-0203-512.22-01	4.44	OCTOBER PHONE BILL CLERK
				100-0301-523.22-01	4.87	OCTOBER PHONE BILL BUILD INSPECT
				100-0304-562.22-01	7.98	OCTOBER PHONE BILL COM DEV
				100-0401-513.22-01	10.77	OCTOBER PHONE BILL FINANCE
				100-0402-513.22-01	2.19	OCTOBER PHONE BILL ASSESSOR

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CHARTER COMMUNICATIONS...	79474...	10/12/2023...	095528601100123...	100-0502-522.22-01	13.37	OCTOBER PHONE BILL	EOC
				100-0601-551.22-01	56.77	OCTOBER PHONE BILL	LIB
				100-0702-552.22-01	9.03	OCTOBER PHONE BILL	RECREATION
				100-0703-553.22-01	15.17	OCTOBER PHONE BILL	PARKS
				100-0704-552.22-01	4.71	OCTOBER PHONE BILL	POOL
				100-0801-521.22-01	83.70	OCTOBER PHONE BILL	POLICE
				100-0903-531.22-01	16.38	OCTOBER PHONE BILL	HEALTH
				100-0920-531.22-01	4.40	OCTOBER PHONE BILL	SENIOR CENTER
				100-1001-514.22-01	24.19	OCTOBER PHONE BILL	CITY HALL
				100-1002-541.22-01	14.07	OCTOBER PHONE BILL	ENGINEERING
				100-1008-541.22-01	1.27	OCTOBER PHONE BILL	SIGN
				207-0000-123.00-00	8.97	OCTOBER PHONE BILL	MARINA
				731-1022-541.22-01	8.67	OCTOBER PHONE BILL	GARAGE
				743-0403-513.22-01	5.12	OCTOBER PHONE BILL	IT
				Total for check: 79474			
KORTNEY DAHM	79475	10/12/2023	MILEAGE	100-0903-531.33-01	42.71	TRAVEL EXPENSE SEPT	
							Total for check: 79475
ECS MIDWEST LLC	79476	10/12/2023	1108654	625-1002-541.21-02	1,833.37	BROAD ST RAILROAD CROSSINUNDERGROUND UTILITIE	
							Total for check: 79476
ENTERPRISE LIGHTING	79477	10/12/2023	E19834	100-1012-541.24-04	1,660.20	POLE FOR FRIENDSHIP TRAIL	
							Total for check: 79477
EVERGREEN POWER	79478	10/12/2023	20964	731-1022-541.38-03	135.35	FILTER/GASKET INTAKE	CARBURETOR
FACTORY MOTOR PARTS CO	79479	10/12/2023	18-2162706	731-1022-541.38-03	158.15	BATTERY	
		10/12/2023	18-2163869	731-1022-541.38-03	236.87	BATTERY	



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FACTORY MOTOR PARTS CO...	79479...	10/12/2023	33-1522888	731-1022-541.38-03	11.46	FILTER
			<b>Total for check: 79479</b>		<b>406.48</b>	
FARRELL EQUIPMENT & SUPPLY CO INC	79480	10/12/2023	85258	100-1009-541.30-15	29.97	REPLACEMENT BLADE FOR SCRAPER
				100-1009-541.30-18	38.50	NORMAFLEX EXPANSION JOINT
			<b>Total for check: 79480</b>		<b>68.47</b>	
FERGUSON WATERWORKS #1476	79481	10/12/2023	0400673	601-1020-543.30-18	645.00	MHOLE RSR
			<b>Total for check: 79481</b>		<b>645.00</b>	
FOX CITIES PARTY RENTAL	79482	10/12/2023	8273	826-0702-552.30-18	615.00	TENT FRAME/CONCRETE BALLAST
			<b>Total for check: 79482</b>		<b>615.00</b>	
GRIESBACH READY-MIX LLC	79483	10/12/2023	7645	100-1003-541.30-18	2,542.00	CONCRETE 409 APPLETON ROAD
				100-1004-541.30-18	784.50	CONCRETE 834 SIXTH STREET
		10/12/2023	7667	470-1009-541.82-02	4,402.50	CONCRETE BILL 217 LAKE 9TH & WARSAW
		10/12/2023	7690	470-1009-541.82-02	4,888.00	CONCRETE BILL MULTIPLE LOCATIONS
			<b>Total for check: 79483</b>		<b>12,617.00</b>	
GUNDERSON CLEANERS	79484	10/12/2023	1260621	100-0801-521.30-13	62.51	CLEANING SERVICE
		10/12/2023	1334947	100-0801-521.30-13	56.76	CLEANING SERVICE
			<b>Total for check: 79484</b>		<b>119.27</b>	
HEARTLAND BUSINESS SYSTEMS	79485	10/12/2023	640268-H	470-0403-513.80-01	10,201.50	ARUBA 24 PORT SWITCHES
			<b>Total for check: 79485</b>		<b>10,201.50</b>	
JEWELL ASSOCIATES ENGINEERS INC	79486	10/12/2023	15215	470-1003-541.82-02	9,564.25	PROF SVCS 8/26-9/29 PROJECT: MF1010
			<b>Total for check: 79486</b>		<b>9,564.25</b>	

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JX ENTERPRISES INC	79487	10/12/2023	24102006P	731-1022-541.38-03	142.46	HOSE
			<b>Total for check: 79487</b>		<b>142.46</b>	
KITZ & PFEIL INC	79489	10/12/2023	36410	100-0000-201.03-00	60.50	RENTAL DAMAGE WAIVER
		10/12/2023	44565	100-0703-553.30-18	12.22	SPONGE, PAINT ROLLER COVER
		10/12/2023	44604	100-0920-531.24-03	10.78	FILTER PLEAT
		10/12/2023	44629	100-0703-553.24-03	23.18	WALL SCRAPER/PAINT TRAY PAIN BRUSH SET
		10/12/2023	44671	100-0703-553.24-03	16.19	HAND SOAP
		10/12/2023	44679	100-0801-521.30-18	11.99	BATTERY
		10/12/2023	44697	100-0703-553.24-03	15.82	ELBOW
		10/12/2023	44698	100-0703-553.24-03	9.58	ADAPTER BOX/TERMINAL BUSHING PLASTIC
		10/12/2023	44699	100-1008-541.30-15	30.74	KNIFE/GROOVE JOINT PLIER PLIERS SET
		10/12/2023	44747	100-0703-553.30-13	17.09	SPLY DISWSH
		10/12/2023	44789	100-0703-553.30-18	15.99	PREM ORANGE LINE
		10/12/2023	44899	100-1008-541.30-18	10.40	MISC HARDWARE
		10/12/2023	44901	100-0703-553.24-03	24.29	DRUM LINER
		10/12/2023	44952	100-0801-521.30-18	24.28	PRIMER/PAINT
		10/12/2023	44959	100-0706-561.30-15	6.99	PREM ORANGE LINE
		10/12/2023	44961	100-0706-561.30-15	13.98	PREM ORANGE LINE
		10/12/2023	44964	731-1022-541.30-18	8.09	CHOPSAW
		10/12/2023	44967	100-0801-521.30-15	7.43	NUTS & BOLTS
			<b>Total for check: 79489</b>		<b>319.54</b>	
LA CROSSE QUEEN CRUISES	79490	10/12/2023	OCT BUS TRIP	100-0000-201.14-00	550.47	OCT BUS TRIP DOWN PAYMENTLACROSSE QUEEN CRUISE
			<b>Total for check: 79490</b>		<b>550.47</b>	
MACQUEEN EQUIPMENT	79491	10/12/2023	P30934	731-1022-541.38-03	229.97	BALL VALVE/HOSE END WELD
		10/12/2023	P30940	731-1022-541.38-03	8,335.99	TANDEM PUMP/COIL
		10/12/2023	P31088	625-1010-541.38-03	2,137.75	FLOAT BALL CAGE/SCREEN FLOAT RING
		10/12/2023	P31131	731-1022-541.38-03	(6,287.86)	RETURN RR ARM
			<b>Total for check: 79491</b>		<b>4,415.85</b>	

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CALEY MAJOR	79492	10/12/2023	REFUND CLASS	100-0000-441.25-00	58.00	REFUND PICKLEBALL CLASS
			<b>Total for check: 79492</b>		<b>58.00</b>	
MATTHEWS TIRE & SERVICE CENTER	79493	10/12/2023	89480	731-1022-541.38-02	71.99	VALVE STEM/HARDWARE
		10/12/2023	89495	731-1022-541.38-02	48.00	TIRE LABOR
		10/12/2023	89496	731-1022-541.38-02	326.95	TIRES/VALVE STEM HARDWARERADIAL TRUCK CASING
		10/12/2023	89499	731-1022-541.38-02	230.00	VALVE STEM/HARDWARE
			<b>Total for check: 79493</b>		<b>676.94</b>	
MCMAHON	79494	10/12/2023	932340	625-1010-541.21-02	18,644.10	PROJ: 09-22-00118 TMDL STORMWATER PLANNING
			<b>Total for check: 79494</b>		<b>18,644.10</b>	
MENARDS-APPLETON EAST	79495	10/12/2023	45297	100-0703-553.24-03	164.93	PROOF COIL
		10/12/2023	45302	100-0703-553.24-03	19.98	GREEN TREATED 4X4 LAG SCREWS
		10/12/2023	45356	100-1008-541.30-15	15.90	WASHER/STAPLE/SCREWS
			<b>Total for check: 79495</b>		<b>200.81</b>	
MENASHA TREASURER	79496	10/12/2023	BUS DRIVER TIP	100-0000-201.14-00	100.00	BUS DRIVER TIP - TRIP TO SENSATIONAL LA CROSSE
			<b>Total for check: 79496</b>		<b>100.00</b>	
MENASHA UTILITIES	79497	10/12/2023	5024	601-1020-543.30-11	43.30	SANITARY SEWER FEE INCREASE INSERT/ MAILING
		10/12/2023	MENASHA UTILITY	100-0000-123.00-00	1,429.65	8/31-9/29 ELEC NM FIRE
					280.97	8/31-9/29 WATER/SEW NM FIRE
					70.55	8/31-9/29 STORM NM FIRE
					8.60	8/31-9/29 ELEC VILLAGE OF FOX CROSSING
					9.88	8/31-9/29 ELEC VILLAGE OF FOX CROSSING
				100-0304-562.22-03	11.34	8/31-9/29 ELEC
				100-0305-562.22-03	23.30	8/31-9/29 ELEC
				100-0305-562.22-06	3.80	8/31-9/29 STORM
				100-0601-551.22-03	3,885.10	8/31-9/29 ELEC
				100-0601-551.22-05	922.43	8/31-9/29 WATER/SEW

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<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
MENASHA UTILITIES...	79497...	10/12/2023...	MENASHA UTILITY...	100-0601-551.22-06	157.53	8/31-9/29 STORM
				100-0703-553.22-03	3,358.82	8/31-9/29 ELEC
				100-0703-553.22-05	1,475.00	8/31-9/29 WATER/SEW
				100-0703-553.22-06	1,341.90	8/31-9/29 STORM
				100-0704-552.22-03	616.54	8/31-9/29 ELEC
				100-0704-552.22-05	584.23	8/31-9/29 WATER/SEW
				100-0801-521.22-03	2,008.43	8/31-9/29 ELEC
				100-0801-521.22-05	388.01	8/31-9/29 WATER/SEW
				100-0801-521.22-06	97.42	8/31-9/29 STORM
				100-0920-531.22-03	224.59	8/31-9/29 ELEC
				100-0920-531.22-05	146.11	8/31-9/29 WATER/SEW
				100-1001-514.22-03	51.59	8/31-9/29 ELEC
				100-1008-541.22-03	407.97	8/31-9/29 ELEC
				100-1008-541.22-05	13.98	8/31-9/29 WATER/SEW
				100-1012-541.22-03	470.88	8/31-9/29 ELEC
					10,141.41	SEPT STREET LIGHTING
				100-1013-541.22-03	18.80	8/31-9/29 ELEC
				100-1013-541.22-06	177.46	8/31-9/29 STORM
				207-0707-552.22-03	1,334.20	8/31-9/29 ELEC
				207-0707-552.22-05	286.14	8/31-9/29 WATER/SEW
				207-0707-552.22-06	38.91	8/31-9/29 STORM
				501-0304-562.22-03	191.09	8/31-9/29 ELEC
				501-0304-562.22-05	27.96	8/31-9/29 WATER/SEW
				501-0304-562.22-06	185.06	8/31-9/29 STORM
				601-1020-543.22-03	161.15	8/31-9/29 ELEC
				731-1022-541.22-03	1,853.70	8/31-9/29 ELEC
				731-1022-541.22-05	900.45	8/31-9/29 WATER/SEW
				731-1022-541.22-06	1,479.49	8/31-9/29 STORM
			<b>Total for check: 79497</b>		<b>34,827.74</b>	
MORTON SAFETY	79498	10/12/2023	225056A	100-1002-541.30-18	9.20	HARD HAT

**AP Check Register**  
**Check Date: 10/12/2023**

Date: 10/12/2023

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
MORTON SAFETY...	79498...	10/12/2023	225229	100-0903-531.30-18	460.00	EPINEPHRINE
			<b>Total for check: 79498</b>		<b>469.20</b>	
N&M AUTO SUPPLY	79499	10/12/2023	802199	731-1022-541.38-03	8.99	AUTO DRY WASH
			<b>Total for check: 79499</b>		<b>8.99</b>	
ANDREA OSKEY	79500	10/12/2023	MILEAGE	743-0403-513.33-01	21.62	TRAVEL EXPENSE AUG-SEPT
			<b>Total for check: 79500</b>		<b>21.62</b>	
PACKER CITY INTL TRUCKS INC	79501	10/12/2023	X103133051:03	731-1022-541.38-03	157.09	FILTERS
		10/12/2023	X103133402:01	731-1022-541.38-03	500.00	FLUID FLEETRITE DRUM
			<b>Total for check: 79501</b>		<b>657.09</b>	
LINDA PALMBACH	79502	10/12/2023	MILEAGE	100-0903-531.33-01	43.23	TRAVEL EXPENSE SEPT
			<b>Total for check: 79502</b>		<b>43.23</b>	
MEGHAN PAULY	79503	10/12/2023	MILEAGE	100-0903-531.33-01	47.42	TRAVEL EXPENSE AUG - SEPT
			<b>Total for check: 79503</b>		<b>47.42</b>	
PERFORMANCE TIMING LLC	79504	10/12/2023	1400	826-0702-552.30-18	1,200.00	RACE TIMING SVCS 9/30/23 OTTO GRUNSKI RUNSKI
			<b>Total for check: 79504</b>		<b>1,200.00</b>	
REGISTRATION FEE TRUST TVRP	79505	10/12/2023	70ME	100-0000-454.00-00	500.00	PARKING TICKET PROCESS FEE
			<b>Total for check: 79505</b>		<b>500.00</b>	
REINDERS INC	79506	10/12/2023	2719763-00	100-0000-201.03-00	291.22	POINTBOND FABRIC EDGING
			<b>Total for check: 79506</b>		<b>291.22</b>	
ROCKET INDUSTRIAL INC	79507	10/12/2023	IN00438404	100-0601-551.30-13	1,545.21	HOUSEKEEPING SUPPLIES LIB

# AP Check Register

## Check Date: 10/12/2023

Date: 10/12/2023

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
ROCKET INDUSTRIAL INC...	79507...	10/12/2023	IN00438405	100-0601-551.30-13	448.36	CAN LINER/MULTIFOLD TOWELLIB
			<b>Total for check: 79507</b>		<b>1,993.57</b>	
BRYAN SANTKUYL	79508	10/12/2023	MILEAGE	743-0403-513.33-01	23.12	TRAVEL EXPENSE APRIL -AUG
			<b>Total for check: 79508</b>		<b>23.12</b>	
SECURIAN FINANCIAL GROUP INC	79509	10/12/2023	002832L	100-0000-204.07-00	3,502.65	NOV LIFE INS PREMIUMS
			<b>Total for check: 79509</b>		<b>3,502.65</b>	
STERICYCLE INC	79510	10/12/2023	8004941523	100-0801-521.30-10	79.48	REGULAR SERVICE PICKUP
			<b>Total for check: 79510</b>		<b>79.48</b>	
SUPERIOR CHEMICAL CORP	79511	10/12/2023	373719	100-0801-521.30-13	112.64	ODOR NEUTRALIZER
			<b>Total for check: 79511</b>		<b>112.64</b>	
THEDACARE AT WORK	79512	10/12/2023	346014	100-0202-512.21-05	303.33	EAP CONTRACT
			<b>Total for check: 79512</b>		<b>303.33</b>	
THEDACARE LABORATORIES	79513	10/12/2023	12100529	100-0801-521.21-05	42.50	VENIPUNCTURE - PD
			<b>Total for check: 79513</b>		<b>42.50</b>	
MARY WALBRUN	79514	10/12/2023	REFUND TRIP	100-0000-201.11-00	170.00	LA CROSSE TRIP REFUND
			<b>Total for check: 79514</b>		<b>170.00</b>	
WE ENERGIES	79515	10/12/2023	4754085591	731-1022-541.22-04	76.50	GAS 9/1-9/25 PWF
			<b>Total for check: 79515</b>		<b>76.50</b>	

