

**CITY OF MENASHA
COMMON COUNCIL
First Floor Conference Room
100 Main Street
Tuesday, September 4, 2018
Meeting 6:00 PM
AGENDA**

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. ROLL CALL
- D. PUBLIC HEARING
- E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY
(five (5) minute time limit for each person)
- F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS
 - 1. ASD Jacobs—Tax Increment Districts (TID) 2017 Annual Report
 - 2. Clerk Galeazzi - the following minutes and communications have been received and placed on file:
 - Minutes to receive:
 - a. Administration Committee, 8/20/2018
 - b. Landmarks Commission, 8/20/2018
 - c. Neenah-Menasha Sewerage Commission, 7/24/2018
 - d. NMFR Joint Finance & Personnel Committee, 8/28/2018
 - e. Police Commission, 6/21/2018
 - f. Joint Meeting of the Winnebago County Joint Review Board & Calumet County Joint Review Board, 8/21/2018
 - Communications:
 - g. August 14, 2018 Partisan Primary Election Results
 - h. Second Quarter 2018 Financial Overview Memorandum, 8/29/2018, ASD Jacobs
 - i. Bazaar After Dark: Fox Cities Night Market Poster
 - j. 2019 Budget Workshop Dates/Times Memorandum, 8/29/2018, ASD Jacobs
 - k. Paint & Restore Program Brochure
- G. CONSENT AGENDA
 - (Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and placed immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)
 - Minutes to approve:
 - 1. Common Council, 9/4/2018
 - Administration Committee, 8/20/2018, Recommends the Approval of:
 - 2. The purchase of property insurance coverage for the City's pedestrian bridges
 - NMFR Joint Finance & Personnel Committee, 8/28/2018, Recommends the Approval of:
 - 3. NMFR's 2019 Cost Distribution Formula with the City of Neenah's weighted share at 59.53% and the City of Menasha's weighted share at 40.47%

H. ITEMS REMOVED FROM THE CONSENT AGENDA

I. ACTION ITEMS

1. Accounts payable and payroll for the term 8/17/2018—8/30/2018 of in the amount of \$1,279,633.51
2. Beverage Operators License Applications for the 2017-2019 licensing period.

J. HELD OVER BUSINESS

K. ORDINANCES AND RESOLUTIONS

1. O-15-18 An Ordinance Amending Title 10, Chapter 1, Article B of the Code of Ordinance's (Four-Way Stop—Fox Street and Mathewson Street) (Introduced by Alderman Sevenich; Recommended by Board of Public Works) Postponed from 8/20/2018

L. APPOINTMENTS

M. CLAIMS AGAINST THE CITY

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA
(five (5) minute time limit for each person)

O. ADJOURNMENT

MEETING NOTICE
Monday, September 17, 2018
Common Council Meeting – 6:00 p.m.
Committee Meetings to Follow



CITY OF MENASHA

MENASHA, WISCONSIN

TAX INCREMENT DISTRICTS 2017 ANNUAL REPORT

For the year ending December 31, 2017

City of Menasha
Tax Increment Districts - 2017 Annual Report

Table of Contents

Executive Summary.....	1
CITY OF MENASHA - TIF District 3 (Winnebago County).....	4
CITY OF MENASHA - TIF District 4 (Winnebago County).....	6
CITY OF MENASHA - TIF District 5 (Winnebago County).....	8
CITY OF MENASHA - TIF District 6 (Winnebago County).....	10
CITY OF MENASHA - TIF District 7 (Winnebago County).....	12
CITY OF MENASHA - TIF District 8 (Winnebago County).....	14
CITY OF MENASHA - TIF District 9 (Calumet County).....	16
CITY OF MENASHA - TIF District 10 (Winnebago County).....	18
CITY OF MENASHA - TIF District 11 (Winnebago County).....	20
CITY OF MENASHA - TIF District 12 (Calumet County).....	22
CITY OF MENASHA - TIF District 13 (Winnebago County).....	24

Executive Summary

2015 Wisconsin Act 257 requires that any political subdivision with tax incremental districts (TIDs) electronically file an annual report with all overlapping taxing jurisdictions and the Wisconsin Department of Revenue (DOR) through the DOR's website. The DOR online form (PE-300) is filed for each active TID. Additionally, a meeting of both the Winnebago County and Calumet County Joint Review Boards will be convened to review the performance and status of each of Menasha's TIDs within our two county jurisdictions.

This report covers the 2017 reporting year. To make the annual report a more useful and understandable document, the city has prepared a brief overview and map as well as a table of cash flow projections for each active TID within Menasha as of 2017. Below please find a brief summary of the Menasha TIDs within each county.

Menasha's 8 active TIDs within Winnebago County following the closure of TID 3

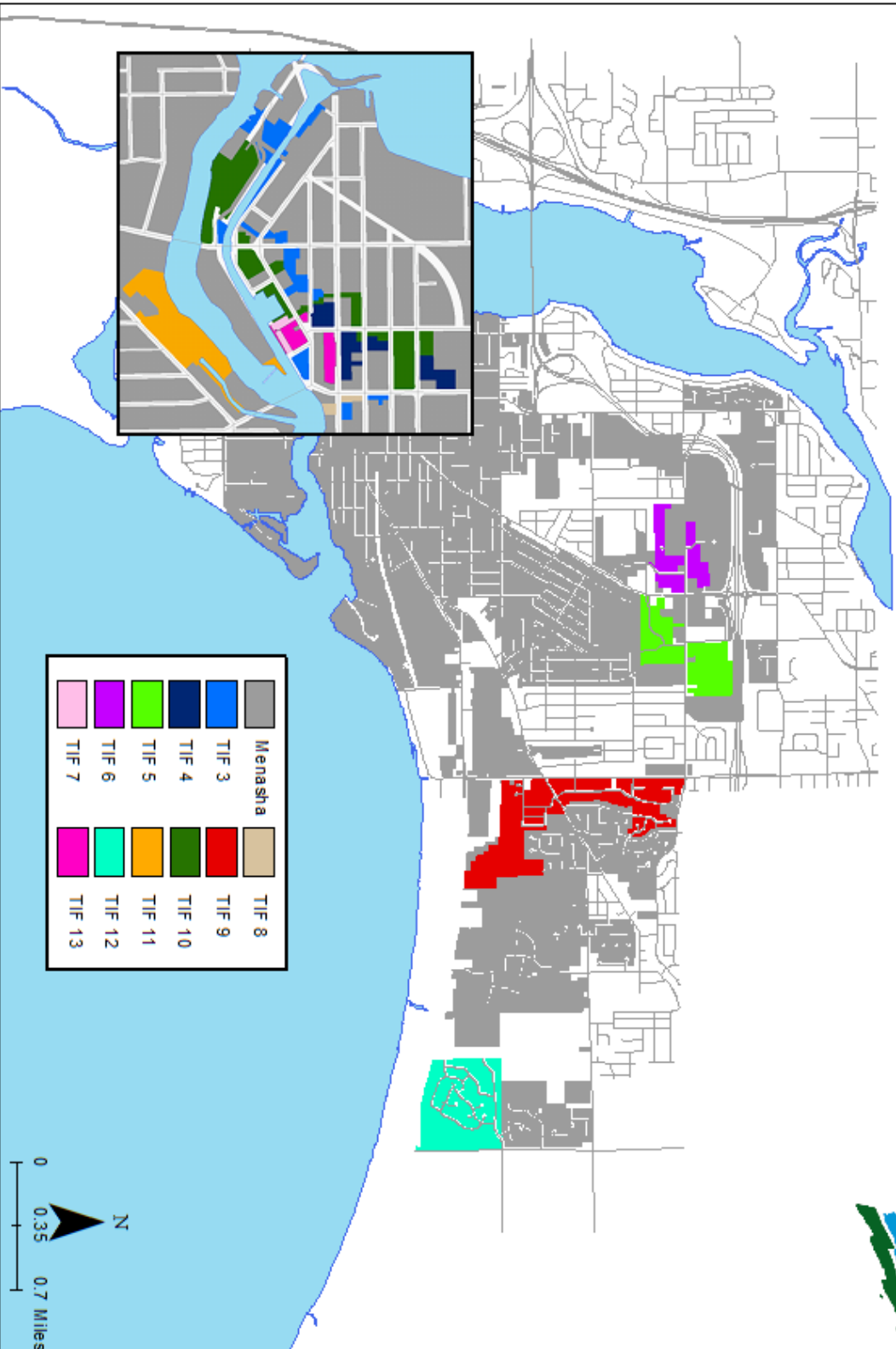
- **TID 3** was created in 1989 and has a statutory closing that was extended by one year to 2017. This TIF was officially closed by the Common Council through Resolution R-2-18 on January 2, 2018 with a small positive fund balance. Additional increment will be added to the 2019 budget year.
- **TID 4** was created in 1997 and has a statutory closing date of 2024. It is not performing as originally projected. Without additional increment being generated in the project area or shared from another TID, it is projected to close with a negative fund balance.
- **TID 5** was created in 1998 and has a statutory closing date of 2021. It has performed above expectations and has been able to cover project costs and act as a "donor" sharing excess increment with underperforming TIDs. Due to the success of this TIF, the City has been in discussion about the possibility of closing TID 5 prior to its statutory closing date and creating a program to help fund affordable housing within the community.
- **TID 6** was created in 1998 and has a statutory closing date of 2021. It has performed above expectations with projected fund balance exceeding liabilities prior to closing. TID 6 is an ideal candidate to be utilized as a "donor" TID, allowing excess increment to be shared with underperforming TIDs, such as TID 4 and/or TID 11. It is projected to close with a positive fund balance.
- **TID 7** was created in 2003 and has a statutory closing date of 2030. It has not performed as expected and has been assisted by excess increment from TID 5. It is now projected to close with a zero fund balance.
- **TID 8** was created in 2004 and has a statutory closing date of 2031. TID 8 has and is expected to be the recipient of excess increment from TID 5. With the disposition of 87 Racine Street and a new development on the horizon, this TID should in the future project to close with a positive fund balance.

- **TID 10** was created in 2006 and has a statutory closing date of 2033. It is a healthy TID with a projected positive fund balance to be utilized for various project plan activities. It is projected to close with a positive fund balance.
- **TID 11** was created in 2007 and has a statutory closing date of 2034. It is performing sufficiently as-is and should see significant increases in increment following development of the former Gilbert Paper property. It is projected to close with a positive or zero fund balance, with additional development taking place.
- **TID 13** was created in 2015 and has a statutory closing date of 2042. It is a “pay-as-you-go” TID and continues ongoing incentives included in the project plan. Full values have not yet been accounted within the 2016 annual report however 2018 marks the first year of full valuation, which is almost \$3 million higher than estimated. TID 13 is therefore a strong TID with a projected positive fund balance at closing.

Menasha’s 2 active TIDs within Calumet County

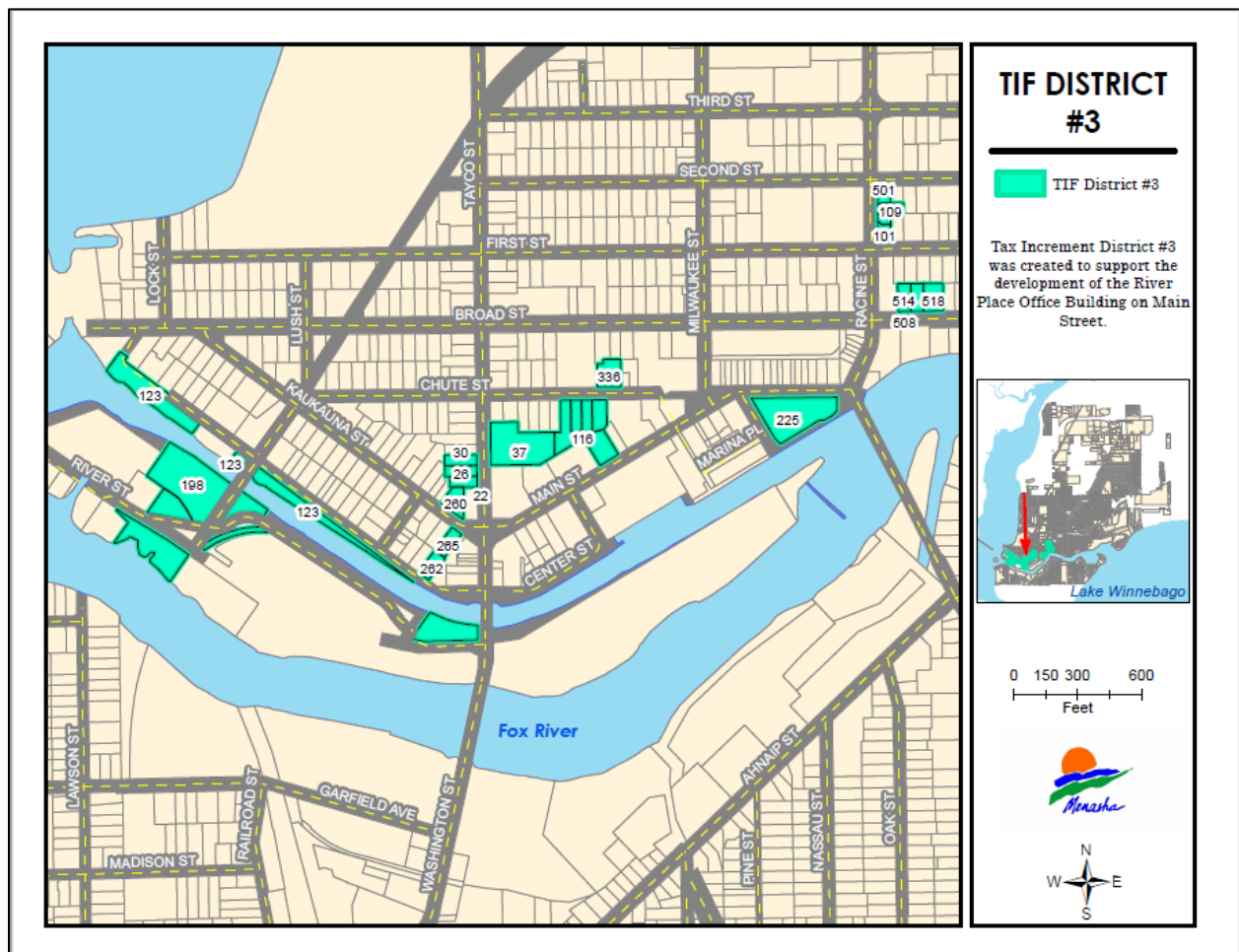
- **TID 9** was created in 2004 and has a statutory closing date of 2024. It is a well performing TID with a projected positive fund balance to be utilized for project plan activities. It is projected to close with a positive fund balance.
- **TID 12** was created in 2011 and has a statutory closing date of 2031. As residential lots are improved within Lake Park Villas and more importantly when commercial development activity takes place along Lake Park Road, the TID is anticipated to realize a positive fund balance at closing.

City of Menasha TIF District Map



CITY OF MENASHA - TIF District 3 (Winnebago County)

Tax Increment District No. 3 is a blighted area TID created in 1989 to support the redevelopment of public amenities and the development of the River Place Office Building on Main Street. In general, its project plan included: acquisition of property bounded by Main Street, Racine Street, Water Street and Mill Street; construction, reconstruction and rehabilitation of public rights of way and other public spaces; relocation of utilities related to public facility relocations; and contributions to development entities necessary to develop the 3-story office building and associated site improvements at the corner of Main Street and Racine Street. TID 3 was amended in 1997 and 2001 to allow sharing of its excess increment with TIDs 1 and 2, which have since closed. A third amendment in 2006 involved the relocation of River Street to allow industrial business expansion including the relocation of utilities and the reconstruction of the River Street/Tyco Street intersection. TID 3 has officially been closed through the adoption of Resolution R-2-18 by the Common Council on January 2, 2018.



