

**CITY OF MENASHA
COMMON COUNCIL
First Floor Conference Room
100 Main Street
Monday, October 21, 2019
6:00 PM
AGENDA**

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. ROLL CALL
- D. PUBLIC HEARING
- E. REPORT OF DEPARTMENT OFFICERS/DEPARTMENT HEADS/STAFF/CONSULTANTS
 - 1. Clerk Galeazzi - the following minutes and communications have been received and placed on file:
 - Minutes to receive:
 - a) Administration Committee, 10/7/19
 - b) Board of Health, 9/13/19
 - c) Board of Public Works, 10/7/19
 - d) Committee on Aging, 9/13/19
 - e) Plan Commission, 10/8/19
 - f) Parks and Recreation Board, 10/8/19
 - g) Redevelopment Authority, 10/8/19
 - h) Water and Light Commission, 9/25/19
 - Communications:
 - i) VFW - Annual Veteran's Day Program
 - j) CDD Schroeder Memo, 10/17/19 205 Mathewson Street Update
 - k) PHD McKenney, 10/17/19 Request for Menasha Health Department to Collaborate with Winnebago County Health Department Grant Funding Opportunity – GFO-SA20195IDUPT Injection Drug Use Prevention and Treatment
 - l) ASD, Jacobs, 10/15/19 2020 Budget Review Session Dates
- F. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY
(five (5) minute time limit for each person)
- G. CONSENT AGENDA

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and placed immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

Minutes to approve:

 - 1. Common Council, 10/7/2019

Board of Public Works, 10/7/2019, Recommends Approval of:

 - 2. Payment – MCC, Inc. Contract Unit 2019-04; New Street Construction & Reconstruction – Various Locations; \$107,575.77 (Payment No. 1)
 - 3. To accept the Wisconsin DOT 2020-2025 STP-Urban Grant for the reconstruction of Racine Street with the 72/28 split in the approximate amount of \$3,713,483.

4. Street Use Application – Hometown Halloween; October 24, 2019; 3:00PM – 7:00PM (Menasha Farm Fresh Market)
5. To purchase the new L90H wheel loader from Airing Equipment for a new cost of \$169,450 using planned equipment replacement funds in advance of 2020.
6. Change Order – MCC, Inc. Contract Unit 2019-04; New Street Construction & Reconstruction – Various Locations; Add \$42,548.25 (Change Order No. 1)
Parks and Recreation Board, 10/8/19, Recommends Approval of:
7. Proposal to increase the Marina season slip rental rate for 2020
Plan Commission, 10/8/19 Recommends Approval of:
8. Preliminary Plat Review – Third Addition to Woodland Hills
Phase I of the of the Preliminary Plat as presented finding that the plat conforms to the Municipal Ordinance, the City Comprehensive Plan, and surrounding development with the following conditions:
 1. The north to south street designated as Snow Goose Lane and the east to west street designated as Tundra Swan Lane noted on the preliminary plat be designated as the same street name.
 2. The Final Plat shall have a designated temporary access for emergency personnel meeting the specifications set out by the Fire Department and continued to be worked on between developer and staff.
 3. Conceptually, the layout of the remaining development area for future phases are approved and shall be brought back to Plan Commission for future review.
 4. The comments noted within the Engineer review memo, dated October 8, 2019, from Engineering Supervisor Gordon are incorporated into the Final Plat.
 5. The Sidewalk Waiver described under the preliminary plat “notes” shall be removed.
 6. The future trail shown on the construction drawings along the southern right-of-way of Canvasback Drive and western right-of-way of Black Swan Drive shall be noted directly on the final plat.

H. ITEMS REMOVED FROM THE CONSENT AGENDA

I. ACTION ITEMS

1. Accounts payable and payroll for the term of 10/10/19-10/17/19 in the amount of \$566,603.25
2. Beverage Operators License Applications for the 2019-2021 licensing period.
3. Development Agreement Between City of Menasha and Van’s Realty and Construction for the Second Addition to Southfield
4. Request of Christine Sohns to release Escrow Funds for Asbestos Abatement (Simply Incredible Foods)

J. HELD OVER BUSINESS

K. ORDINANCES AND RESOLUTIONS

1. O-24-19 An Ordinance Amending Title 7, Chapter 2 of the Code of Ordinances (Fermented Malt Beverages and Intoxicating Liquor & Operators License) Introduced by Mayor Merkes as recommend by the Administration Committee

2. R-22-19 A Resolution Authorizing the City of Menasha to Accept Funding from the Federal Surface Transportation Block Grant Program (STBG) to the Appleton (Fox Cities) Metropolitan Planning Organization (MPO) for the Partial Funding of the Construction of Racine Street and Further Approving the Application which Obligates the City to Matching Funds for the Construction of Said Project

L. APPOINTMENTS

M. CLAIMS AGAINST THE CITY

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA
(five (5) minute time limit for each person)

O. RECESS TO COMMITTEES

P. ACTION ITEMS

1. Adjourn into Closed Session pursuant to Wis. Stats. 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; (Performance Evaluation Data).
2. May adjourn into Open Session to take action on items discussed in Closed Session.

Q. ADJOURNMENT

MEETING NOTICE
Monday, November 4, 2019
Common Council Meeting – 6:00 p.m.
Committee Meetings to Follow

2020 Budget Review Sessions at 5:00pm
Wednesday, Nov. 6, 2019
Thursday, Nov. 7, 2019
Wednesday, Nov. 13, 2019

CITY OF MENASHA
ADMINISTRATION COMMITTEE
First Floor Conference Room
100 Main Street, Menasha
October 7, 2019
MINUTES

A. CALL TO ORDER

Called to order by Chairman Nichols at 7:14 p.m.

B. ROLL CALL

PRESENT: Aldermen Stan Sevenich, Mark Langdon, Steve Krueger, Tom Grade, Ted Grade, Randy Ropella, Rebecca Nichols, James Taylor.

ALSO PRESENT: Mayor Merkes, CA Captain, DPC Sahr, FC Kloehn, ASD Jacobs, CDD Schroeder, DPW Alix, PHD McKenney, PRD Tungate, LD Lenz, FM Sassman, ES Gordon, Clerk Galeazzi.

C. MINUTES TO APPROVE

1. Administration Committee, 9/16/19

Moved by Ald. Ropella seconded by Ald. Tom Grade to approve minutes.

Motion carried on voice vote.

D. COMMUNICATION

1. Municipal Property Insurance Company to CA Captain; MPIC 2020 Renewal Update.

2. Ace American Insurance Company; Notice of Non-Renewal of Insurance.

No questions or discussions.

E. DISCUSSION/ACTION ITEMS

1. O-24-19 An Ordinance Amending Title 7, Chapter 2 of the Code of Ordinances (Fermented Malt Beverages and Intoxicating Liquor & Operators License) Introduced by Mayor Merkes.

CA Captain explained the Police Department requested the added language to the liquor license and operator's license section of the Municipal Code. This indicates the databases used for background checks on applicants. The language was originally in the Code but was left out when an update to that section of the Code was done. It was noted in a recent State audit that the language was not part of the Code.

Moved by Ald. Ropella seconded by Ald. Taylor to recommend to Common Council O-24-19 An Ordinance Amending Title 7, Chapter 2 of the Code of Ordinances (Fermented Malt Beverages and Intoxicating Liquor & Operators License) Introduced by Mayor Merkes.

Motion carried on roll call 8-0.

F. ADJOURNMENT

Moved by Ald. Krueger seconded by Ald. Tom Grade to adjourn at 7:18 p.m.

Motion carried on voice vote.

Deborah A. Galeazzi, WCMC
City Clerk

CITY OF MENASHA BOARD OF HEALTH

Minutes

September 13, 2019

A. CALL TO ORDER

Meeting called to order at 8:03 AM by Nancy McKenney.

B. ROLL CALL

Present: Nancy McKenney, Kristene Stacker, Lori Asmus

Excused: Dr. Teresa Rudolph, Candyce Rusin

Staff Present: Linda Palmbach, Todd Drew, Mary Fritz, Meghan Pauly, Kortney Dahm, Kristine Jacobsen, Claire Opsteen

C. MINUTES TO APPROVE

Lori Asmus moved to approve the August, 2019 minutes, seconded by Kristene Stacker, motion passed

D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS

1. Administrative

a. Health Department Budgets and Contract

i. Contract Updates – No Report

b. *Personnel*: A School Health Screener is needed for the 2019-2020 school year. Kristine Jacobsen has been named Deputy Public Health Director.

c. *Community Health Assessment*: No Report

d. *Academic Affiliation Updates*:

i. University of Wisconsin Green Bay - Amy Huss will be the RN to BSN student in Fall 2019. She will be working on safe sleep projects and will provide vaccinations during the 2019 Influenza Vaccine Clinic.

ii. University of Wisconsin Oshkosh – Kristine Jacobsen is working with Katie DeWane, RN, UW Oshkosh DNP student and Partnership Community Health Center on the Lead Free by Delivery grant.

2. **Employee Safety**: Todd Drew Conducted regular safety meeting with DPW/Parks, City Hall/Library and the Police Department. He is working with City Departments to make Safety purchases under the CVMIC Grant. Active Shooter Training was offered by Menasha Police Department on August 29.

Sealer of Weights and Measures: Todd Drew will be attending Fall Conference in Stevens Point in October of 2019.

Environmental Health: Todd Drew reported he has completed year reports to WDATCP, DSPS and DOA. Incoming new establishments include: Starbucks, Dunkin Donuts, and Koi Coffee. He is working with operator on the use of Cannabidiol (CBD) as a food ingredient. He is attending FBI Weapons of Mass Destruction Response training in Rhinelander in September; FBI Criminal Epidemiology training in Madison in November; and the Wisconsin Environmental Health Association conference in October in Elkhart Lake, WI. Todd reported that there has been an increase in bat complaints.

3. **Health Screening 60+**: Meghan Pauly reported Neenah-Menasha YMCA advanced Tai Chi class has started. She requested Board of Health Support for offering a prostate screening for residents age 45-75. A Nurse Practitioner from Wisconsin Institute of Urology would complete the screening. The prostate-specific antigen (PSA) laboratory tests would be offered free of charge. Kristen Stacker motioned to approve offering prostate screening, seconded by Lori Asmus. Motion passed.

4. **Prevention**: 197 residents attended the 5th annual Corny Community Walk was held on Wednesday August 7th From 5-7:30pm.

5. **School Health Aides**: No Report

6. **Communicable Disease**: Kortney Dahms updated the Board of Health on the August Communicable Disease Report.

7. **Lead Free by Delivery**: No Report

8. **Lead Prevention**: Todd Drew reported Liz Rosin is working with 1 elevated lead case.

9. Maternal and Child Health: No Report

10. Dental Sealants: Claire Opsteen report fall screenings are in process for the Menasha Joint School District Schools. Claire Opsteen & Nancy McKenney met with Jeff Buchta and Erin from Tri-County Dental Clinic. They discussed the need for specialized care. Tri-County will help with referrals for orthodontics, oral surgery and pediatric dental care. Menasha Health Department received signed MOU and will continue using them as a safety net referral site.

11. Public Health Emergency Response to Opioid Crisis – 100 City of Menasha staff was trained in addiction and addiction assistance. The training was developed by Unity Recovery Services in collaboration with the Health, Police, and Fire Departments and Gold Cross Ambulance. Training was held in June of 2019.

12. Emergency Preparedness: Mass Influenza clinic will be held on Thursday October 10th, 2019 from 2:00-6:00 PM at the Menasha City Center. Kristine Jacobsen reported Cassidy Walsh was hired as the Public Health Emergency Preparedness Consortium Coordinator and is also the City Appleton Emergency Manager.

13. Twenty Four/Seven: No Report

14. Senior Center: No Report

E. ACTION ITEMS

1. Policy and Procedures were reviewed by Board of Health. Recommendations will be incorporated into the procedures.

- a.** Vaccine Clinic-Related
- b.** Animal Bite Procedure
- c.** Narcan Administration
- d.** Opioid Response PPE

F. HELD OVER BUSINESS

None

G. ADJOURNMENT

Nancy McKenney moved to adjourn the meeting at 9:28, seconded by Lori Asmus. The motion passed.

The next meeting will be on Friday October 11, 2019 at 8:00 a.m. at the Menasha Health Department 100 Main Street, Suite 100 Menasha, WI.

CITY OF MENASHA
BOARD OF PUBLIC WORKS
First Floor Conference Room
100 Main Street, Menasha
October 7, 2019
MINUTES

DRAFT

A. CALL TO ORDER

Called to order by Chairman Krueger at 7:24 p.m.

B. ROLL CALL

PRESENT: Aldermen Stan Sevenich, Mark Langdon, Steve Krueger, Tom Grade, Ted Grade, Randy Ropella, Rebecca Nichols, James Taylor.

ALSO PRESENT: Mayor Merkes, CA Captain, DPC Sahr, FC Kloehn, ASD Jacobs, CDD Schroeder, DPW Alix, PHD McKenney, PRD Tungate, LD Lenz, FM Sassman, ES Gordon, Clerk Galeazzi.

C. MINUTES TO APPROVE

1. September 16, 2019

Moved by Ald. Langdon seconded by Ald. Ted Grade to approve minutes.

Motion carried on voice vote.

D. DISCUSSION / ACTION ITEMS

1. Payment – MCC, Inc. Contract Unit 2019-04; New Street Construction & Reconstruction – Various Locations; \$107,575.77 (Payment No. 1)

ES Gordon gave an update on the status of the street projects. This payment covers work done in the Ponds of Menasha Subdivision and Willow Lane.

General discussion ensued on what needs to be completed and completion date.

Moved by Ald. Langdon seconded by Ald. Ted Grade to recommend to Common Council Payment to MCC, Inc. for Contract Unit 2019-04 New Street Construction and Reconstruction for various locations in the amount of \$107,575.77 (Payment No. 1).

Motion carried on roll call 8-0.

