

IT IS EXPECTED THAT A QUORUM OF THE COMMON COUNCIL WILL BE ATTENDING; NO OFFICIAL COMMON COUNCIL ACTION WILL BE TAKEN.

**CITY OF MENASHA
COMMON COUNCIL
First Floor Conference Rooms
100 Main Street
Monday, August 16, 2021
5:00 PM
Workshop**

CAPITAL IMPROVEMENT PLAN OVERVIEW – 2022 - 2026 PROJECTS

POTENTIAL AMERICAN RESCUE PLAN ACT (ARPA) PROJECTS



To: Common Council

From: Jennifer Sassman, Finance Director

Date: July 29, 2021

RE: CIP Workshop

Background

The City of Menasha maintains a 5 year Capital Improvements Plan (CIP) as part of its annual budget. Traditionally the plan has been released as part of the Operating Budget in October. To allow for more input on the plan from elected officials we are offering a workshop to review the draft plan and consider alternate prioritization of projects or additional projects. The plan will be approved in November as part of the 2022 budget.

Analysis

As part of the City's 2021 borrowing we worked with Ehlers to develop a long term debt plan to provide flexibility while maintaining a level tax rate. The plan anticipated \$1.7 - \$1.8 million annual borrowing for regular CIP projects and \$5.2 million annual borrowing for two years during which time the pool would be reconstructed (including regular CIP projects as well as ½ borrowing for the pool each year).

The attached CIP plan is shown in two formats, By Department and By Funding Source. Based on the Ehler's Financing Plan, the CIP is structured with the intent of borrowing \$1.7 million for 2022 projects, \$1.8 million for 2023 projects, \$2.8 million for 2024 projects (regular CIP projects plus library renovation), \$5.2 million for 2025 projects (regular CIP projects plus pool), \$5.2 million for 2026 projects (regular CIP projects plus pool). Note that additional projects are often placed in final CIP year as placeholders.

Fiscal Impact

Should we elect to use American Rescue Plan Act (ARPA) funding for the police and fire department radios, our annual borrowing amount for years 2022 & 2023 will bring us close to our targeted amount. The City typically borrows the year following the projects with the first debt being the following year. For example projects in the 2022 budget would be borrowed for in 2023 with repayment beginning in 2024.

Recommendation

No action is necessary. Please come prepared to discuss priorities and projects.

City of Menasha

Capital Improvements Plan Workshop

(Draft)

2022 - 2026

City of Menasha
Capital Improvements Plan Workshop -2022-2026
Draft
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City of Menasha, Wisconsin

Capital Improvements Plan

2022 thru 2026

PROJECTS BY DEPARTMENT

Department	Project #	Priority	2022	2023	2024	2025	2026	Total
Administration								
Voting Machine	ADM-2019-001	3					50,000	50,000
Electronic Poll Books	ADM-2021-001	3	31,500					31,500
Administration Total			31,500				50,000	81,500
Community Development Dept								
Woodland Lakes Cottages	SUB-2022-001	3	2,446,330					2,446,330
Woodland Heights	SUB-2022-002	3	713,560					713,560
Lake Park Heights Subdivision	SUB-2023-001	3		1,212,900				1,212,900
Conservation North	SUB-2023-002	2	40,000	725,000				765,000
Community Development Dept Total			3,199,890	1,937,900				5,137,790
Equipment Replacement								
Replace #3 LowBed Dump Truck (2008)	E-2022-001	3	115,000					115,000
Replace #2014 Passenger Vehicle (2011)	E-2022-002	3	25,000					25,000
Replace #9037 Snow Throw Equipment (1992)	E-2022-003	3	105,000					105,000
Replace #0005 Bucket Truck (2001)	E-2022-004	3	25,000					25,000
Replace #24 Mechanical Sweeper-Used (2002)	E-2022-005	3	165,000					165,000
Replace #2 Pickup Truck (2005)	E-2022-007	3	35,000					35,000
Replace #0011 Low Bed Dump (2006)	E-2022-008	3	115,000					115,000
Replace #3003 Pickup Truck (2011)	E-2023-001	3		35,000				35,000
Replace #1002 Solid Waste Truck (2012)	E-2023-002	3		300,000				300,000
Replace #26 Dump Truck (2002)	E-2023-003	3		210,000				210,000
Replace #71/#2010 -Pick Up Truck (2004)	E-2023-005	3		30,000				30,000
Replace #3007 Pickup Truck (2006)	E-2023-006	3		35,000				35,000
Replace #9027 Leaf Vacuum Trailer (2001)	E-2024-0009	3			85,000			85,000
Replace #4 Dump Truck (2008)	E-2024-001	3			200,000			200,000
Replace #70 Utility Truck (2012)	E-2024-003	3			100,000			100,000
Replace #0045 Fork Lift (2011)	E-2024-004	3			40,000			40,000
Replace #2011 Pickup Truck (2012)	E-2024-006	3			35,000			35,000
Replace #3004 LowBed Dump Truck (2005)	E-2024-008	3			70,000			70,000
Replace #2004 Passenger Vehicle (2009)	E-2024-009	3			20,000			20,000
Replace #2010/#0071 Pick Up Truck (2012)	E-2024-010	3			30,000			30,000
Replace #1005 Solid Waste Truck (2013)	E-2025-001	3				300,000		300,000
Replace #3002 LowBed Dump Truck (2012)	E-2025-002	3				70,000		70,000
Replace #15 Roller (1999)	E-2025-004	3				50,000		50,000
Replace #9110 Trackless (2004)	E-2025-005	3				100,000		100,000
Replace #30 Roller (1999)	E-2025-006	3				0		0
Replace #2001 Pickup Truck (2013)	E-2025-007	3				35,000		35,000
Replace #0029 Skid Steer (2013)	E-2025-009	3				50,000		50,000
Replace #9109 Ball Diamond Groomer (1998)	E-2025-010	3				15,000		15,000
Replace #1006 Solid Waste Truck	E-2026-001	2					300,000	300,000
Replace #3010 Utility Truck	E-2026-002	2					65,000	65,000
Replace #9118 Turf Sweeper	E-2026-003	3					18,000	18,000
Replace #3011 Utility Van	E-2026-004	3					35,000	35,000

Department	Project #	Priority	2022	2023	2024	2025	2026	Total
Replace #3006 Pick Up Truck	E-2026-005	3					35,000	35,000
Replace #0014 Tractor	E-2026-006	3					120,000	120,000
Replace #3009 Water Truck-used (2007)	E-2026-010	3					25,000	25,000
Equipment Replacement Total			585,000	610,000	580,000	620,000	598,000	2,993,000

Fire Department

Fire Equipment Replacement Program	F-2022-001	1	10,043	10,043	10,043	10,043	10,043	50,215
PPF-NMFD Side HVAC Digital Control Upgrade	F-2022-002	4	48,000					48,000
Fire Engine	F-2022-003	3	271,148					271,148
Training Division Pick-up Truck	F-2023-001	3		22,094				22,094
Portable Radios	F-2023-002	2		120,510				120,510
Fire Engine	F-2024-001	3			321,360			321,360
Heavy Duty Pick-Up Truck	F-2025-001	3				32,136		32,136
New Staff Car	F-2025-002	3				16,068		16,068
Used Ambulance	F-2025-003	3				10,043		10,043
Fire Department Total			329,191	152,647	331,403	68,290	10,043	891,574

Information Systems

Replacement of Firewall	IT-2022-001	1	10,350					10,350
Multi Factor Authentication	IT-2022-002	1	9,822					9,822
Implement SCCM	IT-2022-003	2	38,705					38,705
Property Tax System	IT-2022-004	2	52,750					52,750
ClearGov Budgeting Software	IT-2022-005	3	30,400					30,400
Nimble Storage	IT-2023-001	3		39,000				39,000
Back Up Storage Replacement	IT-2023-002	3		45,000				45,000
Office Software Upgrade	IT-2023-003	2		59,965		10,000		69,965
Replace Backup Hosts	IT-2024-001	2			10,328			10,328
Replacement of Production Hosts	IT-2026-001	3					27,280	27,280
Core Switch Replacement	IT-2026-002	3					10,000	10,000
Information Systems Total			142,027	143,965	10,328	10,000	37,280	343,600

Parks & Recreation Department

Marina Stair Replacement- West End	MAR-2023-001	3		7,500				7,500
Electric Pedestal Replacement	MAR-2023-008	3		11,500	11,500			23,000
Marina Perimeter Lighting Upgrade	MAR-2025-006	3				18,000		18,000
Shepard Park Play Equipment	PR-2022-001	3	95,000					95,000
Trestle Trail LED Lighting Upgrade	PR-2022-002	3	22,000					22,000
Friendship Trail LED Lighting Upgrade-DPW Segment	PR-2022-003	3	8,600					8,600
Electric Panel Upgrades	PR-2022-004	3	8,000	8,000	8,000			24,000
Koslo Park Parking Lot Repaving	PR-2023-001	3		40,000				40,000
Smith Park Tennis Court Rehabilitation	PR-2023-002	2		60,000				60,000
Jefferson Pavilion Flat Roof Repair	PR-2023-004	3		25,000				25,000
Riverwalk -West End Repairs	PR-2023-005	3		25,000				25,000
Jefferson East Diamond Renovation/Lighting	PR-2023-006	2		300,000				300,000
Ninth St. Boat Launch Parking Lot	PR-2023-007	3		175,000				175,000
Jefferson Park LED Upgrade	PR-2024-001	2			19,000			19,000
Jefferson Park Softball/Launch Restroom	PR-2024-002	3	25,000		200,000			225,000
Clinton Center Renovation	PR-2024-003	3				32,000		32,000
Jefferson Park - Kargus Drive East End Realignment	PR-2024-004	2			100,000			100,000
Jefferson Park Swimming Pool - Phase 1	PR-2024-008	1			40,000	3,500,000		3,540,000
Pleasants Park Play Equipment	PR-2024-011	3			90,000			90,000
Jefferson Park/Koslo Park Softball Diamond Upgrade	PR-2024-012	3			225,000			225,000
Jefferson Park Swimming Pool- Phase 2	PR-2025-001	1				40,000	3,500,000	3,540,000
Senior Center Furnace	PR-2025-004	2				10,000		10,000

Department	Project #	Priority	2022	2023	2024	2025	2026	Total
Memorial Building Radiant Heat	PR-2025-005	2				6,500		6,500
Senior Center Bathroom Remodel	PR-2025-006	3				50,000		50,000
Memorial Building Flat Roof Replacement	PR-2025-007	3				25,000		25,000
Memorial Building Brick Repair	PR-2025-008	3				20,000		20,000
Hidden Pond Park Trail	PR-2025-012	3				25,000		25,000
Shepard Park Walkway	PR-2025-013	2				20,000		20,000
Scanlan Park Play Equipment	PR-2025-015	3				38,000		38,000
Settling Basin Transient Boat Docks	PR-2026-001	2					75,000	75,000
Smith Park or Barker Farm Park Splash Pad	PR-2026-002	4					25,000	25,000
Hidden Pond Park Shelter	PR-2026-003	2					215,000	215,000
Koslo Park Baseball Outfield Renovation	PR-2026-004	3					100,000	100,000
Parks & Recreation Department Total			158,600	652,000	693,500	3,784,500	3,915,000	9,203,600

Police Department								
Police Fleet Replacement - Without Changeover Cost	POL-2020-001	2	96,200	96,500	97,000	75,000	96,000	460,700
K-9 Replacement	POL-2021-001	n/a	4,000	4,000	4,000	4,000	4,000	20,000
Radio Replacement	POL-2022-001	3	241,259	101,000				342,259
PD Dehumidification	PPF-2021-004	n/a	3,000					3,000
Wellness Program	PPF-2021-005	4	8,000					8,000
PPF Second Street Parking Lot Concrete Replacement	PPF-2022-002	3	50,000					50,000
PPF-PD Side HVAC Digital Control Upgrade	PPF-2022-004	4	48,000					48,000
Flooring Basement/Locker Room	PPF-2022-005	n/a	12,500					12,500
PD Basement Ceiling Tile	PPF-2022-006	n/a	7,500					7,500
First Street Parking Lot Replacement	PPF-2023-003	3		17,500				17,500
Traffic & Investigator's Area Flooring	PPF-2023-005	n/a		12,500				12,500
PD Lobby/Bathroom Flooring	PPF-2025-001	n/a				20,000		20,000
Police Department Total			470,459	231,500	101,000	99,000	100,000	1,001,959

Public Library								
Library Shelving Units	L-2022-002	3	10,000					10,000
Control Valve Replacement	L-2022-006	1	12,000					12,000
Library Meeting Room Tables & Chairs	L-2022-007	3	15,000					15,000
Library Boiler Replacement	L-2023-001	5		100,000				100,000
Carpet/Floor Replacement - Main Collection Area	L-2024-001	3			40,000			40,000
Library Renovation	L-2024-003	3	4,000,000		1,000,000			5,000,000
Public Library Total			4,037,000	100,000	1,040,000			5,177,000

Public Works Department								
Traffic Camera System	LIT-2021-002	3	15,000					15,000
Traffic Signal Upgrades - River and Washington	LIT-2022-001	3	20,000	100,000				120,000
APS System - Third and DePere	LIT-2022-002	3	15,000					15,000
Signal Timing Upgrades	LIT-2024-001	3			22,000			22,000
WE Lights LED Upgrade	LIT-2025-001	3				17,000		17,000
Pedestrian Crossing Lights-Racine and 3rd	LIT-2025-002	3				25,000		25,000
Pedestrian Crossing Lights-Midway @ Midway Pl	LIT-2026-001	3					15,000	15,000
Chute Street Parking Lot Reconstruction	PLO-2024-001	2			227,735			227,735
DOT Bridge Sanitary Relay	SAN-2022-001	1	213,000					213,000
Garfield Ave. - Railroad St. to Washington St.	SAN-2025-001	2				1,000,000		1,000,000
Sidewalk Replacement Program	SID-2020-000	2	30,000	30,000	30,000			90,000
Midway Road Sidewalk	SID-2022-001	2	35,000					35,000
Woodland Hills Trail Connection	SID-2024-001	4			70,000			70,000
Province Terrace Sidewalk	SID-2025-001	3				35,000		35,000
Brin Underground Pond	STO-2022-001	1	1,132,000					1,132,000
Ninth Street Pond	STO-2023-001	3	20,000	580,000				600,000

Department	Project #	Priority	2022	2023	2024	2025	2026	Total
Storm Sewer Through Miron Property	STO-2025-001	1				200,000		200,000
Racine Street - Third to Ninth - DESIGN ONLY	STR-2020-001	3	75,000	75,000				150,000
Racine St. Bridge Amenities	STR-2021-002	3	300,000	200,000				500,000
Eighth Street - DePere St to Appleton Rd	STR-2022-001	2	245,000					245,000
Airport Road - Racine St to Appleton Rd	STR-2022-002	1	680,000					680,000
Harding Street - Appleton Rd to London St	STR-2022-003	2	253,603					253,603
Main Street - Link to Racine St Bridge Proj limits	STR-2022-004	2	80,000					80,000
Seventh Street- Manitowoc St to Melissa St	STR-2022-005	3	340,000					340,000
Terrace Avenue-Earl to Mission (City's Section)	STR-2022-006	4	14,000					14,000
Mission Street-Terrace to Midway (City's Section)	STR-2022-007	4	25,000					25,000
Oak Street Extension-Ahnip St to N Termini	STR-2022-008	3	1,020,600					1,020,600
Water Street - Barlow St to Tayco St	STR-2023-001	2		1,052,550				1,052,550
Pleasant Lane-Entire Loop	STR-2023-002	3		245,000				245,000
Lucerne Drive - London St to University Dr	STR-2023-003	3		160,000				160,000
Lucerne Drive-Appleton Rd to London St	STR-2023-004	3		85,000				85,000
Maria Lane - Ninth St to W Termini	STR-2023-005	3		149,000				149,000
Stardust Drive-Elmwood Dr to Maria Ln	STR-2023-006	3		79,000				79,000
Wilson Street- Harding St to Eighth St	STR-2023-007	3		194,000				194,000
Harding Street - Wilson St to Appleton Rd	STR-2023-008	3		52,500				52,500
Third Street- Manitowoc St to Konemac St	STR-2023-009	3		377,000				377,000
Melissa Street- Ninth St to Airport Rd	STR-2023-010	3		236,000				236,000
Earl Street- Midway to Airport (City's Section)	STR-2023-011	3		180,000				180,000
Barlow Street-Water St to Broad St	STR-2023-012	2		22,770				22,770
Community Way-Chrystella to Lake Park Road	STR-2023-013	3		225,000				225,000
Marquette Street- London St to E Termini	STR-2023-014	3		177,000				177,000
First Street- Tayco to Lock Street	STR-2024-001	3			233,000			233,000
Racine Street-Third St to Ninth St (DOT)	STR-2024-002	2			320,000	4,884,600		5,204,600
Lush Street- First St to S Termini	STR-2024-003	3			68,000			68,000
Marquette Street- London St to Manitowoc Rd	STR-2024-004	2			454,500			454,500
Third Street- Konemac St to Brighton Dr/E Termini	STR-2024-005	3			476,600			476,600
Konemac Street - Third St to Second St	STR-2024-006	3			58,750			58,750
Kernan Ave- STH114 to N Edge	STR-2024-007	3			170,000			170,000
Gosling Way- Kernan Ave to Gosling Way Ct	STR-2024-008	4			140,000			140,000
Gosling Way Ct- Gosling Way to N Termini	STR-2024-009	4			185,000			185,000
Woodcrest Heights Dr- Gosling Way to N Termini	STR-2024-010	4			180,000			180,000
Milwaukee Street - Third St to Seventh St	STR-2024-011	3			499,500			499,500
County Road P - Valley Road	STR-2025-002	2				90,000		90,000
State Highway 114/Plank Road- Manitowoc to Melissa	STR-2025-003	2				186,250	56,250	242,500
Pine Street- Ahnaip St to Nicolet Blvd	STR-2025-004	3				155,000		155,000
Garfield Avenue-Railroad St to Washington St	STR-2025-005	3				496,425		496,425
Garfield Ave-Railroad St to Lawson St	STR-2025-006	3				534,000		534,000
Sixth Street- DePere St to Manitowoc St	STR-2025-007	3				193,000		193,000
Fourth Street-Racine St to DePere St	STR-2025-014	3				486,500		486,500
Airport Road- Appleton Rd to Meadowview Dr	STR-2026-001	3					650,000	650,000
London Street-Ninth St to Airport Rd	STR-2026-002	3					682,500	682,500
Deerfield Court- Greendale to S Termini	STR-2026-003	4					35,000	35,000
Racine Street- First St to Third St	STR-2026-004	3					1,020,000	1,020,000
Clovis Avenue- Appleton Rd to Ida St	STR-2026-005	3					167,000	167,000
W. Fourth Street- Tayco St to W Termini	STR-2026-006	3					128,000	128,000
Lake Street- Tayco St to W Termini	STR-2026-007	3					162,000	162,000
Appleton Street- Fourth St to Ninth St	STR-2026-008	3					740,000	740,000
Ninth Street- Tayco St to Racine St	STR-2026-009	3					334,000	334,000
Olde Pulley Lane-Tayco St to W Termini	STR-2026-010	3					37,000	37,000
Roosevelt Street-Manitowoc St to London St	STR-2026-011	3					407,500	407,500
Public Works Department Total			4,513,203	4,219,820	3,135,085	8,302,775	4,434,250	24,605,133

Department	Project #	Priority	2022	2023	2024	2025	2026	Total
TIF District #10								
Downtown Light Replacement	LIT-2020-000	1	52,000					52,000
TIF District #10 Total			52,000					52,000
TIF District #11								
Lawson Canal Restoration	PR-2020-012	2	1,850,000	800,000				2,650,000
Gilbert Trail Extension	PR-2022-009	3		400,000				400,000
TIF District #11 Total			1,850,000	1,200,000				3,050,000
TIF District #13								
Marina Fence Replacement	PR-2025-010	4	100,000					100,000
TIF District #13 Total			100,000					100,000
GRAND TOTAL			15,468,870	9,247,832	5,891,316	12,884,565	9,144,573	52,637,156

City of Menasha, Wisconsin

Capital Improvements Plan

2022 thru 2026

PROJECTS BY FUNDING SOURCE

Source	Project #	Priority	2022	2023	2024	2025	2026	Total
Donations								
Library Renovation	L-2024-003	3	4,000,000					4,000,000
Lawson Canal Restoration	PR-2020-012	2	260,000	400,000				660,000
Pleasants Park Play Equipment	PR-2024-011	3			20,000			20,000
Koslo Park Baseball Outfield Renovation	PR-2026-004	3					50,000	50,000
Donations Total			4,260,000	400,000	20,000		50,000	4,730,000
General Fund								
Electronic Poll Books	ADM-2021-001	3	31,500					31,500
Replacement of Firewall	IT-2022-001	1	10,350					10,350
Multi Factor Authentication	IT-2022-002	1	9,822					9,822
Implement SCCM	IT-2022-003	2	38,705					38,705
Property Tax System	IT-2022-004	2	52,750					52,750
ClearGov Budgeting Software	IT-2022-005	3	30,400					30,400
Nimble Storage	IT-2023-001	3		39,000				39,000
Back Up Storage Replacement	IT-2023-002	3		45,000				45,000
Office Software Upgrade	IT-2023-003	2		59,965		10,000		69,965
Replace Backup Hosts	IT-2024-001	2			10,328			10,328
Replacement of Production Hosts	IT-2026-001	3					27,280	27,280
Core Switch Replacement	IT-2026-002	3					10,000	10,000
Traffic Camera System	LIT-2021-002	3	15,000					15,000
Traffic Signal Upgrades - River and Washington	LIT-2022-001	3	2,000	10,000				12,000
Police Fleet Replacement - Without Changeover Cost	POL-2020-001	2	96,200	96,500	97,000	75,000	96,000	460,700
K-9 Replacement	POL-2021-001	n/a	4,000	4,000	4,000	4,000	4,000	20,000
PD Dehumidification	PPF-2021-004	n/a	3,000					3,000
Wellness Program	PPF-2021-005	4	8,000					8,000
Friendship Trail LED Lighting Upgrade-DPW Segment	PR-2022-003	3	8,600					8,600
Harding Street - Appleton Rd to London St	STR-2022-003	2	153,603					153,603
Maria Lane - Ninth St to W Termini	STR-2023-005	3		130,000				130,000
Stardust Drive-Elmwood Dr to Maria Ln	STR-2023-006	3		60,000				60,000
First Street- Tayco to Lock Street	STR-2024-001	3			126,500			126,500
Lush Street- First St to S Termini	STR-2024-003	3			53,000			53,000
Garfield Avenue-Railroad St to Washington St	STR-2025-005	3				300,000		300,000
General Fund Total			463,930	444,465	290,828	389,000	137,280	1,725,503
General Obligation Debt								
Voting Machine	ADM-2019-001	3					50,000	50,000
Fire Equipment Replacement Program	F-2022-001	1	10,043	10,043	10,043	10,043	10,043	50,215
PPF-NMFD Side HVAC Digital Control Upgrade	F-2022-002	4	48,000					48,000
Fire Engine	F-2022-003	3	271,148					271,148
Training Division Pick-up Truck	F-2023-001	3		22,094				22,094
Portable Radios	F-2023-002	2		120,510				120,510
Fire Engine	F-2024-001	3			321,360			321,360

Source	Project #	Priority	2022	2023	2024	2025	2026	Total
Heavy Duty Pick-Up Truck	F-2025-001	3				32,136		32,136
New Staff Car	F-2025-002	3				16,068		16,068
Used Ambulance	F-2025-003	3				10,043		10,043
Library Shelving Units	L-2022-002	3	10,000					10,000
Control Valve Replacement	L-2022-006	1	12,000					12,000
Library Meeting Room Tables & Chairs	L-2022-007	3	15,000					15,000
Library Boiler Replacement	L-2023-001	5		100,000				100,000
Carpet/Floor Replacement - Main Collection Area	L-2024-001	3			40,000			40,000
Library Renovation	L-2024-003	3			1,000,000			1,000,000
APS System - Third and DePere	LIT-2022-002	3	15,000					15,000
Signal Timing Upgrades	LIT-2024-001	3			22,000			22,000
WE Lights LED Upgrade	LIT-2025-001	3				17,000		17,000
Pedestrian Crossing Lights-Racine and 3rd	LIT-2025-002	3				25,000		25,000
Pedestrian Crossing Lights-Midway @ Midway Pl	LIT-2026-001	3					15,000	15,000
Radio Replacement	POL-2022-001	3	241,259	101,000				342,259
PPF Second Street Parking Lot Concrete Replacement	PPF-2022-002	3	50,000					50,000
PPF-PD Side HVAC Digital Control Upgrade	PPF-2022-004	4	48,000					48,000
Flooring Basement/Locker Room	PPF-2022-005	n/a	12,500					12,500
PD Basement Ceiling Tile	PPF-2022-006	n/a	7,500					7,500
First Street Parking Lot Replacement	PPF-2023-003	3		17,500				17,500
Traffic & Investigator's Area Flooring	PPF-2023-005	n/a		12,500				12,500
PD Lobby/Bathroom Flooring	PPF-2025-001	n/a				20,000		20,000
Shepard Park Play Equipment	PR-2022-001	3	95,000					95,000
Trestle Trail LED Lighting Upgrade	PR-2022-002	3	11,000					11,000
Electric Panel Upgrades	PR-2022-004	3	8,000	8,000	8,000			24,000
Koslo Park Parking Lot Repaving	PR-2023-001	3		40,000				40,000
Smith Park Tennis Court Rehabilitation	PR-2023-002	2		60,000				60,000
Jefferson Pavilion Flat Roof Repair	PR-2023-004	3		25,000				25,000
Riverwalk - West End Repairs	PR-2023-005	3		25,000				25,000
Jefferson East Diamond Renovation/Lighting	PR-2023-006	2		300,000				300,000
Ninth St. Boat Launch Parking Lot	PR-2023-007	3		87,500				87,500
Jefferson Park LED Upgrade	PR-2024-001	2			19,000			19,000
Jefferson Park Softball/Launch Restroom	PR-2024-002	3	25,000		200,000			225,000
Clinton Center Renovation	PR-2024-003	3				32,000		32,000
Jefferson Park - Kargus Drive East End Realignment	PR-2024-004	2			100,000			100,000
Jefferson Park Swimming Pool - Phase 1	PR-2024-008	1			40,000	3,500,000		3,540,000
Pleasants Park Play Equipment	PR-2024-011	3			70,000			70,000
Jefferson Park/Koslo Park Softball Diamond Upgrade	PR-2024-012	3			225,000			225,000
Jefferson Park Swimming Pool- Phase 2	PR-2025-001	1				40,000	3,500,000	3,540,000
Senior Center Furnace	PR-2025-004	2				10,000		10,000
Memorial Bldg Radiant Heat	PR-2025-005	2				6,500		6,500
Senior Center Bathroom Remodel	PR-2025-006	3				50,000		50,000
Hidden Pond Park Trail	PR-2025-012	3				25,000		25,000
Shepard Park Walkway	PR-2025-013	2				20,000		20,000
Scanlan Park Play Equipment	PR-2025-015	3				38,000		38,000
Settling Basin Transient Boat Docks	PR-2026-001	2					75,000	75,000
Smith Park or Barker Farm Park Splash Pad	PR-2026-002	4					25,000	25,000
Hidden Pond Park Shelter	PR-2026-003	2					215,000	215,000
Koslo Park Baseball Outfield Renovation	PR-2026-004	3					50,000	50,000
Sidewalk Replacement Program	SID-2020-000	2	30,000	30,000	30,000			90,000
Midway Road Sidewalk	SID-2022-001	2	35,000					35,000
Woodland Hills Trail Connection	SID-2024-001	4			70,000			70,000
Province Terrace Sidewalk	SID-2025-001	3				35,000		35,000
Racine Street - Third to Ninth - DESIGN ONLY	STR-2020-001	3	75,000	75,000				150,000
Eighth Street - DePere St to Appleton Rd	STR-2022-001	2	130,000					130,000

Source	Project #	Priority	2022	2023	2024	2025	2026	Total
Airport Road - Racine St to Appleton Rd	STR-2022-002	1	570,000					570,000
Main Street - Link to Racine St Bridge Proj limits	STR-2022-004	2	80,000					80,000
Seventh Street- Manitowoc St to Melissa St	STR-2022-005	3	171,000					171,000
Terrace Avenue-Earl to Mission (City's Section)	STR-2022-006	4	14,000					14,000
Mission Street-Terrace to Midway (City's Section)	STR-2022-007	4	25,000					25,000
Pleasant Lane-Entire Loop	STR-2023-002	3		130,000				130,000
Lucerne Drive - London St to University Dr	STR-2023-003	3		140,000				140,000
Lucerne Drive-Appleton Rd to London St	STR-2023-004	3		70,000				70,000
Wilson Street- Harding St to Eighth St	STR-2023-007	3		55,750				55,750
Harding Street - Wilson St to Appleton Rd	STR-2023-008	3		33,500				33,500
Third Street- Manitowoc St to Konemac St	STR-2023-009	3		170,000				170,000
Melissa Street- Ninth St to Airport Rd	STR-2023-010	3		205,000				205,000
Earl Street- Midway to Airport (City's Section)	STR-2023-011	3		150,000				150,000
Barlow Street-Water St to Broad St	STR-2023-012	2		22,770				22,770
Marquette Street- London St to E Termini	STR-2023-014	3		95,000				95,000
Racine Street-Third St to Ninth St (DOT)	STR-2024-002	2				430,196		430,196
Marquette Street- London St to Manitowoc Rd	STR-2024-004	2			200,000			200,000
Third Street- Konemac St to Brighton Dr/E Termini	STR-2024-005	3			220,000			220,000
Konemac Street - Third St to Second St	STR-2024-006	3			30,000			30,000
Kernan Ave- STH114 to N Edge	STR-2024-007	3			165,000			165,000
Milwaukee Street - Third St to Seventh St	STR-2024-011	3			280,000			280,000
County Road P - Valley Road	STR-2025-002	2				90,000		90,000
State Highway 114/Plank Road- Manitowoc to Melissa	STR-2025-003	2				56,250	56,250	112,500
Pine Street- Ahnaip St to Nicolet Blvd	STR-2025-004	3				62,500		62,500
Garfield Avenue-Railroad St to Washington St	STR-2025-005	3				196,425		196,425
Garfield Ave-Railroad St to Lawson St	STR-2025-006	3				380,000		380,000
Sixth Street- DePere St to Manitowoc St	STR-2025-007	3				70,000		70,000
Fourth Street-Racine St to DePere St	STR-2025-014	3				350,000		350,000
Airport Road- Appleton Rd to Meadowview Dr	STR-2026-001	3					560,000	560,000
London Street-Ninth St to Airport Rd	STR-2026-002	3					285,000	285,000
Deerfield Court- Greendale to S Termini	STR-2026-003	4					35,000	35,000
Clovis Avenue- Appleton Rd to Ida St	STR-2026-005	3					95,000	95,000
W. Fourth Street- Tayco St to W Termini	STR-2026-006	3					67,500	67,500
Lake Street- Tayco St to W Termini	STR-2026-007	3					65,500	65,500
Appleton Street- Fourth St to Ninth St	STR-2026-008	3					315,000	315,000
Ninth Street- Tayco St to Racine St	STR-2026-009	3					170,000	170,000
Olde Pulley Lane-Tayco St to W Termini	STR-2026-010	3					37,000	37,000
Roosevelt Street-Manitowoc St to London St	STR-2026-011	3					175,000	175,000
General Obligation Debt Total			2,009,450	2,106,167	3,050,403	5,522,161	5,801,293	18,489,474

General Obligation Debt - Developer

Woodland Lakes Cottages	SUB-2022-001	3	2,446,330					2,446,330
Woodland Heights	SUB-2022-002	3	713,560					713,560
Lake Park Heights Subdivision	SUB-2023-001	3		1,212,900				1,212,900

General Obligation Debt - Developer Total

3,159,890	1,212,900	4,372,790
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General Obligation Debt-Special Asses

Gosling Way- Kernan Ave to Gosling Way Ct	STR-2024-008	4			140,000			140,000
Gosling Way Ct- Gosling Way to N Termini	STR-2024-009	4			185,000			185,000
Woodcrest Heights Dr- Gosling Way to N Termini	STR-2024-010	4			180,000			180,000

Source	Project #	Priority	2022	2023	2024	2025	2026	Total
General Obligation Debt-Special Assessments Total					505,000			505,000
Grants - Federal								
Lawson Canal Restoration	PR-2020-012	2	100,000					100,000
Grants - Federal Total			100,000					100,000
Grants - State								
Traffic Signal Upgrades - River and Washington	LIT-2022-001	3	18,000	90,000				108,000
Lawson Canal Restoration	PR-2020-012	2	1,200,000	400,000				1,600,000
Gilbert Trail Extension	PR-2022-009	3		200,000				200,000
Ninth St. Boat Launch Parking Lot	PR-2023-007	3		87,500				87,500
Ninth Street Pond	STO-2023-001	3		120,000				120,000
Water Street - Barlow St to Tayco St	STR-2023-001	2		500,000				500,000
Racine Street-Third St to Ninth St (DOT)	STR-2024-002	2				3,713,483		3,713,483
Racine Street- First St to Third St	STR-2026-004	3					900,000	900,000
Grants - State Total			1,218,000	1,397,500		3,713,483	900,000	7,228,983
Intergovernmental Reimbursements								
Trestle Trail LED Lighting Upgrade	PR-2022-002	3	11,000					11,000
Airport Road - Racine St to Appleton Rd	STR-2022-002	1	110,000					110,000
Intergovernmental Reimbursements Total			121,000					121,000
Marina Fund								
Marina Stair Replacement- West End	MAR-2023-001	3		7,500				7,500
Electric Pedestal Replacement	MAR-2023-008	3		11,500	11,500			23,000
Marina Perimeter Lighting Upgrade	MAR-2025-006	3				18,000		18,000
Marina Fund Total				19,000	11,500	18,000		48,500
Park Development Fund								
Lawson Canal Restoration	PR-2020-012	2	40,000					40,000
Memorial Building Flat Roof Replacement	PR-2025-007	3				25,000		25,000
Memorial Building Brick Repair	PR-2025-008	3				20,000		20,000
Park Development Fund Total			40,000			45,000		85,000
Sewage Utility Fund								
DOT Bridge Sanitary Relay	SAN-2022-001	1	213,000					213,000
Garfield Ave. - Railroad St. to Washington St.	SAN-2025-001	2				1,000,000		1,000,000
Seventh Street- Manitowoc St to Melissa St	STR-2022-005	3	60,000					60,000
Third Street- Manitowoc St to Konemac St	STR-2023-009	3		32,000				32,000
Marquette Street- London St to Manitowoc Rd	STR-2024-004	2			60,500			60,500
Third Street- Konemac St to Brighton Dr/E Termini	STR-2024-005	3			153,600			153,600
Konemac Street - Third St to Second St	STR-2024-006	3			20,750			20,750
Milwaukee Street - Third St to Seventh St	STR-2024-011	3			39,500			39,500
State Highway 114/Plank Road- Manitowoc to Melissa	STR-2025-003	2				10,000		10,000
Garfield Ave-Railroad St to Lawson St	STR-2025-006	3				60,000		60,000

Source	Project #	Priority	2022	2023	2024	2025	2026	Total
Sixth Street- DePere St to Manitowoc St	STR-2025-007	3				51,000		51,000
Fourth Street-Racine St to DePere St	STR-2025-014	3				18,500		18,500
London Street-Ninth St to Airport Rd	STR-2026-002	3					112,500	112,500
Clovis Avenue- Appleton Rd to Ida St	STR-2026-005	3					25,000	25,000
Appleton Street- Fourth St to Ninth St	STR-2026-008	3					55,000	55,000
Ninth Street- Tayco St to Racine St	STR-2026-009	3					92,000	92,000
Roosevelt Street-Manitowoc St to London St	STR-2026-011	3					22,500	22,500
Conservation North	SUB-2023-002	2		103,725				103,725
Sewage Utility Fund Total			273,000	135,725	274,350	1,139,500	307,000	2,129,575

Sewer Fund-Laterals

Eighth Street - DePere St to Appleton Rd	STR-2022-001	2	100,000					100,000
Harding Street - Appleton Rd to London St	STR-2022-003	2	100,000					100,000
Seventh Street- Manitowoc St to Melissa St	STR-2022-005	3	100,000					100,000
Water Street - Barlow St to Tayco St	STR-2023-001	2		40,000				40,000
Pleasant Lane-Entire Loop	STR-2023-002	3		100,000				100,000
Maria Lane - Ninth St to W Termini	STR-2023-005	3		4,000				4,000
Stardust Drive-Elmwood Dr to Maria Ln	STR-2023-006	3		4,000				4,000
Wilson Street- Harding St to Eighth St	STR-2023-007	3		64,000				64,000
Harding Street - Wilson St to Appleton Rd	STR-2023-008	3		16,000				16,000
Third Street- Manitowoc St to Konemac St	STR-2023-009	3		160,000				160,000
Melissa Street- Ninth St to Airport Rd	STR-2023-010	3		16,000				16,000
Marquette Street- London St to E Termini	STR-2023-014	3		72,000				72,000
First Street- Tayco to Lock Street	STR-2024-001	3			88,000			88,000
Racine Street-Third St to Ninth St (DOT)	STR-2024-002	2			320,000			320,000
Lush Street- First St to S Termini	STR-2024-003	3			8,000			8,000
Marquette Street- London St to Manitowoc Rd	STR-2024-004	2			144,000			144,000
Third Street- Konemac St to Brighton Dr/E Termini	STR-2024-005	3			88,000			88,000
Konemac Street - Third St to Second St	STR-2024-006	3			8,000			8,000
Milwaukee Street - Third St to Seventh St	STR-2024-011	3			160,000			160,000
State Highway 114/Plank Road- Manitowoc to Melissa	STR-2025-003	2				120,000		120,000
Pine Street- Ahnaip St to Nicolet Blvd	STR-2025-004	3				80,000		80,000
Garfield Ave-Railroad St to Lawson St	STR-2025-006	3				24,000		24,000
Sixth Street- DePere St to Manitowoc St	STR-2025-007	3				72,000		72,000
Fourth Street-Racine St to DePere St	STR-2025-014	3				68,000		68,000
London Street-Ninth St to Airport Rd	STR-2026-002	3					260,000	260,000
Racine Street- First St to Third St	STR-2026-004	3					45,000	45,000
Clovis Avenue- Appleton Rd to Ida St	STR-2026-005	3					32,000	32,000
W. Fourth Street- Tayco St to W Termini	STR-2026-006	3					48,000	48,000
Lake Street- Tayco St to W Termini	STR-2026-007	3					84,000	84,000
Appleton Street- Fourth St to Ninth St	STR-2026-008	3					360,000	360,000
Ninth Street- Tayco St to Racine St	STR-2026-009	3					72,000	72,000
Roosevelt Street-Manitowoc St to London St	STR-2026-011	3					160,000	160,000
Sewer Fund-Laterals Total			300,000	476,000	816,000	364,000	1,061,000	3,017,000

Stormwater Utility Fund

Brin Underground Pond	STO-2022-001	1	1,132,000					1,132,000
Ninth Street Pond	STO-2023-001	3	20,000	460,000				480,000
Storm Sewer Through Miron Property	STO-2025-001	1				200,000		200,000
Eighth Street - DePere St to Appleton Rd	STR-2022-001	2	15,000					15,000
Seventh Street- Manitowoc St to Melissa St	STR-2022-005	3	9,000					9,000
Pleasant Lane-Entire Loop	STR-2023-002	3		15,000				15,000

