

CITY OF MENASHA
COMMON COUNCIL
FIRST FLOOR CONFERENCE ROOM
100 Main Street, Menasha
Monday, June 15, 2020
MINUTES

A. CALL TO ORDER

Meeting called to order by Mayor Merkes at 6:14 p.m.

B. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

C. ROLL CALL

PRESENT: Alderman Mark Langdon, Ann Schmidt, Tom Grade, Ted Grade, Randy Ropella, Rebecca Nichols, Stan Sevenich

ABSENT: Alderman James Taylor

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Styka, DPC Sahr, FC Kloehn, PWD Alix, DDE Gordon, CDD Schroeder, FD Sassman, FM Pearson, PHD McKenney, PRD Tungate, Clerk Galeazzi, Deputy Clerk Krautkramer

D. PUBLIC HEARING

E. REPORT OF DEPARTMENT OFFICERS/DEPARTMENT HEADS/STAFF/CONSULTANTS

1. PHD McKenney - COVID-19 Update

Staff provided an update on the COVID-19 pandemic, City procedures and precautionary measures, tracking and testing, current case counts and metrics, and CARES Act funding.

General discussion ensued on

- Testing for COVID-19
- Public health referrals
- Winnebago County COVID-19 status update and case count
- Age range data

2. Clerk Galeazzi - the following minutes and communications have been received and placed on file:

Minutes to receive:

- a. Board of Public Works, 6/1/2020
- b. Library Board, 5/26/2020
- c. Redevelopment Authority, 6/2/20

Communications:

- d. Notice of Retirement of DPC Chuck Sahr
- e. CA Captain to Valley Marine Mart, 6/9/20; Water Street License Expiration
- f. Office of Commissioner of Railroads Public Hearing Notices
- g. Financial Update

PC Styka provided a recap of Communication d. and thanked Deputy Chief Sahr for his years of service with Menasha Police Department by awarding him with a commemorative plaque. Deputy Chief Sahr commented on his years of service and thanked staff and the Council.

Discussion ensued on Communication f. Office of Commissioner of Railroads Public Hearings and on Communication g. Financial Update.

Moved by Ald. Sevenich seconded by Ald. Ted Grade to approve minutes and communications a-g.

Motion carried on voice vote.

F. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY
(five (5) minute time limit for each person)

Brian Piller, 5468 W Cedar Crest Court, Appleton, Mr. Piller voiced concerns about people trespassing on his properties that boarder Broad and Lock Street in Menasha. He provided survey maps to the Council and requested that the City assists him in adjusting the plot maps and creating increased signage to prohibit public access to the properties.

Paul Brunetts and Nicholas Jevne, 210 Main Street business owners, Menasha, they voiced concerns about the condition of the building at 212 Main Street. They informed the Council of the current situation in hopes to continue to restore downtown Menasha.

G. CONSENT AGENDA

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

Minutes to approve:

1. Common Council, 6/1/2020

Board of Public Works, 6/1/2020, Recommends Approval of:

2. Payment – Vinton Construction Company; Contract Unit No. 2020-02; Jefferson Park Parking Lot, Basketball court & Regrading; \$47,099.20 (Payment No. 2).
3. Replacement of the Plank Road flashing yellow pedestrian crossing lights at Konemac Street with solar powered, push button activated, rapid flashing crosswalk system and install the same at Sixth and Racine Street utilizing the 2020 funds originally designated for Melissa Street.

Ald. Sevenich requested to remove item 2 from the Consent Agenda.

Moved by Ald. Sevenich seconded by Ald. Tom Grade to approve Consent Agenda items 1&3.

H. ITEMS REMOVED FROM THE CONSENT AGENDA

1. Moved by Ald. Langdon seconded by Ald. Ted Grade to remove item 2, Payment – Vinton Construction Company; Contract Unit No. 2020-02; Jefferson Park Parking Lot, Basketball court & Regrading; \$47,099.20 (Payment No. 2) from the Consent agenda.

Discussion ensued on the parking lot curb appeal and safety hazards.

Staff explained the parking lot will be striped and landscaping will be placed.

Motion carried on roll call 7-0.

I. ACTION ITEMS

1. Accounts payable and payroll for the term of 6/1/20-6/11/20 in the amount of \$1,800,824.59.

Moved by Ald. Nichols seconded by Ald. Ted Grade to approve accounts payable and payroll for the term of 6/1/20-6/11/20 in the amount of \$1,800,824.59.

Motion carried on roll call 7-0.

2. Beverage Operators License Applications for the 2019-2021 licensing period.

Moved by Ald. Nichols seconded by Ald. Tom Grade to approve the Beverage Operators License Applications for the 2019-2021 licensing period.

Motion carried on roll call 7-0.

3. "Class A" Liquor License Application for Fishtail LLC, d/b/a Menasha Marathon, Buddi Subedi, agenda for the premise at 209 Racine Street, Menasha for the 2019-2020 licensing year.
Moved by Ald. Nichols seconded by Ald. Tom Grade to approve "Class A" Liquor License Application for Fishtail LLC, d/b/a Menasha Marathon, Buddi Subedi, agenda for the premise at 209 Racine Street, Menasha for the 2019-2020 licensing year.
Motion carried on roll call 7-0.