TAX INCREMENTAL FINANCING DISTRICT #3 - Fund 208

8/16/2018

TAX YEAR / COLLECTION YEAR	TAX INCREMENT	TIF (TAX) RATE	TIF AMOUNT	EXEMPT COMPUTER AID	OTHER REVENUES	DEBT SERVICE	OTHER EXPENSES	TRANSFER TO TID #1	TRANSFER FROM TID #5	NEW BORROWING	END OF YEAR FUND BALANCE
1988/1989			\$0	\$0	\$167,068	\$0	\$8,297				\$158,771
1989/1990			\$0	\$0	\$46,404	\$0	\$1,196,605			\$980,000	(\$11,430)
1990/1991			\$0	\$0	\$4,848	\$104,650	\$1,901			\$150,000	\$36,867
1991/1992			\$50,809	\$0	\$2,814	\$88,028	\$1,955				\$507
1992/1993			\$169,085	\$0	\$2,829	\$96,340	\$48,635				\$27,446
1993/1994			\$103,222	\$0	\$2,091	\$104,816	\$0				\$27,943
1994/1995			\$121,176	\$0	\$3,490	\$107,663	\$0				\$44,946
1995/1996			\$117,192	\$0	\$2,546	\$110,183	\$0				\$55,101
1996/1997			\$124,308	\$0	\$2,881	\$132,370	\$795				\$49,125
1997/1998			\$122,574	\$0	\$0	\$122,575	\$18,175				\$30,949
1998/1999			\$123,769	\$0	\$0	\$123,769	\$0				\$30,949
1999/2000			\$99,479	\$60,958	\$0	\$124,418	\$1,255			\$0	\$65,713
2000/2001			\$102,051	\$94,137	\$0	\$92,244	\$0			\$169,657	\$169,657
2001/2002			\$101,984	\$104,170	\$0	\$116,787	\$0			\$259,024	\$259,024
2002/2003			\$104,012	\$83,677	\$0	\$160,727	\$0			\$285,986	\$285,986
2003/2004			\$105,837	\$76,551	\$0	\$240,415	\$0				\$227,899
2004/2005			\$106,555	\$77,347	\$0	\$194,902	\$101,038	\$115,861			\$0
2005/2006			\$106,675	\$162,690	\$22,654	\$393,600	\$924,726			\$1,005,000	(\$19,307)
2006/2007			\$106,170	\$297,315	\$361,388	\$282,450	\$95,864				\$367,252
2007/2008			\$102,841	\$205,616	\$9,691	\$1,117,900	\$14,855			\$860,000	\$412,645
2008/2009			\$54,066	\$251	\$3,207	\$235,079	\$0				\$235,090
2009/2010			\$56,879	\$171	\$1,297	\$193,440	\$150				\$99,847
2010/2011			\$23,242	\$1,866	\$647	\$162,065	\$150				(\$36,613)
2011/2012	\$715,200	\$27,198	\$19,452	\$4,968	\$0	\$156,690	\$150				(\$169,033)
2012/2013	\$637,300	\$27,877	\$17,166	\$3,365	\$0	\$166,315	\$150				(\$314,367)
2013/2014	\$220,500	\$28,207	\$6,220	\$3,258	\$0	\$168,450	\$150				(\$473,489)
2014/2015	\$609,200	\$28,056	\$17,092	\$4,027	\$0	\$169,060	\$150				(\$621,580)
2015/2016	\$1,024,300	\$27,976	\$28,656	\$3,080	\$0		\$150				(\$29,823)
2016/2017	\$1,065,800	\$27,897	\$29,732	\$16,671	\$3,155	\$0	\$45,172				(\$25,437)
Total as of 2017			\$2,123,444	\$1,200,118	\$637,010	\$5,137,325	\$2,460,323	\$115,861	\$732,500	\$2,995,000	
2017/2018	\$917,200	\$27,733	\$25,437								\$0
Cumulative Total			\$2,148,881	\$1,200,118	\$637,010	\$5,137,325	\$2,460,323	\$115,861	\$732,500	\$2,995,000	\$0

TID Created as of: 12/5/1989

Base Value as of: 1/1/1990 \$3,717,400

Debt Balance as of: 12/31/2017

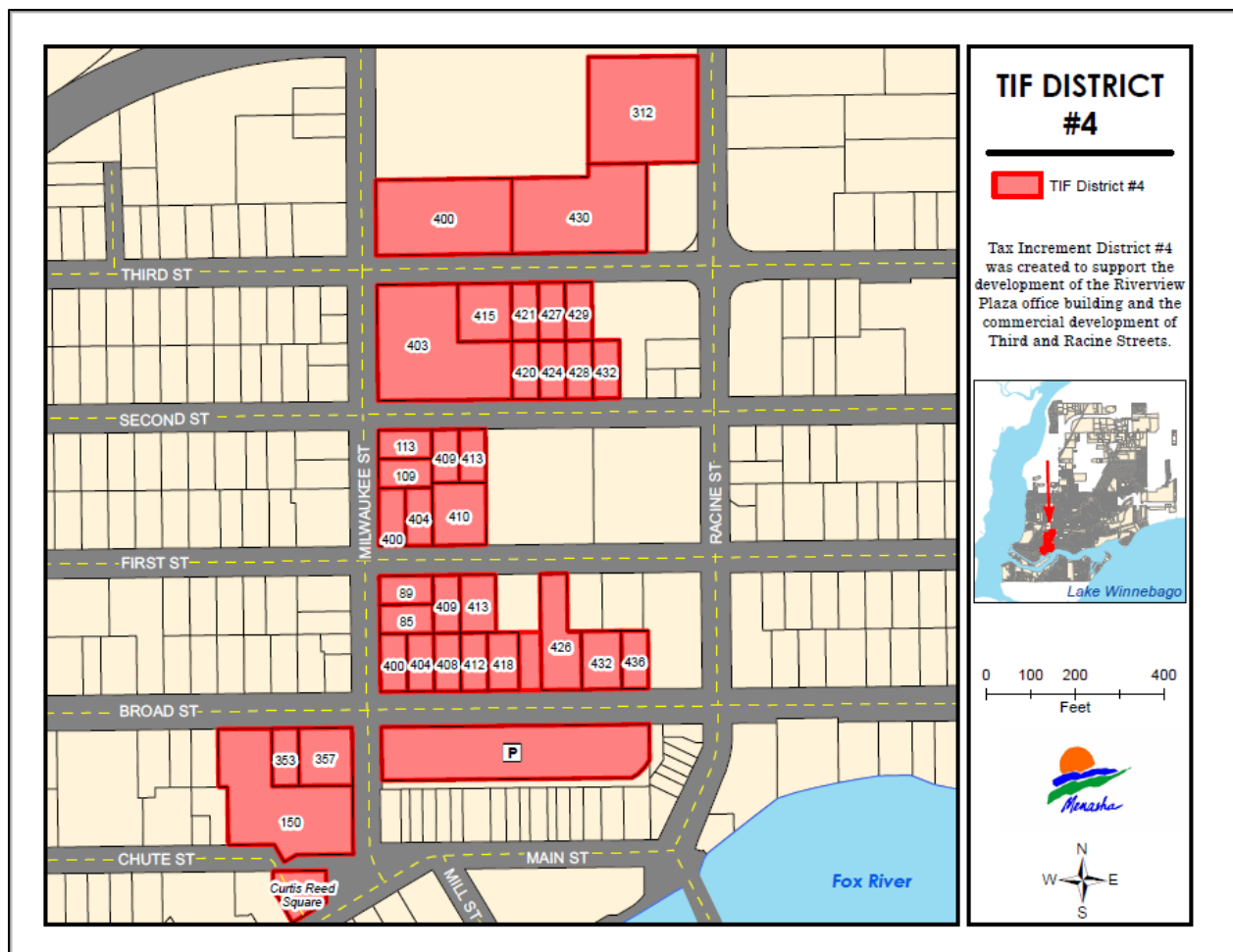
(Principal)
(Interest)

\$0

Statutory Closing: 12/5/2016 Extended to 12/31/2017
 Potential Extension: None Considered a 2018 termination

CITY OF MENASHA - TIF District 4 (Winnebago County)

Tax Increment District No. 4 is a blighted area TID created in 1997 to support the development of Riverview Plaza office building and commercial development on Third Street and Racine Street. The project plan included the partial vacation of Chute Street; creation of Curtis Reed Square public plaza at the intersection of Milwaukee and Main Streets; reconfiguration of municipal owned Broad Street parking lot; and redevelopment assistance in the form of land assembly, site clearance, land preparation and building construction of the 3-story office building and associated site improvements at Riverview Plaza. Additional development included the First National Bank-Fox Cities/Morton Drug development at 312 Racine Street. TID 4 was amended in 2002 and 2004 to expand the scope of activity to improve public infrastructure and increase investment opportunities in the Third Street, Racine Street and Main Street corridors. The amendment included assistance for the development of the Headwaters condominiums on the 500 Block of Broad Street. A third amendment was enacted in 2008 and allowed for the sharing positive of tax increment from TID 4 to TID 7. With a projected negative fund balance, the City will be working to find areas to zero the projected end fund balance for this TID prior to its statutory closing in 2024.



TAX INCREMENTAL FINANCING DISTRICT #4 - Fund 456

8/16/2018

TAX YEAR / COLLECTION YEAR	TAX INCREMENT	TIF (TAX) RATE	TIF AMOUNT	EXEMPT COMPUTER AID	OTHER REVENUES	DEBT SERVICE	OTHER EXPENSES			NEW BORROWING	END OF YEAR FUND BALANCE
1996/1997			\$0	\$0	\$14,466	\$0	\$931,335			\$1,301,000	\$384,131
1997/1998			\$0	\$0	\$24,290	\$54,531	\$406,047			\$86,000	\$33,843
1998/1999			\$37,464	\$0	\$5,259	\$56,738	\$97,170			\$106,500	\$29,158
1999/2000			\$109,269	\$104,268	\$27,711	\$161,817	\$46,963			\$16,500	\$78,126
2000/2001			\$120,627	\$114,704	\$10,679	\$1,335,018	\$367,706			\$1,814,340	\$435,752
2001/2002			\$157,966	\$18,878	\$85,235	\$221,476	\$429,282			\$10,161	\$57,234
2002/2003			\$159,506	\$88,174	\$2,849	\$126,234	\$110,736				\$70,793
2003/2004			\$184,283	\$94,202	\$178,877	\$339,116	\$187,245				\$1,794
2004/2005			\$179,792	\$21,950	\$4,293	\$169,831	\$89,809				\$51,811
2005/2006			\$184,391	\$8,828	\$56,688	\$231,285	\$32,428				\$65,617
2006/2007			\$182,781	\$8,341	\$23,788	\$174,674	\$7,962				\$33,343
2007/2008			\$195,232	\$4,843	\$1,497	\$164,134	\$36,220				\$32,125
2008/2009			\$172,294	\$4,028	\$395	\$164,734	\$6,220				\$26,362
2009/2010			\$167,358	\$1,800	\$134	\$165,034	\$6,370				\$28,474
2010/2011			\$84,484	\$1,386	\$123	\$165,074	\$6,370				\$113,925
2011/2012	\$2,932,000	\$27.198	\$79,745	\$2,124	\$121	\$164,553	\$1,930				\$198,418
2012/2013	\$2,896,900	\$27.877	\$80,758	\$2,690	\$107	\$163,679	\$2,001				\$280,543
2013/2014	\$2,112,800	\$28.207	\$59,596	\$1,701	\$107	\$167,439	\$3,305				\$389,883
2014/2015	\$2,670,600	\$28.056	\$74,927	\$1,148	\$109	\$155,359	\$3,844				\$472,902
2015/2016	\$2,076,400	\$27.976	\$58,090	\$2,014	\$107	\$146,471	\$3,983				\$563,145
2016/2017	\$2,125,000	\$27.897	\$59,280	\$1,763	\$114	\$146,471	\$4,820				\$653,278
Total as of 2017			\$2,347,843	\$482,842	\$436,950	\$4,473,668	\$2,781,746	\$0	\$0	\$3,334,501	
2017/2018	\$2,497,000	\$27.733	\$69,290		\$115		\$9,445				\$593,359
2018/2019	\$2,855,500	\$27.733	\$79,192		\$115		\$9,445				\$523,497
2019/2020	\$2,855,500	\$27.733	\$79,192		\$115		\$150				\$444,340
2020/2021	\$2,855,500	\$27.733	\$79,192		\$115		\$150				\$365,184
2021/2022	\$2,855,500	\$27.733	\$79,192		\$115		\$150				\$286,027
2022/2023	\$2,855,500	\$27.733	\$79,192		\$115		\$150				\$206,870
2023/2024	\$2,855,500	\$27.733	\$79,192		\$115		\$150				\$127,714
2024/2025	\$2,855,500	\$27.733	\$79,192		\$115						\$48,407
Cumulative Total			\$2,971,434	\$482,842	\$437,870	\$4,473,668	\$2,801,386	\$0	\$0	\$3,334,501	\$48,407

TID Created as of: 5/19/1997

Base Value as of: 1/1/1997 \$4,196,000

Debt Balance as of: 12/31/2017

\$0 (Principal)
\$0 (Interest)
\$0

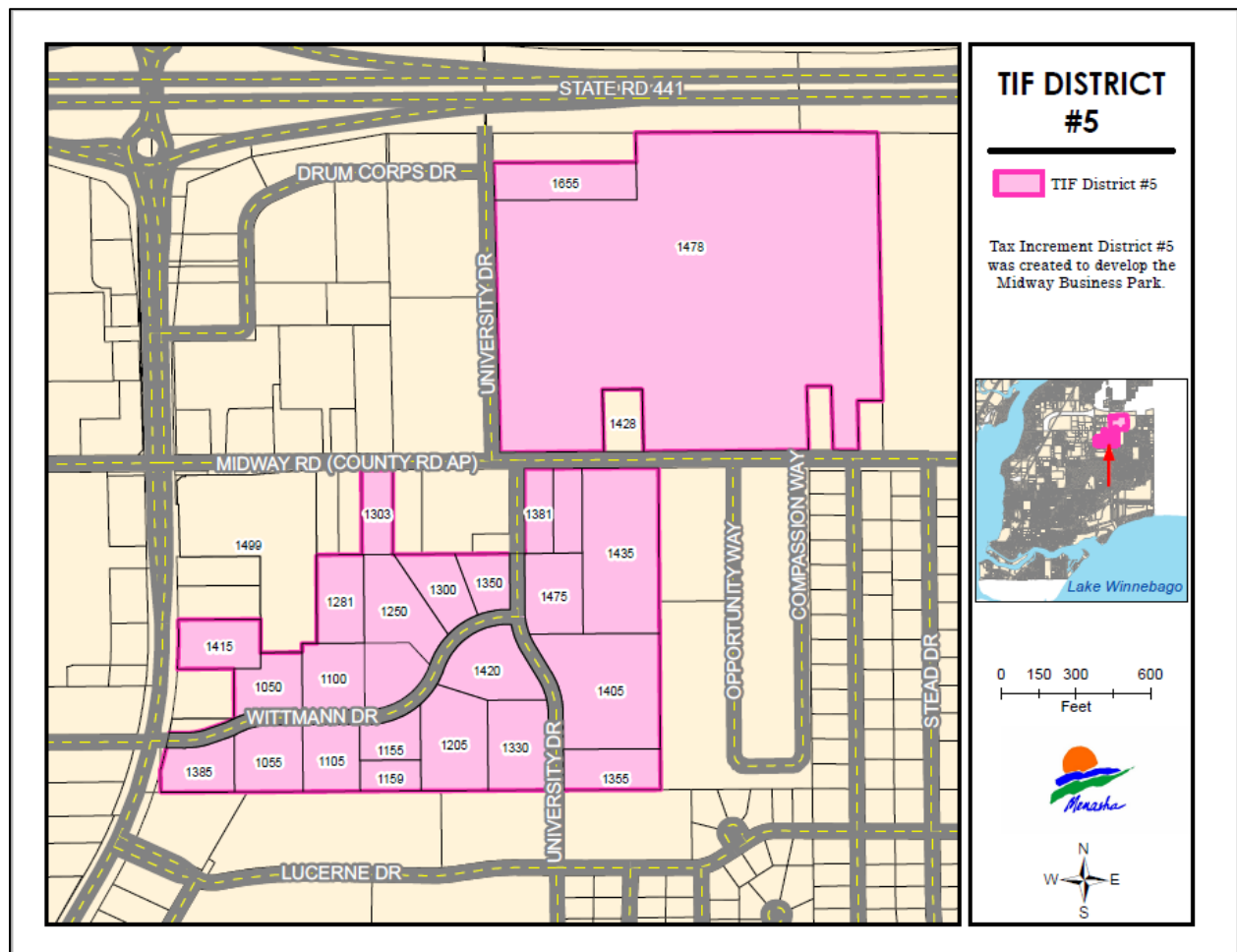
Statutory Closing: 5/19/2024

Potential Extension: None

Spending period expires 5/19/2019

CITY OF MENASHA - TIF District 5 (Winnebago County)

Tax Increment District No. 5 is an industrial development TID created in 1998 to support the establishment and development of the Midway Business Park in the commercial/industrial corridor south of Midway Road and east of STH 47. Improvements and project costs included the acquisition of property and the installation of infrastructure that supported industrial and commercial development in the area. The first amendment to TID 5 took place in 2002. The amendment changed the boundary and project plan allowing infrastructure improvements that included the construction of Wittman Drive and London Street, installing signage at both the Midway Road and Wittman Drive entrances to the park and wayfinding signage installed along corridors leading to the facility. A boundary and project plan amendment took place in 2005 to add approximately 48 acres of land to the TID area enabling the creation of a student housing facility at the UW-Fox Valley campus. Increment sharing amendments were done in 2008, 2015 and 2016 allocating positive increment to TIDs 7, 8, 13 and 3. Due to the success of this TID, it may be considered to close this TID early and possibly use additional funds to support an affordable housing program.



