

CITY OF MENASHA
COMMON COUNCIL
100 MAIN STREET
AUGUST 16, 2021
MINUTES

A. CALL TO ORDER

Meeting called to order by Mayor Merkes at 6:13 p.m.

B. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

C. ROLL CALL

PRESENT: Ald. Taylor, Sevenich, Langdon, Tom Grade, Ted Grade, Ropella, Nichols

ABSENT: Ald. Schmidt

ALSO PRESENT: PC Styka, FC Kloehn, CDD Schroeder, DPW Jungwirth, DDMO Brown, DDE Gordon, FD Sassman, PHD Hutter, PRD Sackett, LD Kopetsky, CA/HRD Captain, Mayor Merkes, Clerk Krautkramer

D. PUBLIC HEARING

1. Special Use Permit – 634 Airport Road (Parcel # 4-00796-00)

Staff gave an overview of the Special Use Permit for 634 Airport Road (Parcel # 4-00796-00).

Sandra DaBill Taylor, 545 Broad Street, Menasha. She commented on property aesthetics, property use, outdoor storage, and signage.

E. REPORT OF DEPARTMENT OFFICERS/DEPARTMENT HEADS/STAFF/CONSULTANTS

1. Fox Cities Regional Partnership Overview

Eric Broten, Director of Business Retention & Expansion | Fox Cities Regional Partnership. He gave an overview of the Fox Cities Regional Partnership and commented on previous and current projects, outcomes, talent attraction, collaboration efforts, Menasha's economy, and cost of living and industry index.

General discussion ensued on industry index, projects in Menasha, and Fox Cities Regional Partnership membership municipal participation.

2. Clerk Krautkramer - the following minutes and communications have been received and placed on file:

Minutes to receive:

a. Administration Committee, 8/2/21

b. Board of Public Works, 8/2/21

c. Library Board, 7/27/21

d. Parks and Recreation Board, 7/20/21

e. Plan Commission, 8/3/21

f. Redevelopment Authority, 8/3/21

Communications:

g. COVID-19 Update

h. Racine Street Bridge Construction Updates

i. 2021 Abandoned Property Auction

Moved by Ald. Sevenich seconded by Ald. Tom Grade to approve minutes and communications a-i.

Motion carried on voice vote.

General discussion ensued on the Parks and Recreation Board minutes (minutes to receive, item d), COVID-19 update (communication g.), and the Racine Street Bridge Construction Updates (communication h.).

Staff gave an overview of Menasha's current COVID-19 status and commented on case rates, weekly data summary, laboratory confirmed and probable case rate trend and burden, levels of community transmission, confirmed case incidence, positivity rate, testing, hospital capacity, CDC indicators for community transmission, CDC guidance, and vaccinations.

General discussion ensued on mitigation strategies, CDC guidance, and vaccinations.

F. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

(five (5) minute time limit for each person)

Sandra DaBill Taylor, 545 Broad Street, Menasha. She commented on potential uses for American Rescue Plan Act Funds, the Fox Cities Regional Partnership efforts in Menasha, various accounts payable and payroll items, downtown aesthetic, and the Code Enforcement Officer position.

G. CONSENT AGENDA

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

Minutes to approve:

1. Common Council, 8/2/21

Administration Committee, 8/2/21, Recommends:

2. Continued membership in CVMIC and accepting CVMIC's premium proposal for 2023 and 2024, at the self-insured retention of \$25,000.

Board of Public Works, 8/2/21, Recommends Approval of:

3. Street Use Application – Community First Fox Cities Marathon; Sunday, September 19, 2021; 7:00am-2:00pm (Community First Credit Union)

Parks and Recreation Board, 8/10/21, Recommends Approval of:

4. A final easement for the Appleton redundant raw water line through the Menasha Conservancy

Plan Commission, 8/3/21, Recommends Approval of:

5. Preliminary Plat of Woodland Heights

6. Special Use Permit – 634 Airport Road (Parcel # 4-00796-00)

Ald. Sevenich requested to remove Consent Agenda item 4.