Source	Project #	Priority	2022	2023	2024	2025	2026	Total
Lucerne Drive - London St to University Dr	STR-2023-003	3		20,000				20,000
Lucerne Drive-Appleton Rd to London St	STR-2023-004	3		15,000				15,000
Maria Lane - Ninth St to W Termini	STR-2023-005	3		15,000				15,000
Stardust Drive-Elmwood Dr to Maria Ln	STR-2023-006	3		15,000				15,000
Wilson Street- Harding St to Eighth St	STR-2023-007	3		74,250				74,250
Harding Street - Wilson St to Appleton Rd	STR-2023-008	3		3,000				3,000
Third Street- Manitowoc St to Konemac St	STR-2023-009	3		15,000				15,000
Melissa Street- Ninth St to Airport Rd	STR-2023-010	3		15,000				15,000
Earl Street- Midway to Airport (City's Section)	STR-2023-011	3		30,000				30,000
Marquette Street- London St to E Termini	STR-2023-014	3		10,000				10,000
First Street- Tayco to Lock Street	STR-2024-001	3			18,500			18,500
Racine Street-Third St to Ninth St (DOT)	STR-2024-002	2				740,921		740,921
Lush Street- First St to S Termini	STR-2024-003	3			7,000			7,000
Marquette Street- London St to Manitowoc Rd	STR-2024-004	2			50,000			50,000
Third Street- Konemac St to Brighton Dr/E Termini	STR-2024-005	3			15,000			15,000
Kernan Ave- STH114 to N Edge	STR-2024-007	3			5,000			5,000
Milwaukee Street - Third St to Seventh St	STR-2024-011	3			20,000			20,000
Pine Street- Ahnaip St to Nicolet Blvd	STR-2025-004	3				12,500		12,500
Garfield Ave-Railroad St to Lawson St	STR-2025-006	3				70,000		70,000
Fourth Street-Racine St to DePere St	STR-2025-014	3				50,000		50,000
Airport Road- Appleton Rd to Meadowview Dr	STR-2026-001	3					90,000	90,000
London Street-Ninth St to Airport Rd	STR-2026-002	3					25,000	25,000
Racine Street- First St to Third St	STR-2026-004	3					75,000	75,000
Clovis Avenue- Appleton Rd to Ida St	STR-2026-005	3					15,000	15,000
W. Fourth Street- Tayco St to W Termini	STR-2026-006	3					12,500	12,500
Lake Street- Tayco St to W Termini	STR-2026-007	3					12,500	12,500
Appleton Street- Fourth St to Ninth St	STR-2026-008	3					10,000	10,000
Roosevelt Street-Manitowoc St to London St	STR-2026-011	3					50,000	50,000
Conservation North	SUB-2023-002	2		116,425				116,425
Stormwater Utility Fund Total			1,176,000	803,675	115,500	1,073,421	290,000	3,458,596

Street Equipment Replacement Fund

Replace #3 LowBed Dump Truck (2008)	E-2022-001	3	115,000					115,000
Replace #2014 Passenger Vehicle (2011)	E-2022-002	3	25,000					25,000
Replace #9037 Snow Throw Equipment (1992)	E-2022-003	3	105,000					105,000
Replace #0005 Bucket Truck (2001)	E-2022-004	3	25,000					25,000
Replace #24 Mechanical Sweeper-Used (2002)	E-2022-005	3	165,000					165,000
Replace #2 Pickup Truck (2005)	E-2022-007	3	35,000					35,000
Replace #0011 Low Bed Dump (2006)	E-2022-008	3	115,000					115,000
Replace #3003 Pickup Truck (2011)	E-2023-001	3		35,000				35,000
Replace #1002 Solid Waste Truck (2012)	E-2023-002	3		300,000				300,000
Replace #26 Dump Truck (2002)	E-2023-003	3		210,000				210,000
Replace #71/#2010 -Pick Up Truck (2004)	E-2023-005	3		30,000				30,000
Replace #3007 Pickup Truck (2006)	E-2023-006	3		35,000				35,000
Replace #9027 Leaf Vacuum Trailer (2001)	E-2024-0009	3			85,000			85,000
Replace #4 Dump Truck (2008)	E-2024-001	3			200,000			200,000
Replace #70 Utility Truck (2012)	E-2024-003	3			100,000			100,000
Replace #0045 Fork Lift (2011)	E-2024-004	3			40,000			40,000
Replace #2011 Pickup Truck (2012)	E-2024-006	3			35,000			35,000
Replace #3004 LowBed Dump Truck (2005)	E-2024-008	3			70,000			70,000
Replace #2004 Passenger Vehicle (2009)	E-2024-009	3			20,000			20,000
Replace #2010/#0071 Pick Up Truck (2012)	E-2024-010	3			30,000			30,000
Replace #1005 Solid Waste Truck (2013)	E-2025-001	3				300,000		300,000
Replace #3002 LowBed Dump Truck (2012)	E-2025-002	3				70,000		70,000

Source	Project #	Priority	2022	2023	2024	2025	2026	Total
Replace #15 Roller (1999)	E-2025-004	3				50,000		50,000
Replace #9110 Trackless (2004)	E-2025-005	3				100,000		100,000
Replace #30 Roller (1999)	E-2025-006	3				0		0
Replace #2001 Pickup Truck (2013)	E-2025-007	3				35,000		35,000
Replace #0029 Skid Steer (2013)	E-2025-009	3				50,000		50,000
Replace #9109 Ball Diamond Groomer (1998)	E-2025-010	3				15,000		15,000
Replace #1006 Solid Waste Truck	E-2026-001	2					300,000	300,000
Replace #3010 Utility Truck	E-2026-002	2					65,000	65,000
Replace #9118 Turf Sweeper	E-2026-003	3					18,000	18,000
Replace #3011 Utility Van	E-2026-004	3					35,000	35,000
Replace #3006 Pick Up Truck	E-2026-005	3					35,000	35,000
Replace #0014 Tractor	E-2026-006	3					120,000	120,000
Replace #3009 Water Truck-used (2007)	E-2026-010	3					25,000	25,000

Street Equipment Replacement Fund Total

585,000 610,000 580,000 620,000 598,000 2,993,000

Strong Neighborhoods

Conservation North	SUB-2023-002	2	40,000	504,850				544,850
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Strong Neighborhoods Total

40,000 504,850 544,850

TIF District #08 Fund

Racine St. Bridge Amenities	STR-2021-002	3	100,000					100,000
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TIF District #08 Fund Total

100,000 100,000

TIF District #10 Fund

Downtown Light Replacement	LIT-2020-000	1	52,000					52,000
Water Street - Barlow St to Tayco St	STR-2023-001	2		512,550				512,550

TIF District #10 Fund Total

52,000 512,550 564,550

TIF District #11 Fund

Lawson Canal Restoration	PR-2020-012	2	250,000					250,000
Gilbert Trail Extension	PR-2022-009	3		200,000				200,000
Racine St. Bridge Amenities	STR-2021-002	3	200,000					200,000
Oak Street Extension-Ahnip St to N Termini	STR-2022-008	3	1,020,600					1,020,600

TIF District #11 Fund Total

1,470,600 200,000 1,670,600

TIF District #12 Fund

Community Way-Chrystella to Lake Park Road	STR-2023-013	3		225,000				225,000
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TIF District #12 Fund Total

225,000 225,000

TIF District #13 Fund

Chute Street Parking Lot Reconstruction	PLO-2024-001	2			227,735			227,735
Marina Fence Replacement	PR-2025-010	4	100,000					100,000
Racine St. Bridge Amenities	STR-2021-002	3		200,000				200,000

TIF District #13 Fund Total

100,000 200,000 227,735 527,735

Source	Project #	Priority	2022	2023	2024	2025	2026	Total
GRAND TOTAL			15,468,870	9,247,832	5,891,316	12,884,565	9,144,573	52,637,156

City of Menasha, Wisconsin
Capital Improvements Plan
 2022 thru 2026

PROJECTS & FUNDING SOURCES BY DEPARTMENT

Department	Project #	Priority	2022	2023	2024	2025	2026	Total
Administration								
Voting Machine	ADM-2019-001	3					50,000	50,000
<i>General Obligation Debt</i>							50,000	50,000
Electronic Poll Books	ADM-2021-001	3	31,500					31,500
<i>General Fund</i>			31,500					31,500
Administration Total			31,500				50,000	81,500
GRAND TOTAL			31,500				50,000	81,500

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Administration

Contact City Attorney

Type Equipment

Useful Life 15 years

Category Equipment: Miscellaneous

Priority 3 Important

Project # ADM-2019-001

Project Name Voting Machine

Account Number

PASER Rating

Total Project Cost: \$60,000

Description

2019: Purchase a spare voting machine.

2026: Purchase (5) replacement voting machines.

Justification

The purchase is for a spare voting machine. In 2016, the City purchased 5 new voting machines, one for each polling place.

The spare machine is a replacement in the event there is a problem with a machine.

Plan to replace the original (5) voting machines on a 10-year replacement schedule, which would be planned for 2026.

Expenditures	2022	2023	2024	2025	2026	Total
Voting Machine					50,000	50,000
Total					50,000	50,000

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt					50,000	50,000
Total					50,000	50,000

Budget Impact/Other

Capital Improvements Plan
City of Menasha, Wisconsin

2022 *thru* 2026

Department Administration
Contact City Attorney
Type Equipment
Useful Life 5 years
Category Equipment: Miscellaneous
Priority 3 Important

Project # ADM-2021-001
Project Name Electronic Poll Books

Account Number

PASER Rating

Total Project Cost: \$31,500

Description

15 Electronic Poll Books.

Justification

In the next few years, the state election commission is expected to change over all poll books from paper to electronic.

The City has 5 polling places; therefore, it is recommended that we have 3 electronic books per location = \$2,000 cost per book.

Expenditures	2022	2023	2024	2025	2026	Total
Electronic Poll Books	31,500					31,500
Total	31,500					31,500

Funding Sources	2022	2023	2024	2025	2026	Total
General Fund	31,500					31,500
Total	31,500					31,500

Budget Impact/Other

City of Menasha, Wisconsin
Capital Improvements Plan
 2022 thru 2026

PROJECTS & FUNDING SOURCES BY DEPARTMENT

Department	Project #	Priority	2022	2023	2024	2025	2026	Total
Community Development Dept								
Woodland Lakes Cottages	SUB-2022-001	3	2,446,330					2,446,330
<i>General Obligation Debt - Developer</i>			2,446,330					2,446,330
Woodland Heights	SUB-2022-002	3	713,560					713,560
<i>General Obligation Debt - Developer</i>			713,560					713,560
Lake Park Heights Subdivision	SUB-2023-001	3		1,212,900				1,212,900
<i>General Obligation Debt - Developer</i>				1,212,900				1,212,900
Conservation North	SUB-2023-002	2	40,000	725,000				765,000
<i>Sewage Utility Fund</i>				103,725				103,725
<i>Stormwater Utility Fund</i>				116,425				116,425
<i>Strong Neighborhoods</i>			40,000	504,850				544,850
Community Development Dept Total			3,199,890	1,937,900				5,137,790
GRAND TOTAL			3,199,890	1,937,900				5,137,790

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Community Development Dep
Contact Deputy Director-Public Works
Type Improvement
Useful Life 15 years
Category Street Reconstruction
Priority 3 Important

Project # SUB-2022-001
Project Name Woodland Lakes Cottages

Account Number

PASER Rating

Total Project Cost: \$2,446,330

Description

Infrastructure for Woodland Lakes Cottages (Atkins - east of Kernan Ave) - creating 82 additional single family residential lots.

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Street Construction - New	2,446,330					2,446,330
Total	2,446,330					2,446,330

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt - Developer	2,446,330					2,446,330
Total	2,446,330					2,446,330

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Community Development Dep
Contact Director of Public Works
Type Improvement
Useful Life 15 years
Category Street Reconstruction
Priority 3 Important

Project # SUB-2022-002
Project Name Woodland Heights

Account Number
PASER Rating

Total Project Cost: \$713,560

Description

Infrastructure for Woodland Heights Subdivision (Hagens - North of Woodcrest Heights Dr) - creating 18/19 new single family residential lots.

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Street Construction - New	713,560					713,560
Total	713,560					713,560

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt - Developer	713,560					713,560
Total	713,560					713,560

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Community Development Dep
Contact Director of Public Works
Type Improvement
Useful Life 15 years
Category Street Reconstruction
Priority 3 Important

Project # SUB-2023-001
Project Name Lake Park Heights Subdivision

Account Number

PASER Rating

Total Project Cost: \$1,212,900

Description

Infrastructure for Lake Park Heights Subdivision - 1st Addition (Hidden Pond Park Area).

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Street Construction - New		1,212,900				1,212,900
Total		1,212,900				1,212,900

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt - Developer		1,212,900				1,212,900
Total		1,212,900				1,212,900

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Community Development Dep
Contact Director of Public Works
Type Unassigned
Useful Life
Category Roadway Extensions
Priority 2 Very Important

Project # SUB-2023-002
Project Name Conservation North

Account Number
PASER Rating

Total Project Cost: \$765,000

Description

Appleton Water Plant Roadway - Assument 1346' of mainline with 467' cul-de-sac. 2" temporary asphalt. Includes water, storm and sanitary costs.

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Construction/Maintenance		504,850				504,850
Sanitary Sewers		103,725				103,725
Stormwater Basins		116,425				116,425
Engineering/Design	40,000					40,000
Total	40,000	725,000				765,000

Funding Sources	2022	2023	2024	2025	2026	Total
Sewage Utility Fund		103,725				103,725
Stormwater Utility Fund		116,425				116,425
Strong Neighborhoods	40,000	504,850				544,850
Total	40,000	725,000				765,000

Budget Impact/Other

City of Menasha, Wisconsin
Capital Improvements Plan
 2022 thru 2026

PROJECTS & FUNDING SOURCES BY DEPARTMENT

Department	Project #	Priority	2022	2023	2024	2025	2026	Total
Equipment Replacement								
Replace #3 LowBed Dump Truck (2008) <i>Street Equipment Replacement Fund</i>	E-2022-001	3	115,000 115,000					115,000 115,000
Replace #2014 Passenger Vehicle (2011) <i>Street Equipment Replacement Fund</i>	E-2022-002	3	25,000 25,000					25,000 25,000
Replace #9037 Snow Throw Equipment (1992) <i>Street Equipment Replacement Fund</i>	E-2022-003	3	105,000 105,000					105,000 105,000
Replace #0005 Bucket Truck (2001) <i>Street Equipment Replacement Fund</i>	E-2022-004	3	25,000 25,000					25,000 25,000
Replace #24 Mechanical Sweeper-Used (2002) <i>Street Equipment Replacement Fund</i>	E-2022-005	3	165,000 165,000					165,000 165,000
Replace #2 Pickup Truck (2005) <i>Street Equipment Replacement Fund</i>	E-2022-007	3	35,000 35,000					35,000 35,000
Replace #0011 Low Bed Dump (2006) <i>Street Equipment Replacement Fund</i>	E-2022-008	3	115,000 115,000					115,000 115,000
Replace #3003 Pickup Truck (2011) <i>Street Equipment Replacement Fund</i>	E-2023-001	3		35,000 35,000				35,000 35,000
Replace #1002 Solid Waste Truck (2012) <i>Street Equipment Replacement Fund</i>	E-2023-002	3		300,000 300,000				300,000 300,000
Replace #26 Dump Truck (2002) <i>Street Equipment Replacement Fund</i>	E-2023-003	3		210,000 210,000				210,000 210,000
Replace #71/#2010 -Pick Up Truck (2004) <i>Street Equipment Replacement Fund</i>	E-2023-005	3		30,000 30,000				30,000 30,000
Replace #3007 Pickup Truck (2006) <i>Street Equipment Replacement Fund</i>	E-2023-006	3		35,000 35,000				35,000 35,000
Replace #9027 Leaf Vacuum Trailer (2001) <i>Street Equipment Replacement Fund</i>	E-2024-0009	3			85,000 85,000			85,000 85,000
Replace #4 Dump Truck (2008) <i>Street Equipment Replacement Fund</i>	E-2024-001	3			200,000 200,000			200,000 200,000
Replace #70 Utility Truck (2012) <i>Street Equipment Replacement Fund</i>	E-2024-003	3			100,000 100,000			100,000 100,000
Replace #0045 Fork Lift (2011) <i>Street Equipment Replacement Fund</i>	E-2024-004	3			40,000 40,000			40,000 40,000
Replace #2011 Pickup Truck (2012) <i>Street Equipment Replacement Fund</i>	E-2024-006	3			35,000 35,000			35,000 35,000
Replace #3004 LowBed Dump Truck (2005) <i>Street Equipment Replacement Fund</i>	E-2024-008	3			70,000 70,000			70,000 70,000
Replace #2004 Passenger Vehicle (2009) <i>Street Equipment Replacement Fund</i>	E-2024-009	3			20,000 20,000			20,000 20,000
Replace #2010/#0071 Pick Up Truck (2012) <i>Street Equipment Replacement Fund</i>	E-2024-010	3			30,000 30,000			30,000 30,000
Replace #1005 Solid Waste Truck (2013) <i>Street Equipment Replacement Fund</i>	E-2025-001	3				300,000 300,000		300,000 300,000
Replace #3002 LowBed Dump Truck (2012) <i>Street Equipment Replacement Fund</i>	E-2025-002	3				70,000 70,000		70,000 70,000

Department	Project #	Priority	2022	2023	2024	2025	2026	Total
Replace #15 Roller (1999) <i>Street Equipment Replacement Fund</i>	E-2025-004	3				50,000 <i>50,000</i>		50,000 <i>50,000</i>
Replace #9110 Trackless (2004) <i>Street Equipment Replacement Fund</i>	E-2025-005	3				100,000 <i>100,000</i>		100,000 <i>100,000</i>
Replace #30 Roller (1999) <i>Street Equipment Replacement Fund</i>	E-2025-006	3				0 <i>0</i>		0 <i>0</i>
Replace #2001 Pickup Truck (2013) <i>Street Equipment Replacement Fund</i>	E-2025-007	3				35,000 <i>35,000</i>		35,000 <i>35,000</i>
Replace #0029 Skid Steer (2013) <i>Street Equipment Replacement Fund</i>	E-2025-009	3				50,000 <i>50,000</i>		50,000 <i>50,000</i>
Replace #9109 Ball Diamond Groomer (1998) <i>Street Equipment Replacement Fund</i>	E-2025-010	3				15,000 <i>15,000</i>		15,000 <i>15,000</i>
Replace #1006 Solid Waste Truck <i>Street Equipment Replacement Fund</i>	E-2026-001	2					300,000 <i>300,000</i>	300,000 <i>300,000</i>
Replace #3010 Utility Truck <i>Street Equipment Replacement Fund</i>	E-2026-002	2					65,000 <i>65,000</i>	65,000 <i>65,000</i>
Replace #9118 Turf Sweeper <i>Street Equipment Replacement Fund</i>	E-2026-003	3					18,000 <i>18,000</i>	18,000 <i>18,000</i>
Replace #3011 Utility Van <i>Street Equipment Replacement Fund</i>	E-2026-004	3					35,000 <i>35,000</i>	35,000 <i>35,000</i>
Replace #3006 Pick Up Truck <i>Street Equipment Replacement Fund</i>	E-2026-005	3					35,000 <i>35,000</i>	35,000 <i>35,000</i>
Replace #0014 Tractor <i>Street Equipment Replacement Fund</i>	E-2026-006	3					120,000 <i>120,000</i>	120,000 <i>120,000</i>
Replace #3009 Water Truck-used (2007) <i>Street Equipment Replacement Fund</i>	E-2026-010	3					25,000 <i>25,000</i>	25,000 <i>25,000</i>
Equipment Replacement Total			585,000	610,000	580,000	620,000	598,000	2,993,000
GRAND TOTAL			585,000	610,000	580,000	620,000	598,000	2,993,000

Capital Improvements Plan
City of Menasha, Wisconsin

2022 *thru* 2026

Department Equipment Replacement
Contact Deputy Director-Public Works
Type Equipment
Useful Life 12 years
Category Vehicles
Priority 3 Important

Project # E-2022-001
Project Name Replace #3 LowBed Dump Truck (2008)

Account Number 741-1023-541.80-03

PASER Rating

Total Project Cost: \$115,000

Description

Replace 2008 LowBed Dump Truck.
Miles used to date = 60,187

Justification

Expenditures	2022	2023	2024	2025	2026	Total
LowBed Dump Truck	115,000					115,000
Total	115,000					115,000

Funding Sources	2022	2023	2024	2025	2026	Total
Street Equipment Replacement Fund	115,000					115,000
Total	115,000					115,000

Budget Impact/Other

Maintenance costs to date = \$35,425.56

BUDGET SAVINGS:

Maintenance costs per year = \$3,542.56 (2022 costs, then 3% increase annually)

Budget Items	2022	2023	2024	2025	2026	Total
Maintenance Savings	3,543	3,649	3,759	3,872	3,988	18,811
Total	3,543	3,649	3,759	3,872	3,988	18,811

Capital Improvements Plan
City of Menasha, Wisconsin

2022 *thru* 2026

Department Equipment Replacement
Contact Deputy Director-Public Works
Type Equipment
Useful Life 8 years
Category Vehicles
Priority 3 Important

Project # E-2022-002
Project Name Replace #2014 Passenger Vehicle (2011)

Account Number 741-1023-541.80-03

PASER Rating

Total Project Cost: \$25,000

Description

Replace 2011 Passenger Vehicle.
Miles used to date = 51,043

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Passenger Vehicle	25,000					25,000
Total	25,000					25,000

Funding Sources	2022	2023	2024	2025	2026	Total
Street Equipment Replacement Fund	25,000					25,000
Total	25,000					25,000

Budget Impact/Other

Maintenance costs to date = \$3,524.80

BUDGET SAVINGS:
Maintenance costs per year = \$503.54 (2022 costs, then 3% increase annually)

Budget Items	2022	2023	2024	2025	2026	Total
Maintenance Savings	504	519	535	551	567	2,676
Total	504	519	535	551	567	2,676

Capital Improvements Plan
City of Menasha, Wisconsin

2022 *thru* 2026

Department Equipment Replacement
Contact Deputy Director-Public Works
Type Equipment
Useful Life 20 years
Category Equipment: PW Equip
Priority 3 Important

Project # E-2022-003
Project Name Replace #9037 Snow Throw Equipment (1992)

Account Number 741-1023-541.80-03

PASER Rating

Total Project Cost: \$105,000

Description

Replace 1992 Snow Throw equipment.
Hours used to date = 1,322

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Snow Throw	105,000					105,000
Total	105,000					105,000

Funding Sources	2022	2023	2024	2025	2026	Total
Street Equipment Replacement Fund	105,000					105,000
Total	105,000					105,000

Budget Impact/Other

Maintenance costs to date = \$16,671.00

BUDGET SAVINGS:

Maintenance costs per year = \$666.84 (2022 costs, then 3% increase annually)

Budget Items	2022	2023	2024	2025	2026	Total
Maintenance Savings	667	687	708	729	751	3,542
Total	667	687	708	729	751	3,542

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Equipment Replacement
Contact Deputy Director-Public Works
Type Equipment
Useful Life 7 years
Category Vehicles
Priority 3 Important

Project # E-2022-004
Project Name Replace #0005 Bucket Truck (2001)

Account Number 741-1023-541.80-03

PASER Rating

Total Project Cost: \$25,000

Description

Replace 2001 Bucket Truck.
Miles used to date = 34,523

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Bucket Truck	25,000					25,000
Total	25,000					25,000

Funding Sources	2022	2023	2024	2025	2026	Total
Street Equipment Replacement Fund	25,000					25,000
Total	25,000					25,000

Budget Impact/Other

Maintenance costs to date = \$5,532.55

BUDGET SAVINGS:

Maintenance costs per year = \$1,383.14 (2022 costs, then 3% increase annually)

Budget Items	2022	2023	2024	2025	2026	Total
Maintenance Savings	1,383	1,424	1,467	1,511	1,557	7,342
Total	1,383	1,424	1,467	1,511	1,557	7,342

Capital Improvements Plan
City of Menasha, Wisconsin

2022 *thru* 2026

Department Equipment Replacement
Contact Deputy Director-Public Works
Type Equipment
Useful Life 15 years
Category Equipment: PW Equip
Priority 3 Important

Project # E-2022-005
Project Name Replace #24 Mechanical Sweeper-Used (2002)

Account Number 741-1023-541.80-03

PASER Rating

Total Project Cost: \$165,000

Description

Replace 2002 Mechanical Sweeper.
Miles used to date = 46,498

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Mechanical Sweeper	165,000					165,000
Total	165,000					165,000

Funding Sources	2022	2023	2024	2025	2026	Total
Street Equipment Replacement Fund	165,000					165,000
Total	165,000					165,000

Budget Impact/Other

Maintenance costs to date = \$136,907.69

BUDGET SAVINGS:

Maintenance costs per year = \$8,556.73 (2020 costs, then 3% increase annually)

Budget Items	2022	2023	2024	2025	2026	Total
Maintenance Savings	8,814	9,078	9,350	9,631	9,920	46,793
Total	8,814	9,078	9,350	9,631	9,920	46,793

Capital Improvements Plan
City of Menasha, Wisconsin

2022 *thru* 2026

Department Equipment Replacement
Contact Deputy Director-Public Works
Type Equipment
Useful Life 10 years
Category Vehicles
Priority 3 Important

Project # E-2022-007
Project Name Replace #2 Pickup Truck (2005)

Account Number 741-1023-541.80-03

PASER Rating

Total Project Cost: \$35,000

Description

Replace 2005 Pickup Truck.
Miles used to date = 68,052

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Pickup Truck	35,000					35,000
Total	35,000					35,000

Funding Sources	2022	2023	2024	2025	2026	Total
Street Equipment Replacement Fund	35,000					35,000
Total	35,000					35,000

Budget Impact/Other

Maintenance costs to date = \$9,124.18

BUDGET SAVINGS:

Maintenance costs per year = \$701.86 (2020 costs, then 3% increase annually)

Budget Items	2022	2023	2024	2025	2026	Total
Maintenance Savings	745	767	790	814	838	3,954
Total	745	767	790	814	838	3,954

Capital Improvements Plan
City of Menasha, Wisconsin

2022 *thru* 2026

Department Equipment Replacement
Contact Deputy Director-Public Works
Type Equipment
Useful Life 15 years
Category Equipment: PW Equip
Priority 3 Important

Project # E-2022-008
Project Name Replace #0011 Low Bed Dump (2006)

Account Number 741-1023-541.80-03

PASER Rating

Total Project Cost: \$115,000

Description

Replace #11 low Bed Dump Truck

Justification

Expenditures	2022	2023	2024	2025	2026	Total
LowBed Dump Truck	115,000					115,000
Total	115,000					115,000

Funding Sources	2022	2023	2024	2025	2026	Total
Street Equipment Replacement Fund	115,000					115,000
Total	115,000					115,000

Budget Impact/Other

Maintenance costs to date = \$28,703.98

BUDGET SAVINGS:

Maintenance costs per year = \$1,594.67 (2021 costs, then 3% increase annually)

Prior	Budget Items	2022	2023	2024	2025	2026	Total	Future
1,595	Maintenance Savings	1,643	1,692	1,743	1,795	1,849	8,722	7,968
Total	Total	1,643	1,692	1,743	1,795	1,849	8,722	Total

Capital Improvements Plan
City of Menasha, Wisconsin

2022 *thru* 2026

Department Equipment Replacement
Contact Deputy Director-Public Works
Type Equipment
Useful Life 10 years
Category Vehicles
Priority 3 Important

Project # E-2023-001
Project Name Replace #3003 Pickup Truck (2011)

Account Number 741-1023-541.80-03

PASER Rating

Total Project Cost: \$35,000

Description

Replace 2011 Pickup Truck.
Miles used to date = 33,942

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Pickup Truck		35,000				35,000
Total		35,000				35,000

Funding Sources	2022	2023	2024	2025	2026	Total
Street Equipment Replacement Fund		35,000				35,000
Total		35,000				35,000

Budget Impact/Other

Maintenance costs to date = \$6,895.75

BUDGET SAVINGS:

Maintenance costs per year = \$985.11 (2023 costs, then 3% increase annually)

Budget Items	2022	2023	2024	2025	2026	Total
Maintenance Savings		985	1,015	1,045	1,076	4,121
Total		985	1,015	1,045	1,076	4,121

Capital Improvements Plan
City of Menasha, Wisconsin

2022 *thru* 2026

Department Equipment Replacement
Contact Deputy Director-Public Works
Type Equipment
Useful Life 10 years
Category Vehicles
Priority 3 Important

Project # E-2023-002
Project Name Replace #1002 Solid Waste Truck (2012)

Account Number 741-1023-541.80-03

PASER Rating

Total Project Cost: \$300,000

Description

Replace 2012 Solid Waste Truck.
Miles used to date = 71,454

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Solid Waste Truck		300,000				300,000
Total		300,000				300,000

Funding Sources	2022	2023	2024	2025	2026	Total
Street Equipment Replacement Fund		300,000				300,000
Total		300,000				300,000

Budget Impact/Other

Maintenance costs to date = \$75,890.37

BUDGET SAVINGS:

Maintenance costs per year = \$12,648.40 (2023 costs, then 3% increase annually)

Budget Items	2022	2023	2024	2025	2026	Total
Maintenance Savings		12,648	13,027	13,418	13,821	52,914
Total		12,648	13,027	13,418	13,821	52,914

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Equipment Replacement
Contact Deputy Director-Public Works
Type Equipment
Useful Life 16 years
Category Vehicles
Priority 3 Important

Project # E-2023-003
Project Name Replace #26 Dump Truck (2002)

Account Number 741-1023-541.80-03

PASER Rating

Total Project Cost: \$210,000

Description

Replace 2002 Dump Truck.
Miles used to date = 73,412

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Dump Truck		210,000				210,000
Total		210,000				210,000

Funding Sources	2022	2023	2024	2025	2026	Total
Street Equipment Replacement Fund		210,000				210,000
Total		210,000				210,000

Budget Impact/Other

Maintenance costs to date = \$129,236.42

BUDGET SAVINGS:

Maintenance costs per year = \$8,077.28 (2022 costs, then 3% increase annually)

Budget Items	2022	2023	2024	2025	2026	Total
Maintenance Savings		8,077	8,319	8,569	8,826	33,791
Total		8,077	8,319	8,569	8,826	33,791

Capital Improvements Plan
City of Menasha, Wisconsin

2022 *thru* 2026

Department Equipment Replacement
Contact Director of Public Works
Type Equipment
Useful Life 12 years
Category Vehicles
Priority 3 Important

Project # E-2023-005
Project Name Replace #71/#2010 -Pick Up Truck (2004)

Account Number

PASER Rating

Total Project Cost: \$30,000

Description

Replace pick up #0071 or #2010 with new truck.

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Pickup Truck		30,000				30,000
Total		30,000				30,000

Funding Sources	2022	2023	2024	2025	2026	Total
Street Equipment Replacement Fund		30,000				30,000
Total		30,000				30,000

Budget Impact/Other

Capital Improvements Plan
City of Menasha, Wisconsin

2022 *thru* 2026

Department Equipment Replacement
Contact Deputy Director-Public Works
Type Equipment
Useful Life 10 years
Category Vehicles
Priority 3 Important

Project # E-2023-006
Project Name Replace #3007 Pickup Truck (2006)

Account Number 741-1023-541.80-03

PASER Rating

Total Project Cost: \$35,000

Description

Replace 2006 Pickup Truck.
Miles used to date = 97,045

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Pickup Truck		35,000				35,000
Total		35,000				35,000

Funding Sources	2022	2023	2024	2025	2026	Total
Street Equipment Replacement Fund		35,000				35,000
Total		35,000				35,000

Budget Impact/Other

Maintenance costs to date = \$11,376.24

BUDGET SAVINGS:

Maintenance costs per year = \$1,034.20 (2022 costs, then 3% increase annually)

Budget Items	2022	2023	2024	2025	2026	Total
Maintenance Savings	1,034	1,065	1,097	1,130	1,164	5,490
Total	1,034	1,065	1,097	1,130	1,164	5,490

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Equipment Replacement
Contact Director of Public Works
Type Equipment
Useful Life 15 years
Category Equipment: PW Equip
Priority 3 Important

Project # E-2024-0009
Project Name Replace #9027 Leaf Vacuum Trailer (2001)

Account Number

PASER Rating

Total Project Cost: \$85,000

Description

Replacement of pull behind leaf vacuum trailer

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Leaf Machine			85,000			85,000
Total			85,000			85,000

Funding Sources	2022	2023	2024	2025	2026	Total
Street Equipment Replacement Fund			85,000			85,000
Total			85,000			85,000

Budget Impact/Other

Capital Improvements Plan
City of Menasha, Wisconsin

2022 *thru* 2026

Department Equipment Replacement
Contact Deputy Director-Public Works
Type Equipment
Useful Life 18 years
Category Vehicles
Priority 3 Important

Project # E-2024-001
Project Name Replace #4 Dump Truck (2008)

Account Number 741-1023-541.80-03

PASER Rating

Total Project Cost: \$200,000

Description

Replace 2008 Dump Truck.
Miles used to date = 23,268

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Dump Truck			200,000			200,000
Total			200,000			200,000

Funding Sources	2022	2023	2024	2025	2026	Total
Street Equipment Replacement Fund			200,000			200,000
Total			200,000			200,000

Budget Impact/Other

Maintenance costs to date = \$28,969.79

BUDGET SAVINGS:

Maintenance costs per year = \$2,896.98 (2025 costs, then 3% increase annually)

Budget Items	2022	2023	2024	2025	2026	Total
Maintenance Savings				2,897	2,984	5,881
Total				2,897	2,984	5,881

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Equipment Replacement
Contact Deputy Director-Public Works
Type Equipment
Useful Life 12 years
Category Vehicles
Priority 3 Important

Project # E-2024-003
Project Name Replace #70 Utility Truck (2012)

Account Number 741-1023-541.80-03

PASER Rating

Total Project Cost: \$100,000

Description

Replace 2012 Utility Truck.
Miles used to date = 15,579

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Utility Truck			100,000			100,000
Total			100,000			100,000

Funding Sources	2022	2023	2024	2025	2026	Total
Street Equipment Replacement Fund			100,000			100,000
Total			100,000			100,000

Budget Impact/Other

Maintenance costs to date = \$5,445.04

BUDGET SAVINGS:

Maintenance costs per year = \$907.51 (2024 costs, then 3% increase annually)

Budget Items	2022	2023	2024	2025	2026	Total
Maintenance Savings			908	935	963	2,806
Total			908	935	963	2,806

Capital Improvements Plan
City of Menasha, Wisconsin

2022 *thru* 2026

Department Equipment Replacement
Contact Deputy Director-Public Works
Type Equipment
Useful Life 15 years
Category Equipment: PW Equip
Priority 3 Important

Project # E-2024-004
Project Name Replace #0045 Fork Lift (2011)

Account Number 741-1023-541.80-03

PASER Rating

Total Project Cost: \$40,000

Description

Replace 2011 Fork Lift.
Hours used to date = 2,714

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Fork Lift			40,000			40,000
Total			40,000			40,000

Funding Sources	2022	2023	2024	2025	2026	Total
Street Equipment Replacement Fund			40,000			40,000
Total			40,000			40,000

Budget Impact/Other

Maintenance costs to date = \$3,258.63

BUDGET SAVINGS:
Maintenance costs per year = \$407.33 (2021 costs, then 3% increase annually)

Budget Items	2022	2023	2024	2025	2026	Total
Maintenance Savings	419	432	445	458	472	2,226
Total	419	432	445	458	472	2,226

Capital Improvements Plan
City of Menasha, Wisconsin

2022 *thru* 2026

Department Equipment Replacement
Contact Deputy Director-Public Works
Type Equipment
Useful Life 10 years
Category Vehicles
Priority 3 Important

Project # E-2024-006
Project Name Replace #2011 Pickup Truck (2012)

Account Number 741-1023-541.80-03

PASER Rating

Total Project Cost: \$35,000

Description

Replace 2012 Pickup Truck.
Miles used to date = 39,858

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Pickup Truck			35,000			35,000
Total			35,000			35,000

Funding Sources	2022	2023	2024	2025	2026	Total
Street Equipment Replacement Fund			35,000			35,000
Total			35,000			35,000

Budget Impact/Other

Maintenance costs to date = \$2,698.38

BUDGET SAVINGS:

Maintenance costs per year = \$436.88 (2023 costs, then 3% increase annually)

Budget Items	2022	2023	2024	2025	2026	Total
Maintenance Savings		437	450	464	478	1,829
Total		437	450	464	478	1,829

Capital Improvements Plan
City of Menasha, Wisconsin

2022 *thru* 2026

Department Equipment Replacement
Contact Deputy Director-Public Works
Type Equipment
Useful Life 12 years
Category Vehicles
Priority 3 Important

Project # E-2024-008
Project Name Replace #3004 LowBed Dump Truck (2005)

Account Number 741-1023-541.80-03

PASER Rating

Total Project Cost: \$70,000

Description

Replace 2005 LowBed Dump Truck.
Miles used to date = 39,362

Justification

Expenditures	2022	2023	2024	2025	2026	Total
LowBed Dump Truck			70,000			70,000
Total			70,000			70,000

Funding Sources	2022	2023	2024	2025	2026	Total
Street Equipment Replacement Fund			70,000			70,000
Total			70,000			70,000

Budget Impact/Other

Maintenance costs to date = \$8,762.24

BUDGET SAVINGS:

Maintenance costs per year = \$730.19 (2022 costs, then 3% increase annually)

Budget Items	2022	2023	2024	2025	2026	Total
Maintenance Savings	730	752	774	798	822	3,876
Total	730	752	774	798	822	3,876

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Equipment Replacement
Contact Deputy Director-Public Works
Type Equipment
Useful Life 8 years
Category Vehicles
Priority 3 Important

Project # E-2024-009
Project Name Replace #2004 Passenger Vehicle (2009)

Account Number 741-1023-541.80-03

PASER Rating

Total Project Cost: \$20,000

Description

Replace 2009 Passenger Vehicle.
Miles used to date = 52,602

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Passenger Vehicle			20,000			20,000
Total			20,000			20,000

Funding Sources	2022	2023	2024	2025	2026	Total
Street Equipment Replacement Fund			20,000			20,000
Total			20,000			20,000

Budget Impact/Other

Maintenance costs to date = \$3,077.71

BUDGET SAVINGS:
Maintenance costs per year = \$439.67 (2022 costs, then 3% increase annually)

Budget Items	2022	2023	2024	2025	2026	Total
Maintenance Savings	440	453	467	481	495	2,336
Total	440	453	467	481	495	2,336

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Equipment Replacement
Contact Director of Public Works
Type Equipment
Useful Life 12 years
Category Vehicles
Priority 3 Important

Project # E-2024-010
Project Name Replace #2010/#0071 Pick Up Truck (2012)

Account Number

PASER Rating

Total Project Cost: \$30,000

Description

Replace either #2010 or #0071 -Small Pick up Truck

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Pickup Truck			30,000			30,000
Total			30,000			30,000

Funding Sources	2022	2023	2024	2025	2026	Total
Street Equipment Replacement Fund			30,000			30,000
Total			30,000			30,000

Budget Impact/Other

Capital Improvements Plan
City of Menasha, Wisconsin

2022 *thru* 2026

Department Equipment Replacement
Contact Deputy Director-Public Works
Type Equipment
Useful Life 10 years
Category Vehicles
Priority 3 Important

Project # E-2025-001
Project Name Replace #1005 Solid Waste Truck (2013)

Account Number 741-1023-541.80-03

PASER Rating

Total Project Cost: \$300,000

Description

Replace 2013 Solid Waste Truck.
Miles used to date = 66,916

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Solid Waste Truck				300,000		300,000
Total				300,000		300,000

Funding Sources	2022	2023	2024	2025	2026	Total
Street Equipment Replacement Fund				300,000		300,000
Total				300,000		300,000

Budget Impact/Other

Maintenance costs to date = \$53,316.46

BUDGET SAVINGS:

Maintenance costs per year = \$10,663.29 (2024 costs, then 3% increase annually)

Budget Items	2022	2023	2024	2025	2026	Total
Maintenance Savings			10,663	10,983	11,312	32,958
Total			10,663	10,983	11,312	32,958

Capital Improvements Plan
City of Menasha, Wisconsin

2022 *thru* 2026

Department Equipment Replacement
Contact Deputy Director-Public Works
Type Equipment
Useful Life 12 years
Category Vehicles
Priority 3 Important

Project # E-2025-002
Project Name Replace #3002 LowBed Dump Truck (2012)

Account Number 741-1023-541.80-03

PASER Rating

Total Project Cost: \$70,000

Description

Replace 2012 LowBed Dump Truck.
Miles used to date = 25,024

Justification

Expenditures	2022	2023	2024	2025	2026	Total
LowBed Dump Truck				70,000		70,000
Total				70,000		70,000