2. WisDOT 2020-2025 STP – Urban Grant – Racine Street

DPW Alix explained City staff has been applying for this grant for a number of years for reconstruction of Racine Street from Third to Ninth Streets. The Racine Street project has been one of the projects selected to be funded. The grant is for \$3,713,483 with the funding to be a 72/28 split. The project is expected to be completed in 2025.

General discussion ensued on temporary fixes on Racine Street, how the City's portion will be funded, the funding split, and undo stress to the street from the additional traffic during the WIS 441 reconstruction project.

Moved by Ald. Langdon seconded by Ald. Taylor to recommend to Common Council To accept the Wisconsin DOT 2020-2025 STP-Urban Grant for the reconstruction of Racine Street at the 72/28 split in the amount of \$3,713,483.

Motion carried on roll call 8-0.

3. Street Use Application – Hometown Halloween; October 24, 2019; 3:00PM – 7:00PM
(Menasha Farm Fresh Market)

DPW Alix stated the street use is the same as previous years. Everything is in order.

Moved by Ald. Langdon seconded by Ald. Tom Grade to recommend to Common Council
Street Use Application for Hometown Halloween, October 24, 2019, 3:00-7:00PM
(Menasha Farm Fresh Market)

Motion carried on roll call 8-0.

4. Equipment Purchase - Wheeled End Loader

DPW Alix explained an unexpected transmission failure on the 2003 wheel loader.
The quote to repair is more than the unit is worth. The purchase price of a 2019 wheel
loader is \$181,450. The vendor has offered \$12,000 for a trade in for the 2003 wheel
loader. The final cost will be \$169,450. There are sufficient funds in the Equipment
Replacement Fund to cover the cost of a new wheel loader.

Moved by Ald. Langdon seconded by Ald. Tom Grade to recommend to Common Council
to purchase the new L90H wheel loader from Airing Equipment for a new cost of
\$169,450 using planned equipment replacement funds in advance of 2020.

Motion carried on roll call 8-0.

E. ADJOURNMENT

Moved by Ald. Langdon seconded by Ald. Tom Grade to adjourn at 7:58 p.m.

Motion carried on voice vote.

Deborah A. Galeazzi, WCMC
City Clerk

CITY OF MENASHA
COMMITTEE ON AGING
September 13th, 2019
Minutes

A. Meeting called to order at 1:01 PM.

B. ROLL CALL: Present: Nancy McKenney, Cheryl Richard, Beatrice Kohanski, Brenda Marks, and Joyce Klundt
Excused: Pat Irwin, and Tom Stoffel
Guests: Meghan Pauly and Kristine Jacobson

C. MINUTES TO BE APPROVED: Beatrice Kohanski moved to approve the August 9th, 2019 minutes, seconded by Brenda Marks. Motion passed.

E CORRESPONDENCE: None

F. REPORT OF DEPT HEADS/STAFF/CONSULTANTS:

Senior Center: Cheryl Richard reports the August 2019 numbers were 1632 services provided to 7682 people. Cheryl discussed budget for 2020 and to bring program ideas to her or her staff. Cheryl states that Tai Chi will be starting again in October through December and will be \$25 for the session. Cheryl discussed social isolation grant. Cheryl announced the hiring of Karen and AJ. There will be a vendor fair on October 26th. There will be a trigshaw event through Making a Ride Happen on Oct. 11th.

Public Health and Health Screening 60+ Grant: Meghan Pauly stated that 84 people attended 60+ grant programs with 148 services provided. Kristine Jacobson was introduced at Deputy Director for the Menasha Health Department. Meghan discussed Mind Over Matter coming in 2020 also.

Policies and Procedures Discussion: No report

G. NEW BUSINESS: None

H. HELD OVER BUSINESS: Mission Vision and Goals: Placed time frames on goals.

No report. Safety Manual:

Cost Study: No report. Discussed Senior Center sign and ideas for the sign. Adam Alix will receive a firmer quote. Rental fees will be discussed at the October meeting.

I. ADJOURNMENT: Joyce Klundt moved to adjourn the meeting, seconded by Brenda Marks. Motion passed.

The next meeting will be held on Friday, November 8th at 1:00pm at the Menasha Health Department on 100 Main Street Menasha, WI.

CITY OF MENASHA
Plan Commission
Menasha City Center, Room 133 – 100 Main Street
October 8, 2019
DRAFT MINUTES

A. CALL TO ORDER

The meeting was called to order at 3:32 PM by Mayor Merkes.

B. ROLL CALL/EXCUSED ABSENCES

PLAN COMMISSION MEMBERS PRESENT: Mayor Merkes, Alderperson Rebecca Nichols, DPW Alix, and Commissioners Cruickshank and Benner.

PLAN COMMISSION MEMBERS EXCUSED: Commissioners Homan and Sturm.

OTHERS PRESENT: CDD Schroeder, CDC Heim, ES Gordon, Mike Hagens (Woodland Development, LLC), and Dave Schmalz (McMahon Associates).

C. PUBLIC HEARING

D. MINUTES TO APPROVE

1. Minutes of the September 10, 2019 Plan Commission Meeting

Comm. Cruickshank made a motion to approve the minutes of the September 10, 2019 Plan Commission Meeting with the following corrections:

- Under C. Public Hearings change the word abutted to abutting
- Under D. Cruickshank is misspelled under Minutes to Approve
- Under F. Discussion/Action Items, Item 3 Public Hearing Policy,
 - “commissions” should read “commission”
 - The sentence under the second bullet point should either be written as “The need to notify non-property owners of land use actions” or “The need to let non-property owners be notified of land use actions”.

Comm. Benner seconded the motion. The motion carried.

E. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

Public comments were taken throughout the meeting.

F. DISCUSSION / ACTION ITEMS

1. Preliminary Plat Review – Third Addition to Woodland Hills

Mr. Schmalz presented an overview of the preliminary plat and how it relates to previous developments by Mr. Hagens.

CDC Heim introduced the preliminary plat for the third addition to Woodland Hills subdivision requested by Woodland Development, LLC. The proposed preliminary plat will be a single family subdivision which extends east from Gosling Way Court. The preliminary plat has a total of 57 lots, 19 of which will be developed as part of phase one.

Plan Commissioners discussed the following:

- the sidewalk waiver listed under the Notes section
- the drainage plan and when the various grades are set and verified by engineering staff
- the potential of a trail within the development with future connectivity to Lake Park Villas and Kernan Avenue
- Emergency access from STH 10/114

Ald. Nichols made a motion to approve Phase I of the of the Preliminary Plat as presented finding that the plat conforms to the Municipal Ordinance, the City Comprehensive Plan, and surrounding development with the following conditions:

1. The north to south street designated as Snow Goose Lane and the east to west street designated as Tundra Swan Lane noted on the preliminary plat be designated as the same street name.
2. The Final Plat shall have a designated temporary access for emergency personnel meeting the specifications set out by the Fire Department and continued to be worked on between developer and staff.
3. Conceptually, the layout of the remaining development area for future phases are approved and shall be brought back to Plan Commission for future review.
4. The comments noted within the Engineer review memo, dated October 8, 2019, from Engineering Supervisor Gordon are incorporated into the Final Plat.
5. The Sidewalk Waiver described under the preliminary plat “notes” shall be removed.
6. The future trail shown on the construction drawings along the southern right-of-way of Canvasback Drive and western right-of-way of Black Swan Drive shall be noted directly on the final plat.

The motion was seconded by Comm. Benner. The motion carried.

H. COMMUNICATION

1. Set Next Meeting Date

The next Plan Commission meeting was set for November 5, 2019 at 3:30 PM.

I. ADJOURNMENT

Ald. Nichols made a motion to adjourn the meeting at 4:10 PM. Comm. Cruickshank seconded the motion. The motion carried.

Minutes respectfully submitted by CDC Heim.

CITY OF MENASHA
Parks and Recreation Board
City Hall 100 Main Street, Room 132
October 8, 2019
DRAFT MINUTES

A. CALL TO ORDER

The meeting was called to order by L. Hopwood at 6:03pm.

B. ROLL CALL/EXCUSED ABSENCES

MEMBERS PRESENT: Brian Adesso, Lisa Hopwood, Ald. Ted Grade, Melissa Zwach

MEMBERS ABSENT: Chr. Dick Sturm, Tim Hale, Tom Marshall

OTHERS PRESENT: PRD Tungate, PSS Brown, RS Sackett, Tonya Boelter, Diane Schabach

C. PUBLIC COMMENT

D. MINUTES TO APPROVE

1. **Minutes of the August 20, 2019 Park Board Meeting:** Moved by Ald. T. Grade, seconded by B. Adesso to approve the minutes of the August 20 Park Board meeting.
2. **Minutes of the September 10, 2019 Park Board Meeting:** Moved by Ald. T. Grade, seconded by B. Adesso to approve the minutes of the September 10 Park Board meeting.

E. REPORT OF DEPARTMENT HEADS/STAFF/OR CONSULTANTS

1. **Department Report:** PRD Tungate reported working on the 2020 CIP and operational budgets, Province Terrace Trail grant reimbursement, planning for skatepark signage, and ordering memorial benches and plates for Jefferson Park. Jefferson Park boat launch area was recently re-stripped.
2. **Park, Pool and Vandalism Report:** PSS Brown reported that temporary art pieces have been installed, new trailer was purchased, cement should be poured soon on approximately 400' of cap along the Jefferson Park shorewall, buoys at Municipal Beach were removed, and several hazardous trees were recently removed and stumped.
3. **Recreation Report:** RS Megan Sackett reported on planning efforts for the upcoming Pumpkin Hunt and Hometown Halloween. Fall outdoor archery and pickleball program will be done soon, planning for the second session (winter) programming is ongoing and a small program brochure is expected to be mailed out in November.

F. DISCUSSION/ACTION ITEMS

1. **Approve Bazaar After Dark to be held in Curtis Reed Square on November 9, 2019:** Motion by Ald. T. Grade, seconded by B. Adesso to approve this event. Ms. Boelter stated the event would be held from 2-7pm. A heated tent may be going up in Curtis Reed Square - the rest of the set up will be on east Main St. Motion carried.
2. **Jefferson Park Current & Future Action Plan—Arborist Alex Hartzheim** gave a presentation about the trees in Jefferson Park. He focused on the condition and species currently in the park. These trees would be impacted once the vision plan is carried out. There are 86 ash trees in the park. About 40 will be scheduled to be removed in the winter of 2021. These trees were identified on a map. A map was also available that showed all the trees and species in the park. There are currently 33 different tree species in the park, which demonstrates good diversity. Planting opportunities exist or will exist in the west diamond area, shoreline and east of the east diamond. Arborist Hartzheim has several species of trees in mind for these areas. It was acknowledged that the overall condition of the tree stock in Jefferson Park was less than ideal. Some maples look particularly bad and Arborist Hartzheim felt that the lack of pruning and thinning of park trees has contributed to their poor condition.
3. **2019 Menasha Marina Season Report—Harbormaster Diane Schabach:** Harbormaster Schabach summarized several key points about the 2019 boating season. She stated that the average size of boats at the marina is trending downward, but all slips were again filled. She wants to go back to producing a calendar of events to

distribute to boaters. The calendar covers lots of area events and activities and she feels this is a good service to provide. She also wants to conduct some type of fundraising event in 2020 which would go towards more lights for channel buoys. Gas sales were down this year and she is looking forward to the installation of one larger above ground fuel tank after the close of the 2020 boating season. It appears that the Menasha Lock will remain closed for the summer of 2020 as the Fox River Navigational Authority continues to work with WDNR on installing an electric goby barrier at the lock.

4. **Recommendation to Raise Seasonal Slip Rate from \$39.50/ft to \$40.00/ft for 2020:** Motion by Ald. T. Grade, seconded by B. Adesso to raise the seasonal slip rate from \$39.50 to \$40.00 per foot for 2020. Discussion was had on how these rates compared to other area marinas. It was stated that Menasha does not have many comparable facilities. Fond du Lac is probably the closest and Harbormaster Schabach stated Menasha offers higher quality amenities than Fond du Lac. Staff will investigate what other area marinas-both public and private are charging. Part of the reason to pursue this increase is to raise revenues to help pay for the upcoming fuel tank project.
5. **Review of Preliminary 2020 Park Department Budgets:** PRD Tungate highlighted several changes and emphasized initiatives contained in the proposed 2020 budgets. The Mayor is in the process of reviewing and making final changes to all city budgets. Under Parks: staffing remains unchanged, funds allotted to fix a poor drainage problem in right field at the Koslo Park baseball diamond, soccer goals for Barker Farm park. Under Pool: wages increased to attain a \$10 starting wage for lifeguards, which would put the city in a better position to compete with Neenah and Appleton. Lifeguard recruitment in 2019 was better than expected and should remain good with the recent training of an assistant manager who can teach the lifeguarding class. Under Rec: additional hours for the Recreation Supervisor, additional wages to attain a \$9 per hour starting wage for virtually all recreation seasonal positions and some shifting of softball wages from an employee status to a contracted service.

G. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA

H. ADJOURNMENT

Moved by B. Adesso, seconded by M. Zwach to adjourn at 7:20 pm. Motion carried.

**CITY OF MENASHA
Redevelopment Authority
Menasha City Center
100 Main Street, Menasha**

**October 8, 2019
DRAFT MINUTES**

A. CALL TO ORDER

The meeting was called to order by Chairperson Vanderhyden at 5:16 PM.

B. ROLL CALL/EXCUSED ABSENCES

REDEVELOPMENT AUTHORITY MEMBERS PRESENT: Chairperson Kim Vanderhyden, Alderperson Nichols, Matt Vanderlinden, Kip Golden, Bob Stevens, Gail Popp, and Shane Correll.

REDEVELOPMENT AUTHORITY MEMBERS EXCUSED: None.

OTHERS PRESENT: CDD Schroeder, AP Stephenson, and ASD Jacobs.

C. MINUTES TO APPROVE

1. Minutes of the September 10, 2019 Redevelopment Authority Meeting

Alderperson Nichols made a motion to approve the minutes of September 10, 2019 Redevelopment Authority Meeting. The motion was seconded by Matt Vanderlinden.