# AP Check Register

## Check Date: 10/12/2023

Date: 10/12/2023

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
WEYERS EQUIPMENT INC	79516	10/12/2023	01-199835	100-0703-553.24-03	179.04	RAPID SET ADHESIVE
			<b>Total for check: 79516</b>		<b>179.04</b>	
WIL-KIL PEST CONTROL	79517	10/12/2023	4725451	100-1019-552.20-07	35.00	PET CONTROL RACINE ST TENDER HOUSE
		10/12/2023	4725555	100-1019-552.20-07	124.55	EXTERIOR INSECT RACINE ST/TAYCO BRIDGE
			<b>Total for check: 79517</b>		<b>159.55</b>	
WINNEBAGO COUNTY CLERK OF COURTS	79518	10/12/2023	REPORT#23-2419	100-0000-201.03-00	235.00	REPORT #23-2419
			<b>Total for check: 79518</b>		<b>235.00</b>	
WINNEBAGO COUNTY TREASURER	79519	10/12/2023	LF132662	100-1016-543.25-01	18,667.04	D/H SIGNING MUNIS TRASH
				100-1017-543.25-01	4,583.95	D/H SIGNING MUNIS TRASH
				266-1027-543.25-01	708.40	D/H SIGNING MUNIS SSR TIRES
			<b>Total for check: 79519</b>		<b>23,959.39</b>	
WISCONSIN CENTRAL LTD	79520	10/12/2023	8119-W	625-1002-541.21-02	1,350.00	CN FILE NO.8119-W
			<b>Total for check: 79520</b>		<b>1,350.00</b>	
WISCONSIN DEPT OF JUSTICE	79521	10/12/2023	G3228	100-0202-512.21-06	17.00	GENERAL
				100-0601-551.21-06	30.00	CAREGIVER
			<b>Total for check: 79521</b>		<b>47.00</b>	
WISCONSIN DEPT OF TRANSPORTATION	79522	10/12/2023	395-0000324883	470-1003-541.82-02	1,495.39	PLANK RD/STH 114 DESIGN ONLY
		10/12/2023	395-0000324933	470-1003-541.82-02	1,909.30	RACINE ST (3RD-9TH) ENGINEERING DESIGN
			<b>Total for check: 79522</b>		<b>3,404.69</b>	
WPPI ENERGY	79523	10/12/2023	INV19960	310-0409-571.61-01	494.50	OCT STREET LIGHTING PROJECT
					1,010.30	OCT LED STREETLIGHT PROJECT

**AP Check Register**  
**Check Date: 10/12/2023**

Date: 10/12/2023

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
WPPI ENERGY...	79523...	10/12/2023...	INV19960...	731-1022-541.82-01	1,176.09	OCT SOLAR PV-PW
Total for check: 79523					<u>2,680.89</u>	
					<u>142,091.97</u>	





**Memorandum**

Date: October 12, 2023  
To: Common Council  
From: Valerie Neuman, City Clerk  
Subject: Kwik Trip Inc., d/b/a Kwik Trip # 1099, 901 Racine Road, Menasha

An application for a Class "A" and "Class A" Liquor License has been submitted by Kwik Trip Inc., d/b/a Kwik Trip # 1099, Holly Schroeder, Agent, for the premise located at 901 Racine Road, Menasha for the remainder of 2023-2024 licensing year.

In accordance with Section 7-2-8 of the City Code, the Police Department completed a background check and has no objections. The Fire Department, Health Department, and Building Inspectors have done preliminary inspections of the property and scheduled their final inspections before opening of the store (soft opening scheduled for October 26, 2023 , with the official ribbon-cutting being November 1, 2023). In order for the entity to have the ability to sell liquor/beer/wine at time of opening, Common Council is required to approve the liquor license.

**Staff recommends the approval of the Class "A" and "Class A" Liquor License for Kwik Trip Inc., d/b/a Kwik Trip # 1099, Holly Schroeder, Agent, for the premise located at 901 Racine Road, Menasha for the remainder of 2023-2024 licensing year, contingent upon final inspection and approval reports from Neenah-Menasha Fire Rescue, the City's Health Department, and the City's contracted building inspector prior to store opening.**

Form  
**AT-106**

**Original Alcohol Beverage  
License Application**

FOR CLERKS ONLY	
Municipality	Menasha
License Period	- 6/30/2024

**License(s) Requested**

- ☒ Class "A" Beer ..... \$ ..... ☒ "Class A" Liquor ..... \$ .....  
☐ Class "B" Beer ..... \$ ..... ☐ "Class B" Liquor ..... \$ .....  
☐ "Class C" Wine ..... \$ ..... ☒ "Class A" Liquor (Cider Only) \$ 0.00  
☐ Reserve "Class B" Liquor \$ ..... ☐ "Class B" (Wine Only) Winery \$ .....

License Fees	\$
Publication Fee	\$50.00
Background Check	\$
Total Fees	\$

**Part A: Premises/Business Information**

1. Legal Business Name (registered entity name or individual's name if sole proprietorship)

Kwik Trip, Inc.

2. Trade Name or DBA

Kwik Trip #1099

3. Premises Address

901 Racine Rd.

4. County

Winnebago

5. Municipality

City of Menasha

6. Aldermanic District

7. Mailing Address (if different from premises address)

Kwik Trip, Inc. Attn: Licensing, 1626 Oak St., PO BOX 2107, La Crosse, WI 54602

8. FEIN

9. Wisconsin Seller's Permit Number

456000028761403

10. Premises Phone

(920) 637-7041

11. Premises Email

12. Entity Type (check one)

☐ Sole Proprietor

☐ Partnership

☐ Limited Liability Company

☒ Corporation

☐ Nonprofit Organization

13. Premises Description - Describe the building or buildings where alcohol beverages are to be sold and stored. Describe all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. Alcohol beverages may be sold and stored ONLY on the premises described in this application. Attach additional sheets if necessary.

ONE-STORE FRAME CONSTRUCTION WITH STORAGE IN WALK-IN COOLERS, ON SALES FLOOR, AND BEHIND SALES COUNTER.

**Part B: Questions**

1. Have the partners, agent, or sole proprietor satisfied the responsible beverage server training requirement for this license period? Submit a copy of Responsible Beverage Server Training Course Certificate. .... ☐ Yes ☒ No

2. Does the applicant business or its partners, officers, directors, managing members, or agent hold a direct or indirect interest in any alcohol beverage wholesaler or producer (e.g., brewer, brewpub, winery, distillery)? .... ☐ Yes ☒ No  
If yes, please explain using the space below. Attach additional sheets if necessary.

<b>Part C: For Corporate/LLC Applicants Only</b>		
1. State of Registration Wisconsin		2. Date of Registration 10/07/64
3. Is the applicant business owned by another corporation or LLC? If yes, please provide the name and FEIN of the parent company below, include parent company members in Part D, and attach Form AT-103 for all of the parent company's principal members, managers, officers, or directors <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
Name of Parent Company		FEIN of Parent Company
4. Does the parent company or any of its officers, directors, managing members, or agent hold any direct or indirect interest in any other alcohol beverage wholesaler or producer (e.g., brewer, brewpub, winery, distillery)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, please explain using the space below. Attach additional sheets if necessary.		
5. Agent's Last Name Schroeder	Agent's First Name Holly	Phone

<b>Part D: Individual Information</b>
A Supplemental Questionnaire, Form AT-103, must be completed and attached to this application for each person involved in the applicant business and any parent company as indicated in Part C. Persons in the applicant business include: sole proprietor, all officers, directors, and agent of a corporation or nonprofit organization, all partners of a partnership, and all managing members and agent of a limited liability company.

List the full name, title, and phone number for each person below. Attach additional sheets if necessary.

Last Name	First Name	Title	Phone
Zietlow	Scott	President	
Wrobel	Jeffrey	CFO & Treasurer	
Schroeder	Holly	Appointed Agent	

<b>Part E: Attestation</b>		
Who must sign this application? • sole proprietor      • one general partner of a partnership      • one corporate officer      • one managing member of an LLC		
<b>READ CAREFULLY BEFORE SIGNING:</b> Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant business and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate this business according to the law, including but not limited to, purchasing alcohol beverages from state authorized wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.		
Signature <i>Scott P. Zietlow</i>		Date 08/11/2023
Name (Last, First, M.I.) Zeitlow, Scott P.		
Title President	Email	Phone

<b>Part F: For Clerk Use Only</b>		
Date application was filed with clerk 8/16/2023	Date reported to governing body	Date provisional license issued (if applicable)
Date license granted	License number	Date license issued
Signature of Clerk/Deputy Clerk		

Form  
AT-103Alcohol Beverage License Application  
Supplemental Questionnaire

This form must be submitted to the municipal clerk, and be accompanied by one or more of the following forms: AT-104, AT-106, AT-108, AT-115, or AT-200. One Form AT-103 must be completed by each person involved in the applicant business or parent company including:

- sole proprietor
- all officers, directors, and agent of a corporation or nonprofit organization
- all partners of a partnership
- managing members and agent of a limited liability company

Your alcohol beverage application or renewal is not complete until all required Supplemental Questionnaires are submitted.

**Part A: Premises/Business Information**

1. Registered Entity Name (or individual name if sole proprietor)

Kwik Trip, Inc.

2. Trade Name or DBA

Multiple retail locations: Kwik Trip, Tobacco Outlet Plus, Tobacco Outlet Plus Grocery, Stop-N-Go, Kwik Spirits

3. Entity Type (check one)

☐ Sole Proprietor☐ Partnership☐ Limited Liability Company☒ Corporation☐ Nonprofit Organization**Part B: Individual Information**

1. Name (Last, First, M.I.)

Zietlow, Scott P.

2. Relationship to Registered Entity (Title)

President

3. Email

LicensingDept@kwiktrip.com

4. Phone

5. Home Address

6. City

7. State

8. Zip Code

9. Date of Birth

10. Drivers License/State ID Number

11. Drivers License/State ID State of Issuance

**Part C: Address History**

List in chronological order your last two residence addresses within the last 5 years.

Previous Address 1

NA - At current address since 1991

Previous City, State, Zip

Dates (MM/YYYY - MM/YYYY)

Previous Address 2

Previous City, State, Zip

Dates (MM/YYYY - MM/YYYY)

**Part D: Employment History**

List in chronological order your last two employers within the last 5 years.

Employer's Name

Kwik Trip, Inc.

Employer's Address

1626 Oak St., La Crosse, WI 54603

Dates Employed (MM/YYYY - MM/YYYY)

1/1/2023 - Present

Employer's Name

Mayo Clinic

Employer's Address

Rochester, MN

Dates Employed (MM/YYYY - MM/YYYY)

1984 to 12/2022

**Part E: Criminal History**

1. Have you ever been convicted of any offenses (other than traffic offenses unrelated to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or of any county or municipal ordinances? . . . . . ☐ Yes ☒ No

If yes to question 1, please list details of each conviction below. Attach additional sheets as needed.

Law/Ordinance Violated	Trial Date
Penalty Imposed	Was sentence completed? . . . . . <input type="checkbox"/> Yes <input type="checkbox"/> No
Law/Ordinance Violated	Trial Date
Penalty Imposed	Was sentence completed? . . . . . <input type="checkbox"/> Yes <input type="checkbox"/> No

2. Are charges for any offenses currently pending against you (other than traffic offenses unrelated to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or any county or municipal ordinances? . . . . . ☐ Yes ☒ No

If yes to question 2, describe nature and status of pending charges using the space below. Attach additional sheets as needed.

**Part F: Questions**

1. Have you lived in any state other than Wisconsin as an adult? If yes, please list them in the space below. If no, continue to question 2. . . . . ☒ Yes ☐ No

2. How long have you continuously lived in Wisconsin prior to the date of application? <b>NA-MN Resident since 1991</b>	Years	Months
--	-------	--------

3. Do you hold a direct or indirect interest in any alcohol beverage wholesaler or producer (e.g. brewer, brewpub, winery, distillery)? If yes, please explain using the space below. Attach additional sheets as needed. ☐ Yes ☒ No

**Part G: Attestation**

**READ CAREFULLY BEFORE SIGNING:** I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Signature <i>Scott P. Fittler</i>	Date <b>8/11/2023</b>
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Form  
AT-103Alcohol Beverage License Application  
Supplemental Questionnaire

This form must be submitted to the municipal clerk, and be accompanied by one or more of the following forms: AT-104, AT-106, AT-108, AT-115, or AT-200. One Form AT-103 must be completed by each person involved in the applicant business or parent company including:

- sole proprietor
- all officers, directors, and agent of a corporation or nonprofit organization
- all partners of a partnership
- managing members and agent of a limited liability company

Your alcohol beverage application or renewal is not complete until all required Supplemental Questionnaires are submitted.

<b>Part A: Premises/Business Information</b>			
1. Registered Entity Name (or individual name if sole proprietor) Kwik Trip, Inc.			
2. Trade Name or DBA Kwik Trip 1099			
3. Entity Type (check one)			
<input type="checkbox"/> Sole Proprietor	<input type="checkbox"/> Partnership	<input type="checkbox"/> Limited Liability Company	<input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Nonprofit Organization

<b>Part B: Individual Information</b>			
1. Name (Last, First, M.I.) Schroeder, Holly L.			
2. Relationship to Registered Entity (Title) Agent		3. Email	4. Phone
5. Home Address			
6. City	7. State	8. Zip Code	9. Date of Birth
10. Drivers License/State ID Number		11. Drivers License/State ID State of Issuance	

<b>Part C: Address History</b>	
List in chronological order your last two residence addresses within the last 5 years.	
Previous Address 1 1401 Merritt Ave	
Previous City, State, Zip Oshkosh WI 54901	Dates (MM/YYYY - MM/YYYY)
Previous Address 2	
Previous City, State, Zip	Dates (MM/YYYY - MM/YYYY) Sept 2017 - Present

<b>Part D: Employment History</b>	
List in chronological order your last two employers within the last 5 years.	
Employer's Name Kwik Trip, Inc.	
Employer's Address 1626 Oak St., La Crosse, WI	Dates Employed (MM/YYYY - MM/YYYY) 5/2014 - Present
Employer's Name McDonald's	
Employer's Address 1995 Menard Dr., Oshkosh, WI	Dates Employed (MM/YYYY - MM/YYYY) 8/1993 - 5/2014

**Part E: Criminal History**

1. Have you ever been convicted of any offenses (other than traffic offenses unrelated to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or of any county or municipal ordinances? ☐ Yes ☒ No

If yes to question 1, please list details of each conviction below. Attach additional sheets as needed.

Law/Ordinance Violated	Trial Date
Penalty Imposed	Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No
Law/Ordinance Violated	Trial Date
Penalty Imposed	Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No

2. Are charges for any offenses currently pending against you (other than traffic offenses unrelated to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or any county or municipal ordinances? ☐ Yes ☒ No

If yes to question 2, describe nature and status of pending charges using the space below. Attach additional sheets as needed.

**Part F: Questions**

1. Have you lived in any state other than Wisconsin as an adult? If yes, please list them in the space below. If no, continue to question 2. ☐ Yes ☒ No

2. How long have you continuously lived in Wisconsin prior to the date of application?

Years	Months
All my life	

3. Do you hold a direct or indirect interest in any alcohol beverage wholesaler or producer (e.g. brewer, brewpub, winery, distillery)? If yes, please explain using the space below. Attach additional sheets as needed. ☐ Yes ☒ No

**Part G: Attestation**

**READ CAREFULLY BEFORE SIGNING:** I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Signature X 	Date X 8/14/23
--	-------------------

# Schedule for Appointment of Agent by Corporation / Nonprofit Organization or Limited Liability Company

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by an officer of the corporation/organization or one member/manager of a limited liability company and the recommendation made by the proper local official.

To the governing body of: ☐ Town ☐ Village of MENASHA County of WINNEBAGO  
☒ City

The undersigned duly authorized officer/member/manager of KWIK TRIP, INC.  
(Registered Name of Corporation / Organization or Limited Liability Company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as KWIK TRIP 1099

(Trade Name)  
located at 901 RACINE RD., MENASHA, WI 54952

appoints HOLLY L. SCHROEDER

(Home Address of Appointed Agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

☐ Yes ☐ No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course? ☐ Yes ☒ No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? ALL MY LIFE

Place of residence last year \_\_\_\_\_

For: KWIK TRIP, INC.

(Name of Corporation / Organization / Limited Liability Company)

By: Scott P. Filler

(Signature of Officer / Member / Manager)

Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

## ACCEPTANCE BY AGENT

I, HOLLY L. SCHROEDER, hereby accept this appointment as agent for the  
(Print / Type Agent's Name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

[Signature] 8/14/23  
(Signature of Agent) (Date)

1101 MERRITT AVE., OSHKOSH, WI 54901  
(Home Address of Agent)

Agent's age \_\_\_\_\_

Date of birth \_\_\_\_\_

## APPROVAL OF AGENT BY MUNICIPAL AUTHORITY (Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on \_\_\_\_\_ by \_\_\_\_\_ Title \_\_\_\_\_  
(Date) (Signature of Proper Local Official) (Town Chair, Village President, Police Chief)



**City of Omro**  
**Combination Form**  
**Class "A" Retail License**

For the sale of FERMENTED MALT BEVERAGES  
 and INTOXICATING LIQUORS

License no:  
**2022- 6 COMBOA**  
 Fee:  
**\$400.00**

WHEREAS, the local governing body of the City of Omro, County of Winnebago, Wisconsin, has, upon application duly made, granted and authorized the issuance of a Retail Class "A" License to:

**Kwik Trip Inc. #1132**

110 Brooke Drive  
 Omro, WI 54963

**Holly Schroeder, Agent**

to sell Fermented Malt Beverages as defined by and pursuant to Section 125.26 of the Statutes of the State of Wisconsin and Local Ordinances and the said applicant has paid to the treasurer the sum of \$100.00 for such Class "A" Retailers' Fermented Malt Beverage License as required by local ordinances.