Funding Sources	2022	2023	2024	2025	2026	Total
Street Equipment Replacement Fund				70,000		70,000
Total				70,000		70,000

Budget Impact/Other

Maintenance costs to date = \$4,804.85

BUDGET SAVINGS:

Maintenance costs per year = \$800.81 (2025 costs, then 3% increase annually)

Budget Items	2022	2023	2024	2025	2026	Total
Maintenance Savings				801	825	1,626
Total				801	825	1,626

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Equipment Replacement
Contact Deputy Director-Public Works
Type Equipment
Useful Life 25 years
Category Equipment: PW Equip
Priority 3 Important

Project # E-2025-004
Project Name Replace #15 Roller (1999)

Account Number 741-1023-541.80-03

PASER Rating

Total Project Cost: \$50,000

Description

Replace 1999 Roller equipment.
Hours used to date = 1,181

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Roller				50,000		50,000
Total				50,000		50,000

Funding Sources	2022	2023	2024	2025	2026	Total
Street Equipment Replacement Fund				50,000		50,000
Total				50,000		50,000

Budget Impact/Other

Maintenance costs to date = \$3,452.65

BUDGET SAVINGS:

Maintenance costs per year = \$191.81 (2024 costs, then 3% increase annually)

Budget Items	2022	2023	2024	2025	2026	Total
Maintenance Savings			192	198	204	594
Total			192	198	204	594

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Equipment Replacement
Contact Deputy Director-Public Works
Type Equipment
Useful Life 20 years
Category Equipment: PW Equip
Priority 3 Important

Project # E-2025-005
Project Name Replace #9110 Trackless (2004)

Account Number 741-1023-541.80-03

PASER Rating

Total Project Cost: \$100,000

Description

Replace 2004 Trackless equipment.
Hours used to date = 2,291

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Trackless				100,000		100,000
Total				100,000		100,000

Funding Sources	2022	2023	2024	2025	2026	Total
Street Equipment Replacement Fund				100,000		100,000
Total				100,000		100,000

Budget Impact/Other

Maintenance costs to date = \$37,764.47

BUDGET SAVINGS:

Maintenance costs per year = \$2,697.46 (2025 costs, then 3% increase annually)

Budget Items	2022	2023	2024	2025	2026	Total
Maintenance Savings				2,697	2,778	5,475
Total				2,697	2,778	5,475

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Equipment Replacement
Contact Deputy Director-Public Works
Type Equipment
Useful Life 25 years
Category Equipment: PW Equip
Priority 3 Important

Project # E-2025-006
Project Name Replace #30 Roller (1999)

Account Number 741-1023-541.80-03

PASER Rating

Total Project Cost: \$0

Description

Replace 1999 Roller.
Hours used to date = 1,696

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Roller				0		0
Total				0		0

Funding Sources	2022	2023	2024	2025	2026	Total
Street Equipment Replacement Fund				0		0
Total				0		0

Budget Impact/Other

Maintenance costs to date = \$7,386.03

BUDGET SAVINGS:
Maintenance costs per year = \$410.34 (2025 costs, then 3% increase annually)

Budget Items	2022	2023	2024	2025	2026	Total
Maintenance Savings				410	422	832
Total				410	422	832

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Equipment Replacement
Contact Deputy Director-Public Works
Type Equipment
Useful Life 10 years
Category Vehicles
Priority 3 Important

Project # E-2025-007
Project Name Replace #2001 Pickup Truck (2013)

Account Number 741-1023-541.80-03

PASER Rating

Total Project Cost: \$35,000

Description

Replace 2013 Pickup Truck.
Miles used to date = 51,114

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Pickup Truck				35,000		35,000
Total				35,000		35,000

Funding Sources	2022	2023	2024	2025	2026	Total
Street Equipment Replacement Fund				35,000		35,000
Total				35,000		35,000

Budget Impact/Other

Maintenance costs to date = \$4,409.74

BUDGET SAVINGS:
Maintenance costs per year = \$881.95 (2024 costs, then 3% increase annually)

Budget Items	2022	2023	2024	2025	2026	Total
Maintenance Savings			882	908	936	2,726
Total			882	908	936	2,726

Capital Improvements Plan
City of Menasha, Wisconsin

2022 *thru* 2026

Department Equipment Replacement
Contact Deputy Director-Public Works
Type Equipment
Useful Life 12 years
Category Equipment: PW Equip
Priority 3 Important

Project # E-2025-009
Project Name Replace #0029 Skid Steer (2013)

Account Number 741-1023-541.80-03

PASER Rating

Total Project Cost: \$50,000

Description

Replace 2013 Skid Steer.
Hours used to date = 2,306

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Skid Steer				50,000		50,000
Total				50,000		50,000

Funding Sources	2022	2023	2024	2025	2026	Total
Street Equipment Replacement Fund				50,000		50,000
Total				50,000		50,000

Budget Impact/Other

Maintenance costs to date = \$15,680.29

BUDGET SAVINGS:
Maintenance costs per year = \$3,136.06 (2025 costs, then 3% increase annually)

Budget Items	2022	2023	2024	2025	2026	Total
Maintenance Savings				3,136	3,230	6,366
Total				3,136	3,230	6,366

Capital Improvements Plan
City of Menasha, Wisconsin

2022 *thru* 2026

Department Equipment Replacement
Contact Deputy Director-Public Works
Type Equipment
Useful Life 15 years
Category Equipment: PW Equip
Priority 3 Important

Project # E-2025-010
Project Name Replace #9109 Ball Diamond Groomer (1998)

Account Number 741-1023-541.80-03

PASER Rating

Total Project Cost: \$15,000

Description

Replace 1998 Ball Diamond Groomer equipment.
Hours used to date = 1,747

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Ball Diamond Groomer				15,000		15,000
Total				15,000		15,000

Funding Sources	2022	2023	2024	2025	2026	Total
Street Equipment Replacement Fund				15,000		15,000
Total				15,000		15,000

Budget Impact/Other

Maintenance costs to date = \$6,041.42

BUDGET SAVINGS:

Maintenance costs per year = \$302.07 (2020 costs, then 3% increase annually)

Budget Items	2022	2023	2024	2025	2026	Total
Maintenance Savings	320	330	340	350	361	1,701
Total	320	330	340	350	361	1,701

Capital Improvements Plan
City of Menasha, Wisconsin

2022 *thru* 2026

Department Equipment Replacement
Contact Deputy Director-Public Works
Type Equipment
Useful Life 12 years
Category Vehicles
Priority 2 Very Important

Project # E-2026-001
Project Name Replace #1006 Solid Waste Truck

Account Number 741-1023-541.80-03

PASER Rating

Total Project Cost: \$300,000

Description

Replace #1006 solid waste truck

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Solid Waste Truck					300,000	300,000
Total					300,000	300,000

Funding Sources	2022	2023	2024	2025	2026	Total
Street Equipment Replacement Fund					300,000	300,000
Total					300,000	300,000

Budget Impact/Other

Capital Improvements Plan
City of Menasha, Wisconsin

2022 *thru* 2026

Department Equipment Replacement
Contact Deputy Director-Public Works
Type Equipment
Useful Life 12 years
Category Vehicles
Priority 2 Very Important

Project # E-2026-002
Project Name Replace #3010 Utility Truck

Account Number 741-1023-541.80-03

PASER Rating

Total Project Cost: \$65,000

Description

Reolace #3010 utility truck

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Utility Truck					65,000	65,000
Total					65,000	65,000

Funding Sources	2022	2023	2024	2025	2026	Total
Street Equipment Replacement Fund					65,000	65,000
Total					65,000	65,000

Budget Impact/Other

Capital Improvements Plan
City of Menasha, Wisconsin

2022 *thru* 2026

Department Equipment Replacement
Contact Deputy Director-Public Works
Type Equipment
Useful Life 20 years
Category Equipment: PW Equip
Priority 3 Important

Project # E-2026-003
Project Name Replace #9118 Turf Sweeper

Account Number 741-1023-541.80-03

PASER Rating

Total Project Cost: \$18,000

Description

Replace #9118 turf sweeper

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Turf Sweeper					18,000	18,000
Total					18,000	18,000

Funding Sources	2022	2023	2024	2025	2026	Total
Street Equipment Replacement Fund					18,000	18,000
Total					18,000	18,000

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Equipment Replacement
Contact Deputy Director-Public Works
Type Equipment
Useful Life 10 years
Category Vehicles
Priority 3 Important

Project # E-2026-004
Project Name Replace #3011 Utility Van

Account Number 741-1023-541.80-03

PASER Rating

Total Project Cost: \$35,000

Description

Replace #3011 utility van

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Utility Van					35,000	35,000
Total					35,000	35,000

Funding Sources	2022	2023	2024	2025	2026	Total
Street Equipment Replacement Fund					35,000	35,000
Total					35,000	35,000

Budget Impact/Other

Capital Improvements Plan
City of Menasha, Wisconsin

2022 *thru* 2026

Department Equipment Replacement
Contact Deputy Director-Public Works
Type Equipment
Useful Life 10 years
Category Vehicles
Priority 3 Important

Project # E-2026-005
Project Name Replace #3006 Pick Up Truck

Account Number 741-1023-541.80-03

PASER Rating

Total Project Cost: \$35,000

Description

Replace #3006 pick up truck

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Pickup Truck					35,000	35,000
Total					35,000	35,000

Funding Sources	2022	2023	2024	2025	2026	Total
Street Equipment Replacement Fund					35,000	35,000
Total					35,000	35,000

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Equipment Replacement
Contact Deputy Director-Public Works
Type Equipment
Useful Life 20 years
Category Vehicles
Priority 3 Important

Project # E-2026-006
Project Name Replace #0014 Tractor

Account Number 741-1023-541.80-03

PASER Rating

Total Project Cost: \$120,000

Description

Replace #14 tractor

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Tractor					120,000	120,000
Total					120,000	120,000

Funding Sources	2022	2023	2024	2025	2026	Total
Street Equipment Replacement Fund					120,000	120,000
Total					120,000	120,000

Budget Impact/Other

Capital Improvements Plan
City of Menasha, Wisconsin

2022 *thru* 2026

Department Equipment Replacement
Contact Deputy Director-Public Works
Type Equipment
Useful Life 10 years
Category Vehicles
Priority 3 Important

Project # E-2026-010
Project Name Replace #3009 Water Truck-used (2007)

Account Number 741-1023-541.80-03

PASER Rating

Total Project Cost: \$25,000

Description

Replace 2007 Used Water Truck.
Miles used to date = 234,621

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Water Truck-used					25,000	25,000
Total					25,000	25,000

Funding Sources	2022	2023	2024	2025	2026	Total
Street Equipment Replacement Fund					25,000	25,000
Total					25,000	25,000

Budget Impact/Other

Maintenance costs to date = \$3,045.86

BUDGET SAVINGS:
Maintenance costs per year = \$1,522.93 (2025 costs, then 3% increase annually)

Budget Items	2022	2023	2024	2025	2026	Total
Maintenance Savings				1,523	1,569	3,092
Total				1,523	1,569	3,092

City of Menasha, Wisconsin
Capital Improvements Plan
 2022 thru 2026

PROJECTS & FUNDING SOURCES BY DEPARTMENT

Department	Project #	Priority	2022	2023	2024	2025	2026	Total
Fire Department								
Fire Equipment Replacement Program	F-2022-001	2	10,043	10,043	10,043	10,043	10,043	50,215
General Obligation Debt			10,043	10,043	10,043	10,043	10,043	50,215
PPF-NMFD Side HVAC Digital Control Upgrade	F-2022-002	4	48,000					48,000
General Obligation Debt			48,000					48,000
Fire Engine	F-2022-003	3	271,148					271,148
General Obligation Debt			271,148					271,148
Training Division Pick-up Truck	F-2023-001	3		22,094				22,094
General Obligation Debt				22,094				22,094
Portable Radios	F-2023-002	2		120,510				120,510
General Obligation Debt				120,510				120,510
Fire Engine	F-2024-001	3			321,360			321,360
General Obligation Debt					321,360			321,360
Heavy Duty Pick-Up Truck	F-2025-001	3				32,136		32,136
General Obligation Debt						32,136		32,136
New Staff Car	F-2025-002	3				16,068		16,068
General Obligation Debt						16,068		16,068
Used Ambulance	F-2025-003	3				10,043		10,043
General Obligation Debt						10,043		10,043
Fire Department Total			329,191	152,647	331,403	68,290	10,043	891,574
GRAND TOTAL			329,191	152,647	331,403	68,290	10,043	891,574

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Fire Department
Contact Fire Chief
Type Equipment
Useful Life 15 years
Category Equipment - Fire
Priority 2 Very Important

Project # F-2022-001
Project Name Fire Equipment Replacement Program

Account Number
PASER Rating

Total Project Cost: \$80,551

Description

Replacement of major fire equipment, such as:
 New thermal imaging cameras, mobile data computers, hazmat meter monitors, automatic external defibrillator, extractors, radios, etc.

Total projected cost = \$25,000.
 City of Menasha share = \$10,043
 City of Menasha is responsible for fixed percentage as agreed to in the Fire Consolidation Agreement. 2019 cost distribution formula (40.17%) is used for budgeting purposes.

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Equipment - Fire	10,043	10,043	10,043	10,043	10,043	50,215
Total	10,043	10,043	10,043	10,043	10,043	50,215

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt	10,043	10,043	10,043	10,043	10,043	50,215
Total	10,043	10,043	10,043	10,043	10,043	50,215

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Fire Department
Contact Deputy Director-Public Works
Type Improvement
Useful Life 15 years
Category Buildings
Priority 4 Less Important

Project # F-2022-002
Project Name PPF-NMFD Side HVAC Digital Control Upgrade

Account Number
PASER Rating

Total Project Cost: \$48,000

Description

Replacement of existing pneumatic dampers, actuators and sensors to digital devices at Station 35.
 This project is 100% funded by the City of Menasha.

Justification

Ease of control of the HVAC system, more flexible in controlling the systems with more accurate control resulting in a more energy efficient system. Two phases- PD 2020

Expenditures	2022	2023	2024	2025	2026	Total
Construction/Maintenance	48,000					48,000
Total	48,000					48,000

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt	48,000					48,000
Total	48,000					48,000

Budget Impact/Other

Energy savings expected - 10 to 15 %

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Fire Department
Contact Fire Chief
Type Equipment
Useful Life 20 years
Category Equipment - Fire
Priority 3 Important

Project # F-2022-003
Project Name Fire Engine

Account Number
PASER Rating

Total Project Cost: \$271,148

Description

New engine to replace a 2005 Pierce Quantum engine. Total projected cost for the new engine and necessary equipment is \$675,000. The 1997 Pierce Saber would be moved to reserve status and used when front line vehicles are down and/or an additional vehicle is needed for a major incident.

Total projected cost = \$675,000
City of Menasha share = \$271,145
City of Menasha is responsible for fixed percentage as agreed to in the Fire Consolidation Agreement. 2019 cost distribution formula (40.17%) is used for budgeting purposes.

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Fire Engine	271,148					271,148
Total	271,148					271,148

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt	271,148					271,148
Total	271,148					271,148

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Fire Department
Contact Fire Chief
Type Equipment
Useful Life
Category Equipment - Fire
Priority 3 Important

Project # F-2023-001
Project Name Training Division Pick-up Truck

Account Number
PASER Rating

Total Project Cost: \$22,094

Description

Replace the Training Division's Pick-up Truck for a total cost of \$55,000. This includes the price of the vehicle and all necessary equipment. The new vehicle will also serve as back-up vehicle for Command #32. The old vehicle will move down to a staff vehicle.

Total projected cost = \$55,000

City of Menasha share = \$22,094

City of Menasha is responsible for fixed percentage as agreed to in the Fire Consolidation Agreement. 2019 cost distribution formula (40.17%) is used for budgeting purposes.

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Pickup Truck		22,094				22,094
Total		22,094				22,094

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt		22,094				22,094
Total		22,094				22,094

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Fire Department
Contact Fire Chief
Type Equipment
Useful Life 10 years
Category Equipment - Fire
Priority 2 Very Important

Project # F-2023-002
Project Name Portable Radios

Account Number
PASER Rating

Total Project Cost: \$120,510

Description

Replacement of Fire Department portable radios.

This replacement plan will include 50 new portable radios, 75 spare batteries, bank chargers and accessories.

Total project cost=\$300,000

City of Mensha Share=\$120,510

City of Menasha is responsible for a fixed percentage as agreed to in the Fire Consolidaton Agreement. 2019 cost distribution formula (40.17%) is used for budgeting purposes.

Justification

Motorola will be ending support for the current radios.

Radios are part of a County Wide system and it is a requirement of the County that only approved and current radios are allowed on the system.

Expenditures	2022	2023	2024	2025	2026	Total
Equipment - Fire		120,510				120,510
Total		120,510				120,510

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt		120,510				120,510
Total		120,510				120,510

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Fire Department
Contact Fire Chief
Type Equipment
Useful Life 20 years
Category Equipment - Fire
Priority 3 Important

Project # F-2024-001
Project Name Fire Engine

Account Number
PASER Rating

Total Project Cost: \$321,360

Description

New rescue/engine to replace a 2005 Pierce Quantum reserve engine and extraction tools. The 2008 Pierce Velocity would be moved to reserve status.

Total project cost (includes necessary equipment)=\$800,000
City of Menasha share =\$321,360
City of Menasha is responsible for a fixed percentage as agreed to in the Fire Consolidation Agreement. 2019 cost distribution formula (40.17%) is used for budgeting purposes.

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Fire Engine			321,360			321,360
Total			321,360			321,360

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt			321,360			321,360
Total			321,360			321,360

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Fire Department
Contact Fire Chief
Type Equipment
Useful Life 15 years
Category Equipment - Fire
Priority 3 Important

Project # F-2025-001
Project Name Heavy Duty Pick-Up Truck

Account Number
PASER Rating

Total Project Cost: \$32,136

Description

New Heavy Duty Pick-Up Truck to replace Car 32 which is a 2014 F250. The 2014 vehicle will be moved from front line status to a staff vehicle. It will also be used as a back-up for when Car 32 is out of service.

Total projects cost (including lettering and necessary equipment)=\$80,000

City of Menasha share= \$32,136

City of Menasha is responsible for a fixed percentage as agreed to in the Fire Consolidation Agreement. 2019 cost distribution formula (40.17%) is used for budgeting purposes.

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Fire Pick-Up Truck				32,136		32,136
Total				32,136		32,136

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt				32,136		32,136
Total				32,136		32,136

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Fire Department
Contact Fire Chief
Type Equipment
Useful Life 10 years
Category Equipment - Fire
Priority 3 Important

Project # F-2025-002
Project Name New Staff Car

Account Number
PASER Rating

Total Project Cost: \$16,068

Description

A new staff car to replace a 2008 Chevy Impala. The 2008 vehicle would be sold

Total project cost (including lettering and necessary equipment)=\$40,000
City of Menasha cost=\$16,068
City of Menasha is responsible for fixed percentage as agreed to in the Fire Consolidation Agreement. 2019 cost distribution forumula (40.17%) is used for budgeting purposes.

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Fire Command Vehicle				16,068		16,068
Total				16,068		16,068

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt				16,068		16,068
Total				16,068		16,068

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Fire Department
Contact Fire Chief
Type Equipment
Useful Life 10 years
Category Equipment - Fire
Priority 3 Important

Project # F-2025-003
Project Name Used Ambulance

Account Number
PASER Rating

Total Project Cost: \$10,043

Description

Purchase of a used four wheel drive ambulance to replace Squad 32. The 2011 Ford E4560 that was mechanically refurbished in 2020 would be sold.

Total project cost=\$25,000 (includes equipment and lettering)

City of Menasha cost=\$10,043

City of Menasha is responsible for fixed percentage as agreed to in the Fire Consolidation Agreement. 2019 cost distribution formula (40.17%) is used for budgeting purposes.

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Ambulance				10,043		10,043
Total				10,043		10,043

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt				10,043		10,043
Total				10,043		10,043

Budget Impact/Other

City of Menasha, Wisconsin
Capital Improvements Plan
 2022 thru 2026

PROJECTS & FUNDING SOURCES BY DEPARTMENT

Department	Project #	Priority	2022	2023	2024	2025	2026	Total
Information Systems								
Replacement of Firewall <i>General Fund</i>	IT-2022-001	1	10,350 <i>10,350</i>					10,350 <i>10,350</i>
Multi Factor Authentication <i>General Fund</i>	IT-2022-002	1	9,822 <i>9,822</i>					9,822 <i>9,822</i>
Implement SCCM <i>General Fund</i>	IT-2022-003	2	38,705 <i>38,705</i>					38,705 <i>38,705</i>
Property Tax System <i>General Fund</i>	IT-2022-004	2	52,750 <i>52,750</i>					52,750 <i>52,750</i>
ClearGov Budgeting Software <i>General Fund</i>	IT-2022-005	3	30,400 <i>30,400</i>					30,400 <i>30,400</i>
Nimble Storage <i>General Fund</i>	IT-2023-001	3		39,000 <i>39,000</i>				39,000 <i>39,000</i>
Back Up Storage Replacement <i>General Fund</i>	IT-2023-002	3		45,000 <i>45,000</i>				45,000 <i>45,000</i>
Office Software Upgrade <i>General Fund</i>	IT-2023-003	1		59,965 <i>59,965</i>		10,000 <i>10,000</i>		69,965 <i>69,965</i>
Replace Backup Hosts <i>General Fund</i>	IT-2024-001	2			10,328 <i>10,328</i>			10,328 <i>10,328</i>
Replacement of Production Hosts <i>General Fund</i>	IT-2026-001	3					27,280 <i>27,280</i>	27,280 <i>27,280</i>
Core Switch Replacement <i>General Fund</i>	IT-2026-002	3					10,000 <i>10,000</i>	10,000 <i>10,000</i>
Information Systems Total			142,027	143,965	10,328	10,000	37,280	343,600
GRAND TOTAL			142,027	143,965	10,328	10,000	37,280	343,600

Capital Improvements Plan
City of Menasha, Wisconsin

2022 *thru* 2026

Department Information Systems
Contact Finance Director
Type Equipment
Useful Life 10 years
Category Equipment-IT
Priority 1 Critical

Project # IT-2022-001
Project Name Replacement of Firewall

Account Number
PASER Rating

Total Project Cost: \$10,350

Description

Replace the current Fortigate Firewall with Palo Alto Firewall.

Hardware/Software Cost-\$2,450
 Implementation Cost-\$5,200
 Annual License Cost-\$2,700

Justification

Our current firewall is not meeting the standards to properly protect the network. The software has had many vulnerabilities over the past year. Settings are being applied and not being properly blocked after applying changes. Upgrades require the network to be taken down each time. The current firewall cannot show security policies because they are hidden by the manufacturer, Cannot validate security posture.

Expenditures	2022	2023	2024	2025	2026	Total
IT Equipment	10,350					10,350
Total	10,350					10,350

Funding Sources	2022	2023	2024	2025	2026	Total
General Fund	10,350					10,350
Total	10,350					10,350

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Information Systems

Contact Finance Director

Type Unassigned

Useful Life

Category IT Security

Priority 1 Critical

Project # IT-2022-002

Project Name Multi Factor Authentication

Account Number

PASER Rating

Total Project Cost: \$9,822

Description

Implement muti factor authentication for added network security.

Implementation Cost-\$5,610

Annual License Cost-\$4,212

Justification

As the name implies, MFA blends at least two separate factors when accessing the network.

Expenditures	2022	2023	2024	2025	2026	Total
IT Security	9,822					9,822
Total	9,822					9,822

Funding Sources	2022	2023	2024	2025	2026	Total
General Fund	9,822					9,822
Total	9,822					9,822

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Information Systems
Contact Finance Director
Type Equipment
Useful Life
Category Equipment-IT
Priority 2 Very Important

Project # IT-2022-003
Project Name Implement SCCM

Account Number
PASER Rating

Total Project Cost: \$38,705

Description

Implement SCCM for security with software upgrades.
 Hardware/Software Cost-\$35,505 (can pay upfront or spread cost over 3 years)
 Implementation Cost-\$3,200

Justification

Implementing SCCM will enable the management, deployment and security of devices and applications across the City. This tool will will help close software vulnerabilities sooner.

Expenditures	2022	2023	2024	2025	2026	Total
IT Security	38,705					38,705
Total	38,705					38,705

Funding Sources	2022	2023	2024	2025	2026	Total
General Fund	38,705					38,705
Total	38,705					38,705

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Information Systems

Contact Finance Director

Type Unassigned

Useful Life

Category IT Software

Priority 2 Very Important

Project # IT-2022-004

Project Name Property Tax System

Account Number

PASER Rating

Total Project Cost: \$52,750

Description

We currently have our property tax software program through the City of Neenah. This program houses our property taxes as well as special assessments. In the coming years Neenah will be transitioning away from their AS400 system so we will need to find an alternative.

We are looking into using Transcendent Technologies for their land records software suite. Both Winnebago County and Calumet County use Transcendent Technologies so the platform would be consistent with what you see on the county websites.

Justification

The City of Neenah will support our property tax program for the 2022 tax collection year.

We would have to start data migration in the fall of 2021. The data migration process and training will take place fall of 2021 and will continue through the processing of property tax bills in December 2022.

In year 2022 we would be making our regular payment to the City of Neenah as well as a payment to Transcendent Technologies.

2022-

Purchase of land records suite (one time cost)-\$26,000

Data migration/implementation/training costs-\$24,650 (estimate and we would pay only what we use). Some of these costs would start in 2021.

Annual maintenance cost (prorated)-\$2,100

Annual maintenance cost starting in 2023-\$6,500 (We currently pay Neenah ~\$15,000)

Expenditures	2022	2023	2024	2025	2026	Total
IT Software	52,750					52,750
Total	52,750					52,750

Funding Sources	2022	2023	2024	2025	2026	Total
General Fund	52,750					52,750
Total	52,750					52,750

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Information Systems

Contact Finance Director

Type Unassigned

Useful Life

Category IT Software

Priority 3 Important

Project # IT-2022-005

Project Name ClearGov Budgeting Software

Account Number

PASER Rating

Total Project Cost: \$30,400

Description

The Finance Department has seen value in pursuing the purchase of ClearGov Budgeting software. This is a cloud based software that has several components:

Operational Budgeting
Digital Budget Book
Personnel Budgeting
Capital Budgeting
Transparency

Justification

The program will streamline and enhance the budgeting process not only for the finance department but all departments involved in the budgeting process. Eventually this product could become a nice tool to involve the Council more in the budgeting process.

Cost assumes all modules offered:
One time set up investment-\$5,400
Annual subscription-\$25,000

Expenditures	2022	2023	2024	2025	2026	Total
IT Software	30,400					30,400
Total	30,400					30,400

Funding Sources	2022	2023	2024	2025	2026	Total
General Fund	30,400					30,400
Total	30,400					30,400

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Information Systems

Contact Finance Director

Type Equipment

Useful Life

Category Equipment-IT

Priority 3 Important

Project # IT-2023-001

Project Name Nimble Storage

Account Number

PASER Rating

Total Project Cost: \$39,000

Description

Addition of Nimble storage shelf for data growth.

Justification

As City data grows this will be necessary to house our data.

Expenditures	2022	2023	2024	2025	2026	Total
IT Equipment		39,000				39,000
Total		39,000				39,000

Funding Sources	2022	2023	2024	2025	2026	Total
General Fund		39,000				39,000
Total		39,000				39,000

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Information Systems

Contact Finance Director

Type Equipment

Useful Life

Category Equipment-IT

Priority 3 Important

Project # IT-2023-002

Project Name Back Up Storage Replacement

Account Number

PASER Rating

Total Project Cost: \$45,000

Description

Replace ageing repositories for backup infrastructure.

Justification

As our amount of data grows we will need the proper equipment to back up that data.

Expenditures	2022	2023	2024	2025	2026	Total
IT Equipment		45,000				45,000
Total		45,000				45,000

Funding Sources	2022	2023	2024	2025	2026	Total
General Fund		45,000				45,000
Total		45,000				45,000

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Information Systems

Contact Finance Director

Type Unassigned

Useful Life

Category IT Software

Priority 1 Critical

Project # IT-2023-003

Project Name Office Software Upgrade

Account Number

PASER Rating

Total Project Cost: \$69,965

Description

Microsoft Office Upgrade-Access, Word, Excel, Powerpoint

Justification

Office 2013 end of life/support in October 2023.

This discussion needs to coincide with the potential move to O365 email. Microsoft Exchange (email) is end of life in 2025. The choice to upgrade to O365 or continue with On Premise Exchange is dependent on Microsoft at that time.

Options-

On Premise

Software Cost-\$59,965 (2023)

Server Licensing-\$10,000 (2025)

OR

Cloud

Annual O365 subscription cost-\$31,200 (2023)

Expenditures	2022	2023	2024	2025	2026	Total
IT Software		59,965		10,000		69,965
Total		59,965		10,000		69,965

Funding Sources	2022	2023	2024	2025	2026	Total
General Fund		59,965		10,000		69,965
Total		59,965		10,000		69,965

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Information Systems
Contact Finance Director
Type Equipment
Useful Life
Category Equipment-IT
Priority 2 Very Important

Project # IT-2024-001
Project Name Replace Backup Hosts

Account Number

PASER Rating

Total Project Cost: \$10,328

Description

Replace ESXI hosts used in back up infrastructure.

Justification

Replacement will be needed to support issues with Vmware software and hardware constraints.

End of life extended support for the software is November 15, 2023.

Expenditures	2022	2023	2024	2025	2026	Total
IT Equipment			10,328			10,328
Total			10,328			10,328

Funding Sources	2022	2023	2024	2025	2026	Total
General Fund			10,328			10,328
Total			10,328			10,328

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Information Systems

Contact Finance Director

Type Equipment

Useful Life

Category Equipment-IT

Priority 3 Important

Project # IT-2026-001

Project Name Replacement of Production Hosts

Account Number

PASER Rating

Total Project Cost: \$27,280

Description

Replacement of three production ESXI hosts

Justification

This is dependent on software support with Vmware.

Expenditures	2022	2023	2024	2025	2026	Total
IT Equipment					27,280	27,280
Total					27,280	27,280

Funding Sources	2022	2023	2024	2025	2026	Total
General Fund					27,280	27,280
Total					27,280	27,280

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Information Systems

Contact Finance Director

Type Equipment

Useful Life

Category Equipment-IT

Priority 3 Important

Project # IT-2026-002

Project Name Core Switch Replacement

Account Number

PASER Rating

Total Project Cost: \$10,000

Description

HP 5406 Core Switch Replacement

Justification

This would be a necessary replacement.

Expenditures	2022	2023	2024	2025	2026	Total
IT Equipment					10,000	10,000
Total					10,000	10,000

Funding Sources	2022	2023	2024	2025	2026	Total
General Fund					10,000	10,000
Total					10,000	10,000

Budget Impact/Other

City of Menasha, Wisconsin
Capital Improvements Plan
2022 thru 2026

PROJECTS & FUNDING SOURCES BY DEPARTMENT

Department	Project #	Priority	2022	2023	2024	2025	2026	Total
Parks & Recreation Department								
Marina Stair Replacement- West End <i>Marina Fund</i>	MAR-2023-001	3		7,500 7,500				7,500 7,500
Electric Pedestal Replacement <i>Marina Fund</i>	MAR-2023-008	3		11,500 11,500	11,500 11,500			23,000 23,000
Marina Perimeter Lighting Upgrade <i>Marina Fund</i>	MAR-2025-006	3				18,000 18,000		18,000 18,000
Shepard Park Play Equipment <i>General Obligation Debt</i>	PR-2022-001	3	95,000 95,000					95,000 95,000
Trestle Trail LED Lighting Upgrade <i>General Obligation Debt</i> <i>Intergovernmental Reimbursements</i>	PR-2022-002	3	22,000 11,000 11,000					22,000 11,000 11,000
Friendship Trail LED Lighting Upgrade-DPW Segment <i>General Fund</i>	PR-2022-003	3	8,600 8,600					8,600 8,600
Electric Panel Upgrades <i>General Obligation Debt</i>	PR-2022-004	3	8,000 8,000	8,000 8,000	8,000 8,000			24,000 24,000
Koslo Park Parking Lot Repaving <i>General Obligation Debt</i>	PR-2023-001	3		40,000 40,000				40,000 40,000
Smith Park Tennis Court Rehabilitation <i>General Obligation Debt</i>	PR-2023-002	2		60,000 60,000				60,000 60,000
Jefferson Pavilion Flat Roof Repair <i>General Obligation Debt</i>	PR-2023-004	3		25,000 25,000				25,000 25,000
Riverwalk -West End Repairs <i>General Obligation Debt</i>	PR-2023-005	3		25,000 25,000				25,000 25,000
Jefferson East Diamond Renovation/Lighting <i>General Obligation Debt</i>	PR-2023-006	2		300,000 300,000				300,000 300,000
Ninth St. Boat Launch Parking Lot <i>General Obligation Debt</i> <i>Grants - State</i>	PR-2023-007	3		175,000 87,500 87,500				175,000 87,500 87,500
Jefferson Park LED Upgrade <i>General Obligation Debt</i>	PR-2024-001	2			19,000 19,000			19,000 19,000
Jefferson Park Softball/Launch Restroom <i>General Obligation Debt</i>	PR-2024-002	3	25,000 25,000		200,000 200,000			225,000 225,000
Clinton Center Renovation <i>General Obligation Debt</i>	PR-2024-003	3				32,000 32,000		32,000 32,000
Jefferson Park - Kargus Drive East End Realignment <i>General Obligation Debt</i>	PR-2024-004	2			100,000 100,000			100,000 100,000
Jefferson Park Swimming Pool - Phase 1 <i>General Obligation Debt</i>	PR-2024-008	1			40,000 40,000	3,500,000 3,500,000		3,540,000 3,540,000
Pleasants Park Play Equipment <i>Donations</i> <i>General Obligation Debt</i>	PR-2024-011	3			90,000 20,000 70,000			90,000 20,000 70,000
Jefferson Park/Koslo Park Softball Diamond Upgrade <i>General Obligation Debt</i>	PR-2024-012	3			225,000 225,000			225,000 225,000
Jefferson Park Swimming Pool- Phase 2	PR-2025-001	1				40,000	3,500,000	3,540,000

Department	Project #	Priority	2022	2023	2024	2025	2026	Total
<i>General Obligation Debt</i>						40,000	3,500,000	3,540,000
Senior Center Furnace	PR-2025-004	2				10,000		10,000
<i>General Obligation Debt</i>						10,000		10,000
Memorial Building Radiant Heat	PR-2025-005	2				6,500		6,500
<i>General Obligation Debt</i>						6,500		6,500
Senior Center Bathroom Remodel	PR-2025-006	3				50,000		50,000
<i>General Obligation Debt</i>						50,000		50,000
Memorial Building Flat Roof Replacement	PR-2025-007	3				25,000		25,000
<i>Park Development Fund</i>						25,000		25,000
Memorial Building Brick Repair	PR-2025-008	3				20,000		20,000
<i>Park Development Fund</i>						20,000		20,000
Hidden Pond Park Trail	PR-2025-012	3				25,000		25,000
<i>General Obligation Debt</i>						25,000		25,000
Shepard Park Walkway	PR-2025-013	2				20,000		20,000
<i>General Obligation Debt</i>						20,000		20,000
Scanlan Park Play Equipment	PR-2025-015	3				38,000		38,000
<i>General Obligation Debt</i>						38,000		38,000
Settling Basin Transient Boat Docks	PR-2026-001	2					75,000	75,000
<i>General Obligation Debt</i>							75,000	75,000
Smith Park or Barker Farm Park Splash Pad	PR-2026-002	4					25,000	25,000
<i>General Obligation Debt</i>							25,000	25,000
Hidden Pond Park Shelter	PR-2026-003	2					215,000	215,000
<i>General Obligation Debt</i>							215,000	215,000
Koslo Park Baseball Outfield Renovation	PR-2026-004	3					100,000	100,000
<i>Donations</i>							50,000	50,000
<i>General Obligation Debt</i>							50,000	50,000
Parks & Recreation Department Total			158,600	652,000	693,500	3,784,500	3,915,000	9,203,600
GRAND TOTAL			158,600	652,000	693,500	3,784,500	3,915,000	9,203,600

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Parks & Recreation Departme
Contact Deputy Director-Public Works
Type Improvement
Useful Life 40 years
Category Park Improvements
Priority 3 Important

Project # MAR-2023-001
Project Name Marina Stair Replacement- West End

Account Number

PASER Rating

Total Project Cost: \$7,500

Description

Replace stairs off of Main St. Near old Becher building.

Justification

Stairs are very steep. Improvement may be part of site redevelopment.

Expenditures	2022	2023	2024	2025	2026	Total
Construction/Maintenance		7,500				7,500
Total		7,500				7,500

Funding Sources	2022	2023	2024	2025	2026	Total
Marina Fund		7,500				7,500
Total		7,500				7,500

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Parks & Recreation Departme
Contact Parks & Recreation Director
Type Improvement
Useful Life 20 years
Category Park Improvements
Priority 3 Important

Project # MAR-2023-008
Project Name Electric Pedestal Replacement

Account Number
PASER Rating

Total Project Cost: \$23,000

Description

Continue upgrade of aging fixtures

Justification

Part of ongoing effort to keep the Marina in good condition.

Expenditures	2022	2023	2024	2025	2026	Total
Marina Maintenance		11,500	11,500			23,000
Upgrades - Other						
Total		11,500	11,500			23,000

Funding Sources	2022	2023	2024	2025	2026	Total
Marina Fund		11,500	11,500			23,000
Total		11,500	11,500			23,000

Budget Impact/Other

\$10,000 to come from the non-levy marina fund

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Parks & Recreation Departme
Contact Deputy Director-Public Works
Type Maintenance
Useful Life 20 years
Category Equipment: Miscellaneous
Priority 3 Important

Project # MAR-2025-006
Project Name Marina Perimeter Lighting Upgrade

Account Number
PASER Rating

Total Project Cost: \$18,000

Description

Upgrade Marina perimeter lighting upgrade to LED, poles will also be evaluated.

Justification

LED lighting is more energy efficient and will light the area more effectively.

Expenditures	2022	2023	2024	2025	2026	Total
Construction/Maintenance				18,000		18,000
Total				18,000		18,000

Funding Sources	2022	2023	2024	2025	2026	Total
Marina Fund				18,000		18,000
Total				18,000		18,000

Budget Impact/Other

Result in less maintenance and energy usage

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Parks & Recreation Departme
Contact Parks & Recreation Director
Type Equipment
Useful Life 25 years
Category Park Improvements
Priority 3 Important

Project # PR-2022-001
Project Name Shepard Park Play Equipment

Account Number
PASER Rating

Total Project Cost: \$95,000

Description

2021- New equipment on north end of the park. \$30,000 is for poured in place surfacing, to be installed when equipment goes in.

Justification

Continue plan to upgrade this park that is now along the Loop the Little Lake trail

Expenditures	2022	2023	2024	2025	2026	Total
Construction/Maintenance	15,000					15,000
Play Equipment - New	80,000					80,000
Total	95,000					95,000

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt	95,000					95,000
Total	95,000					95,000

Budget Impact/Other

\$50,000 for purchase of equipment similar to what was installed in Hart Park

Capital Improvements Plan
City of Menasha, Wisconsin

2022 *thru* 2026

Department Parks & Recreation Departme
Contact Parks & Recreation Director
Type Improvement
Useful Life 25 years
Category Trails
Priority 3 Important

Project # PR-2022-002
Project Name Trestle Trail LED Lighting Upgrade

Account Number
PASER Rating

Total Project Cost: \$22,000

Description

Replace the existing HPS fixtures wth LED

Justification

This conversion will provide better, crisper lighting and save money on electricity. Preliminary payback analysis looks favorable.

Expenditures	2022	2023	2024	2025	2026	Total
Construction/Maintenance	22,000					22,000
Total	22,000					22,000

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt	11,000					11,000
Intergovernmental Reimbursements	11,000					11,000
Total	22,000					22,000

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Parks & Recreation Departme
Contact Parks & Recreation Director
Type Improvement
Useful Life 25 years
Category Trails
Priority 3 Important

Project # PR-2022-003
Project Name Friendship Trail LED Lighting Upgrade-DPW Segment

Account Number

PASER Rating

Total Project Cost: \$8,600

Description

Upgrade the eight induction lights between the city garage and Heckrodt Wetland Reserve to LED

Justification

Improved lighting and city-wide consistency with long lasting LED lights. Electricity cost savings as well.

