

CITY OF MENASHA
COMMON COUNCIL
100 MAIN STREET, MENASHA
June 5, 2023
MINUTES

A. CALL TO ORDER

Meeting called to order by Mayor Merkes at 6:05 p.m.

B. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

C. ROLL CALL

PRESENT: Ald. Ropella, Nichols, Eisenach, Sevenich, Hammond, Lewis, Tom Grade, Ted Grade

ALSO PRESENT: CDD Schroeder, DPW Jungwirth, FD Sassman, DC Hanchek, PRD Sackett, CA Struve, Mayor Merkes, Clerk Neuman

D. PUBLIC HEARING

E. REPORT OF DEPARTMENT OFFICERS/DEPARTMENT HEADS/STAFF/CONSULTANTS

1. Clerk Neuman - the following minutes and communications have been received and placed on file:

Minutes to receive:

- a. Board of Health, 4/14/23
- b. Board of Public Works, 5/15/23
- c. Board of Review, 5/26/22
- d. Committee on Aging, 4/14/23
- e. IT Steering Committee, 5/16/23
- f. Landmarks Commission, 3/8/23
- g. Library Board, 4/25/23
- h. NM Sewerage Commission, 4/25/23
- i. NMFR Joint Finance and Personnel, 4/25/23 & 5/23/23
- j. NMFR Joint Fire Commission, 3/22/23
- k. Parks and Recreation Board, 5/9/23
- l. Personnel Committee, 4/18/23
- m. Police Commission, 3/16/23
- n. Water and Light Commission, 4/26/23

Communications:

- o. 2022 Harrison Utilities Consumer Confidence Report
- p. Bird Scooter Method of Contact
- q. Quarterly Stormwater Flyer
- r. Pollinator Week Proclamation
- s. B.A.S.S. Nation Northern Regional Fishing Tournament

Ald. Ted Grade seconded by Ald. Sevenich to approve minutes and communications a-s. Motion carried on voice vote.

General discussion ensued on the B.A.S.S. Nation Northern Regional Fishing Tournament. Ald. Tom Grade thanked those who attended the Landmarks Commission Public Walk in collaboration of the Menasha Historical Society; great turnout.

F. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

(five (5) minute time limit for each person)

Chris Evenson, 523 Broad Street, Menasha; commented on the metallic/vibration where two doors down by the Racine Street Bridge before the City of Menasha takes ownership of bridge. The bi-bridge navigation channel is not being used for boat traffic and intention. The safety cable is currently missing.

Mary Blamer-Svitavsky, 422 Fourth Street; commented on existing three-way stop sign intersection of Fourth Street and Appleton Street; a yield street sign would be more beneficial in comparison to the current sign configuration. Resident stated retaining old signage may have been an afterthought.

Sandra Dabill-Taylor, 545 Broad Street; commented on Bird Scooters, the noise of the Racine Street Bridge and recommendation for signage to alert underpass option for boaters, Racine Tayco Street Bridge Tower safety entry concerns, B.A.S.S. Nation Northern Regional Fishing Tournament, and outdoor alcohol permits and encouraged noise pollution compliance.

G. CONSENT AGENDA

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

Minutes to approve:

1. Common Council, 5/15/23
2. Special Common Council, 5/22/23

Board of Public Works, 5/15/23, Recommends Approval of:

3. Street Use Application – Community Fest Parade of Lights; Monday, July 3, 2023; 9:00pm-10:15pm; City of Menasha and City of Neenah
4. Street Use Application – Midwest Sunsplash; Friday, July 21, 2023; 3:00pm-11:00pm and Saturday, July 22, 2023; 7:00am-11:00pm; Youth Go

Administration Committee, 5/15/23, Recommends Approval of:

5. Recommends approval of *The Post-Crescent* as the City of Menasha's Official City Newspaper for 2023-2024 year

Ald. Sevenich requested to vote on each item separately.
Mayor Merkes ruled the motion germane.

H. ITEMS REMOVED FROM THE CONSENT AGENDA

1. Common Council, 5/15/23
2. Special Common Council, 5/22/23
Moved by Ald. Sevenich seconded by Ald. Tom Grade to approve Consent Agenda Items 1 & 2, Minutes of Common Council, 5/15/23 & 5/22/23.

Ald. Nichols recommended revision to 5/15/23 Common Council minutes to correct the roll call vote on Item H(2) from 7-2 to 5-2.
Motion carried on voice vote.

3. Street Use Application – Community Fest Parade of Lights; Monday, July 3, 2023; 9:00pm-10:15pm; City of Menasha and City of Neenah
Moved by Ald. Sevenich seconded by Ald. Ropella to approve Consent Agenda Item 3, Street Use Application – Community Fest Parade of Lights; Monday, July 3, 2023; 9:00pm-10:15pm; City of Menasha and City of Neenah.
Motion carried on voice vote.

4. Street Use Application – Midwest Sunsplash; Friday, July 21, 2023; 3:00pm-11:00pm and Saturday, July 22, 2023; 7:00am-11:00pm; Youth Go
Moved by Ald. Sevenich seconded by Ald. Ropella to approve Consent Agenda Item 4, approval of the Street Use Application – Midwest Sunsplash; Friday, July 21, 2023; 3:00pm-11:00pm and Saturday, July 22, 2023; 7:00am-11:00pm, organized by Youth Go.