A motion to amend the minutes was made by Bob Stevens correcting Section B and removing Bob Stevens from members present to members excused. The amendment was seconded by Alderperson Nichols. The motion carried.

The motion carried.

D. PUBLIC COMMENTS ON ANY MATTER OF CONCERN ON THIS AGENDA

(five (5) minute time limit for each person)

No public was present.

E. DISCUSSION / ACTION ITEMS

1. Offer to Purchase – Lots 18 through 25 – Cypress Homes (Counter)

CDD Schroeder gave an update on the offer to Purchase Lots 18 through 25 by Cypress Homes. Cypress Homes offered \$144,000.

The RDA entered into a conversation discussing the following:

- Cost per lot of the offer.
- Average cost of the lots in the subdivision.
- Value of the water front lots being purchased.
- Past offers made by other developers.

The RDA felt that the offer was too low and further discussion was held in closed session under item E.5.

2. Lake Park Villas Listing Update (Agent Gail Popp)

Gail Popp gave a brief update on the Lake Park Villas Listings.

3. 2020 Preliminary RDA Budget

CDD Schroeder Presented and explained the 2020 budget for the RDA.

4. Banta/RR Donnelley Property – 460 Ahnaip Street

a. General Discussion/Update

CDD Schroeder gave a brief update on the overall property and DOT project.

This item was further discussed in closed session under item E-5.

b. Wisconsin Department of Transportation Real Estate Acquisition – Racine Street Bridge Project

This item was further discussed in closed session under item E-5.

5. The RDA may adjourn into Closed Session pursuant to Wis. Statute 19.85(1)(e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. (Offer to Purchase – Lots 18 through 25 and/or Wisconsin Department of Transportation Real Estate Acquisition – Banta – Racine Street Bridge)

Alderperson Nichols made a motion to adjourn into closed session pursuant to Wis. Statute 19.85(1)(e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. The motion was seconded by Matt Vanderlinden. The motion carried on roll call; all voting yes.

The RDA entered into closed session at 6:11 PM.

6. The RDA may adjourn into Open Session to take action on items discussed in Closed Session.

The RDA exited closed session at 6:36 PM

7. Set Next Meeting

The next meeting was set for November 5th.

F. ADJOURNMENT

Kip Golden made a motion to adjourn the meeting at 6:37 PM. The motion was seconded by Matt Vanderlinden. The motion carried.

Minutes respectfully submitted by AP Stephenson.

REGULAR MEETING OF THE WATER AND LIGHT COMMISSION

September 25, 2019

Draft

Commission President Allwardt called the Regular Meeting of the Water and Light Commission to order at 8:00 a.m., with Commissioners Roy Kordus, Don Merkes, and Gary Turchan present on roll call. Also present were Melanie Krause, General Manager; Adam Smith, Water Utility Manager; Kristin Hubertus, Finance Manager; David Christensen, Electric Manager; Ethan Vanderpoel, Engineering Technician; John Teale, Technical Services Engineer; and Dawn Lucier, Administrative and Accounting Assistant.

Those excused were Engineering Manager, Steve Grenell.

Item II. No one from the Gallery requested to be heard on any topic of public concern to the Utility.

Item III. Motion made by Comm. Kordus, seconded by Comm. Turchan, was unanimous on roll call to approve the following:

- A. Minutes of the Regular Meeting of August 28, 2019.
- B. Minutes of the Special Joint Common Council and Water & Light Commission or August 19, 2019.
- C. Approve and warrant payments summarized by checks dated September 5-25, 2019, which includes Net Payroll Voucher Checks, and Operation and Maintenance Voucher Checks for a total of \$895,286.13, and Operation and Maintenance Vouchers and Rebates to be paid prior to the next Regular Meeting. Motion approved unanimously on roll call
- D. Correspondence as listed:
 - Copy of letter from Municipal Property Insurance Company (MPIC) dated September 4 RE: Contractors equipment appraisal services.
 - Copy of letter from Municipal Property Insurance Company (MPIC) dated September 12 RE: MPIC 2020 renewal update.
 - Copy of September 2019 Employee Newsletter.

Item IV. Claims Against the Utility – After discussion, the motion by Comm. Allwardt, seconded by Comm. Kordus, to issue a formal notice of disallowance for the claim of Progressive Universal Insurance Company on behalf of Darla Schmidt, P.O. Box 512929, Los Angeles, and that they be advised of their statutory rights pursuant to Wis. Statute §893.80, passed (3-1). Commissioners Turchan, Kordus, and Allwardt voted yes. Commissioner Merkes voted no.

New Business, Item A, was advanced for discussion.

Item VII. New Business, Budget Reallocation, Deerfield Acquisition – Phases I and II are complete, and phase III is beginning in September. Staff would like to transfer funds from the Cp-3 Customer - Replace Transformer Setting project in order to finish phase IV, which would complete the Deerfield Acquisition in 2019.

The motion by Comm. Merkes, seconded by Comm. Kordus, was unanimously approved on roll call to reallocate funds for the Phase IV Deerfield Acquisition project, as outlined in the memo dated 9/20/19.

Customer Service Manager, Paula Maurer, arrived at 8:08 a.m.

Item V. Purchase Orders over \$10,000.00 issued since the last Commission meeting were presented for review.

The motion by Comm. Merkes, seconded by Comm. Turchan, was unanimously approved on roll call to approve the purchase orders as presented.

Item VI. Unfinished Business, Intake/Basin Project – The Utility continues to wait for direction from the DNR.

Lead/Copper Testing, Lead Exceedance Plan – The Utility has fulfilled all the public education requirements for the DNR for 2019.

Tayco Substation Bushing – The insurance representative has submitted a recommendation for the policy to pay the extra costs for the additional copper required.

Commissioner Tines arrived at 8:20 a.m.

Item VIII. Strategic Reports, Monthly Strategic Initiative Update – The August report was discussed.

August Financial and Project Status Reports – Electric consumption was 0.9% over budget; payroll expenses are higher due to three payrolls processed in August; and Administrative and General expenses are lower mainly due to less general plant maintenance being done.

Compared to budget water usage was 4.7% higher; Net Operating Income was 7.8% less due mainly to three payrolls in August; and chemicals were 8.4% lower.

After discussion, the Commission accepted the August Financial and Project Status Reports as presented.

Project Reports, Water Projects – Water main replacements on Second Street have been completed, and work on De Pere Street has begun.

Electric Projects – Crews are working on the Hwy 114 Plank Road project, and identifying/replacing bad cutouts.

Item IX. No one from the Gallery requested to be heard on any topic of public concern to the Utility.

Item X. The motion by Comm. Allwardt, seconded by Comm. Kordus, was unanimously approved on roll call at 8:36 a.m., to convene into Closed Session pursuant to Section 19.85 (1) (c) of the Wisconsin Statutes for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Re: Performance Evaluation of General Manager.

By: MARK L. ALLWARDT
President

GARY TURCHAN
Secretary

NOTE: THESE MINUTES ARE NOT TO BE CONSIDERED OFFICIAL UNTIL ACTED UPON AT THE NEXT REGULAR MEETING, THEREFORE, ARE SUBJECT TO REVISION.

VETERANS OF FOREIGN WARS

NICOLET POST NO. 2126

P.O. BOX 312 • MENASHA, WISCONSIN 54952-0312

October 11, 2019

City Of Menasha Council Members
100 Main St.
Menasha WI. 54952

Dear: City of Menasha Council Members

We are inviting you to the annual Veterans' Day Program at the Menasha Public Library on November 11, 2019 at 11:00 a.m. We would appreciate your attendance at this event if at all possible.

You are also invited to the Veterans' Day dinner, which is held on **Monday November 11, 2019** at the Waverly Beach that evening. Social hour is at 5:00 p.m. with dinner at 6p.m. After dinner there will be a short program honoring veterans. The tickets are \$20.00. Please call me at 851-2306 to obtain the tickets you need.

We are looking forward to seeing you at these events.

Regards,



Dave Mix
Commander
VFW Nicolet Post 2126
Menasha





MEMORANDUM

To: Common Council
From: Community Development Department/SS
Date: October 21, 2019
Re: **Communication – 205 Mathewson Street Update**

As discussed, within closed session at the October 7, 2019, Common Council meeting, a final offer was submitted to the Neenah-Menasha Sewage Commission (NMSC). NMSC held a special meeting on the morning of October 15, 2019, whereas the Commission voted 4-2 to respectfully decline the offer. With demolition started on the property, staff will move forward as directed, working through the closing documents with Habitat for Humanity to supply the City of Menasha a future newly constructed single family home at this property with the added conditions of future sale to a tax exempt property and adding a use restriction on the property.



MEMORANDUM

To: City of Menasha Common Council

From: Nancy McKenney, MS, RDH, Public Health Director

Date: October 17, 2019

RE: Request for Menasha Health Department to Collaborate with Winnebago County Health Department Grant Funding Opportunity – GFO-SA20195IDUPT **Injection Drug Use Prevention and Treatment**

The purpose of this Memorandum is to notify the Common Council that Winnebago County Health Department has requested that the Menasha Health Department and other partners collaborate on a funding application to the Wisconsin Department of Health Services (DHS).

Background:

Through the DHS Opioid Crisis Response Grant award (2018-2019), the City of Menasha has developed a Menasha Community Addiction Assistance Program (MCAAP). In cooperation with Menasha Police, Fire and Rescue, Library, and Health Department, Gold Cross Ambulance and Unity Recovery Services, 100 employees received introductory training on addiction, addiction assistance and recovery. Outreach to individuals and families who are experiencing substance use challenges has resulted in linking people with recovery coaches (Unity Recovery Services, PRISM team). This is a one year grant ending November 30, 2019.

DHS is currently soliciting proposal that demonstrate evidence-based strategies and innovative approaches for expanding and/or enhancing services to People Who Inject Drugs (PWID) including prevention and treatment. Winnebago County has been identified as high need. The Menasha Community Addiction Assistance Program is well-positioned to be a model for other communities (prevention).

A total of \$2,018,480 is available for Injection Drug Use Prevention and Treatment grant funds through the Substance Abuse Block Grant. It is the intention of DHS to award approximately 5 grant agreements for the services required in this grant funding opportunity.

Grant Funding Opportunity: GFO-SA20195IDUPT Injection Drug Use Prevention and Treatment

Grant Period: January 1, 2020 – December 31, 2020 Option by mutual agreement to review for four additional one-year periods

If this competitive grant is applied for by Winnebago County Health Department with the City of Menasha Health Department as a subcontractor, we will seek permission to receive and spend the grant funds.



MEMORANDUM

To: City of Menasha Common Council
From: John Jacobs, Administrative Services Director
Date: October 15, 2019
RE: 2020 Budget Review Session Dates

The following are the dates of the 2020 Budget Review Sessions and which department budgets will be reviewed:

Wednesday - November 6, 2019

Introduction to 2020 Budget by Mayor
Community Development
City Attorney/Clerk/Elections
Administrative Services
Mayor/Common Council

Thursday - November 7, 2019

Police Department
Public Works

Wednesday - November 13, 2019

Library
Parks & Recreation
Health Department
Fire Department
Final Recap by Finance



MEMORANDUM

To: Mayor Merkes
Common Council

From: PRD Tungate *BT*

Date: October 15, 2019

RE: Proposal to increase the Marina seasonal slip rental rate for 2020

Background

Harbormaster Schabach routinely mails out the following year's rental information in the fall. To accommodate that mailing date, the Park Board took action at their October 8 meeting to recommend raising the seasonal rental rate for 2020. Their recommendation to increase was also made to generate additional revenue to help pay for the upcoming mandatory fuel take project tentatively scheduled to occur in the fall of 2020. Fond du lac and High Cliff marinas rates range between \$33.00-36.00 per foot, but these marinas do not offer the same quality amenities as Menasha. The Pioneer Marina in Oshkosh currently lists a rate of \$67/ft for a 30' boat. It is estimated that this fee increase would generate approximately \$1,000 in additional revenue.

Recommendation

Motion to approve increasing the seasonal slip rate at the Marina from \$39.50/ft to \$40.00/ft for 2020.



MEMORANDUM

To: Common Council
From: Community Development Department/KH
Date: October 21, 2019
Re: **Third Addition to Woodland Hills – Preliminary Plat**

McMahon, on behalf of Woodland Development, LLC, has submitted the preliminary plat for the Third Addition to Woodland Hills. Over the last 20 years, Mike Hagens, managing member of Woodland Development has worked to develop 110 single family lots primarily extending off of Kernan Avenue, north of Hwy 10/114 and south of Manitowoc Road. These existing lots were done through one small 2 lot CSM and four separate plat developments, including Woodland Hills, 1st Addition, 2nd Addition, and Woodland Hills Heights. Of the 110 lots, currently 86 have been built upon.