Expenditures	2022	2023	2024	2025	2026	Total
Construction/Maintenance	8,600					8,600
Total	8,600					8,600

Funding Sources	2022	2023	2024	2025	2026	Total
General Fund	8,600					8,600
Total	8,600					8,600

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Parks & Recreation Departme
Contact Deputy Director-Public Works
Type Improvement
Useful Life 20 years
Category Park Improvements
Priority 3 Important

Project # PR-2022-004
Project Name Electric Panel Upgrades

Account Number
PASER Rating

Total Project Cost: \$32,000

Description

Replace existing meter pedestals, panels, and junction box currently on wood supports with new enclosed colored all in one enclosures.

Justification

This would remove the large wooden racks that are throughout the City with one cabinet enclosure that contains all the equipment. \$8,000 will add two a year until we have them all cleaned up.

Expenditures	2022	2023	2024	2025	2026	Total
Lighting - Upgrade	8,000	8,000	8,000			24,000
Total	8,000	8,000	8,000			24,000

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt	8,000	8,000	8,000			24,000
Total	8,000	8,000	8,000			24,000

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Parks & Recreation Departme
Contact Parks & Recreation Director
Type Maintenance
Useful Life 15 years
Category Park Improvements
Priority 3 Important

Project # PR-2023-001
Project Name Koslo Park Parking Lot Repaving

Account Number
PASER Rating

Total Project Cost: \$40,000

Description

Repave the parking lot. Lot can potentially be reduced in size or consider cutting in an angled on-street parking lot on Geneva St.

Justification

Lot is in poor condition and needs to be repaved. Consider reducing the number of stalls right next to the field because these stalls are not heavily used due to spectator concern for foul balls landing on their vehicle.

Expenditures	2022	2023	2024	2025	2026	Total
Construction/Maintenance		40,000				40,000
Total		40,000				40,000

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt		40,000				40,000
Total		40,000				40,000

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Parks & Recreation Departme
Contact Parks & Recreation Director
Type Maintenance
Useful Life 10 years
Category Park Improvements
Priority 2 Very Important

Project # PR-2023-002
Project Name Smith Park Tennis Court Rehabilitation

Account Number
PASER Rating

Total Project Cost: \$60,000

Description

Cover larger cracks in the playing area with Armour crack repair system, color and stripe. Add an access gate. Add lines to accommodate two portable pickleball courts.

Justification

Part of an ongoing effort to maintain the city's tennis courts in good playing condition.

Expenditures	2022	2023	2024	2025	2026	Total
Construction/Maintenance		60,000				60,000
Total		60,000				60,000

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt		60,000				60,000
Total		60,000				60,000

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Parks & Recreation Departme
Contact Parks & Recreation Director
Type Maintenance
Useful Life 25 years
Category Park Improvements
Priority 3 Important

Project # PR-2023-004
Project Name Jefferson Pavilion Flat Roof Repair

Account Number

PASER Rating

Total Project Cost: \$25,000

Description

Replace the rubber membrane roof on the north side of the building.

Justification

Part of ongoing maintenance to the pavilion

Expenditures	2022	2023	2024	2025	2026	Total
Park Shelter - Replace Roof		25,000				25,000
Total		25,000				25,000

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt		25,000				25,000
Total		25,000				25,000

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Parks & Recreation Departme
Contact Parks & Recreation Director
Type Maintenance
Useful Life 25 years
Category Trails
Priority 3 Important

Project # PR-2023-005
Project Name Riverwalk -West End Repairs

Account Number

PASER Rating

Total Project Cost: \$25,000

Description

Repair the pavement and block areas near the bridge

Justification

Sub surface has undermined. New pavement and some block repair may be needed.

Expenditures	2022	2023	2024	2025	2026	Total
Construction/Maintenance		25,000				25,000
Total		25,000				25,000

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt		25,000				25,000
Total		25,000				25,000

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Parks & Recreation Departme
Contact Parks & Recreation Director
Type Improvement
Useful Life 40 years
Category Park Improvements
Priority 2 Very Important

Project # PR-2023-006
Project Name Jefferson East Diamond Renovation/Lighting

Account Number

PASER Rating

Total Project Cost: \$300,000

Description

Complete upgrade of the infield, outfield, seating and fencing, includes new field lighting

Justification

The East Diamond will become the featured, most used softball diamond in the park. It has not been upgraded in decades. Lighting is very old and inefficient.

Expenditures	2022	2023	2024	2025	2026	Total
Ball Diamond - Upgrade		300,000				300,000
Total		300,000				300,000

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt		300,000				300,000
Total		300,000				300,000

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Parks & Recreation Departme
Contact Parks & Recreation Director
Type Maintenance
Useful Life 20 years
Category Park Improvements
Priority 3 Important

Project # PR-2023-007
Project Name Ninth St. Boat Launch Parking Lot

Account Number

PASER Rating

Total Project Cost: \$175,000

Description

Redesign and repave the boat launch lot

Justification

Lot receives a good deal of use and the pavement is in poor condition. Coordinate this project with potential stormwater facility.

Expenditures	2022	2023	2024	2025	2026	Total
Parking Lot		175,000				175,000
Total		175,000				175,000

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt		87,500				87,500
Grants - State		87,500				87,500
Total		175,000				175,000

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Parks & Recreation Departme
Contact Parks & Recreation Director
Type Improvement
Useful Life 25 years
Category Park Improvements
Priority 2 Very Important

Project # PR-2024-001
Project Name Jefferson Park LED Upgrade

Account Number
PASER Rating

Total Project Cost: \$19,000

Description

Upgrade the existing roadway/trail lights to LED. Add an additional pole.

Justification

Current HPS system does not provide sufficient light, nor the clear crisp light that LED can provide.

Expenditures	2022	2023	2024	2025	2026	Total
Construction/Maintenance			19,000			19,000
Total			19,000			19,000

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt			19,000			19,000
Total			19,000			19,000

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Parks & Recreation Departme
Contact Parks & Recreation Director
Type Improvement
Useful Life 40 years
Category Park Improvements
Priority 3 Important

Project # PR-2024-002
Project Name Jefferson Park Softball/Launch Restroom

Account Number

PASER Rating

Total Project Cost: \$225,000

Description

Add a shared use public restroom that would serve softball players and boaters.

Justification

Restroom has been identified in the Jefferson Park Vision Plan

Expenditures	2022	2023	2024	2025	2026	Total
Planning/Design	25,000					25,000
Construction/Maintenance			200,000			200,000
Total	25,000		200,000			225,000

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt	25,000		200,000			225,000
Total	25,000		200,000			225,000

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Parks & Recreation Departme

Contact Parks & Recreation Director

Type Improvement

Useful Life 40 years

Category Park Improvements

Priority 3 Important

Project # PR-2024-003

Project Name Clinton Center Renovation

Account Number

PASER Rating

Total Project Cost: \$32,000

Description

Consider options for updating this park. Park play equipment, basketball court, etc. could be upgraded.

Justification

The need to offer pet owners greater access to parks and open space is a growing demand that many communities across the country are choosing to accommodate.

Expenditures	2022	2023	2024	2025	2026	Total
Construction/Maintenance				32,000		32,000
Total				32,000		32,000

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt				32,000		32,000
Total				32,000		32,000

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Parks & Recreation Departme
Contact Parks & Recreation Director
Type Improvement
Useful Life 25 years
Category Park Improvements
Priority 2 Very Important

Project # PR-2024-004
Project Name Jefferson Park - Kargus Drive East End Realignment

Account Number

PASER Rating

Total Project Cost: \$100,000

Description

Realign road so it does not pass throught the boat landing

Justification

New road alignment will not have park vehicles mixing with vehicle and trailers using the boat launch.

Expenditures	2022	2023	2024	2025	2026	Total
Park Road - Replacement			100,000			100,000
Total			100,000			100,000

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt			100,000			100,000
Total			100,000			100,000

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Parks & Recreation Departme

Contact Parks & Recreation Director

Type Improvement

Useful Life 40 years

Category Park Improvements

Priority 1 Critical

Project # PR-2024-008

Project Name Jefferson Park Swimming Pool - Phase 1

Account Number

PASER Rating

Total Project Cost: \$3,540,000

Description

Construct a new bathhouse and parking lot east of the current location as noted in the the Jefferso Park Vision Plan

Justification

Two year plan to replace the swimmng pool facility will be easier to fit into the city's CIP budget. The existng pool and bathhouse would remain open during construction. Two year plan would also ease the pressure on a contractor build the entire facility in less that one year.

Expenditures	2022	2023	2024	2025	2026	Total
Planning/Design			40,000			40,000
Construction/Maintenance				3,500,000		3,500,000
Total			40,000	3,500,000		3,540,000

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt			40,000	3,500,000		3,540,000
Total			40,000	3,500,000		3,540,000

Budget Impact/Other

Capital Improvements Plan
City of Menasha, Wisconsin

2022 *thru* 2026

Department Parks & Recreation Departme

Contact Parks & Recreation Director

Type Improvement

Useful Life 25 years

Category Park Improvements

Priority 3 Important

Project # PR-2024-011

Project Name Pleasants Park Play Equipment

Account Number

PASER Rating

Total Project Cost: \$90,000

Description

Replace the current equipment and put the new equipment next to the Banta Elementary School parking lot. Project to be joint School District, PTO and City undertaking.

Justification

Equipment is heavily used and is not outdated. District would not like to continue having kids, including some with physical disabilities, crossing the street to the use the play equipment.

Expenditures	2022	2023	2024	2025	2026	Total
Play Equipment - New			90,000			90,000
Total			90,000			90,000

Funding Sources	2022	2023	2024	2025	2026	Total
Donations			20,000			20,000
General Obligation Debt			70,000			70,000
Total			90,000			90,000

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Parks & Recreation Departme
Contact Parks & Recreation Director
Type Improvement
Useful Life 40 years
Category Park Improvements
Priority 3 Important

Project # PR-2024-012
Project Name Jefferson Park/Koslo Park Softball Diamond Upgrade

Account Number
PASER Rating

Total Project Cost: \$225,000

Description

Upgrade this facilitiy for practice and league play (as needed)

Justification

If competitive fields in Jefferson Park is reduced to one, there may be a need to bring this field up to a higher competitive standard. Lights, fencing and and improved infield surface are the top priorities.

Expenditures	2022	2023	2024	2025	2026	Total
Construction/Maintenance			225,000			225,000
Total			225,000			225,000

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt			225,000			225,000
Total			225,000			225,000

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Parks & Recreation Departme

Contact Parks & Recreation Director

Type Improvement

Useful Life 40 years

Category Park Improvements

Priority 1 Critical

Project # PR-2025-001

Project Name Jefferson Park Swimming Pool- Phase 2

Account Number

PASER Rating

Total Project Cost: \$3,540,000

Description

Follow up Phase 1 with building the entire pool basin including plumbing and chemical feed equipment. Poor soils in Jefferson Park will increase costs. Approximately \$8 million for a new pool.

Justification

Phase 2 would constitute approximately 2/3 of the entire pool facility. Spreading the overall project budget over a two year period would put less strain on the city's CIP budget.

Expenditures	2022	2023	2024	2025	2026	Total
Planning/Design				40,000		40,000
Swimming Pool - Replacement					3,500,000	3,500,000
Total				40,000	3,500,000	3,540,000

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt				40,000	3,500,000	3,540,000
Total				40,000	3,500,000	3,540,000

Budget Impact/Other

Capital Improvements Plan
City of Menasha, Wisconsin

2022 *thru* 2026

Department Parks & Recreation Departme
Contact Deputy Director-Public Works
Type Equipment
Useful Life 15 years
Category Buildings
Priority 2 Very Important

Project # PR-2025-004
Project Name Senior Center Furnace

Account Number
PASER Rating

Total Project Cost: \$10,000

Description

Replace the oldest furnace at the Senior Center

Justification

Due to the age and lower efficiency of the compared newer units, replacing the older of the two furnaces at the Senior Center to help save money on efficiency and less down time. Potentially can also increase size of the unit to help with poor heating and cooling in large hall area.

Expenditures	2022	2023	2024	2025	2026	Total
Construction/Maintenance				10,000		10,000
Total				10,000		10,000

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt				10,000		10,000
Total				10,000		10,000

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Parks & Recreation Departme
Contact Deputy Director-Public Works
Type Maintenance
Useful Life 15 years
Category Buildings
Priority 2 Very Important

Project # PR-2025-005
Project Name Memorial Building Radiant Heat

Account Number
PASER Rating

Total Project Cost: \$6,500

Description

Install new radiant heat diffusers on the second floor at the Memorial Building

Justification

Due to the age and wear and tear, the heat diffusers along the floor on the second floor at the Memorial Building should be replaced. The existing ones are missing retainers and are broken, and the covers are falling off. New ones will be of a design to handle the variety of activities that occur on the second floor.

Expenditures	2022	2023	2024	2025	2026	Total
Construction/Maintenance				6,500		6,500
Total				6,500		6,500

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt				6,500		6,500
Total				6,500		6,500

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Parks & Recreation Departme
Contact Deputy Director-Public Works
Type Improvement
Useful Life 20 years
Category Buildings
Priority 3 Important

Project # PR-2025-006
Project Name Senior Center Bathroom Remodel

Account Number

PASER Rating

Total Project Cost: \$50,000

Description

Remodel the two bathrooma at the Senior Center

Justification

Due to the appearance, age and heavier usage the counter tops, sinks, faucets, and tile need to be replaced

Expenditures	2022	2023	2024	2025	2026	Total
Construction/Maintenance				50,000		50,000
Total				50,000		50,000

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt				50,000		50,000
Total				50,000		50,000

Budget Impact/Other

Capital Improvements Plan
City of Menasha, Wisconsin

2022 *thru* 2026

Department Parks & Recreation Departme
Contact Parks & Recreation Director
Type Maintenance
Useful Life 20 years
Category Park Improvements
Priority 3 Important

Project # PR-2025-007
Project Name Memorial Building Flat Roof Replacement

Account Number

PASER Rating

Total Project Cost: \$25,000

Description

Justification

Basic maintenance for this iconic public building

Expenditures	2022	2023	2024	2025	2026	Total
Construction/Maintenance				25,000		25,000
Total				25,000		25,000

Funding Sources	2022	2023	2024	2025	2026	Total
Park Development Fund				25,000		25,000
Total				25,000		25,000

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Parks & Recreation Departme
Contact Parks & Recreation Director
Type Maintenance
Useful Life 40 years
Category Park Improvements
Priority 3 Important

Project # PR-2025-008
Project Name Memorial Building Brick Repair

Account Number

PASER Rating

Total Project Cost: \$20,000

Description

Moisture has worn away mortar on part of the buildings east side

Justification

Part of an ongoing effort to maintain this iconic building

Expenditures	2022	2023	2024	2025	2026	Total
Construction/Maintenance				20,000		20,000
Total				20,000		20,000

Funding Sources	2022	2023	2024	2025	2026	Total
Park Development Fund				20,000		20,000
Total				20,000		20,000

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Parks & Recreation Departme

Contact Parks & Recreation Director

Type Improvement

Useful Life 20 years

Category Park Improvements

Priority 3 Important

Project # PR-2025-012

Project Name Hidden Pond Park Trail

Account Number

PASER Rating

Total Project Cost: \$25,000

Description

Add a system of paved trails that will connect the neighborhood to the park. Storm sewer should be added through the center of the park prior to trail installation and park grading done in 2020.

Justification

Trail is projected to be well used by residents accessing the park

Expenditures	2022	2023	2024	2025	2026	Total
Trails - New				25,000		25,000
Total				25,000		25,000

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt				25,000		25,000
Total				25,000		25,000

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Parks & Recreation Departme
Contact Parks & Recreation Director
Type Maintenance
Useful Life 75 years
Category Park Improvements
Priority 2 Very Important

Project # PR-2025-013
Project Name Shepard Park Walkway

Account Number

PASER Rating

Total Project Cost: \$20,000

Description

Create a paved, oval walkway that connects all the amenities in the park

Justification

Trail would be both functional and would provide ADA accessbilty to all amenities in the park

Expenditures	2022	2023	2024	2025	2026	Total
Construction/Maintenance				20,000		20,000
Total				20,000		20,000

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt				20,000		20,000
Total				20,000		20,000

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Parks & Recreation Departme

Contact Parks & Recreation Director

Type Improvement

Useful Life 25 years

Category Park Improvements

Priority 3 Important

Project # PR-2025-015

Project Name Scanlan Park Play Equipment

Account Number

PASER Rating

Total Project Cost: \$38,000

Description

Justification

Part of an overall plan to offer quality play equipment in neighborhood parks throughout the city.

Expenditures	2022	2023	2024	2025	2026	Total
Construction/Maintenance				38,000		38,000
Total				38,000		38,000

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt				38,000		38,000
Total				38,000		38,000

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Parks & Recreation Departme
Contact Parks & Recreation Director
Type Improvement
Useful Life 40 years
Category Park Improvements
Priority 2 Very Important

Project # PR-2026-001
Project Name Settling Basin Transient Boat Docks

Account Number

PASER Rating

Total Project Cost: \$575,000

Description

Create a safe harbor dock area for boaters.

Justification

Providing a place for boaters to safely moor and enjoy Jefferson Park would be a nice attraction.

Expenditures	2022	2023	2024	2025	2026	Total
Planning/Design					75,000	75,000
Total					75,000	75,000

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt					75,000	75,000
Total					75,000	75,000

Budget Impact/Other

Capital Improvements Plan
City of Menasha, Wisconsin

2022 *thru* 2026

Department Parks & Recreation Departme
Contact Parks & Recreation Director
Type Improvement
Useful Life 40 years
Category Park Improvements
Priority 4 Less Important

Project # PR-2026-002
Project Name Smith Park or Barker Farm Park Splash Pad

Account Number
PASER Rating

Total Project Cost: \$160,000

Description

Build a water splashpad suitable for families with young children.

Justification

These facilities have proven to be a cost effective way to provide an enjoyable, water based activity for families with young children. Lifeguards are not required. Supervision and fees are optional. Smith Park has the space to accommodate such a facility.

Expenditures	2022	2023	2024	2025	2026	Total
Planning/Design					25,000	25,000
Total					25,000	25,000

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt					25,000	25,000
Total					25,000	25,000

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Parks & Recreation Departme
Contact Parks & Recreation Director
Type Improvement
Useful Life 40 years
Category Park Improvements
Priority 2 Very Important

Project # PR-2026-003
Project Name Hidden Pond Park Shelter

Account Number
PASER Rating

Total Project Cost: \$215,000

Description

Add a small shelter, with restrooms in this new eastside park

Justification

This neighborhood park will see increased use as the area is developed. It is a considerable distance away from Barker Farm Park and the rentable shelter will be utilized by residents.

Expenditures	2022	2023	2024	2025	2026	Total
Planning/Design					20,000	20,000
Park Shelter - New					195,000	195,000
Total					215,000	215,000

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt					215,000	215,000
Total					215,000	215,000

Budget Impact/Other

Capital Improvements Plan
City of Menasha, Wisconsin

2022 *thru* 2026

Department Parks & Recreation Departme
Contact Parks & Recreation Director
Type Improvement
Useful Life 40 years
Category Park Improvements
Priority 3 Important

Project # PR-2026-004
Project Name Koslo Park Baseball Outfield Renovation

Account Number
PASER Rating

Total Project Cost: \$100,000

Description

Regrade and reseed the outfield to improve play and drainage

Justification

Outfield surface is very uneven and drains poorly. Collaborate with the School District and field users on funding.

Expenditures	2022	2023	2024	2025	2026	Total
Ball Diamond - Upgrade					100,000	100,000
Total					100,000	100,000

Funding Sources	2022	2023	2024	2025	2026	Total
Donations					50,000	50,000
General Obligation Debt					50,000	50,000
Total					100,000	100,000

Budget Impact/Other

City of Menasha, Wisconsin
Capital Improvements Plan
 2022 thru 2026

PROJECTS & FUNDING SOURCES BY DEPARTMENT

Department	Project #	Priority	2022	2023	2024	2025	2026	Total
Police Department								
Police Fleet Replacement - Without Changeover Cost	POL-2020-001	2	96,200	96,500	97,000	75,000	96,000	460,700
<i>General Fund</i>			<i>96,200</i>	<i>96,500</i>	<i>97,000</i>	<i>75,000</i>	<i>96,000</i>	<i>460,700</i>
K-9 Replacement	POL-2021-001	n/a	4,000	4,000	4,000	4,000	4,000	20,000
<i>General Fund</i>			<i>4,000</i>	<i>4,000</i>	<i>4,000</i>	<i>4,000</i>	<i>4,000</i>	<i>20,000</i>
Radio Replacement	POL-2022-001	3	241,259	101,000				342,259
<i>General Obligation Debt</i>			<i>241,259</i>	<i>101,000</i>				<i>342,259</i>
PD Dehumidification	PPF-2021-004	n/a	3,000					3,000
<i>General Fund</i>			<i>3,000</i>					<i>3,000</i>
Wellness Program	PPF-2021-005	4	8,000					8,000
<i>General Fund</i>			<i>8,000</i>					<i>8,000</i>
PPF Second Street Parking Lot Concrete Replacement	PPF-2022-002	3	50,000					50,000
<i>General Obligation Debt</i>			<i>50,000</i>					<i>50,000</i>
PPF-PD Side HVAC Digital Control Upgrade	PPF-2022-004	4	48,000					48,000
<i>General Obligation Debt</i>			<i>48,000</i>					<i>48,000</i>
Flooring Basement/Locker Room	PPF-2022-005	n/a	12,500					12,500
<i>General Obligation Debt</i>			<i>12,500</i>					<i>12,500</i>
PD Basement Ceiling Tile	PPF-2022-006	n/a	7,500					7,500
<i>General Obligation Debt</i>			<i>7,500</i>					<i>7,500</i>
First Street Parking Lot Replacement	PPF-2023-003	3		17,500				17,500
<i>General Obligation Debt</i>				<i>17,500</i>				<i>17,500</i>
Traffic & Investigator's Area Flooring	PPF-2023-005	n/a		12,500				12,500
<i>General Obligation Debt</i>				<i>12,500</i>				<i>12,500</i>
PD Lobby/Bathroom Flooring	PPF-2025-001	n/a				20,000		20,000
<i>General Obligation Debt</i>						<i>20,000</i>		<i>20,000</i>
Police Department Total			470,459	231,500	101,000	99,000	100,000	1,001,959
GRAND TOTAL			470,459	231,500	101,000	99,000	100,000	1,001,959

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Police Department
Contact Police Chief
Type Equipment
Useful Life 5 years
Category Vehicles
Priority 2 Very Important

Project # POL-2020-001
Project Name Police Fleet Replacement - Without Changeover Cost

Account Number
PASER Rating

Total Project Cost: \$733,100

Description

This budget request is for the annual Police Fleet Replacement Schedule as follows:

- 2022 - Replace (3) vehicles.
- 2023 - Replace (3) vehicles.
- 2024 - Replace (3) vehicles.
- 2025 - Replace (2) vehicles.
- 2026 - Replace (X) vehicles.

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Police Vehicles	96,200	96,500	97,000	75,000	96,000	460,700
Total	96,200	96,500	97,000	75,000	96,000	460,700

Funding Sources	2022	2023	2024	2025	2026	Total
General Fund	96,200	96,500	97,000	75,000	96,000	460,700
Total	96,200	96,500	97,000	75,000	96,000	460,700

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Police Department
Contact Police Chief
Type Unassigned
Useful Life
Category Other
Priority n/a

Project # POL-2021-001
Project Name K-9 Replacement

Account Number

PASER Rating

Total Project Cost: \$24,000

Description

Annual contribution to K-9 replacment fund to aquire a new K-9 upon retirement of current K-9.

Justification

Annual contributions allow for the smoothing of the expense over a period of years.

Expenditures	2022	2023	2024	2025	2026	Total
Other	4,000	4,000	4,000	4,000	4,000	20,000
Total	4,000	4,000	4,000	4,000	4,000	20,000

Funding Sources	2022	2023	2024	2025	2026	Total
General Fund	4,000	4,000	4,000	4,000	4,000	20,000
Total	4,000	4,000	4,000	4,000	4,000	20,000

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Police Department
Contact Police Chief
Type Equipment
Useful Life 12 years
Category Equipment: Miscellaneous
Priority 3 Important

Project # POL-2022-001
Project Name Radio Replacement

Account Number
PASER Rating

Total Project Cost: \$342,259

Description

The radios which need to be updated include:
 39 Portable Radios - Scheduled for replacement in 2022
 19 Mobile (Vehicle) Radios - Scheduled for replacement in 2023

Justification

The current radio hardware at the Police Department is over 10 years old and is falling out of the useful service life. Winnebago County has been recommending to have agencies update their radio equipment. Radio equipment is obviously one of the most essential pieces of equipment at the Police Department.

Expenditures	2022	2023	2024	2025	2026	Total
Police Equipment	241,259	101,000				342,259
Total	241,259	101,000				342,259

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt	241,259	101,000				342,259
Total	241,259	101,000				342,259

Budget Impact/Other

Capital Improvements Plan
City of Menasha, Wisconsin

2022 *thru* 2026

Department Police Department
Contact Deputy Director-Public Works
Type Improvement
Useful Life 15 years
Category Buildings
Priority n/a

Project # PPF-2021-004
Project Name PD Dehumidification

Account Number
PASER Rating

Total Project Cost: \$6,000

Description

install a commercial dehumidifier on the first floor a the PD in 2021 and bacement 2022

Justification

Historicallly there has been high humidity levels in the Police Department during the summer. This commercial dehumidifier would replace the three small units currently running on the first floor. The basement unit installed in 2020 would eliminate the three used in the basement currently.

Expenditures	2022	2023	2024	2025	2026	Total
Construction/Maintenance	3,000					3,000
Total	3,000					3,000

Funding Sources	2022	2023	2024	2025	2026	Total
General Fund	3,000					3,000
Total	3,000					3,000

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Police Department
Contact Police Chief
Type Unassigned
Useful Life 15 years
Category Buildings
Priority 4 Less Important

Project # PPF-2021-005
Project Name Wellness Program

Account Number

PASER Rating

Total Project Cost: \$16,000

Description

Refurbish workout room and equipment

Justification

A healthy workforce decreases health insurance sick leave use and on the job injuries.

Expenditures	2022	2023	2024	2025	2026	Total
Equip/Vehicles/Furnishings	8,000					8,000
Total	8,000					8,000

Funding Sources	2022	2023	2024	2025	2026	Total
General Fund	8,000					8,000
Total	8,000					8,000

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Police Department
Contact Deputy Director-Public Works
Type Maintenance
Useful Life 25 years
Category Buildings
Priority 3 Important

Project # PPF-2022-002
Project Name PPF Second Street Parking Lot Concrete Replacement

Account Number
PASER Rating

Total Project Cost: \$50,000

Description

Replacement of concrete parking surface in the Second Street side lot. Estimated cost includes materials and equipment costs for City staff to complete the project.

This project would be for the joint use of both the Police Department and Fire Department.

Justification

Severe deterioration of concrete joints have become a trip/fall hazard in addition to being unsightly and require regular maintenance.

Expenditures	2022	2023	2024	2025	2026	Total
Construction/Maintenance	50,000					50,000
Total	50,000					50,000

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt	50,000					50,000
Total	50,000					50,000

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Police Department
Contact Deputy Director-Public Works
Type Improvement
Useful Life 15 years
Category Buildings
Priority 4 Less Important

Project # PPF-2022-004
Project Name PPF-PD Side HVAC Digital Control Upgrade

Account Number
PASER Rating

Total Project Cost: \$48,000

Description

Replacement of existing pneumatic dampers, actuators and sensors to digital devices

Justification

Ease of control of the HVAC system, more flexible in controlling the system with more accurate control, resulting in a more energy efficient system. Two phases-NMFD 2021

Expenditures	2022	2023	2024	2025	2026	Total
Construction/Maintenance	48,000					48,000
Total	48,000					48,000

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt	48,000					48,000
Total	48,000					48,000

Budget Impact/Other

Energy savings expected - 10 - 15%

Capital Improvements Plan
City of Menasha, Wisconsin

2022 *thru* 2026

Department Police Department
Contact Deputy Director-Public Works
Type Improvement
Useful Life 15 years
Category Buildings
Priority n/a

Project # PPF-2022-005
Project Name Flooring Basement/Locker Room

Account Number

PASER Rating

Total Project Cost: \$12,500

Description

Replace flooring in the basement hallway and mens locker room

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Construction/Maintenance	12,500					12,500
Total	12,500					12,500

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt	12,500					12,500
Total	12,500					12,500

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Police Department
Contact Deputy Director-Public Works
Type Improvement
Useful Life 15 years
Category Buildings
Priority n/a

Project # PPF-2022-006
Project Name PD Basement Ceiling Tile

Account Number

PASER Rating

Total Project Cost: \$7,500

Description

Remove old ceiling grid and tile and replace with new grid and tile in basement hallway.

Justification

The basement hallway ceiling grid is faded, bent and bowed in some areas due to large weight load above ceiling and age. Replace new grid and tiles.

Expenditures	2022	2023	2024	2025	2026	Total
Building Construction	7,500					7,500
Total	7,500					7,500

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt	7,500					7,500
Total	7,500					7,500

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Police Department
Contact Deputy Director-Public Works
Type Maintenance
Useful Life
Category Street Reconstruction
Priority 3 Important

Project # PPF-2023-003
Project Name First Street Parking Lot Replacement

Account Number
PASER Rating

Total Project Cost: \$17,500

Description

Replace First parking lot

Justification

Create ADA compliant access from a deteriorating parking lot.

Expenditures	2022	2023	2024	2025	2026	Total
Construction/Maintenance		17,500				17,500
Total		17,500				17,500

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt		17,500				17,500
Total		17,500				17,500

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Police Department
Contact Deputy Director-Public Works
Type Improvement
Useful Life 10 years
Category Buildings
Priority n/a

Project # PPF-2023-005
Project Name Traffic & Investigator's Area Flooring

Account Number

PASER Rating

Total Project Cost: \$12,500

Description

Replace carpet in traffic & investigator's area at the Police Department

Justification

The carpeting in the Traffic Room and Investigator's area is very worn and dated, needs replacing with luxury vinyl tile like the other areas addressed in 2020.

Expenditures	2022	2023	2024	2025	2026	Total
Building Construction		12,500				12,500
Total		12,500				12,500

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt		12,500				12,500
Total		12,500				12,500

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Police Department
Contact Deputy Director-Public Works
Type Improvement
Useful Life
Category Buildings
Priority n/a

Project # PPF-2025-001
Project Name PD Lobby/Bathroom Flooring

Account Number

PASER Rating

Total Project Cost: \$20,000

Description

update tiling in the entrance / bathroom

Justification

Replacing old tile with Luxury vinyl tile will allow for easier cleaning and aesthetically look more appealing to the public.

Expenditures	2022	2023	2024	2025	2026	Total
Building Construction				20,000		20,000
Total				20,000		20,000

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt				20,000		20,000
Total				20,000		20,000

Budget Impact/Other

City of Menasha, Wisconsin
Capital Improvements Plan
 2022 thru 2026

PROJECTS & FUNDING SOURCES BY DEPARTMENT

Department	Project #	Priority	2022	2023	2024	2025	2026	Total
Public Library								
Library Shelving Units	L-2022-002	3	10,000					10,000
<i>General Obligation Debt</i>			10,000					10,000
Control Valve Replacement	L-2022-006	1	12,000					12,000
<i>General Obligation Debt</i>			12,000					12,000
Library Meeting Room Tables & Chairs	L-2022-007	3	15,000					15,000
<i>General Obligation Debt</i>			15,000					15,000
Library Boiler Replacement	L-2023-001	5		100,000				100,000
<i>General Obligation Debt</i>				100,000				100,000
Carpet/Floor Replacement - Main Collection Area	L-2024-001	3			40,000			40,000
<i>General Obligation Debt</i>					40,000			40,000
Library Renovation	L-2024-003	3	4,000,000		1,000,000			5,000,000
<i>Donations</i>			4,000,000					4,000,000
<i>General Obligation Debt</i>					1,000,000			1,000,000
Public Library Total			4,037,000	100,000	1,040,000			5,177,000
GRAND TOTAL			4,037,000	100,000	1,040,000			5,177,000

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Public Library
Contact Library Director
Type Equipment
Useful Life 15 years
Category Equipment: Miscellaneous
Priority 3 Important

Project # L-2022-002
Project Name Library Shelving Units

Account Number

PASER Rating

Total Project Cost: \$10,000

Description

Replace library shelving units.

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Equip/Vehicles/Furnishings	10,000					10,000
Total	10,000					10,000

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt	10,000					10,000
Total	10,000					10,000

Budget Impact/Other

Capital Improvements Plan
City of Menasha, Wisconsin

2022 *thru* 2026

Department Public Library
Contact Deputy Director-Public Works
Type Maintenance
Useful Life 15 years
Category Buildings
Priority 1 Critical

Project # L-2022-006
Project Name Control Valve Replacement

Account Number
PASER Rating

Total Project Cost: \$12,000

Description

Replace the hot / cold water control valves through the Library for the HVAC system that were found to have failed since they were installed in 2003

Justification

They are not regulating the water temperature correctly any longer, causing additional cost. We found this during the startup of the new Enteliweb Building Automation system in 2021.

Expenditures	2022	2023	2024	2025	2026	Total
Construction/Maintenance	12,000					12,000
Total	12,000					12,000

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt	12,000					12,000
Total	12,000					12,000

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Public Library
Contact Library Director
Type Equipment
Useful Life 15 years
Category Equipment: Miscellaneous
Priority 3 Important

Project # L-2022-007
Project Name Library Meeting Room Tables & Chairs

Account Number

PASER Rating

Total Project Cost: \$15,000

Description

Replacement of meeting room tables & chairs.

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Equip/Vehicles/Furnishings	15,000					15,000
Total	15,000					15,000

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt	15,000					15,000
Total	15,000					15,000

Budget Impact/Other

Capital Improvements Plan
City of Menasha, Wisconsin

2022 *thru* 2026

Department Public Library
Contact Deputy Director-Public Works
Type Equipment
Useful Life 25 years
Category Buildings
Priority 5 Future Consideration

Project # L-2023-001
Project Name Library Boiler Replacement

Account Number
PASER Rating

Total Project Cost: \$100,000

Description

Replacement of heating system hot water boilers

Justification

Boilers have outlived there expected ASHRAE useful life expectancy, evident by increased maintenance costs and lower efficiency standards.

Expenditures	2022	2023	2024	2025	2026	Total
Equip/Vehicles/Furnishings		100,000				100,000
Total		100,000				100,000

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt		100,000				100,000
Total		100,000				100,000

Budget Impact/Other

Lower maintenance costs and lower energy usage.

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Public Library
Contact Deputy Director-Public Works
Type Improvement
Useful Life 12 years
Category Buildings
Priority 3 Important

Project # L-2024-001
Project Name Carpet/Floor Replacement - Main Collection Area

Account Number

PASER Rating

Total Project Cost: \$40,000

Description

Replacement of Carpeting in the following area: South of Concourse Area (Main Collection Area)

Justification

High use area of this carpeting is showing wear and is in need of replacement.

Expenditures	2022	2023	2024	2025	2026	Total
Construction/Maintenance			40,000			40,000
Total			40,000			40,000

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt			40,000			40,000
Total			40,000			40,000

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Public Library
Contact Library Director
Type Improvement
Useful Life 25 years
Category Buildings
Priority 3 Important

Project # L-2024-003
Project Name Library Renovation

Account Number
PASER Rating

Total Project Cost: \$5,000,000

Description

The library recognizes that the needs of the community, the purpose of the library and the services it provides are changing. It is the goal of the library's staff and board of trustees to define those needs and to renovate the existing library to better meet that current and future role.

As of mid-2021 the library had begun the process of reaching out to the community to assess needs and desired outcomes. This data will then be used to drive a building design that allows us to best meet the needs of the community (Q1 2022). Once that portion is complete we would begin to solicit donations with an eye on construction in 2023.

It is intended that this project will be largely privately funded, with additional funding provided by the City of Menasha.