AND WHEREAS, the local governing body has granted and authorized the issuance of a "Class A" Intoxicating Liquor License to said applicant to sell intoxicating liquor as defined in and pursuant to Chapter 125 of the Statutes of the State of Wisconsin and local ordinances and the said applicant has paid to the Treasurer the sum of \$300.00 for such "Class A" Intoxicating Liquor License as provided by local ordinances and has complied with all the requirements necessary for obtaining such licenses.

LICENSES ARE HEREBY ISSUED to said applicant to sell, deal and traffic in, at retail, Fermented Malt Beverages and Intoxicating Liquors at the following described premises:

**Kwik Trip Inc. #1132**  
**110 Brooke Drive**  
**Omro, WI 54963**

**Premise Location:**  
**110 Brooke Drive, Omro, WI 54963**  
**One-Story Frame Construction with Storage in**  
**Walk-In Cooler, on Sales Floor, Behind Sales**  
**Counter**

This License is subject to the surrender provisions as provided in Section 21.08(14), Alcohol Beverage Licensing Chapter 21 of the Municipal Code of the City of Omro.

for the period from **7/01/2022 to 6/30/2023.**



Given under my hand and the Great Seal of the City of Omro, County of Winnebago, on this  
 8th day of June, 2022.

*Barbara J. Van*

**Barbara J. Van Clarke, MMC WCPC, Clerk**



**This license must be FRAMED and POSTED IN A CONSPICUOUS PLACE in the room where**  
**Fermented Malt Beverages and Intoxicating Liquors are sold or served.**

Form  
AT-103Alcohol Beverage License Application  
Supplemental Questionnaire

This form must be submitted to the municipal clerk, and be accompanied by one or more of the following forms: AT-104, AT-106, AT-108, AT-115, or AT-200. One Form AT-103 must be completed by each person involved in the applicant business or parent company including:

- sole proprietor
- all partners of a partnership
- all officers, directors, and agent of a corporation or nonprofit organization
- managing members and agent of a limited liability company

Your alcohol beverage application or renewal is not complete until all required Supplemental Questionnaires are submitted.

**Part A: Premises/Business Information**

1. Registered Entity Name (or individual name if sole proprietor)

Kwik Trip, Inc.

2. Trade Name or DBA

Multiple retail locations: Kwik Trip, Tobacco Outlet Plus, Tobacco Outlet Plus Grocery, Stop-N-Go, Kwik Spirits

3. Entity Type (check one)

☐ Sole Proprietor☐ Partnership☐ Limited Liability Company☒ Corporation☐ Nonprofit Organization**Part B: Individual Information**

1. Name (Last, First, M.I.)

Wrobel, Jeffrey J.

2. Relationship to Registered Entity (Title)

Treasurer

3. Email

LicensingDept@kwiktrip.com

4. Phone

5. Home Address

6. City

7. State

8. Zip Code

9. Date of Birth

10. Drivers License/State ID Number

11. Drivers License/State ID State of Issuance

**Part C: Address History**

List in chronological order your last two residence addresses within the last 5 years.

Previous Address 1

NA - At current address since 1989

Previous City, State, Zip

Dates (MM/YYYY - MM/YYYY)

Previous Address 2

Previous City, State, Zip

Dates (MM/YYYY - MM/YYYY)

**Part D: Employment History**

List in chronological order your last two employers within the last 5 years.

Employer's Name

Kwik Trip, Inc.

Employer's Address

1626 Oak St., La Crosse, Wi 54603

Dates Employed (MM/YYYY - MM/YYYY)

6/1988 - Present

Employer's Name

Employer's Address

Dates Employed (MM/YYYY - MM/YYYY)

**Part E: Criminal History**

1. Have you ever been convicted of any offenses (other than traffic offenses unrelated to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or of any county or municipal ordinances? . . . . . ☐ Yes ☒ No

If yes to question 1, please list details of each conviction below. Attach additional sheets as needed.

Law/Ordinance Violated	Trial Date
Penalty Imposed	Was sentence completed? . . . . . <input type="checkbox"/> Yes <input type="checkbox"/> No
Law/Ordinance Violated	Trial Date
Penalty Imposed	Was sentence completed? . . . . . <input type="checkbox"/> Yes <input type="checkbox"/> No

2. Are charges for any offenses currently pending against you (other than traffic offenses unrelated to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or any county or municipal ordinances? . . . . . ☐ Yes ☒ No

If yes to question 2, describe nature and status of pending charges using the space below. Attach additional sheets as needed.

**Part F: Questions**

1. Have you lived in any state other than Wisconsin as an adult? If yes, please list them in the space below. If no, continue to question 2. . . . . ☐ Yes ☒ No

2. How long have you continuously lived in Wisconsin prior to the date of application?	Years <b>Entire life.</b>	Months
--	------------------------------	--------

3. Do you hold a direct or indirect interest in any alcohol beverage wholesaler or producer (e.g. brewer, brewpub, winery, distillery)? If yes, please explain using the space below. Attach additional sheets as needed. ☐ Yes ☒ No

**Part G: Attestation**

**READ CAREFULLY BEFORE SIGNING:** I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Signature 	Date <b>8/11/2023</b>
---	--------------------------

State Bar of Wisconsin Form 2-2003  
WARRANTY DEED

Document Number

Document Name

DOC# 1889127  
NATALIE STROHMEYER  
REGISTER OF DEEDS  
WINNEBAGO COUNTY, WI  
RECORDED ON:  
08/18/2022 10:17 AM  
RECORDING FEE: 30.00  
TRANSFER FEE: 3,075.00  
EXEMPTION #:

PAGES: 2

\*\*The above recording information  
verifies that this document has  
been electronically recorded and  
returned to the submitter\*\*

THIS DEED, made between Positive Ventures LLC, a Wisconsin limited liability  
company

("Grantor," whether one or more), and Kwik Trip, Inc., a Wisconsin corporation

("Grantee," whether one or more).  
Grantor for a valuable consideration, conveys and warrants to Grantee the following  
described real estate, together with the rents, profits, fixtures and other appurtenant  
interests, in Winnebago County, State of Wisconsin ("Property") (if more  
space is needed, please attach addendum):

See legal description attached as Exhibit A.

Recording Area

Name and Return Address  
Kwik Trip, Inc.  
1626 Oak Street  
P. O. Box 2701  
La Crosse, WI 54602

701-0783-03, 701-0783-04, 701-0783-02,  
701-0783 & 121-0325-03

Parcel Identification Number (PIN)

This is not homestead property.  
(~~is~~) (is not)

Exceptions to warranties:  
easements, restrictions, and covenants of record.

Dated August 17, 2022

Positive Ventures LLC

(SEAL)

(SEAL)

\* By: Eric J. Jacobson, Sole Member

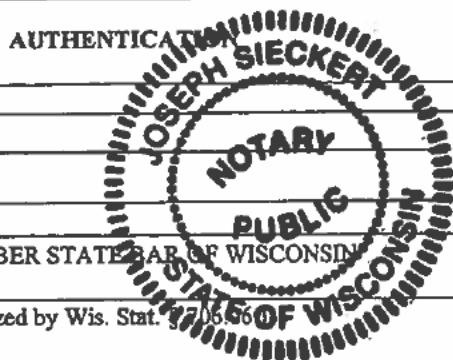
(SEAL)

(SEAL)

AUTHENTICATION

Signature(s) \_\_\_\_\_

authenticated on \_\_\_\_\_



TITLE: MEMBER STATE BAR OF WISCONSIN

(If not,

authorized by Wis. Stat. 705.06)

THIS INSTRUMENT DRAFTED BY:  
Atty. Charles D. Koehler, Herring Clark Law Firm Ltd.  
800 North Lynndale Drive, Appleton, WI 54914

ACKNOWLEDGMENT

STATE OF WISCONSIN )

) ss.

Outagamie COUNTY )

Personally came before me on August 17, 2022  
the above-named Eric J. Jacobson

to me known to be the person(s) who executed the foregoing  
instrument and acknowledged the same.

Joseph Sieckert  
Notary Public, State of Wisconsin

My commission (expiration) (expires: 06/09/26)

(Signatures may be authenticated or acknowledged. Both are not necessary.)

NOTE: THIS IS A STANDARD FORM. ANY MODIFICATION TO THIS FORM SHOULD BE CLEARLY IDENTIFIED.  
WARRANTY DEED C2003 STATE BAR OF WISCONSIN FORM NO. 2-2003

\*Type name below signatures.

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## EXHIBIT A

### Parcel I:

Part of the Southeast 1/4 of Section 10, Township 20 North, Range 17 East; commencing at a point on the East line of Section 10, Township 20 North, of Range 17 East in the City of Menasha, Winnebago County, Wisconsin, which point is 153 feet North of the Southeast corner of said Section 10; thence West 213 feet; thence Northeast 135 feet to a point that is 177 feet West of the East line of said Section 10 and 283 feet North of the South line of said Section; thence East 177 feet to the East line of said Section; thence South along the East line of said Section 130 feet to the place of beginning.

Tax Key No. 701-0783-03  
940 Warsaw Street, Menasha, WI

### Parcel II:

The West Sixty (60) feet of the East Ninety-three (93) feet of the South One Hundred Fifty-three (153) feet of the South East 1/4 of the South East 1/4 of Section Ten (10), Township Twenty (20) North of Range Seventeen (17) East, in the City of Menasha, Winnebago County, Wisconsin, excepting therefrom the South 33 feet thereof.

Tax Key No. 701-0783-04  
522 Ninth Street, Menasha, WI

### Parcel III:

Lot One (1) of Certified Survey Map No. 2522 filed in the office of the Register of Deeds for Winnebago County, Wisconsin in Volume 1 of Certified Survey Maps, on page 2522, as Document No. 799136, being part of the Southeast 1/4 of the Southeast 1/4, Section 10, Town 20 North, Range 17 East, City of Menasha, Winnebago County, Wisconsin.

Tax Key No. 701-0783-02  
931 Racine Road, Menasha, WI

### Parcel IV:

The West Sixty (60) feet, front and rear, of the East One Hundred Fifty-three (153) feet, front and rear, of the South One Hundred Fifty-three (153) feet of the Southeast 1/4 of the Southeast 1/4 of Section Ten (10), Township Twenty (20) North, Range Seventeen (17) East, in the First Ward, City of Menasha, Winnebago County, Wisconsin, excepting therefrom the South Thirty-three (33) feet thereof.

Tax Key No. 701-0783  
520 Ninth Street, Menasha, WI

### Parcel V:

Part of the Southeast 1/4 of the Southeast 1/4, Section Ten (10), Township Twenty (20) North, Range Seventeen (17) East, Village of Fox Crossing now City of Menasha, Winnebago County, Wisconsin, more fully described as follows:

Commencing at the Southeast 1/4 corner of said Section 10; thence North 88° 50' 48" West, along the South line of the Southeast 1/4 of said Section, a distance of 384.69 feet; thence North 02° 03' 39" East, 153.00 feet to the point of beginning; thence North 02° 03' 39" East, 195.04 feet; thence South 88° 50' 48" East, along the Westerly extension of the North line of Lot 1 of Certified Survey Map No. 2522, a distance of 75.30 feet; thence 210.91 feet along an arc of a curve to the left, along the West line of said Lot 1 of Certified Survey Map No. 2522, said curve having a radius of 730.94 feet and a chord that bears South 23° 03' 05" West, 210.18 feet, to the point of beginning.

Tax Key No. Formerly being 121-0325-03 (through the current tax year)  
Racine Street, Menasha, WI



WISCONSIN DEPARTMENT OF REVENUE  
PO BOX 8902  
MADISON, WI 53708-8902

**Contact Information:**

2135 RIMROCK RD PO BOX 8902  
MADISON, WI 53708-8902  
ph: 608-266-2776 fax: 608-224-5761  
email: DORBusinessTax@wisconsin.gov  
website: revenue.wi.gov

000026

Letter ID L1808592848

ATTN DEANNA HAFNER  
KWIK TRIP, INC.  
PO BOX 2107  
LA CROSSE WI 54602-2107

### Wisconsin Department of Revenue Seller's Permit

**Legal/real name:** KWIK TRIP, INC.  
**Business name:** KWIK TRIP 1099  
901 RACINE RD  
MENASHA WI 54952-1731

- This certificate confirms you are registered with the Wisconsin Department of Revenue and authorized in the business of selling tangible personal property and taxable services.
- You may not transfer this permit.
- This permit must be displayed at the place of business and is not valid at any other location.
- If your business is not operated from a fixed location, you must carry or display this permit at all events.

<b>Tax Type</b>	<b>Account Type</b>	<b>Account Number</b>
Sales & Use Tax	Seller's Permit	456-0000287614-03



State Bar of Wisconsin Form 2-2003  
**WARRANTY DEED**

Document Number

Document Name

**THIS DEED**, made between Robert R. Smith and Susan M. Smith, husband and wife

("Grantor," whether one or more), and Kwik Trip, Inc., a Wisconsin corporation

("Grantee," whether one or more).

Grantor for a valuable consideration, conveys and warrants to Grantee the following described real estate, together with the rents, profits, fixtures and other appurtenant interests, in Winnebago County, State of Wisconsin ("Property") (if more space is needed, please attach addendum):

See legal description attached as Exhibit A.

**DOC# 1885215**  
**NATALIE STROHMEYER**  
**REGISTER OF DEEDS**  
**WINNEBAGO COUNTY, WI**  
**RECORDED ON:**  
**06/23/2022 11:07 AM**  
**RECORDING FEE: 30.00**  
**TRANSFER FEE: 2,025.00**  
**EXEMPTION #:**

**PAGES: 2**

**\*\*The above recording information  
verifies that this document has  
been electronically recorded and  
returned to the submitter\*\***

Recording Area

Name and Return Address

**Kwik Trip, Inc.**  
**1626 Oak Street**  
**La Crosse, WI 54603**

For purposes of clarification, Susan M. Smith is executing this Warranty Deed to transfer any marital property interest she has in the above-described property, if any.

**121-0325 and 701-0783-01**

Parcel Identification Number (PIN)

This is not homestead property.  
(~~is~~) (is not)

Exceptions to warranties:  
easements, restrictions, and covenants of record.

Dated June 23, 2022

(SEAL)

Robert R. Smith  
\* Robert R. Smith

(SEAL)

(SEAL)

Susan M. Smith  
\* Susan M. Smith

(SEAL)

**AUTHENTICATION**

Signature(s) \_\_\_\_\_

authenticated on \_\_\_\_\_

TITLE: MEMBER STATE BAR OF WISCONSIN

(If not,  
authorized by Wis. Stat. § 706.06)



THIS INSTRUMENT DRAFTED BY:  
**Atty. Charles D. Koehler, Herrling Clark Law Firm Ltd.**  
**800 North Lynndale Drive, Appleton, WI 54914**

**ACKNOWLEDGMENT**

STATE OF WISCONSIN )

Outagamie ) ss.  
COUNTY )

Personally came before me on June 23, 2022,  
the above-named Robert R. Smith and Susan M. Smith

to me known to be the person(s) who executed the foregoing  
instrument and acknowledged the same

\* Jeffrey D. Schultz  
Notary Public, State of Wisconsin

My commission (as permanent) (expires: 12-14-25)

(Signatures may be authenticated or acknowledged. Both are not necessary.)

**NOTE: THIS IS A STANDARD FORM. ANY MODIFICATION TO THIS FORM SHOULD BE CLEARLY IDENTIFIED.**  
**WARRANTY DEED** ©2003 STATE BAR OF WISCONSIN

FORM NO. 2-2003

\*Type name below signatures.

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## **EXHIBIT A**

### **Parcel I**

Lot Two (2), Certified Survey Map No. 2522 filed in the Office of the Register of Deeds for Winnebago County, Wisconsin on May 29, 1992, in Volume 1 on Page 2522, as Document No. 799136, being part of the Southeast 1/4 of the Southeast 1/4 of Section 10, Township 20 North, Range 17 East, Village of Fox Crossing now City of Menasha, Winnebago County, Wisconsin; EXCEPT parts conveyed for highway purposes by instruments recorded as Document No. 1012675 and Document No 1706155.

### **Parcel II**

All that part of the South East one-quarter (1/4) of the South East one-quarter (1/4) of Section Ten (10), Township Twenty (20) North, Range Seventeen (17) East, in the City of Menasha, Winnebago County, Wisconsin, and described as follows, to-wit: Beginning at a point on the South line of Section Ten (10), one hundred fifty-three (153) feet West of the South East corner of said Section Ten (10), thence North one hundred fifty-three (153) feet, thence West one hundred twenty (120) feet, thence South one hundred fifty-three (153) feet to the South line of Section Ten (10) thence East one hundred twenty (120) feet to the place of beginning.

APN: Formerly being 121-0325 (Parcel I) (through the current tax year) and 701-0783-01 (Parcel II)

**From:** [Kaija Snyder](#)  
**To:** [Valerie Neuman](#)  
**Subject:** FW: bartenders approved  
**Date:** Thursday, September 7, 2023 2:10:13 PM  
**Attachments:** [image001.png](#)

---

Hi Val,

Please see below for Jenny's confirmation of approved background checks for the new Kwik Trip.