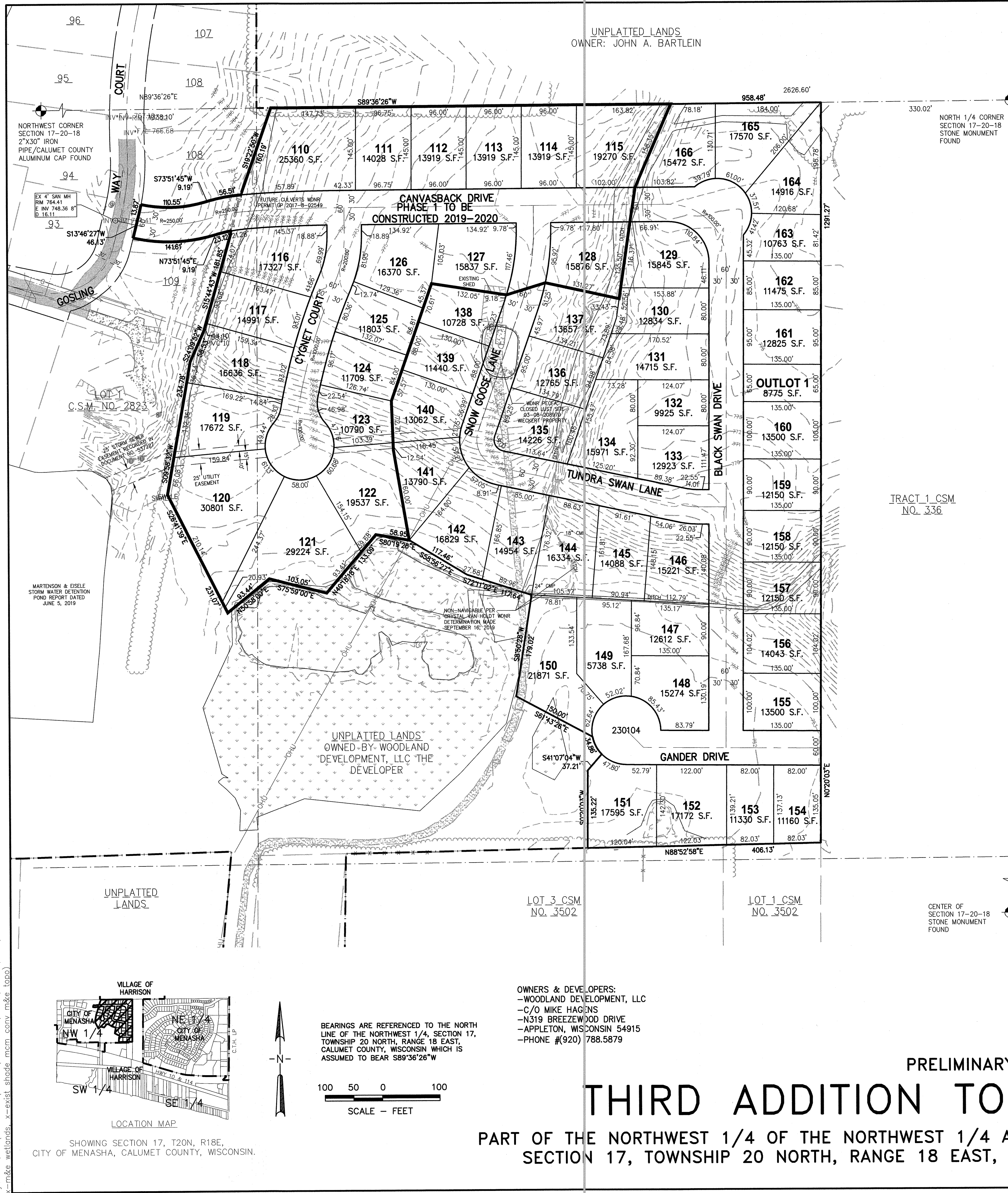
The proposed third Addition is a single family subdivision that extends east from Gosling Way Court with the street curving to the south and turning east to abut against a vacant parcel of land located within the Village of Harrison. The preliminary plat has a total of 57 lots, 19 of which will be developed as part of phase one. Depending on grade elevations and utilities the remaining portions of the preliminary plat may be done in multiple phases.

The 19 lots of phase one range in size from 10,790 square feet up to 30,801 square feet in area. The remainder of the lots range in size from 9,925 square feet up to 21,871 square feet. This plat will absorb the majority of the remaining developable land along the east portion of the Kernan Avenue area. Eventually the City would envision that this area be connected further to the east into the Ponds and Lake Park Villas subdivisions with access out to Lake Park Road or Cty LP.

The Plan Commission reviewed this preliminary plat on Tuesday, October 8, 2019 and made the following recommendations:

- 1. The north to south street designated as Snow Goose Lane and the east to west street designated as Tundra Swan Lane noted on the preliminary plat be designated as the same street name.**
- 2. The Final Plat shall have a designated temporary access for emergency personnel meeting the specifications set out by the Fire Department and continued to be worked on between developer and staff.**
- 3. Conceptually, the layout of the remaining development area for future phases are approved and shall be brought back to Plan Commission for future review.**
- 4. The comments noted within the Engineer review memo, dated October 8, 2019, from Engineering Supervisor Gordon are incorporated into the Final Plat.**
- 5. The Sidewalk Waiver described under the preliminary plat “notes” shall be removed.**
- 6. The future trail shown on the construction drawings along the southern right-of-way of Canvasback Drive and western right-of-way of Black Swan Drive shall be noted directly on the final plat.**

Johnson, W. PROJECTS\W0942\917700510\CAD0\Cwi330\Survey Documents\SUBDIVISION PLATS\Preliminary Plat-Third Addition to Woodland Hills.dwg, 22:34, Plot Date: 9/23/2019 3:23 PM, xrefs: (m&e concept conv to mcm layers, _harrison control, x-exist topo mcm conv m&e topo, m&e wetlands, x-exist shade mcm conv m&e topo)



4) The Storm Water Detention & Drainageway areas shall be constructed according to the approved drainage plan. The easement area may not be filled or altered in any way without the consent of the City of Menasha.

- NOTES:
- THIS PROPERTY IS PRESENTLY ZONED: RESIDENTIAL
- THE PROPOSED ZONING IS TO BE: RESIDENTIAL
- ALL EASEMENTS TO BE SHOWN ON THE FINAL PLAT
- FRONT YARD BUILDING SETBACKS TO BE 25 FEET
- TOTAL AREA OF DEVELOPMENT = 25.263 ACRES
- DEDICATED STREET AREA = 5.283 ACRES
- NET SUBDIVIDED AREA = 19.980 ACRES
- TOTAL NUMBER OF LOTS = 19 LOTS THIS PHASE, SHADOW PLAT THE REMAINDER (28 LOTS)
- TOTAL NUMBER OF OUTLOTS = 1
- AVERAGE LOT SIZE = 18,518 S.F.
- SMALLEST LOT = 10,728 S.F.
- LARGEST LOT = 30,801 S.F.
- LINEAL FEET OF STREETS = 3605 FEET
- THIS DEVELOPMENT IS TO BE SERVICED BY HARRISON UTILITIES DISTRICT FOR SANITARY SEWER AND MUNICIPAL WATER.
- A SIDEWALK WAIVER IS HEREBY REQUESTED FOR ALL STREETS IN THE SUBDIVISION PER ORDINANCE 0-24--89
- SEE ATTACHED STREET AND UTILITY PLANS FOR EXISTING AND PROPOSED UTILITY LOCATES.
- SEE ATTACHED STREET AND UTILITY PLANS FOR EXISTING SEWER AND WATER PLANS.

CALUMET COUNTY PLANNING AND ZONING
COMMITTEE

Sept. 23, 2019 David M. Schuch
date Registered Land Surveyor



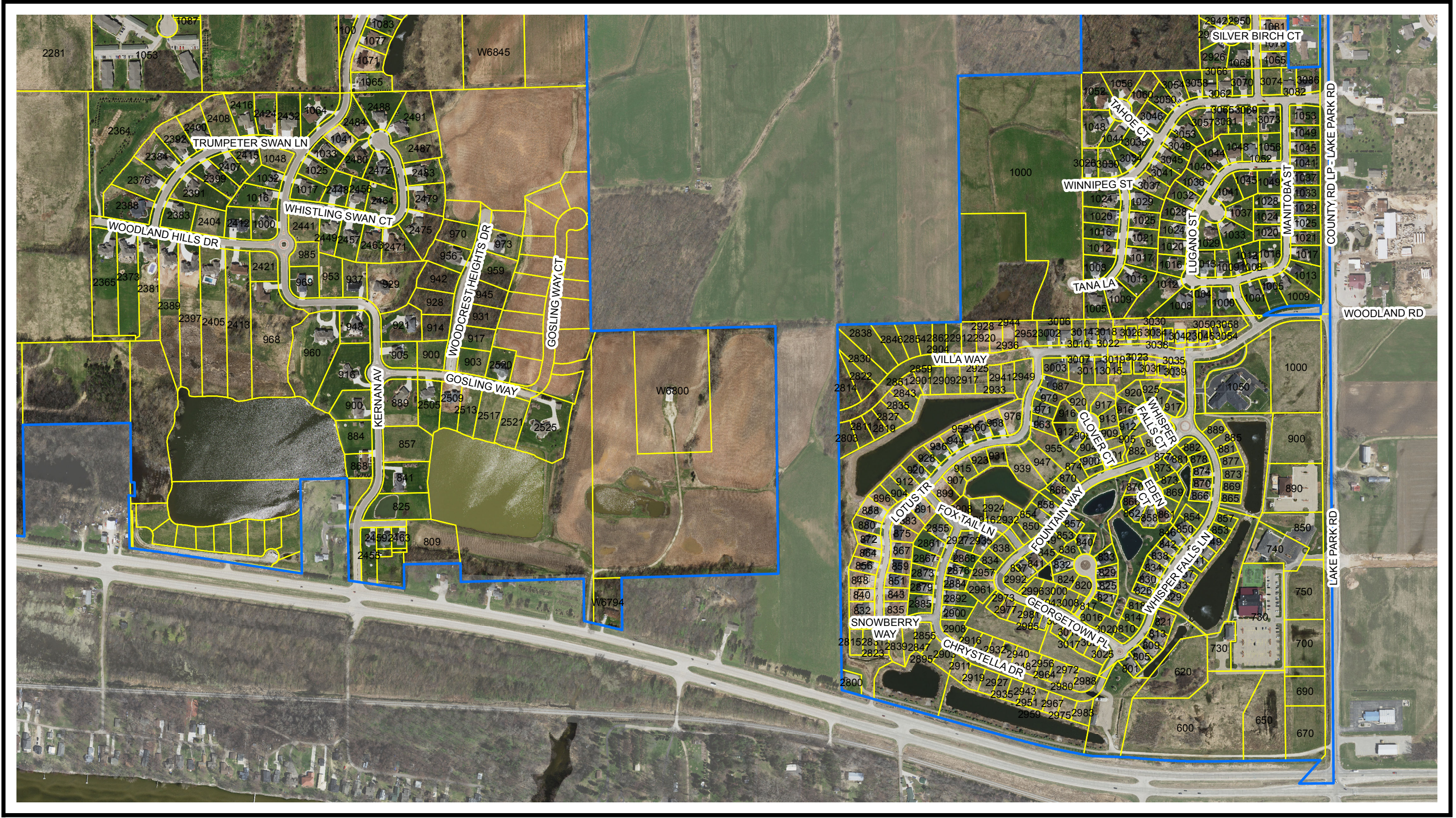
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THIRD ADDITION TO WOODLAND HILLS
CITY OF MENASHA, CALUMET COUNTY, WISCONSIN
PRELIMINARY PLAT

SURVEYED DMS	DRAWN MJA
PROJECT NO. W0942 9-17-00510	
DATE 07/2019	
SHEET NO. 1	

THIS INSTRUMENT DRAFTED BY MJA

City of Menasha
10/21/2019



This map based upon data provided is neither a legally recorded map nor a survey and is intended for reference only.

N
1 inch = 500 feet

City of Menasha Disbursements


Weekly Accounts Payable	10/10/19-10/17/19	\$	284,267.43
	Checks # 66246-66346		
	Void Check #64717	\$	(300.00)

Bi-Weekly Payroll	10/10/19	\$	190,550.79
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Additional Regular Cycle Accounts Payables -Paid Electronically

Credit Card Fee	10/4/19	\$	3.72
Returned Check	10/4/19	\$	100.00
World Pay Fees-FFM	10/8/19	\$	32.45
Credit Card Fee	10/8/19	\$	9.73
Delta Dental	10/9/19	\$	3,689.85
Credit Card Fee	10/10/19	\$	30.45
Employee Benefits-HRA	10/10/19	\$	894.90
Employee Benefits-Flex Spending	10/10/19	\$	4,848.41
Nationwide Deferred Compensation	10/10/19	\$	6,697.50
Community First Credit Union-Payroll Deductions	10/10/19	\$	501.00
Wisconsin Deferred Compensation	10/11/19	\$	5,879.25
Payroll Garnishment	10/11/19	\$	279.65
Federal Tax Withholding	10/16/19	\$	67,421.59
Delta Dental	10/16/19	\$	1,552.00
Credit Card Fee	10/16/19	\$	14.53
Safe Deposit Box Rental	10/16/19	\$	55.00
Banking Fee	10/16/19	\$	75.00
		\$	<u>92,085.03</u>
Total		\$	<u>566,603.25</u>

Items included on this list have been properly audited and certified by the City Finance Manager and are being presented for approval by the Common Council.