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Library Renovation	4,000,000		1,000,000			5,000,000
Total	4,000,000		1,000,000			5,000,000

Funding Sources	2022	2023	2024	2025	2026	Total
Donations	4,000,000					4,000,000
General Obligation Debt			1,000,000			1,000,000
Total	4,000,000		1,000,000			5,000,000

Budget Impact/Other

City of Menasha, Wisconsin
Capital Improvements Plan
 2022 thru 2026

PROJECTS & FUNDING SOURCES BY DEPARTMENT

Department	Project #	Priority	2022	2023	2024	2025	2026	Total
Public Works Department								
Traffic Camera System	LIT-2021-002	3	15,000					15,000
General Fund			15,000					15,000
Traffic Signal Upgrades - River and Washington	LIT-2022-001	3	20,000	100,000				120,000
General Fund			2,000	10,000				12,000
Grants - State			18,000	90,000				108,000
APS System - Third and DePere	LIT-2022-002	3	15,000					15,000
General Obligation Debt			15,000					15,000
Signal Timing Upgrades	LIT-2024-001	3			22,000			22,000
General Obligation Debt					22,000			22,000
WE Lights LED Upgrade	LIT-2025-001	3				17,000		17,000
General Obligation Debt						17,000		17,000
Pedestrian Crossing Lights-Racine and 3rd	LIT-2025-002	3				25,000		25,000
General Obligation Debt						25,000		25,000
Pedestrian Crossing Lights-Midway @ Midway Pl	LIT-2026-001	3					15,000	15,000
General Obligation Debt							15,000	15,000
Chute Street Parking Lot Reconstruction	PLO-2024-001	2			227,735			227,735
TIF District #13 Fund					227,735			227,735
DOT Bridge Sanitary Relay	SAN-2022-001	1	213,000					213,000
Sewage Utility Fund			213,000					213,000
Garfield Ave. - Railroad St. to Washington St.	SAN-2025-001	2				1,000,000		1,000,000
Sewage Utility Fund						1,000,000		1,000,000
Sidewalk Replacement Program	SID-2020-000	2	30,000	30,000	30,000			90,000
General Obligation Debt			30,000	30,000	30,000			90,000
Midway Road Sidewalk	SID-2022-001	2	35,000					35,000
General Obligation Debt			35,000					35,000
Woodland Hills Trail Connection	SID-2024-001	4			70,000			70,000
General Obligation Debt					70,000			70,000
Province Terrace Sidewalk	SID-2025-001	3				35,000		35,000
General Obligation Debt						35,000		35,000
Brin Underground Pond	STO-2022-001	1	1,132,000					1,132,000
Stormwater Utility Fund			1,132,000					1,132,000
Ninth Street Pond	STO-2023-001	3	20,000	580,000				600,000
Grants - State				120,000				120,000
Stormwater Utility Fund			20,000	460,000				480,000
Storm Sewer Through Miron Property	STO-2025-001	1				200,000		200,000
Stormwater Utility Fund						200,000		200,000
Racine Street - Third to Ninth - DESIGN ONLY	STR-2020-001	3	75,000	75,000				150,000
General Obligation Debt			75,000	75,000				150,000
Racine St. Bridge Amenities	STR-2021-002	3	300,000	200,000				500,000
TIF District #08 Fund			100,000					100,000
TIF District #11 Fund			200,000					200,000
TIF District #13 Fund				200,000				200,000
Eighth Street - DePere St to Appleton Rd	STR-2022-001	2	245,000					245,000
General Obligation Debt			130,000					130,000

Department	Project #	Priority	2022	2023	2024	2025	2026	Total
<i>Sewer Fund-Laterals</i>			100,000					100,000
<i>Stormwater Utility Fund</i>			15,000					15,000
Airport Road - Racine St to Appleton Rd	STR-2022-002	1	680,000					680,000
<i>General Obligation Debt</i>			570,000					570,000
<i>Intergovernmental Reimbursements</i>			110,000					110,000
Harding Street - Appleton Rd to London St	STR-2022-003	2	253,603					253,603
<i>General Fund</i>			153,603					153,603
<i>Sewer Fund-Laterals</i>			100,000					100,000
Main Street - Link to Racine St Bridge Proj limits	STR-2022-004	2	80,000					80,000
<i>General Obligation Debt</i>			80,000					80,000
Seventh Street- Manitowoc St to Melissa St	STR-2022-005	3	340,000					340,000
<i>General Obligation Debt</i>			171,000					171,000
<i>Sewage Utility Fund</i>			60,000					60,000
<i>Sewer Fund-Laterals</i>			100,000					100,000
<i>Stormwater Utility Fund</i>			9,000					9,000
Terrace Avenue-Earl to Mission (City's Section)	STR-2022-006	4	14,000					14,000
<i>General Obligation Debt</i>			14,000					14,000
Mission Street-Terrace to Midway (City's Section)	STR-2022-007	4	25,000					25,000
<i>General Obligation Debt</i>			25,000					25,000
Oak Street Extension-Ahnip St to N Termini	STR-2022-008	3	1,020,600					1,020,600
<i>TIF District #11 Fund</i>			1,020,600					1,020,600
Water Street - Barlow St to Tayco St	STR-2023-001	2		1,052,550				1,052,550
<i>Grants - State</i>				500,000				500,000
<i>Sewer Fund-Laterals</i>				40,000				40,000
<i>TIF District #10 Fund</i>				512,550				512,550
Pleasant Lane-Entire Loop	STR-2023-002	3		245,000				245,000
<i>General Obligation Debt</i>				130,000				130,000
<i>Sewer Fund-Laterals</i>				100,000				100,000
<i>Stormwater Utility Fund</i>				15,000				15,000
Lucerne Drive - London St to University Dr	STR-2023-003	3		160,000				160,000
<i>General Obligation Debt</i>				140,000				140,000
<i>Stormwater Utility Fund</i>				20,000				20,000
Lucerne Drive-Appleton Rd to London St	STR-2023-004	3		85,000				85,000
<i>General Obligation Debt</i>				70,000				70,000
<i>Stormwater Utility Fund</i>				15,000				15,000
Maria Lane - Ninth St to W Termini	STR-2023-005	3		149,000				149,000
<i>General Fund</i>				130,000				130,000
<i>Sewer Fund-Laterals</i>				4,000				4,000
<i>Stormwater Utility Fund</i>				15,000				15,000
Stardust Drive-Elmwood Dr to Maria Ln	STR-2023-006	3		79,000				79,000
<i>General Fund</i>				60,000				60,000
<i>Sewer Fund-Laterals</i>				4,000				4,000
<i>Stormwater Utility Fund</i>				15,000				15,000
Wilson Street- Harding St to Eighth St	STR-2023-007	3		194,000				194,000
<i>General Obligation Debt</i>				55,750				55,750
<i>Sewer Fund-Laterals</i>				64,000				64,000
<i>Stormwater Utility Fund</i>				74,250				74,250
Harding Street - Wilson St to Appleton Rd	STR-2023-008	3		52,500				52,500
<i>General Obligation Debt</i>				33,500				33,500
<i>Sewer Fund-Laterals</i>				16,000				16,000
<i>Stormwater Utility Fund</i>				3,000				3,000
Third Street- Manitowoc St to Konemac St	STR-2023-009	3		377,000				377,000
<i>General Obligation Debt</i>				170,000				170,000
<i>Sewage Utility Fund</i>				32,000				32,000
<i>Sewer Fund-Laterals</i>				160,000				160,000
<i>Stormwater Utility Fund</i>				15,000				15,000
Melissa Street- Ninth St to Airport Rd	STR-2023-010	3		236,000				236,000

Department	Project #	Priority	2022	2023	2024	2025	2026	Total
General Obligation Debt				205,000				205,000
Sewer Fund-Laterals				16,000				16,000
Stormwater Utility Fund				15,000				15,000
Earl Street- Midway to Airport (City's Section)	STR-2023-011	3		180,000				180,000
General Obligation Debt				150,000				150,000
Stormwater Utility Fund				30,000				30,000
Barlow Street-Water St to Broad St	STR-2023-012	2		22,770				22,770
General Obligation Debt				22,770				22,770
Community Way-Chrystella to Lake Park Road	STR-2023-013	3		225,000				225,000
TIF District #12 Fund				225,000				225,000
Marquette Street- London St to E Termini	STR-2023-014	3		177,000				177,000
General Obligation Debt				95,000				95,000
Sewer Fund-Laterals				72,000				72,000
Stormwater Utility Fund				10,000				10,000
First Street- Tayco to Lock Street	STR-2024-001	3			233,000			233,000
General Fund					126,500			126,500
Sewer Fund-Laterals					88,000			88,000
Stormwater Utility Fund					18,500			18,500
Racine Street-Third St to Ninth St (DOT)	STR-2024-002	2			320,000	4,884,600		5,204,600
General Obligation Debt						430,196		430,196
Grants - State						3,713,483		3,713,483
Sewer Fund-Laterals					320,000			320,000
Stormwater Utility Fund						740,921		740,921
Lush Street- First St to S Termini	STR-2024-003	3			68,000			68,000
General Fund					53,000			53,000
Sewer Fund-Laterals					8,000			8,000
Stormwater Utility Fund					7,000			7,000
Marquette Street- London St to Manitowoc Rd	STR-2024-004	2			454,500			454,500
General Obligation Debt					200,000			200,000
Sewage Utility Fund					60,500			60,500
Sewer Fund-Laterals					144,000			144,000
Stormwater Utility Fund					50,000			50,000
Third Street- Konemac St to Brighton Dr/E Termini	STR-2024-005	3			476,600			476,600
General Obligation Debt					220,000			220,000
Sewage Utility Fund					153,600			153,600
Sewer Fund-Laterals					88,000			88,000
Stormwater Utility Fund					15,000			15,000
Konemac Street - Third St to Second St	STR-2024-006	3			58,750			58,750
General Obligation Debt					30,000			30,000
Sewage Utility Fund					20,750			20,750
Sewer Fund-Laterals					8,000			8,000
Kernan Ave- STH114 to N Edge	STR-2024-007	3			170,000			170,000
General Obligation Debt					165,000			165,000
Stormwater Utility Fund					5,000			5,000
Gosling Way- Kernan Ave to Gosling Way Ct	STR-2024-008	4			140,000			140,000
General Obligation Debt-Special Assessments					140,000			140,000
Gosling Way Ct- Gosling Way to N Termini	STR-2024-009	4			185,000			185,000
General Obligation Debt-Special Assessments					185,000			185,000
Woodcrest Heights Dr- Gosling Way to N Termini	STR-2024-010	4			180,000			180,000
General Obligation Debt-Special Assessments					180,000			180,000
Milwaukee Street - Third St to Seventh St	STR-2024-011	3			499,500			499,500
General Obligation Debt					280,000			280,000
Sewage Utility Fund					39,500			39,500
Sewer Fund-Laterals					160,000			160,000
Stormwater Utility Fund					20,000			20,000
County Road P - Valley Road	STR-2025-002	2				90,000		90,000
General Obligation Debt						90,000		90,000

Department	Project #	Priority	2022	2023	2024	2025	2026	Total
State Highway 114/Plank Road- Manitowoc to Melissa	STR-2025-003	2				186,250	56,250	242,500
<i>General Obligation Debt</i>						56,250	56,250	112,500
<i>Sewage Utility Fund</i>						10,000		10,000
<i>Sewer Fund-Laterals</i>						120,000		120,000
Pine Street- Ahnaip St to Nicolet Blvd	STR-2025-004	3				155,000		155,000
<i>General Obligation Debt</i>						62,500		62,500
<i>Sewer Fund-Laterals</i>						80,000		80,000
<i>Stormwater Utility Fund</i>						12,500		12,500
Garfield Avenue-Railroad St to Washington St	STR-2025-005	3				496,425		496,425
<i>General Fund</i>						300,000		300,000
<i>General Obligation Debt</i>						196,425		196,425
Garfield Ave-Railroad St to Lawson St	STR-2025-006	3				534,000		534,000
<i>General Obligation Debt</i>						380,000		380,000
<i>Sewage Utility Fund</i>						60,000		60,000
<i>Sewer Fund-Laterals</i>						24,000		24,000
<i>Stormwater Utility Fund</i>						70,000		70,000
Sixth Street- DePere St to Manitowoc St	STR-2025-007	3				193,000		193,000
<i>General Obligation Debt</i>						70,000		70,000
<i>Sewage Utility Fund</i>						51,000		51,000
<i>Sewer Fund-Laterals</i>						72,000		72,000
Fourth Street-Racine St to DePere St	STR-2025-014	3				486,500		486,500
<i>General Obligation Debt</i>						350,000		350,000
<i>Sewage Utility Fund</i>						18,500		18,500
<i>Sewer Fund-Laterals</i>						68,000		68,000
<i>Stormwater Utility Fund</i>						50,000		50,000
Airport Road- Appleton Rd to Meadowview Dr	STR-2026-001	3					650,000	650,000
<i>General Obligation Debt</i>							560,000	560,000
<i>Stormwater Utility Fund</i>							90,000	90,000
London Street-Ninth St to Airport Rd	STR-2026-002	3					682,500	682,500
<i>General Obligation Debt</i>							285,000	285,000
<i>Sewage Utility Fund</i>							112,500	112,500
<i>Sewer Fund-Laterals</i>							260,000	260,000
<i>Stormwater Utility Fund</i>							25,000	25,000
Deerfield Court- Greendale to S Termini	STR-2026-003	4					35,000	35,000
<i>General Obligation Debt</i>							35,000	35,000
Racine Street- First St to Third St	STR-2026-004	3					1,020,000	1,020,000
<i>Grants - State</i>							900,000	900,000
<i>Sewer Fund-Laterals</i>							45,000	45,000
<i>Stormwater Utility Fund</i>							75,000	75,000
Clovis Avenue- Appleton Rd to Ida St	STR-2026-005	3					167,000	167,000
<i>General Obligation Debt</i>						95,000		95,000
<i>Sewage Utility Fund</i>						25,000		25,000
<i>Sewer Fund-Laterals</i>						32,000		32,000
<i>Stormwater Utility Fund</i>						15,000		15,000
W. Fourth Street- Tayco St to W Termini	STR-2026-006	3					128,000	128,000
<i>General Obligation Debt</i>							67,500	67,500
<i>Sewer Fund-Laterals</i>							48,000	48,000
<i>Stormwater Utility Fund</i>							12,500	12,500
Lake Street- Tayco St to W Termini	STR-2026-007	3					162,000	162,000
<i>General Obligation Debt</i>							65,500	65,500
<i>Sewer Fund-Laterals</i>							84,000	84,000
<i>Stormwater Utility Fund</i>							12,500	12,500
Appleton Street- Fourth St to Ninth St	STR-2026-008	3					740,000	740,000
<i>General Obligation Debt</i>							315,000	315,000
<i>Sewage Utility Fund</i>							55,000	55,000
<i>Sewer Fund-Laterals</i>							360,000	360,000
<i>Stormwater Utility Fund</i>							10,000	10,000
Ninth Street- Tayco St to Racine St	STR-2026-009	3					334,000	334,000

Department	Project #	Priority	2022	2023	2024	2025	2026	Total
General Obligation Debt							170,000	170,000
Sewage Utility Fund							92,000	92,000
Sewer Fund-Laterals							72,000	72,000
Olde Pulley Lane-Tayco St to W Termini	STR-2026-010	3					37,000	37,000
General Obligation Debt							37,000	37,000
Roosevelt Street-Manitowoc St to London St	STR-2026-011	3					407,500	407,500
General Obligation Debt							175,000	175,000
Sewage Utility Fund							22,500	22,500
Sewer Fund-Laterals							160,000	160,000
Stormwater Utility Fund							50,000	50,000
Public Works Department Total			4,513,203	4,219,820	3,135,085	8,302,775	4,434,250	24,605,133
GRAND TOTAL			4,513,203	4,219,820	3,135,085	8,302,775	4,434,250	24,605,133

Capital Improvements Plan
City of Menasha, Wisconsin

2022 *thru* 2026

Department Public Works Department
Contact Director of Public Works
Type Equipment
Useful Life 10 years
Category Other
Priority 3 Important

Project # LIT-2021-002
Project Name Traffic Camera System

Account Number

PASER Rating

Total Project Cost: \$15,000

Description

Installation of traffic camera system at Third and Racine Street intersection.

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Equip/Vehicles/Furnishings	15,000					15,000
Total	15,000					15,000

Funding Sources	2022	2023	2024	2025	2026	Total
General Fund	15,000					15,000
Total	15,000					15,000

Budget Impact/Other

Capital Improvements Plan
City of Menasha, Wisconsin

2022 *thru* 2026

Department Public Works Department
Contact Director of Public Works
Type Improvement
Useful Life 10 years
Category Other
Priority 3 Important

Project # LIT-2022-001
Project Name Traffic Signal Upgrades - River and Washington

Account Number
PASER Rating

Total Project Cost: \$120,000

Description

Upgrade of connecting highways traffic signals at River Street and Washington Street (STH 114). \$120,000 for Engineering and Construction with 90% funded by the SISP DOT Grant.

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Planning/Design	20,000					20,000
Construction/Maintenance		100,000				100,000
Total	20,000	100,000				120,000

Funding Sources	2022	2023	2024	2025	2026	Total
General Fund	2,000	10,000				12,000
Grants - State	18,000	90,000				108,000
Total	20,000	100,000				120,000

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Public Works Department
Contact Director of Public Works
Type Unassigned
Useful Life 15 years
Category Equipment: Miscellaneous
Priority 3 Important

Project # LIT-2022-002
Project Name APS System - Third and DePere

Account Number

PASER Rating

Total Project Cost: \$15,000

Description

Install Accessible Pedestrian Signals (APS) System at Third and DePere

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Other	15,000					15,000
Total	15,000					15,000

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt	15,000					15,000
Total	15,000					15,000

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Public Works Department
Contact Director of Public Works
Type Maintenance
Useful Life 25 years
Category Equipment: PW Equip
Priority 3 Important

Project # LIT-2024-001
Project Name Signal Timing Upgrades

Account Number

PASER Rating

Total Project Cost: \$22,000

Description

Review traffic signal timing on all signals within the City.

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Signage			22,000			22,000
Total			22,000			22,000

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt			22,000			22,000
Total			22,000			22,000

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Public Works Department
Contact Director of Public Works
Type Improvement
Useful Life 15 years
Category Equipment: Miscellaneous
Priority 3 Important

Project # LIT-2025-001
Project Name WE Lights LED Upgrade

Account Number

PASER Rating

Total Project Cost: \$17,000

Description

Upgrade of WE Energies Street lights to LED

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Lighting - Upgrade				17,000		17,000
Total				17,000		17,000

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt				17,000		17,000
Total				17,000		17,000

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Public Works Department
Contact Director of Public Works
Type Improvement
Useful Life 20 years
Category Equipment: Miscellaneous
Priority 3 Important

Project # LIT-2025-002
Project Name Pedestrian Crossing Lights-Racine and 3rd

Account Number

PASER Rating

Total Project Cost: \$25,000

Description

Solar powered pedestrian crossing flashing lights system-two locations

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Signage				25,000		25,000
Total				25,000		25,000

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt				25,000		25,000
Total				25,000		25,000

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Public Works Department
Contact Director of Public Works
Type Improvement
Useful Life 15 years
Category Equipment: Miscellaneous
Priority 3 Important

Project # LIT-2026-001
Project Name Pedestrian Crossing Lights-Midway @ Midway Pl

Account Number

PASER Rating

Total Project Cost: \$15,000

Description

Installation of rapid flash pedestrian crossing lights at Midway Road and Midway Place

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Signage					15,000	15,000
Total					15,000	15,000

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt					15,000	15,000
Total					15,000	15,000

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Public Works Department

Contact Director of Public Works

Type Maintenance

Useful Life 25 years

Category Other

Priority 2 Very Important

Project # PLO-2024-001

Project Name Chute Street Parking Lot Reconstruction

Account Number

PASER Rating

Total Project Cost: \$227,735

Description

Reconstruct Parking Lot off Chute Street

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Construction/Maintenance			227,735			227,735
Total			227,735			227,735

Funding Sources	2022	2023	2024	2025	2026	Total
TIF District #13 Fund			227,735			227,735
Total			227,735			227,735

Budget Impact/Other

Capital Improvements Plan
City of Menasha, Wisconsin

2022 *thru* 2026

Department Public Works Department

Contact Director of Public Works

Type Improvement

Useful Life 40 years

Category Sanitary Sewers

Priority 1 Critical

Project # SAN-2022-001

Project Name DOT Bridge Sanitary Relay

Account Number

PASER Rating

Total Project Cost: \$213,000

Description

Sanitary relays on Ahnip Street and Naymut Street for DOT Bridge Project

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Sanitary Sewers	213,000					213,000
Total	213,000					213,000

Funding Sources	2022	2023	2024	2025	2026	Total
Sewage Utility Fund	213,000					213,000
Total	213,000					213,000

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Public Works Department

Contact Director of Public Works

Type Improvement

Useful Life 75 years

Category Sanitary Sewers

Priority 2 Very Important

Project # SAN-2025-001

Project Name Garfield Ave. - Railroad St. to Washington St.

Account Number

PASER Rating

Total Project Cost: \$1,000,000

Description

Sanitary Sewer Relay prior to Garfield Paving project

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Sanitary Sewers				1,000,000		1,000,000
Total				1,000,000		1,000,000

Funding Sources	2022	2023	2024	2025	2026	Total
Sewage Utility Fund				1,000,000		1,000,000
Total				1,000,000		1,000,000

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Public Works Department
Contact Deputy Director-Public Works
Type Maintenance
Useful Life 25 years
Category Other
Priority 2 Very Important

Project # SID-2020-000
Project Name Sidewalk Replacement Program

Account Number

PASER Rating

Total Project Cost: \$180,000

Description

Replacement of sidewalk that pose risk to injury

Justification

Limits City's risk of claims

Expenditures	2022	2023	2024	2025	2026	Total
Construction/Maintenance	30,000	30,000	30,000			90,000
Total	30,000	30,000	30,000			90,000

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt	30,000	30,000	30,000			90,000
Total	30,000	30,000	30,000			90,000

Budget Impact/Other

Capital Improvements Plan
City of Menasha, Wisconsin

2022 *thru* 2026

Department Public Works Department

Contact Director of Public Works

Type Improvement

Useful Life 25 years

Category Other

Priority 2 Very Important

Project # SID-2022-001

Project Name Midway Road Sidewalk

Account Number

PASER Rating

Total Project Cost: \$35,000

Description

Addition of sidewalks in front of RR Donnelly on Midway Road

Justification

Completion of sidewalk system in this location

Expenditures	2022	2023	2024	2025	2026	Total
Sidewalks - New	35,000					35,000
Total	35,000					35,000

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt	35,000					35,000
Total	35,000					35,000

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Public Works Department

Contact Director of Public Works

Type Improvement

Useful Life 20 years

Category Trails

Priority 4 Less Important

Project # SID-2024-001

Project Name Woodland Hills Trail Connection

Account Number

PASER Rating

Total Project Cost: \$70,000

Description

Trail connection along Woodland Hills Drive/Kernan Avenue/Gosling Way connecting the future Conservation North Subdivision/Natures Way Trail to the Third Addition to Woodland Hills.

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Trails - New			70,000			70,000
Total			70,000			70,000

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt			70,000			70,000
Total			70,000			70,000

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Public Works Department
Contact Director of Public Works
Type Improvement
Useful Life 20 years
Category Other
Priority 3 Important

Project # SID-2025-001
Project Name Province Terrace Sidewalk

Account Number

PASER Rating

Total Project Cost: \$35,000

Description

Installation of sidewalk on East side of Province Terrace near the stormwater pond

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Sidewalks - New				35,000		35,000
Total				35,000		35,000

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt				35,000		35,000
Total				35,000		35,000

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Public Works Department
Contact Director of Public Works
Type Improvement
Useful Life 75 years
Category Storm Sewer/Drainage
Priority 1 Critical

Project # STO-2022-001
Project Name Brin Underground Pond

Account Number

PASER Rating

Total Project Cost: \$1,132,000

Description

As part of the Brin development - City is to construct a regional underground detention pond to support the Brin Development and future redevelopment in the area as required to meet the City's Stormwater Management Plan.

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Stormwater Basins	1,132,000					1,132,000
Total	1,132,000					1,132,000

Funding Sources	2022	2023	2024	2025	2026	Total
Stormwater Utility Fund	1,132,000					1,132,000
Total	1,132,000					1,132,000

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Public Works Department
Contact Director of Public Works
Type Improvement
Useful Life 75 years
Category Storm Sewer/Drainage
Priority 3 Important

Project # STO-2023-001
Project Name Ninth Street Pond

Account Number
PASER Rating

Total Project Cost: \$600,000

Description

Construct Ninth Street Underground Storm Pond - To be done in conjunction with Ninth Street Parking Lot

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Planning/Design	20,000					20,000
Stormwater Basins		580,000				580,000
Total	20,000	580,000				600,000

Funding Sources	2022	2023	2024	2025	2026	Total
Grants - State		120,000				120,000
Stormwater Utility Fund	20,000	460,000				480,000
Total	20,000	580,000				600,000

Budget Impact/Other

Engineering/Land Acquisition Costs are Estimates. Will get better numbers before 2020 budget.

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Public Works Department
Contact Director of Public Works
Type Improvement
Useful Life 75 years
Category Storm Sewer/Drainage
Priority 1 Critical

Project # STO-2025-001
Project Name Storm Sewer Through Miron Property

Account Number

PASER Rating

Total Project Cost: \$200,000

Description

Storm Sewer Related to Midway Road county project. Storm Sewer will need easement through Miron property. - COST UNKNOWN AT THIS POINT

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Stormwater Basins				200,000		200,000
Total				200,000		200,000

Funding Sources	2022	2023	2024	2025	2026	Total
Stormwater Utility Fund				200,000		200,000
Total				200,000		200,000

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Public Works Department

Contact

Type Unassigned

Useful Life

Category Street Reconstruction

Priority 3 Important

Project # STR-2020-001

Project Name Racine Street - Third to Ninth - DESIGN ONLY

Account Number

PASER Rating

Total Project Cost: \$240,000

Description

Racine Street - Third to Ninth - DOT Cost Share for Design. Only to be budgeted if Transportation Advisory Committee from ECWRPC selects this project to be funded. Final funding numbers would come in December 2019. This budget provides funds so that engineering can take place starting in 2020.

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Engineering/Design	75,000	75,000				150,000
Total	75,000	75,000				150,000

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt	75,000	75,000				150,000
Total	75,000	75,000				150,000

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Public Works Department
Contact Director of Public Works
Type Improvement
Useful Life 75 years
Category Street Reconstruction
Priority 3 Important

Project # STR-2021-002
Project Name Racine St. Bridge Amenities

Account Number
PASER Rating

Total Project Cost: \$500,000

Description

Costs related to City desired improvements to the Racine Street bridge project

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Street Construction - Replacement	300,000	200,000				500,000
Total	300,000	200,000				500,000

Funding Sources	2022	2023	2024	2025	2026	Total
TIF District #08 Fund	100,000					100,000
TIF District #11 Fund	200,000					200,000
TIF District #13 Fund		200,000				200,000
Total	300,000	200,000				500,000

Budget Impact/Other

Capital Improvements Plan
City of Menasha, Wisconsin

2022 *thru* 2026

Department Public Works Department
Contact Director of Public Works
Type Maintenance
Useful Life 10 years
Category Street Pulverize
Priority 2 Very Important

Project # STR-2022-001
Project Name Eighth Street - DePere St to Appleton Rd

Account Number
PASER Rating 5

Total Project Cost: \$245,000

Description

Project Length - 2059' +/- . The work includes spot replacement of curb & gutter, spot replacement of sidewalk and 2" Mill/Overlay.

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Street Construction - Replacement	145,000					145,000
Sanitary Laterals	100,000					100,000
Total	245,000					245,000

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt	130,000					130,000
Sewer Fund-Laterals	100,000					100,000
Stormwater Utility Fund	15,000					15,000
Total	245,000					245,000

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Public Works Department

Contact Director of Public Works

Type Improvement

Useful Life 25 years

Category Street Reconstruction

Priority 1 Critical

Project # STR-2022-002

Project Name Airport Road - Racine St to Appleton Rd

Account Number

PASER Rating

Total Project Cost: \$680,000

Description

Project length - 4,300' +/- . Work includes some curb and gutter replacement, removal of concrete road surface and placement of 5" asphalt pavement, and new 10' trail on Airport Road - McMahon Estimate: \$1.1 Million total project. 33% City of Menasha and 67% Village of Fox Crossing

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Street Construction - Replacement	680,000					680,000
Total	680,000					680,000

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt	570,000					570,000
Intergovernmental Reimbursements	110,000					110,000
Total	680,000					680,000

Budget Impact/Other

Reconstruction of Airport Road - McMahon Estimate \$1.1 Million. 33% City and 67% Village

Capital Improvements Plan
City of Menasha, Wisconsin

2022 *thru* 2026

Department Public Works Department
Contact Director of Public Works
Type Improvement
Useful Life 15 years
Category Street Pulverize
Priority 2 Very Important

Project # STR-2022-003
Project Name Harding Street - Appleton Rd to London St

Account Number

PASER Rating 5

Total Project Cost: \$253,603

Description

Project length - 1,200' +/- . The work includes sanitary lateral replacement, spot replacement of curb & gutter, spot replacement of sidewalk and pulverize and pave asphalt surface.

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Street Construction - Replacement	153,603					153,603
Sanitary Laterals	100,000					100,000
Total	253,603					253,603

Funding Sources	2022	2023	2024	2025	2026	Total
General Fund	153,603					153,603
Sewer Fund-Laterals	100,000					100,000
Total	253,603					253,603

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Public Works Department
Contact Director of Public Works
Type Unassigned
Useful Life 40 years
Category Street Reconstruction
Priority 2 Very Important

Project # STR-2022-004
Project Name Main Street - Link to Racine St Bridge Proj limits

Account Number

PASER Rating

Total Project Cost: \$80,000

Description

Complete Main Street from Link to end of Racine Street bridge project

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Construction/Maintenance	80,000					80,000
Total	80,000					80,000

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt	80,000					80,000
Total	80,000					80,000

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Public Works Department
Contact Director of Public Works
Type Improvement
Useful Life 15 years
Category Street Mill & Overlay
Priority 3 Important

Project # STR-2022-005
Project Name Seventh Street- Manitowoc St to Melissa St

Account Number
PASER Rating

Total Project Cost: \$340,000

Description

Project length - 3,300' +/- . The work includes sanitary lateral replacement, spot replacement of sanitary main, spot replacement of curb & gutter, spot replacement of sidewalk and mill and overlay asphalt surface.

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Street Construction - Replacement	180,000					180,000
Sanitary Sewers	60,000					60,000
Sanitary Laterals	100,000					100,000
Total	340,000					340,000

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt	171,000					171,000
Sewage Utility Fund	60,000					60,000
Sewer Fund-Laterals	100,000					100,000
Stormwater Utility Fund	9,000					9,000
Total	340,000					340,000

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Public Works Department

Contact Director of Public Works

Type Improvement

Useful Life 20 years

Category Street Pulverize

Priority 4 Less Important

Project # STR-2022-006

Project Name Terrace Avenue-Earl to Mission (City's Section)

Account Number

PASER Rating

Total Project Cost: \$14,000

Description

Project length - 350' +/- . The work includes spot replacement of curb & gutter, spot replacement of sidewalk and pulverize and pave asphalt surface.

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Street Construction - Replacement	14,000					14,000
Total	14,000					14,000

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt	14,000					14,000
Total	14,000					14,000

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Public Works Department
Contact Director of Public Works
Type Improvement
Useful Life 20 years
Category Street Pulverize
Priority 4 Less Important

Project # STR-2022-007
Project Name Mission Street-Terrace to Midway (City's Section)

Account Number

PASER Rating

Total Project Cost: \$25,000

Description

Project length - 750' +/- . The work includes spot replacement of curb & gutter, spot replacement of sidewalk and pulverize and pave asphalt surface.

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Street Construction - Replacement	25,000					25,000
Total	25,000					25,000

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt	25,000					25,000
Total	25,000					25,000

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Public Works Department
Contact Community Development Dire
Type Improvement
Useful Life 40 years
Category Roadway Extensions
Priority 3 Important

Project # STR-2022-008
Project Name Oak Street Extension-Ahnip St to N Termini

Account Number
PASER Rating

Total Project Cost: \$1,444,920

Description

Extend Oak Street North of Ahnaip Street towards the River - support additional development and replace the existing access bridge. Project will include sanitary sewer and water main reconstruction, stormwater treatment, and installation of the new roadway and relocation of the access bridge.

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Street Construction - New	632,300					632,300
Sanitary Sewers	173,600					173,600
Water Mains/Laterals	137,700					137,700
Stormwater Basins	77,000					77,000
Total	1,020,600					1,020,600

Funding Sources	2022	2023	2024	2025	2026	Total
TIF District #11 Fund	1,020,600					1,020,600
Total	1,020,600					1,020,600

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Public Works Department

Contact Director of Public Works

Type Improvement

Useful Life 15 years

Category Street Reconstruction

Priority 2 Very Important

Project # STR-2023-001

Project Name Water Street - Barlow St to Tayco St

Account Number

PASER Rating 3

Total Project Cost: \$1,052,550

Description

Project length - 2,000' +/- . The work includes sanitary lateral replacement, asphalt roadway reconstruction, and shorewall and trail improvements.

Justification

Comm. Dev. To do RFP to determine best use of roadway. Budget needs to be revised once recommendation is made. Shorewall & Trail Improvements are included at this time. Expected to apply for State Grant for Shorewall portion of this project (\$500,000).

Expenditures	2022	2023	2024	2025	2026	Total
Trails - Replacement		132,000				132,000
Street Construction - Replacement		380,550				380,550
Shorewall		500,000				500,000
Sanitary Laterals		40,000				40,000
Total		1,052,550				1,052,550

Funding Sources	2022	2023	2024	2025	2026	Total
Grants - State		500,000				500,000
Sewer Fund-Laterals		40,000				40,000
TIF District #10 Fund		512,550				512,550
Total		1,052,550				1,052,550

Budget Impact/Other

Capital Improvements Plan
City of Menasha, Wisconsin

2022 *thru* 2026

Department Public Works Department
Contact Director of Public Works
Type Improvement
Useful Life 15 years
Category Street Pulverize
Priority 3 Important

Project # STR-2023-002
Project Name Pleasant Lane-Entire Loop

Account Number
PASER Rating

Total Project Cost: \$245,000

Description

Project length - 1,200' +/- . The work includes sanitary lateral replacement, spot replacement of curb & gutter, spot replacement of sidewalk and pulverize and pave asphalt surface.

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Street Construction - Replacement		145,000				145,000
Sanitary Laterals		100,000				100,000
Total		245,000				245,000

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt		130,000				130,000
Sewer Fund-Laterals		100,000				100,000
Stormwater Utility Fund		15,000				15,000
Total		245,000				245,000

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Public Works Department
Contact Director of Public Works
Type Improvement
Useful Life
Category Street Reconstruction
Priority 3 Important

Project # STR-2023-003
Project Name Lucerne Drive - London St to University Dr

Account Number

PASER Rating

Total Project Cost: \$160,000

Description

Project length - 1,400' +/- The work includes spot replacement of curb & gutter, spot replacement of sidewalk and pulverize and pave asphalt surface.

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Construction/Maintenance		160,000				160,000
Total		160,000				160,000

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt		140,000				140,000
Stormwater Utility Fund		20,000				20,000
Total		160,000				160,000

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Public Works Department
Contact Deputy Director-Public Works
Type Improvement
Useful Life 15 years
Category Street Reconstruction
Priority 3 Important

Project # STR-2023-004
Project Name Lucerne Drive-Appleton Rd to London St

Account Number
PASER Rating 4

Total Project Cost: \$85,000

Description

Project length - 340' +/- . The work includes sanitary lateral replacement, spot replacement of curb & gutter, spot replacement of sidewalk and pulverize and pave asphalt surface.

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Street Construction - Replacement		85,000				85,000
Total		85,000				85,000

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt		70,000				70,000
Stormwater Utility Fund		15,000				15,000
Total		85,000				85,000

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Public Works Department

Contact Director of Public Works

Type Improvement

Useful Life 20 years

Category Street Pulverize

Priority 3 Important

Project # STR-2023-005

Project Name Maria Lane - Ninth St to W Termini

Account Number

PASER Rating

Total Project Cost: \$149,000

Description

Project length - 1,400' +/- . The work includes sanitary lateral replacement, spot replacement of curb & gutter, spot replacement of sidewalk and pulverize and pave asphalt surface.

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Street Construction - Replacement		145,000				145,000
Sanitary Laterals		4,000				4,000
Total		149,000				149,000

Funding Sources	2022	2023	2024	2025	2026	Total
General Fund		130,000				130,000
Sewer Fund-Laterals		4,000				4,000
Stormwater Utility Fund		15,000				15,000
Total		149,000				149,000

Budget Impact/Other

Capital Improvements Plan
City of Menasha, Wisconsin

2022 *thru* 2026

Department Public Works Department

Contact Director of Public Works

Type Improvement

Useful Life 20 years

Category Street Pulverize

Priority 3 Important

Project # STR-2023-006

Project Name Stardust Drive-Elmwood Dr to Maria Ln

Account Number

PASER Rating

Total Project Cost: \$79,000

Description

Project length - 525' +/- . The work includes sanitary lateral replacement, spot replacement of curb & gutter, spot replacement of sidewalk and pulverize and pave asphalt surface.

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Street Construction - Replacement		75,000				75,000
Sanitary Laterals		4,000				4,000
Total		79,000				79,000

Funding Sources	2022	2023	2024	2025	2026	Total
General Fund		60,000				60,000
Sewer Fund-Laterals		4,000				4,000
Stormwater Utility Fund		15,000				15,000
Total		79,000				79,000

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Public Works Department
Contact Deputy Director-Public Works
Type Improvement
Useful Life
Category Street Reconstruction
Priority 3 Important

Project # STR-2023-007
Project Name Wilson Street- Harding St to Eighth St

Account Number
PASER Rating

Total Project Cost: \$194,000

Description

Project length - 475' +/- . The work includes sanitary lateral replacement, spot replacement of curb & gutter, spot replacement of sidewalk and pulverize and pave asphalt surface.

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Construction/Maintenance		130,000				130,000
Sanitary Laterals		64,000				64,000
Total		194,000				194,000

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt		55,750				55,750
Sewer Fund-Laterals		64,000				64,000
Stormwater Utility Fund		74,250				74,250
Total		194,000				194,000

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Public Works Department

Contact Director of Public Works

Type Improvement

Useful Life 25 years

Category Street Pulverize

Priority 3 Important

Project # STR-2023-008

Project Name Harding Street - Wilson St to Appleton Rd

Account Number

PASER Rating 5

Total Project Cost: \$52,500

Description

Project length - 500' +/- . The work includes sanitary lateral replacement, spot replacement of curb & gutter, spot replacement of sidewalk and pulverize and pave asphalt surface.

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Street Construction - Replacement		36,500				36,500
Sanitary Laterals		16,000				16,000
Total		52,500				52,500

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt		33,500				33,500
Sewer Fund-Laterals		16,000				16,000
Stormwater Utility Fund		3,000				3,000
Total		52,500				52,500

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Public Works Department

Contact Director of Public Works

Type Improvement

Useful Life

Category Street Reconstruction

Priority 3 Important

Project # STR-2023-009

Project Name Third Street- Manitowoc St to Konemac St

Account Number

PASER Rating 4

Total Project Cost: \$377,000

Description

Project length - 1,510' +/- . The work includes sanitary lateral replacement, sanitary sewer main spot repairs, spot replacement of curb & gutter, spot replacement of sidewalk and pulverize and pave asphalt surface.

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Construction/Maintenance		185,000				185,000
Sanitary Sewers		32,000				32,000
Sanitary Laterals		160,000				160,000
Total		377,000				377,000

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt		170,000				170,000
Sewage Utility Fund		32,000				32,000
Sewer Fund-Laterals		160,000				160,000
Stormwater Utility Fund		15,000				15,000
Total		377,000				377,000

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Public Works Department
Contact Director of Public Works
Type Improvement
Useful Life
Category Street Reconstruction
Priority 3 Important

Project # STR-2023-010
Project Name Melissa Street- Ninth St to Airport Rd

Account Number
PASER Rating

Total Project Cost: \$236,000

Description

Project length - 1,850' +/- . The work includes sanitary lateral replacement, spot replacement of curb & gutter, spot replacement of sidewalk and pulverize and pave asphalt surface.

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Street Construction - Replacement		220,000				220,000
Sanitary Laterals		16,000				16,000
Total		236,000				236,000

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt		205,000				205,000
Sewer Fund-Laterals		16,000				16,000
Stormwater Utility Fund		15,000				15,000
Total		236,000				236,000

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Public Works Department
Contact Director of Public Works
Type Improvement
Useful Life 20 years
Category Street Reconstruction
Priority 3 Important

Project # STR-2023-011
Project Name Earl Street- Midway to Airport (City's Section)

Account Number
PASER Rating

Total Project Cost: \$180,000

Description

Project length - 1,320' +/- . The work includes storm sewer installation, curb and gutter installation, and pulverize and pave asphalt surface.

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Street Construction - Replacement		180,000				180,000
Total		180,000				180,000

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt		150,000				150,000
Stormwater Utility Fund		30,000				30,000
Total		180,000				180,000

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Public Works Department
Contact Director of Public Works
Type Improvement
Useful Life 15 years
Category Street Reconstruction
Priority 2 Very Important

Project # STR-2023-012
Project Name Barlow Street-Water St to Broad St

Account Number
PASER Rating 3

Total Project Cost: \$22,770

Description

Project length - 450' +/- . The work includes pulverizing and paving asphalt surface.

Justification

Comm. Dev. To do RFP to determine best use of roadway. Budget needs to be revised once recommendation is made.

Expenditures	2022	2023	2024	2025	2026	Total
Street Construction - Replacement		22,770				22,770
Total		22,770				22,770

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt		22,770				22,770
Total		22,770				22,770

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Public Works Department
Contact Director of Public Works
Type Improvement
Useful Life 25 years
Category Roadway Extensions
Priority 3 Important

Project # STR-2023-013
Project Name Community Way-Chrystella to Lake Park Road

Account Number

PASER Rating

Total Project Cost: \$225,000

Description

Project length - 1,300' +/- Final street construction of Community Way from Lake Park Road to Chrystella Drive

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Street Construction - New		225,000				225,000
Total		225,000				225,000

Funding Sources	2022	2023	2024	2025	2026	Total
TIF District #12 Fund		225,000				225,000
Total		225,000				225,000

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Public Works Department

Contact Director of Public Works

Type Improvement

Useful Life 20 years

Category Street Pulverize

Priority 3 Important

Project # STR-2023-014

Project Name Marquette Street- London St to E Termini

Account Number

PASER Rating 4

Total Project Cost: \$177,000

Description

Project length - 1,380' +/- . The work includes sanitary lateral replacement, spot replacement of curb & gutter, spot replacement of sidewalk and pulverize and pave asphalt surface.

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Street Construction - Replacement		105,000				105,000
Sanitary Laterals		72,000				72,000
Total		177,000				177,000

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt		95,000				95,000
Sewer Fund-Laterals		72,000				72,000
Stormwater Utility Fund		10,000				10,000
Total		177,000				177,000

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Public Works Department

Contact Director of Public Works

Type Improvement

Useful Life 15 years

Category Street Reconstruction

Priority 3 Important

Project # STR-2024-001

Project Name First Street- Tayco to Lock Street

Account Number

PASER Rating 5

Total Project Cost: \$233,000

Description

Project length - 1,445' +/- . The work includes sanitary lateral replacement, spot replacement of curb & gutter, spot replacement of sidewalk and pulverize and pave asphalt surface.

