

CITY OF MENASHA
COMMON COUNCIL
100 MAIN STREET, MENASHA
OCTOBER 2, 2023
MINUTES

A. CALL TO ORDER

Meeting called to order by Mayor Merkes at 6:00 p.m.

B. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

C. ROLL CALL

PRESENT: Ald. Ropella, Nichols, Eisenach, Sevenich, Hammond, Lewis, Tom Grade, Ted Grade

ALSO PRESENT: CDD Schroeder, DPW Jungwirth, PHD Hutter, LD Kopetsky, HRM Cardoza, PC Thorn, PRD Sackett, FD Sassman, CA Struve, Mayor Merkes, Clerk Neuman

D. PUBLIC HEARING

E. REPORT OF DEPARTMENT OFFICERS/DEPARTMENHEADS/STAFF/ CONSULTANTS

Minutes to receive:

- a. Administration Committee, 9/18/23
- b. IT Steering Committee, 9/14/23
- c. Library Board, 8/22/23
- d. Library Finance and Investment Committee, 8/22/23
- e. Neenah-Menasha Sewerage Commission, 9/21/23
- f. NM Fire Rescue Joint Finance & Personnel, 8/22/23 & 9/26/23
- g. Redevelopment Authority, 9/12/23
- h. Special Board of Public Works, 9/18/23

Communications:

- i. 2024 Budget Review Sessions
- j. City of Menasha Electronics Recycling Event for 10/7/23
- k. Menasha Utilities Lead Testing
- l. Public Power Week Proclamation
- m. Indigenous Peoples' Day Proclamation

Ald. Sevenich seconded by Ald. Ted Grade to approve minutes and communications a-m.
Motion carried on voice vote.

F. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

(five (5) minute time limit for each person)

Douglas Bodway, owner of Valley Marine Mart, 100 Water Street, Menasha; put in a request to lease the strip of land across from the business until infrastructure is put in for Water Street project in 2024.

G. CONSENT AGENDA

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

Minutes to approve:

- 1. Common Council, 9/18/23

Administration Committee, 9/18/23, Recommends Approval of:

2. The Joint Powers Agreement Winnebago County 911 System
Special Board of Public Works, 9/18/23, Recommends Approval of:
3. Payment – Donald Hietpas & Son Construction, Inc; MCM 09-22-00335; 2023 Sanitary Sewer & Water Main Reconstruction; \$77,932.00 (Payment No. 5)

Ald. Sevenich requested to vote on each item separately.
Mayor Merkes ruled the motion germane.

H. ITEMS REMOVED FROM THE CONSENT AGENDA

1. Common Council, 9/18/23

Moved by Ald. Sevenich seconded by Ald. Tom Grade to approve Consent Agenda Item 1, the Minutes of Common Council meeting from 9/18/23 as amended.
Motion carried on voice vote.

2. The Joint Powers Agreement Winnebago County 911 System

Moved by Ald. Nichols seconded by Ald. Hammond to approve Consent Agenda Item 2, The Joint Powers Agreement with Winnebago County 911 System, as recommended by the Administration Committee.
Motion carried on roll call 8-0.

3. Payment – Donald Hietpas & Son Construction, Inc; MCM 09-22-00335; 2023 Sanitary Sewer & Water Main Reconstruction; \$77,932.00 (Payment No. 5)

Moved by Ald. Sevenich seconded by Ald. Ropella to approve Consent Agenda Item 3, as recommended by the Board of Public Works a payment for Donald Hietpas and Son Construction, Inc; MCM 09-22-00335; this is for the 2023 Sanitary Sewer and Water Main Reconstruction; this payment is in the amount of \$77,932.00 (and this is the fifth payment).
Motion carried on roll call 8-0.

Staff stated this payment is for the work that is currently being done on Water Street, and this contract is for all the utility work for this year throughout the City of Menasha, including Warsaw Street, Konemac Street, other portions on water main work for Menasha Utilities.

I. ACTION ITEMS

1. Accounts payable and payroll for the term of accounts payable and payroll for the term of 9/15/23 – 9/28/23 in the amount of \$1,509,416.10

Moved by Ald. Nichols and seconded by Ald. Hammond to approve the accounts payable and payroll for the term of 9/15/23 – 9/28/23 in the amount of \$1,509,416.10.
Motion carried on roll call 8-0.

Ald. Ropella inquired about the monthly fence payment for the Whiting Paper Mill property. Staff commented the reasoning behind the fence is due to the ongoing liability concerns of the site, and there is environmental phase work still to be done at the location.

Ald. Sevenich inquired about the payment to Facebook for advertising. Staff stated the library utilizes the “boosted post” service to outreach on the social network (and utilize the target audience feature to expose events to those who may not currently follow the Menasha Library’s Facebook page).

2. Liquor License for Piggly Wiggly Midwest, LLC d/b/a Piggly Wiggly # 38, Scott Guwca, Agent, 1151 Midway Road, Menasha for the term of October 2, 2023 – June 30, 2024 Moved by Ald. Nichols and seconded by Ald. Hammond to approve the Liquor License for Piggly Wiggly Midwest, LLC d/b/a Piggly Wiggly # 38, Scott Guwca, Agent, 1151 Midway Road, Menasha for the term of October 2, 2023 – June 30, 2024.
Motion carried on roll call 8-0.

J. HELD OVER BUSINESS

K. ORDINANCES AND RESOLUTIONS

1. R-24-23 – A Resolution Authorizing a Signatory Municipality to Exceed the Levy Limit for Neenah-Menasha Fire Rescue for 2024 (Recommended by the Neenah-Menasha Fire Rescue Joint Finance & Personnel Committee – Introduced by Ald. Sevenich) Moved by Ald. Sevenich and seconded by Ald. Ted Grade to approve R-24-23; this resolution is going to authorize the signatory municipalities to exceed the levy limit for Neenah-Menasha Fire Rescue for 2024.
Motion carried on roll call 8-0.

Staff commented the reasoning behind the resolution is the State places a limit on the tax levy every year, and any community which is part of a joint fire department has the ability to exceed the tax levy. Having this resolution does not obligate both communities to take advantage of this, however, both communities (Neenah and Menasha) must have it passed in order for either municipality the opportunity to use it come budget time.

L. APPOINTMENTS

M. CLAIMS AGAINST THE CITY

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA
(five (5) minute time limit for each person)

O. ADJOURNMENT

Moved by Ald. Tom Grade and seconded by Ald. Hammond to adjourn at 6:18 p.m.
Motion carried on voice vote.

Respectfully submitted by:

Valerie Neuman, City Clerk