 Jennifer Sassman
 Finance Manager

10/17/19
 Date

Notes:

- Medical Expense Reimbursement Trust-Retirement Pay Out
- United Way-Employee Donations
- Wisconsin Support Collections-Child/Spousal Support
- WI SCTF-Child Support Annual Fee
- Gaps in check numbers indicate that more invoices being paid than fit on one check stub
 (The last check stub used is the check number that will appear on the check register)

AP Check Register
Check Date: 10/10/2019

Date: 10/10/2019

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>	
ACCURATE	66246	10/10/2019	1912366	731-1022-541.30-18	116.54	Parts	
		10/10/2019	1912621	731-1022-541.30-18	24.90	Parts	
	Total for check: 66246				141.44		
AMT	66247	10/10/2019	20191010	100-0000-202.08-00	240.00	PAYROLL SUMMARY	
		Total for check: 66247				240.00	
APPLETON HYDRAULIC COMPONENTS	66248	10/10/2019	38750	731-1022-541.30-18	603.66	OTC 50 Ton Jack	
		10/10/2019	38841	731-1022-541.38-03	865.21	Hose Assy	
	Total for check: 66248				1,468.87		
BADGER LABORATORIES INC	66249	10/10/2019	19-011044	601-1020-543.21-02	672.50	Gundersons	Sample
		10/10/2019	19-011046	601-1020-543.21-02	891.50	Transcontinental	Sample
		10/10/2019	19-011047	601-1020-543.21-02	672.50	Transcontinental	Sample
		10/10/2019	19-011128	601-1020-543.21-02	346.50	Menasha Utilities	Sample
		Total for check: 66249				2,583.00	
BAILEY'S TEST STRIPS	66250	10/10/2019	19.11247	100-0904-531.30-18	80.00	Digital PH/Water Meter	
		Total for check: 66250				80.00	
BOBCAT PLUS	66251	10/10/2019	EA01904	741-0000-193.00-00	50,634.00	Loader/Snow Blower	
		Total for check: 66251				50,634.00	
DEERVIEW CONSTRUCTION	66252	10/10/2019	DEERVIEW	263-0306-562.70-01	12,350.00	CDBG	
		Total for check: 66252				12,350.00	
ELMSTAR ELECTRIC CORPORATION	66253	10/10/2019	13895 01	100-1008-541.30-18	1,616.73	Traffic Signal Re-Install	
		Total for check: 66253				1,616.73	

AP Check Register

Check Date: 10/10/2019

Date: 10/10/2019

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>	
ENTERPRISE LIGHTING	66254	10/10/2019	E14822	100-1012-541.30-18	1,609.00	Lighting	
Total for check: 66254					1,609.00		
EZ GLIDE GARAGE DOORS AND OPENERS	66255	10/10/2019	0163459-IN	100-0501-522.24-03	882.00	Liftmaster	
Total for check: 66255					882.00		
FARRELL EQUIPMENT & SUPPLY CO INC	66256	10/10/2019	00000001053197	470-1009-541.82-02	91.00	Expansion Joints	
Total for check: 66256					91.00		
GOOD ARMSTRONG TRAINING & CONSULTIN	66257	10/10/2019	13832	100-0904-531.34-02	210.00	Asbestos Supervisor	Refresher Training
Total for check: 66257					210.00		
GRIESBACH READY-MIX LLC	66258	10/10/2019	4718	100-1004-541.30-18	3,112.50	Concrete	47 & Jefferson
				470-1009-541.82-02	469.50	Concrete	Southfield
Total for check: 66258					3,582.00		
GUNDERSON CLEANERS	66259	10/10/2019	777741	100-0801-521.30-13	36.39	Cleaning Services	
Total for check: 66259					36.39		
HOLMES AUTOMOTIVE RECYCLING INC	66260	10/10/2019	10020	731-1022-541.38-04	200.00	Seat Front	
Total for check: 66260					200.00		
CANDI HUBER	66261	10/10/2019	HUBER	100-0202-512.34-03	23.91	October Mileage	
Total for check: 66261					23.91		
JOE'S POWER CENTER	66262	10/10/2019	54447	731-1022-541.38-03	12.97	Throttle Trigger	
Total for check: 66262					12.97		

AP Check Register
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<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
JOHN'S REFRIGERATION INC	66263	10/10/2019	136343	100-0914-531.30-18	294.31	Back Up Lab Cooler
			Total for check: 66263		294.31	
JANET KEIL	66264	10/10/2019	KEIL HRA	100-0000-204.08-00	450.00	HRA Reimbursement
				734-0416-513.21-06	40.50	HRA Admin Fee Reimbursement
			Total for check: 66264		490.50	
KOHN LAW FIRM SC	66265	10/10/2019	20191010	100-0000-202.08-00	709.23	PAYROLL SUMMARY
			Total for check: 66265		709.23	
MATTHEWS TIRE & SERVICE CENTER	66266	10/10/2019	71804	731-1022-541.38-02	360.70	Tires
		10/10/2019	71884	731-1022-541.29-04	60.49	Valve Stem/Hardware
			Total for check: 66266		421.19	
MENARDS-APPLETON EAST	66267	10/10/2019	68492	100-1003-541.30-18	150.49	Green Treated
		10/10/2019	68504	100-1009-541.30-18	75.35	Hardboard/Parts
		10/10/2019	68627	100-0703-553.30-18	13.50	Supplies
			Total for check: 66267		239.34	
MENARDS-APPLETON WEST	66268	10/10/2019	11762	100-0801-521.24-03	58.98	Supplies
				100-1008-541.30-18	39.20	Supplies
			Total for check: 66268		98.18	
MENASHA UTILITIES	66269	10/10/2019	004689	625-0401-513.25-01	2,223.34	Aug Stormwater Charges
		10/10/2019	1048586-01	501-0304-562.22-06	3.19	878 Whisper Falls-Final
		10/10/2019	MENASHA UTILITY	100-0000-123.00-00	9.37	Electric 8/8/19 - 9/6/19
				100-0703-553.22-03	222.80	Electric 8/8/19 - 9/6/19
				100-0703-553.22-05	288.09	Water 8/8/19 - 9/6/19
				100-0703-553.22-06	184.81	Storm 8/8/19 - 9/6/19
				100-1008-541.22-03	196.20	Electric 8/8/19 - 9/6/19

AP Check Register

Check Date: 10/10/2019

Date: 10/10/2019

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
MENASHA UTILITIES...	66269...	10/10/2019...	MENASHA UTILITY..	100-1012-541.22-03	14.35	Electric 8/8/19 - 9/6/19
					10,912.94	Sept Street Lighting
				601-1020-543.22-03	30.58	Electric 8/8/19 - 9/6/19
				731-1022-541.22-03	27.02	Electric 8/8/19 - 9/6/19
				601-0401-513.25-02	23,344.09	Aug Sewer Charges
			Total for check: 66269		37,456.78	
MENN LAW FIRM LTD	66270	10/10/2019	33-0019M	733-0206-512.21-01	554.75	Claim #GLBI070277
					554.75	
MORTON SAFETY	66271	10/10/2019	195175-00	100-0901-515.30-18	25.88	Mask/Filter
				100-0901-515.30-18	649.50	Masks/Filters/Adapters
				100-0901-515.30-18	29.88	Sharps Container
				100-0801-521.30-18	17.30	Eyewear
					722.56	
N&M AUTO SUPPLY	66272	10/10/2019	688577	731-1022-541.30-18	11.96	Silicone
					11.96	
NEENAH-MENASHA SEWERAGE COMMISSION	66273	10/10/2019	2019-151	601-1021-543.25-01	48,072.39	Oct Wastewater
				601-1021-543.25-01	20,706.00	OctInterest & Debt
					68,778.39	
OSI ENVIRONMENTAL INC	66274	10/10/2019	4017507	731-1022-541.21-06	50.00	Crushed Filters
					50.00	
MEGHAN PAULY	66275	10/10/2019	PAULY	100-0903-531.33-01	6.16	September Expenses
				100-0905-531.33-01	9.46	September Expenses
					15.62	

AP Check Register
Check Date: 10/10/2019

Date: 10/10/2019

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
KAY RADTKE	66276	10/10/2019	RADTKE HRA	100-0000-204.08-00	450.00	HRA Reimbursement
				734-0416-513.21-06	40.50	HRA Admin Fees Reimbursement
				Total for check: 66276	490.50	
RECYCLETHATSTUFF.COM	66277	10/10/2019	053430	100-0304-562.21-06	150.00	Recycling Event
				Total for check: 66277	150.00	
REGISTRATION FEE TRUST TVRP	66278	10/10/2019	70ME	100-0000-454.00-00	500.00	Parking Ticket Process Fee
				Total for check: 66278	500.00	
SAFEGUARD BUSINESS SYTEMS	66279	10/10/2019	033707935	100-0401-513.29-01	506.71	A/P Check Stock
				Total for check: 66279	506.71	
SECURIAN FINANCIAL GROUP INC	66280	10/10/2019	POLICY #002832L	100-0000-204.07-00	2,826.97	Life Insurance-Nov
				Total for check: 66280	2,826.97	
SITEONE LANDSCAPE SUPPLY	66281	10/10/2019	94451308-001	100-1004-541.30-18	393.64	Seed Starter Mulch
			94633177-001	100-0703-553.30-18	620.53	Seed Mixture/Mulch
			Total for check: 66281	1,014.17		
JOE STEPHENSON	66282	10/10/2019	STEPHENSON	100-0304-562.33-01	231.55	Conference Mileage
				100-0304-562.33-03	30.80	Conference Meals
				Total for check: 66282	262.35	
SUPERIOR CHEMICAL CORP	66283	10/10/2019	239786	100-0703-553.30-18	16.80	Cleaner
				731-1022-541.30-18	62.10	Cleaner
				Total for check: 66283	78.90	

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SYN-TECH SYSTEMS	66284	10/10/2019	196374	731-1022-541.24-06	576.00	Supplies	
			Total for check: 66284		576.00		
TRUGREEN PROCESSING CENTER	66285	10/10/2019	111298515	100-0703-553.20-06	43.00	Lawn Service	
		10/10/2019	111298938	100-0703-553.20-06	39.00	Lawn Service	
			Total for check: 66285		82.00		
UNIFIRST CORPORATION	66286	10/10/2019	097 0292294	100-1008-541.24-04	163.59	Cleaning Services	
			Total for check: 66286		163.59		
UNIVERSITY OF WISCONSIN OSHKOSH	66287	10/10/2019	UWO/FOX CITIES	100-0405-513.21-08	1,522.50	Common Council Mtgs	July-Sept Taping
			Total for check: 66287		1,522.50		
US DEPARTMENT OF EDUCATION AWG	66288	10/10/2019	20191010	100-0000-202.08-00	246.75	PAYROLL SUMMARY	
			Total for check: 66288		246.75		
WE ENERGIES	66289	10/10/2019	3818-650-595	100-1012-541.22-03	1,042.02	Street Lights	8/20/19-9/20/19
			Total for check: 66289		1,042.02		
WIL-KIL PEST CONTROL	66290	10/10/2019	3731447	731-1022-541.20-07	72.25	Commercial Contract	
			Total for check: 66290		72.25		
WISCONSIN DEPT OF JUSTICE	66291	10/10/2019	ACCT #G3228	100-0202-512.21-06	10.00	Transactions	
			Total for check: 66291		10.00		

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WISCONSIN SUPPORT COLLECTIONS	66292	10/10/2019	20191010	100-0000-202.03-00	998.99	PAYROLL SUMMARY
Total for check: 66292					<u>998.99</u>	
					<u>196,147.82</u>	

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ACCURATE	66293	10/17/2019	1912165	731-1022-541.30-18	28.04	Parts
				731-1022-541.38-03	250.70	Parts
				Total for check: 66293	278.74	
AIRGAS USA LLC	66294	10/17/2019	1603573564	731-1022-541.30-18	4.53	Late Charge Assessment
			9088743807	731-1022-541.30-18	107.67	Acetylene
			9091471262	470-0703-553.82-02	198.90	Elec Stck/Glv Mig Lnd Slv Pgsn Lthr
			Total for check: 66294		311.10	
APPANASHA PET CLINIC	66295	10/17/2019	384745	824-0807-521.21-05	141.25	Cami Appointment
					141.25	
CITY OF APPLETON	66296	10/17/2019	3183	100-0302-542.25-01	17,199.00	Sept. Transit Svcs.
					17,199.00	
ASCENSION MEDICAL GROUP-FOX VALLEY	66297	10/17/2019	382175	100-0202-512.21-05	239.00	Screenings
					239.00	
AUTOMATED COMFORT CONTROLS	66298	10/17/2019	24809	100-0801-521.21-04	487.60	Preventative Maintenance
			24810	100-0801-521.21-04	388.75	Thermostat Repair
			Total for check: 66298		876.35	
AYRES ASSOCIATES INC	66299	10/17/2019	182808	470-0703-553.82-02	3,100.00	Engineering
					3,100.00	
BAYCOM INC	66300	10/17/2019	SRVC19991	743-0403-513.21-04	300.00	Toubleshoot GPS
					300.00	
BERGSTROM	66301	10/17/2019	339003	100-0801-521.29-04	141.11	Inspection

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BERGSTROM...	66301...	10/17/2019	340068	100-0801-521.29-04	618.70	Radio Install	
		10/17/2019	340435	100-0801-521.29-04	141.11	Diagnostics	
	Total for check: 66301				900.92		
BRAZEE'S ACE HARDWARE	66302	10/17/2019	046585	207-0707-552.24-03	59.98	Rental Equipment	
					(10.00)	Credit	
	Total for check: 66302				49.98		
COENEN'S AUTO TECH INC	66303	10/17/2019	91068	100-0801-521.80-03	500.00	Decommission Squad	
		10/17/2019	91069	100-0801-521.80-03	3,603.89	Install Emerg Equip	
	Total for check: 66303				4,103.89		
COLLEGE KIDS	66304	10/17/2019	92964	100-0702-552.30-18	238.73	T-shirts	
					Total for check: 66304		
	CONGER TOYOTA-LIFT	66305	10/17/2019	PSI-171070	731-1022-541.29-04	81.70	New Data Tag
Total for check: 66305						81.70	
DOCUMENT SALES & DISTRIBUTION		66306	10/17/2019	19-003592	100-0301-523.30-18	334.40	State Seals
	Total for check: 66306					334.40	
	EARTHLINK BUSINESS	66307	10/17/2019	ACCT #8026082	100-0601-551.22-01	71.54	Library Elevator &
Total for check: 66307						71.54	
EMPLOYEE BENEFITS CORPORATION		66308	10/17/2019	2685551	100-0202-512.21-06	283.50	Flex Plan-Oct
	734-0416-513.21-06				513.00	HRA Fee-Oct	
	Total for check: 66308				796.50		
ENVISIONINK PRINTING SOLUTIONS	66309	10/17/2019	193280	100-0702-552.29-01	1,307.50	Fall Guide	

