

CITY OF MENASHA
COMMON COUNCIL
100 MAIN STREET
JANUARY 3, 2023
MINUTES

A. CALL TO ORDER

Meeting called to order by Mayor Merkes at 6:11 p.m.

B. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

C. ROLL CALL

PRESENT: Ald. Nichols, Eisenach, Sevenich, Hammond, Tom Grade, Ted Grade

ABSENT: Ald. Ropella and Schmidt

ALSO PRESENT: FC Kloehn, CDD Schroeder, DPW Jungwirth, FD Sassman, PHD Hutter, CA Struve, Mayor Merkes, Clerk Krautkramer

D. PUBLIC HEARING

E. REPORT OF DEPARTMENT OFFICERS/DEPARTMENT HEADS/STAFF/CONSULTANTS

1. Clerk Krautkramer - the following minutes and communications have been received and placed on file:

Minutes to receive:

- a. Administration Committee, 12/19/22
- b. Library Board, 11/22/22
- c. Sustainability Committee, 11/17/22
- d. NMFR Joint Finance & Personnel, 12/19/22

Communications:

- e. COVID-19 Update

Moved by Ald. Sevenich seconded by Ald. Ted Grade to approve minutes and communications a-e.

Motion carried on voice vote.

F. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

(five (5) minute time limit for each person)

G. CONSENT AGENDA

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

Minutes to approve:

1. Common Council, 12/19/22

Administration Committee, 12/19/22, Recommends Approval of:

2. 2023 Municipal Property Insurance Company (MPIC) Renewal Policy Quote for \$56,272, as adjusted
3. 2023 Storage Tank Liability Insurance (ACE American Insurance Company) Renewal Policy Quote for \$1,355

NMFR Joint Finance & Personnel, 12/19/22, Recommends:

4. Approval to accept and spend grant funds from the State of Wisconsin EMS Flex Grant for the purchase of a UTV from Caroline Motor Sports, UTV skid unit from Emergency Vehicle Services, and a trailer from Mirsberger Sales & Service for a cost not to exceed \$50,000
5. Carrying forward \$9,547.00 from NMFR's 2022 All Other Equipment CIP Budget for the purchase of a MDC and radio for car purchased in 2022
6. Carrying forward \$10,000 from NMFR's 2022 maintenance of software budget for station alerting software

Ald. Sevenich requested to vote on each item separately.
Mayor Merkes ruled the motion germane.

H. ITEMS REMOVED FROM THE CONSENT AGENDA

1. Moved by Ald. Sevenich seconded by Ald. Ted Grade to approve Consent Agenda item 1, Common Council, 12/19/22.
Motion carried on voice vote.
2. Moved by Ald. Nichols seconded by Ald. Tom Grade to approve Consent Agenda item 2, 2023 Municipal Property Insurance Company (MPIC) Renewal Policy Quote for \$56,272, as adjusted.
Motion carried on roll call 6-0.
3. Moved by Ald. Nichols seconded by Ald. Tom Grade to approve Consent Agenda item 3, 2023 Storage Tank Liability Insurance (ACE American Insurance Company) Renewal Policy Quote for \$1,355.
Motion carried on roll call 6-0.

General discussion ensued amount adjustments.

4. Moved by Ald. Sevenich seconded by Ald. Eisenach to approve Consent Agenda item 4, Approval to accept and spend grant funds from the State of Wisconsin EMS Flex Grant for the purchase of a UTV from Caroline Motor Sports, UTV skid unit from Emergency Vehicle Services, and a trailer from Mirsberger Sales & Service for a cost not to exceed \$50,000.
Motion carried on roll call 6-0.
5. Moved by Ald. Sevenich seconded by Ald. Eisenach to approve Consent Agenda item 5, Carrying forward \$9,547.00 from NMFR's 2022 All Other Equipment CIP Budget for the purchase of a MDC and radio for car purchased in 2022.
Motion carried on roll call 6-0.
6. Moved by Ald. Sevenich seconded by Ald. Eisenach to approve Consent Agenda item 6, Carrying forward \$10,000 from NMFR's 2022 maintenance of software budget for station alerting software.
Motion carried on roll call 6-0.

I. ACTION ITEMS

1. Accounts payable and payroll for the term of 12/16/22 - 12/29/22 in the amount of \$1,005,225.33

Moved by Ald. Nichols seconded by Ald. Ted Grade to approve the accounts payable and payroll for the term of 12/16/22 - 12/29/22 in the amount of \$1,005,225.33.

Motion carried on roll call 6-0.

2. Accept and Spend River and Washington Traffic Signal Upgrades Grant Funds – WI Dept. of Transportation

Staff provided an overview of the accept and spend proposal for the River and Washington Traffic Signal Upgrades Grant Funds from the WI Dept. of Transportation.

Moved by Ald. Sevenich seconded by Ald. Nichols to authorize the Engineering Department to accept and spend the FY2024 Signals and IT Standalone Program WisDOT grant funds.

Motion carried on roll call 6-0.

J. HELD OVER BUSINESS

K. ORDINANCES AND RESOLUTIONS

L. APPOINTMENTS

M. CLAIMS AGAINST THE CITY

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

(five (5) minute time limit for each person)

O. ADJOURNMENT

Moved by Ald. Nichols seconded by Ald. Tom Grade to adjourn at 6:23 p.m.

Motion carried on voice vote.

Haley Krautkramer
City Clerk