TAX INCREMENTAL FINANCING DISTRICT #5 - Fund 457

8/16/2018

TAX YEAR / COLLECTION YEAR	TAX INCREMENT	TIF (TAX) RATE	TIF AMOUNT	EXEMPT COMPUTER AID	OTHER REVENUES	DEBT SERVICE	OTHER EXPENSES	DONOR TO TID #7	DONOR TO TID #8	ADVANCE TO TID #10	DONOR TO TID	DONOR TO TID #3	NEW BORROWING	END OF YEAR FUND BALANCE	REMAINING LIABILITIES
1997/1998			\$0	\$0	\$18,961	\$49,990	\$18,132						\$1,160,000	\$68,122)	
1998/1999			\$0	\$0	\$52,150	\$32,150	\$411,392							\$647,297	
1999/2000			\$0	\$0	\$132,348	\$233,798	\$170,331						\$775,000	\$375,516	
2000/2001			\$0	\$0	\$54,825	\$795,393	\$56,465						\$1,209,000	\$353,483	
2001/2002			\$20,672	\$664	\$136,618	\$99,774	\$710,165						\$932,498	\$932,498	
2002/2003			\$29,770	\$690	\$142,003	\$161,803	\$56,102						\$1,840,000	\$2,727,056	
2003/2004			\$87,748	\$3,935	\$168,284	\$1,538,113	\$1,407,363						\$985,000	\$1,006,547	
2004/2005			\$98,177	\$2,876	\$156,958	\$263,180	\$1,295,075						\$1,300,000	\$1,006,303	
2005/2006			\$154,948	\$4,071	\$442,206	\$1,054,867	\$105,352						\$0	\$447,309	
2006/2007			\$135,756	\$7,864	\$565,965	\$703,153	\$0						\$0	\$453,741	
2007/2008			\$263,713	\$6,755	\$123,658	\$1,310,245	\$1,225						\$765,000	\$301,400	
2008/2009			\$290,472	\$161,558	\$659,337	\$648,876	\$414,587							\$349,294	
2009/2010			\$256,913	\$162,040	\$89,576	\$390,801	\$20,973							\$446,050	
2010/2011			\$272,474	\$163,588	\$184,855	\$420,017	\$5,524			\$250,000				\$391,376	
2011/2012	\$10,510,200	\$27,198	\$285,855	\$178,891	\$164,286	\$1,537,069	\$26,887			\$29,000)			\$1,170,000	\$655,472	
2012/2013	\$10,360,000	\$27,877	\$288,809	\$263,953	\$1,171,958	\$235,591	\$10,146							\$2,134,454	
2013/2014	\$10,510,800	\$28,207	\$296,480	\$296,124	\$608	\$1,415,855	\$13,463	\$109,710						\$1,188,638	
2014/2015	\$11,441,200	\$28,056	\$320,998	\$457,071	\$0	\$265,500	\$12,228	\$18,048			\$750,000			\$920,931	\$13,675,384
2015/2016	\$11,797,700	\$27,976	\$330,058	\$584,678	\$6,853	\$271,902	\$10,782	\$127,534						\$920,802	\$14,281,245
2016/2017	\$11,282,600	\$27,897	\$314,746	\$546,567	\$10,178	\$276,719	\$150	\$170,000	\$502,649					\$842,775	\$659,740
Total as of 2017			\$3,447,539	\$2,841,325	\$4,251,477	\$11,744,796	\$4,746,932	\$425,292	\$502,649	\$0	\$750,000	\$732,500	\$9,204,000		
2017/2018	\$11,136,400	\$27,733	\$308,848			\$164,785	\$150							\$986,688	\$494,355
2018/2019	\$10,722,500	\$27,733	\$297,369			\$164,785	\$150							\$1,119,123	\$329,570
2019/2020	\$10,722,500	\$27,733	\$297,369			\$164,785	\$150							\$1,251,557	\$164,785
2020/2021	\$10,722,500	\$27,733	\$297,369			\$164,785	\$150							\$1,383,991	\$0
2021/2022	\$10,722,500	\$27,733	\$297,369											\$1,681,361	\$0
Cumulative total			\$4,945,865	\$2,841,325	\$4,251,477	\$12,403,936	\$4,746,932	\$425,292	\$502,649	\$0	\$750,000	\$732,500	\$9,204,000	\$1,681,361	

TID Created as of: 9/9/1998

Base Value as of: 1/1/1998 \$3,384,900

Debt Balance as of: 12/31/2017 \$763,442 (Principal)

\$64,792 (Interest)

\$828,234

Statutory Closing: 9/9/2021

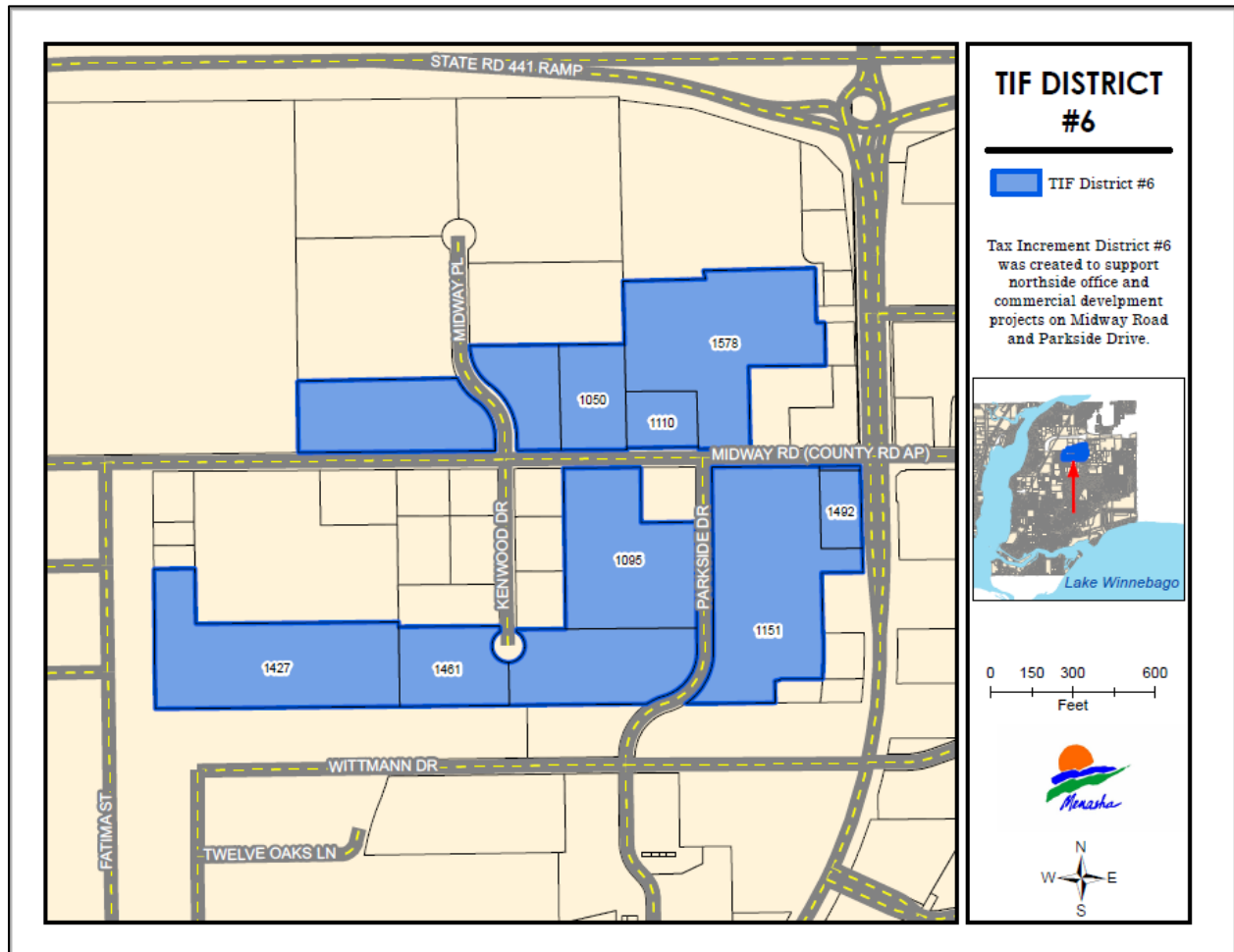
Potential Extensic None

Spending period expired 9/9/2016

Cannot share with TID 7 & TID 8 after 2017

CITY OF MENASHA - TIF District 6 (Winnebago County)

Tax Increment District No. 6 is an industrial development TID created in 1998 to support Menasha north side business center promoting office, commercial and industrial development projects south of Midway Road and west of STH 47. Improvements include the installation of infrastructure including the construction of Parkside Drive, Terrace Avenue and Kenwood Drive. A boundary and project plan amendment to facilitate the creation of public parking, signage and streetscape enhancements, upgrades in signalization, lane widening, reconfiguration of access points, and the preparation of an economic development plan for sale and development of properties within the TID took place in 2000.



TAX INCREMENTAL FINANCING DISTRICT #6 - Fund 471

8/16/2018

TAX YEAR / COLLECTION YEAR	TAX INCREMENT	TIF (TAX) RATE	TIF AMOUNT	EXEMPT COMPUTER AID	OTHER REVENUES	DEBT SERVICE	OTHER EXPENSES			NEW BORROWING	END OF YEAR FUND BALANCE	REMAINING LIABILITIES
1998/1999			\$0	\$0	\$14,585	\$0	\$243,516			\$540,000	\$311,009	
1999/2000			\$74,254	\$0	\$18,957	\$25,422	\$77,946			\$570,000	\$300,852	
2000/2001			\$147,626	\$1,206	\$18,933	\$188,390	\$61,278			\$700,000	\$515,736	
2001/2002			\$306,967	\$11,121	\$17,334	\$212,720	\$1,095,915			\$3,015,000	\$575,806	
2002/2003			\$298,917	\$36,924	\$18,775	\$254,479	\$3,055,067			\$1,160,000	\$167,172	
2003/2004			\$277,642	\$9,097	\$8,746	\$1,515,246	\$288,873				\$135,177	
2004/2005			\$264,044	\$6,648	\$3,928	\$285,478	\$21,137				(\$17,205)	
2005/2006			\$264,069	\$4,214	\$4	\$356,164	\$64,505				(\$32,294)	
2006/2007			\$265,264	\$7,194	\$0	\$342,660	(\$55,113)				(\$114,621)	
2007/2008			\$258,015	\$6,715	\$0	\$347,057	\$0				(\$228,816)	
2008/2009			\$265,444	\$5,161	\$0	\$384,800	\$0				(\$346,676)	
2009/2010			\$273,001	\$5,518	\$0	\$390,875	\$5,504				(\$387,669)	
2010/2011			\$348,538	\$1,922	\$0	\$381,138	\$10,315			\$1,800,000	(\$141,330)	
2011/2012	\$15,914,400	\$27.198	\$432,840	\$3,694	\$0	\$1,979,865	\$10,330				(\$47,043)	
2012/2013	\$16,133,000	\$27.877	\$449,744	\$4,000	\$0	\$345,160	\$14,297				\$10,490	
2013/2014	\$14,604,500	\$28.207	\$411,951	\$2,784	\$0	\$342,714	\$14,488				\$112,014	
2014/2015	\$15,846,200	\$28.056	\$444,586	\$2,329	\$0	\$330,730	\$14,661				\$159,486	
2015/2016	\$13,798,400	\$27.976	\$386,031	\$3,329	\$708	\$333,715	\$8,881				\$249,231	
2016/2017	\$14,728,800	\$27.897	\$410,884	\$2,558	\$1,906	\$325,451	\$151				\$7,785,000	
Total as of 2017			\$5,579,817	\$14,414	\$103,875	\$8,402,064	\$4,931,811	\$0	\$0			
2017/2018	\$15,646,300	\$27.733	\$433,922		\$2,000	\$328,571	\$150				\$356,433	\$755,563
2018/2019	\$15,965,000	\$27.733	\$442,761		\$3,000	\$217,107	\$150				\$584,937	\$538,456
2019/2020	\$15,965,000	\$27.733	\$442,761		\$3,000	\$217,112	\$150				\$813,436	\$321,344
2020/2021	\$15,965,000	\$27.733	\$442,761		\$3,000	\$217,117	\$150				\$1,041,929	\$104,227
2021/2022	\$15,965,000	\$27.733	\$442,761		\$3,000	\$104,227					\$1,383,463	\$0
Cumulative Total			\$7,784,782	\$14,414	\$117,875	\$9,486,197	\$4,932,411	\$0	\$0	\$7,785,000	\$1,383,463	\$0

TID Created as of: 9/9/1998

Base Value as of: 1/1/1998 \$5,568,800

Debt Balance as of: 12/31/2017 \$1,010,224 (Principal)
\$73,910 (Interest)

\$1,084,133

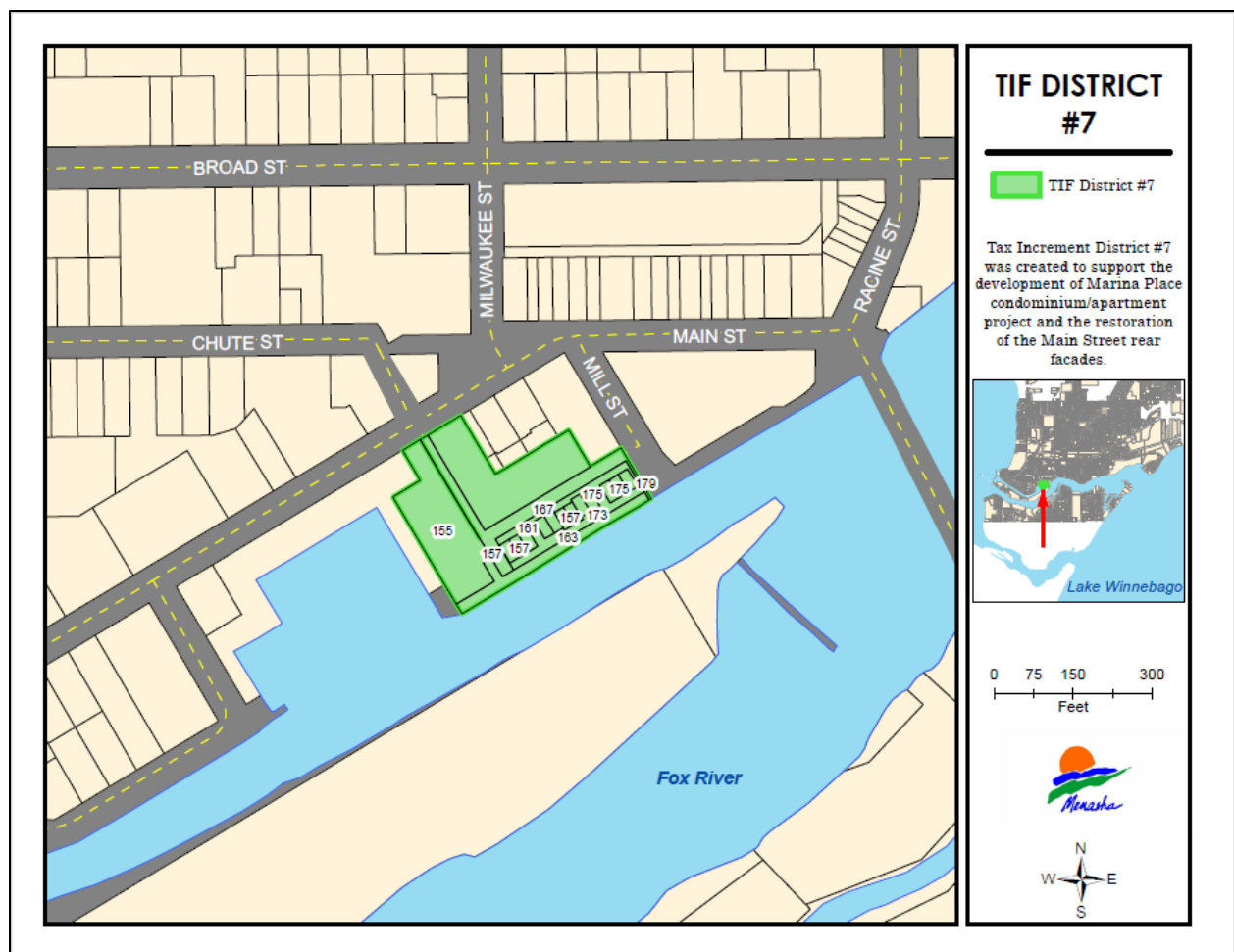
Statutory Closing: 9/9/2021

Potential Extension: None

Spending period expired 9/6/2016

CITY OF MENASHA - TIF District 7 (Winnebago County)

Tax Increment District No. 7 is a blighted area TID created in 2003 to support the elimination of blight conditions and facilitate the continuing redevelopment of Menasha's downtown business district. Projects include development assistance for the construction of the Marina Place Apartment complex, townhome style condominiums, and a two-level parking structure and surface lot between Main Street and the river, west of Mill Street. Additional projects could include enhancements to the adjacent Menasha Marina and Riverwalk through signage and walkway/landscaping enhancements, reconfiguration of parking areas and installation of boat hook-ups on the riverfront.



TAX INCREMENTAL FINANCING DISTRICT #7 - Fund 481

8/16/2018

TAX YEAR / COLLECTION YEAR	TAX INCREMENT	TIF (TAX) RATE	TIF AMOUNT	EXEMPT COMPUTER AID	OTHER REVENUES	DEBT SERVICE	OTHER EXPENSES	Transfer from TID #5	Transfer in TIF Pooling	NEW BORROWING	END OF YEAR FUND BALANCE
2001/2002			\$0	\$0	\$0	\$0	\$4,890				(\$4,890)
2002/2003			\$0	\$0	\$5,158	\$28,205	\$464,471			\$1,330,000	\$837,592
2003/2004			\$0	\$0	\$2,904	\$59,643	\$1,010,718			\$560,000	\$330,135
2004/2005			\$12,719	\$0	\$10,834	\$65,900	\$346,702				(\$58,914)
2005/2006			\$95,822	\$0	\$4,983	\$145,915	\$69,231				(\$173,255)
2006/2007			\$161,234	\$0	\$0	\$154,795	\$0				(\$166,816)
2007/2008			\$98,127	\$112	\$21,225	\$1,842,880	\$2,535		\$30,000	\$1,160,000	(\$102,167)
2008/2009			\$100,881	\$114	\$3,500	\$143,833	\$60,000				(\$202,105)
2009/2010			\$105,137	\$0	\$3,500	\$184,128	\$149				(\$217,145)
2010/2011			\$108,498	\$0	\$3,500	\$180,565	\$150				(\$346,462)
2011/2012	\$3,744,000	\$27.198	\$101,829	\$0	\$3,501	\$1,276,875	\$150			\$1,100,000	(\$418,158)
2012/2013	\$3,670,700	\$27.817	\$102,329	\$0	\$3,501	\$190,120	\$2,001	\$109,710			(\$504,449)
2013/2014	\$3,391,600	\$28.207	\$95,667	\$0	\$3,500	\$186,895	\$3,306				(\$485,172)
2014/2015	\$3,699,000	\$28.056	\$103,780	\$0	\$4,000	\$188,670	\$3,845	\$18,048			(\$552,458)
2015/2016	\$3,667,800	\$27.976	\$102,612	\$0	\$4,001	\$189,821	\$3,983	\$127,534			(\$512,115)
2016/2017	\$3,662,100	\$27.997	\$102,160	\$0	\$4,000	\$189,605	\$4,820	\$170,000			(\$430,379)
Total as of 2017			\$1,290,796	\$226	\$78,106	\$5,027,849	\$1,976,951	\$425,292	\$30,000	\$4,150,000	
2017/2018	\$3,780,900	\$27.733	\$104,857		\$4,000	\$101,023	\$13,445				(\$435,991)
2018/2019	\$3,885,100	\$27.733	\$107,746		\$4,000	\$101,087	\$9,445				(\$434,777)
2019/2020	\$3,885,100	\$27.733	\$107,746		\$4,000	\$101,087	\$9,445				(\$433,556)
2020/2021	\$3,885,100	\$27.733	\$107,746		\$4,000	\$101,074	\$9,445				(\$432,329)
2021/2022	\$3,885,100	\$27.733	\$107,746		\$4,000	\$101,068	\$9,445				(\$431,096)
2022/2023	\$3,885,100	\$27.733	\$107,746		\$4,000	\$101,061	\$9,445				(\$429,856)
2023/2024	\$3,885,100	\$27.733	\$107,746		\$4,000	\$101,054	\$9,445				(\$428,609)
2024/2025	\$3,885,100	\$27.733	\$107,746		\$4,000	\$101,047	\$9,445				(\$427,354)
2025/2026	\$3,885,100	\$27.733	\$107,746		\$4,000	\$101,039	\$150				(\$416,197)
2026/2027	\$3,885,100	\$27.733	\$107,746		\$4,000		\$150				(\$305,201)
2027/2028	\$3,885,100	\$27.733	\$107,746		\$4,000		\$150				(\$193,605)
2028/2029	\$3,885,100	\$27.733	\$107,746		\$4,000		\$150				(\$82,008)
2029/2030	\$3,885,100	\$27.733	\$107,746		\$4,000		\$150				\$29,588
2030/2031	\$3,885,100	\$27.733	\$107,746		\$4,000						\$141,334
Cumulative Total			\$2,796,355	\$226	\$134,106	\$5,937,384	\$2,057,261	\$425,292	\$30,000	\$4,150,000	\$141,334