Thank you!



**Kaija Snyder**

Deputy City Clerk

City of Menasha

(920) 967-3608

<https://www.menashawi.gov>

100 Main Street, Suite 200, Menasha, WI 54952

---

**From:** Jennifer Groeschel <jgroeschel@menashawi.gov>

**Sent:** Thursday, August 24, 2023 9:01 AM

**To:** Kaija Snyder <ksnyder@menashawi.gov>

**Subject:** bartenders approved

Dylan Wochinski

Arliss Wilkinson

Jevan Rosten

Kain Griffin

Heidi Francken

Thomas Benedict

Erin My

Business ones:

Melissa Sandry

Holly Schroeder

Scott Zietlow

Jeffrey Wrobel



## Jen Groeschel

Records Custodian

City of Menasha

Police Department

(920) 967-3597

[www.menashawi.gov](http://www.menashawi.gov)

430 First Street, Menasha, WI 54952



**From:** [Todd Drew](#)  
**To:** [Valerie Neuman](#)  
**Subject:** RE: 901 Racine St Menasha WI Kwik Trip 1099 store  
**Date:** Tuesday, October 10, 2023 2:59:16 PM

---

Will do scheduled for the 19th

## Todd Drew, RS

Environmental Health Sanitarian  
Sealer of Weights and Measures  
Contract WDNR Asbestos Compliance Inspector  
City of Menasha Health Department  
(920)967-3522

---

**From:** Valerie Neuman <[vneuman@menashawi.gov](mailto:vneuman@menashawi.gov)>  
**Sent:** Tuesday, October 10, 2023 2:28 PM  
**To:** Todd Drew <[tdrew@menashawi.gov](mailto:tdrew@menashawi.gov)>  
**Subject:** RE: 901 Racine St Menasha WI Kwik Trip 1099 store

Hi Todd,

I have a copy of my inspector report on my desk – feel free to complete it contingent upon final inspection and signed dated.

Thank you,



### Valerie Neuman

City Clerk  
City of Menasha  
Office of the Mayor  
(920) 967-3603  
<https://www.menashawi.gov>  
100 Main Street, Suite 200, Menasha, WI 54952

**\*\*Please Note: My email address has changed from [vneuman@ci.menasha.wi.us](mailto:vneuman@ci.menasha.wi.us) to [vneuman@menashawi.gov](mailto:vneuman@menashawi.gov) \*\***

---

**From:** Todd Drew <[tdrew@menashawi.gov](mailto:tdrew@menashawi.gov)>  
**Sent:** Tuesday, October 10, 2023 11:57 AM  
**To:** Al Verkuylen <[alvinspections@gmail.com](mailto:alvinspections@gmail.com)>; Valerie Neuman <[vneuman@menashawi.gov](mailto:vneuman@menashawi.gov)>; Sam Schroeder <[sschroeder@menashawi.gov](mailto:sschroeder@menashawi.gov)>; Alison Humski <[ahumski@menashawi.gov](mailto:ahumski@menashawi.gov)>; Adam Dorn <[adorn@nmfire.org](mailto:adorn@nmfire.org)>; Noe, Brian - DSPS <[Brian.Noel@wisconsin.gov](mailto:Brian.Noel@wisconsin.gov)>; Matt Larsen <[mlarsen@menashawi.gov](mailto:mlarsen@menashawi.gov)>; Kristi Heim <[kheim@menashawi.gov](mailto:kheim@menashawi.gov)>  
**Subject:** RE: 901 Racine St Menasha WI Kwik Trip 1099 store

I am doing the pre-licensing inspection for retail food on 10/19 or 10/20

## **Todd Drew, RS**

Environmental Health Sanitarian  
Sealer of Weights and Measures  
Contract WDNR Asbestos Compliance Inspector  
City of Menasha Health Department  
(920)967-3522

---

**From:** Al Verkuylen <[alvinspections@gmail.com](mailto:alvinspections@gmail.com)>

**Sent:** Tuesday, October 10, 2023 11:55 AM

**To:** Valerie Neuman <[vneuman@menashawi.gov](mailto:vneuman@menashawi.gov)>; Sam Schroeder <[sschroeder@menashawi.gov](mailto:sschroeder@menashawi.gov)>; Alison Humski <[ahumski@menashawi.gov](mailto:ahumski@menashawi.gov)>; Adam Dorn <[adorn@nmfire.org](mailto:adorn@nmfire.org)>; Todd Drew <[tdrew@menashawi.gov](mailto:tdrew@menashawi.gov)>; Noe, Brian - DSPS <[Brian.Noel@wisconsin.gov](mailto:Brian.Noel@wisconsin.gov)>; Matt Larsen <[mlarsen@menashawi.gov](mailto:mlarsen@menashawi.gov)>; Kristi Heim <[kheim@menashawi.gov](mailto:kheim@menashawi.gov)>

**Subject:** 901 Racine St Menasha WI Kwik Trip 1099 store

**[EXTERNAL EMAIL] DO NOT CLICK links, attachments, or reply unless you recognize the sender and know the content is safe.**

Hi All,

These guys wish to open 10-26-2023.

I'll be going in to see how it gets staged before they open. I'll also do the liquor license inspection at that time.

Here is the draft CO for Kwik Trip. I'm looking for comments and concerns before I release this document.

I am not certain which city zoning district it is in. Please let me know.

Respectfully,

Al Verkuylen

**City of Menasha Commercial Inspector**

[ALVinspections@gmail.com](mailto:ALVinspections@gmail.com)

(920) 850-0056

## Valerie Neuman

---

**Subject:** FW: City of Menasha - Licensing Paperwork

---

**From:** Adam J. Dorn <ADorn@nmfire.org>

**Sent:** Thursday, October 12, 2023 4:48 PM

**To:** Valerie Neuman <vneuman@menashawi.gov>

**Subject:** Re: City of Menasha - Licensing Paperwork

[EXTERNAL EMAIL] DO NOT CLICK links, attachments, or reply unless you recognize the sender and know the content is safe.

Hi there

I just left Kwik Trip after meeting with Aaron. Everything is good to go there. I'll send over the report once I get back to my computer (probably Monday)

If you need me to sign something , email me the form and I'll get hat back to you as well.

Adam

Get [Outlook for iOS](#)

---



## DRAFT CERTIFICATE OF OCCUPANCY

PERMIT NUMBER: 112-23B, H, E + P

Date: 10OCT2023

BUILDING LOCATED AT: 901 Racine St. Menasha, WI 54952

Tax Key #: 1-00783-05

Zoning District: \_\_\_\_\_

Owner: Kwik Trip, Inc 1626 Oak St. La Crosse, WI 54602

OCCUPIED TYPE: ☐ Single Family ☐ Two Family  
☐ Multifamily ☒ Business  
☐ Other:

CLASS OF OCCUPANCY: Type VB unprotected, no fire sprinklers, B-Business M-Mercantile.  
Kitchen Grease Hood, Gas station.

OCCUPIED BY: Kwik Trip

The above listed building may be lawfully occupied only in the manner specified on this certificate. This certificate is not a warranty of guarantee either expressed or implied, but indicates completion of said building to a degree allowable for occupancy per the Code of Ordinances, City of Menasha, Wisconsin Section 15-1-7(a)

Signed: ALV Inspections, LLC 171528

Effective Date: \_\_\_\_\_

CONDITIONS OF OCCUPANCY:

\_\_\_\_\_



**Memorandum**

Date: October 16, 2023  
To: Common Council  
From: Community Development Department/SS  
RE: Property Acquisition – 90 Broad Street (Parcels 2-00279-00, 2-00279-03, and 2-00279-02)

---

Beginning in December of 2018, the City of Menasha contracted with Neighborhood Planners to assist in creating an overall corridor plan for the Water Street neighborhood. Prior to creating this plan, several studies over the years found several common themes emerge for this corridor including the creation of an attractive greenway and trails paralleling the canal, enhancing the Menasha Lock site with new amenities, the potential for new residential development and a vibrant Tayco Street historic district.

The City of Menasha has taken steps forward to implement the major infrastructure improvements of Phase I of the Water Street corridor redevelopment project from Tayco St to Broad St. This progress includes accepting a Neighborhood Investment Fund grant, designating funds over the next two years to complete the project, implementing the preliminary water and sanitary utility work to be completed this year, and executing a contract for the engineering, design and grant management. Earlier this year, the City purchased 95 Broad St, a key property to move phase I of this project forward. The City currently has a small easement with a public sidewalk in the vicinity. However, the trail is somewhat hidden to the public and uninviting. The proposal with the acquisition of that property is to create a gateway between the Loop the Lake trail system, the Locks and downtown Menasha.

As part of the plan, it identified the possible redevelopment of the property directly adjacent to the Menasha Locks to include a gathering space with fire pit, play area, trails, observation tower, canoe and kayak launch, and trailhead with restrooms. The property proposed as part of Phase II of the redevelopment project is owned by the Fox River System Navigational Authority (FRSNA) who has been involved in the redevelopment planning process.

Recently, the City was approached by the owner of 90 Broad St, made up of parcels 2-00279-00, 2-00279-03, and 2-00279-02, interest in selling his property and wanted to offer first rights to the City of Menasha. This property is approximately 1.13 acres and



sits directly adjacent to the Phase II redevelopment area, but is not part of the current project area as proposed.

This property could likely be supported by either parkland or future redevelopment. The Parks Board did consider the acquisition of the property for parkland at their September 12, 2023, meeting. Through their discussions, while they see the property as being a very desirable waterfront piece of property, purchasing this property is not necessary as part of completing the vision of the redevelopment of the Lock Site and could delay other needed redevelopment and maintenance projects within the City Park system. The Park Board officially motioned to recommended to Plan Commission and Council to not approve the land acquisition of 90 Broad Street including the following findings:

1. The perceived initial cost and the wish to not fund it out of the Parkland dedication fund or other park funding.
2. Park Board does not see development funds available until 2030 or beyond.
3. If development comes at a deference of other projects in the CIP, Park Board cannot support that.

Per Wisconsin State Statutes 62.23(5), the City Plan Commission shall consider and make recommendations to the Common Council regarding "...the location, acceptance, extension, alteration, vacation, abandonment, change of use, sale, acquisition of land for or lease of land for any street, alley or other public way, park, playground, airport, area for parking vehicles, or other memorial or public grounds..." The Plan Commission reviewed the possibly acquisition and the Parks Board recommendation at their October 3, 2023, meeting. Through some discussion, the Plan Commission reaffirmed the Parks Board recommendation.

Staff, the Parks Board, and the Plan Commission recommend the Common Council:

**Motion to not pursue the acquisition of 90 Broad Street including parcels 2-00279-00, 2-00279-03, and 2-00279-02), finding the property is not needed to meet the goals and objectives of the planning efforts by the City of Menasha.**

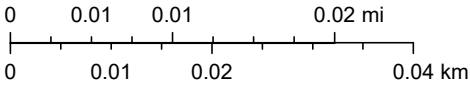
# Site Map



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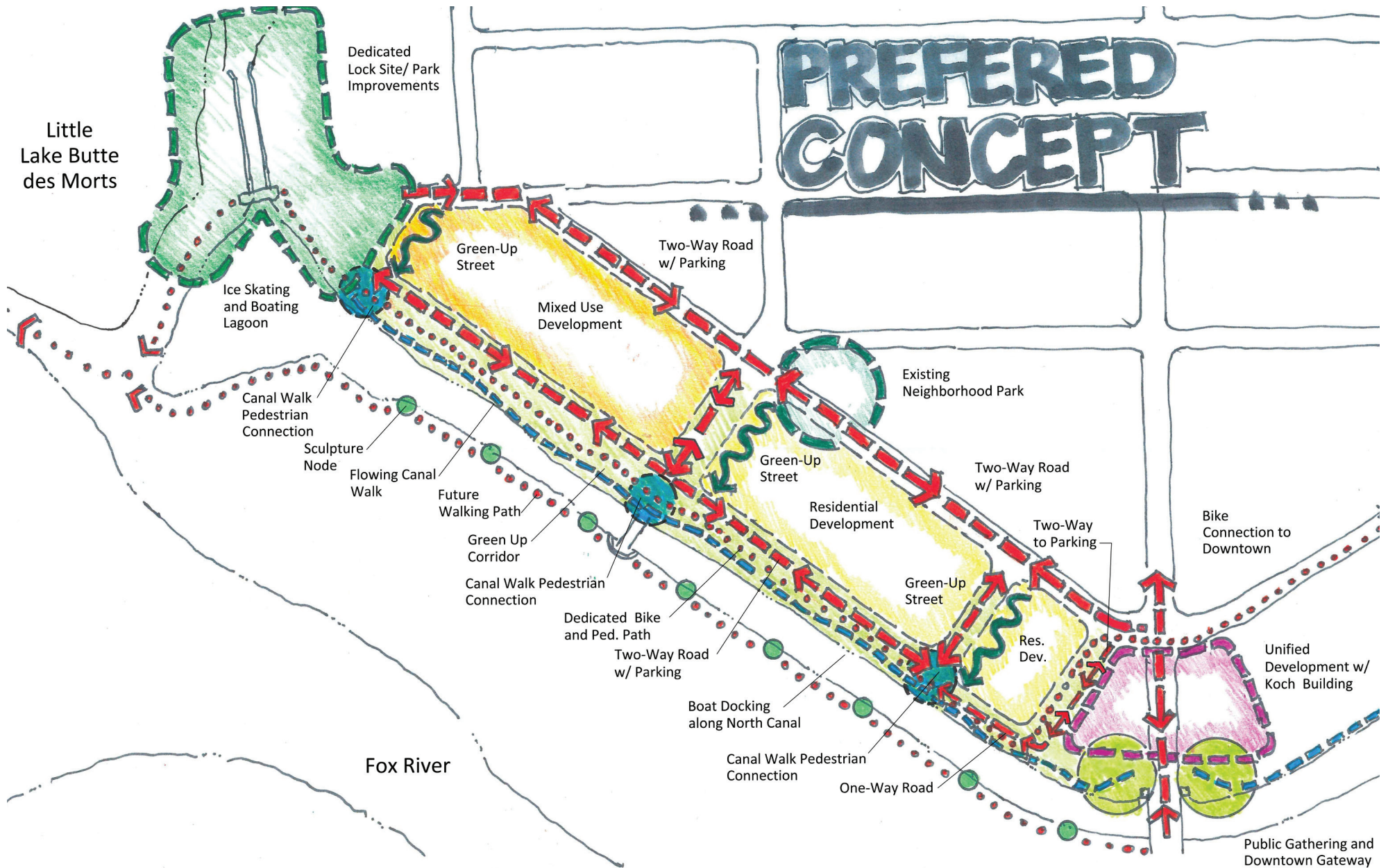
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- |                                      |                                    |
|--------------------------------------|------------------------------------|
| Adjacent Counties                    | Navigable - Permanent (checked)    |
| Lakes, Ponds and Rivers              | Navigable - Intermittent (checked) |
| Navigable Waterways                  |                                    |
| Navigable - Permanent (unchecked)    | Navigable - Stream (checked)       |
| Navigable - Intermittent (unchecked) | Tax Parcel Boundary                |
| Navigable - Stream (unchecked)       | Road ROW                           |



Winnebago County GIS, Imagery Date: April 2020





## Menasha Lock Site Plan

The Locks Site has many positive attributes that could anchor Menasha's goal of creating "Your Place on the Lake". There are many moving pieces associated with the Locks Site, but with time and strategic planning, this goal is very achievable.

FRSNA is actively working through permitting processes to re-open the locks, which could impact the final design. Some land acquisition and collaboration with surrounding land owners will need to be worked through. Ultimately this space could be a very dynamic public/private space that would be a public draw for season round activation.

Some of the site improvement to activate the space include:

- Public/Private building for warming house and rentals
- Interpretive plazas for the Locks and Native American Heritage
- Walking paths out to water front
- Informal gather space with seating and fire pit
- Kayak/Canoe launches
- Observation towers
- Adventure play areas
- Additional parking
- Native planting



ABOVE/RIGHT: Preferred character images from January 29th 2019 Design Workshop. The skating area is envisioned for a portion of the canal above the lock site.