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Street Construction - Replacement			145,000			145,000
Sanitary Laterals			88,000			88,000
Total			233,000			233,000

Funding Sources	2022	2023	2024	2025	2026	Total
General Fund			126,500			126,500
Sewer Fund-Laterals			88,000			88,000
Stormwater Utility Fund			18,500			18,500
Total			233,000			233,000

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Public Works Department

Contact Director of Public Works

Type Improvement

Useful Life 15 years

Category Street Reconstruction

Priority 2 Very Important

Project # STR-2024-002

Project Name Racine Street-Third St to Ninth St (DOT)

Account Number

PASER Rating 5

Total Project Cost: \$5,204,600

Description

Project length 3,700' +/- . Sanitary sewer and lateral work to occur in 2024 and reconstruction of pavement in 2025. Parking lanes, bike lanes and sidewalks proposed. Project approved for WisDOT STP Urban funding.

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Street Construction - Replacement				4,884,600		4,884,600
Sanitary Laterals			320,000			320,000
Total			320,000	4,884,600		5,204,600

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt				430,196		430,196
Grants - State				3,713,483		3,713,483
Sewer Fund-Laterals			320,000			320,000
Stormwater Utility Fund				740,921		740,921
Total			320,000	4,884,600		5,204,600

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Public Works Department

Contact Director of Public Works

Type Improvement

Useful Life 15 years

Category Street Reconstruction

Priority 3 Important

Project # STR-2024-003

Project Name Lush Street- First St to S Termini

Account Number

PASER Rating 4

Total Project Cost: \$68,000

Description

Project length - 510' +/- . The work includes sanitary lateral replacement, spot replacement of curb & gutter, spot replacement of sidewalk and pulverize and pave asphalt surface.

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Street Construction - Replacement			60,000			60,000
Sanitary Laterals			8,000			8,000
Total			68,000			68,000

Funding Sources	2022	2023	2024	2025	2026	Total
General Fund			53,000			53,000
Sewer Fund-Laterals			8,000			8,000
Stormwater Utility Fund			7,000			7,000
Total			68,000			68,000

Budget Impact/Other

Capital Improvements Plan
City of Menasha, Wisconsin

2022 *thru* 2026

Department Public Works Department

Contact Director of Public Works

Type Improvement

Useful Life 15 years

Category Street Pulverize

Priority 2 Very Important

Project # STR-2024-004

Project Name Marquette Street- London St to Manitowoc Rd

Account Number

PASER Rating 3

Total Project Cost: \$454,500

Description

Project length - 1,300' +/- . The work includes full reconstruction of Marquette Street, including sanitary and storm mains, sanitary utilities and reconstruct asphalt surface.

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Street Construction - Replacement			250,000			250,000
Sanitary Sewers			60,500			60,500
Sanitary Laterals			144,000			144,000
Total			454,500			454,500

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt			200,000			200,000
Sewage Utility Fund			60,500			60,500
Sewer Fund-Laterals			144,000			144,000
Stormwater Utility Fund			50,000			50,000
Total			454,500			454,500

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Public Works Department

Contact Director of Public Works

Type Improvement

Useful Life

Category Street Reconstruction

Priority 3 Important

Project # STR-2024-005

Project Name Third Street- Konemac St to Brighton Dr/E Termini

Account Number

PASER Rating

Total Project Cost: \$476,600

Description

Project length - 2,000' +/- . The work includes sanitary lateral replacement, sanitary sewer main replacement, spot replacement of curb & gutter, spot replacement of sidewalk and pulverize and pave asphalt surface.

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Construction/Maintenance			235,000			235,000
Sanitary Sewers			153,600			153,600
Sanitary Laterals			88,000			88,000
Total			476,600			476,600

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt			220,000			220,000
Sewage Utility Fund			153,600			153,600
Sewer Fund-Laterals			88,000			88,000
Stormwater Utility Fund			15,000			15,000
Total			476,600			476,600

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Public Works Department

Contact Director of Public Works

Type Improvement

Useful Life

Category Street Reconstruction

Priority 3 Important

Project # STR-2024-006

Project Name Konemac Street - Third St to Second St

Account Number

PASER Rating

Total Project Cost: \$58,750

Description

Project length - 325' +/- . The work includes sanitary lateral replacement, sanitary sewer main replacement, spot replacement of curb & gutter, spot replacement of sidewalk and pulverize and pave asphalt surface.

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Construction/Maintenance			30,000			30,000
Sanitary Sewers			20,750			20,750
Sanitary Laterals			8,000			8,000
Total			58,750			58,750

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt			30,000			30,000
Sewage Utility Fund			20,750			20,750
Sewer Fund-Laterals			8,000			8,000
Total			58,750			58,750

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Public Works Department
Contact Director of Public Works
Type Maintenance
Useful Life 15 years
Category Street Mill & Overlay
Priority 3 Important

Project # STR-2024-007
Project Name Kernan Ave- STH114 to N Edge

Account Number

PASER Rating

Total Project Cost: \$170,000

Description

Project length - 4,400' +/- . The work includes mill and overlay asphalt surface.

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Street Construction - Replacement			170,000			170,000
Total			170,000			170,000

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt			165,000			165,000
Stormwater Utility Fund			5,000			5,000
Total			170,000			170,000

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Public Works Department
Contact Director of Public Works
Type Improvement
Useful Life 20 years
Category Street Reconstruction
Priority 4 Less Important

Project # STR-2024-008
Project Name Gosling Way- Kernan Ave to Gosling Way Ct

Account Number

PASER Rating

Total Project Cost: \$140,000

Description

Project length - 800' +/- . Final paving of road - assessible project.

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Street Construction - New			140,000			140,000
Total			140,000			140,000

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt- Special Assessments			140,000			140,000
Total			140,000			140,000

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Public Works Department
Contact Director of Public Works
Type Improvement
Useful Life 20 years
Category Street Reconstruction
Priority 4 Less Important

Project # STR-2024-009
Project Name Gosling Way Ct- Gosling Way to N Termini

Account Number

PASER Rating

Total Project Cost: \$185,000

Description

Project length - 1,000' +/- . Final paving of road - assessible project.

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Street Construction - New			185,000			185,000
Total			185,000			185,000

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt- Special Assessments			185,000			185,000
Total			185,000			185,000

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Public Works Department
Contact Director of Public Works
Type Improvement
Useful Life 20 years
Category Street Reconstruction
Priority 4 Less Important

Project # STR-2024-010
Project Name Woodcrest Heights Dr- Gosling Way to N Termini

Account Number
PASER Rating

Total Project Cost: \$180,000

Description

Project length - 950' +/- . Final paving of road - assessible project.

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Street Construction - New			180,000			180,000
Total			180,000			180,000

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt- Special Assessments			180,000			180,000
Total			180,000			180,000

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Public Works Department

Contact Director of Public Works

Type Improvement

Useful Life 18 years

Category Street Pulverize

Priority 3 Important

Project # STR-2024-011

Project Name Milwaukee Street - Third St to Seventh St

Account Number

PASER Rating 5

Total Project Cost: \$499,500

Description

Project length - 2,100 +/- . The work includes sanitary lateral replacement, spot replacement of sanitary main, spot replacement of curb & gutter, spot replacement of sidewalk and pulverize and pave asphalt surface.

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Street Construction - Replacement			300,000			300,000
Sanitary Sewers			39,500			39,500
Sanitary Laterals			160,000			160,000
Total			499,500			499,500

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt			280,000			280,000
Sewage Utility Fund			39,500			39,500
Sewer Fund-Laterals			160,000			160,000
Stormwater Utility Fund			20,000			20,000
Total			499,500			499,500

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Public Works Department
Contact Director of Public Works
Type Improvement
Useful Life 25 years
Category Street Reconstruction
Priority 2 Very Important

Project # STR-2025-002
Project Name County Road P - Valley Road

Account Number

PASER Rating

Total Project Cost: \$90,000

Description

City's share of Stormwater Infrastructure on County P (Valley Road)

Justification

Part of overall stormwater management plan as well as alleviate flooding concerns improvements

Expenditures	2022	2023	2024	2025	2026	Total
Construction/Maintenance				90,000		90,000
Total				90,000		90,000

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt				90,000		90,000
Total				90,000		90,000

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Public Works Department

Contact Director of Public Works

Type Improvement

Useful Life

Category Street Reconstruction

Priority 2 Very Important

Project # STR-2025-003

Project Name State Highway 114/Plank Road- Manitowoc to Melissa

Account Number

PASER Rating

Total Project Cost: \$242,500

Description

Project length - 4,000 +/- Street reconstruction of Plank Road- Manitowoc St to Melissa Street- 25% of design

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Sanitary Sewers				10,000		10,000
Engineering/Design				56,250	56,250	112,500
Sanitary Laterals				120,000		120,000
Total				186,250	56,250	242,500

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt				56,250	56,250	112,500
Sewage Utility Fund				10,000		10,000
Sewer Fund-Laterals				120,000		120,000
Total				186,250	56,250	242,500

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Public Works Department

Contact Director of Public Works

Type Improvement

Useful Life 20 years

Category Street Reconstruction

Priority 3 Important

Project # STR-2025-004

Project Name Pine Street- Ahnaip St to Nicolet Blvd

Account Number

PASER Rating 5

Total Project Cost: \$155,000

Description

Project length - 800' +/- . The work includes sanitary lateral replacement, spot replacement of curb & gutter, spot replacement of sidewalk and pulverize and pave asphalt surface.

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Street Construction - Replacement				75,000		75,000
Sanitary Laterals				80,000		80,000
Total				155,000		155,000

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt				62,500		62,500
Sewer Fund-Laterals				80,000		80,000
Stormwater Utility Fund				12,500		12,500
Total				155,000		155,000

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Public Works Department
Contact Director of Public Works
Type Improvement
Useful Life
Category Street Reconstruction
Priority 3 Important

Project # STR-2025-005
Project Name Garfield Avenue-Railroad St to Washington St

Account Number
PASER Rating 2

Total Project Cost: \$496,425

Description

Project length - 890' +/- . The work includes reconstruction of Garfield Avenue including utilities and asphalt pavement.

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Street Construction - Replacement				496,425		496,425
Total				496,425		496,425

Funding Sources	2022	2023	2024	2025	2026	Total
General Fund				300,000		300,000
General Obligation Debt				196,425		196,425
Total				496,425		496,425

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Public Works Department

Contact Director of Public Works

Type Improvement

Useful Life 40 years

Category Street Reconstruction

Priority 3 Important

Project # STR-2025-006

Project Name Garfield Ave-Railroad St to Lawson St

Account Number

PASER Rating

Total Project Cost: \$534,000

Description

Project length - 830' +/- . The work includes reconstruction of Garfield Avenue including utilities and asphalt pavement.

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Street Construction - Replacement				450,000		450,000
Sanitary Sewers				60,000		60,000
Sanitary Laterals				24,000		24,000
Total				534,000		534,000

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt				380,000		380,000
Sewage Utility Fund				60,000		60,000
Sewer Fund-Laterals				24,000		24,000
Stormwater Utility Fund				70,000		70,000
Total				534,000		534,000

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Public Works Department

Contact Director of Public Works

Type Improvement

Useful Life

Category Street Reconstruction

Priority 3 Important

Project # STR-2025-007

Project Name Sixth Street- DePere St to Manitowoc St

Account Number

PASER Rating

Total Project Cost: \$193,000

Description

Project length - 730' +/- . The work includes reconstruction of Sixth Street including utilities and asphalt pavement.

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Construction/Maintenance				70,000		70,000
Sanitary Sewers				51,000		51,000
Sanitary Laterals				72,000		72,000
Total				193,000		193,000

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt				70,000		70,000
Sewage Utility Fund				51,000		51,000
Sewer Fund-Laterals				72,000		72,000
Total				193,000		193,000

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Public Works Department

Contact Director of Public Works

Type Improvement

Useful Life 20 years

Category Street Reconstruction

Priority 3 Important

Project # STR-2025-014

Project Name Fourth Street-Racine St to DePere St

Account Number

PASER Rating 4

Total Project Cost: \$486,500

Description

Project length - 2,235' +/- . The work includes reconstruction of Fourth Street, including storm sewer, sanitary sewer, sanitary laterals, curb and gutter, sidewalk and asphalt surface.

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Street Construction - Replacement				400,000		400,000
Sanitary Sewers				18,500		18,500
Sanitary Laterals				68,000		68,000
Total				486,500		486,500

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt				350,000		350,000
Sewage Utility Fund				18,500		18,500
Sewer Fund-Laterals				68,000		68,000
Stormwater Utility Fund				50,000		50,000
Total				486,500		486,500

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Public Works Department

Contact

Project # STR-2026-001

Project Name Airport Road- Appleton Rd to Meadowview Dr

Type Improvement

Useful Life 20 years

Category Street Pulverize

Priority 3 Important

Account Number

PASER Rating

Total Project Cost: \$650,000

Description

Project length - 3,050' +/- . The work includes, spot replacement of curb & gutter, spot replacement of sidewalk and pulverize and pave asphalt surface.

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Street Construction - Replacement					650,000	650,000
Total					650,000	650,000

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt					560,000	560,000
Stormwater Utility Fund					90,000	90,000
Total					650,000	650,000

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Public Works Department

Contact Director of Public Works

Type Improvement

Useful Life 20 years

Category Street Reconstruction

Priority 3 Important

Project # STR-2026-002

Project Name London Street-Ninth St to Airport Rd

Account Number

PASER Rating

Total Project Cost: \$682,500

Description

Project length - 2,750' +/- . The work includes reconstruction which includes sanitary laterals, sanitary sewer and storm sewer replacement, replacement of curb & gutter, spot replacement of sidewalk and pulverize and pave asphalt surface.

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Street Construction - Replacement					310,000	310,000
Sanitary Sewers					112,500	112,500
Sanitary Laterals					260,000	260,000
Total					682,500	682,500

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt					285,000	285,000
Sewage Utility Fund					112,500	112,500
Sewer Fund-Laterals					260,000	260,000
Stormwater Utility Fund					25,000	25,000
Total					682,500	682,500

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Public Works Department

Contact Director of Public Works

Type Improvement

Useful Life

Category Street Pulverize

Priority 4 Less Important

Project # STR-2026-003

Project Name Deerfield Court- Greendale to S Termini

Account Number

PASER Rating

Total Project Cost: \$35,000

Description

The work includes pulverize and pave asphalt surface.

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Construction/Maintenance					35,000	35,000
Total					35,000	35,000

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt					35,000	35,000
Total					35,000	35,000

Budget Impact/Other

Capital Improvements Plan
City of Menasha, Wisconsin

2022 *thru* 2026

Department Public Works Department

Contact Director of Public Works

Project # STR-2026-004
Project Name Racine Street- First St to Third St

Type Improvement

Useful Life 40 years

Category Street Reconstruction

Priority 3 Important

Account Number

PASER Rating

Total Project Cost: \$1,020,000

Description
Project length - 700' +/- . The work includes full reconstruction including sanitary laterals, sanitary and storm sewer main replacement, paving concrete curb and gutter and asphalt road surface to match corridor between the DOT Racine Street Bridge project and the DOT Racine Street Project from Third to Ninth.

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Street Construction - Replacement					975,000	975,000
Sanitary Sewers					45,000	45,000
Total					1,020,000	1,020,000

Funding Sources	2022	2023	2024	2025	2026	Total
Grants - State					900,000	900,000
Sewer Fund-Laterals					45,000	45,000
Stormwater Utility Fund					75,000	75,000
Total					1,020,000	1,020,000

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Public Works Department

Contact Director of Public Works

Type Improvement

Useful Life 20 years

Category Street Reconstruction

Priority 3 Important

Project # STR-2026-005

Project Name Clovis Avenue- Appleton Rd to Ida St

Account Number

PASER Rating

Total Project Cost: \$167,000

Description

Project length - 850' +/- . The work includes reconstruction involving sanitary laterals, storm and sanitary sewer main replacement, curb & gutter, sidewalk and pave asphalt surface.

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Construction/Maintenance					110,000	110,000
Sanitary Sewers					25,000	25,000
Sanitary Laterals					32,000	32,000
Total					167,000	167,000

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt					95,000	95,000
Sewage Utility Fund					25,000	25,000
Sewer Fund-Laterals					32,000	32,000
Stormwater Utility Fund					15,000	15,000
Total					167,000	167,000

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Public Works Department

Contact Director of Public Works

Type Improvement

Useful Life 15 years

Category Street Pulverize

Priority 3 Important

Project # STR-2026-006

Project Name W. Fourth Street- Tayco St to W Termini

Account Number

PASER Rating

Total Project Cost: \$128,000

Description

Project length - 700' +/- . The work includes sanitary lateral replacement, spot replacement of curb & gutter, spot replacement of sidewalk and pulverize and pave asphalt surface.

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Street Construction - Replacement					80,000	80,000
Sanitary Laterals					48,000	48,000
Total					128,000	128,000

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt					67,500	67,500
Sewer Fund-Laterals					48,000	48,000
Stormwater Utility Fund					12,500	12,500
Total					128,000	128,000

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Public Works Department

Contact Director of Public Works

Type Improvement

Useful Life 15 years

Category Street Reconstruction

Priority 3 Important

Project # STR-2026-007

Project Name Lake Street- Tayco St to W Termini

Account Number

PASER Rating

Total Project Cost: \$162,000

Description

Project length - 680' +/- . The work includes sanitary lateral replacement, spot replacement of curb & gutter, spot replacement of sidewalk and pulverize and pave asphalt surface.

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Street Construction - Replacement					78,000	78,000
Sanitary Laterals					84,000	84,000
Total					162,000	162,000

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt					65,500	65,500
Sewer Fund-Laterals					84,000	84,000
Stormwater Utility Fund					12,500	12,500
Total					162,000	162,000

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Public Works Department

Contact Director of Public Works

Type Improvement

Useful Life

Category Street Reconstruction

Priority 3 Important

Project # STR-2026-008

Project Name Appleton Street- Fourth St to Ninth St

Account Number

PASER Rating

Total Project Cost: \$740,000

Description

Project length - 3,225' +/- . The work includes sanitary lateral replacement, sanitary sewer main replacement, spot replacement of curb & gutter, spot replacement of sidewalk and pulverize and pave asphalt surface.

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Construction/Maintenance					325,000	325,000
Sanitary Sewers					55,000	55,000
Sanitary Laterals					360,000	360,000
Total					740,000	740,000

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt					315,000	315,000
Sewage Utility Fund					55,000	55,000
Sewer Fund-Laterals					360,000	360,000
Stormwater Utility Fund					10,000	10,000
Total					740,000	740,000

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Public Works Department

Contact Director of Public Works

Type Improvement

Useful Life 40 years

Category Street Reconstruction

Priority 3 Important

Project # STR-2026-009

Project Name Ninth Street- Tayco St to Racine St

Account Number

PASER Rating

Total Project Cost: \$334,000

Description

Project length - 1,800' +/- . The work includes sanitary lateral replacement, sanitary sewer main replacement, spot replacement of curb & gutter, spot replacement of sidewalk and pave concrete surface.

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Construction/Maintenance					170,000	170,000
Sanitary Sewers					92,000	92,000
Sanitary Laterals					72,000	72,000
Total					334,000	334,000

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt					170,000	170,000
Sewage Utility Fund					92,000	92,000
Sewer Fund-Laterals					72,000	72,000
Total					334,000	334,000

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Public Works Department
Contact Director of Public Works
Type Improvement
Useful Life
Category Street Reconstruction
Priority 3 Important

Project # STR-2026-010
Project Name Olde Pulley Lane-Tayco St to W Termini

Account Number

PASER Rating

Total Project Cost: \$37,000

Description

Project length - 400' +/- . The work includes pulverize and pave asphalt surface.

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Construction/Maintenance					37,000	37,000
Total					37,000	37,000

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt					37,000	37,000
Total					37,000	37,000

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department Public Works Department

Contact Director of Public Works

Type Improvement

Useful Life

Category Street Reconstruction

Priority 3 Important

Project # STR-2026-011

Project Name Roosevelt Street-Manitowoc St to London St

Account Number

PASER Rating

Total Project Cost: \$407,500

Description

Project length - 1,380' +/- . The work includes reconstruction of Roosevelt Street including sanitary laterals, storm and sewer mains and asphalt pavement.

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Street Construction - Replacement					225,000	225,000
Sanitary Sewers					22,500	22,500
Sanitary Laterals					160,000	160,000
Total					407,500	407,500

Funding Sources	2022	2023	2024	2025	2026	Total
General Obligation Debt					175,000	175,000
Sewage Utility Fund					22,500	22,500
Sewer Fund-Laterals					160,000	160,000
Stormwater Utility Fund					50,000	50,000
Total					407,500	407,500

Budget Impact/Other

City of Menasha, Wisconsin
Capital Improvements Plan
 2022 thru 2026

PROJECTS & FUNDING SOURCES BY DEPARTMENT

Department	Project #	Priority	2022	2023	2024	2025	2026	Total
TIF District #10								
Downtown Light Replacement	LIT-2020-000	1	52,000					52,000
<i>TIF District #10 Fund</i>			52,000					52,000
TIF District #10 Total			52,000					52,000
GRAND TOTAL			52,000					52,000

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department TIF District #10
Contact Director of Public Works
Type Improvement
Useful Life 40 years
Category Other
Priority 1 Critical

Project # LIT-2020-000
Project Name Downtown Light Replacement

Account Number

PASER Rating

Total Project Cost: \$152,000

Description

Replace 8 Downtown Street Lights per year. Main Street lights are in rough shape and need to be replaced due to lack of parts.

Justification

Expenditures	2022	2023	2024	2025	2026	Total
Lighting - Upgrade	52,000					52,000
Total	52,000					52,000

Funding Sources	2022	2023	2024	2025	2026	Total
TIF District #10 Fund	52,000					52,000
Total	52,000					52,000

Budget Impact/Other

City of Menasha, Wisconsin
Capital Improvements Plan
 2022 thru 2026

PROJECTS & FUNDING SOURCES BY DEPARTMENT

Department	Project #	Priority	2022	2023	2024	2025	2026	Total
TIF District #11								
Lawson Canal Restoration	PR-2020-012	2	1,850,000	800,000				2,650,000
<i>Donations</i>			260,000	400,000				660,000
<i>Grants - Federal</i>			100,000					100,000
<i>Grants - State</i>			1,200,000	400,000				1,600,000
<i>Park Development Fund</i>			40,000					40,000
<i>TIF District #11 Fund</i>			250,000					250,000
Gilbert Trail Extension	PR-2022-009	3		400,000				400,000
<i>Grants - State</i>				200,000				200,000
<i>TIF District #11 Fund</i>				200,000				200,000
TIF District #11 Total			1,850,000	1,200,000				3,050,000
GRAND TOTAL			1,850,000	1,200,000				3,050,000

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department TIF District #11
Contact Parks & Recreation Director
Type Improvement
Useful Life 40 years
Category Park Improvements
Priority 2 Very Important

Project # PR-2020-012
Project Name Lawson Canal Restoration

Account Number
PASER Rating

Total Project Cost: \$2,800,000

Description

Multiple non-levy funding sources to include: DNR Stewardship, Community Foundation, In-Kind Private Contractor Assistance, Parkland Dedication Fund, NRDA funding and TIF #11 funding. Majority of funding sources are expected to be DNR and Community Foundation, other sources to be more supplemental.

Justification

Phase 2 of the Gilbert site restoration. Establish a free flowing, naturalized channel around the Menasha Dam. Canal will become a land and water public amenity as well as being a complement to a proposed redevelopment plan.

Expenditures	2022	2023	2024	2025	2026	Total
Planning/Design	150,000					150,000
Trails - New		800,000				800,000
Canal Restoration	1,700,000					1,700,000
Total	1,850,000	800,000				2,650,000

Funding Sources	2022	2023	2024	2025	2026	Total
Donations	260,000	400,000				660,000
Grants - Federal	100,000					100,000
Grants - State	1,200,000	400,000				1,600,000
Park Development Fund	40,000					40,000
TIF District #11 Fund	250,000					250,000
Total	1,850,000	800,000				2,650,000

Budget Impact/Other

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department TIF District #11
Contact Parks & Recreation Director
Type Improvement
Useful Life 25 years
Category Trails
Priority 3 Important

Project # PR-2022-009
Project Name Gilbert Trail Extension

Account Number
PASER Rating

Total Project Cost: \$400,000

Description

Continue existing trail westward to the Washington St. bridge.

Justification

Trail would serve two purposes. First, it would create an attractive walking loop for users to access both sides of the river by starting in downtown or the Gilbert/Banta site. Secondly, if Garfield St. were to be narrowed and a pedestrian trail or route added, it would take users very close to the Loop the Little Lake trail system.

Expenditures	2022	2023	2024	2025	2026	Total
Trails - New		400,000				400,000
Total		400,000				400,000

Funding Sources	2022	2023	2024	2025	2026	Total
Grants - State		200,000				200,000
TIF District #11 Fund		200,000				200,000
Total		400,000				400,000

Budget Impact/Other

City of Menasha, Wisconsin
Capital Improvements Plan
 2022 thru 2026

PROJECTS & FUNDING SOURCES BY DEPARTMENT

Department	Project #	Priority	2022	2023	2024	2025	2026	Total
TIF District #13								
Marina Fence Replacement	PR-2025-010	4	100,000					100,000
<i>TIF District #13 Fund</i>			100,000					100,000
TIF District #13 Total			100,000					100,000
GRAND TOTAL			100,000					100,000

Capital Improvements Plan

City of Menasha, Wisconsin

2022 *thru* 2026

Department TIF District #13
Contact Parks & Recreation Director
Type Improvement
Useful Life 40 years
Category Park Improvements
Priority 4 Less Important

Project # PR-2025-010
Project Name Marina Fence Replacement

Account Number

PASER Rating

Total Project Cost: \$100,000

Description

Replace existing chain link fence w/ decorative wrought iron.

Justification

Current fence is unattractive its over 30 years old

Expenditures	2022	2023	2024	2025	2026	Total
Marina Maintenance	100,000					100,000
Upgrades - Other						
Total	100,000					100,000

Funding Sources	2022	2023	2024	2025	2026	Total
TIF District #13 Fund	100,000					100,000
Total	100,000					100,000

Budget Impact/Other



To: Common Council

From: Jennifer Sassman, Finance Director

Date: July 29, 2021

RE: American Rescue Plan Act (ARPA) Funding

Background

On March 11, President Biden signed the American Rescue Plan Act (ARPA) into law providing \$65.1 billion of direct aid to every city, town or village across the country. Menasha will receive \$1,870,741 as part of the program.

These funds may generally be used for:

- Responding to the public health emergency
- Addressing the negative economic impacts caused by the public health emergency
- Providing relief to those most affected
- Investing in infrastructure

These funds generally may not be used for:

- Funds allocated to states cannot be used to directly or indirectly to offset tax reductions or delay a tax or tax increase
- Funds cannot be deposited into any pension fund

Funding must be spent by the end of calendar year 2024.

Menasha has received the first payment of \$935,371, and expects a second payment of \$935,370 in 2022.

Analysis

City Staff have identified potential projects that will have long term impact in the community, address delayed capital projects, improve public safety and security, and address the negative impacts COVID19 has had on Menasha.

Staff recommendations include:

- **Radio Replacement- \$462,769 (Police \$342,259, Fire \$120,510)**
 - The current radio hardware for Police/Fire is over 10 years old and is nearing the end of useful service life. Winnebago County has recommended that agencies update their radio equipment. Police and Fire are exploring other grant opportunities that may fund a portion of this item.
- **IT Security-\$63,783**

- Firewall Replacement-replace current firewall with a more secure firewall-\$10,350 (year one implementation & hardware cost), \$2,700 annual thereafter
- Employee Security Training (Knowb4)-awareness and simulated phishing platform training-\$3,456 (year one implementation), \$2,106 annual thereafter
- Multifactor Authentication (MFA)-blends two separate factors when accessing the network-\$9,822 (year one implementation), \$4,212 annual thereafter
- Certificate Servers (CA)-these servers will allow only city issued devices to connect to the VPN for network access (remote access ability)-\$1,450 implementation cost
- SCCM-tool to enable the management, deployment and security of devices and applications city wide. Assist in correcting software vulnerabilities quicker-\$38,705 (hardware & implementation cost). Can choose to break out the hardware cost over 3 years (\$11,853/year)
- **Sanitary Sewer Relay Project-\$1,269,189**
 - Replacement of an 18” 1930’s era sanitary sewer and syphon under the Fox River and Government Canal from Marina Place to Oak Street extended. New system would be installed via directional boring and would have redundant features to minimize the potential of failure.
 - Replacement, repair, and lining of a 30” sanitary sewer that runs from the Banta Building west continuing down Garfield St. to the NM Sewerage plant. Portions of this line run under buildings and in the river. It would be desirable to relocate as much of this as possible in ROW. Reconstruction of Garfield Street could be included in this project.
- **Establish an advanced hands on learning space at the Elisha D. Smith Library - \$75,000**
 - The Covid pandemic created a host of issues across the country, the effects of which are still being felt. As schools were closed educators scrambled to find ways to deliver education virtually with zero planning or experimentation, many of our students fell through the cracks and fell behind during this period. This was more pronounced for our lower income students who lacked access to needed technology and support. In addition to our students, many adult community members found their work eliminated and are now faced with finding alternatives and retraining for new professions. The Elisha D. Smith Public Library proposes to create an advanced, hands-on learning space that will allow community members of all ages to explore interests and learn new skills. We are seeking funding to establish the space in the library’s current activity room. Funding would allow us to create a full, integrated collection of computers, tools, and equipment to achieve our learning goals. The space would be supervised by current library staff with possible assistance from UW Oshkosh at Fox Valley resources. Going forward library funding would be utilized to replace obsolete equipment or to enhance offerings. The Library is exploring other grant opportunities that may fund a portion of this item.

Fiscal Impact

ARPA funds are one-time revenues that are placed in a special revenue account. The expenditure of ARPA funds does not impact the City’s levy limits, or expenditure restraint limits.

Recommendation

Direct staff to further develop an ARPA funding plan to be included in the 2022 budget.



Non-Exclusive List of Eligible Uses

ARPA – Local Fiscal Recovery Funds

Responding to the Public Health Emergency	Addressing Negative Economic Impacts	Serving the Hardest Hit	Improving Access to Infrastructure
COVID-19 mitigation <ul style="list-style-type: none">• Vaccinations• Personal protective equipment (PPE)• Testing• Alternative care facilities	Workers and families <ul style="list-style-type: none">• Unemployment and training• Food, housing, financial security assistance• Survivor’s benefit	Health disparities <ul style="list-style-type: none">• Community health works• Public benefits navigators• Community violence intervention	Water and sewer <ul style="list-style-type: none">• Drinking/wastewater infrastructure• Cybersecurity• Remediation of lead pipes• Stormwater/green Infrastructure
Behavioral health care <ul style="list-style-type: none">• Mental health treatment• Substance abuse treatment• Crisis intervention	Small businesses <ul style="list-style-type: none">• Loans• Grants• Counseling programs	Housing and neighborhoods <ul style="list-style-type: none">• Homelessness• Affordable housing• Housing vouchers• Residential counseling	Broadband <ul style="list-style-type: none">• Currently unserved or underserved• Modern technologies
Public health resources <ul style="list-style-type: none">• Payroll for public health and similar employees	Impacted industries <ul style="list-style-type: none">• Tourism• Travel• Hospitality• Non-profits	Educational disparities <ul style="list-style-type: none">• Early learning services• School district resources• Educational services	Note: These are examples pending final guidance from the U.S. Dept of Treasury (Treasury). Review Treasury documents for details: <ul style="list-style-type: none">• FAQs• Interim final rule
Essential workers <ul style="list-style-type: none">• Premium pay• Retroactive premium pay	Public sector <ul style="list-style-type: none">• Rehire public sector employees to pre-pandemic levels• Replace lost revenue	Healthy environments <ul style="list-style-type: none">• Childcare• Enhanced child welfare services	

Coronavirus State and Local Fiscal Recovery Funds

Frequently Asked Questions

AS OF JULY 19, 2021

This document contains answers to frequently asked questions regarding the Coronavirus State and Local Fiscal Recovery Funds (CSFRF / CLFRF, or Fiscal Recovery Funds). Treasury will be updating this document periodically in response to questions received from stakeholders. Recipients and stakeholders should consult the [Interim Final Rule](#) for additional information.

- For overall information about the program, including information on requesting funding, please see <https://home.treasury.gov/policy-issues/coronavirus/assistance-for-state-local-and-tribal-governments>
- For general questions about CSFRF / CLFRF, please email SLFRP@treasury.gov
- Treasury is seeking comment on all aspects of the Interim Final Rule. Stakeholders are encouraged to submit comments electronically through the Federal eRulemaking Portal (<https://www.regulations.gov/document/TREAS-DO-2021-0008-0002>) on or before July 16, 2021. Please be advised that comments received will be part of the public record and subject to public disclosure. Do not disclose any information in your comment or supporting materials that you consider confidential or inappropriate for public disclosure.

Questions added 5/27/21: 1.5, 1.6, 2.13, 2.14, 2.15, 3.9, 4.5, 4.6, 10.3, 10.4 (noted with “[5/27]”)

Questions added 6/8/21: 2.16, 3.10, 3.11, 3.12, 4.7, 6.7, 8.2, 9.4, 9.5, 10.5 (noted with “[6/8]”)

Questions added 6/17/21: 6.8, 6.9, 6.10, 6.11 (noted with “[6/17]”)

Questions added 6/23/21: 1.7, 2.17, 2.18, 2.19, 2.20, 3.1 (appendix), 3.13, 4.8, 6.12 (noted with “[6/23]”)

Question added 6/24/21: 2.21 (noted with “[6/24]”)

Questions added 7/14/21: 1.8, 3.14, 3.15, 4.9, 4.10, 4.11, 4.12, 6.13, 6.14, 6.15, 6.16, 6.17, 10.3 updated (noted with “[7/14]”)

Answers to frequently asked questions on distribution of funds to non-entitlement units of local government (NEUs) can be found in this [FAQ supplement](#), which is regularly updated.

1. Eligibility and Allocations

1.1. Which governments are eligible for funds?

The following governments are eligible:

- States and the District of Columbia
- Territories
- Tribal governments
- Counties
- Metropolitan cities
- Non-entitlement units, or smaller local governments

1.2. Which governments receive funds directly from Treasury?

Treasury will distribute funds directly to each eligible state, territory, metropolitan city, county, or Tribal government. Smaller local governments that are classified as non-entitlement units will receive funds through their applicable state government.

1.3. Are special-purpose units of government eligible to receive funds?

Special-purpose units of local government will not receive funding allocations; however, a state, territory, local, or Tribal government may transfer funds to a special-purpose unit of government. Special-purpose districts perform specific functions in the community, such as fire, water, sewer or mosquito abatement districts.

1.4. How are funds being allocated to Tribal governments, and how will Tribal governments find out their allocation amounts?¹

\$20 billion of Fiscal Recovery Funds was reserved for Tribal governments. The American Rescue Plan Act specifies that \$1 billion will be allocated evenly to all eligible Tribal governments. The remaining \$19 billion will be distributed using an allocation methodology based on enrollment and employment.

There will be two payments to Tribal governments. Each Tribal government's first payment will include (i) an amount in respect of the \$1 billion allocation that is to be divided equally among eligible Tribal governments and (ii) each Tribal government's pro rata share of the Enrollment Allocation. Tribal governments will be notified of their allocation amount and delivery of payment 4-5 days after completing request for funds in the Treasury Submission Portal. The deadline to make the initial request for funds is June 21, 2021.

The second payment will include a Tribal government's pro rata share of the Employment Allocation. There is a \$1,000,000 minimum employment allocation for Tribal governments. In late-June, Tribal governments will receive an email notification to re-enter the Treasury Submission Portal to confirm or amend their 2019 employment numbers that were submitted to the Department of the Treasury for the CARES Act's Coronavirus Relief Fund. To receive an Employment Allocation, including the minimum employment allocation, Tribal governments must confirm employment numbers by July

¹ The answer to this question was updated on July 19, 2021.

23, 2021. Treasury will calculate employment allocations for those Tribal governments that confirmed or submitted amended employment numbers by the deadline. In August, Treasury will communicate to Tribal governments the amount of their portion of the Employment Allocation and the anticipated date for the second payment.

1.5. My county is a unit of general local government with population under 50,000. Will my county receive funds directly from Treasury? [5/27]

Yes. All counties that are units of general local government will receive funds directly from Treasury and should apply via the [online portal](#). The list of county allocations is available [here](#).

1.6. My local government expected to be classified as a non-entitlement unit. Instead, it was classified as a metropolitan city. Why? [5/27]

The American Rescue Plan Act defines, for purposes of the Coronavirus Local Fiscal Recovery Fund (CLFRF), metropolitan cities to include those that are currently metropolitan cities under the Community Development Block Grant (CDBG) program but also those cities that relinquish or defer their status as a metropolitan city for purposes of the CDBG program. This would include, by way of example, cities that are principal cities of their metropolitan statistical area, even if their population is less than 50,000. In other words, a city that is eligible to be a metropolitan city under the CDBG program is eligible as a metropolitan city under the CLFRF, regardless of how that city has elected to participate in the CDBG program.

Unofficial allocation estimates produced by other organizations may have classified certain local governments as non-entitlement units of local government. However, based on the statutory definitions, some of these local governments should have been classified as metropolitan cities.

1.7. In order to receive and use Fiscal Recovery Funds, must a recipient government maintain a declaration of emergency relating to COVID-19? [6/23]

No. Neither the statute establishing the CSFRF/CLFRF nor the Interim Final Rule requires recipients to maintain a local declaration of emergency relating to COVID-19.

1.8. Can non-profit or private organizations receive funds? If so, how? [7/14]

Yes. Under section 602(c)(3) of the Social Security Act, a State, territory, or Tribal government may transfer funds to a “private nonprofit organization . . . , a Tribal organization . . . , a public benefit corporation involved in the transportation of passengers or cargo, or a special-purpose unit of State or local government.” Similarly, section 603(c)(3) authorizes a local government to transfer funds to the same entities (other than Tribal organizations). The Interim Final Rule clarifies that the lists of transferees in sections 602(c)(3) and 603(c)(3) are not exclusive, and recipients may transfer funds to constituent units of government or private entities beyond those

specified in the statute. A transferee receiving a transfer from a recipient under sections 602(c)(3) and 603(c)(3) will be considered to be a subrecipient and will be expected to comply with all subrecipient reporting requirements.

The ARPA does not authorize Treasury to provide CSFRF/CLFRF funds directly to non-profit or private organizations. Thus, non-profit or private organizations should seek funds from CSFRF/CLFRF recipient(s) in their jurisdiction (e.g., a State, local, territorial, or Tribal government).

2. Eligible Uses – Responding to the Public Health Emergency / Negative Economic Impacts

2.1. What types of COVID-19 response, mitigation, and prevention activities are eligible?

A broad range of services are needed to contain COVID-19 and are eligible uses, including vaccination programs; medical care; testing; contact tracing; support for isolation or quarantine; supports for vulnerable populations to access medical or public health services; public health surveillance (e.g., monitoring case trends, genomic sequencing for variants); enforcement of public health orders; public communication efforts; enhancement to health care capacity, including through alternative care facilities; purchases of personal protective equipment; support for prevention, mitigation, or other services in congregate living facilities (e.g., nursing homes, incarceration settings, homeless shelters, group living facilities) and other key settings like schools; ventilation improvements in congregate settings, health care settings, or other key locations; enhancement of public health data systems; and other public health responses. Capital investments in public facilities to meet pandemic operational needs are also eligible, such as physical plant improvements to public hospitals and health clinics or adaptations to public buildings to implement COVID-19 mitigation tactics.

2.2. If a use of funds was allowable under the Coronavirus Relief Fund (CRF) to respond to the public health emergency, may recipients presume it is also allowable under CSFRF/CLFRF?

Generally, funding uses eligible under CRF as a response to the direct public health impacts of COVID-19 will continue to be eligible under CSFRF/CLFRF, with the following two exceptions: (1) the standard for eligibility of public health and safety payrolls has been updated; and (2) expenses related to the issuance of tax-anticipation notes are not an eligible funding use.

2.3. If a use of funds is not explicitly permitted in the Interim Final Rule as a response to the public health emergency and its negative economic impacts, does that mean it is prohibited?

The Interim Final Rule contains a non-exclusive list of programs or services that may be funded as responding to COVID-19 or the negative economic impacts of the COVID-19 public health emergency, along with considerations for evaluating other potential uses of Fiscal Recovery Funds not explicitly listed. The Interim Final Rule also provides flexibility for recipients to use Fiscal Recovery Funds for programs or services that are not identified on these non-exclusive lists but which meet the objectives of section 602(c)(1)(A) or 603(c)(1)(A) by responding to the COVID-19 public health emergency with respect to COVID-19 or its negative economic impacts.