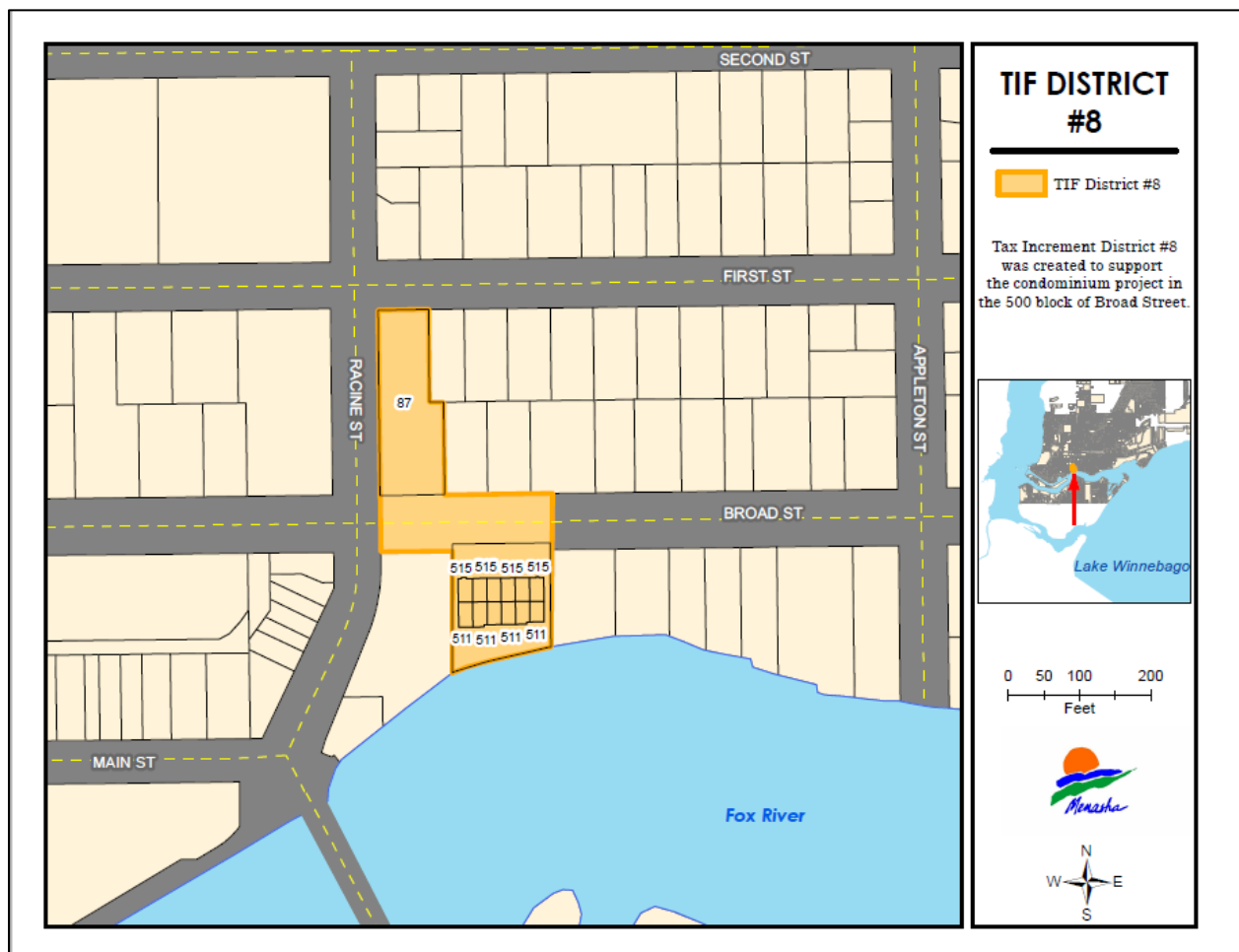
TID Created as of: 7/4/2003
Base Value as of: 1/1/2003
Debt Balance as of: 12/31/2017

\$687,300
\$786,513 (Principal)
\$123,022 (Interest)
\$909,535

Statutory Closing: 7/4/2030
Potential Extension: None
Spending period expires 7/4/2025

CITY OF MENASHA - TIF District 8 (Winnebago County)

Tax Incremental District No. 8 was created in 2004. The district was formed as a blighted-area district to support the Headwater Condominium project located at the 500 block of Broad Street. Project expenditures were used to write-down costs for the construction of the condos including demolition costs, utility relocations, engineering and design costs, development assistance, and streetscape enhancements. The project plan also provided for the acquisition and environmental cleanup of three properties on the east side of Racine Street adjacent to Broad Street and First Street. Two of the properties were comprised of abandoned service stations. With the recent disposition of 87 Racine Street, TID 8 can expect additional increment through the property being placed back on the tax roll and anticipated development in 2018. There have been no amendments to the district to date.



TAX INCREMENTAL FINANCING DISTRICT #8 - Fund 484

8/16/2018

TAX YEAR / COLLECTION YEAR	TAX INCREMENT	TIF (TAX) RATE	TIF AMOUNT	EXEMPT COMPUTER AID	OTHER REVENUES	DEBT SERVICE	OTHER EXPENSES	Transfer from TID #5		NEW BORROWING	END OF YEAR FUND BALANCE
2003/2004			\$0	\$0	\$454	\$12,320	\$1,000			\$965,000	\$952,134
2004/2005			\$0	\$0	\$12,141	\$28,740	\$816,406				\$119,129
2005/2006			\$0	\$0	\$3,755	\$40,415	\$41,917				\$40,552
2006/2007			\$23,003	\$127,368	\$1,044	\$51,695	\$154,183				(\$13,911)
2007/2008			\$64,685		\$1,069	\$1,024,866	\$21,826			\$975,000	(\$19,849)
2008/2009			\$65,948	\$0	\$0	\$90,225	\$0				(\$44,126)
2009/2010			\$69,046	\$0	\$0	\$109,111	\$150				(\$84,341)
2010/2011			\$75,011	\$10,091	\$0	\$106,622	\$150				(\$106,011)
2011/2012	\$1,813,800	\$27,198	\$49,332	\$0	\$0	\$767,138	\$150			\$660,000	(\$163,967)
2012/2013	\$1,794,300	\$27,877	\$50,020	\$0	\$0	\$89,485	\$2,724				(\$206,157)
2013/2014	\$720,400	\$28,207	\$20,320	\$0	\$0	\$88,410	\$5,006				(\$219,252)
2014/2015	\$1,321,100	\$28,056	\$37,065	\$0	\$0	\$87,335	\$4,409				(\$333,932)
2015/2016	\$1,311,200	\$27,976	\$36,683	\$0	\$0	\$84,303	\$5,138				(\$386,690)
2016/2017	\$1,308,500	\$27,897	\$36,503	\$0	\$0	\$89,413	\$4,820	\$502,649			\$48,229
Total as of 2017			\$527,616	\$137,459	\$18,463	\$2,680,079	\$1,057,879	\$502,649	\$0	\$2,600,000	
2017/2018	\$1,376,200	\$27,733	\$38,166		\$69,790	\$61,336	\$9,445				\$85,405
2018/2019	\$1,441,400	\$27,733	\$39,975			\$61,167	\$9,445				\$54,767
2019/2020	\$1,441,400	\$27,733	\$39,975			\$61,183	\$9,445				\$24,114
2020/2021	\$1,441,400	\$27,733	\$39,975			\$61,200	\$9,445				(\$6,556)
2021/2022	\$1,441,400	\$27,733	\$39,975			\$61,217	\$9,445				(\$37,243)
2022/2023	\$1,441,400	\$27,733	\$39,975			\$64,897	\$9,445				(\$71,611)
2023/2024	\$1,441,400	\$27,733	\$39,975			\$62,855	\$9,445				(\$103,937)
2024/2025	\$1,441,400	\$27,733	\$39,975			\$62,951	\$9,445				(\$136,358)
2025/2026	\$1,441,400	\$27,733	\$39,975			\$61,693	\$150				(\$167,521)
2026/2027	\$1,441,400	\$27,733	\$39,975				\$150				(\$127,696)
2027/2028	\$1,441,400	\$27,733	\$39,975				\$150				(\$87,872)
2028/2029	\$1,441,400	\$27,733	\$39,975				\$150				(\$48,047)
2029/2030	\$1,441,400	\$27,733	\$39,975				\$150				(\$8,222)
2030/2031	\$1,441,400	\$27,733	\$39,975				\$150				\$31,602
2031/2032	\$1,441,400	\$27,733	\$39,975								\$71,577
Cumulative Total			\$1,262,887	\$225,712	\$3,326,831	\$4,382,212	\$1,646,283	\$502,649	\$2,600,000	\$2,072,401	\$71,577

TID Created as of: 11/15/2004 \$484,500
Base Value as of: 1/1/2005 \$477,526 (Principal)
Debt Balance as of: 12/31/2017 \$73,630 (Interest)
\$551,156
Statutory Closing: 11/15/2031

Tax Incremental District No. 9 was created in 2004. The district was formed as a mixed-use district to support the development of property on the east side of Oneida Street, south of Midway Road. Project expenditures were used for land acquisition, land assembly, stormwater facilities, recreational trails, and streetscape enhancements. To date, there has been one amendment to the district which took place in 2006. The amendment included a boundary change and provision for development assistance, infrastructure for the Nature's Way housing project, and a sanitary sewer extension to Grassy Meadow Lane.



TAX INCREMENTAL FINANCING DISTRICT #9- Fund 485

8/16/2018

TAX YEAR / COLLECTION YEAR	TAX INCREMENT	TIF (TAX) RATE	TIF AMOUNT	EXEMPT COMPUTER AID	OTHER REVENUES	DEBT SERVICE	OTHER EXPENSES	PROPERTY ACQUISITION /TRAIL/SEWE	NEW BORROWING	END OF YEAR FUND BALANCE	REMAINING LIABILITIES
2003/2004			\$0	\$0	\$0	\$0	\$1,025,768		\$2,315,000	\$1,289,232	
2004/2005			\$0	\$0	\$168,814	\$58,101	\$588,543			\$811,402	
2005/2006			\$0	\$0	\$111,643	\$81,705	\$2,194,983		\$2,310,000	\$956,357	
2006/2007			\$21,502	\$222,287	\$35,660	\$255,869	\$690,077		\$4,665,000	\$289,860	
2007/2008			\$69,895	\$116	\$103,597	\$4,846,973	\$220,203			\$61,292	
2008/2009			\$242,990	\$224	\$644	\$340,804	\$78,591			(\$114,245)	
2009/2010			\$361,330	\$2,235	\$0	\$317,028	\$10,839			(\$78,547)	
2010/2011			\$581,987	\$1,566	\$0	\$314,202	\$12,261			\$178,543	
2011/2012	\$20,870,800		\$562,411	\$1,252	\$0	\$2,571,623	\$42,138		\$2,160,000	\$288,445	
2012/2013	\$22,622,000		\$626,402	\$1,328	\$0	\$356,536	\$82,029			\$477,610	
2013/2014	\$21,231,500	\$28,209	\$598,935	\$1,217	\$0	\$342,974	\$45,941			\$688,847	
2014/2015	\$22,972,300	\$26,602	\$611,106	\$1,018	\$0	\$333,272	\$124,358			\$843,341	
2015/2016	\$22,829,400	\$26,403	\$602,770	\$1,316	\$4,458	\$335,111	\$285,445			\$831,329	
2016/2017	\$24,331,800	\$26,321	\$640,430	\$1,082	\$5,845	\$476,896	\$186,419	\$191,344		\$624,027	\$3,739,074
Total as of 2017			\$4,919,757	\$233,641	\$430,661	\$10,631,093	\$5,587,595	\$191,344	\$0	\$11,450,000	
2017/2018	\$37,049,800	\$26,040	\$964,791		\$5,000	\$477,380	\$243,797	\$630,000		\$242,642	\$3,261,694
2018/2019	\$38,030,800	\$26,040	\$990,337		\$5,000	\$477,485	\$11,560	\$940,000		(\$191,067)	\$2,784,208
2019/2020	\$38,030,800	\$26,040	\$990,337		\$5,000	\$477,476	\$150			\$326,644	\$2,306,733
2020/2021	\$38,030,800	\$26,040	\$990,337		\$5,000	\$477,465	\$150			\$844,366	\$1,829,268
2021/2022	\$38,030,800	\$26,040	\$990,337		\$5,000	\$477,454	\$150			\$1,362,098	\$1,351,813
2022/2023	\$38,030,800	\$26,040	\$990,337		\$5,000	\$477,443	\$150			\$1,879,842	\$874,370
2023/2024	\$38,030,800	\$26,040	\$990,337		\$5,000	\$477,432	\$150			\$2,397,597	\$396,939
2024/2025						\$198,473				\$2,199,124	\$198,466
2025/2026						\$198,466				\$2,000,658	\$0
2026/2027										\$2,000,658	\$0
Cumulative Total			\$11,826,569	\$233,641	\$465,661	\$14,370,166	\$5,843,702	\$1,761,344	\$0	\$11,450,000	\$2,000,658

TID Created as of: 11/15/2004

Base Value as of: 1/1/2005 \$3,458,400

Debt Balance as of: 12/31/2017 \$3,266,439 (Principal)

\$472,639 (Interest)

\$3,739,079

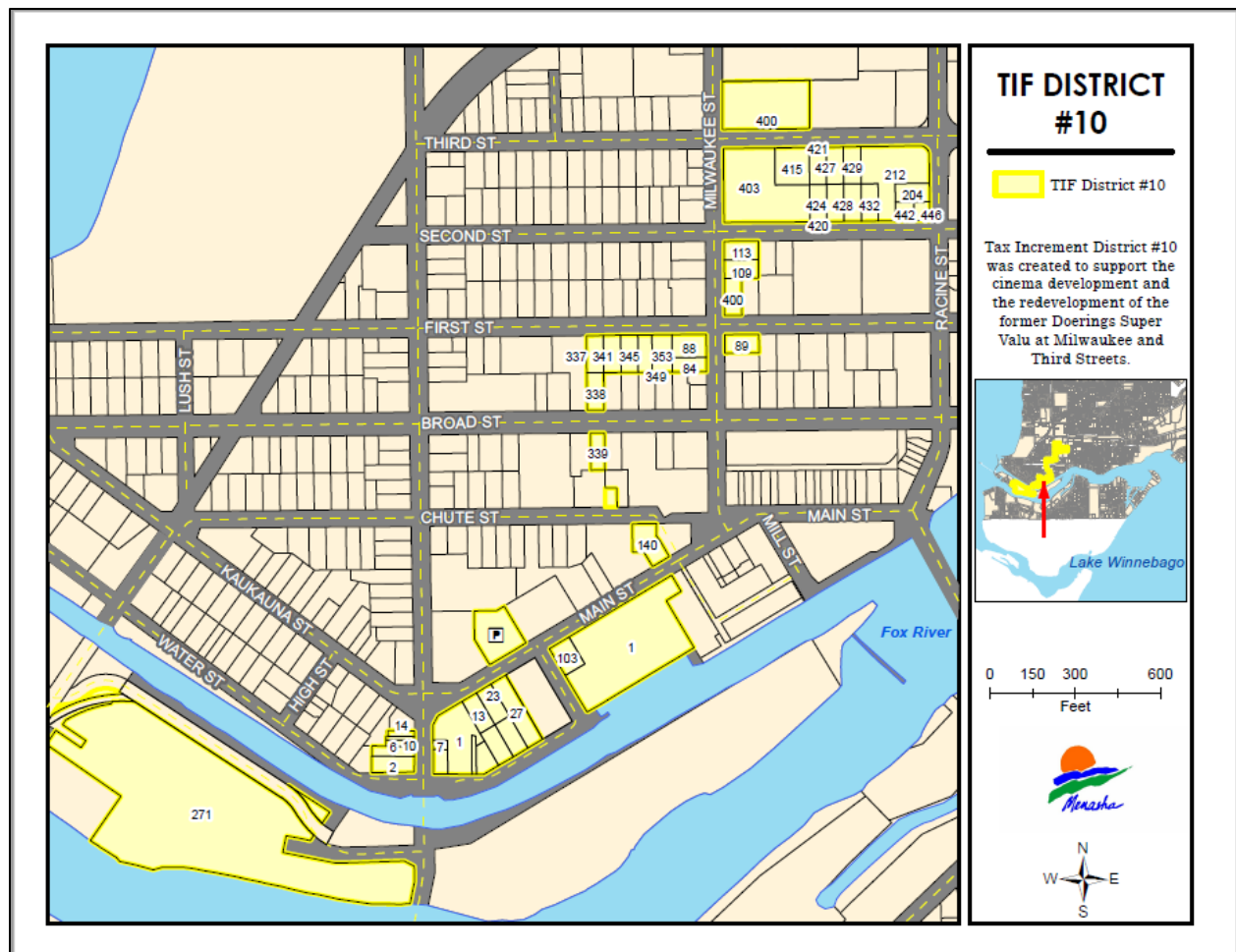
Statutory Closing: 11/15/2024

Potential Extension: None

Spending period expires 11/15/2019

CITY OF MENASHA - TIF District 10 (Winnebago County)

Tax Incremental District No. 10 was created in 2006. The district was formed as a blighted-area district to support the redevelopment of property along the Tayco Street and Third Street corridors. Project expenditures were used for development assistance for a movie theater and grocery store as well as improvements to the Tayco/Water Street corridor. To date, there has been one amendment to the district which took place in 2016. The amendment included language to provide increment for the purpose of housing rehabilitation within a ½ mile radius of the district boundaries. Due to the vacancy of the grocery store, the project end fund balance has decreased since 2016.