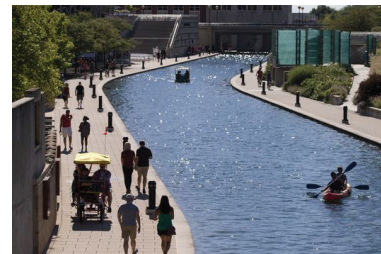
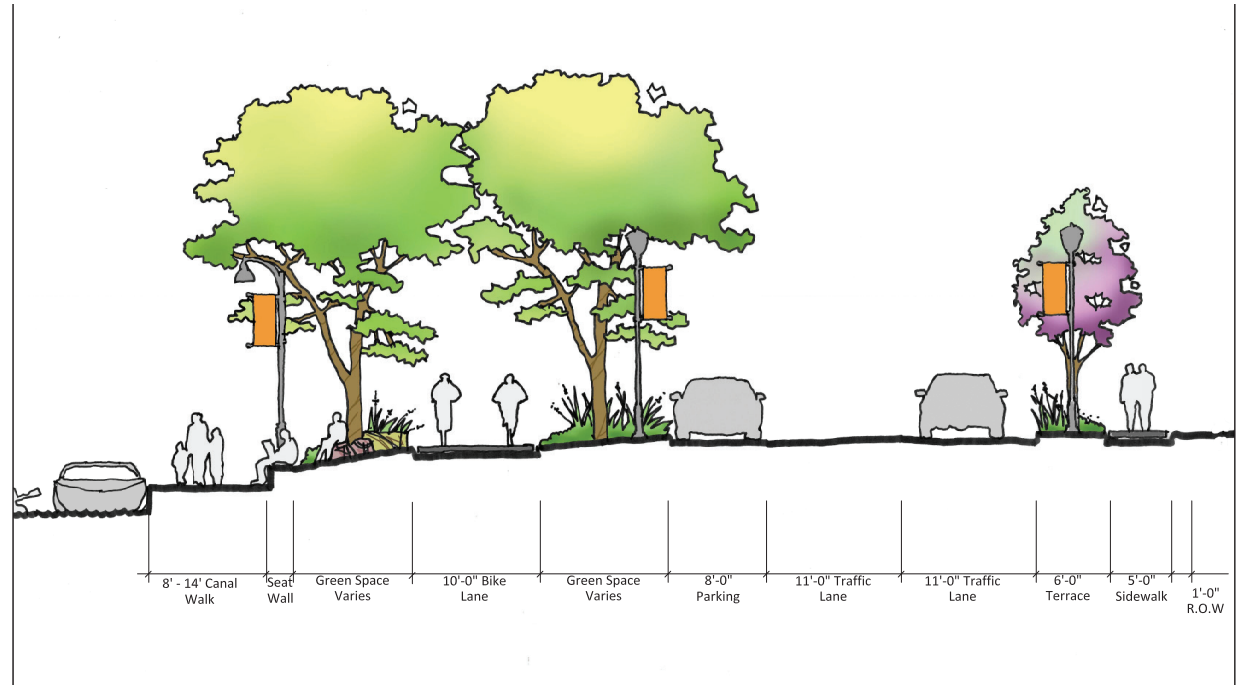




## Water Street Corridor Plan + Section

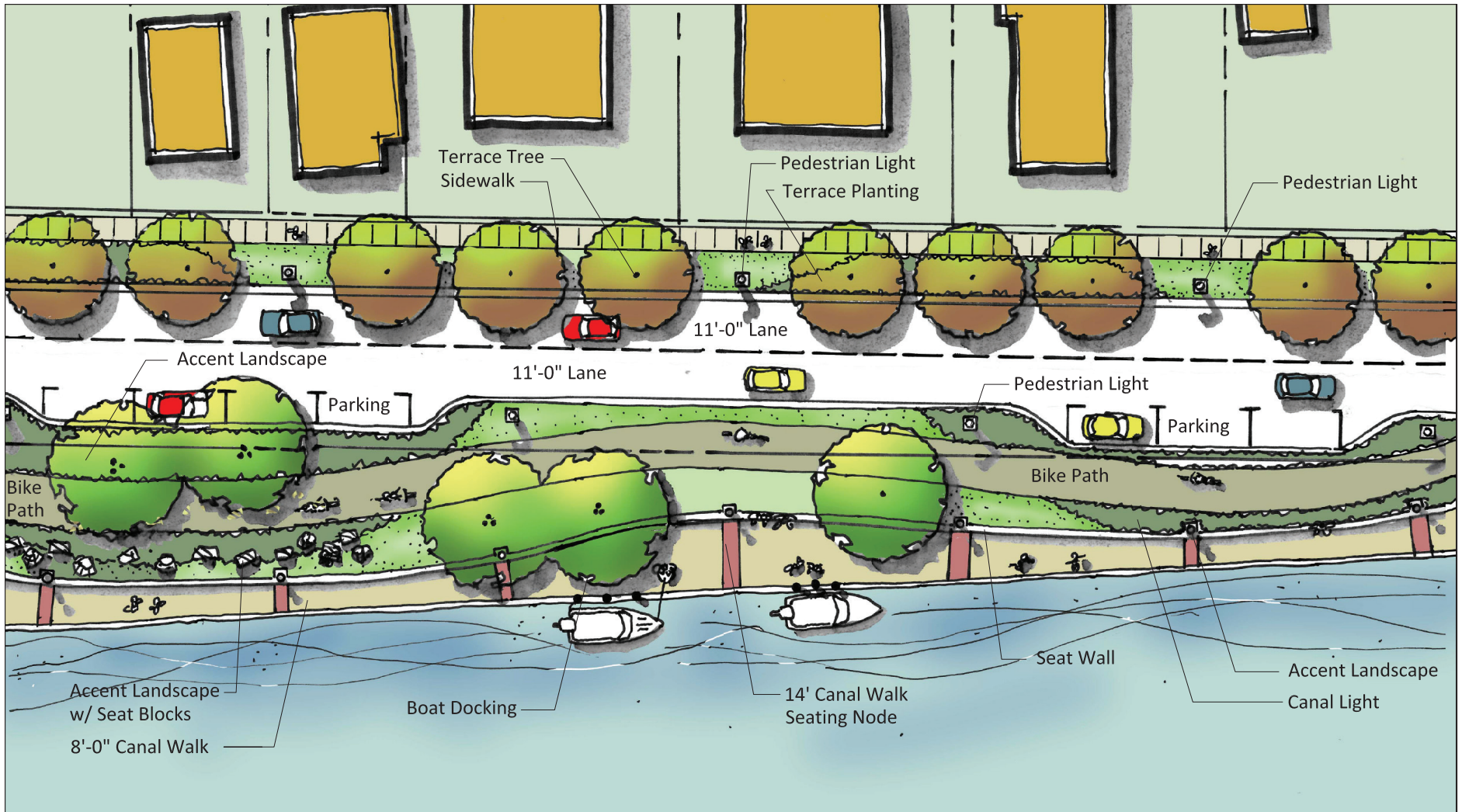
The Water Street Corridor has a very narrow right of way with public right of way ending at Lush Street. The city of Menasha maintains ownership from the south side of the right of way to the canal and owns much of the property from Lush to Barlow Street. Consensus from the Ad Hoc Committee is to maintain a narrower two-way street with parking on one side of the street throughout the corridor. In addition, the Ad Hoc wants to make every attempt to green up the corridor, create bike path access through the corridor and create a dedicate pedestrian promenade along the canal. Some of the site improvements for the corridor include:

- Narrow two lane road
- Parking nodes on the south side of street to provide space for serpentine bike path
- Varied width canal walk to create a more dynamic walking environment
- Seat walls along north side of the canal walk
- Pedestrian lighting along the roadway
- Ornamental lighting along the canal walk
- Flowing landscape beds between the road and canal walk
- Small public seating and gather spaces between the street and canal walk
- Pedestrian connection to the canal walk from High, Lush and Barlow Streets
- Improving viewsheds to south



ABOVE: Preferred character images from January 29th 2019 Design Workshop







## Tayco Redevelopment Plan

The Water Street and Tayco Street intersection is an important gateway into Menasha's downtown. The existing bridge towers act as a prominent visual cue that you are entering the Downtown Menasha District. However, traffic patterns and existing buildings blur the distinction that you are entering a unique zone. The redevelopment of the Brin site and the potential mixed-use redevelopment on the east side of Tayco Street, may provide a more prominent visual queue that you are entering downtown Menasha. Applying a complimentary architectural style on either side of Tayco Street, along with providing a unifying streetscape application on either side of Tayco Street, will strengthen the gateway appearance to the downtown. In addition, closing off Water Street to Tayco Street and developing a more pedestrian oriented entrance, will create a stronger gateway identity for the downtown. Some of the overall improvements considered in the Tayco Street redevelopment include:

- Unified mixed-use redevelopment on both sides of Tayco Street
- Streetscape improvements on both sides of Tayco Street
- Closing off access of Water Street to Tayco Street to create more public/pedestrian space between the Koch Building and the Canal
- Create a public gathering space on either side of Tayco St. incorporating the bridge towers
- Create a continuous canal walk under/through the Tayco street bridge
- Improve/expand parking behind the mixed-use development on the East side of Tayco Street
- Create a new connection to Water Street through the parking area off Kaukauna



ABOVE: Preferred character images from January 29th 2019 Design Workshop







## Memorandum

**Date:** October 10, 2023

**To:** Common Council

**From:** Laura Jungwirth – Director of Public Works

**RE:** Racine Street (Third Street to Ninth Street) Permanent Easement and Right of Way (ROW) Acquisitions

The City of Menasha received WisDOT STP-Urban Grant Funding to complete a full reconstruction of Racine Street from Third Street to Ninth Street in 2025. The full reconstruction will include replacement of existing underground utilities, replacement of the traffic signals at Racine Street and Seventh Street, installation of new sidewalk and curb ramps, and repaving of the roadway surface in concrete.

To facilitate installation of the proposed new sidewalk and updated ADA Accessible curb ramps throughout the project limits, additional right of way and Temporary Limited Easements are required as shown on the proposed Right of Way Plat. The parcels requiring right of way acquisition are as follows:

Property Address	Parcel Number	ROW Plat Parcel	ROW Area Required (Square Feet)
419 Racine Street	1-00315-00	22	10
500 Fifth Street	1-00304-00	26	66
515 Racine Street	1-00300-00	33	81
600 Racine Street	1-00505-00	34	100
601 Racine Street	1-00480-00	36	51
701 Racine Street	1-00581-00	59	25

At 635 Sixth Street (Parcel #1-00392-00 or ROW Plat Parcel #9), the elevation changes required for the new sidewalk will create an area of standing water on private property. To remedy this, a yard drain will be installed to collect the drainage, and a 10-foot x 10-foot Permanent Limited Easement (PLE) is proposed for the future operation and maintenance of this drain and its related underground discharge pipe.

In accordance with Wisconsin State Statute 62.23 (5), Plan Commission, before final action by Common Council, shall consider and report the change of use, sale, acquisition of land for or lease of land for any street, alley or public right of way. Therefore, the permanent easement and the property acquisitions were thus presented to Plan Commission for recommendation to Common Council. The City Plan Commission reviewed the proposed project and acquisitions at their October 3, 2023 meeting and motioned to recommend the following to Common Council:

### **Recommendation**

**Motion to approve the Right of Way Acquisitions at 419 Racine Street (Parcel #1-00315-00), 500 Fifth Street (Parcel #1-00304-00), 515 Racine Street (Parcel #1-00300-00), 600 Racine Street (Parcel #1-00505-00), 601 Racine Street (Parcel #1-00480-00), and 701 Racine Street (Parcel #1-00581-00) and Permanent Limited Easement at 635 Sixth Street (Parcel #1-00392-00) required for the Racine Street Road Reconstruction Project.**







SCHEDULE OF LANDS & INTERESTS REQUIRED

AREAS SHOWN IN THE TOTAL ACRES COLUMN MAY BE APPROXIMATE AND ARE DERIVED FROM TAX ROLLS OR OTHER AVAILABLE SOURCES AND MAY NOT INCLUDE LANDS OF THE OWNER WHICH ARE NOT CONTIGUOUS TO THE AREA TO BE ACQUIRED. OWNER'S NAMES ARE SHOWN FOR REFERENCE PURPOSES ONLY AND ARE SUBJECT TO CHANGE PRIOR TO THE TRANSFER OF LAND INTERESTS TO THE DEPARTMENT.

PARCEL NUMBER	SHEET NUMBER	OWNER(S)	INTEREST REQUIRED	R/W S.F. REQUIRED			P.L.E. S.F. PERM.	T.L.E. S.F. TEMP.	TAX KEY NUMBER
				NEW	EXISTING	TOTAL			
1	4.06	ETD DEVELOPMENT, LLC	TLE	0	0	0	0	2093	710026800
2	4.06	WALTRUST PROPERTIES, INC.	TLE	0	0	0	0	1423	710027502
3	4.06	JACQUES HOLDINGS, LLC (UNDIVIDED 1/2 INTEREST) 111 MAIL DRIVE, LLC (UNDIVIDED 1/2 INTEREST)	TLE	0	0	0	0	2400	710038001
4	4.06	NORTHWOODS BD REAL ESTATE, LLC	TLE	0	0	0	0	1170	710027501
6	4.06	BBSSP INVESTMENTS, LLC	TLE	0	0	0	0	1219	710027600
7	4.06	CITY OF MENASHA	TLE	0	0	0	0	300	710038000
9	4.06	435 SIXTH STREET, LLC	PLE, TLE	0	0	0	100	1236	710039200
11	4.07	RYAN M. SANTKUYL AND JESSICA L. SANTKUYL	TLE	0	0	0	0	517	710028400
12	4.07	TRADER INVESTMENTS LLC	TLE	0	0	0	0	679	710031900
13	4.07	CARL KRONBERG AND MICHELLE KRONBERG	TLE	0	0	0	0	517	710028500
14	4.07	AZSHA M. WESTPHAL	TLE	0	0	0	0	488	710031800
16	4.07	DAVID G. HILDEBRAND	TLE	0	0	0	0	493	710028600
17	4.07	TRUSTEES OF THE DANIEL G. KROISS AND CHRISTINE ANDERSON - KROISS REVOCABLE TRUST DATED APRIL 21, 2003, AS AMENDED OR RESTATED; FOR PURPOSES OF IDENTIFICATION, THE INITIAL TRUSTEES ARE DANIEL G. KROISS AND CHRISTINE ANDERSON - KROISS	TLE	0	0	0	0	612	710031700
18	4.07	JERRY L. SCHIERLAND AND EMILY J. STOBBE	TLE	0	0	0	0	493	710028700
19	4.07	ROBERT L. BUTTON	TLE	0	0	0	0	549	710031600
21	4.07	DAVID VIAENE	TLE	0	0	0	0	493	710028800
22	4.07	EDWARD LANTVIT AND DIANE LANTVIT	FEE, TLE	10	0	10	0	503	710031500
23	4.07	TINA C. BARTH	TLE	0	0	0	0	500	710028900
24	4.07	DIAMOND GEM PROPERTIES, LLC	TLE	0	0	0	0	570	710029000
26	4.07	A. B. HOME RENTALS LLC	FEE, TLE	66	0	66	0	605	710030400
27	4.07	ROBERT W. PROBST AND CAROL A. CAPENER, OR THEIR SUCCESSORS, AS TRUSTEES OF THE ROBERT W. PROBST AND CAROL A. CAPENER JOINT REVOCABLE TRUST DATED SEPTEMBER 11, 2008	TLE	0	0	0	0	766	710029100
	4.07		TLE	0	0	0	0	733	710029200
			TOTALS:	0	0	0	0	1499	
28	4.07	ALISHA M. BOULTER AND ERIC T. BOULTER	TLE	0	0	0	0	503	710030300
31	4.07	ANDREW JOHN KUEHNI	TLE	0	0	0	0	1002	710030200
32	4.07	JOSEPH F. FRANZOI IV AND PATRICIA S. FRANZOI	TLE	0	0	0	0	882	710029300
33	4.07	TANDT PROPERTIES AND DEVELOPMENT, INC.	FEE, TLE	81	0	81	0	594	710030000
34	4.08	BOYS AND GIRLS CLUB FOX VALLEY, INC.	FEE, TLE	100	0	100	0	5277	710050500
36	4.08	KENNETH R. THOMPSON	FEE, TLE	51	0	51	0	740	710048000
37	4.08	AGNES M. STILP	TLE	0	0	0	0	763	710048100
38	4.08	ALICIA L. CAMERON AND CASEY J. CAMERON	TLE	0	0	0	0	637	710048200
39	4.08	HEATHER E. CLOHESSY	TLE	0	0	0	0	604	710048300

SHEET 2 OF 14 SHEETS

REVISION DATE _____ _____ _____	DATE 8/29/2023		SCALE, FEET 0 _____	HWY: RACINE STREET		STATE R/W PROJECT NUMBER 4922-00-59		PLAT SHEET 4.02		E
	GRID FACTOR _____			COUNTY: WINNEBAGO		CONSTRUCTION PROJECT NUMBER 4922-00-60		PS&E SHEET _____		