2.4. May recipients use funds to respond to the public health emergency and its negative economic impacts by replenishing state unemployment funds?

Consistent with the approach taken in the CRF, recipients may make deposits into the state account of the Unemployment Trust Fund up to the level needed to restore the pre-pandemic balances of such account as of January 27, 2020, or to pay back advances received for the payment of benefits between January 27, 2020 and the date when the Interim Final Rule is published in the Federal Register.

2.5. What types of services are eligible as responses to the negative economic impacts of the pandemic?

Eligible uses in this category include assistance to households; small businesses and non-profits; and aid to impacted industries.

Assistance to households includes, but is not limited to: food assistance; rent, mortgage, or utility assistance; counseling and legal aid to prevent eviction or homelessness; cash assistance; emergency assistance for burials, home repairs, weatherization, or other needs; internet access or digital literacy assistance; or job training to address negative economic or public health impacts experienced due to a worker's occupation or level of training.

Assistance to small business and non-profits includes, but is not limited to:

- loans or grants to mitigate financial hardship such as declines in revenues or impacts of periods of business closure, for example by supporting payroll and benefits costs, costs to retain employees, mortgage, rent, or utilities costs, and other operating costs;
- Loans, grants, or in-kind assistance to implement COVID-19 prevention or mitigation tactics, such as physical plant changes to enable social distancing, enhanced cleaning efforts, barriers or partitions, or COVID-19 vaccination, testing, or contact tracing programs; and
- Technical assistance, counseling, or other services to assist with business planning needs

2.6. May recipients use funds to respond to the public health emergency and its negative economic impacts by providing direct cash transfers to households?

Yes, provided the recipient considers whether, and the extent to which, the household has experienced a negative economic impact from the pandemic. Additionally, cash transfers must be reasonably proportional to the negative economic impact they are intended to address. Cash transfers grossly in excess of the amount needed to address the negative economic impact identified by the recipient would not be considered to be a response to the COVID-19 public health emergency or its negative impacts. In particular, when considering appropriate size of permissible cash transfers made in response to the COVID-19 public health emergency, state, local, territorial, and Tribal governments may consider and take guidance from the per person amounts previously provided by the federal government in response to the COVID crisis.

2.7. May funds be used to reimburse recipients for costs incurred by state and local governments in responding to the public health emergency and its negative economic impacts prior to passage of the American Rescue Plan?

Use of Fiscal Recovery Funds is generally forward looking. The Interim Final Rule permits funds to be used to cover costs incurred beginning on March 3, 2021.

2.8. May recipients use funds for general economic development or workforce development?

Generally, not. Recipients must demonstrate that funding uses directly address a negative economic impact of the COVID-19 public health emergency, including funds used for economic or workforce development. For example, job training for unemployed workers may be used to address negative economic impacts of the public health emergency and be eligible.

2.9. How can recipients use funds to assist the travel, tourism, and hospitality industries?

Aid provided to tourism, travel, and hospitality industries should respond to the negative economic impacts of the pandemic. For example, a recipient may provide aid to support safe reopening of businesses in the tourism, travel and hospitality industries and to districts that were closed during the COVID-19 public health emergency, as well as aid a planned expansion or upgrade of tourism, travel and hospitality facilities delayed due to the pandemic.

Tribal development districts are considered the commercial centers for tribal hospitality, gaming, tourism and entertainment industries.

2.10. May recipients use funds to assist impacted industries other than travel, tourism, and hospitality?

Yes, provided that recipients consider the extent of the impact in such industries as compared to tourism, travel, and hospitality, the industries enumerated in the statute. For example, nationwide the leisure and hospitality industry has experienced an

approximately 17 percent decline in employment and 24 percent decline in revenue, on net, due to the COVID-19 public health emergency. Recipients should also consider whether impacts were due to the COVID-19 pandemic, as opposed to longer-term economic or industrial trends unrelated to the pandemic.

Recipients should maintain records to support their assessment of how businesses or business districts receiving assistance were affected by the negative economic impacts of the pandemic and how the aid provided responds to these impacts.

2.11. How does the Interim Final Rule help address the disparate impact of COVID-19 on certain populations and geographies?

In recognition of the disproportionate impacts of the COVID-19 virus on health and economic outcomes in low-income and Native American communities, the Interim Final Rule identifies a broader range of services and programs that are considered to be in response to the public health emergency when provided in these communities. Specifically, Treasury will presume that certain types of services are eligible uses when provided in a Qualified Census Tract (QCT), to families living in QCTs, or when these services are provided by Tribal governments.

Recipients may also provide these services to other populations, households, or geographic areas disproportionately impacted by the pandemic. In identifying these disproportionately-impacted communities, recipients should be able to support their determination for how the pandemic disproportionately impacted the populations, households, or geographic areas to be served.

Eligible services include:

- Addressing health disparities and the social determinants of health, including: community health workers, public benefits navigators, remediation of lead paint or other lead hazards, and community violence intervention programs;
- Building stronger neighborhoods and communities, including: supportive housing and other services for individuals experiencing homelessness, development of affordable housing, and housing vouchers and assistance relocating to neighborhoods with higher levels of economic opportunity;
- Addressing educational disparities exacerbated by COVID-19, including: early learning services, increasing resources for high-poverty school districts, educational services like tutoring or afterschool programs, and supports for students' social, emotional, and mental health needs; and
- Promoting healthy childhood environments, including: child care, home visiting programs for families with young children, and enhanced services for child welfare-involved families and foster youth.

2.12. May recipients use funds to pay for vaccine incentive programs (e.g., cash or in-kind transfers, lottery programs, or other incentives for individuals who get vaccinated)?

Yes. Under the Interim Final Rule, recipients may use Coronavirus State and Local Fiscal Recovery Funds to respond to the COVID-19 public health emergency, including expenses related to COVID-19 vaccination programs. See 31 CFR 35.6(b)(1)(i). Programs that provide incentives reasonably expected to increase the number of people who choose to get vaccinated, or that motivate people to get vaccinated sooner than they otherwise would have, are an allowable use of funds so long as such costs are reasonably proportional to the expected public health benefit.

2.13. May recipients use funds to pay “back to work incentives” (e.g., cash payments for newly employed workers after a certain period of time on the job)? [5/27]

Yes. Under the Interim Final Rule, recipients may use Coronavirus State and Local Fiscal Recovery Funds to provide assistance to unemployed workers. See 31 CFR 35.6(b)(4). This assistance can include job training or other efforts to accelerate rehiring and thus reduce unemployment, such as childcare assistance, assistance with transportation to and from a jobsite or interview, and incentives for newly employed workers.

2.14. The Coronavirus Relief Fund (CRF) included as an eligible use: "Payroll expenses for public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency." What has changed in CSFRF/CLFRF, and what type of documentation is required under CSFRF/CLFRF? [5/27]

Many of the expenses authorized under the Coronavirus Relief Fund are also eligible uses under the CSFRF/CLFRF. However, in the case of payroll expenses for public safety, public health, health care, human services, and similar employees (hereafter, public health and safety staff), the CSFRF/CLFRF does differ from the CRF. This change reflects the differences between the ARPA and CARES Act and recognizes that the response to the COVID-19 public health emergency has changed and will continue to change over time. In particular, funds may be used for payroll and covered benefits expenses for public safety, public health, health care, human services, and similar employees, including first responders, to the extent that the employee's time that is dedicated to responding to the COVID-19 public health emergency.

For administrative convenience, the recipient may consider a public health and safety employee to be entirely devoted to mitigating or responding to the COVID-19 public health emergency, and therefore fully covered, if the employee, or his or her operating unit or division, is primarily dedicated (e.g., more than half of the employee's time is dedicated) to responding to the COVID-19 public health emergency.

Recipients may use presumptions for assessing whether an employee, division, or operating unit is primarily dedicated to COVID-19 response. The recipient should

maintain records to support its assessment, such as payroll records, attestations from supervisors or staff, or regular work product or correspondence demonstrating work on the COVID-19 response. Recipients need not routinely track staff hours. Recipients should periodically reassess their determinations.

2.15. What staff are included in “public safety, public health, health care, human services, and similar employees”? Would this include, for example, 911 operators, morgue staff, medical examiner staff, or EMS staff? [5/27]

As discussed in the Interim Final Rule, funds may be used for payroll and covered benefits expenses for public safety, public health, health care, human services, and similar employees, for the portion of the employee’s time that is dedicated to responding to the COVID-19 public health emergency.

Public safety employees would include police officers (including state police officers), sheriffs and deputy sheriffs, firefighters, emergency medical responders, correctional and detention officers, and those who directly support such employees such as dispatchers and supervisory personnel. Public health employees would include employees involved in providing medical and other health services to patients and supervisory personnel, including medical staff assigned to schools, prisons, and other such institutions, and other support services essential for patient care (e.g., laboratory technicians, medical examiner or morgue staff) as well as employees of public health departments directly engaged in matters related to public health and related supervisory personnel. Human services staff include employees providing or administering social services; public benefits; child welfare services; and child, elder, or family care, as well as others.

2.16. May recipients use funds to establish a public jobs program? [6/8]

Yes. The Interim Final Rule permits a broad range of services to unemployed or underemployed workers and other individuals that suffered negative economic impacts from the pandemic. That can include public jobs programs, subsidized employment, combined education and on-the-job training programs, or job training to accelerate rehiring or address negative economic or public health impacts experienced due to a worker’s occupation or level of training. The broad range of permitted services can also include other employment supports, such as childcare assistance or assistance with transportation to and from a jobsite or interview.

The Interim Final Rule includes as an eligible use re-hiring public sector staff up to the government’s level of pre-pandemic employment. “Public sector staff” would not include individuals participating in a job training or subsidized employment program administered by the recipient.

2.17. The Interim Final Rule states that “assistance or aid to individuals or businesses that did not experience a negative economic impact from the public health emergency would not be an eligible use under this category.” Are recipients

required to demonstrate that each individual or business experienced a negative economic impact for that individual or business to receive assistance? [6/23]

Not necessarily. The Interim Final Rule allows recipients to demonstrate a negative economic impact on a population or group and to provide assistance to households or businesses that fall within that population or group. In such cases, the recipient need only demonstrate that the household or business is within the population or group that experienced a negative economic impact.

For assistance to households, the Interim Final Rule states, “In assessing whether a household or population experienced economic harm as a result of the pandemic, a recipient may presume that a household or population that experienced unemployment or increased food or housing insecurity or is low- or moderate-income experienced negative economic impacts resulting from the pandemic.” This would allow, for example, an internet access assistance program for all low- or moderate-income households, but would not require the recipient to demonstrate or document that each individual low- or -moderate income household experienced a negative economic impact from the COVID-19 public health emergency apart from being low- or -moderate income.

For assistance to small businesses, the Interim Final Rule states that assistance may be provided to small businesses, including loans, grants, in-kind assistance, technical assistance or other services, to respond to the negative economic impacts of the COVID-19 public health emergency. In providing assistance to small businesses, recipients must design a program that responds to the negative economic impacts of the COVID-19 public health emergency, including by identifying how the program addresses the identified need or impact faced by small businesses. This can include assistance to adopt safer operating procedures, weather periods of closure, or mitigate financial hardship resulting from the COVID-19 public health emergency.

As part of program design and to ensure that the program responds to the identified need, recipients may consider additional criteria to target assistance to businesses in need, including to small businesses. Assistance may be targeted to businesses facing financial insecurity, with substantial declines in gross receipts (e.g., comparable to measures used to assess eligibility for the Paycheck Protection Program), or facing other economic harm due to the pandemic, as well as businesses with less capacity to weather financial hardship, such as the smallest businesses, those with less access to credit, or those serving disadvantaged communities. For example, a recipient could find based on local data or research that the smallest businesses faced sharply increased risk of bankruptcy and develop a program to respond; such a program would only need to document a population or group-level negative economic impact, and eligibility criteria to limit access to the program to that population or group (in this case, the smallest businesses).

In addition, recognizing the disproportionate impact of the pandemic on disadvantaged communities, the Interim Final Rule also identifies a set of services that are presumptively eligible when provided in a Qualified Census Tract (QCT); to families and individuals living in QCTs; to other populations, households, or geographic areas

identified by the recipient as disproportionately impacted by the pandemic; or when these services are provided by Tribal governments. For more information on the set of presumptively eligible services, see the Interim Final Rule section on *Building Stronger Communities through Investments in Housing and Neighborhoods* and FAQ 2.11.

2.18. Would investments in improving outdoor spaces (e.g. parks) be an eligible use of funds as a response to the public health emergency and/or its negative economic impacts? [6/23]

There are multiple ways that investments in improving outdoor spaces could qualify as eligible uses; several are highlighted below, though there may be other ways that a specific investment in outdoor spaces would meet eligible use criteria.

First, in recognition of the disproportionate negative economic impacts on certain communities and populations, the Interim Final Rule identifies certain types of services that are eligible uses when provided in a Qualified Census Tract (QCT), to families and individuals living in QCTs, or when these services are provided by Tribal governments. Recipients may also provide these services to other populations, households, or geographic areas disproportionately impacted by the pandemic.

These programs and services include services designed to build stronger neighborhoods and communities and to address health disparities and the social determinants of health. The Interim Final Rule provides a non-exhaustive list of eligible services to respond to the needs of communities disproportionately impacted by the pandemic, and recipients may identify other uses of funds that do so, consistent with the Rule’s framework. For example, investments in parks, public plazas, and other public outdoor recreation spaces may be responsive to the needs of disproportionately impacted communities by promoting healthier living environments and outdoor recreation and socialization to mitigate the spread of COVID-19.

Second, recipients may provide assistance to small businesses in all communities. Assistance to small businesses could include support to enhance outdoor spaces for COVID-19 mitigation (e.g., restaurant patios) or to improve the built environment of the neighborhood (e.g., façade improvements).

Third, many governments saw significantly increased use of parks during the pandemic that resulted in damage or increased maintenance needs. The Interim Final Rule recognizes that “decrease[s to] a state or local government’s ability to effectively administer services” can constitute a negative economic impact of the pandemic.

2.19. Would expenses to address a COVID-related backlog in court cases be an eligible use of funds as a response to the public health emergency? [6/23]

The Interim Final Rule recognizes that “decrease[s to] a state or local government’s ability to effectively administer services,” such as cuts to public sector staffing levels, can constitute a negative economic impact of the pandemic. During the COVID-19 public

health emergency, many courts were unable to operate safely during the pandemic and, as a result, now face significant backlogs. Court backlogs resulting from inability of courts to safely operate during the COVID-19 pandemic decreased the government's ability to administer services. Therefore, steps to reduce these backlogs, such as implementing COVID-19 safety measures to facilitate court operations, hiring additional court staff or attorneys to increase speed of case resolution, and other expenses to expedite case resolution are eligible uses.

2.20. Can funds be used to assist small business startups as a response to the negative economic impact of COVID-19? [6/23]

As discussed in the Interim Final Rule, recipients may provide assistance to small businesses that responds to the negative economic impacts of COVID-19. The Interim Final Rule provides a non-exclusive list of potential assistance mechanisms, as well as considerations for ensuring that such assistance is responsive to the negative economic impacts of COVID-19.

Treasury acknowledges a range of potential circumstances in which assisting small business startups could be responsive to the negative economic impacts of COVID-19, including for small businesses and individuals seeking to start small businesses after the start of the COVID-19 public health emergency. For example:

- A recipient could assist small business startups with additional costs associated with COVID-19 mitigation tactics (e.g., barriers or partitions; enhanced cleaning; or physical plant changes to enable greater use of outdoor space).
- A recipient could identify and respond to a negative economic impact of COVID-19 on new small business startups; for example, if it could be shown that small business startups in a locality were facing greater difficulty accessing credit than prior to the pandemic, faced increased costs to starting the business due to the pandemic, or that the small business had lost expected startup capital due to the pandemic.
- The Interim Final Rule also discusses eligible uses that provide support for individuals who have experienced a negative economic impact from the COVID-19 public health emergency, including uses that provide job training for unemployed individuals. These initiatives also may support small business startups and individuals seeking to start small businesses.

2.21. Can funds be used for eviction prevention efforts or housing stability services? [6/24]

Yes. Responses to the negative economic impacts of the pandemic include “rent, mortgage, or utility assistance [and] counseling and legal aid to prevent eviction or homelessness.” This includes housing stability services that enable eligible households to maintain or obtain housing, such as housing counseling, fair housing counseling, case management related to housing stability, outreach to households at risk of eviction or promotion of housing support programs, housing related services for survivors of

domestic abuse or human trafficking, and specialized services for individuals with disabilities or seniors that supports their ability to access or maintain housing.

This also includes legal aid such as legal services or attorney's fees related to eviction proceedings and maintaining housing stability, court-based eviction prevention or eviction diversion programs, and other legal services that help households maintain or obtain housing.

Recipients may transfer funds to, or execute grants or contracts with, court systems, non-profits, and a wide range of other organizations to implement these strategies.

3. Eligible Uses – Revenue Loss

3.1. How is revenue defined for the purpose of this provision? [appendix added 6/23]

The Interim Final Rule adopts a definition of “General Revenue” that is based on, but not identical, to the Census Bureau’s concept of “General Revenue from Own Sources” in the Annual Survey of State and Local Government Finances.

General Revenue includes revenue from taxes, current charges, and miscellaneous general revenue. It excludes refunds and other correcting transactions, proceeds from issuance of debt or the sale of investments, agency or private trust transactions, and revenue generated by utilities and insurance trusts. General revenue also includes intergovernmental transfers between state and local governments, but excludes intergovernmental transfers from the Federal government, including Federal transfers made via a state to a locality pursuant to the CRF or the Fiscal Recovery Funds.

Tribal governments may include all revenue from Tribal enterprises and gaming operations in the definition of General Revenue.

Please see the appendix for a diagram of the Interim Final Rule’s definition of General Revenue within the Census Bureau’s revenue classification structure.

3.2. Will revenue be calculated on an entity-wide basis or on a source-by-source basis (e.g. property tax, income tax, sales tax, etc.)?

Recipients should calculate revenue on an entity-wide basis. This approach minimizes the administrative burden for recipients, provides for greater consistency across recipients, and presents a more accurate representation of the net impact of the COVID- 19 public health emergency on a recipient’s revenue, rather than relying on financial reporting prepared by each recipient, which vary in methodology used and which generally aggregates revenue by purpose rather than by source.

3.3. Does the definition of revenue include outside concessions that contract with a state or local government?

Recipients should classify revenue sources as they would if responding to the U.S. Census Bureau's Annual Survey of State and Local Government Finances. According to the Census Bureau's [Government Finance and Employment Classification manual](#), the following is an example of current charges that would be included in a state or local government's general revenue from own sources: "Gross revenue of facilities operated by a government (swimming pools, recreational marinas and piers, golf courses, skating rinks, museums, zoos, etc.); auxiliary facilities in public recreation areas (camping areas, refreshment stands, gift shops, etc.); lease or use fees from stadiums, auditoriums, and community and convention centers; and rentals from concessions at such facilities."

3.4. What is the time period for estimating revenue loss? Will revenue losses experienced prior to the passage of the Act be considered?

Recipients are permitted to calculate the extent of reduction in revenue as of four points in time: December 31, 2020; December 31, 2021; December 31, 2022; and December 31, 2023. This approach recognizes that some recipients may experience lagged effects of the pandemic on revenues.

Upon receiving Fiscal Recovery Fund payments, recipients may immediately calculate revenue loss for the period ending December 31, 2020.

3.5. What is the formula for calculating the reduction in revenue?

A reduction in a recipient's General Revenue equals:

$$\text{Max } \{ [\text{Base Year Revenue} * (1 + \text{Growth Adjustment})^{\left(\frac{n_t}{12}\right)}] - \text{Actual General Revenue}_t ; 0 \}$$

Where:

Base Year Revenue is General Revenue collected in the most recent full fiscal year prior to the COVID-19 public health emergency.

Growth Adjustment is equal to the greater of 4.1 percent (or 0.041) and the recipient's average annual revenue growth over the three full fiscal years prior to the COVID-19 public health emergency.

n equals the number of months elapsed from the end of the base year to the calculation date.

Actual General Revenue is a recipient's actual general revenue collected during 12-month period ending on each calculation date.

Subscript *t* denotes the calculation date.

3.6. Are recipients expected to demonstrate that reduction in revenue is due to the COVID-19 public health emergency?

In the Interim Final Rule, any diminution in actual revenue calculated using the formula above would be presumed to have been “due to” the COVID-19 public health emergency. This presumption is made for administrative ease and in recognition of the broad-based economic damage that the pandemic has wrought.

3.7. May recipients use pre-pandemic projections as a basis to estimate the reduction in revenue?

No. Treasury is disallowing the use of projections to ensure consistency and comparability across recipients and to streamline verification. However, in estimating the revenue shortfall using the formula above, recipients may incorporate their average annual revenue growth rate in the three full fiscal years prior to the public health emergency.

3.8. Once a recipient has identified a reduction in revenue, are there any restrictions on how recipients use funds up to the amount of the reduction?

The Interim Final Rule gives recipients broad latitude to use funds for the provision of government services to the extent of reduction in revenue. Government services can include, but are not limited to, maintenance of infrastructure or pay-go spending for building new infrastructure, including roads; modernization of cybersecurity, including hardware, software, and protection of critical infrastructure; health services; environmental remediation; school or educational services; and the provision of police, fire, and other public safety services.

However, paying interest or principal on outstanding debt, replenishing rainy day or other reserve funds, or paying settlements or judgments would not be considered provision of a government service, since these uses of funds do not entail direct provision of services to citizens. This restriction on paying interest or principal on any outstanding debt instrument, includes, for example, short-term revenue or tax anticipation notes, or paying fees or issuance costs associated with the issuance of new debt. In addition, the overarching restrictions on all program funds (e.g., restriction on pension deposits, restriction on using funds for non-federal match where barred by regulation or statute) would apply.

3.9. How do I know if a certain type of revenue should be counted for the purpose of computing revenue loss? [5/27]

As discussed in FAQ #3.1, the Interim Final Rule adopts a definition of “General Revenue” that is based on, but not identical, to the Census Bureau’s concept of “General Revenue from Own Sources” in the Annual Survey of State and Local Government Finances.

Recipients should refer to the definition of “General Revenue” included in the Interim Final Rule. See 31 CFR 35.3. If a recipient is unsure whether a particular revenue source is included in the Interim Final Rule’s definition of “General Revenue,” the recipient may consider the classification and instructions used to complete the Census Bureau’s Annual Survey.

For example, parking fees would be classified as a Current Charge for the purpose of the Census Bureau’s Annual Survey, and the Interim Final Rule’s concept of “General Revenue” includes all Current Charges. Therefore, parking fees would be included in the Interim Final Rule’s concept of “General Revenue.”

The Census Bureau’s Government Finance and Employment Classification manual is available [here](#).

3.10. In calculating revenue loss, are recipients required to use audited financials? [6/8]

Where audited data is not available, recipients are not required to obtain audited data. Treasury expects all information submitted to be complete and accurate. See 31 CFR 35.4(c).

3.11. In calculating revenue loss, should recipients use their own data, or Census data? [6/8]

Recipients should use their own data sources to calculate general revenue, and do not need to rely on published revenue data from the Census Bureau. Treasury acknowledges that due to differences in timing, data sources, and definitions, recipients’ self-reported general revenue figures may differ somewhat from those published by the Census Bureau.

3.12. Should recipients calculate revenue loss on a cash basis or an accrual basis? [6/8]

Recipients may provide data on a cash, accrual, or modified accrual basis, provided that recipients are consistent in their choice of methodology throughout the covered period and until reporting is no longer required.

3.13. In identifying intergovernmental revenue for the purpose of calculating General Revenue, should recipients exclude all federal funding, or just federal funding related to the COVID-19 response? How should local governments treat federal funds that are passed through states or other entities, or federal funds that are intermingled with other funds? [6/23]

In calculating General Revenue, recipients should exclude all intergovernmental transfers from the federal government. This includes, but is not limited to, federal transfers made via a state to a locality pursuant to the Coronavirus Relief Fund or Fiscal Recovery Funds. To the extent federal funds are passed through states or other entities or intermingled with other funds, recipients should attempt to identify and exclude the

federal portion of those funds from the calculation of General Revenue on a best-efforts basis.

3.14. What entities constitute a government for the purpose of calculating revenue loss? [7/14]

In determining whether a particular entity is part of a recipient's government for purposes of measuring a recipient's government revenue, recipients should identify all the entities included in their government and the general revenue attributable to these entities on a best-efforts basis. Recipients are encouraged to consider how their administrative structure is organized under state and local statutes. In cases in which the autonomy of certain authorities, commissions, boards, districts, or other entities is not readily distinguishable from the recipient's government, recipients may adopt the Census Bureau's criteria for judging whether an entity is independent from, or a constituent of, a given government. For an entity to be independent, it generally meets all four of the following conditions:

- The entity is an organized entity and possesses corporate powers, such as perpetual succession, the right to sue and be sued, having a name, the ability to make contracts, and the ability to acquire and dispose of property.
- The entity has governmental character, meaning that it provides public services, or wields authority through a popularly elected governing body or officers appointed by public officials. A high degree of responsibility to the public, demonstrated by public reporting requirements or by accessibility of records for public inspection, also evidences governmental character.
- The entity has substantial fiscal independence, meaning it can determine its budget without review and modification by other governments. For instance, the entity can determine its own taxes, charges, and debt issuance without another government's supervision.
- The entity has substantial administrative independence, meaning it has a popularly elected governing body, or has a governing body representing two or more governments, or, in the event its governing body is appointed by another government, the entity performs functions that are essentially different from those of, and are not subject to specification by, its creating government.

If an entity does not meet all four of these conditions, a recipient may classify the entity as part of the recipient's government and assign the portion of General Revenue that corresponds to the entity.

To further assist recipients in applying the forgoing criteria, recipients may refer to the Census Bureau's [*Individual State Descriptions: 2017 Census of Governments*](#) publication, which lists specific entities and classes of entities classified as either independent (defined by Census as "special purpose governments") or constituent (defined by Census as "dependent agencies") on a state-by-state basis. Recipients should note that the Census Bureau's lists are not exhaustive and that Census classifications are based on an analysis of state and local statutes as of 2017 and subject to the Census Bureau's judgement. Though not included in the Census Bureau's publication, state

colleges and universities are generally classified as dependent agencies of state governments by the Census Bureau.

If an entity is determined to be part of the recipient's government, the recipient must also determine whether the entity's revenue is covered by the Interim Final Rule's definition of "general revenue." For example, some cash flows may be outside the definition of "general revenue." In addition, note that the definition of general revenue includes Tribal enterprises in the case of Tribal governments. Refer to FAQ 3.1 (and the Appendix) for the components included in General Revenue.

3.15. The Interim Final Rule's definition of General Revenue excludes revenue generated by utilities. Can you please clarify the definition of utility revenue? [7/14]

As noted in FAQs 3.1 and 3.9, the Interim Final Rule adopts a definition of "general revenue" that is based on, but not identical to, the Census Bureau's concept of "General Revenue from Own Sources" in the Annual Survey of State and Local Government Finances. Recipients should refer to the definition of "general revenue" included in the Interim Final Rule. See 31 CFR 35.3. If a recipient is unsure whether a particular revenue source is included in the Interim Final Rule's definition of "general revenue," the recipient may consider the classification and instructions used to complete the Census Bureau's Annual Survey.

According to the Census Bureau's [Government Finance and Employment Classification manual](#), utility revenue is defined as "[g]ross receipts from sale of utility commodities or services to the public or other governments by publicly-owned and controlled utilities." This includes revenue from operations of publicly-owned and controlled water supply systems, electric power systems, gas supply systems, and public mass transit systems (see pages 4-45 and 4-46 of the manual for more detail).

Except for these four types of utilities, revenues from all commercial-type activities of a recipient's government (e.g., airports, educational institutions, lotteries, public hospitals, public housing, parking facilities, port facilities, sewer or solid waste systems, and toll roads and bridges) are covered by the Interim Final Rule's definition of "general revenue." If a recipient is unsure whether a particular entity performing one of these commercial-type activities can be considered part of the recipient's government, please see FAQ 3.14.

4. Eligible Uses – General

4.1. May recipients use funds to replenish a budget stabilization fund, rainy day fund, or similar reserve account?

No. Funds made available to respond to the public health emergency and its negative economic impacts are intended to help meet pandemic response needs and provide immediate stabilization for households and businesses. Contributions to rainy day funds

and similar reserves funds would not address these needs or respond to the COVID-19 public health emergency, but would rather be savings for future spending needs. Similarly, funds made available for the provision of governmental services (to the extent of reduction in revenue) are intended to support direct provision of services to citizens. Contributions to rainy day funds are not considered provision of government services, since such expenses do not directly relate to the provision of government services.

4.2. May recipients use funds to invest in infrastructure other than water, sewer, and broadband projects (e.g. roads, public facilities)?

Under 602(c)(1)(C) or 603(c)(1)(C), recipients may use funds for maintenance of infrastructure or pay-go spending for building of new infrastructure as part of the general provision of government services, to the extent of the estimated reduction in revenue due to the public health emergency.

Under 602(c)(1)(A) or 603(c)(1)(A), a general infrastructure project typically would not be considered a response to the public health emergency and its negative economic impacts unless the project responds to a specific pandemic-related public health need (e.g., investments in facilities for the delivery of vaccines) or a specific negative economic impact of the pandemic (e.g., affordable housing in a Qualified Census Tract).

4.3. May recipients use funds to pay interest or principal on outstanding debt?

No. Expenses related to financing, including servicing or redeeming notes, would not address the needs of pandemic response or its negative economic impacts. Such expenses would also not be considered provision of government services, as these financing expenses do not directly provide services or aid to citizens.

This applies to paying interest or principal on any outstanding debt instrument, including, for example, short-term revenue or tax anticipation notes, or paying fees or issuance costs associated with the issuance of new debt.

4.4. May recipients use funds to satisfy nonfederal matching requirements under the Stafford Act? May recipients use funds to satisfy nonfederal matching requirements generally?

Fiscal Recovery Funds are subject to pre-existing limitations in other federal statutes and regulations and may not be used as non-federal match for other Federal programs whose statute or regulations bar the use of Federal funds to meet matching requirements. For example, expenses for the state share of Medicaid are not an eligible use. For information on FEMA programs, please [see here](#).

4.5. Are governments required to submit proposed expenditures to Treasury for approval? [5/27]

No. Recipients are not required to submit planned expenditures for prior approval by Treasury. Recipients are subject to the requirements and guidelines for eligible uses contained in the Interim Final Rule.

4.6. How do I know if a specific use is eligible? [5/27]

Fiscal Recovery Funds must be used in one of the four eligible use categories specified in the American Rescue Plan Act and implemented in the Interim Final Rule:

- a) To respond to the public health emergency or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality;
- b) To respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers;
- c) For the provision of government services to the extent of the reduction in revenue due to the COVID-19 public health emergency relative to revenues collected in the most recent full fiscal year prior to the emergency; and
- d) To make necessary investments in water, sewer, or broadband infrastructure.

Recipients should consult Section II of the Interim Final Rule for additional information on eligible uses. For recipients evaluating potential uses under (a), the Interim Final Rule contains a non-exclusive list of programs or services that may be funded as responding to COVID-19 or the negative economic impacts of the COVID-19 public health emergency, along with considerations for evaluating other potential uses of Fiscal Recovery Funds not explicitly listed. See Section II of the Interim Final Rule for additional discussion.

For recipients evaluating potential uses under (c), the Interim Final Rule gives recipients broad latitude to use funds for the provision of government services to the extent of reduction in revenue. See FAQ #3.8 for additional discussion.

For recipients evaluating potential uses under (b) and (d), see Sections 5 and 6.

4.7. Do restrictions on using Coronavirus State and Local Fiscal Recovery Funds to cover costs incurred beginning on March 3, 2021 apply to costs incurred by the recipient (e.g., a State, local, territorial, or Tribal government) or to costs incurred by households, businesses, and individuals benefiting from assistance provided using Coronavirus State and Local Fiscal Recovery Funds? [6/8]

The Interim Final Rule permits funds to be used to cover costs incurred beginning on March 3, 2021. This limitation applies to costs incurred by the recipient (i.e., the state, local, territorial, or Tribal government receiving funds). However, recipients may use Coronavirus State and Local Fiscal Recovery Funds to provide assistance to households, businesses, and individuals within the eligible use categories described in the Interim

Final Rule for economic harms experienced by those households, businesses, and individuals prior to March 3, 2021. For example,

- Public Health/Negative Economic Impacts – Recipients may use Coronavirus State and Local Fiscal Recovery Funds to provide assistance to households – such as rent, mortgage, or utility assistance – for economic harms experienced or costs incurred by the household prior to March 3, 2021 (e.g., rental arrears from preceding months), provided that the cost of providing assistance to the household was not incurred by the recipient prior to March 3, 2021.
- Premium Pay – Recipients may provide premium pay retrospectively for work performed at any time since the start of the COVID-19 public health emergency. Such premium pay must be “in addition to” wages and remuneration already received and the obligation to provide such pay must not have been incurred by the recipient prior to March 3, 2021.
- Revenue Loss – The Interim Final Rule gives recipients broad latitude to use funds for the provision of government services to the extent of reduction in revenue. The calculation of lost revenue begins with the recipient’s revenue in the last full fiscal year prior to the COVID-19 public health emergency and includes the 12-month period ending December 31, 2020. However, use of funds for government services must be forward looking for costs incurred by the recipient after March 3, 2021.
- Investments in Water, Sewer, and Broadband – Recipients may use Coronavirus State and Local Fiscal Recovery Funds to make necessary investments in water, sewer, and broadband. See FAQ Section 6. Recipients may use Coronavirus State and Local Fiscal Recovery Funds to cover costs incurred for eligible projects planned or started prior to March 3, 2021, provided that the project costs covered by the Coronavirus State and Local Fiscal Recovery Funds were incurred after March 3, 2021.

4.8. How can I use CSFRF/CLFRF funds to prevent and respond to crime, and support public safety in my community? [6/23]

Under Treasury’s Interim Final Rule, there are many ways in which the State and Local Fiscal Recovery Funds (“Funds”) under the American Rescue Plan Act can support communities working to reduce and respond to increased violence due to the pandemic. Among the eligible uses of the Funds are restoring of public sector staff to their pre-pandemic levels and responses to the public health crisis and negative economic impacts resulting from the pandemic. The Interim Final Rule provides several ways for recipients to “respond to” this pandemic-related gun violence, ranging from community violence intervention programs to mental health services to hiring of public safety personnel.

Below are some examples of how Fiscal Recovery Funds can be used to address public safety:

- In all communities, recipients may use resources to rehire police officers and other public servants to restore law enforcement and courts to their pre-pandemic levels.

Additionally, Funds can be used for expenses to address COVID-related court backlogs, including hiring above pre-pandemic levels, as a response to the public health emergency. See FAQ 2.19.

- In communities where an increase in violence or increased difficulty in accessing or providing services to respond to or mitigate the effects of violence, is a result of the pandemic they may use funds to address that harm. This spending may include:
 - Hiring law enforcement officials – even above pre-pandemic levels – or paying overtime where the funds are directly focused on advancing community policing strategies in those communities experiencing an increase in gun violence associated with the pandemic
 - Community Violence Intervention (CVI) programs, including capacity building efforts at CVI programs like funding and training additional intervention workers
 - Additional enforcement efforts to reduce gun violence exacerbated by the pandemic, including prosecuting gun traffickers, dealers, and other parties contributing to the supply of crime guns, as well as collaborative federal, state, and local efforts to identify and address gun trafficking channels
 - Investing in technology and equipment to allow law enforcement to more efficiently and effectively respond to the rise in gun violence resulting from the pandemic

As discussed in the Interim Final Rule, uses of CSFRF/CLFRF funds that respond to an identified harm must be related and reasonably proportional to the extent and type of harm experienced; uses that bear no relation or are grossly disproportionate to the type or extent of harm experienced would not be eligible uses.

- Recipients may also use funds up to the level of revenue loss for government services, including those outlined above.

Recognizing that the pandemic exacerbated mental health and substance use disorder needs in many communities, eligible public health services include mental health and other behavioral health services, which are a critical component of a holistic public safety approach. This could include:

- Mental health services and substance use disorder services, including for individuals experiencing trauma exacerbated by the pandemic, such as:
 - Community-based mental health and substance use disorder programs that deliver evidence-based psychotherapy, crisis support services, medications for opioid use disorder, and/or recovery support
 - School-based social-emotional support and other mental health services
- Referrals to trauma recovery services for crime victims.

Recipients also may use Funds to respond to the negative economic impacts of the public health emergency, including:

- Assistance programs to households or populations facing negative economic impacts of the public health emergency, including:

- Assistance to support economic security, including for the victims of crime;
 - Housing assistance, including rent, utilities, and relocation assistance;
 - Assistance with food, including Summer EBT and nutrition programs; and
 - Employment or job training services to address negative economic or public health impacts experienced due to a worker's occupation or level of training.
- Assistance to unemployed workers, including:
 - Subsidized jobs, including for young people. Summer youth employment programs directly address the negative economic impacts of the pandemic on young people and their families and communities;
 - Programs that provide paid training and/or work experience targeted primarily to (1) formerly incarcerated individuals, and/or (2) communities experiencing high levels of violence exacerbated by the pandemic;
 - Programs that provide workforce readiness training, apprenticeship or pre-apprenticeship opportunities, skills development, placement services, and/or coaching and mentoring; and
 - Associated wraparound services, including for housing, health care, and food.

Recognizing the disproportionate impact of the pandemic on certain communities, a broader range of services are eligible in those communities than would otherwise be available in communities not experiencing a pandemic-related increase in crime or gun violence. These eligible uses aim to address the pandemic's exacerbation of public health and economic disparities and include services to address health and educational disparities, support neighborhoods and affordable housing, and promote healthy childhood environments. The Interim Final Rule provides a non-exhaustive list of eligible services in these categories.

These services automatically qualify as eligible uses when provided in Qualified Census Tracts (QCTs), low-income areas designated by HUD; to families in QCTs; or by Tribal governments. Outside of these areas, recipient governments can also identify and serve households, populations, and geographic areas disproportionately impacted by the pandemic.

Services under this category could include:

- Programs or services that address or mitigate the impacts of the COVID-19 public health emergency on education, childhood health and welfare, including:
 - Summer education and enrichment programs in these communities, which include many communities currently struggling with high levels of violence;
 - Programs that address learning loss and keep students productively engaged;
 - Enhanced services for foster youths and home visiting programs; and
 - Summer camps and recreation.
- Programs or services that provide or facilitate access to health and social services and address health disparities exacerbated by the pandemic. This includes Community Violence Intervention (CVI) programs, such as:
 - Evidence-based practices like focused deterrence, street outreach, violence interrupters, and hospital-based violence intervention models, complete with

- wraparound services such as behavioral therapy, trauma recovery, job training, education, housing and relocation services, and financial assistance; and,
- Capacity-building efforts at CVI programs like funding more intervention workers; increasing their pay; providing training and professional development for intervention workers; and hiring and training workers to administer the programs.

Please refer to Treasury's Interim Final Rule for additional information.

4.9. May recipients pool funds for regional projects? [7/14]

Yes, provided that the project is itself an eligible use of funds and that recipients can track the use of funds in line with the reporting and compliance requirements of the CSFRF/CLFRF. In general, when pooling funds for regional projects, recipients may expend funds directly on the project or transfer funds to another government that is undertaking the project on behalf of multiple recipients. To the extent recipients undertake regional projects via transfer to another government, recipients would need to comply with the rules on transfers specified in the Interim Final Rule, Section V. A recipient may transfer funds to a government outside its boundaries (e.g., county transfers to a neighboring county), provided that the recipient can document that its jurisdiction receives a benefit proportionate to the amount contributed.