TAX INCREMENTAL FINANCING DISTRICT #10 - Fund 487

8/16/2018

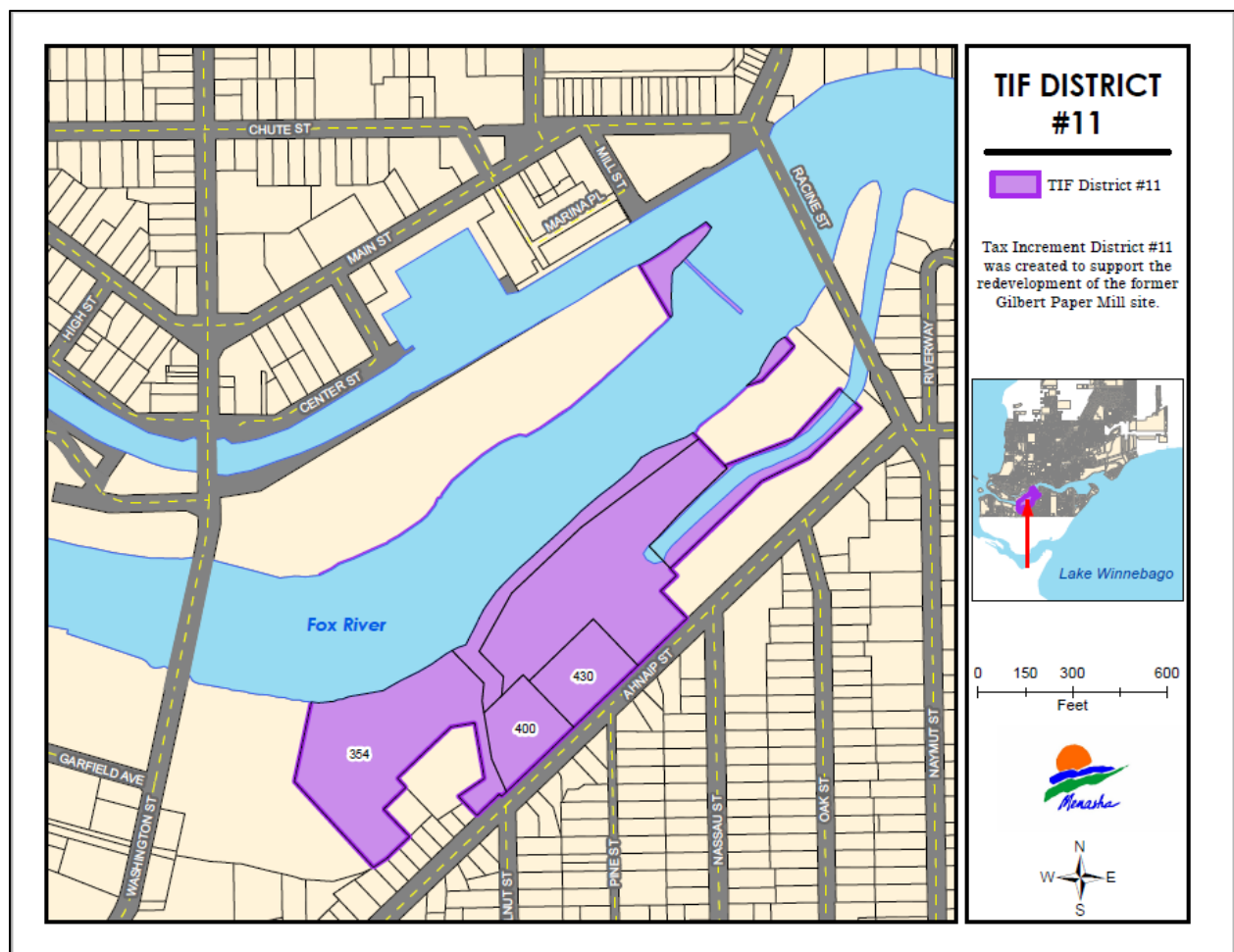
TAX YEAR / COLLECTION YEAR	TAX INCREMENT	TIF (TAX) RATE	TIF AMOUNT	EXEMPT COMPUTER AID	OTHER REVENUES	DEBT SERVICE	OTHER EXPENSES	ADVANCE FROM TID #5	NEW BORROWING	END OF YEAR FUND BALANCE
2005/2006			\$0	\$0	\$0	\$7,436	\$366,214		\$375,000	\$1,350
2006/2007			\$0	\$0	\$0	\$23,563	\$3,139		\$0	(\$25,352)
2007/2008			\$59,449	\$12,581	\$0	\$34,111				\$12,567
2008/2009			\$82,516	\$10,562	\$0	\$34,110				\$71,535
2009/2010			\$72,996	\$10,564	\$0	\$34,110	\$5,506			\$115,469
2010/2011			\$70,538	\$9,345	\$0	\$409,110	\$30,480	\$250,000		\$5,762
2011/2012	\$1,512,100	\$27.198	\$41,126	\$4,945	\$0	\$9,391	\$12,616	(\$29,000)		\$827
2012/2013	\$2,263,800	\$27.877	\$63,109	\$11,072	\$0	\$0	\$7,563			\$67,444
2013/2014	\$1,397,500	\$28.207	\$39,420	\$28,933	\$0	\$0	\$3,305			\$132,492
2014/2015	\$1,743,100	\$28.056	\$48,905	\$20,557	\$250,000	\$0	\$281,119			\$170,835
2015/2016	\$2,438,200	\$27.976	\$68,212	\$14,450	\$0	\$0	\$37,668	(\$221,000)		\$839
2016/2017	\$2,710,100	\$27.897	\$75,603	\$11,390	\$632	\$0	\$12,570			\$75,894
Total as of 2017			\$621,873	\$134,389	\$250,632	\$551,831	\$754,170	\$0	\$375,000	(\$14,027)
2017/2018	\$2,249,100	\$27.733	\$62,375		\$650		\$152,945			\$28,399
2018/2019	\$1,846,900	\$27.733	\$51,220		\$650		\$9,445			\$70,824
2019/2020	\$1,846,900	\$27.733	\$51,220		\$650		\$9,445			\$113,250
2020/2021	\$1,846,900	\$27.733	\$51,220		\$650		\$9,445			\$155,675
2021/2022	\$1,846,900	\$27.733	\$51,220		\$650		\$9,445			\$198,101
2022/2023	\$1,846,900	\$27.733	\$51,220		\$650		\$9,445			\$240,526
2023/2024	\$1,846,900	\$27.733	\$51,220		\$650		\$9,445			\$282,952
2024/2025	\$1,846,900	\$27.733	\$51,220		\$650		\$9,445			\$325,377
2025/2026	\$1,846,900	\$27.733	\$51,220		\$650		\$9,445			\$367,803
2026/2027	\$1,846,900	\$27.733	\$51,220		\$650		\$9,445			\$410,228
2027/2028	\$1,846,900	\$27.733	\$51,220		\$650		\$9,445			\$462,099
2028/2029	\$1,846,900	\$27.733	\$51,220		\$650					\$513,969
2029/2030	\$1,846,900	\$27.733	\$51,220		\$650					\$565,840
2030/2031	\$1,846,900	\$27.733	\$51,220		\$650					\$617,710
2031/2032	\$1,846,900	\$27.733	\$51,220		\$650					\$669,580
2032/2033	\$1,846,900	\$27.733	\$51,220		\$650					\$721,451
2033/2034	\$1,846,900	\$27.733	\$51,220		\$650					\$721,451
Cumulative Total			\$1,503,775	\$134,389	\$261,682	\$551,831	\$1,001,565	\$0	\$375,000	\$721,451

TID Created as of: 6/5/2006
Base Value as of: 1/1/2006 \$9,701,900
Debt Balance as of: 12/31/2017 \$0 (Principal)
\$0 (Interest)

Statutory Closing: 6/5/2033
Potential Extension: None

CITY OF MENASHA - TIF District 11 (Winnebago County)

Tax Incremental District No. 11 was created in 2007. The district was formed as a blighted-area district to support the redevelopment of the former Gilbert Paper Mill site. Project expenditures were used for development assistance for the demolition of the mill, construction of a new office building, as well as renovations to the existing office building and warehouse. Additional projects included infrastructure enhancements including the installation of a recreational trail along the shore, stormwater facilities, and utility relocations. Upcoming projects include engineering costs for the canal and potential costs for the encouragement of development.



TAX INCREMENTAL FINANCING DISTRICT #11 - Fund 489

8/16/2018

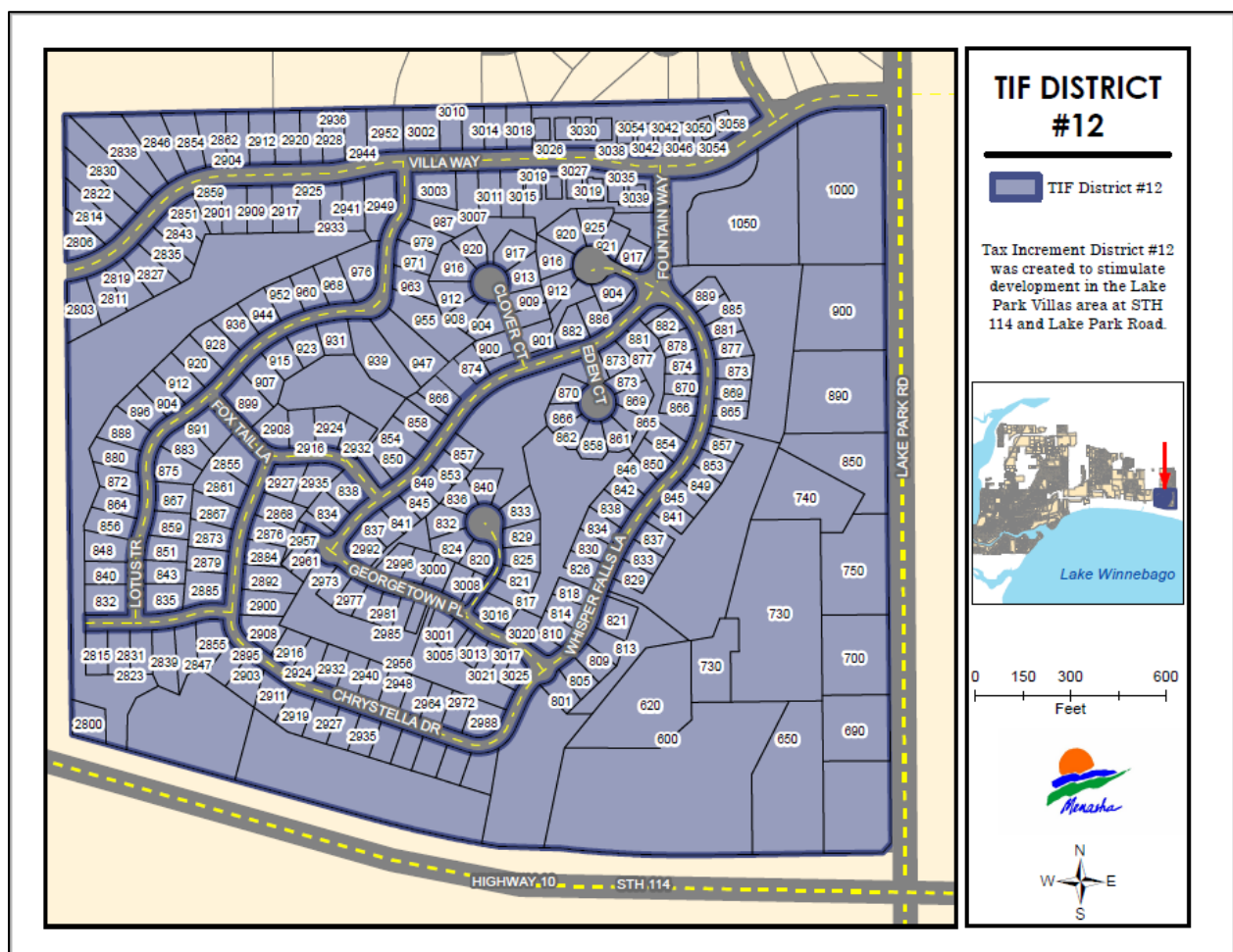
TAX YEAR / COLLECTION YEAR	TAX INCREMENT	TIF (TAX) RATE	TIF AMOUNT	EXEMPT COMPUTER AID	OTHER REVENUES	DEBT SERVICE	OTHER EXPENSES	ADVANCE FROM TID #5	NEW BORROWING	END OF YEAR FUND BALANCE
2007/2008			\$0	\$0	\$0	\$0	\$30,175			(\$30,175)
2008/2009			\$25,812	\$0	\$0	\$0	\$49,509			(\$53,872)
2009/2010			\$45,166	\$0	\$20,000	\$0	\$68,243			(\$56,949)
2010/2011			\$84,777	\$0	\$0	\$0	\$74,912			(\$47,084)
2011/2012	\$2,772,500	\$27.198	\$75,406	\$0	\$0	\$0	\$68,231			(\$39,909)
2012/2013	\$2,745,200	\$27.877	\$76,529	\$0	\$0	\$0	\$668,345		\$786,816	\$155,091
2013/2014	\$2,555,400	\$28.207	\$72,081	\$0	\$142,003	\$0	\$257,842			\$111,333
2014/2015	\$2,503,500	\$28.056	\$70,239	\$0	\$422,210	\$0	\$812,335			(\$208,553)
2015/2016	\$2,935,800	\$27.976	\$82,133	\$269	\$0	\$61,974	\$795,486		\$768,634	(\$214,977)
2016/2017	\$2,929,100	\$27.897	\$81,712	\$354		\$59,562	\$43,109			(\$235,583)
Total as of 2017			\$613,855	\$623	\$584,213	\$121,537	\$2,868,187		\$0	\$1,555,450
2017/2018	\$2,760,200	\$27.733	\$76,549			\$58,435	\$32,147			(\$249,616)
2018/2019	\$2,815,300	\$27.733	\$78,077			\$58,435	\$29,147			(\$259,121)
2019/2020	\$2,815,300	\$27.733	\$78,077			\$58,435	\$29,147			(\$268,626)
2020/2021	\$2,815,300	\$27.733	\$78,077			\$58,435	\$29,147			(\$278,131)
2021/2022	\$2,815,300	\$27.733	\$78,077			\$58,435	\$29,147			(\$287,636)
2022/2023	\$2,815,300	\$27.733	\$78,077			\$58,435	\$29,147			(\$297,141)
2023/2024	\$2,815,300	\$27.733	\$78,077			\$58,435	\$29,147			(\$306,646)
2024/2025	\$2,815,300	\$27.733	\$78,077			\$58,435	\$29,147			(\$316,151)
2025/2026	\$2,815,300	\$27.733	\$78,077			\$58,435	\$29,147			(\$325,656)
2026/2027	\$2,815,300	\$27.733	\$78,077			\$58,435	\$29,147			(\$335,161)
2027/2028	\$2,815,300	\$27.733	\$78,077			\$58,435	\$29,147			(\$344,666)
2028/2029	\$2,815,300	\$27.733	\$78,077			\$58,435	\$29,147			(\$354,171)
2029/2030	\$2,815,300	\$27.733	\$78,077			\$58,435	\$150			(\$364,679)
2030/2031	\$2,815,300	\$27.733	\$78,077			\$58,435	\$150			(\$375,187)
2031/2032	\$2,815,300	\$27.733	\$78,077			\$58,435	\$150			(\$385,695)
2032/2033	\$2,815,300	\$27.733	\$78,077			\$58,435	\$150			(\$396,203)
2033/2034	\$2,815,300	\$27.733	\$78,077				\$150			(\$406,711)
2034/2035	\$2,815,300	\$27.733	\$78,077							(\$417,219)
Cumulative Total				\$623	\$584,213	\$1,056,502	\$3,221,701	\$0	\$1,555,450	(\$120,199)

TID Created as of: 7/16/2007 \$284,900
Base Value as of: 1/1/2007 \$706,605 (Principal)
Debt Balance as of: 12/31/2017 \$228,360 (Interest)
\$934,965

Statutory Closing: 7/16/2034
Potential Extension

CITY OF MENASHA - TIF District 12 (Calumet County)

Tax Incremental District No. 12 was created in 2011. The district was formed as a mixed-use district to support the development of property near HWY 10/STH 114 and Lake Park Road. Project expenditures were used for land acquisition, engineering, development assistance, land write-down costs, real estate closing costs, and land assembly. Additional projects included infrastructure enhancements such as the installation of recreational trails and walkways, amenities including lighting and signage within the development, streetscape enhancements, and the construction of Community Way. Upcoming project costs include paving of Community Way, ongoing development assistance, and paving of a recreational trail adjacent to HWY10/114.