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ENVISIONINK PRINTING SOLUTIONS...	66309...	10/17/2019...	193280...	100-0703-553.29-01	1,307.50	Fall Guide
				100-0703-553.30-11	1,571.69	Fall Guide
			Total for check: 66309		4,186.69	
FARRELL EQUIPMENT & SUPPLY CO INC	66310	10/17/2019	INV000001055485	470-1009-541.82-02	275.00	Curing Compound
			Total for check: 66310		275.00	
FASTENAL COMPANY	66311	10/17/2019	WIAPP320749	100-1008-541.24-04	603.33	Parts
			Total for check: 66311		603.33	
FONDY AUTO ELECTRIC	66312	10/17/2019	A93544	731-1022-541.38-03	230.04	New Alt
			Total for check: 66312		230.04	
FOX CROSSING UTILITIES	66313	10/17/2019	2006	100-0703-553.22-05	9.60	1521 Brighton Beach 6/15-9/15
		10/17/2019	2007	100-0703-553.22-05	9.60	1300 Wittmann 6/15-9/15
			Total for check: 66313		19.20	
FOX VALLEY HUMANE ASSOCIATION	66314	10/17/2019	4698	100-0806-532.25-01	320.00	August Animals Handled
			Total for check: 66314		320.00	
JOSH GALLAGHER	66315	10/17/2019	GALLAGHER	100-0801-521.34-03	46.00	October Meals
			Total for check: 66315		46.00	
GRIESBACH READY-MIX LLC	66316	10/17/2019	4735	100-0703-553.30-18	807.57	Concrete
				100-1004-541.30-18	2,767.50	Concrete
				470-1009-541.82-02	1,334.43	Concrete
				625-1003-541.30-18	469.50	Concrete
			Total for check: 66316		5,379.00	

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GUSTMAN CHEVROLET SALES INC	66317	10/17/2019	51282	731-1022-541.38-03	38.30	Housing
			Total for check: 66317		38.30	
JIM'S GOLF CARS INC	66318	10/17/2019	5385	731-1022-541.38-03	116.57	Caliper
			Total for check: 66318		116.57	
JEFF JORGENSON	66319	10/17/2019	JORGENSON	824-0807-521.30-15	50.97	October Dog Supplies
			Total for check: 66319		50.97	
KITZ & PFEIL INC	66321	10/17/2019	21959	731-1022-541.30-18	3.59	Misc. Hardware
		10/17/2019	21979	731-1022-541.30-18	8.09	Adhesive
		10/17/2019	21981	470-0703-553.82-02	8.81	Nuts
		10/17/2019	21989	100-0601-551.24-03	5.92	Knobs
				100-0703-553.30-18	37.57	Jefferson Park Supplies
				100-0920-531.24-03	3.23	Door Stop
				100-1012-541.30-18	6.74	Toggle Switch
		10/17/2019	21993	470-0703-553.82-02	5.02	Drill Bits Jefferson Shorewall
		10/17/2019	22005	100-0703-553.30-15	6.73	Sockets
				731-1022-541.30-18	4.12	Brace/Parts
		10/17/2019	22015	470-0703-553.82-02	10.37	Misc. Hardware Jefferson Shorewall
		10/17/2019	22023	100-0703-553.30-18	5.94	Misc. Hardware
		10/17/2019	22027	100-0703-553.30-18	6.74	Roller Covers
		10/17/2019	22068	100-0703-553.30-18	12.59	Plunger
		10/17/2019	22081	100-0801-521.24-05	5.03	Misc. Hardware/Parts
		10/17/2019	22082	100-0801-521.24-05	8.99	Hooks
		10/17/2019	22167	100-0703-553.24-03	21.13	Misc. Hardware/Parts
		10/17/2019	22267	100-0703-553.30-18	22.55	Socket/Nozzle/Cleaner
		10/17/2019	22282	100-1008-541.30-18	9.50	Hardware/Parts
		10/17/2019	22283	731-1022-541.38-03	14.17	Misc. Hardware Nuts/Bolts
		10/17/2019	22383	731-1022-541.38-04	2.10	Pawl
		10/17/2019	22427	731-1022-541.38-03	2.24	Hose Barb Mender

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KITZ & PFEIL INC...	66321...	10/17/2019	22434	100-1003-541.30-18	8.99	Screw Star	
Total for check: 66321					220.16		
KWIK TRIP INC	66322	10/17/2019	ACCT #00244691	100-0801-521.38-01	170.09	Fuel	
Total for check: 66322					170.09		
MATTHEWS TIRE & SERVICE CENTER	66323	10/17/2019	71883	731-1022-541.38-02	451.40	Tires	
		10/17/2019	71924	731-1022-541.29-04	181.00	Tires	
		10/17/2019	71935	731-1022-541.38-04	259.02	Tires	
		Total for check: 66323		891.42			
MCNEILUS TRUCK & MFG COMPANY	66324	10/17/2019	4494863	731-1022-541.38-03	135.65	Coil/Valve Cart	
Total for check: 66324					135.65		
MENASHA NEENAH MUNICIPAL COURT	66325	10/17/2019	MNMC	100-0000-201.03-00	174.00	Bond	Report #19-0290
					186.60	Bond	Report #19-0289
					237.00	Bond	Report #19-0291
					174.00	Bond	Report #19-0287
Total for check: 66325					771.60		
MENASHA UTILITIES	66326	10/17/2019	MENASHA UTILITY	100-0000-123.00-00	1,000.86	Electric	8/26/19 - 9/25/19
					266.87	Water	8/26/19 - 9/25/19
					61.33	Storm	8/26/19 - 9/25/19
					6.98	Electric	8/26/19 - 9/25/19
					19.70	Electric	8/26/19 - 9/25/19
					6.60	Storm	8/26/19 - 9/25/19
					5,182.68	Electric	8/26/19 - 9/25/19
					1,041.10	Water	8/26/19 - 9/25/19
					136.95	Storm	8/26/19 - 9/25/19
					1,367.42	Electric	8/26/19 - 9/25/19
					48.32	Water	8/26/19 - 9/25/19

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MENASHA UTILITIES...	66326...	10/17/2019...	MENASHA UTILITY..	100-0703-553.22-06	889.36	Storm	8/26/19 - 9/25/19
				100-0704-552.22-03	222.42	Electric	8/26/19 - 9/25/19
				100-0704-552.22-05	465.95	Water	8/26/19 - 9/25/19
				100-0801-521.22-03	1,382.14	Electric	8/26/19 - 9/25/19
					68.94	Electric	8/26/19 - 9/25/19
				100-0801-521.22-05	368.53	Water	8/26/19 - 9/25/19
				100-0801-521.22-06	84.70	Storm	8/26/19 - 9/25/19
				100-1001-514.22-05	13.38	Water	8/26/19 - 9/25/19
				100-1001-514.22-06	3.30	Storm	8/26/19 - 9/25/19
				100-1008-541.22-03	240.66	Electric	8/26/19 - 9/25/19
				100-1008-541.22-05	59.72	Water	8/26/19 - 9/25/19
				100-1013-541.22-06	57.75	Storm	8/26/19 - 9/25/19
				100-1019-552.22-03	304.75	Electric	8/26/19 - 9/25/19
				100-1019-552.22-05	13.38	Water	8/26/19 - 9/25/19
				207-0707-552.22-05	227.15	Water	8/26/19 - 9/25/19
				266-1028-543.22-06	96.53	Storm	8/26/19 - 9/25/19
				501-0304-562.22-03	720.86	Electric	8/26/19 - 9/25/19
				501-0304-562.22-05	396.76	Water	8/26/19 - 9/25/19
				501-0304-562.22-06	637.73	Storm	8/26/19 - 9/25/19
				601-1020-543.22-03	116.49	Electric	8/26/19 - 9/25/19
				731-1022-541.22-03	931.66	Electric	8/26/19 - 9/25/19
				731-1022-541.22-05	1,030.80	Water	8/26/19 - 9/25/19
				731-1022-541.22-06	1,190.48	Storm	8/26/19 - 9/25/19
Total for check: 66326					18,662.25		
NORTHEAST ASPHALT INC	66327	10/17/2019	1646066	625-1003-541.30-18	125.48	Asphalt	
				625-1010-541.30-18	119.50	Asphalt	
				Total for check: 66327			
OUTAGAMIE COUNTY CLERK OF COURTS	66328	10/17/2019	OUT CTY CLERK	100-0000-201.03-00	250.00	Bond	Report #19-2921
				Total for check: 66328			

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LINDA PALMBACH	66329	10/17/2019	PALMBACH	100-0903-531.33-01	20.90	September Mileage
				100-0903-531.34-04	2.00	September Parking
			Total for check: 66329		22.90	
ROAD EQUIPMENT	66330	10/17/2019	703856	731-1022-541.38-03	70.00	Seal/Gasket/Brake Kit
			Total for check: 66330		70.00	
LIZ ROSIN	66331	10/17/2019	ROSIN	100-0903-531.33-01	125.73	September Mileage
			Total for check: 66331		125.73	
DIANE SCHABACH	66332	10/17/2019	SCHABACH	207-0707-552.21-06	12,437.50	Harbormaster 4th Qtr Pmt
			Total for check: 66332		12,437.50	
SERVICEMASTER BUILDING MAINTENANCE	66333	10/17/2019	31304	100-0801-521.20-01	1,609.00	Janitorial Service
		10/17/2019	31611	100-0801-521.20-01	1,609.00	Janitorial Service
		10/17/2019	31613	100-0801-521.20-01	55.00	Janitorial Service Garage
		10/17/2019	31644	731-1022-541.20-01	825.00	Janitorial Services
			Total for check: 66333		4,098.00	
SHERWOOD ELEVATOR	66334	10/17/2019	00094009	100-0703-553.30-18	199.96	Roundup
			Total for check: 66334		199.96	
STAPLES BUSINESS ADVANTAGE	66335	10/17/2019	3425694997	731-1022-541.30-10	82.66	Office Supplies
			Total for check: 66335		82.66	
SUPERIOR VISION INSURANCE PLAN	66336	10/17/2019	0000318474	100-0000-204.10-00	1,035.10	Vision Insurance-Nov
			Total for check: 66336		1,035.10	

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SYN-TECH SYSTEMS	66337	10/17/2019	196520	731-1022-541.24-06	576.00	Parts	
Total for check: 66337					576.00		
THEDACARE LABORATORIES	66338	10/17/2019	41593	100-0801-521.21-05	42.50	Venipuncture	
Total for check: 66338					42.50		
UNIFIRST CORPORATION	66339	10/17/2019	097 0292787	731-1022-541.20-01	163.59	Cleaning Service	
Total for check: 66339					163.59		
UNIFORM SHOPPE	66340	10/17/2019	288810	100-0801-521.19-03	15.77	Nametag	
		10/17/2019	291361	100-0801-521.19-03	0.24	Finance Charge	
		10/17/2019	292314	100-0801-521.19-03	0.24	Finance Charge	
	Total for check: 66340					16.25	
UNITY RECOVERY SERVICES	66341	10/17/2019	190921	100-0917-531.21-06	5,000.00	Consulting	
Total for check: 66341					5,000.00		
VERIZON WIRELESS	66342	10/17/2019	9839309892	601-1020-543.22-01	27.16	Phone	
Total for check: 66342					27.16		
WE ENERGIES	66343	10/17/2019	0428-970-058	100-0703-553.22-03	15.84	North Street	9/4-10/3
		10/17/2019	0433-391-934	731-1022-541.22-04	10.56	455 Baldwin	8/28-9/29
		10/17/2019	4410-797-129	100-0703-553.22-03	38.27	Convervancy	8/27-9/26
		10/17/2019	7097-295-547	100-0703-553.22-03	15.71	North Street	9/4-10/3
	Total for check: 66343					80.38	
WINNEBAGO COUNTY CLERK OF COURTS	66344	10/17/2019	WINN CO CLERK	100-0000-201.03-00	350.00	Bond	Report #19-2954
					150.00	Bond	Report #19-2912
					650.00	Bond	Report #19-3020

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WINNEBAGO COUNTY CLERK OF COURTS...	66344...	10/17/2019...	WINN CO CLERK...	100-0000-201.03-00...	500.00	Bond	Report #19-2902
Total for check: 66344					1,650.00		
WISCONSIN DEPT OF SAFETY AND	66345	10/17/2019	508948	100-0301-523.21-06	80.00	Inspection Fee	1680 Appleton Road
Total for check: 66345					80.00		
WM RECYCLE AMERICA	66346	10/17/2019	M174096	266-1027-543.25-01	777.53	Recycling	
Total for check: 66346					777.53		
					88,119.61		



To: Menasha Common Council

From: Debbie Galeazzi, City Clerk

RE: Beverage Operator License (Bartender) Applicants

Date: 10/17/2019

The below individuals have applied for a bartender license to serve, dispense and/or sell alcohol at a licensed establishment within the City. They have all met the criteria under the “Guidelines for Operator Licenses” approved by the Common Council. Therefore, staff is recommending the following people be **APPROVED** for an Operator’s License for the 2019-2021 licensing period:

Andrea Smith

Eric Jackson

Nicole Peik



MEMORANDUM

To: Common Council

From: Community Development Department/SS

Date: October 21, 2019

Re: Development Agreement Between the City of Menasha and Van's Realty and Construction for the Second Addition to Southfield

In 2012, Van's Realty and Construction (Van's), conceptually was granted approval for the lot configuration of the Second Addition to Southfield Subdivision. This conceptual approval included the recommendation to include access to be provided via a public trail easement. In addition to conceptual approval, the Board of Public Works and City Common Council also approved the deferred assessment of the plat in the amount of \$325,000 and to pay for approximately \$33,000 out of TIF #9 to allow the extension of the Sanitary Sewer from Natures Way.

Over the last month, Van's did get approval by the City Plan Commission and the Common Council for the Preliminary Plat with certain conditions. While the Engineers for Van's modify the Final Plat to meet the conditions of the preliminary approval and with the clock ticking away for funds to be paid out of TIF #9 due to the expenditure period, staff is bringing forward the draft development agreement between the City of Menasha and Van's for approval. Please note that while the 2019/2020 estimated construction costs are much greater than that previously approved in 2012, Van's has agrees pay the additional cost to ensure the project can move forward. The \$35,000 that was budgeted for the Sanitary Extension is closer to \$50,000 to \$65,000 with Engineering and Construction contingencies and the \$325,000 construction cost is actually closer to \$450,000.