4. Liquor License Applications Renewals Recommended for Approval for the 2020-2021 licensing year.
Moved by Ald. Nichols seconded by Ald. Tom Grade to approve the Liquor License for the 2020-2021 licensing year.
Motion carried on roll call 7-0.

5. Outdoor Alcohol Beverage Service Permit Applications for the 2020-2021 Licensing year.
Moved by Ald. Nichols seconded by Ald. Schmidt to approve the Outdoor Alcohol Beverage Service Permit Applications for the 2020-2021 Licensing year.
Motion carried on roll call 7-0.

6. Director of Parks, Recreation, Forestry and Cemeteries Position
Moved by Ald. Sevenich seconded by Ald. Tom Grade to nominate Ald. Ted Grade to sit on the panel for the interview of any candidate to fill the Director of Parks, Recreation, Forestry and Cemeteries position.

Moved by Ald. Ropella seconded by Ald. Langdon to nominate Ald. Ropella to sit on the panel for the interview of any candidate to fill the Director of Parks, Recreation, Forestry and Cemeteries position.

Discussion ensued on the Parks, Recreation, Forestry and Cemeteries position.

Alderman Ted Grade was selected to sit on the panel for the interview of any candidate to fill the Director of Parks, Recreation, Forestry and Cemeteries position.
Motion carried on roll call 5-2.

Ald. Ropella and Langdon voted in favor of Ald. Ropella

Ald. Nichols, Sevenich, Tom Grade, Ted Grade, and Schmidt voted in favor of Ald. Ted Grade

PRD Tungate commented on his career with the City of Menasha and thanked staff and the Council. Staff and the Council thanked PRD Tungate.

7. Request to Receive and Spend Wisconsin DHS, DPH CARES Act Funding
Moved by Ald. Nichols seconded by Ald. Tom Grade to approve the Menasha Health Department request to receive and spend the DHS DPH Awards from the Federal CARES Act Covid-19 in the amount of \$277,650.

Staff explained the funds would be used to fund pandemic planning, local testing, and contact tracing and tracking.

Discussion ensued on funding, contact tracing, school reopening plans, and staffing needs.

Motion carried on roll call 7-0.

8. Strong Neighborhoods Menasha Housing Program

Moved by Ald. Sevenich and seconded by Ald. Ropella to approve the redline draft of the program accepting the recommendation listed effective June 2020.

Moved by Ald. Ropella second by Ald. Sevenich to amend the original motion to prohibit any elected official from utilizing the program.

Motion carried on roll call 4-3.

Ald. Nichols, Schmidt and Tom Grade voted no.

Moved by Ald. Nichols seconded by Ald. Tom Grade to change the effective date to January 1, 2021.

Discussion ensued on changing the date of program requirements would change.

Motion carried on roll call 4-3.

Ald. Sevenich, Ted Grade, and Ropella voted no.

Motion to approve the redline draft of the program accepting the recommendation listed, and to prohibit any elected official from utilizing the program, and change the effective date to January 1, 2021.

Motion carried on roll call 7-0.

J. HELD OVER BUSINESS

K. ORDINANCES AND RESOLUTIONS

1. R-22-20 Resolution to Approve the Cancellation of Outstanding Checks; and the write off of General Uncollectible Accounts Receivables and Delinquent Personal Property Tax Receivables (Introduced by Mayor Merkes).

Moved by Ald. Nichols and seconded by Ald. Sevenich to approve R-22-20 Resolution to Approve the Cancellation of Outstanding Checks; and the write off of General Uncollectible Accounts Receivables and Delinquent Personal Property Tax Receivables (Introduced by Mayor Merkes).

Motion carried on roll call 7-0.

2. R-23-20 A Resolution Approving Continuing Appropriations (Introduced by Mayor Merkes).

Staff commented on 2020 budgeted funds.

Moved by Ald. Nichols and seconded by Ald. Schmidt to approve R-23-20 A Resolution Approving Continuing Appropriations.

Motion carried on roll call 7-0.

3. R-24-20 A Resolution Transferring/Appropriating Funds (Introduced by Mayor Merkes).

Moved by Ald. Nichols and seconded by Ald. Ted Grade to approve R-24-20 A Resolution Transferring/Appropriating Funds.

Motion carried on roll call 7-0.

4. R-25-20 A Resolution Acknowledging Review of City of Menasha 2019 Compliance Maintenance Annual Report under Wisconsin Administrative Code NR 208 (Introduced by Alderman Langdon).

Moved by Ald. Langdon and seconded by Ald. Tom Grade to approve R-25-20 A Resolution Acknowledging Review of City of Menasha 2019 Compliance Maintenance Annual Report under Wisconsin Administrative Code NR 208.

Motion carried roll call 7-0.

L. APPOINTMENTS

M. CLAIMS AGAINST THE CITY

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA
(five (5) minute time limit for each person)

Mayor Merkes commented on Clerk Galeazzi's retirement. Clerk Galeazzi commented on her career with the City of Menasha and thanked staff and the Council. Staff and the Council thanked Clerk Galeazzi for her years of service.

FD Sassman introduced Craig Pearson, the City's newest Finance Manager to staff and the Council.

O. ADJOURNMENT

Moved by Ald. Tom Grade and seconded by Ald. Langdon to adjourn at 8:01p.m.

Haley Krautkramer
City Clerk