TAX INCREMENTAL FINANCING DISTRICT #12 - Fund 492

8/16/2018

TAX YEAR / COLLECTION YEAR	TAX INCREMENT	TIF (TAX) RATE	TIF AMOUNT	EXEMPT COMPUTER AID	OTHER REVENUES	DEBT SERVICE	OTHER EXPENSES	Transfer to RDA	NEW BORROWING	END OF YEAR FUND BALANCE
2010/2011			\$0	\$0	\$0	\$0	\$61,635			(\$61,635)
2011/2012			\$0	\$0	\$0	\$0	\$40,738	\$270,000		(\$372,373)
2012/2013	(\$1,639,600)		\$0	\$150	\$0	\$0	\$4,721	\$270,000		(\$646,944)
2013/2014	(\$749,000)		\$0	\$32	\$5,000	\$0	\$101,342	\$270,000		(\$1,013,254)
2014/2015	\$7,365,500	\$26.602	\$195,936	\$375	\$0	\$0	\$176,456	\$270,000		(\$1,263,399)
2015/2016	\$13,202,900	\$26.403	\$348,599	\$573	\$0	\$0	\$205,138	\$270,000		(\$1,389,365)
2016/2017	\$15,360,100	\$26.321	\$404,288	\$360	\$0	\$0	\$201,203	\$270,000		(\$1,455,920)
Total as of 2017			\$948,824	\$1,490	\$5,000	\$0	\$791,234	\$1,620,000	\$0	
2017/2018	\$22,665,000	\$26.040	\$590,205			\$0	\$966,296	\$270,000		(\$2,102,011)
2018/2019	\$35,338,100	\$26.040	\$920,218			\$0	\$460,307	\$270,000		(\$1,912,100)
2019/2020	\$35,338,100	\$26.040	\$920,218			\$0	\$521,307	\$270,000		(\$1,783,189)
2020/2021	\$35,338,100	\$26.040	\$920,218			\$0	\$360,307	\$270,000		(\$1,493,218)
2021/2022	\$35,338,100	\$26.040	\$920,218			\$0	\$360,307	\$270,000		(\$1,203,367)
2022/2023	\$35,338,100	\$26.040	\$920,218			\$0	\$360,307	\$270,000		(\$913,457)
2023/2024	\$35,338,100	\$26.040	\$920,218			\$0	\$360,307	\$270,000		(\$623,546)
2024/2025	\$35,338,100	\$26.040	\$920,218			\$0	\$360,307	\$270,000		(\$333,635)
2025/2026	\$35,338,100	\$26.040	\$920,218			\$0	\$360,307	\$270,000		(\$43,724)
2026/2027	\$35,338,100	\$26.040	\$920,218				\$150			\$876,344
2027/2028	\$35,338,100	\$26.040	\$920,218				\$150			\$1,796,411
2028/2029	\$35,338,100	\$26.040	\$920,218				\$150			\$2,716,479
2029/2030	\$35,338,100	\$26.040	\$920,218				\$150			\$3,636,547
2030/2031	\$35,338,100	\$26.040	\$920,218				\$150			\$4,556,615
2031/2032	\$35,338,100	\$26.040	\$920,218							\$5,476,833
Cumulative Total			\$14,422,078	\$1,490	\$5,000	\$0	\$4,901,736	\$4,050,000	\$0	\$5,476,833

TID Created as of: 5/16/2011

Base Value as of: 1/1/2011 \$21,715,600

Debt Balance as of: 12/31/2017 (Principal)
(Interest)

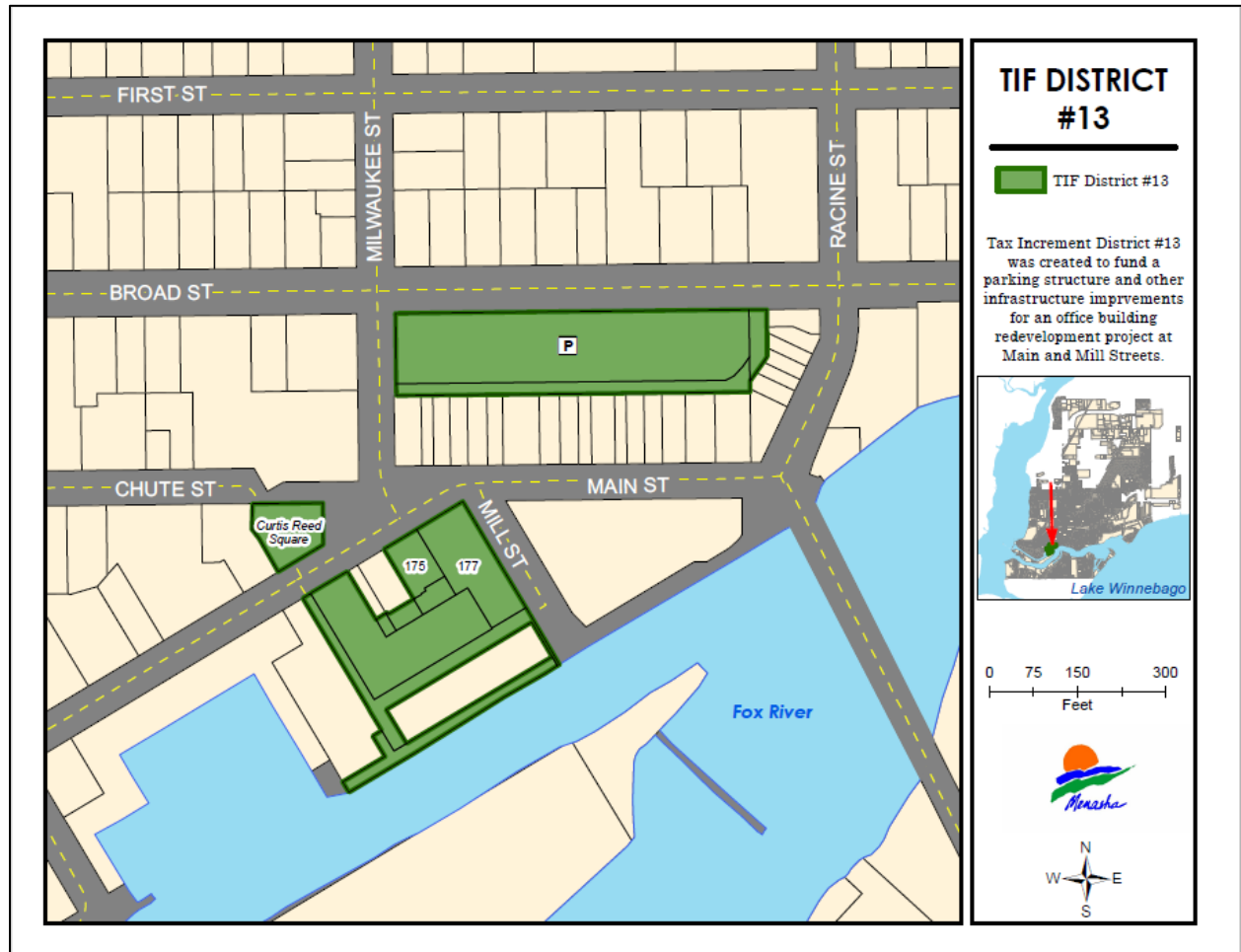
\$0

Statutory Closing: 5/16/2031

Potential Extension None

CITY OF MENASHA - TIF District 13 (Winnebago County)

Tax Incremental District No. 13 was created in 2015. The district was formed as a blighted area district to support the redevelopment of the Menasha Hotel site and surrounding area, the construction of One Menasha Center, and the development of the Broad Street Parking Ramp. Project costs included development assistance for site acquisition and clearance, utility relocations, and reconstruction of the walkway between the Broad Street Parking Ramp and Main Street business district. Ongoing incentives remain for the ramp and at the termination of the life of the district, the city will assume ownership of the ramp.



TAX INCREMENTAL FINANCING DISTRICT #13 - Fund 493

8/16/2018

TAX YEAR / COLLECTION YEAR	TAX INCREMENT	TIF (TAX) RATE	TIF AMOUNT	EXEMPT COMPUTER AID	OTHER REVENUES	DEBT SERVICE	OTHER EXPENSES	Developer Incentive	Repay City Advances	Transfer from TID 5	NEW BORROWING	END OF YEAR FUND BALANCE
2014/2015		\$26.602	\$0	\$0	\$0	\$0	\$616,672	\$0		\$750,000		(\$66,672)
2015/2016		\$27.976	\$0	\$0	\$500,000	\$0	\$1,415,164	\$0			\$337,000	(\$644,832)
2016/2017	\$5,598,400	\$27.897	\$156,176	\$1,174	\$0	\$0	\$29,720	\$148,368				(\$665,569)
Total as of 2017			\$156,176	\$1,174	\$500,000	\$0	\$2,261,552	\$148,368	\$0	\$750,000	\$337,000	
2017/2018	\$14,528,800	\$27.733	\$319,731			\$43,545	\$24,615	\$303,744				(\$17,743)
2018/2019	\$16,290,100	\$27.733	\$451,777			\$43,545	\$24,615	\$429,188				(\$763,314)
2019/2020	\$16,290,100	\$27.733	\$451,777			\$43,545	\$24,615	\$429,188				(\$808,885)
2020/2021	\$16,290,100	\$27.733	\$451,777			\$43,545	\$24,615	\$429,188				(\$854,456)
2021/2022	\$16,290,100	\$27.733	\$451,777			\$43,545	\$24,615	\$429,188				(\$900,027)
2022/2023	\$16,290,100	\$27.733	\$451,777			\$43,545	\$24,615	\$429,188				(\$945,598)
2023/2024	\$16,290,100	\$27.733	\$451,777			\$43,545	\$24,615	\$429,188				(\$991,169)
2024/2025	\$16,290,100	\$27.733	\$451,777			\$43,545	\$24,615	\$429,188				(\$1,036,740)
2025/2026	\$16,290,100	\$27.733	\$451,777			\$43,545	\$24,615	\$429,188				(\$1,082,312)
2026/2027	\$16,290,100	\$27.733	\$451,777			\$43,545	\$24,615	\$429,188				(\$1,127,883)
2027/2028	\$16,290,100	\$27.733	\$451,777			\$43,545	\$24,615	\$429,188				(\$1,173,454)
2028/2029	\$16,290,100	\$27.733	\$451,777			\$43,545	\$24,615	\$429,188				(\$1,219,025)
2029/2030	\$16,290,100	\$27.733	\$451,777			\$43,545	\$24,615	\$429,188				(\$1,264,596)
2030/2031	\$16,290,100	\$27.733	\$451,777			\$43,545	\$24,615	\$429,188				(\$1,310,167)
2031/2032	\$16,290,100	\$27.733	\$451,777			\$43,545	\$24,615	\$429,188				(\$1,355,738)
2032/2033	\$16,290,100	\$27.733	\$451,777			\$43,545	\$24,615	\$429,188				(\$1,401,309)
2033/2034	\$16,290,100	\$27.733	\$451,777			\$43,545	\$24,615	\$429,188				(\$1,446,880)
2034/2035	\$16,290,100	\$27.733	\$451,777			\$43,545	\$24,615	\$429,188				(\$1,492,451)
2035/2036	\$16,290,100	\$27.733	\$451,777			\$43,545	\$24,615	\$429,188				(\$1,538,022)
2036/2037	\$16,290,100	\$27.733	\$451,777			\$43,545	\$24,615	\$159,604				(\$1,314,009)
2037/2038	\$16,290,100	\$27.733	\$451,777				\$150					(\$862,383)
2038/2039	\$16,290,100	\$27.733	\$451,777				\$150					(\$410,756)
2039/2040	\$16,290,100	\$27.733	\$451,777				\$150					\$40,871
2040/2041	\$16,290,100	\$27.733	\$451,777				\$150					\$492,498
2041/2042	\$16,290,100	\$27.733	\$451,777				\$150					\$944,125
2042/2043	\$16,290,100	\$27.733	\$451,777									\$1,395,901
Cumulative Total			\$14,770,328	\$1,174	\$500,000	\$870,899	\$2,754,602	\$8,337,099	\$0	\$750,000	\$337,000	\$1,395,901

TID Created as of: 7/6/2015

Base Value as of: 1/1/2015 \$248,200

Debt Balance as of: 12/31/2017 (Principal) \$337,000

(Interest) \$54,904

\$391,904

Statutory Closing: 7/6/2042

CITY OF MENASHA
List of Tax Incremental Financing Districts

TIF District	TIF Creation Date	Expenditure Period in Years	Expenditure Period Ends	Original TIF Life in Years	TIF Statutory or PRESENTLY Extended Closing Date	Possible TIF Life Extension	Possible TIF Future Extension Closing Date	2016 Tax Increment Valuation (for 2017 Fiscal Year)	Future Tax Increment Valuation Projected	TIF Estimated Fund Balance at 12/31/2017	Estimated Fund Balance at Maximum Closing Date	Increase in Annual City Tax Levy after TIF Closes	
<u>WINNEBAGO COUNTY</u>													
Not required to declare													
#3	TIF type	12/05/1989	22 years	12/05/2011	27 years	12/05/2017	not available	12/05/2017	\$ 1,065,800	\$ -	\$ (25,437)	\$ -	\$ 9,318
#4	Blight	05/19/1997	22 years	05/19/2019	27 years	05/19/2024	4 years	05/19/2028	\$ 2,125,000	\$ 2,855,500	\$ (653,278)	\$ (48,407)	\$ 29,010
#5	Ind. Use	09/09/1998	18 years	09/09/2016	23 years	09/09/2021	not available	09/09/2021	\$ 11,282,600	\$ 10,722,500	\$ 842,775	\$ 1,681,361	\$ 108,935
#6	Ind. Use	09/09/1998	18 years	09/09/2016	23 years	09/09/2021	not available	09/09/2021	\$ 14,728,800	\$ 15,965,000	\$ 249,231	\$ 1,383,463	\$ 162,196
#7	Blight	07/04/2003	22 years	07/04/2025	27 years	07/04/2030	4 years	07/04/2034	\$ 3,662,100	\$ 3,885,100	\$ (430,379)	\$ 141,334	\$ 39,471
#8	Blight	11/15/2004	22 years	11/15/2026	27 years	11/15/2031	3 years	11/15/2034	\$ 1,308,500	\$ 1,441,400	\$ 48,229	\$ 71,577	\$ 14,644
#10	Blight	06/05/2006	22 years	06/05/2028	27 years	06/05/2033	3 years	06/05/2036	\$ 2,710,100	\$ 1,846,900	\$ 75,894	\$ 721,451	\$ 18,764
#11	Blight	07/16/2007	22 years	07/16/2029	27 years	07/16/2034	3 years	07/16/2037	\$ 2,929,100	\$ 2,815,300	\$ (235,583)	\$ (120,198)	\$ 28,602
#13	Blight	07/06/2015	22 years	07/06/2037	27 years	07/06/2042	3 years	07/06/2045	\$ 5,598,400	\$ 16,290,100	\$ (665,569)	\$ 1,395,901	\$ 165,499
<u>CALUMET COUNTY</u>													
#9	Mixed Use	11/15/2004	15 years	11/15/2019	20 years	11/15/2024	3 years	11/15/2027	\$ 24,331,800	\$ 38,030,800	\$ 624,027	\$ 2,000,658	\$ 386,374
#12	Mixed Use	05/16/2011	15 years	05/16/2026	20 years	05/16/2031	3 years	05/16/2034	\$ 15,360,100	\$ 35,338,100	\$ (1,455,920)	\$ 5,476,833	\$ 359,018
								\$ 85,102,300	\$ 129,190,700			\$ 1,321,831	

- CANNOT extend TIF life, if this TIF becomes a "DONOR" TIF District

City Equalized Tax Rate (Winnebago Count) \$ 10.159505
City Equalized Tax Rate (Calumet County) \$ 10.159505

2018 TIF Value Limitation Report

Wisconsin Department of Revenue

Municipality	TID Co-muni Code	TID No.	Base Year	2018 TID Current Value	2018 TID Value Increment	2018 Total Muni Equalized Value	5% Test	7% Test	12% Test
Mazomanie	13153	004	2005	17,643,100	12,059,600				
	13153	005	2005	6,236,900	1,642,300				
Municipal Totals				23,880,000	13,701,900	161,092,900			8.51%
Mcfarland	13154	003	2004	65,428,600	38,431,200				
	13154	004	2008	11,690,700	4,107,600				
Municipal Totals				77,119,300	42,538,800	936,011,100			4.54%
Medford	60251	005	1989	6,870,000	1,682,100				
	60251	006	1996	4,006,900	2,589,300				
	60251	007	1997	1,959,600	470,700				
	60251	008	1997	1,803,800	1,107,900				
	60251	010	1999	2,429,100	2,188,900				
	60251	011	1999	4,288,000	3,104,000				
	60251	012	2000	33,198,300	30,510,600				
	60251	013	2005	16,966,900	13,584,900				
Municipal Totals				71,522,600	55,238,400	300,870,800			18.36%
Menasha	70251	004	1997	7,051,500	2,855,500				
	70251	005	1998	14,107,400	10,722,500				
	70251	006	1998	21,533,800	15,965,000				
	70251	007	2003	4,572,400	3,885,100				
	70251	008	2005	1,925,900	1,441,400				
	08251	009	2005	41,489,200	38,030,800				
	70251	010	2006	11,548,800	1,846,900				
	70251	011	2007	3,100,200	2,815,300				
	08251	012	2011	57,053,700	35,338,100				
	70251	013	2015	16,538,300	16,290,100				
Municipal Totals				178,921,200	129,190,700	1,177,560,800			10.97%
Menomonee Falls	67151	004	1996	111,258,900	97,354,400				
	67151	005	1999	131,403,600	114,376,100				
	67151	006	2006	46,671,900	12,844,600				
	67151	007	2008	21,864,600	20,836,500				
	67151	008	2008	104,763,700	95,746,100				
	67151	009	2010	112,253,500	7,548,100				
	67151	010	2011	57,173,300	10,977,200				
	67151	011	2011	13,974,600	2,021,000				
	67151	012	2014	23,115,300	18,031,900				
Municipal Totals				622,479,400	379,735,900	5,097,458,000			7.45%

*A negative increment is treated as zero increment.