Ald. Nichols requested to remove Consent Agenda item 2.

Moved by Ald. Sevenich seconded by Ald. Langdon to approve Consent Agenda items 1, 3, 5, and 6.

Motion carried on roll call 6-1.

Ald. Taylor voted no.

H. ITEMS REMOVED FROM THE CONSENT AGENDA

1. Moved by Ald. Nichols seconded by Ald. Ted Grade to approve Consent Agenda item 2, Continued membership in CVMIC and accepting CVMIC's premium proposal for 2023 and 2024, at the self-insured retention of \$25,000.
Motion carried on roll call 6-1.
Ald. Ropella voted no.
2. Moved by Ald. seconded by Ald. to approve Consent Agenda item 4, A final easement for the Appleton redundant raw water line through the Menasha Conservancy.

Staff provided an overview and update of the final easement for the Appleton redundant raw water line through the Menasha Conservancy.

No action taken.

I. ACTION ITEMS

1. Accounts payable and payroll for the term of 7/30/21 – 8/12/21 in the amount of \$3,642,792.18

Moved by Ald. Nichols seconded by Ald. Ted Grade to approve the accounts payable and payroll for the term of 7/30/21 – 8/12/21 in the amount of \$3,642,792.18.

Motion carried on roll call 7-0.

General discussion ensued on various accounts payable and payroll items.

2. Beverage Operators License Applications for the 2021-2023 licensing period
Moved by Ald. Nichols seconded by Ald. Ted Grade to approve the Beverage Operators License Applications for the 2021-2023 licensing period as listed under approved.
Motion carried on roll call 7-0.

Moved by Ald. Nichols seconded by Ald. Ropella to deny the Beverage Operators License application of Sandeep Gill for the 2021-2023 licensing period.

Motion carried on roll call 7-0.

General discussion ensued on the applicants convocations.

3. Redistricting Committee Proposal

Staff gave an overview of the Ad-Hoc Redistricting Committee proposal.

Moved by Ald. Sevenich seconded by Ald. Tom Grade to approve the creation of the Ad-Hoc Redistricting Committee.

Motion carried on roll call 7-0.

Moved by Ald. Sevenich seconded by Ald. Ted Grade to approve the six voting members of the Ad-Hoc Redistricting Committee as listed in the Clerk's memo with the addition of Mike Taylor.

Moved by Ald. Nichols seconded by Ald. Sevenich to include Joe Stephenson as a voting member of the Redistricting Committee.

Motion carried on voice vote.

General discussion ensued on additional members and member residency requirements.

Amended original motion to approve the seven Ad-Hoc Redistricting Committee members (which includes Mike Taylor and Joe Stephenson).
Motion carried on roll call 6-1.
Ald. Langdon voted no.

J. HELD OVER BUSINESS

K. ORDINANCES AND RESOLUTIONS

1. R-37-21 A Resolution Approving the City of Menasha's Liability Insurance Renewal through Cities and Villages Mutual Insurance Company (CVMIC) (Introduced by Mayor Merkes, as recommended by the Administration Committee)
Moved by Ald. Nichols seconded by Ald. Langdon to approve R-37-21 A Resolution Approving the City of Menasha's Liability Insurance Renewal through Cities and Villages Mutual Insurance Company (CVMIC).
Motion carried on roll call 7-0.

L. APPOINTMENTS

1. Common Council reappointment of Gary Turchan Water and Light Commission for the term of 10/1/2021 – 9/30/2026.
Moved by Ald. Sevenich seconded by Ald. Langdon to approve the Common Council's reappointment of Gary Turchan Water and Light Commission for the term of 10/1/2021 – 9/30/2026.
Motion carried on voice vote.

M. CLAIMS AGAINST THE CITY

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA
(five (5) minute time limit for each person)

O. ADJOURNMENT

Moved by Ald. Taylor seconded by Ald. Ted Grade to adjourn at 7:38 p.m.
Motion carried on voice vote.

Haley Krautkramer
City Clerk