Acknowledging previous approvals that have taken place, this development states the following requirements:

1. On or before 2/1/20, the final plat creating 16 new SF Residential lots shall be recorded.
2. On or before 7/1/20, Van's shall cause the installation of the initial infrastructure.
3. Defines the initial infrastructure.
4. Van's agrees to cause the installation of the Natures Way Trail Extension contingent upon approval of the Park Board and Common Council
5. City shall allow the usage of the Deferred Assessment Policy for the cost of the initial infrastructure.
6. City shall determine the assessment amount to each lot.
7. On or before 12/31/21 Van's shall construct a minimum of 4 homes and at a rate of 4 for each subsequent year.
8. Should less than 4 homes be constructed, Van's shall pay the difference to ensure the full deferred assessment is paid by 12/31/24.
9. City shall cause the final roadway to be constructed which will be assessed to the property owners at that time.

10. City shall pay up to \$35,000 as budgeted through TIF #9 for the sanitary extension through Natures Way (This sanitary will also feed future growth to the east).
11. City shall pay up to \$280,000 through TIF #9 for the Natures Way Trail Extension – Van's shall not be liable for cost higher than \$280,000. Additional costs through bidding or construction would have to be brought back forward to Park Board and Common Council (This trail is anticipated to continue to the east and be the future trail connection of our full community).
12. City shall pay Van's up to \$325,000 for the cost of infrastructure.
13. Confirm Parkland Dedication Fees
14. Condition of final approvals
15. Note of assigns Language
16. Binding Language
17. Dispute Language
18. Amendment Language
19. Agreement shall be null in void if approved after November 11, 2019.

As previously mentioned, the City is up against a closing timeline to approve any expenditures out of TIF #9. Statutorily the expenditure period ends November 15, 2019 requiring any funds to be paid out by that date. TIF law does, however, allow a municipality to escrow funds prior to the end of the expenditure period where an agreement clearly states the amount and the use of the funds. If this agreement is approved prior to November 11, 2019, this will allow staff to escrow the Sanitary Funds and the Trail Funds that can be paid out over the next year or so.

With this, Staff is recommending the Common Council approve the Development Agreement between the City of Menasha and Van's Realty and Construction for the creation of 16 new single family lots.

**DEVELOPMENT AGREEEMNT BETWEEN THE CITY OF MENASHA AND VAN'S REALTY AND
CONSTRUCTION OF APPLETON, INC FOR THE SECOND ADDITION OF SOUTHFIELD SUBDIVISION
(GRASSY MEADOWS LANE).**

THIS AGREEMENT is entered into on this ____ day of _____, 2019 between the City of Menasha (City) and Van's Realty and Construction, Inc. (Van's) for the extension of Grassy Meadows for the Second Addition to Southfield Subdivision creating 16 new single family residential lots.

WHEREAS, the City has determined that the development of residential property shown in the attached Exhibit A (Development Property) is desirable for the City of Menasha; and,

WHEREAS, Van's has agreed to develop this property within the City of Menasha; and,

WHEREAS, the City Plan Commission reviewed a conceptual subdivision plan on April 3, 2012, with the consensus to proceed with the concept that had lots abutting the Conservancy with access to be provided via a trail easement; and,

WHEREAS, the City Board of Public Works on April 17, 2012 recommended approval of the request for the City of Menasha Deferred Assessment Policy for Second Addition to Southfield, in the amount of \$325,000 and the request to extend sanitary sewer from Southfield Subdivision to Second Addition to Southfield in the amount of approximately \$33,000 to be paid from TID #9 Amendment #1 Project Plan proceeds; and,

WHEREAS, the City Common Council on May 7, 2012, approved the recommendations of the Board of Public Works at the April 17, 2012 meeting.

WHEREAS, the City Plan Commission reviewed and approved the preliminary plat on September 10, 2019.

WHEREAS, the City Common Council reviewed and approved the preliminary plat on September 16, 2019.

NOW THEREFORE, the parties mutually agree as follows:

1. On or before February 1, 2020, the final plat, creating 16 new single family residential shall be recorded in the office of the Calumet County Register of Deeds. Said plat must include all improvements as required by the City of Menasha subdivision regulations. This agreement shall terminate if a subdivision plat of the subject property has not been recorded by such date.
2. On or before July 1, 2020, Van's shall cause the installation of the initial infrastructure. City shall monitor and inspect such infrastructure as needed during construction.

3. For purposes of this agreement, the term “infrastructure” shall include the following:
 - a. Sanitary sewer mains and laterals, water mains and laterals, storm sewer mains and laterals, street gravelling and grading; and,
 - b. Temporary street paving; and
 - c. Installation of electrical service to the lots by Menasha Utilities.
4. Furthermore, as part of the Sanitary Extension within the Natures Way right-of-way, Van’s agrees to cause the installation of the Natures Way Trail Extension contingent upon the trail being approved of governing body’s including the Parks and Recreation Board and the Common Council.
5. The City shall, pursuant its deferred assessment policy under Section 3-2-16 levy an area special assessment of the costs of the infrastructure identified in #3 above against the benefited properties consisting of the lots in the Development Property owned by Van’s as well as for any infrastructure or storm water management facility that may serve the Development Property, but are not located within the Development Property.
6. The City shall determine what portion of the area assessment is assigned to each lot as a special assessment, which shall be due and payable at the time of the transfer of that lot.
7. On or before December 31, 2021 Van’s shall cause construction of residential homes on at least 4 lots created by the subdivision plat to be completed. Construction is considered complete when an occupancy permit has been issued.
 - a. Rate of construction at 4 lots per year shall repeat for all subsequent years until the development is fully constructed.
8. Should less than four lots be transferred each year, Van’s agrees to pay the special assessments on the difference to ensure not less than four lots per year commencing in 2021. Such payment shall be made on or before December 31st each year and continue until all lots are sold. The full deferred assessment amount shall be due no later than December 31, 2024.
9. At the time the Development Property reaches 80-90% completion or 5 years, whichever comes first, the City of Menasha shall cause the final roadway to be constructed including, but not limited to milling existing pavement, curb and gutter, 4” asphalt pavement, and site restoration. This final street construction will be additionally assessed to each individual property owner.
10. The City shall pay to Van’s up to \$35,000 as approved in the 2019 Budget for the installation of the Sanitary Sewer connection within the Natures Way right of way through escrowed funds from Tax Increment District No. 9.
11. The City shall pay to Van’s up to \$280,000 for the installation of the Natures Way Trail Extension through escrowed funds from Tax Increment District No. 9. If the BID’s for this portion of the project come in near or higher than \$280,000, Van’s shall notify the City

to determine if further action by the Parks and Recreation Board and/or Common Council is needed. Van's shall be held harmless for any additional cost to this portion of the project above \$280,000.

12. The City shall pay to Van's the actual cost of the infrastructure and trail extension within 30 days of the receipt of any billing for such cost. Excluding the cost for the Sanitary Sewer connection within the Nature's Way right-of-way, the cost of infrastructure shall not exceed \$325,000 and the trail cost shall not exceed \$280,000. Van's shall advise the City as to the firm cost within 90 days after installation of the infrastructure. Estimated Cost are attached as Exhibit B.
13. Parkland dedication fees in the amount of \$550 for each lot shall be collected from the applicant upon issuance of a building permit.
14. The various specific undertakings of the City described in this Agreement require approvals from the City's Common Council and/or Plan Commission as well as from governmental bodies external to the City, some of which approvals may require public hearings and other legal proceedings. This City's obligations are conditioned upon the obtaining of all such approvals in the manner required by law. The City cannot assure that all such approvals will be obtained, but will use good faith efforts to obtain such approvals on a timely basis.
15. The rights, duties and obligations of the parties hereunder shall not be assigned without prior written consent of both parties to the assignment.
16. This agreement shall be binding upon all successors, heirs, and assigns of the parties and shall run with the land.
17. The State of Wisconsin and Calment County are designated as jurisdiction and venue in the event of any legal dispute conceding this agreement.
18. The parties agree that this constitutes the complete agreement of the parties. Any amendments shall not become effective until agreed to in writing and signed by all parties.
19. This agreement shall null in void if approved after Monday, November 11, 2019.

CITY OF MENASHA

Donald Merkes
Mayor

Deborah A. Galeazzi, City Clerk

**VAN'S REALTY AND CONSTRUCTION OF
APPLETON, INC.**

Name:
Title:

PRELIMINARY PLAT

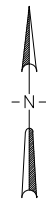
S87°12'09"E
2643.02'

CENTER 1/4 CORNER
SEC. 7-20-18
3/4" REBAR

EAST 1/4 CORNER
SEC. 7-20-18
2" IRON PIPE

33.31'

SHOWING SECTION 7, T20N, R18E,
CITY OF MENASHA, CALUMET COUNTY, WISCONSIN.



50 25 0 50

SCALE - FEET

CITY OF MENASHA

CALUMET COUNTY PLANNING AND ZONING
COMMITTEE

— ALL EASEMENTS TO BE SHOWN ON THE FINAL PLAT

- The property as shown and described on this map was surveyed under my direction and control according to the Wisconsin Administrative Code, Chapter A-E7 of Minimum Standards for Property Surveys, and is a correct representation of said survey, to the best of my knowledge and belief.

OWNERS & DEVELOPERS:
VAN'S REALTY & CONSTRUCTION
C/O JASON HAEN
2525 S. ONEIDA STREET
APPLETON, WI 54915
(920) 734-1845

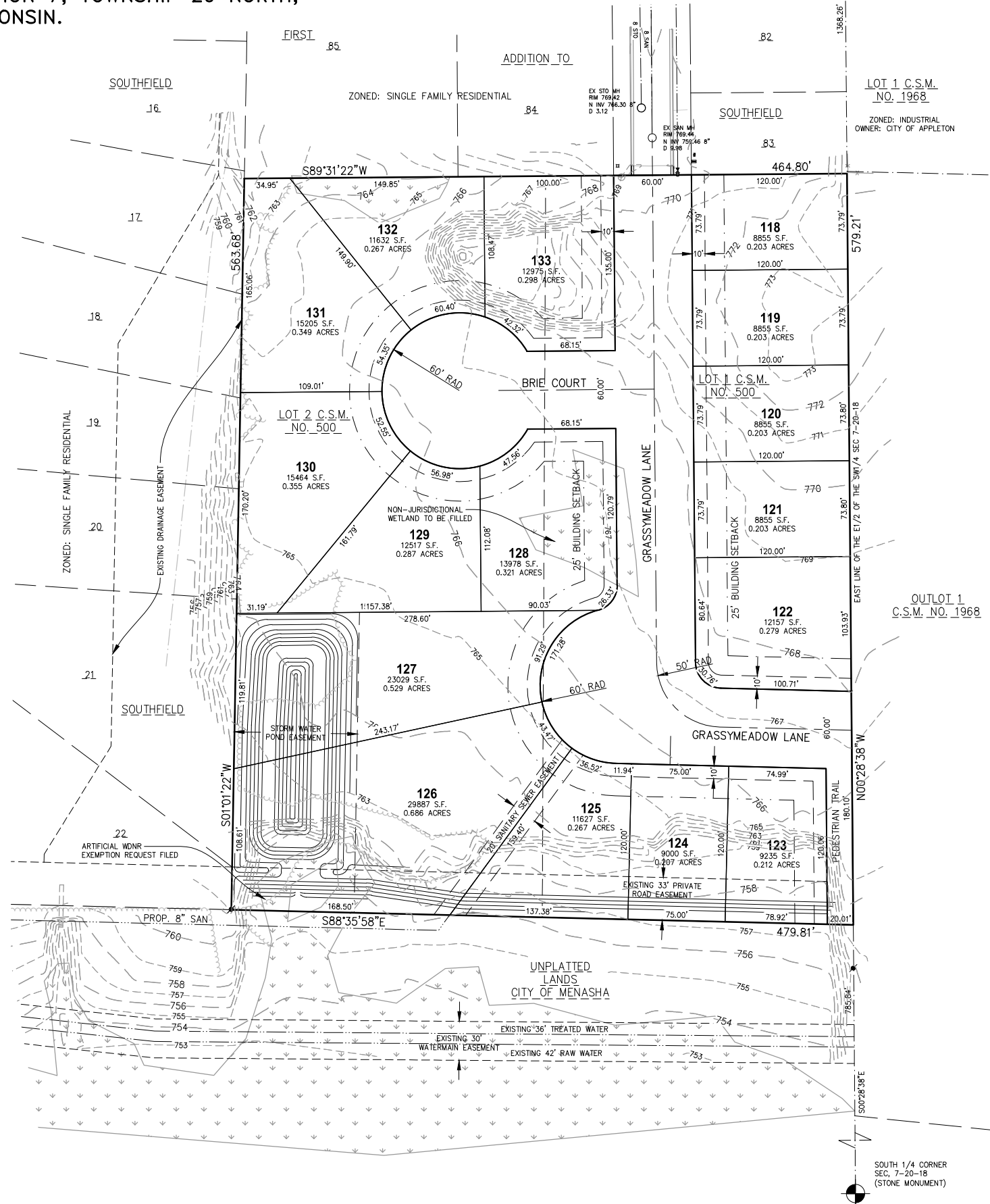


1) Maintenance of all drainageways and associated drainage structures within the subdivision is the sole responsibility of the property owners of the subdivision, unless otherwise noted on the drainage plan which has been prepared for this subdivision and which has been approved by and is on file with the City of Menasha.

2) Upon failure of the property owners to perform maintenance of the drainageways and associated drainage structures, the City of Menasha retains the right to perform maintenance. Maintenance includes, but is not limited to, the removal of silt and decomposed vegetation that gradually accumulates in the bottom of the pond and/or ditch, mowing of grass, picking up objects, debris, trash and erosion control. The use of filter fabric and rip rap is encouraged as a method of erosion control. The payment of said maintenance shall be equally assessed among the property owners of this Subdivision. If a maintenance and/or repair item is on a specific lot or lots, the cost will be assessed to the individual lot owner(s).

3) Upon final grading, the developer and/or lot owner(s) shall comply with the surface water drainage plan as approved by the City of Menasha.