Motion carried on voice vote.

5. Recommends approval of *The Post-Crescent* as the City of Menasha's Official City Newspaper for 2023-2024 year

Moved by Ald. Nichols seconded by Ald. Hammond to approve Consent Agenda Item 4, approval of *The Post-Crescent* as the City of Menasha's Official City Newspaper for 2023-2024 year.

Motion carried on roll call 8-0.

I. ACTION ITEMS

1. Accounts payable and payroll for the term of 5/12/23 – 6/1/23 in the amount of \$3,716,796.11

Moved by Ald. Nichols seconded by Ald. Ted Grade to approve accounts payable and payroll for the term of 5/12/23 – 6/1/23 in the amount of \$3,716,796.11.

Motion carried on roll call 8-0.

Ald. Nichols inquired on check # 78192 for Stantec Consulting Services. Staff commented the payment for work at the Banta Parking Lot and Whiting Paper Mill sites, which was in regards to EPA Grant funding received.

Ald. Nichols requested to separate approval of check # 78182 (Board of Review Commissioner Payment) for \$50.00.

Motion carried on roll call 7-0.

Ald. Nichols abstained from the vote.

2. Liquor License Renewals for the 2023-2024 licensing year

Moved by Ald. Nichols seconded by Ald. Tom Grade to approve the liquor license renewals for the 2023-2024 licensing year.

Motion carried on roll call 7-0.

Ald. Eisenach addressed Mayor and stated she wished to abstain from these items due to being an existing liquor license holder within the City limits; Eisenach left Council Chambers before discussion ensued and returned after roll call vote of Action Item 5.

3. Outdoor Alcohol Beverage Service Permit Applications for the 2023-24 licensing year

Moved by Ald. Nichols seconded by Ald. Tom Grade to approve the outdoor alcohol beverage service permit applications for the 2023-2024 licensing year.

Motion carried on roll call 7-0.

4. Outdoor Alcohol Beverage Service Permit Street Serve Application for the 2023 licensing year

Moved by Ald. Nichols seconded by Ald. to approve the outdoor alcohol beverage service permit street serve application for the 2023 licensing year.

Motion carried on roll call 7-0.

5. Liquor License for Rusted Roost, LLC d/b/a Rusted Roost Restaurant and Bar, 192 Main Street, Menasha for the term of June 5, 2023 – June 30, 2023

Moved by Ald. Nichols seconded by Ald. Tom Grade to approve the liquor license for Rusted Roost, LLC d/b/a Rusted Roost Restaurant and Bar, 192 Main Street, Menasha for the term of June 5, 2023 – June 30, 2023.

Motion carried on roll call 7-0.

6. Offer to Purchase – 205 Mathewson Street (Parcel 3-00584-00)

Moved by Ald. Sevenich and seconded by Ald. Ropella to approve the offer to purchase 205 Mathewson Street (Parcel 3-00584-00) by Akey Property Management, LLC,

including the Addenda 1 and directing staff to draft and execute a land purchase and development agreement based upon the terms mentioned in the detailed memo dated 6/5/2023.

Motion carried on roll call 8-0.

J. HELD OVER BUSINESS

K. ORDINANCES AND RESOLUTIONS

1. O-4-23 – An Ordinance Amending Title 11, Chapter 5 of the Code of Ordinances (Offense and Nuisances: Consumption of Alcohol in City Parks) (Introduced by Ald. Ted Grade)

Moved by Ald. Ted Grade seconded by Ald. Ropella to approve of Ordinance O-4-23, an ordinance amending Title 11, Chapter 5 of the Code of Ordinances to allow for consumption of alcohol at Barker Farm Park.

Motion carried on roll call vote 8-0.

L. APPOINTMENTS

1. Mayor's reappointment of Rebecca Nichols to the Redevelopment Authority for the term of 6/5/23 - 9/1/27
2. Mayor's appointment of Alicia Buechler to the Redevelopment Authority for the term of 6/5/23 – 9/1/27
3. Mayor's appointment of Ted Skrzypczak to the Housing Authority for the term of 6/5/23 – 7/1/26

Ald. Nichols requested to abstain from L-1 due to it being her own reappointment.

Moved by Ald. Sevenich seconded by Ald. Tom Grade to approve the Mayor's reappointment of Rebecca Nichols to the Redevelopment Authority for the term 6/5/23 - 9/1/27.

Motion carried on voice vote.

Moved by Ald. Sevenich seconded by Ald. Tom Grade to approve the Mayor's appointment of Alicia Buechler to the Redevelopment Authority for the term of 6/5/23 – 9/1/27.

Motion carried on voice vote.

Moved by Ald. Hammond seconded by Ald. Tom Grade to approve the Mayor's appointment of Ted Skrzypczak to the Housing Authority for the term of 6/5/23 – 7/1/26.

Motion carried on voice vote.

M. CLAIMS AGAINST THE CITY

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

(five (5) minute time limit for each person)

Sandra DaBill-Taylor, 545 Broad Street; commented on check registry and the appointment to the Redevelopment Authority.

O. ADJOURNMENT

Moved by Ald. Tom Grade seconded by Ald. Hammond to adjourn at 6:47 p.m.

Motion carried on voice vote.

Respectfully submitted by:
Valerie Neuman, City Clerk