CITY OF MENASHA
TIF District Increments

					2015 Valuation Increase or (Decrease) from previous year		2016 Valuation Increase or (Decrease) from previous year		2017 Valuation Increase or (Decrease) from previous year		2018 Valuation Increase or (Decrease) from previous year
	Year Created	1/01/2014 Equalized Valuation		1/01/2015 Equalized Valuation		1/01/2016 Equalized Valuation		1/01/2017 Equalized Valuation		1/01/2018 Equalized Valuation	
TIF #1	1986	\$ 3,522,400		\$ - closed	\$ (3,522,400)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TIF #3	1990	\$ 609,200		\$ 1,024,300	\$ 415,100	\$ 1,065,800	\$ 41,500	\$ 917,200	\$ (148,600)	\$ - closed	\$ (917,200)
TIF #4	1997	\$ 2,670,600		\$ 2,076,400	\$ (594,200)	\$ 2,125,000	\$ 48,600	\$ 2,497,000	\$ 372,000	\$ 2,855,500	\$ 358,500
TIF #5	1998	\$ 11,441,200		\$ 11,797,700	\$ 356,500	\$ 11,282,600	\$ (515,100)	\$ 11,136,400	\$ (146,200)	\$ 10,722,500	\$ (413,900)
TIF #6	1998	\$ 15,846,200		\$ 13,798,400	\$ (2,047,800)	\$ 14,728,800	\$ 930,400	\$ 15,646,300	\$ 917,500	\$ 15,965,000	\$ 318,700
TIF #7	2003	\$ 3,699,000		\$ 3,667,800	\$ (31,200)	\$ 3,662,100	\$ (5,700)	\$ 3,780,900	\$ 118,800	\$ 3,885,100	\$ 104,200
TIF #8	2005	\$ 1,321,100		\$ 1,311,200	\$ (9,900)	\$ 1,308,500	\$ (2,700)	\$ 1,376,200	\$ 67,700	\$ 1,441,400	\$ 65,200
TIF #9	2005	\$ 22,972,300		\$ 22,829,400	\$ (142,900)	\$ 24,331,800	\$ 1,502,400	\$ 37,049,800	\$ 12,718,000	\$ 38,030,800	\$ 981,000
TIF #10	2006	\$ 1,743,100		\$ 2,438,200	\$ 695,100	\$ 2,710,100	\$ 271,900	\$ 2,249,100	\$ (461,000)	\$ 1,846,900	\$ (402,200)
TIF #11	2007	\$ 2,503,500		\$ 2,935,800	\$ 432,300	\$ 2,929,100	\$ (6,700)	\$ 2,760,200	\$ (168,900)	\$ 2,815,300	\$ 55,100
TIF #12	2011	\$ 7,365,500		\$ 13,202,900	\$ 5,837,400	\$ 15,360,100	\$ 2,157,200	\$ 22,665,000	\$ 7,304,900	\$ 35,338,100	\$ 12,673,100
TIF #13	2015	\$ -		\$ -	\$ -	\$ 5,598,400	\$ 5,598,400	\$ 11,528,800	\$ 5,930,400	\$ 16,290,100	\$ 4,761,300
Total TIF		\$ 73,694,100		\$ 75,082,100	\$ 1,388,000	\$ 85,102,300	\$ 10,020,200	\$ 111,606,900	\$ 26,504,600	\$ 129,190,700	\$ 17,583,800
Total City		\$ 999,088,600		\$ 1,010,047,700		\$ 1,051,001,800		\$ 1,117,040,500		\$ 1,177,560,800	
TIF % Limit - Actual (Maximum = 12%)		7.38%		7.43%		8.10%		9.99%		10.97%	



MEMORANDUM

Date: September 04, 2018

To: Common Council

From: Community Development Department/SS

RE: **Summary of Upcoming Proposals**

Throughout the years, the City has successfully and continuously used Tax Increment Financing to facilitate additional private development throughout the City using funds for infrastructure investment and other eligible projects. Following the closure of TID 3, the City of Menasha has 10 active TIF Districts: 8 within Winnebago County and 2 within Calumet County totaling an additional equalized valuation of \$129,190,700 as of January 1, 2018.

As time progresses the City and staff look for ways to properly manage our TIF districts to meet the goals of the TIF creation and to ensure healthy districts. Below is a schedule and possible TIF eligible projects that will need to be considered over the next several years to continue to ensure proper TIF management.

- TID 3 – Closure in 2017 – additional increment added onto 2018 tax roll
- TID 4 – Closure in 2024 – Existing negative end fund balance projected – possible sharing from TID 6 including the possible costs for Main Street Construction and additional downtown amenities
- TID 5 – Possible early closure in 2018 with 1 year extension into 2019 for Affordable Housing Extension
- TID 6 – Closure in 2021 – Possible sharing with TID 4 and TID 11
- TID 7 – Closure in 2030 – additional increment added to the 2031 tax roll
- TID 8 – Closure in 2031 – With recent disposition of 87 Racine St and additional increment due to Future Jimmy John's, possible early closure
- TID 9 – Closure in 2024 – Spending period expires in 2019 – additional 2019 projects include Province Terrace, trail connection, possible land acquisition, and development assistance including sewer extension
- TID 10 – Closure in 2033 – Additional development assistance including the Tayco St Corridor
- TID 11 – Closure in 2034 – Possibly additional amenities and land acquisition
- TID 12 – Closure in 2031 – Continued enhancements and possibly additional development assistance
- TID 13 – Closure in 2042 – On-going incentives

Future TIF Creations: In addition to our existing TIF Districts the City also looks towards areas that may need additional incentives to invest in infrastructure and or private development. Areas that are being considered or have had shown interest include the Shopko Plaza area, the Whiting Paper area and the Banta Property area.

CITY OF MENASHA
ADMINISTRATION COMMITTEE
First Floor Conference Room
100 Main Street, Menasha
August 20, 2018
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Chairman Nichols at 7:53 p.m.

B. ROLL CALL

PRESENT: Aldermen Randy Ropella, Rebecca Nichols, James Taylor, Stan Sevenich, Mark Langdon, Steve Krueger, Tom Grade, Ted Grade.

ALSO PRESENT: Mayor Merkes, CA Captain, PC Styka, FC Kloehn, ASD Jacobs, CDD Schroeder, DPW Radomski, Clerk Galeazzi.

C. MINUTES TO APPROVE

1. Administration Committee, 8/6/18

Moved by Ald. Ropella seconded by Ald. Krueger to approve minutes.

Motion carried on voice vote.

D. DISCUSSION/ACTION ITEMS

1. Municipal Property Insurance Company (MPIC) – Pedestrian Bridge Endorsement. CA Captain explained Municipal Property Insurance Company requires a separate endorsement for pedestrian bridges. Staff has determined there are four pedestrian bridges that will need to be included on the separate endorsement. The quoted price is \$1,545 for the remainder of the year. MPIC sent out an appraiser to evaluate City property. CA Captain stated insurance limits are based on replacement value of the property.

General discussion ensued on other bridges that could be considered pedestrian bridges that should be added to the endorsement.

Moved by Ald. Sevenich seconded by Ald. Langdon to recommend to Common Council the purchase of property insurance coverage for the City's pedestrian bridges.

Motion carried on roll call 8-0.

E. ADJOURNMENT

Moved by Ald. Krueger seconded by Ald. Tom Grade to adjourn at 8:06 p.m.

Motion carried on voice vote.

Deborah A. Galeazzi, WCMC
City Clerk

CITY OF MENASHA
Landmarks Commission
Menasha City Center, Room 133
100 Main Street, Menasha
August 20, 2018
DRAFT MINUTES

A. CALL TO ORDER

The meeting was called to order By Chairman Tom Grade at 5:01PM

B. ROLL CALL/EXCUSED ABSENCES

LANDMARKS MEMBERS PRESENT: Ald. Tom Grade, Commissioners Mueller, Collier, Almendarez, and Wydeven.

LANDMARKS MEMBERS EXCUSED: Commissioners Hoff and Massey

OTHERS PRESENT: AP Joe Stephenson, Nikki Hessel (Fox Cities Chamber of Commerce), Patrick James (10 Tayco Street), and Tony Eikland (10 Tayco St).

C. MINUTES TO APPROVE

1. Minutes of the July 11, 2018 Landmarks Commission Meeting

Motion made by Comm. Collier to approve the minutes of the July 11th, 2018 Landmarks Commission meeting. The motion was seconded by Comm. Wydeven. The motion carried.

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA OR ANY ITEM RELATED TO THE LANDMARKS RESPONSIBILITIES OF THE LANDMARKS COMMISSION

Five (5) minute time limit for each person

No public comments made.

E. COMMUNICATIONS

No communication items.

F. ACTION / DISCUSSION ITEMS

1. Presentation to 2018 Historic Photo Contest Winner

The photo contest winner was not there at the time of the meeting. No action was taken.

2. Application for Renovation – 10 Tayco Street – Tayco Tap

Patrick James gave a brief background on his ownership of 10 Tayco and what he planned to do with his business in the future. Patrick plans on updating the building's façade and creating a beer garden on the site of the former Hungry Bull, adjacent to Tayco Tap. Patrick brought a number of mock-ups and architectural drawings for the commission to look at.

The commission had a general discussion about how the building looked and if it was the right image for the historical district. The commission generally agreed that these improvements were a benefit to the district and historically accurate.

A motion was made by Comm. Mueller to approve the concept design for 10 Tayco Street. The motion was seconded by Comm. Collier. The motioned carried.

3. Bazaar After Dark Mural

Nikki Hessel proposed a new mural that would be painted over the existing mural on the east side of Your Daily Grind, 204 Main Street. The existing mural was painted for the previous Bazaar After Dark event but many felt that the mural had not been properly finished. Nikki Hessel proposed a new artist, Chad Brady paint over the existing mural and have a new mural ready before the upcoming Bazaar After Dark event.

The commission looked at a number of the artists mural paintings displayed in downtown Appleton and liked his work. The commission felt that the existing mural was not quite what was presented and welcomed a new artist to paint another mural.

Comm. Wydeven made a motion to approve the new mural at 204 Main Street. The motion was seconded by Comm. Collier. The motion carried.

4. Landmarks Website Update

AP Stephenson gave a background on where the website was going. He informed the commission that a city account for the website was made and it was ready to start putting in pictures and texts for landmarks in the City.

The commission briefly discussed which landmarks they were going to get pictures and text for.

There was no formal action taken.

G. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

Five (5) minute time limit for each person

No public comments

H. ADJOURNMENT

Comm. Collier made a motion to adjourn the meeting at 5:46PM. The motion was seconded by Comm. Mueller. The motion carried.

Minutes prepared by AP Joe Stephenson

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

Tuesday July 24, 2018

Meeting was called to order by Commission President Youngquist at 8:00 a.m.

Present: Commissioners Forrest Bates, Travis Parish, Steve Coburn, James Taylor, Greg Weyenberg, Raymond Zielinski, Dale Youngquist; Manager Paul Much; Accountant Voigt.

Also Present: Rob Franck, Randall Much (MCO).

Public Forum

No one was in attendance for the public forum.

Minutes

June 26, 2018 Regular Meeting minutes: After discussion, motion made and seconded by Commissioners Zielinski/Bates to approve the minutes from the June 26, 2018 Regular Meeting. Motion carried unanimously.

Correspondence

There was no correspondence for discussion.

Old Business

Horseshoe Beverage Update. There is no new update to report.

Transfer of Ownership of NMSC Interceptors and Real Estate. There is no new update to report.

Loop the Lake Update. Manager Much reported on a meeting on July 13 to discuss light poles and security cameras on the Loop the Lake trail on the section of trail next to the treatment plant property. Manager Much expressed our interest that the poles & lighting should be similar to the poles & lighting on the rest of the trail. Use of wood poles are being considered; the preliminary estimated price difference between the two options is around \$20,000. If wood poles are used they are also looking at the options of using underground wiring verses overhead. Rob Franck reported as of July 20 he has not received a definitive answer on what decisions were made. Manager Much and Rob Franck will continue to monitor these matters. Commissioner Taylor questioned if the Commission should take action to encourage the use of similar light poles and lighting as is being used on the remainder of the trail. After discussion, motion made and seconded by Commissioners Taylor/Zielinski to encourage Loop the Lake and City of Menasha to maintain a uniform look on the trail lighting along the Commission property as is found on the remainder of the trail. Motion carried unanimously.

203 Mathewson Street Purchase. President Youngquist reported the NMSC has closed on the purchase of 203 Mathewson Street. Accountant Voigt reported there is some asbestos in the buildings. The inspector forwarded his report to three contractors to provide pricing to remove

the asbestos. One contractor responded with a price for removal of about \$2,700; Accountant Voigt will be meeting with a second contractor this afternoon. President Youngquist indicated the desire to again offer to Habitat for Humanity and Housing Partnership the opportunity to go through the buildings prior to demolition to remove items these agencies may be able to repurpose for their needs. After discussion, motion made and seconded by Commissioners Bates/Weyenberg to allow Habitat for Humanity and Housing Partnership access into the buildings to remove items for their benefit. Motion carried unanimously.

New Business

Operations, Engineering, Planning

Phosphorus Removal. There is no new update to report.

Polymer Feed System Update. Rob Franck reported the old system has now been removed, the containment curb for the new system is now being formed.

Commissioners discussed pay request #2 from August Winter & Sons, Inc. for the Polymer Feed System Replacement. After discussion, motion made and seconded by Commissioners Bates/Zielinski to approve pay request #2 for the Polymer Feed System Replacement in the amount of \$18,145.00 to August Winter & Sons, Inc. Motion carried unanimously. There currently are no new change order requests.

McMahon Update on Land Use Evaluation. There is no new update to report.

McMahon Invoice. Commissioners discussed McMahon invoice #910490 phase #6 in the amount of \$544.50. After discussion, motion made and seconded by Commissioners Coburn/Bates to approve for payment McMahon invoice #910490 phase #6 in the amount of \$544.50. Motion carried unanimously.

Operating Report. Manager Much reported there was a chlorine residual exceedance on June 11; this was reported to the DNR. Currently we are overfeeding the chlorine removal chemical; we may need to look at installing a chlorine analyzer. Commissioners further discussed; Manager Much will request Chad Olsen to bring in a proposal for this project. Rob Franck continued with New Equipment Issues & Equipment and Grounds Report. Rob discussed the reporting software status; the LED lighting conversion for this year has been completed. We were randomly drawn by Focus-on-Energy to have an audit performed at our location for the work that was performed for the project. Rob also reported on the new VFD installed on screw pump #4. After discussion, motion by Commissioners Zielinski/Bates to accept the operations report. Motion carried unanimously.

Boiler Controls. Rob reported we have not received any information requested from our current service provider; he has met with technicians from 2 different companies regarding making revisions to the existing controls.

Lakeshore Interceptor. Rob reported he received video from Menasha on some portions of the interceptor that have been televised; he will review the video and determine if there are sections

of this interceptor that should be scheduled for televising and cleaning. Rob further discussed televising that has been performed on other sections of NMSC interceptors.

Centrifuge Rebuild. Rob discussed the plan to do a minor rebuild of both centrifuges in 2019; this was recorded in the 2018 budget as a planned replacement fund expense for 2019. The west centrifuge has developed a vibration that may be bearing related; the minor rebuild scheduled for 2019 on this one unit will now need to be performed in 2018. The rebuild will be scheduled to be performed after the new polymer system is installed.

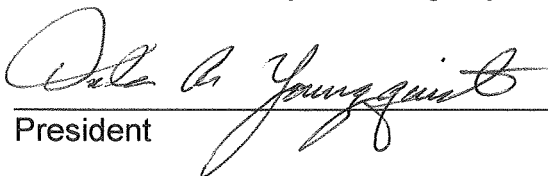
Budget, Finance, Personnel

Financial Statements. Accountant Voigt discussed the June financial statements and Cash & Investment Report; the Commission operations for June reported income for the month; July should also report monthly income. Investment rates have increased and currently the LGIP is at 1.88%; funds have been transferred out of the checking account and placed into the ICS CDARS to take advantage of better interest rates. After discussion, motion made and seconded by Commissioners Weyenberg/Bates to approved the Accountant's Report for June 2018. Motion carried unanimously.

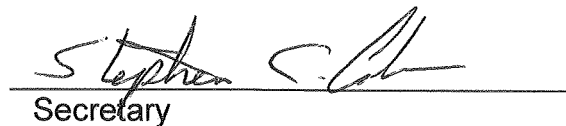
Motion made and seconded by Commissioners Coburn/Bates to approve for payment MCO invoices #22753 and #22796 in the amounts of \$129,134.25 and \$408.30 with payment to be made after August 1, 2018. Motion carried unanimously.

Motion made and seconded by Commissioners Coburn/Zielinski to approve Operating and Payroll Vouchers #136976 through #137042 in the amount of \$382,202.26 for the month of June 2018. Motion carried unanimously.

Motion made and seconded by Commissioners Parish/Bates to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 8:55 a.m.



President



Secretary

NMFR Joint Finance & Personnel Committee
Meeting Minutes
August 28, 2018 – 5:30 p.m.
Room #132 - City of Menasha

Present: Ald. Stevenson, Sevenich, Grade, Kunz and Ropella

Excused: Ald. Boyette

Also Present: Chief Kloehn, DC Voss, Director Jacobs and MA Ellis

Ald. Kunz called the meeting to order at 5:33 p.m.

Public Forum: No members of the public were present.