4) The Storm Water Detention & Drainageway areas shall be constructed according to the approved drainage plan. The easement area may not be filled or altered in any way without the consent of the City of Menasha.



2ND ADDITION TO SOUTHFIELD
CITY OF MENASHA, CALUMET COUNTY, WISCONSIN
PRELIMINARY PLAT

SURVEYED DMS	DRAWN MJA
PROJECT NO. V0034 9-19-0054	
DATE 07/2019	
SHEET NO. 1	

EXHIBIT B - ESTIMATED INFRASTRUCTURE COSTS

Second Addition to Southfield
Utility & Street Construction
City of Menasha
Opinion of Probable Cost
McM No. V0034 9-19-00544

Oct. 11 2019

4:00 PM revised

Item	Description	Quantity	Unit	Unit Price	Total
Sanitary Sewer:					
1	8-inch sanitary sewer (easement to plat)	731	L.F.	\$40.00	\$29,240.00
2	Clearing of Vegetation in Easement Area	13,000	SQ. FT.	\$1.25	\$16,250.00
3	48-inch diameter sanitary sewer manhole (easement to plat)	15.35	V.F.	\$275.00	\$4,221.25
4	16-inch casing pipe (easement to plat)	30	L.F.	\$100.00	\$3,000.00
5	8-inch sanitary sewer	962	L.F.	\$36.00	\$34,632.00
6	48-inch sanitary sewer manhole incl. casting & chimney seal	73.37	V.F.	\$275.00	\$20,176.75
7	48-inch outside drop sanitary sewer manhole	5.26	V.F.	\$500.00	\$2,630.00
8	4-inch SCH 40 PVC sanitary sewer lateral	814	L.F.	\$20.00	\$16,280.00
subtotal =					\$126,430.00
Water main:					
9	8-inch water main	717	L.F.	\$33.00	\$23,661.00
10	6-inch water main	16	L.F.	\$45.00	\$720.00
11	8-inch resilient wedge gate valve	2	EACH	\$1,645.00	\$3,290.00
12	6-inch resilient wedge gate valve	3	EACH	\$1,225.00	\$3,675.00
13	Hydrant	4	EACH	\$4,300.00	\$17,200.00
14	1 1/4-inch SDR 9 PE water lateral incl. corporation, curb stop & stop box	966	L.F.	\$15.00	\$14,490.00
15	1 1/4-inch corporation, curb stop & stop box	16	EACH	\$440.00	\$7,040.00
subtotal =					\$70,076.00
Storm Sewer:					
16	18-inch storm sewer	256	L.F.	\$40.00	\$10,240.00
17	15-inch storm sewer	224	L.F.	\$34.00	\$7,616.00
18	12-inch storm sewer	760	L.F.	\$32.00	\$24,320.00
19	Clearing of Vegetation in Easement Area	2,100	SQ. FT.	\$1.25	\$2,625.00
20	18-inch RCP flared end section	1	EACH	\$750.00	\$750.00
21	12-inch RCP flared end section	1	EACH	\$750.00	\$750.00
22	48-inch diameter storm sewer manhole	47.45	V.F.	\$395.00	\$18,742.75
23	Catch basin	3	EACH	\$1,700.00	\$5,100.00
24	4-inch perforated underdrain with geotextile sock	120	L.F.	\$23.00	\$2,760.00
25	4-inch SCH 40 PVC storm sewer lateral	911	L.F.	\$18.50	\$16,853.50
26	0.5-acre Wet Storm Water Detention Pond	1	EACH	\$50,000.00	\$50,000.00
subtotal =					\$139,757.25

\$52,711.25

\$336,263.25

Brie Court/Grassymeadow Lane			760 L.F.		
			33 Ft B-B Width		
	Street & Surface Construction:				
27	Strip & stockpile topsoil	7,200	S.Y.	\$2.00	\$14,400.00
28	Common excavation (roadway)	1,450	C.Y.	\$7.00	\$10,150.00
29	6-inch base aggregate dense 3/4-inch	1,030	TONS	\$12.00	\$12,360.00
30	6-inch base aggregate dense 3-inch	1,030	TONS	\$12.00	\$12,360.00
31	2-inch temporary HMA pavement (Installed in year 2)	310	TONS	\$65.00	\$20,150.00
32	Tracking pad	1	EACH	\$2,000.00	\$2,000.00
33	Inlet protection	4	EACH	\$150.00	\$600.00
34	Temporary ditch check	2	EACH	\$100.00	\$200.00
35	Silt fence	1,950	L.F.	\$2.00	\$3,900.00
subtotal =					\$76,120.00
	Future Roadway Costs:				
36	30-inch concrete curb & gutter	1,580	L.F.		\$0.00
37	2 1/4-inch HMA Pavement, lower layer, 3 LT 58-28S	345	TONS		\$0.00
38	1 3/4-inch HMA Pavement, lower layer, 4 LT 58-28S	265	TONS		\$0.00
39	Restoration incl. topsoil, seed, fertilizer & mulch	1,425	S.Y.		\$0.00
subtotal =					\$0.00

Utility and Roadway Construction Costs = \$412,383.25

\$359,672.00

368934.25

Engineering & Construction Contingencies (25%) = \$ 103,095.81

\$ 89,918.00

Total Construction Costs = \$ 515,479.06

\$ 449,590.00

City Share Items 1, 2, 3 & 4 + Engineering & Construction Contingencies (25%) = \$ 65,889.06 \$35,000.00

\$ 32,217.44 per lot \$28,099.38

Total Project Frontage = 1593.07 Lin Ft

\$ 323.58 per L.F.

Nature's Trail West Trail
Opinion of Probable Cost (OPC)
City of Menasha
McM No. M0001 - 9-19-00626

No.	Item	Quantity	Unit	Unit Price	Cost
1	Clear & Grub	2,633	S.Y.	\$ 15.00	\$ 39,500.00
2	Traffic Control	1	L.S.	\$ 1,000.00	\$ 1,000.00
3	Silt Fence	1,580	L.F.	\$ 1.50	\$ 2,370.00
4	Inlet Protection	6	EA.	\$ 100.00	\$ 600.00
5	Tracking Pad	1	EA.	\$ 1,500.00	\$ 1,500.00
6	Dewatering	1	L.S.	\$ 3,000.00	\$ 3,000.00
7	Unclassified Excavation	1,097	C.Y.	\$ 25.00	\$ 27,430.56
8	Excavation Below Subgrade (EBS)	362	C.Y.	\$ 35.00	\$ 12,672.92
9	Geogrid Type SR	2,282	S.Y.	\$ 5.00	\$ 11,411.11
10	Base Aggregate Dense, 3-inch	1,053	TON	\$ 30.00	\$ 31,600.00
11	Base Aggregate Dense, 1-1/4-inch	351	TON	\$ 25.00	\$ 8,777.78
12	Asphalt Surface	323	TON	\$ 120.00	\$ 38,710.00
13	Remove & Replace Concrete Curb & Gutter	20	L.F.	\$ 20.00	\$ 400.00
14	Concrete Pavement 6-Inch	12	S.Y.	\$ 60.00	\$ 720.00
15	Composite Boardwalk	60	L.F.	\$ 250.00	\$ 15,000.00
16	Turf Grass (4" Topsoil, Fertilizer, Seed & Mulch)	1,053	S.Y.	\$ 10.00	\$ 10,533.33
17	Signs	8	EA.	\$ 30.00	\$ 240.00
18	Sawcuts	16	L.F.	\$ 4.00	\$ 64.00
19	Tree	24	EA.	\$ 400.00	\$ 9,600.00
20	Prairie Seeding	2,000	S.Y.	\$ 2.50	\$ 5,000.00
Construction:					\$ 220,129.69
Contingency (25%):					\$ 55,032.42
Total:					\$ 275,162.12

Trail Length = 1,580 ft

Proposed Cross Section

3 in. Asphalt
3 in. BAD, 1-1/4"
9 in. BAD, 3"

Disclaimer: The attached Opinion Of Probable Cost was prepared for use by the Owner in planning for future costs of the project. In providing Opinions Of Probable Cost, the Owner understands that the Design Professional has no control over costs or the price of labor, equipment or materials, or over Construction Professionals' method of pricing, and that the Opinions Of Probable Cost provided herewith are made on the basis of the Design Professional's qualifications and experience. It is not intended to reflect actual costs, and is subject to change with the normal rise and fall of the local area's economy. This Opinion must be revised after every change made to the project or after every 30-day lapse in time from the original submittal by the Design Professional.



MEMORANDUM

To: Common Council

From: Donald Merkes, Mayor

Date: October 17, 2019

Re: Request of Christine a Sohns to Release Escrow Funds for Asbestos Abatement

Chris Sohns has requested a draw on the escrow account of \$25,000 to continue asbestos abatement at the 198 River Street facility. She has stated that they have finished the second boiler and would like to continue on the third.

On April 16, 2019, the Common Council approved a payment from the escrow to WI Asbestos Removal and Demolition LLC with the restriction that *"no future requests for payments from escrow funds can be granted until the 2017 real estate taxes are paid by July 31, 2019"*. The Winnebago County Treasurer's Website shows delinquent taxes for that year in the amount of \$8,342.25.

Don Merkes

From: Chris Sohns <chris@simplyincrediblefoods.com>
Sent: Monday, October 14, 2019 1:23 PM
To: Pamela Captain; Don Merkes
Subject: Asbestos payment

Pam,

WI Asbestos Removal and Demolition LLC finished the 2nd boiler and is requesting another payment of \$25,000 to continue to the 3rd boiler. Please advise when the payment could be made to them.

Chris Sohns

**Second Amendment to Purchase and Development Agreement Among
City of Menasha and Christine A. Sohns
Dated June 5, 2014**

THIS SECOND AMENDMENT TO PURCHASE AND DEVELOPMENT AGREEMENT, executed in Menasha, Wisconsin on this 10 day of April, 2019, is made effective between the City of Menasha and Christine A. Sohns and is made with reference to the Purchase and Development Agreement dated June 5, 2014.

1. The time Christine A. Sohns has to complete the DEVELOPMENT IMPROVEMENTS, including the environmental abatement of asbestos is extended to 12/31/ 2019.
2. The initial proceeds from the sale of scrap metal from the boilers shall be placed in the escrow account until that account has funds sufficient to cover the costs of the asbestos abatement contract with WI. Asbestos Removal and Demolition LLC (approx. \$6255)
3. All other terms and conditions set forth in the Purchase and Development Agreement dated June 5, 2014, shall remain the same.

IN WITNESS WHEREOF, the undersigned have executed the Second Amendment as of the date first written above:

City of Menasha

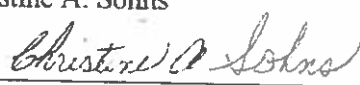
By: 

Donald Merkes, Mayor

By: 

Deborah A. Galeazzi, City Clerk

Christine A. Sohns





ORDINANCE O-24-19

AN ORDINANCE AMENDING TITLE 7, CHAPTER 2 OF THE CODE OF ORDINANCES
(Fermented Malt Beverages and Intoxicating Liquor & Operators License)

INTRODUCED BY MAYOR MERKES

The Common Council of the City of Menasha does hereby ordain as follows:

SECTION 1: Amending Title 7, Chapter 2, Article A, SEC 7-2-8 & Article B, SEC 7-2-20 of the Code of Ordinances of the City of Menasha, Wisconsin as follows:

Title 7 – Licensing and Regulation

CHAPTER 2

Fermented Malt Beverages and Intoxicating Liquor

Article A

Fermented Malt Beverages and Intoxicating Liquor

...

SEC. 7-2-8 INVESTIGATION.

The police investigation will include a criminal history check through the Wisconsin criminal history records transformation or other available database to determine the applicant's prior criminal history.

...

Article B

Operator's License

...

SEC. 7-2-20 OPERATORS LICENSE.

(e) The police investigation will include a criminal history check through the Wisconsin criminal history records transformation or other available database to determine the applicant's prior criminal history.

...

SECTION 2: This Ordinance shall take effect upon passage and publication as provided by law.

Passed and approved this day of , 2019

Recommended by:

Motion/Second:

Passed:

Requires: Majority Vote

Donald Merkes, Mayor
ATTEST:

Deborah A. Galeazzi, City Clerk



RESOLUTION R-22-19

A RESOLUTION AUTHORIZING THE CITY OF MENASHA TO ACCEPT FUNDING FROM THE FEDERAL SURFACE TRANSPORTATION BLOCK GRANT PROGRAM (STBG) TO THE APPLETON (FOX CITIES) METROPOLITAN PLANNING ORGANIZATION (MPO) FOR THE PARTIAL FUNDING OF THE CONSTRUCTION OF RACINE STREET AND FURTHER APPROVING THE APPLICATION WHICH OBLIGATES THE CITY TO MATCHING FUNDS FOR THE CONSTRUCTION OF SAID PROJECT

Introduced by Mayor Merkes,

WHEREAS, the City of Menasha is a full member of East Central Wisconsin Regional Planning Commission, which is the Appleton (Fox Cities) Metropolitan Planning Organization; and

WHEREAS, the Federal Surface Transportation Block Grant Program provides funding to local jurisdictions for the construction of eligible projects; and

WHEREAS, the program is administered by East Central Wisconsin Regional Planning Commission as the Appleton (Fox Cities) Metropolitan Planning Organization, which prioritizes and ranks all project applications; and

WHEREAS, the City of Menasha hereby requires that Canadian National pave, plank, repair, change or otherwise improve the crossing, as the needs require and

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MENASHA that: The Common Council supports and approves the application for Federal Surface Transportation Program funding.

The Common Council hereby commits to the City of Menasha matching monies as required by the Federal Surface Transportation Program funding at the grant amount.

The Mayor is hereby authorized to approve and execute the application on behalf of the City of Menasha Common Council.

Passed and approved this ____ day of _____, 2019.

Recommended by:

Motion/Second:

Pass/Fail:

Requires: Majority Vote

Donald Merkes, Mayor
ATTEST:

Deborah A. Galeazzi, City Clerk