SCHEDULE OF LANDS & INTERESTS REQUIRED

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PARCEL NUMBER	SHEET NUMBER	OWNER(S)	INTEREST REQUIRED	R/W S.F. REQUIRED			T.L.E. S.F. TEMP.	TAX KEY NUMBER
				NEW	EXISTING	TOTAL		
41	4.08	NEXT LEVEL PROPERTIES, LLC	TLE	0	0	0	639	710048400
42	4.08	SHERRY L. WHITE	TLE	0	0	0	529	710048500
43	4.08	THOMAS R. REGAZZI AND CONNIE M. REGAZZI	TLE	0	0	0	574	710048600
44	4.08	MICHAEL P. MCMULLEN	TLE	0	0	0	600	710049000
46	4.08	CASSANDRA A. DE LOS SANTOS	TLE	0	0	0	504	710052200
47	4.08	JOSHUA THULIEN	TLE	0	0	0	451	710048900
48	4.08	PETER J. KEMPS AND SUSAN P. KEMPS	TLE	0	0	0	504	710052500
49	4.08	HRI GROUP LLC	TLE	0	0	0	454	710049400
51	4.08	SUSAN M. DERFUS	TLE	0	0	0	504	710052600
52	4.08	VICKI L. BARNETT	TLE	0	0	0	501	710049300
53	4.08	ANDREA M. FENCL	TLE	0	0	0	504	710052800
54	4.08	CAROL J. QUIMBY	TLE	0	0	0	502	710049800
56	4.09	GIOVANI R. CASTILLO AND EMILEE G. PANKRATZ	TLE	0	0	0	502	710049700
57	4.09	ST. TIMOTHY ENGLISH EVANGELICAL LUTHERAN CHURCH OF MENASHA, WISCONSIN	TLE	0	0	0	1561	710053000
58	4.09	JUSTIN PAVEK	TLE	0	0	0	1004	710050400
59	4.09	SHARON M. KRUEGER	FEE, TLE	25	0	25	1348	710058100
61	4.09, 4.10	MENASHA JOINT SCHOOL DISTRICT	TLE	0	0	0	8370	710056800
62	4.09	ISRAEL MEDINA	TLE	0	0	0	800	710058400
	4.09		TLE	0	0	0	700	710058800
			TOTALS:	0	0	0	1500	
64	4.09	MARY A. BERTRAM	TLE	0	0	0	503	710058700
66	4.09	BRIAN K. MONDAY	TLE	0	0	0	1002	710059100
67	4.09, 4.10	BRAISON L. BENNETT	TLE	0	0	0	552	710059600
	4.10		TLE	0	0	0	503	710059500
			TOTALS:	0	0	0	1055	
69	4.10	FABER JIMENEZ FLOREZ	TLE	0	0	0	550	710060000
71	4.10	JOAN C. PEKEL	TLE	0	0	0	450	710059900
72	4.10	GARY M. TROFKA AND JANE M. MALIN	TLE	0	0	0	553	710060400
73	4.10	COLIN C. DEEG	TLE	0	0	0	400	710060300
74	4.10	GABRIELSON PROPERTIES, LLC	TLE	0	0	0	533	710060900
76	4.10	JERROLD KENNETH LOTZER JR.	TLE	0	0	0	642	710060800
77	4.10	KRISTY L. METOXEN	TLE	0	0	0	1404	710064300
78	4.10	VIRGINIA L. VOLKMAN	TLE	0	0	0	1068	710061200
79	4.10	AKEY PROPERTY MANAGEMENT LLC	TLE	0	0	0	492	710061600

REVISION DATE _____ _____ _____	DATE 8/29/2023		SCALE, FEET 0 _____	HWY: RACINE STREET		STATE R/W PROJECT NUMBER 4922-00-59		PLAT SHEET 4.03	E
	GRID FACTOR _____			COUNTY: WINNEBAGO		CONSTRUCTION PROJECT NUMBER 4922-00-60		PS&E SHEET _____	

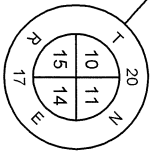
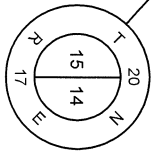
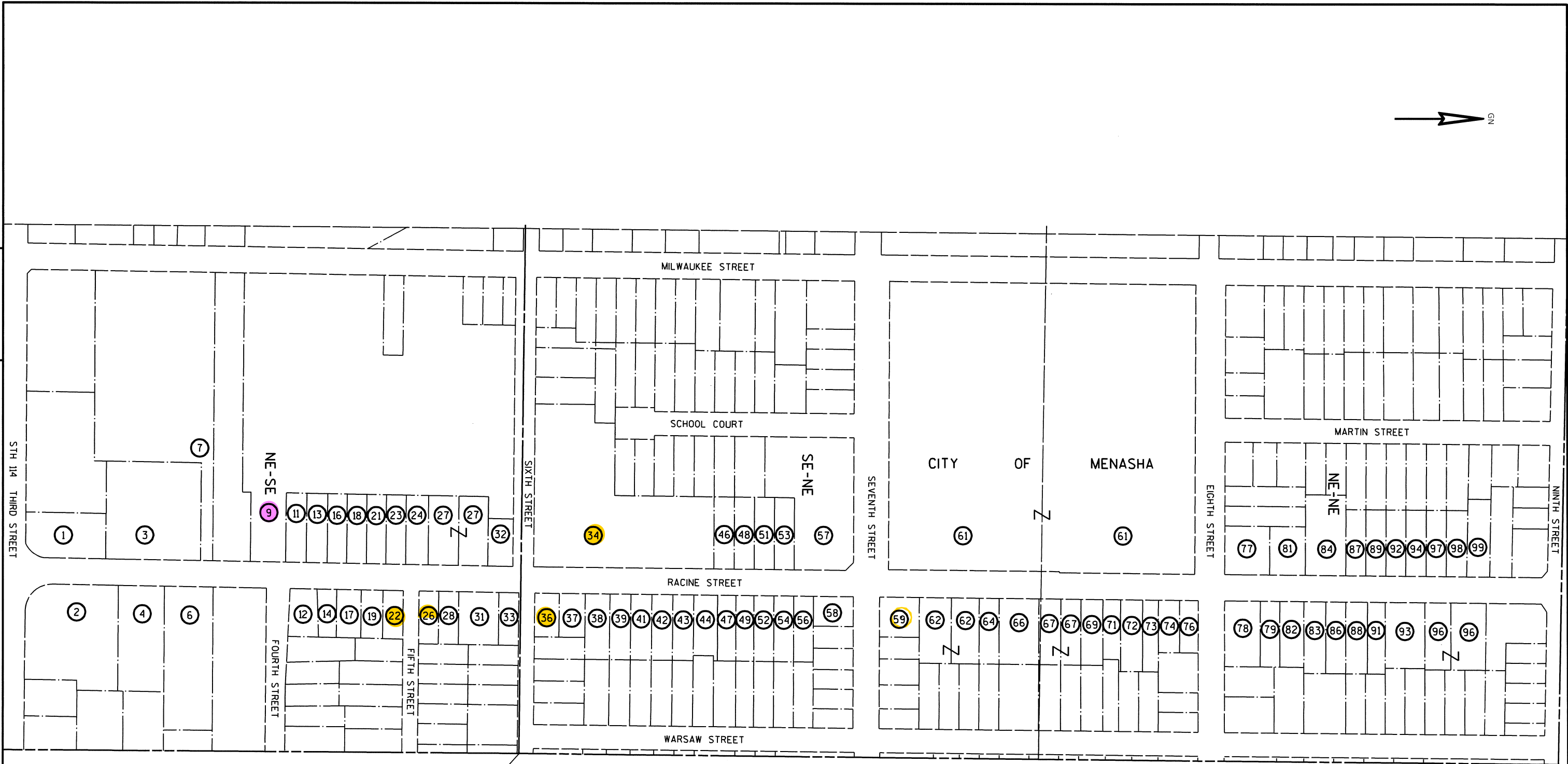
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PARCEL NUMBER	SHEET NUMBER	OWNER(S)	INTEREST REQUIRED	R/W S.F. REQUIRED			T.L.E. S.F. TEMP.	TAX KEY NUMBER
				NEW	EXISTING	TOTAL		
81	4.10	ANTOINETE V. ZBORAY	TLE	0	0	0	900	710064400
82	4.10	JULIO MEDRANO	TLE	0	0	0	601	710061500
83	4.11	JOHN M. RAETHER	TLE	0	0	0	546	710061900
84	4.11	CHARLES W. JOHNSON AND CYNTHIA L. JOHNSON	TLE	0	0	0	1013	710049000
86	4.11	DANIEL B. ZELINSKI	TLE	0	0	0	500	710061800
87	4.11	NORA L. KEES	TLE	0	0	0	505	710065400
88	4.11	SHANNON HESS AND DEANNA HESS	TLE	0	0	0	550	710062300
89	4.11	CHRISTOPHER KIRSLING	TLE	0	0	0	512	710065500
91	4.11	TAMMY L. WIEGAND	TLE	0	0	0	453	710062200
92	4.11	GREGORY C. ZENTNER	TLE	0	0	0	504	710065800
93	4.11	ANNETTE R. LUETHGE	TLE	0	0	0	1000	710062700
94	4.11	PREMIER PROPERTIES OF THE FOX CITIES, LLC	TLE	0	0	0	509	710065900
96	4.11	DEWEY A. BATES AND R. DANIEL JOHNSTON D/B/A L.M.C. PROPERTY MANAGEMENT GROUP	TLE	0	0	0	650	710063000
	4.11		TLE	0	0	0	623	710063400
			TOTALS:	0	0	0	1273	
97	4.11	JOEL R. SAMP AND MICHELLE M. SAMP	TLE	0	0	0	507	710066200
98	4.11	JUDITH A. PFRANG	TLE	0	0	0	508	710066300
99	4.11	JAMES HOLETON	TLE	0	0	0	236	710066600
201	4.06, 4.11	MENASHA UTILITIES - ELECTRIC	RELEASE OF RIGHTS					
202	4.08, 4.11	MENASHA UTILITIES - WATER	RELEASE OF RIGHTS					
203	4.06	WE ENERGIES - GAS	RELEASE OF RIGHTS					
204	4.06	AT&T WISCONSIN	RELEASE OF RIGHTS					
205	4.06	TDS METROCOM, LLC	RELEASE OF RIGHTS					

4

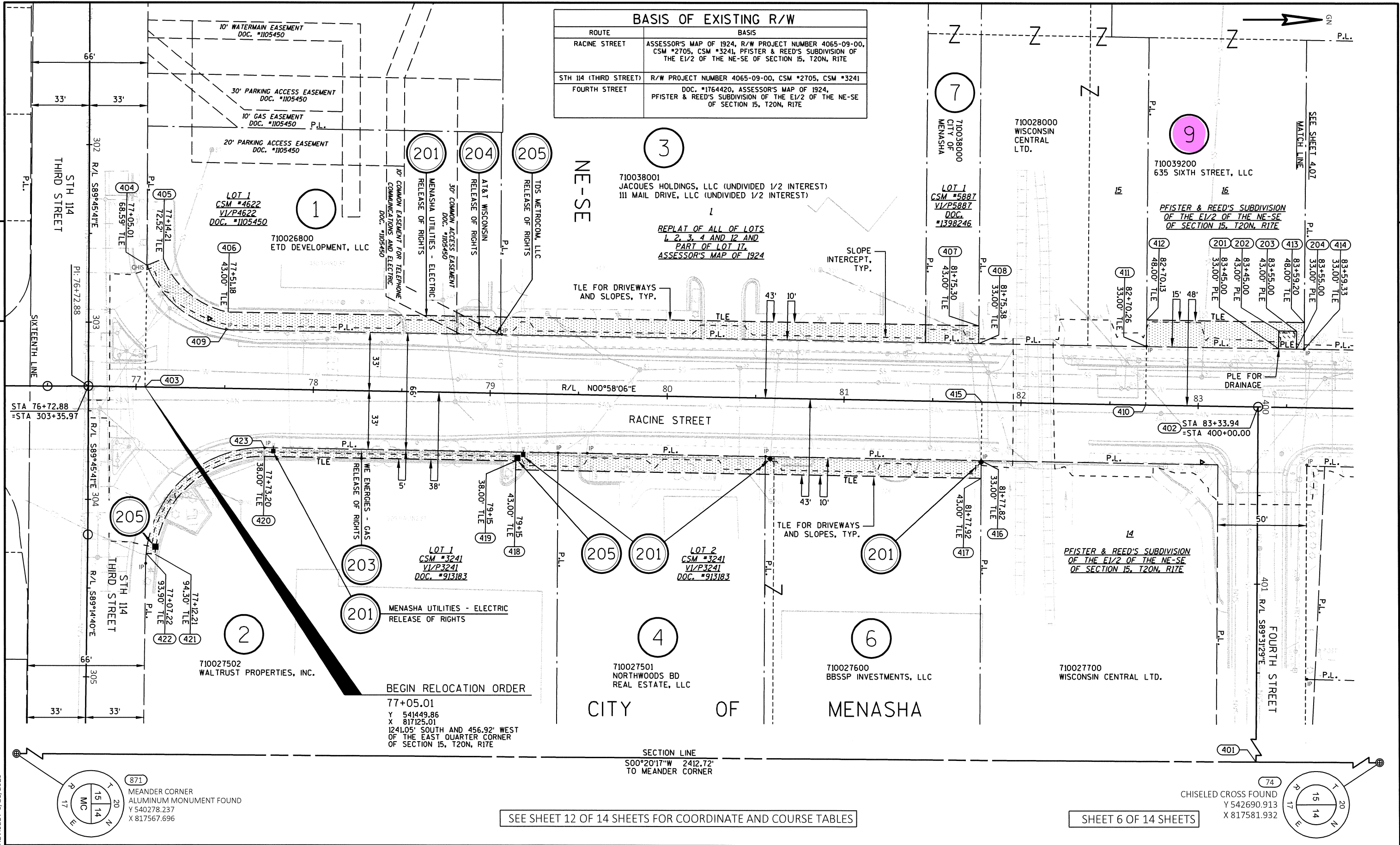
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SHEET 5 OF 14 SHEETS

REVISION DATE <div><div></div><div></div><div></div><div></div></div>	DATE 8/29/2023	SCALE, FEET <div><div>0125250</div></div>	HWY: RACINE STREET	STATE R/W PROJECT NUMBER 4992-00-59	PLAT SHEET 4.05	E
	GRID FACTOR <div></div>		COUNTY: WINNEBAGO	CONSTRUCTION PROJECT NUMBER 4992-00-60	PS&E SHEET <div></div>	





BASIS OF EXISTING R/W	
ROUTE	BASIS
RACINE STREET	ASSESSOR'S MAP OF 1924, R/W PROJECT NUMBER 4065-09-00, CSM #2705, CSM #3241, PFISTER & REED'S SUBDIVISION OF THE E1/2 OF THE NE-SE OF SECTION 15, T20N, R17E
STH 114 (THIRD STREET)	R/W PROJECT NUMBER 4065-09-00, CSM #2705, CSM #3241
FOURTH STREET	DOC. #1764420, ASSESSOR'S MAP OF 1924, PFISTER & REED'S SUBDIVISION OF THE E1/2 OF THE NE-SE OF SECTION 15, T20N, R17E

NE-SE

710038001  
JACQUES HOLDINGS, LLC (UNDIVIDED 1/2 INTEREST)  
111 MAIL DRIVE, LLC (UNDIVIDED 1/2 INTEREST)

REPLAT OF ALL OF LOTS  
1, 2, 3, 4 AND 12 AND  
PART OF LOT 17,  
ASSESSOR'S MAP OF 1924

TLE FOR DRIVEWAYS  
AND SLOPES, TYP.

SLOPE  
INTERCEPT,  
TYP.

RACINE STREET

LOT 1  
CSM #3241  
VI/P3241  
DOC. #913183

LOT 2  
CSM #3241  
VI/P3241  
DOC. #913183

BEGIN RELOCATION ORDER  
77+05.01  
Y 541449.86  
X 817125.01  
1241.05' SOUTH AND 456.92' WEST  
OF THE EAST QUARTER CORNER  
OF SECTION 15, T20N, R17E

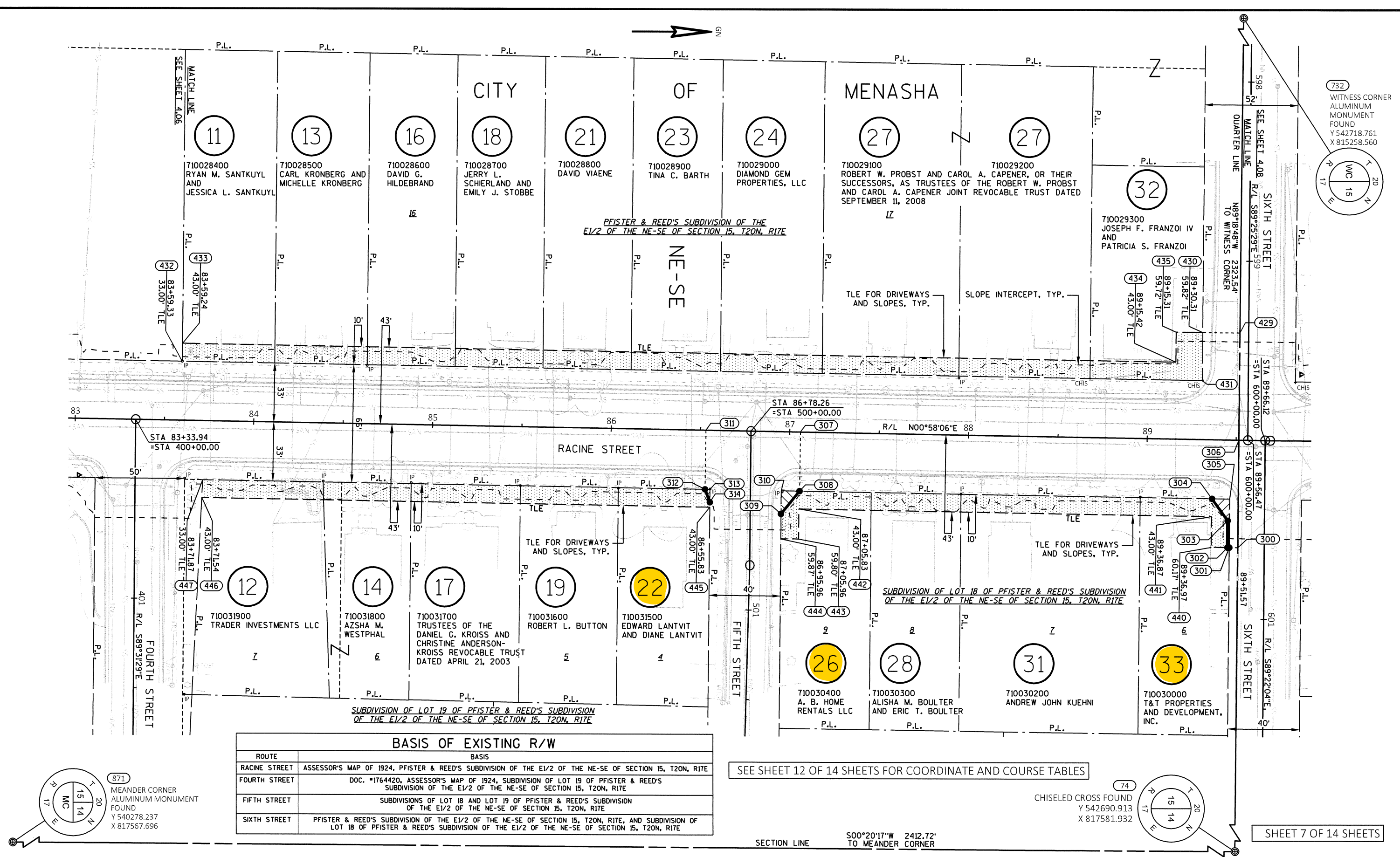
SECTION LINE  
S00°20'17"W 2412.72'  
TO MEANDER CORNER