4.10. May recipients fund a project with both ARP funds and other sources of funding (e.g., blending, braiding, or other pairing funding sources), including in conjunction with financing provided through a debt issuance? [7/14]

Cost sharing or matching funds are not required under CSFRF/CLFRF. Funds may be used in conjunction with other funding sources, provided that the costs are eligible costs under each source program and are compliant with all other related statutory and regulatory requirements and policies. The recipient must comply with applicable reporting requirements for all sources of funds supporting the CSFRF/CLFRF projects, and with any requirements and restrictions on the use of funds from the supplemental funding sources and the CSFRF/CLFRF program. Specifically,

- All funds provided under the CSFRF/CLFRF program must be used for projects, investments, or services that are eligible under the CSFRF/CLFRF statute, Treasury's Interim Final Rule, and guidance. See 31 CFR 35.6-8; FAQ 4.6. CSFRF/CLFRF funds may not be used to fund an activity that is not, in its entirety, an eligible use under the CSFRF/CLFRF statute, Treasury's Interim Final Rule, and guidance. For example,
 - CSFRF/CLFRF funds may be used in conjunction with other sources of funds to make an investment in water infrastructure, which is eligible under the CSLFRF statute, and Treasury's Interim Final Rule.
 - CSFRF/CLFRF funds could not be used to fund the entirety of a water infrastructure project that was partially, although not entirely, an eligible use under Treasury's Interim Final Rule. However, the recipient could use CSFRF/CLFRF funds only for a smaller component project that does

constitute an eligible use, while using other funds for the remaining portions of the larger planned water infrastructure project that do not constitute an eligible use. In this case, the “project” under this program would be only the eligible use component of the larger project.

- In addition, because CSFRF/CLFRF funds must be obligated by December 31, 2024, and expended by December 31, 2026, recipients must be able to, at a minimum, determine and report to Treasury on the amount of CSFRF/CLFRF funds obligated and expended and when such funds were obligated and expended.

**4.11. May Coronavirus State and Local Fiscal Recovery Funds be used to make loans or other extensions of credit (“loans”), including loans to small businesses and loans to finance necessary investments in water, sewer, and broadband infrastructure?
[7/14]**

Yes. Coronavirus State and Local Fiscal Recovery Funds (“Funds”) may be used to make loans, provided that the loan is an eligible use and the cost of the loan is tracked and reported in accordance with the points below. See 31 CFR 35.6. For example, a recipient may use Coronavirus State and Local Fiscal Recovery Funds to make loans to small businesses. See 31 CFR 35.6(b)(6). In addition, a recipient may use Funds to finance a necessary investment in water, sewer or broadband, as described in the Interim Final Rule. See 31 CFR 35.6(e).

Funds must be used to cover “costs incurred” by the recipient between March 3, 2021, and December 31, 2024, and Funds must be expended by December 31, 2026. See Section III.D of the Interim Final Rule; 31 CFR 35.5. Accordingly, recipients must be able to determine the amount of Funds used to make a loan.

- For loans that mature or are forgiven on or before December 31, 2026, the recipient must account for the use of funds on a cash flow basis, consistent with the approach to loans taken in the Coronavirus Relief Fund.
 - Recipients may use Fiscal Recovery Funds to fund the principal of the loan and in that case must track repayment of principal and interest (i.e., “program income,” as defined under 2 CFR 200).
 - When the loan is made, recipients must report the principal of the loan as an expense.
 - Repayment of principal may be re-used only for eligible uses, and subject to restrictions on timing of use of funds. Interest payments received prior to the end of the period of performance will be considered an addition to the total award and may be used for any purpose that is an eligible use of funds under the statute and IFR. Recipients are not subject to restrictions under 2 CFR 200.307(e)(1) with respect to such payments.
- For loans with maturities longer than December 31, 2026, the recipient may use Fiscal Recovery Funds for only the projected cost of the loan. Recipients may estimate the subsidy cost of the loan, which equals the expected cash flows associated

with the loan discounted at the recipient's cost of funding. A recipient's cost of funding can be determined based on the interest rates of securities with a similar maturity to the cash flow being discounted that were either (i) recently issued by the recipient or (ii) recently issued by a unit of state, local, or Tribal government similar to the recipient. Recipients that have adopted the Current Expected Credit Loss (CECL) standard may also treat the cost of the loan as equal to the CECL-based expected credit losses over the life of the loan. Recipients may measure projected losses either once, at the time the loan is extended, or annually over the covered period.

Under either approach for measuring the amount of funds used to make loans with maturities longer than December 31, 2026, recipients would not be subject to restrictions under 2 CFR 200.307(e)(1) and need not separately track repayment of principal or interest.

Any contribution of Fiscal Recovery Funds to a revolving loan fund must follow the approach described above for loans with maturities longer than December 31, 2026. In other words, a recipient could contribute Fiscal Recovery Funds to a revolving loan fund, provided that the revolving loan fund makes loans that are eligible uses and the Fiscal Recovery Funds contributed represent the projected cost of loans made over the life of the revolving loan fund.

4.12. May funds be used for outreach to increase uptake of federal assistance like the Child Tax Credit or federal programs like SNAP? [7/14]

Yes. Eligible uses to address negative economic impacts include work “to improve efficacy of programs addressing negative economic impacts, including through use of data analysis, targeted consumer outreach, improvements to data or technology infrastructure, and impact evaluations.” See 31 CFR 35.6(b)(10). Of note, per the CSFRF/CLFRF [Reporting Guidance](#), allowable use of funds for evaluations may also include other types of program evaluations focused on program improvement and evidence building. In addition, recipients may use funds to facilitate access to health and social services in populations and communities disproportionately impacted by the COVID-19 pandemic, including benefits navigators or marketing efforts to increase consumer uptake of federal tax credits, benefits, or assistance programs that respond to negative economic impacts of the pandemic. See 31 CFR 35.6(b)(12).

5. Eligible Uses – Premium Pay

5.1. What criteria should recipients use in identifying essential workers to receive premium pay?

Essential workers are those in critical infrastructure sectors who regularly perform in-person work, interact with others at work, or physically handle items handled by others.

Critical infrastructure sectors include healthcare, education and childcare, transportation, sanitation, grocery and food production, and public health and safety, among others, as provided in the Interim Final Rule. Governments receiving Fiscal Recovery Funds have the discretion to add additional sectors to this list, so long as the sectors are considered critical to protect the health and well-being of residents.

The Interim Final Rule emphasizes the need for recipients to prioritize premium pay for lower income workers. Premium pay that would increase a worker's total pay above 150% of the greater of the state or county average annual wage requires specific justification for how it responds to the needs of these workers.

5.2. What criteria should recipients use in identifying third-party employers to receive grants for the purpose of providing premium pay to essential workers?

Any third-party employers of essential workers are eligible. Third-party contractors who employ essential workers in eligible sectors are also eligible for grants to provide premium pay. Selection of third-party employers and contractors who receive grants is at the discretion of recipients.

To ensure any grants respond to the needs of essential workers and are made in a fair and transparent manner, the rule imposes some additional reporting requirements for grants to third-party employers, including the public disclosure of grants provided.

5.3. May recipients provide premium pay retroactively for work already performed?

Yes. Treasury encourages recipients to consider providing premium pay retroactively for work performed during the pandemic, recognizing that many essential workers have not yet received additional compensation for their service during the pandemic.

6. Eligible Uses – Water, Sewer, and Broadband Infrastructure

6.1. What types of water and sewer projects are eligible uses of funds?

The Interim Final Rule generally aligns eligible uses of the Funds with the wide range of types or categories of projects that would be eligible to receive financial assistance through the Environmental Protection Agency's Clean Water State Revolving Fund (CWSRF) or Drinking Water State Revolving Fund (DWSRF).

Under the DWSRF, categories of [eligible projects](#) include: treatment, transmission and distribution (including lead service line replacement), source rehabilitation and decontamination, storage, consolidation, and new systems development.

Under the CWSRF, categories of [eligible projects](#) include: construction of publicly-owned treatment works, nonpoint source pollution management, national estuary program projects, decentralized wastewater treatment systems, stormwater systems, water

conservation, efficiency, and reuse measures, watershed pilot projects, energy efficiency measures for publicly-owned treatment works, water reuse projects, security measures at publicly-owned treatment works, and technical assistance to ensure compliance with the Clean Water Act.

As mentioned in the Interim Final Rule, eligible projects under the DWSRF and CWSRF support efforts to address climate change, as well as to meet cybersecurity needs to protect water and sewer infrastructure. Given the lifelong impacts of lead exposure for children, and the widespread nature of lead service lines, Treasury also encourages recipients to consider projects to replace lead service lines.

6.2. May construction on eligible water, sewer, or broadband infrastructure projects continue past December 31, 2024, assuming funds have been obligated prior to that date?

Yes. Treasury is interpreting the requirement that costs be incurred by December 31, 2024 to only require that recipients have obligated the funds by such date. The period of performance will run until December 31, 2026, which will provide recipients a reasonable amount of time to complete projects funded with Fiscal Recovery Funds.

6.3. May recipients use funds as a non-federal match for the Clean Water State Revolving Fund (CWSRF) or Drinking Water State Revolving Fund (DWSRF)?

Recipients may not use funds as a state match for the CWSRF and DWSRF due to prohibitions in utilizing federal funds as a state match in the authorizing statutes and regulations of the CWSRF and DWSRF.

6.4. Does the National Environmental Policy Act (NEPA) apply to eligible infrastructure projects?

NEPA does not apply to Treasury's administration of the Funds. Projects supported with payments from the Funds may still be subject to NEPA review if they are also funded by other federal financial assistance programs.

6.5. What types of broadband projects are eligible?

The Interim Final Rule requires eligible projects to reliably deliver minimum speeds of 100 Mbps download and 100 Mbps upload. In cases where it is impracticable due to geography, topography, or financial cost to meet those standards, projects must reliably deliver at least 100 Mbps download speed, at least 20 Mbps upload speed, and be scalable to a minimum of 100 Mbps download speed and 100 Mbps upload speed.

Projects must also be designed to serve unserved or underserved households and businesses, defined as those that are not currently served by a wireline connection that reliably delivers at least 25 Mbps download speed and 3 Mbps of upload speed.

6.6. For broadband investments, may recipients use funds for related programs such as cybersecurity or digital literacy training?

Yes. Recipients may use funds to provide assistance to households facing negative economic impacts due to Covid-19, including digital literacy training and other programs that promote access to the Internet. Recipients may also use funds for modernization of cybersecurity, including hardware, software, and protection of critical infrastructure, as part of provision of government services up to the amount of revenue lost due to the public health emergency.

6.7. How do I know if a water, sewer, or broadband project is an eligible use of funds? Do I need pre-approval? [6/8]

Recipients do not need approval from Treasury to determine whether an investment in a water, sewer, or broadband project is eligible under CSFRF/CLFRF. Each recipient should review the Interim Final Rule (IFR), along with the preamble to the Interim Final Rule, in order to make its own assessment of whether its intended project meets the eligibility criteria in the IFR. A recipient that makes its own determination that a project meets the eligibility criteria as outlined in the IFR may pursue the project as a CSFRF/CLFRF project without pre-approval from Treasury. Local government recipients similarly do not need state approval to determine that a project is eligible under CSFRF/CLFRF. However, recipients should be cognizant of other federal or state laws or regulations that may apply to construction projects independent of CSFRF/CLFRF funding conditions and that may require pre-approval.

For water and sewer projects, the IFR refers to the EPA [Drinking Water](#) and [Clean Water](#) State Revolving Funds (SRFs) for the categories of projects and activities that are eligible for funding. Recipients should look at the relevant federal statutes, regulations, and guidance issued by the EPA to determine whether a water or sewer project is eligible. Of note, the IFR does not incorporate any other requirements contained in the federal statutes governing the SRFs or any conditions or requirements that individual states may place on their use of SRFs.

6.8. For broadband infrastructure investments, what does the requirement that infrastructure “be designed to” provide service to unserved or underserved households and businesses mean? [6/17]

Designing infrastructure investments to provide service to unserved or underserved households or businesses means prioritizing deployment of infrastructure that will bring service to households or businesses that are not currently serviced by a wireline connection that reliably delivers at least 25 Mbps download speed and 3 Mbps of upload speed. To meet this requirement, states and localities should use funds to deploy broadband infrastructure projects whose objective is to provide service to unserved or underserved households or businesses. These unserved or underserved households or businesses do not need to be the only ones in the service area funded by the project.

6.9. For broadband infrastructure to provide service to “unserved or underserved households or businesses,” must every house or business in the service area be unserved or underserved? [6/17]

No. It suffices that an objective of the project is to provide service to unserved or underserved households or businesses. Doing so may involve a holistic approach that provides service to a wider area in order, for example, to make the ongoing service of unserved or underserved households or businesses within the service area economical. Unserved or underserved households or businesses need not be the *only* households or businesses in the service area receiving funds.

6.10. May recipients use payments from the Funds for “middle mile” broadband projects? [6/17]

Yes. Under the Interim Final Rule, recipients may use payments from the Funds for “middle-mile projects,” but Treasury encourages recipients to focus on projects that will achieve last-mile connections—whether by focusing on funding last-mile projects or by ensuring that funded middle-mile projects have potential or partnered last-mile networks that could or would leverage the middle-mile network.

6.11. For broadband infrastructure investments, what does the requirement to “reliably” meet or exceed a broadband speed threshold mean? [6/17]

In the Interim Final Rule, the term “reliably” is used in two places: to identify areas that are eligible to be the subject of broadband infrastructure investments and to identify expectations for acceptable service levels for broadband investments funded by the Coronavirus State and Local Fiscal Recovery Funds. In particular:

- The IFR defines “unserved or underserved households or businesses” to mean one or more households or businesses that are not currently served by a wireline connection that reliably delivers at least 25 Mbps download speeds and 3 Mbps of upload speeds.
- The IFR provides that a recipient may use Coronavirus State and Local Fiscal Recovery Funds to make investments in broadband infrastructure that are designed to provide service to unserved or underserved households or businesses and that are designed to, upon completion: (i) reliably meet or exceed symmetrical 100 Mbps download speed and upload speeds; or (ii) in limited cases, reliably meet or exceed 100 Mbps download speed and between 20 Mbps and 100 Mbps upload speed and be scalable to a minimum of 100 Mbps download and upload speeds.

The use of “reliably” in the IFR provides recipients with significant discretion to assess whether the households and businesses in the area to be served by a project have access to wireline broadband service that can actually and consistently meet the specified thresholds of at least 25Mbps/3Mbps—i.e., to consider the actual experience of current

wireline broadband customers that subscribe to services at or above the 25 Mbps/3 Mbps threshold. Whether there is a provider serving the area that advertises or otherwise claims to offer speeds that meet the 25 Mbps download and 3 Mbps upload speed thresholds is not dispositive.

When making these assessments, recipients may choose to consider any available data, including but not limited to documentation of existing service performance, federal and/or state-collected broadband data, user speed test results, interviews with residents and business owners, and any other information they deem relevant. In evaluating such data, recipients may take into account a variety of factors, including whether users actually receive service at or above the speed thresholds at all hours of the day, whether factors other than speed such as latency or jitter, or deterioration of the existing connections make the user experience unreliable, and whether the existing service is being delivered by legacy technologies, such as copper telephone lines (typically using Digital Subscriber Line technology) or early versions of cable system technology (DOCSIS 2.0 or earlier).

The IFR also provides recipients with significant discretion as to how they will assess whether the project itself has been designed to provide households and businesses with broadband services that meet, or even exceed, the speed thresholds provided in the rule.

6.12. May recipients use Funds for pre-project development for eligible water, sewer, and broadband projects? [6/23]

Yes. To determine whether Funds can be used on pre-project development for an eligible water or sewer project, recipients should consult whether the pre-project development use or cost is eligible under the Drinking Water and Clean Water State Revolving Funds (CWSRF and DWSRF, respectively). Generally, the CWSRF and DWSRF often allow for pre-project development costs that are tied to an eligible project, as well as those that are reasonably expected to lead to a project. For example, the DWSRF [allows](#) for planning and evaluations uses, as well as numerous pre-project development costs, including costs associated with obtaining project authorization, planning and design, and project start-up like training and warranty for equipment. Likewise, the CWSRF [allows](#) for broad pre-project development, including planning and assessment activities, such as cost and effectiveness analyses, water/energy audits and conservation plans, and capital improvement plans.

Similarly, pre-project development uses and costs for broadband projects should be tied to an eligible broadband project or reasonably expected to lead to such a project. For example, pre-project costs associated with planning and engineering for an eligible broadband infrastructure build-out is considered an eligible use of funds, as well as technical assistance and evaluations that would reasonably be expected to lead to commencement of an eligible project (e.g., broadband mapping for the purposes of finding an eligible area for investment).

All funds must be obligated within the statutory period between March 3, 2021 and December 31, 2024, and expended to cover such obligations by December 31, 2026.

6.13. May State and Local Fiscal Recovery Funds be used to support energy or electrification infrastructure that would be used to power new water treatment plants and wastewater systems? [7/14]

The EPA's [Overview of Clean Water State Revolving Fund Eligibilities](#) describes eligible energy-related projects. This includes a "[p]ro rata share of capital costs of offsite clean energy facilities that provide power to a treatment works." Thus, State and Local Fiscal Recovery Funds may be used to finance the generation and delivery of clean power to a wastewater system or a water treatment plant on a pro-rata basis. If the wastewater system or water treatment plant is the sole user of the clean energy, the full cost would be considered an eligible use of funds. If the clean energy provider provides power to other entities, only the proportionate share used by the water treatment plant or wastewater system would be an eligible use of State and Local Fiscal Recovery Funds.

6.14. How should states and local governments assess whether a stormwater management project, such as a culvert replacement, is an eligible project for State and Local Fiscal Recovery Funds? [7/14]

FAQ 6.7 describes the overall approach that recipients may take to evaluate the eligibility of water or sewer projects. For stormwater management projects specifically, as noted in the EPA's [Overview of Clean Water State Revolving Fund Eligibilities](#), "Stormwater projects must have a water quality benefit." Thus, to be eligible under CSFRF/CLFRF, stormwater management projects should be designed to incorporate water quality benefits consistent with the goals of the Clean Water Act. [Summary of the Clean Water Act.](#)

6.15. May recipients use Funds for road repairs and upgrades that occur in connection with an eligible water or sewer project? [7/14]

Yes, recipients may use State and Local Fiscal Recovery Funds for road repairs and upgrades directly related to an eligible water or sewer project. For example, a recipient could use Funds to repair or re-pave a road following eligible sewer repair work beneath it. However, use of Funds for general infrastructure projects is subject to the limitations described in FAQ 4.2. Water and sewer infrastructure projects are often a single component of a broader transportation infrastructure project, for example, the implementation of stormwater infrastructure to meet Clean Water Act established water quality standards. In this example, the components of the infrastructure project that interact directly with the stormwater infrastructure project may be funded by Fiscal Recovery Funds.

6.16. May Funds be used to build or upgrade broadband connections to schools or libraries? [7/14]

As outlined in the IFR, recipients may use Fiscal Recovery Funds to invest in broadband infrastructure that, wherever it is practicable to do so, is designed to deliver service that reliably meets or exceeds symmetrical upload and download speeds of 100 Mbps to households or businesses that are not currently serviced by a wireline connection that reliably delivers at least 25 Mbps download speed and 3 Mbps of upload speed. Treasury interprets “businesses” in this context broadly to include non-residential users of broadband, including private businesses and institutions that serve the public, such as schools, libraries, healthcare facilities, and public safety organizations.

6.17. Are eligible infrastructure projects subject to the Davis-Bacon Act? [7/14]

The Davis-Bacon Act requirements (prevailing wage rates) do not apply to projects funded solely with award funds from the CSFRF/CLFRF program, except for CSFRF/CLFRF-funded construction projects undertaken by the District of Columbia. The Davis-Bacon Act specifically applies to the District of Columbia when it uses federal funds (CSFRF/CLFRF funds or otherwise) to enter into contracts over \$2,000 for the construction, alteration, or repair (including painting and decorating) of public buildings or public works. Recipients may be otherwise subject to the requirements of the Davis-Bacon Act, when CSFRF/CLFRF award funds are used on a construction project in conjunction with funds from another federal program that requires enforcement of the Davis-Bacon Act. Additionally, corollary state prevailing-wage-in-construction laws (commonly known as “baby Davis-Bacon Acts”) may apply to projects. Please refer to FAQ 4.10 concerning projects funded with both CSFRF/CLFRF funds and other sources of funding.

Treasury has indicated in its Interim Final Rule that it is important that necessary investments in water, sewer, or broadband infrastructure be carried out in ways that produce high-quality infrastructure, avert disruptive and costly delays, and promote efficiency. Treasury encourages recipients to ensure that water, sewer, and broadband projects use strong labor standards, including project labor agreements and community benefits agreements that offer wages at or above the prevailing rate and include local hire provisions, not only to promote effective and efficient delivery of high-quality infrastructure projects, but also to support the economic recovery through strong employment opportunities for workers. Using these practices in construction projects may help to ensure a reliable supply of skilled labor that would minimize disruptions, such as those associated with labor disputes or workplace injuries.

Treasury has also indicated in its reporting guidance that recipients will need to provide documentation of wages and labor standards for infrastructure projects over \$10 million, and that these requirements can be met with certifications that the project is in compliance with the Davis-Bacon Act (or related state laws, commonly known as “baby Davis-Bacon Acts”) and subject to a project labor agreement. Please refer to the Reporting and Compliance Guidance, page 21, for more detailed information on the reporting requirement.

7. Non-Entitlement Units (NEUs)

Answers to frequently asked questions on distribution of funds to NEUs can be found in this [FAQ supplement](#), which is regularly updated.

8. Ineligible Uses

8.1. What is meant by a pension “deposit”? Can governments use funds for routine pension contributions for employees whose payroll and covered benefits are eligible expenses?

Treasury interprets “deposit” in this context to refer to an extraordinary payment into a pension fund for the purpose of reducing an accrued, unfunded liability. More specifically, the interim final rule does not permit this assistance to be used to make a payment into a pension fund if both: (1) the payment reduces a liability incurred prior to the start of the COVID-19 public health emergency, and (2) the payment occurs outside the recipient’s regular timing for making such payments.

Under this interpretation, a “deposit” is distinct from a “payroll contribution,” which occurs when employers make payments into pension funds on regular intervals, with contribution amounts based on a pre-determined percentage of employees’ wages and salaries. In general, if an employee’s wages and salaries are an eligible use of Fiscal Recovery Funds, recipients may treat the employee’s covered benefits as an eligible use of Fiscal Recovery Funds.

8.2. May recipients use Fiscal Recovery Funds to fund Other Post-Employment Benefits (OPEB)? [6/8]

OPEB refers to benefits other than pensions (see, e.g., [Governmental Accounting Standards Board, “Other Post-Employment Benefits”](#)). Treasury has determined that Sections 602(c)(2)(B) and 603(c)(2), which refer only to pensions, do not prohibit CSFRF/CLFRF recipients from funding OPEB. Recipients of either the CSFRF/CLFRF may use funds for eligible uses, and a recipient seeking to use CSFRF/CLFRF funds for OPEB contributions would need to justify those contributions under one of the four eligible use categories.

9. Reporting

On June 17, 2021, Treasury released [Guidance on Recipient Compliance and Reporting Responsibilities for the Coronavirus State and Local Fiscal Recovery Funds](#). Recipients should consult this guidance for additional detail and clarification on recipients’ compliance and reporting responsibilities. A users’ guide will be provided with additional information on how and where to submit required reports.

9.1. What records must be kept by governments receiving funds?

Financial records and supporting documents related to the award must be retained for a period of five years after all funds have been expended or returned to Treasury, whichever is later. This includes those which demonstrate the award funds were used for eligible purposes in accordance with the ARPA, Treasury's regulations implementing those sections, and Treasury's guidance on eligible uses of funds.

9.2. What reporting will be required, and when will the first report be due?

Recipients will be required to submit an interim report, quarterly project and expenditure reports, and annual Recovery Plan Performance Reports as specified below, regarding their utilization of Coronavirus State and Local Fiscal Recovery Funds.

Interim reports: States (defined to include the District of Columbia), territories, metropolitan cities, counties, and Tribal governments will be required to submit one interim report. The interim report will include a recipient's expenditures by category at the summary level and for states, information related to distributions to non-entitlement units of local government must also be included in the interim report. The interim report will cover activity from the date of award to July 31, 2021 and must be submitted to Treasury by August 31, 2021. Non-entitlement units of local government are not required to submit an interim report.

Quarterly Project and Expenditure reports: State (defined to include the District of Columbia), territorial, metropolitan city, county, and Tribal governments will be required to submit quarterly project and expenditure reports. This report will include financial data, information on contracts and subawards over \$50,000, types of projects funded, and other information regarding a recipient's utilization of award funds. Reports will be required quarterly with the exception of non-entitlement units, which will report annually. An interim report is due on August 31, 2021. The reports will include the same general data as those submitted by recipients of the Coronavirus Relief Fund, with some modifications to expenditure categories and the addition of data elements related to specific eligible uses. The initial quarterly Project and Expenditure report will cover two calendar quarters from the date of award to September 30, 2021 and must be submitted to Treasury by October 31, 2021. The subsequent quarterly reports will cover one calendar quarter and must be submitted to Treasury within 30 days after the end of each calendar quarter.

Non-entitlement units of local government will be required to submit the project and expenditure report annually. The initial annual Project and Expenditure report for non-entitlement units of local government will cover activity from the date of award to September 30, 2021 and must be submitted to Treasury by October 31, 2021. The subsequent annual reports must be submitted to Treasury by October 31 each year.

Recovery Plan Performance Reports: States (defined to include the District of Columbia), territories, metropolitan cities, and counties with a population that exceeds 250,000

residents will also be required to submit an annual Recovery Plan Performance Report to Treasury. This report will include descriptions of the projects funded and information on the performance indicators and objectives of each award, helping local residents understand how their governments are using the substantial resources provided by Coronavirus State and Local Fiscal Recovery Funds program. The initial Recovery Plan Performance Report will cover activity from date of award to July 31, 2021 and must be submitted to Treasury by August 31, 2021. Thereafter, the Recovery Plan Performance Reports will cover a 12-month period and recipients will be required to submit the report to Treasury within 30 days after the end of the 12-month period. The second Recovery Plan Performance Report will cover the period from July 1, 2021 to June 30, 2022 and must be submitted to Treasury by July 31, 2022. Each annual Recovery Plan Performance Report must be posted on the public-facing website of the recipient. Local governments with fewer than 250,000 residents, Tribal governments, and non-entitlement units of local government are not required to develop a Recovery Plan Performance Report.

Please see the [Guidance on Recipient Compliance and Reporting Responsibilities](#) for more information.

9.3. What provisions of the Uniform Guidance for grants apply to these funds? Will the Single Audit requirements apply?

Most of the provisions of the Uniform Guidance (2 CFR Part 200) apply to this program, including the Cost Principles and Single Audit Act requirements. Recipients should refer to the Assistance Listing for detail on the specific provisions of the Uniform Guidance that do not apply to this program. The Assistance Listing will be available on beta.SAM.gov.

9.4. Once a recipient has identified a reduction in revenue, how will Treasury track use of funds for the provision of government services? [6/8]

The ARPA establishes four categories of eligible uses and further restrictions on the use of funds to ensure that Fiscal Recovery Funds are used within the four eligible use categories. The Interim Final Rule implements these restrictions, including the scope of the eligible use categories and further restrictions on tax cuts and deposits into pensions. Reporting requirements will align with this structure.

Consistent with the broad latitude provided to recipients to use funds for government services to the extent of the reduction in revenue, recipients will be required to submit a description of services provided. As discussed in IFR, these services can include a broad range of services but may not be used directly for pension deposits, contributions to reserve funds, or debt service. Recipients may use sources of funding other than Fiscal Recovery Funds to make deposits to pension funds, contribute to reserve funds, and pay debt service, including during the period of performance for the Fiscal Recovery Fund award.

For recipients using Fiscal Recovery Funds to provide government services to the extent of reduction in revenue, the description of government services reported to Treasury may be narrative or in another form, and recipients are encouraged to report based on their existing budget processes and to minimize administrative burden. For example, a recipient with \$100 in revenue replacement funds available could indicate that \$50 were used for personnel costs and \$50 were used for pay-go building of sidewalk infrastructure.

In addition to describing the government services provided to the extent of reduction in revenue, all recipients will also be required to indicate that Fiscal Recovery Funds are not used directly to make a deposit in a pension fund. Further, recipients subject to the tax offset provision will be required to provide information necessary to implement the Interim Final Rule, as described in the Interim Final Rule. Treasury does not anticipate requiring other types of reporting or recordkeeping on spending in pensions, debt service, or contributions to reserve funds.

These requirements are further detailed in the guidance on reporting requirements for the Fiscal Recovery Funds available [here](#).

9.5. What is the Assistance Listing and Catalog of Federal Domestic Assistance (CFDA) number for the program? [6/8]

The [Assistance Listing](#) for the Coronavirus State and Local Fiscal Recovery Funds (CSLFRF) was published May 28, 2021 on SAM.gov. This includes the final CFDA Number for the program, 21.027.

The assistance listing includes helpful information including program purpose, statutory authority, eligibility requirements, and compliance requirements for recipients. The CFDA number is the unique 5-digit code for each type of federal assistance, and can be used to search for program information, including funding opportunities, spending on [usaspending.gov](#), or audit results through the Federal Audit Clearinghouse.

To expedite payments and meet statutory timelines, Treasury issued initial payments under an existing CFDA number. If you have already received funds or captured the initial CFDA number in your records, please update your systems and reporting to reflect the final CFDA number 21.027. **Recipients must use the final CFDA number for all financial accounting, audits, subawards, and associated program reporting requirements.**

To ensure public trust, Treasury expects all recipients to serve as strong stewards of these funds. This includes ensuring funds are used for intended purposes and recipients have in place effective financial management, internal controls, and reporting for transparency and accountability.

Please see [Treasury's Interim Final Rule](#) and the [Guidance on Recipient Compliance and Reporting Responsibilities](#) for more information.

10. Miscellaneous

10.1. May governments retain assets purchased with Fiscal Recovery Funds? If so, what rules apply to the proceeds of disposition or sale of such assets?

Yes, if the purchase of the asset was consistent with the limitations on the eligible use of funds. If such assets are disposed of prior to December 31, 2024, the proceeds would be subject to the restrictions on the eligible use of payments.

10.2. Can recipients use funds for administrative purposes?

Recipients may use funds to cover the portion of payroll and benefits of employees corresponding to time spent on administrative work necessary due to the COVID–19 public health emergency and its negative economic impacts. This includes, but is not limited to, costs related to disbursing payments of Fiscal Recovery Funds and managing new grant programs established using Fiscal Recovery Funds.

10.3. Are recipients required to remit interest earned on CSFRF/CLFRF payments made by Treasury? [5/27, updated 7/14]

No. CSFRF/CLFRF payments made by Treasury to states, territories, and the District of Columbia are not subject to the requirement of the Cash Management Improvement Act and Treasury’s implementing regulations at 31 CFR part 205 to remit interest to Treasury. CSFRF/CLFRF payments made by Treasury to local governments and Tribes are not subject to the requirement of 2 CFR 200.305(b)(8)–(9) to maintain balances in an interest-bearing account and remit payments to Treasury. Moreover, interest earned on CSFRF/CLFRF payments is not subject to program restrictions. Finally, States may retain interest on payments made by Treasury to the State for distribution to NEUs that is earned before funds are distributed to NEUs, provided that the State adheres to the statutory requirements and Treasury’s guidance regarding the distribution of funds to NEUs. Such interest is also not subject to program restrictions.

Among other things, States and other recipients may use earned income to defray the administrative expenses of the program, including with respect to NEUs.

10.4. Is there a deadline to apply for funds? [5/27]

The Interim Final Rule requires that costs be incurred by December 31, 2024. Direct recipients are encouraged to apply as soon as possible. For direct recipients other than Tribal governments, there is not a specific application deadline.

Tribal governments do have deadlines to complete the application process and should visit www.treasury.gov/SLFRPTribal for guidance on applicable deadlines.

Non-entitlement units of local government should contact their state government for information on applicable deadlines.

10.5. May recipients use funds to cover the costs of consultants to assist with managing and administering the funds? [6/8]

Yes. Recipients may use funds for administering the CSFRF/CLFRF program, including costs of consultants to support effective management and oversight, including consultation for ensuring compliance with legal, regulatory, and other requirements.

11. Operations

11.1. How do I know if my entity is eligible?

The Coronavirus State and Local Fiscal Recovery Funds American Rescue Plan Act of 2021 set forth the jurisdictions eligible to receive funds under the program, which are:

- States and the District of Columbia
- Territories
- Tribal governments
- Counties
- Metropolitan cities (typically, but not always, those with populations over 50,000)
- Non-entitlement units of local government, or smaller local governments (typically, but not always, those with populations under 50,000)

11.2. How does an eligible entity request payment?

Eligible entities (other than non-entitlement units) must submit their information to the [Treasury Submission Portal](#). Please visit the [Coronavirus State and Local Fiscal Recovery Fund website](#) for more information on the submission process.

11.3. I cannot log into the Treasury Submission Portal or am having trouble navigating it. Who can help me?

If you have questions about the Treasury Submission Portal or for technical support, please email covidreliefitsupport@treasury.gov.

11.4. What do I need to do to receive my payment?

All eligible payees are required to have a DUNS Number previously issued by Dun & Bradstreet (<https://www.dnb.com/>).

All eligible payees are also required to have an active registration with the System for Award Management (SAM) (<https://www.sam.gov>).

And eligible payees must have a bank account enabled for Automated Clearing House (ACH) direct deposit. Payees with a Wire account are encouraged to provide that information as well.

More information on these and all program pre-submission requirements can be found on the [Coronavirus State and Local Fiscal Recovery Fund website](#).

11.5. Why is Treasury employing id.me for the Treasury Submission Portal?

ID.me is a trusted technology partner to multiple government agencies and healthcare providers. It provides secure digital identity verification to those government agencies and healthcare providers to make sure you're you – and not someone pretending to be you – when you request access to online services. All personally identifiable information provided to ID.me is encrypted and disclosed only with the express consent of the user. Please refer to ID.me Contact Support for assistance with your ID.me account. Their support website is <https://help.id.me>.

11.6. Why is an entity not on the list of eligible entities in Treasury Submission Portal?

The ARPA statute lays out which governments are eligible for payments. The list of entities within the Treasury Submission Portal includes entities eligible to receive a direct payment of funds from Treasury, which include states (defined to include the District of Columbia), territories, Tribal governments, counties, and metropolitan cities.

Eligible non-entitlement units of local government will receive a distribution of funds from their respective state government and should not submit information to the Treasury Submission Portal.

If you believe an entity has been mistakenly left off the eligible entity list, please email SLFRP@treasury.gov.

11.7. What is an Authorized Representative?

An Authorized Representative is an individual with legal authority to bind the government entity (e.g., the Chief Executive Officer of the government entity). An Authorized Representative must sign the Acceptance of Award terms for it to be valid.

11.8. How does a Tribal government determine their allocation?

Tribal governments will receive information about their allocation when the submission to the Treasury Submission Portal is confirmed to be complete and accurate.

11.9. How do I know the status of my request for funds (submission)?

Entities can check the status of their submission at any time by logging into [Treasury Submission Portal](#).

11.10. My Treasury Submission Portal submission requires additional information/correction. What is the process for that?

If your Authorized Representative has not yet signed the award terms, you can edit your submission with in the into [Treasury Submission Portal](#). If your Authorized Representative has signed the award terms, please email SLFRP@treasury.gov to request assistance with updating your information.

11.11. My request for funds was denied. How do I find out why it was denied or appeal the decision?

Please check to ensure that no one else from your entity has applied, causing a duplicate submission. Please also review the list of all eligible entities on the [Coronavirus State and Local Fiscal Recovery Fund website](#).

If you still have questions regarding your submission, please email SLFRP@treasury.gov.

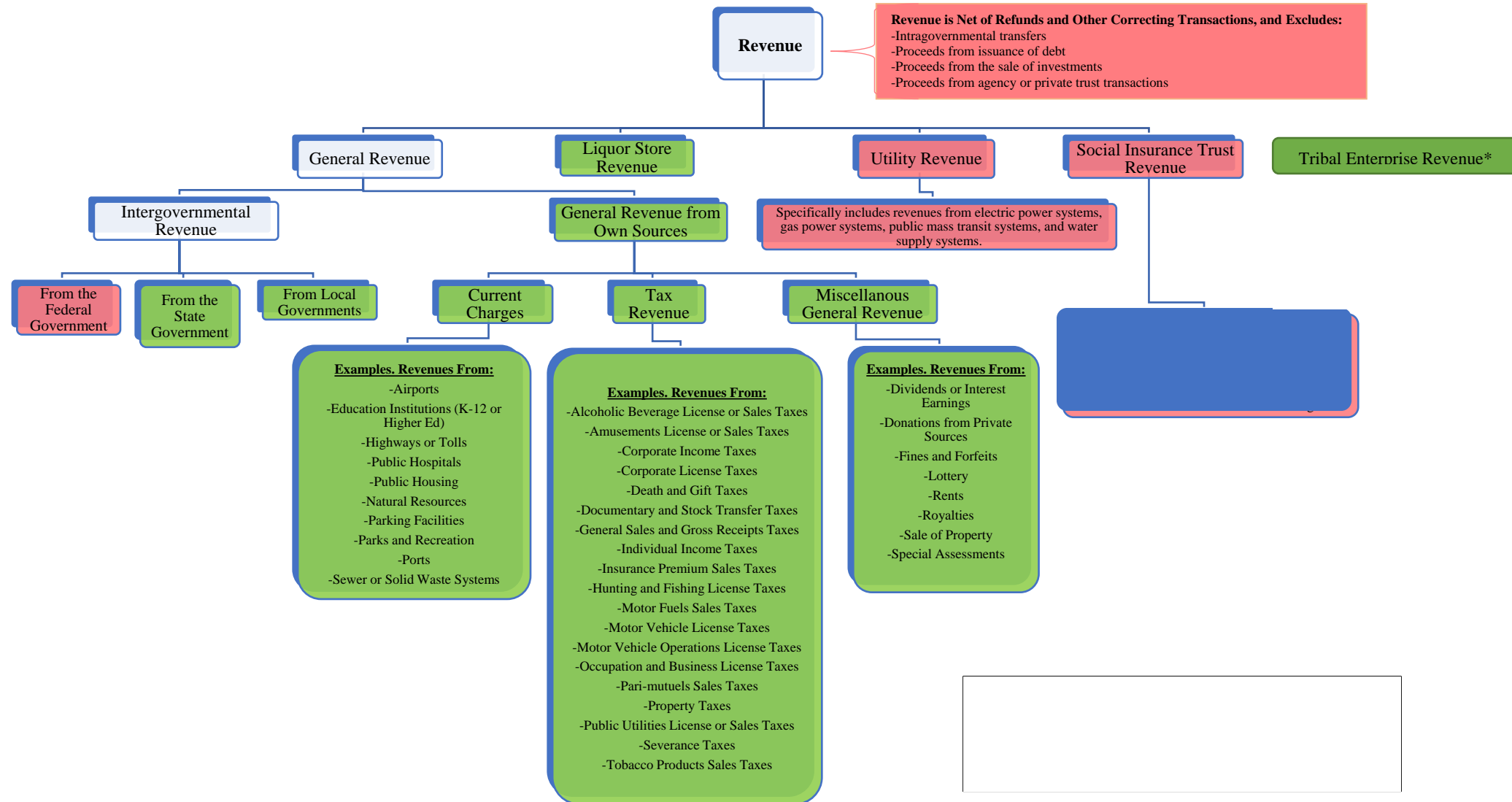
11.12. When will entities get their money?

Before Treasury is able to execute a payment, a representative of an eligible government must submit the government's information for verification through the [Treasury Submission Portal](#). The verification process takes approximately four business days. If any errors are identified, the designated point of contact for the government will be contacted via email to correct the information before the payment can proceed. Once verification is complete, the designated point of contact of the eligible government will receive an email notifying them that their submission has been verified. Payments are generally scheduled for the next business day after this verification email, though funds may not be available immediately due to processing time of their financial institution.

11.13. How does a local government entity provide Treasury with a notice of transfer of funds to its State?

For more information on how to provide Treasury with notice of transfer to a state, please email SLRedirectFunds@treasury.gov.

Appendix: Interim Final Rule Definition of General Revenue Within the Census Bureau Classification Structure of Revenue



Source: [U.S. Bureau of the Census Government Finance and Employment Classification Manual, 2006](#); [Annual Survey of State and Local Government Finances](#)