SEE SHEET 12 OF 14 SHEETS FOR COORDINATE AND COURSE TABLES

SHEET 6 OF 14 SHEETS

REVISION DATE	DATE 8/29/2023	SCALE, FEET	HWY: RACINE STREET	STATE R/W PROJECT NUMBER 4992-00-59	PLAT SHEET 4.06
	GRID FACTOR	0 25 50	COUNTY: WINNEBAGO	CONSTRUCTION PROJECT NUMBER 4992-00-60	PS&E SHEET



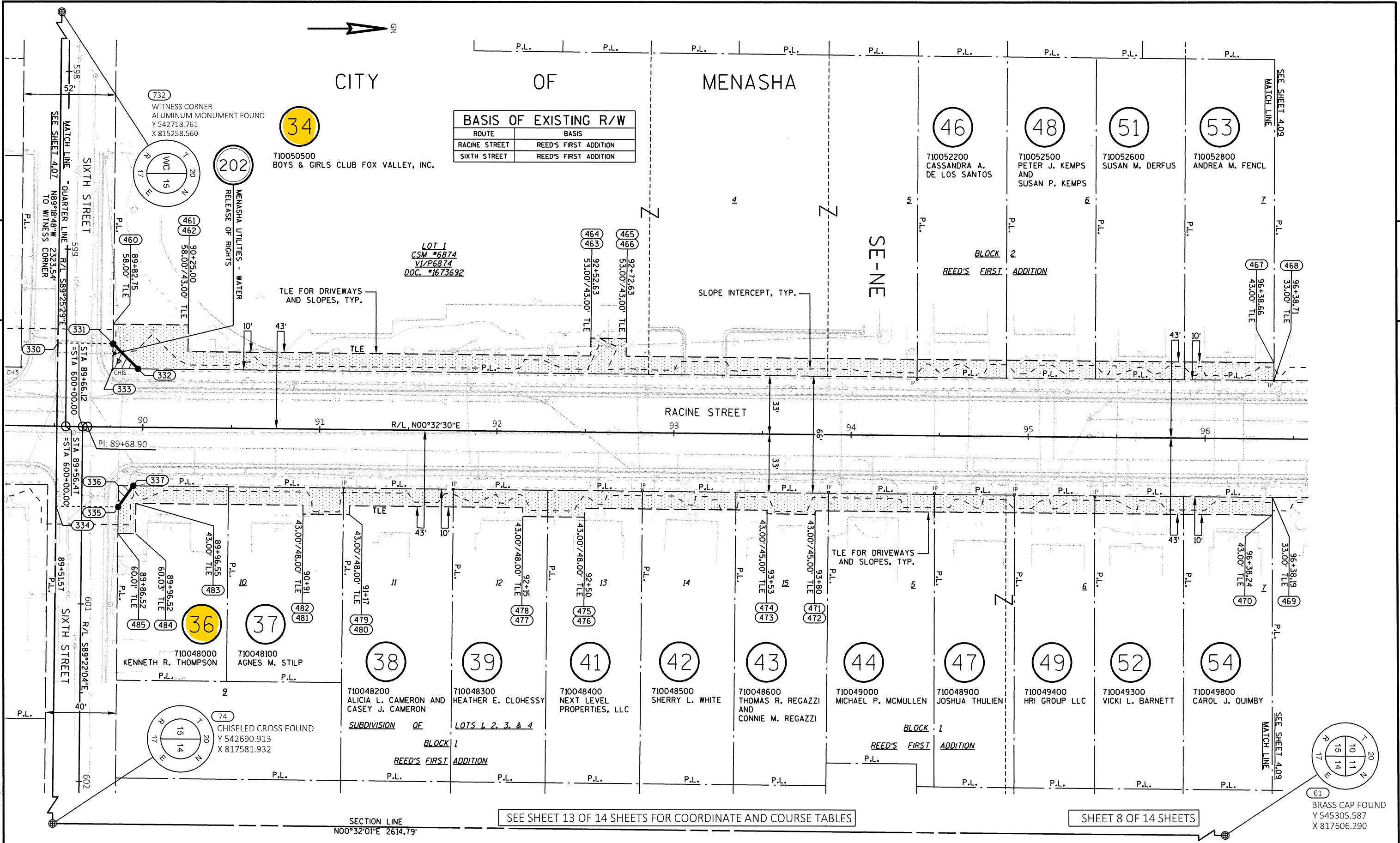


BASIS OF EXISTING R/W	
ROUTE	BASIS
RACINE STREET	ASSESSOR'S MAP OF 1924, PFISTER & REED'S SUBDIVISION OF THE E1/2 OF THE NE-SE OF SECTION 15, T20N, R17E
FOURTH STREET	DOC. #1764420, ASSESSOR'S MAP OF 1924, SUBDIVISION OF LOT 19 OF PFISTER & REED'S SUBDIVISION OF THE E1/2 OF THE NE-SE OF SECTION 15, T20N, R17E
FIFTH STREET	SUBDIVISIONS OF LOT 18 AND LOT 19 OF PFISTER & REED'S SUBDIVISION OF THE E1/2 OF THE NE-SE OF SECTION 15, T20N, R17E
SIXTH STREET	PFISTER & REED'S SUBDIVISION OF THE E1/2 OF THE NE-SE OF SECTION 15, T20N, R17E, AND SUBDIVISION OF LOT 18 OF PFISTER & REED'S SUBDIVISION OF THE E1/2 OF THE NE-SE OF SECTION 15, T20N, R17E

SEE SHEET 12 OF 14 SHEETS FOR COORDINATE AND COURSE TABLES

SHEET 7 OF 14 SHEETS

REVISION DATE	DATE 8/29/2023	SCALE, FEET	HWY: RACINE STREET	STATE R/W PROJECT NUMBER 4992-00-59	PLAT SHEET 4.07
	GRID FACTOR	0 25 50	COUNTY: WINNEBAGO	CONSTRUCTION PROJECT NUMBER 4992-00-60	PS&E SHEET



BASIS OF EXISTING R/W	
ROUTE	BASIS
RACINE STREET	REED'S FIRST ADDITION
SIXTH STREET	REED'S FIRST ADDITION

REVISION DATE	DATE	SCALE, FEET
	8/29/2023	0 25 50
	GRID FACTOR	

HWY: RACINE STREET	STATE R/W PROJECT NUMBER 4992-00-59	PLAT SHEET 4.08
COUNTY: WINNEBAGO	CONSTRUCTION PROJECT NUMBER 4992-00-60	PS&E SHEET

DATE 8/29/2023	SCALE, FEET
GRID FACTOR	0 25 50

HWY: RACINE STREET	STATE R/W PROJECT NUMBER 4992-00-59	PLAT SHEET 4.08
COUNTY: WINNEBAGO	CONSTRUCTION PROJECT NUMBER 4992-00-60	PS&E SHEET

DATE 8/29/2023	SCALE, FEET
GRID FACTOR	0 25 50

HWY: RACINE STREET	STATE R/W PROJECT NUMBER 4992-00-59	PLAT SHEET 4.08
COUNTY: WINNEBAGO	CONSTRUCTION PROJECT NUMBER 4992-00-60	PS&E SHEET

REVISED: 8/21/2023

FILE NAME : 040108-RP.DWG  
LAYOUT NAME - RW 1 IN 50 FT

PLOT DATE : 8/21/2023 11:24 AM

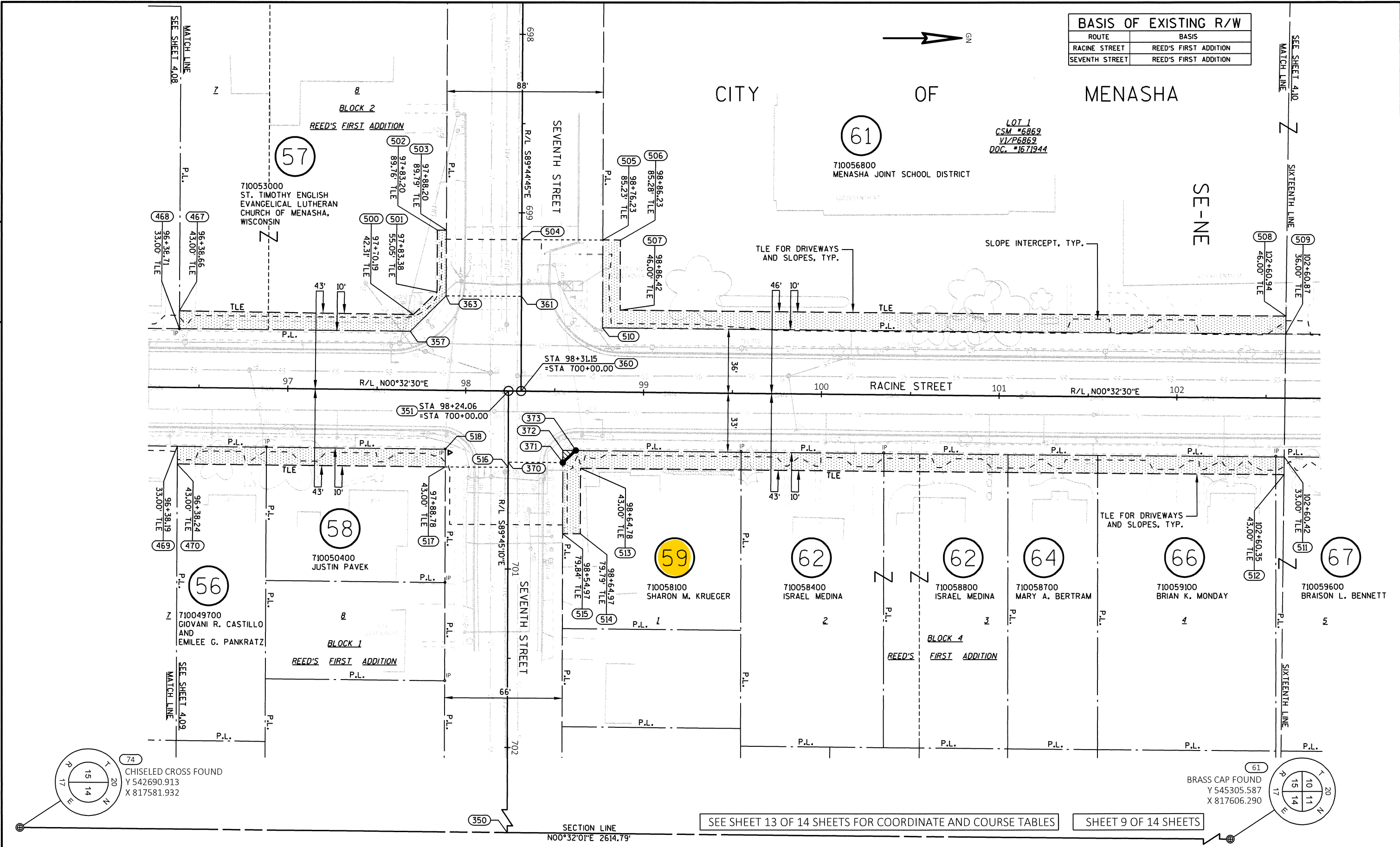
PLOT BY : JAY PANETTI

PLOT NAME :

PLOT SCALE : 1 IN:50 FT

WISDOT/CADDs SHEET 75





BASIS OF EXISTING R/W	
ROUTE	BASIS
RACINE STREET	REED'S FIRST ADDITION
SEVENTH STREET	REED'S FIRST ADDITION

LOT 1  
CSM #6869  
VI/P6869  
DOC. #1671944

74  
CHISELED CROSS FOUND  
Y 542690.913  
X 817581.932

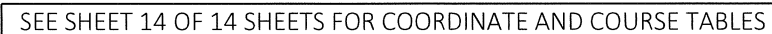
61  
BRASS CAP FOUND  
Y 545305.587  
X 817606.290

REVISION DATE	DATE 8/29/2023	SCALE, FEET	HWY: RACINE STREET	STATE R/W PROJECT NUMBER 4992-00-59	PLAT SHEET 4.09
	GRID FACTOR	0 25 50	COUNTY: WINNEBAGO	CONSTRUCTION PROJECT NUMBER 4992-00-60	PS&E SHEET

## NE-NE

61

LOT 1  
CSM #6869  
V1/P6869  
DOC. #1671944



SECTION LINE  
N00°32'01"E 2614.79'

PS&E SHEET



COORDINATE AND COURSE TABLES

SHEET 4.06

TLE COURSE TABLE - PARCELS 1, 3 & 7					
FROM PT #	TO PT #	BEARING/LC BEARING	DISTANCE/LC LENGTH	CURVE LENGTH	CURVE RADIUS
74	401	S00° 20' 17"W	615.90'	-	-
401	402	N89° 31' 29"W	442.68'	-	-
402	403	S00° 58' 06"W	628.92'	-	-
403	404	N89° 01' 54"W	68.59'	-	-
404	405	N22° 11' 25"W	10.00'	-	-
405	406	N39° 34' 15"E	47.31'	49.29'	50.00'
406	407	N00° 58' 06"E	424.11'	-	-
407	408	S89° 31' 11"E	10.00'	-	-
408	409	S00° 58' 08"W	425.06'	-	-
409	404	S39° 07' 06"W	57.61'	60.09'	60.00'

TLE COURSE TABLE - PARCELS 2, 4 & 6					
FROM PT #	TO PT #	BEARING/LC BEARING	DISTANCE/LC LENGTH	CURVE LENGTH	CURVE RADIUS
74	401	S00° 20' 17"W	615.90'	-	-
401	402	N89° 31' 29"W	442.68'	-	-
402	415	S00° 58' 06"W	156.12'	-	-
415	416	S89° 01' 54"E	33.00'	-	-
416	417	S89° 37' 26"E	10.00'	-	-
417	418	S00° 58' 06"W	262.92'	-	-
418	419	N89° 01' 54"W	5.00'	-	-
419	420	S00° 58' 06"W	141.80'	-	-
420	421	S41° 44' 17"E	83.00'	91.22'	61.19'
421	422	S05° 33' 19"W	5.00'	-	-
422	423	N41° 44' 18"W	89.79'	98.67'	66.19'
423	416	N00° 58' 06"E	404.62'	-	-

PLE COURSE TABLE - PARCEL 9			
FROM PT #	TO PT #	BEARING	DISTANCE
74	401	S00° 20' 17"W	615.90'
401	402	N89° 31' 29"W	442.68'
402	410	S00° 58' 06"W	63.68'
410	411	N89° 01' 54"W	33.00'
411	201	N00° 58' 06"E	74.74'
201	202	N89° 01' 54"W	10.00'
202	203	N00° 58' 06"E	10.00'
203	204	S89° 01' 54"E	10.00'
204	201	S00° 58' 06"W	10.00'

TLE COURSE TABLE - PARCEL 9			
FROM PT #	TO PT #	BEARING	DISTANCE
74	401	S00° 20' 17"W	615.90'
401	402	N89° 31' 29"W	442.68'
402	410	S00° 58' 06"W	63.68'
410	411	N89° 01' 54"W	33.00'
411	412	N89° 30' 07"W	15.00'
412	413	N00° 58' 06"E	89.07'
413	414	S89° 30' 07"E	15.00'
414	204	S00° 58' 06"W	4.33'
204	203	N89° 01' 54"W	10.00'
203	202	S00° 58' 06"W	10.00'
202	201	S89° 01' 54"E	10.00'
201	411	S00° 58' 06"W	74.74'

SHEET 4.06

COORDINATE TABLE		
POINT	Y	X
201	542090.316	817102.828
202	542090.485	817092.829
203	542100.484	817092.998
204	542100.315	817102.997
401	542075.026	817578.298
402	542078.698	817135.636
403	541449.864	817125.007
404	541451.023	817056.429
405	541460.283	817052.653
406	541496.755	817082.794
407	541920.805	817089.961
408	541920.722	817099.965
409	541495.721	817092.778
410	542015.025	817134.560
411	542015.582	817101.564
412	542015.713	817086.565
413	542104.771	817088.070
414	542104.640	817103.070
415	541922.602	817132.998
416	541922.045	817165.993
417	541921.979	817175.993
418	541659.093	817171.550
419	541659.178	817166.550
420	541517.399	817164.154
421	541455.462	817219.412
422	541450.485	817218.928
423	541517.482	817159.155

SHEET 4.07

TLE COURSE TABLE - PARCELS 11, 13, 16, 18, 21, 23, 24, 27 & 32			
FROM PT #	TO PT #	BEARING	DISTANCE
74	429	N89° 18' 48"W	495.82'
429	430	S00° 41' 12"W	20.87'
430	431	S89° 25' 29"E	26.82'
431	432	S00° 58' 06"W	571.16'
432	433	N89° 30' 07"W	15.00'
433	434	N01° 29' 00"E	556.24'
434	435	N89° 25' 29"W	16.72'
435	430	N00° 34' 31"E	15.00'

TLE COURSE TABLE - PARCELS 12, 14, 17, 19 & 22			
FROM PT #	TO PT #	BEARING	DISTANCE
74	306	N89° 18' 48"W	435.89'
306	311	S00° 58' 06"W	298.47'
311	312	S89° 01' 54"E	33.00'
312	314	N69° 34' 29"E	7.70'
314	445	S89° 27' 26"E	2.83'
445	446	S00° 58' 06"W	284.29'
446	447	N87° 09' 36"W	10.01'
447	312	N00° 58' 06"E	281.13'

TLE COURSE TABLE - PARCELS 26, 28, 31 & 33			
FROM PT #	TO PT #	BEARING	DISTANCE
74	300	N89° 18' 48"W	375.80'
300	301	S00° 41' 12"W	4.79'
301	302	S00° 37' 56"W	1.00'
302	440	S00° 37' 56"W	9.00'
440	441	N89° 22' 04"W	17.17'
441	442	S00° 58' 06"W	231.04'
442	443	S89° 27' 26"E	16.80'
443	444	S00° 32' 34"W	10.00'
444	309	N89° 27' 26"W	14.00'
309	308	N50° 46' 34"W	16.39'
308	304	N00° 58' 06"E	231.00'
304	303	N54° 44' 09"E	15.02'
303	302	S89° 22' 04"E	15.00'

FEE COURSE TABLE - PARCEL 22			
FROM PT #	TO PT #	BEARING	DISTANCE
74	306	N89° 18' 48"W	435.89'
306	311	S00° 58' 06"W	298.47'
311	312	S89° 01' 54"E	33.00'
312	313	N00° 58' 06"E	2.75'
313	314	S89° 27' 26"E	7.17'
314	312	S69° 34' 29"W	7.70'

FEE COURSE TABLE - PARCEL 26			
FROM PT #	TO PT #	BEARING	DISTANCE
74	306	N89° 18' 48"W	435.89'
306	307	S00° 58' 06"W	245.47'
307	308	S89° 01' 54"E	33.00'
308	309	S50° 46' 34"E	16.39'
309	310	N89° 27' 26"W	12.87'
310	308	N00° 58' 06"E	10.24'

FEE COURSE TABLE - PARCEL 33			
FROM PT #	TO PT #	BEARING	DISTANCE
74	300	N89° 18' 48"W	375.80'
300	301	S00° 41' 12"W	4.79'
301	302	S00° 37' 56"W	1.00'
302	303	N89° 22' 04"W	15.00'
303	304	S54° 44' 09"W	15.02'
304	305	N00° 58' 06"E	9.81'
305	301	S89° 22' 04"E	27.11'

SHEET 4.07

COORDINATE TABLE		
POINT	Y	X
300	542695.417	817206.158
301	542690.625	817206.101
302	542689.626	817206.090
303	542689.791	817191.091
304	542681.116	817178.823
305	542690.925	817178.989
306	542696.137	817146.072
307	542450.707	817141.924
308	542450.149	817174.919
309	542439.785	817187.616
310	542439.907	817174.746
311	542397.715	817141.028
312	542397.157	817174.023
313	542399.912	817174.070
314	542399.844	817181.238
401	542075.026	817578.298
429	542696.855	817086.151
430	542675.992	817085.901
431	542675.722	817112.722
432	542104.640	817103.070
433	542104.771	817088.070
434	542660.825	817102.469
435	542660.992	817085.751
440	542680.626	817205.991
441	542680.816	817188.819
442	542449.811	817184.915
443	542449.652	817201.711
444	542439.652	817201.616
445	542399.817	817184.070
446	542115.568	817179.265
447	542116.064	817169.272

COORDINATE AND COURSE TABLES

SHEET 4.08

FEE COURSE TABLE - PARCEL 34			
FROM PT #	TO PT #	BEARING	DISTANCE
74	330	N89° 18' 48"W	482.92'
330	331	N00° 41' 12"E	31.16'
331	332	N45° 10' 52"E	20.03'
332	333	S00° 32' 30"W	14.26'
333	331	N89° 25' 29"W	14.08'

TLE COURSE TABLE - PARCELS 34, 46, 48, 51 & 53			
FROM PT #	TO PT #	BEARING	DISTANCE
74	330	N89° 18' 48"W	482.92'
330	331	N00° 41' 12"E	31.16'
331	460	N89° 25' 29"W	10.92'
460	461	N00° 32' 30"E	42.25'
461	462	S89° 27' 30"E	15.00'
462	463	N00° 32' 30"E	227.63'
463	464	N89° 27' 30"W	10.00'
464	465	N00° 32' 30"E	20.00'
465	466	S89° 27' 30"E	10.00'
466	467	N00° 32' 30"E	366.03'
467	468	S89° 44' 45"E	10.00'
468	332	S00° 32' 30"W	641.71'
332	331	S45° 10' 52"W	20.03'

FEE COURSE TABLE - PARCEL 36			
FROM PT #	TO PT #	BEARING	DISTANCE
74	334	N89° 18' 48"W	390.84'
334	335	N00° 41' 12"E	35.19'
335	336	N89° 22' 04"W	12.01'
336	337	N00° 32' 30"E	8.44'
337	335	S54° 19' 02"E	14.69'

TLE COURSE TABLE - PARCELS 36, 37, 38, 39, 41, 42, 43, 44, 47, 49, 52 & 54			
FROM PT #	TO PT #	BEARING	DISTANCE
74	334	N89° 18' 48"W	390.84'
334	335	N00° 41' 12"E	35.19'
335	337	N54° 19' 02"W	14.69'
337	469	N00° 32' 30"E	643.19'
469	470	S89° 45' 10"E	10.00'
470	471	S00° 32' 30"W	258.24'
471	472	S89° 27' 30"E	2.00'
472	473	S00° 32' 30"W	27.00'
473	474	N89° 27' 30"W	2.00'
474	475	S00° 32' 30"W	103.00'
475	476	S89° 27' 30"E	5.00'
476	477	S00° 32' 30"W	35.00'
477	478	N89° 27' 30"W	5.00'
478	479	S00° 32' 30"W	98.00'
479	480	S89° 27' 30"E	5.00'
480	481	S00° 32' 30"W	26.00'
481	482	N89° 27' 30"W	5.00'
482	483	S00° 32' 30"W	94.45'
483	484	S89° 22' 04"E	17.03'
484	485	S00° 37' 56"W	10.00'
485	335	N89° 22' 04"W	15.00'

SHEET 4.08

COORDINATE TABLE		
POINT	Y	X
318	542618.103	817205.733
330	542696.701	817099.049
331	542727.859	817099.423
332	542741.980	817113.634
333	542727.717	817113.499
334	542695.597	817191.122
335	542730.789	817191.543
336	542730.921	817179.532
337	542739.357	817179.612
401	542075.026	817578.298
460	542727.968	817088.500
461	542770.215	817088.900
462	542770.074	817103.899
463	542997.691	817106.051
464	542997.786	817096.051
465	543017.785	817096.240
466	543017.690	817106.240
467	543383.707	817109.699
468	543383.662	817119.699
469	543382.519	817185.692
470	543382.476	817195.692
471	543124.245	817193.251
472	543124.226	817195.251
473	543097.227	817194.995
474	543097.246	817192.995
475	542994.251	817192.022
476	542994.203	817197.022
477	542959.205	817196.691
478	542959.252	817191.691
479	542861.257	817190.765
480	542861.209	817195.765
481	542835.210	817195.519
482	542835.258	817190.519
483	542740.810	817189.626
484	542740.622	817206.653
485	542730.623	817206.542

SHEET 4.09

TLE COURSE TABLE - PARCELS 56 & 58			
FROM PT #	TO PT #	BEARING	DISTANCE
74	350	N00° 32' 01"E	875.93'
350	516	N89° 45' 10"W	392.83'
516	517	S00° 14' 50"W	35.50'
517	470	S00° 32' 30"W	150.53'
470	469	N89° 45' 10"W	10.00'
469	518	N00° 32' 30"E	150.53'
518	517	S89° 45' 10"E	10.00'

TLE COURSE TABLE - PARCEL 57			
FROM PT #	TO PT #	BEARING	DISTANCE
74	350	N00° 32' 01"E	875.93'
350	351	N89° 45' 10"W	435.65'
351	360	N00° 32' 30"E	7.10'
360	361	N89° 44' 45"W	53.21'
361	363	S00° 15' 15"W	42.50'
363	357	S44° 36' 07"E	28.21'
357	468	S00° 32' 30"W	129.78'
468	467	N89° 44' 45"W	10.00'
467	500	N00° 50' 36"E	131.53'
500	501	N43° 28' 51"W	18.34'
501	502	N89° 44' 45"W	34.71'
502	503	N00° 15' 15"E	5.00'
503	363	S89° 44' 45"E	36.79'

TLE COURSE TABLE - PARCELS 59, 62, 64, 66 & 67			
FROM PT #	TO PT #	BEARING	DISTANCE
74	350	N00° 32' 01"E	875.93'
350	370	N89° 45' 10"W	395.65'
370	371	N00° 14' 50"E	30.50'
371	373	N42° 50' 46"W	9.96'
373	511	N00° 32' 30"E	398.42'
511	512	S89° 04' 47"E	10.00'
512	513	S00° 32' 30"W	395.57'
513	514	S89° 45' 10"E	36.79'
514	515	S00° 14' 50"W	10.00'
515	371	N89° 45' 10"W	40.00'

TLE COURSE TABLE - PARCEL 61			
FROM PT #	TO PT #	BEARING	DISTANCE
74	350	N00° 32' 01"E	875.93'
350	351	N89° 45' 10"W	435.65'
351	360	N00° 32' 30"E	7.10'
360	504	N89° 44' 45"W	85.00'
504	505	N00° 15' 15"E	45.50'
505	506	N00° 15' 15"E	10.00'
506	507	S89° 44' 45"E	39.28'
507	508	N00° 32' 30"E	374.51'
508	509	S89° 04' 47"E	10.00'
509	510	S00° 32' 30"W	384.40'
510	505	N89° 44' 45"W	49.23'

SHEET 4.09

COORDINATE TABLE		
POINT	Y	X
350	543566.808	817590.092
351	543568.687	817154.450
357	543513.433	817120.926
360	543575.784	817154.517
361	543576.021	817101.304
363	543533.521	817101.115
370	543568.515	817194.449
371	543599.014	817194.581
372	543599.044	817187.738
373	543606.318	817187.807
401	542075.026	817578.298
467	543383.707	817109.699
468	543383.662	817119.699
469	543382.519	817185.692
470	543382.476	817195.692
500	543515.222	817111.635
501	543528.530	817099.015
502	543528.684	817064.307
503	543533.684	817064.329
504	543576.162	817069.518
505	543621.661	817069.720
506	543631.661	817069.764
507	543631.487	817109.041
508	544005.984	817112.581
509	544005.824	817122.580
510	543621.443	817118.947
511	544004.716	817191.573
512	544004.555	817201.572
513	543609.000	817197.833
514	543608.842	817234.624
515	543598.842	817234.581
516	543568.502	817197.268
517	543533.003	817197.114
518	543533.046	817187.114

REVISED: 8/21/2023

REVISION DATE

DATE 8/29/2023

GRID FACTOR



HWY: RACINE STREET

COUNTY: WINNEBAGO

STATE R/W PROJECT NUMBER 4922-00-59

CONSTRUCTION PROJECT NUMBER 4922-00-60

PLAT SHEET 4.13

PS&E SHEET



COORDINATE AND COURSE TABLES

SHEET 4.10

TLE COURSE TABLE - PARCEL 61			
FROM PT #	TO PT #	BEARING	DISTANCE
74	394	N00° 32' 01"E	1307.39'
394	520	N89° 04' 47"W	435.59'
520	509	N89° 04' 47"W	36.00'
509	508	N89° 04' 47"W	10.00'
508	521	N00° 32' 30"E	45.75'
521	522	S89° 44' 08"E	3.00'
522	523	N00° 32' 30"E	330.67'
523	524	N89° 43' 40"W	26.80'
524	525	N00° 16' 20"E	10.00'
525	526	S89° 43' 40"E	36.84'
526	527	S00° 32' 30"W	340.72'
527	528	N89° 44' 08"W	3.00'
528	509	S00° 32' 30"W	45.81'

TLE COURSE TABLE - PARCELS 67, 69, 71, 72, 73, 74 & 76			
FROM PT #	TO PT #	BEARING	DISTANCE
74	394	N00° 32' 01"E	1307.39'
394	512	N89° 04' 47"W	392.59'
512	511	N89° 04' 47"W	10.00'
511	397	N00° 32' 30"E	396.29'
397	550	S89° 48' 53"E	27.21'
550	551	S00° 11' 07"W	10.00'
551	552	N89° 48' 53"W	17.28'
552	512	S00° 32' 30"W	386.42'

TLE COURSE TABLE - PARCELS 77 & 81			
FROM PT #	TO PT #	BEARING	DISTANCE
61	380	S00° 32' 01"W	871.44'
380	381	N89° 48' 53"W	435.53'
381	382	N00° 32' 30"E	31.41'
382	384	N89° 27' 30"W	33.00'
384	530	N89° 43' 40"W	37.15'
530	531	N00° 16' 20"E	10.00'
531	532	S89° 43' 40"E	27.20'
532	533	N00° 32' 30"E	193.26'
533	534	S89° 43' 40"E	10.00'
534	384	S00° 32' 30"W	203.26'

TLE COURSE TABLE - PARCELS 78, 79 & 82			
FROM PT #	TO PT #	BEARING	DISTANCE
61	380	S00° 32' 01"W	871.44'
380	390	N89° 48' 53"W	375.53'
390	544	N00° 11' 07"E	31.50'
544	392	N89° 48' 53"W	26.80'
392	540	N00° 32' 30"E	200.00'
540	541	S89° 48' 53"E	10.00'
541	542	S00° 32' 30"W	190.00'
542	543	S89° 48' 53"E	16.74'
543	544	S00° 11' 07"W	10.00'

SHEET 4.10

POINT TABLE		
POINT	Y	X
380	544434.189	817598.172
381	544435.598	817162.644
382	544467.009	817162.941
384	544467.321	817129.943
390	544435.403	817222.644
392	544466.990	817195.942
394	543998.250	817594.111
397	544400.992	817195.319
399	544430.666	817162.598
401	542075.026	817578.298
508	544005.984	817112.581
509	544005.824	817122.580
511	544004.716	817191.573
512	544004.555	817201.572
520	544005.246	817158.576
521	544051.728	817113.014
522	544051.714	817116.014
523	544382.372	817119.139
524	544382.499	817092.344
525	544392.499	817092.392
526	544392.324	817129.234
527	544051.619	817126.013
528	544051.633	817123.013
530	544467.498	817092.795
531	544477.498	817092.842
532	544477.368	817120.037
533	544670.620	817121.864
534	544670.573	817131.864
540	544666.981	817197.833
541	544666.949	817207.833
542	544476.957	817206.037
543	544476.903	817222.778
544	544466.903	817222.746
550	544400.904	817222.532
551	544390.904	817222.500
552	544390.960	817205.224

SHEET 4.11

TLE COURSE TABLE - PARCELS 83, 86, 88, 91, 93 & 96			
FROM PT #	TO PT #	BEARING	DISTANCE
61	560	N88° 50' 48"W	432.76'
560	561	S04° 03' 22"W	43.51'
561	562	S00° 32' 30"W	171.34'
562	565	S89° 27' 30"E	33.00'
565	566	S89° 27' 30"E	10.00'
566	541	S00° 32' 30"W	432.23'
541	540	N89° 48' 53"W	10.00'
540	565	N00° 32' 30"E	432.29'

TLE COURSE TABLE - PARCELS 84, 87, 89, 92, 94, 97, 98 & 99			
FROM PT #	TO PT #	BEARING	DISTANCE
61	560	N88° 50' 48"W	432.76'
560	561	S04° 03' 22"W	43.51'
561	562	S00° 32' 30"W	171.34'
562	563	N89° 27' 30"W	33.00'
563	534	S00° 32' 30"W	429.32'
534	533	N89° 43' 40"W	10.00'
533	564	N00° 32' 30"E	429.37'
564	563	S89° 27' 30"E	10.00'

SHEET 4.11

COORDINATE TABLE		
POINT	Y	X
401	542075.026	817578.298
533	544670.620	817121.864
534	544670.573	817131.864
540	544666.981	817197.833
541	544666.949	817207.833
560	545314.297	817173.618
561	545270.893	817170.540
562	545099.563	817168.920
563	545099.875	817135.922
564	545099.969	817125.922
565	545099.251	817201.919
566	545099.157	817211.918

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