Meeting Minutes: The Committee reviewed the meeting minutes from July 24, 2018. **MSC Stevenson/Grade to approve the July 24, 2018 meeting minutes and place on file, all voting aye.**

Activity & Automatic Aid Reports: The Committee reviewed the July 2018 and second quarter activity and automatic aid reports. Chief Kloehn noted both Counties were working on the new installing the new CAD system. Automatic aid should resume within the next couple of days. Ald. Grade asked about the 311A calls. Chief Kloehn said these have increased as we have performed more advanced skills such as delivering narkan, aspirin, etc. **MSC Stevenson/Sevenich to approve the month and quarterly activity and automatic aid reports and place on file, all voting aye.**

Quarterly Budget Report: The Committee reviewed the quarterly budget report. Ald. Stevenson asked about the overtime budget and if FMLA requests were less this year. Chief Kloehn confirmed there have been less usage of FMLA so far this year. **MSC Stevenson/Sevenich to approve the quarterly budget report and place on file, all voting aye.**

Cost Distribution Formula: The Committee reviewed the proposed Cost Distribution Formula for NMFR's 2019 budget. Ald. Sevenich questioned why the service calls for the City of Menasha calls performed by Appleton Fire Department get billed back to Menasha but not Neenah. Director Jacobs explained the formula portion based on calls excludes the calls AFD performed in the City of Menasha. The only thing included are the calls NMFR performed for the City of Appleton in addition to the other City of Menasha calls. DC Voss clarified there is no billing for any automatic aid calls. It's an agreement only.

Ald. Sevenich said he wasn't prepared to vote on this item tonight as he feels the cost distribution formula needs to be looked at to ensure it is fair and equitable for each City. He's looked at other distribution formulas with Director Jacobs and it's not comparable to what we are doing. Ald. Stevenson noted this Committee reviews this yearly and has made modifications over the years to make sure it is fair and equitable for each city. Director Jacobs noted the square footage language was officially removed in 2017. Chief Kloehn noted it was taken out of the formula prior to 2017. In 2017, it the language was updated to reflect what was being done.

Director Jacobs said there are other ways of putting together a formula. In his previous job, a portion of this was done with a ranking system based upon the type of property. He is not sure why UW- Fox Valley was separated out in the formula as a commercial property as it is a non-profit but nothing else was but ends up being a wash with the current agreement. DC Voss explained the cost distribution formula came out of a research paper that was completed by former Chief Vander Wyst. At the time, there was only one other comparable in the state. Since that time, other matrixes have been developed. There are multiple things you can look at for a formula such as non-sprinklered and sprinklered buildings, etc. Both Cities may have better data to look at but we don't know what to look at until a direction is provided to the department on statics to generate.

Ald. Grade said we can look at different statics and it will take months to review and make a decision on. Both Cities have already started the budget process it and it makes sense to stay with what we have right now and look at possible changes for the 2020 budget when there is more time to review this prior to the budget beginning. Ald. Stevenson agreed with this. He noted we should look at why the service calls NMFR provides to Appleton are in the formula but the service calls from AFD to Menasha are not. It appears to not be equal. Ald. Sevenich noted the City of Menasha has lost several businesses so not as much protection is needed. Ald. Stevenson said it doesn't matter if the building is vacant we will still provide the same type of protection. Ald. Kunz noted there is a cost to provide services and the benefit is the service each city is provided. He doesn't want this to start being an issue as it may start ripping at the seams of the merger agreement. Neenah has had similar loss of business and growth. Menasha has UW- Fox Valley has a large non-profit building and Neenah has a hospital.

Ald. Grade noted if you remove the 86 service calls NMFR provided to Appleton it reduces Menasha's share so little it doesn't make sense to change it. It makes sense to look at changes for future budgets. Ald. Kunz noted Menasha comes out better right now as the calls NMFR provided to Appleton are less than what AFD provided to Menasha. Director Jacobs noted it was explained to him by MA Ellis that for years the automatic aid calls were even so it didn't matter which way they added the calls into the formula as they were the same. It's within the last couple of years that the calls into the City of Menasha provided by Appleton have been more than what NMFR has provided to Appleton. Ald. Sevenich said he hoped this would be looked at and not forgotten. Director Jacobs said he and Director Easker have started discussing this and will look at it in January. **MSC Stevenson/Grade recommends the City of Neenah and City of Menasha Councils approve NMFR's 2019 Cost Distribution Formula with the City of Neenah's weighted share at 59.53% and the City of Menasha's weighted share at 40.47%, all voting aye.**

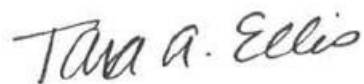
Ald. Sevenich said he has concerns of us going out of our jurisdiction and providing services to other townships and not charging for this service. He said the helicopter charges \$10,000 for their service and we don't charge anything. Director Jacobs noted Mayor Merkes has concerns with NMFR providing services to the Village of Harrison through mutual aid. There are many times we provide service and they don't reciprocate. Ald. Kunz noted Mayor Merkes is able to request items to be put on an agenda for discussion. It would make more sense for him to do this and provide direction on what information he is looking for versus trying to guess. This is not an agenda item for discussion so it should be put on a future agenda for discussion. It was agreed to have a discussion about this at the September meeting if

there was direction provided to the department prior to the meeting so they know what information to provide.

Review of NMFR's Preliminary 2019 Operating and CIP Budget: Chief Kloehn noted the information provided is a preliminary request. There are two line items that information is needed budget numbers for yet by the City of Neenah. Both Mayors have not reviewed and made their recommendations for changes. Last year, it was asked by this Committee to see the budget earlier and have an idea of what was requested prior to them reviewing it at their September or October meeting where they have to make a budget recommendation to both Cities for final adoption. Discussion was held on why the water rescue budget was removed as its own separate budget section. It was noted Water Rescue services are more than just diving. It's open water, ice, shore based, swift, etc. When he and DC Voss took over their positions they cleaned up the budget and are transparent with our budget. The total Water Rescue budget is around \$3,600 and for such a small budget there's a lot of duplication. DC Voss noted Personal Protective Equipment is the same budget line number regardless if it is turn out gear, cold water suit, etc. The overall budget has not increased just moved within the operating budget to the same line items used for Water Rescue. The Committee members present agreed with this change. Review of the preliminary operating and CIP budget was held. Director Jacobs said there is a concern on the overtime budget request. Chief Kloehn noted the budget request is based upon what we need to not only cover staffing but is also to prepare for the turn over coming up in our department. We have started succession planning and want to make sure the knowledge doesn't leave with the retiree.

MSC Ropella/Sevenich to adjourn at 6:45 p.m., all voting aye.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Tara A. Ellis".

Tara Ellis
Management Assistant

Welcome to the
City of Menasha



June 21, 2018 minutes

Vice President James Meinke called the meeting to order June 21, 2018 at 4:30 PM, Menasha Safety Building, 430 First Street, Menasha, Wisconsin

Present: Fran Ebben, Tony Gutierrez, James Meinke, Marshall Spencer, Chief Styka

Absent: Jason Dionne

Minutes to Approve: Tony Gutierrez moved to approve the April 12, 2018 draft meeting minutes, subject to date correction. James Meinke seconded the motion. The Commission unanimously approved the minutes.

Communication to Receive: None

Old Business: None

New Business: Tony Gutierrez informed the commission of Wisconsin Attorney General Brad Schimel's recommendation for establishing police department chaplain positions. The Attorney General's office has established recommended standardized training criteria for this position. Some discussion regarding the appropriateness of establishing this position for the MPD. This will be an agenda item for our next meeting.

Discussion: None

Correspondence: None

Chief Styka Report

Training:

- Diversity in Law Enforcement Symposium: Halderson (6 hrs)
- Basic SWAT: Hoernke (40 hrs)
- Legal Update: All Sworn Personnel (varies 4-8 hrs)
- Pursuit Update: All Sworn Personnel (4 hrs)
- PIO Training – WI Emergency Management: Oleszak (8 hrs)
- CVMIC – Developing a Highly Effective Workforce: Edwards (16 hrs)
- DCI Drug Investigation School: Berna (64 hrs)
- Advanced CIT Class: Sawyer & Gallagher (8 hrs)
- BEAST Training: Gruss & Swenson (5.5 hrs)
- RRIP Restraints: Lindstrom (1hr)
- CVMIC – Understanding Employee Differences: Schulz (16 hrs)

- Intro to Juvenile Interrogation Techniques: Heidemann (3 hrs)
- Intro to Protecting Children in a Digital Age: Heidemann (3 hrs)
- Intro to Child Sex Trafficking: Heidemann (3 hrs)
- Fighting From and Around Vehicles: Hoernke (8.5 hrs)
- ICAC Conference: Gruss (13 hrs)
- CVMIC – Unacceptable Employee Behavior: Schulz (16 hrs)
- ARIDE: Nelson & Hill (16 hrs)
- Glock Armorer Course: Sawyer (9 hrs)
- Ground Control & Arrest Tactics: Hoernke (8 hrs)
- Operation Rush: Patterson (16 hrs)
- LEO Suicide Prevention: Hanchek & Groeschel (8 hrs)
- DAAT Training: All Sworn Personnel (2 hrs)
- School Resource Officer Training Conference: Cook & Jorgenson (32 hrs)

Department Updates:

- Building Update: Evidence is being transitioned into the new storage room and all staff has been trained on the new evidence tracking software the BEAST.
- Work continues on updating the (SRO) School Resource Officer agreement with the school district. The new agreement will provide more guidance on the roles and responsibilities of the SROs. We have also reviewed our internal policies and have identified some opportunities for improvements.
- We are in the process of filling the SRO position in the High School. The newly appointed officer will begin in the position in the fall.
- Brandon Shew and Richard Heinen were sworn in on June 19, 2018. Matthew Schanke will be sworn in on July 11th. Officers Josh Gallagher, Adam Schulz and Joel Nelson have been appointed as FTOs to assist in the training of the new officers. This will be the first time in over 20 years where we will have 3 people in field training at the same time.
- Vision team continues to meet and set direction. The group has been with NMFR to begin the process of joint protocols for incidents where both departments respond.
- We will be replacing 2 patrol vehicles this year and transitioning from MDCs to Tablets in the vehicles.
- We continue working with the County on the setup for the new records management system.
- K-9 Program: Officer Joel Nelson will be our next K-9 officer. We will be using K-9 Working Dogs International out of Kansas for the next dog. Training will be later this year. Due to the

funding for the program no special funding will be needed to obtain the dog.

Meeting adjourned at 5:40pm. The next bi-monthly meeting will be held Thursday, 4:30pm August 16, 2018 at Menasha Safety Building, 430 First Street, Menasha, Wisconsin.

Menasha alderpersons occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee, may be attending; however no official Action of any of these bodies will be taken.

Menasha is committed to its diverse population. Our non- English speaking population or those with disabilities are invited to contact the acting Chief of Police at 967-3500 at least 24-hours in advance to ensure special accommodations can be made.

Respectfully submitted by Marshall Spencer Commissioner, Secretary

**CITY OF MENASHA
JOINT MEETING OF
Winnebago County Joint Review Board
and
Calumet County Joint Review Board
City Hall – 100 Main Street, Room 133
August 21, 2018
DRAFT MINUTES**

A. CALL TO ORDER

The meeting was called to order at 2:01 PM by Mayor Merkes.

B. ROLL CALL/EXCUSED ABSENCES

MEMBERS PRESENT:

Calumet County Joint Review Board, Appleton School District: Mayor Merkes (City of Menasha), Amy Van Straten (Fox Valley Technical College), Don Hietpas (Appleton School District), Dan DeBonis (County Finance Director), and Jim Lueneberg (Public Member).

Calumet County Joint Review Board, Menasha School District: Mayor Merkes (City of Menasha), Brian Adesso (Menasha Joint School District), Amy Van Straten (Fox Valley Technical College), Dan DeBonis (County Finance Director), and Jim Lueneberg (Public Member).

Winnebago County Joint Review Board: Mayor Merkes (City of Menasha), Brian Adesso (Menasha Joint School District), Mark Harris (Winnebago County), Amy Van Straten (Fox Valley Technical College), and Scott Francis (Public Member).

MEMBERS EXCUSED:

OTHERS PRESENT: CDD Schroeder, AP Stephenson, ASD Jacobs, and FM Jennifer Sassman.

C. MINUTES TO APPROVE

1. **Minutes of September 28, 2017 Calumet County Joint Review Board, Appleton School District**
Dan DeBonis made a motion to approve the minutes from September 28, 2017. The motion was seconded by Don Hietpas. The motion carried
2. **Minutes of September 28, 2017 Calumet County Joint Review Board, Menasha School District**
Dan DeBonis made a motion to approve the minutes from September 28, 2017. The motion was seconded by Brian Adesso. The motion carried
3. **Minutes of September 28, 2017 Winnebago County Joint Review Board**
Mark Harris made a motion to approve the minutes from September 28, 2017. The motion was seconded by Scott Francis. The motion carried

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

1. No one spoke.

E. ACTION ITEMS

Due to overlapping members in the three Joint Review Boards, a combined Joint Review Board was organized.

CDD Schroeder and ASD Jacobs presented and reviewed the Tax Increment Districts 2017 Annual Report. They gave a summary and explanation of the cash flow projections for all of the City's 10 active TIDs. After compiling the report, staff is pleased with the current status of the TIDs.

General discussion ensued on the status and performance of the TIDs and what that means for each entity making up the three Joint Review Boards. Following the presentation, each Board voted separately to accept and place on file the 2017 Annual TIF Report.

1. **Tax Increment District 2017 Annual Report Acceptance and Place on File- Calumet Joint Review Board, Appleton School District**
Motion by Dan DeBonis, seconded by Don Hietpas, to accept and place the Tax Increment District 2017 Annual Report on file. The motion carried.
2. **Tax Increment District 2017 Annual Report Acceptance and Place on File- Calumet Joint Review Board, Appleton School District**
Motion by Dan DeBonis, seconded by Brain Adesso, to accept and place the Tax Increment District 2017 Annual Report on file. The motion carried.
3. **Tax Increment District 2017 Annual Report Acceptance and Place on File- Calumet Joint Review Board, Appleton School District**
Motion by Mark Harris, seconded by Brain Adesso, to accept and place the Tax Increment District 2017 Annual Report on file. The motion carried.
4. **Summary of Upcoming Proposals**
CDD Schroeder went over a number of upcoming proposals for the TIF districts in the near future. Items discussed are as follows:
 1. Spacing the TIF closures out so they are not all closing at once.
 2. Closing TIF 5 and using a one year extension into 2019 to create an affordable housing program
 3. Possibility of using TID 6 as a donor to TIF 4 and TIF 11With the current plan, all TIFs are expected to be at a breakeven or positive position before their closure.

F. ADJOURNMENT

Motion by Dan DeBonis, seconded by Don Hietpas, to adjourn Calumet County Joint Review Board, Appleton School District at 3:08 PM.

Motion by Dan DeBonis, seconded by Brian Adesso, to adjourn Calumet County Joint Review Board, Menasha School District at 3:08PM.

Motion by Mark Harris, seconded by Scott Francis, to adjourn Winnebago County Joint Review Board at 3:08 PM.

The motion carried.

Minutes respectfully submitted by AP Stephenson

August 14, 2018 Partisan Primary Election

Office	Senior Center	Boys and Girls Club	Clovis Grove School	Jefferson School	Winnegamie Dog Club	Total
District	D 1 & 2	D 3 & 4	D 5 & 7	D6	D8	
Number of Voters	571	539	548	263	497	2418
Provisional Ballots	0	0	0	0	0	0
Choose a Party Primary						
Republican	196	187	208	108	270	969
Democratic	278	236	285	136	200	1135
Libertarian	4	1	2	1	1	9
Wisconsin Green	0	1	1	0	0	2
Constitution	0	0	0	0	0	0

Office	Senior Center	Boys and Girls Club	Clovis Grove School	Jefferson School	Winnegamie Dog Club	Total
Republican Party						
Statewide						
Governor						
Scott Walker	183	203	197	104	257	944
Robert Meyer	25	14	20	9	16	84
Adam Nicholas Paul	0	0	0	0	0	0
Ryan Cason	0	0	0	0	0	0
Write In	0	1	0	0	1	2
Lieutenant Governor						
Rebecca Kleefisch	185	197	194	91	249	916
Write In	0	1	0	2	1	4
Attorney General						
Brad Schimel	180	188	191	88	243	890
Write In	0	1	0	1	0	2
Secretary of State						
Jay Schroeder	130	129	135	68	165	627
Spencer Zimmerman	46	52	43	23	56	220
Write In	0	1	0	1	0	2
State Treasurer						
Travis Hartwig	128	125	117	61	160	591
Jill Millies	48	53	59	30	66	256
Write In	0	1	0	1	0	2
Congressional						
US Senator						
George C. Lucia	5	10	7	5	7	34
Leah Vukmir	72	81	75	44	105	377
Griffin Jones	3	5	3	3	3	17
Kevin Nicholson	125	123	135	56	153	592
Charles Barman	4	2	2	2	0	10
Write In	0	0	0	0	0	0
Rep in Congress D6						
Glenn Grothman	191	194	197	88		670
Write In	0	1	0	3		4
Rep In Congress D8						
Mike Gallagher					254	254
Write In					0	0
Legislative						
State Senator D1						
Bill Nauta					90	90
Andre Jacque					155	155
Write In					1	1
State Senetor D19						
Roger Roth	189	192	195	89		665
Write In	0	1	0	0		1
Rep to Assembly D3						
Ron Tusler					228	228
Write In					2	2
Rep to Assembly D55						

Mike Rohrkaste	0	0				0
Write In	0	0				0
Rep to Assemply D57						
Write In	4	5	3	5		17
County--Winnebago						
Sheriff						
John Matz	177	184	185	83		629
Write In	0	0	0	1		1
Coroner						
Barry Busby	173	181	184	84		622
Write In	1	0	0	0		1
Clerk of Circuit Court						
Theresa Griesse	90	78	82	36		286
Melissa M. Pingel	84	101	88	50		323
Write In	0	0	0	0		0
County--Calumet						
Sheriff						
Jeff Hebl					128	128
Mark Wiegert					126	126
Sean Pringle					0	0
Write In					1	1
Clerk of Circuit Court						
Connie Daun					228	228
Write In					1	1

Office	Senior Center	Boys and Girls Club	Clovis Grove School	Jefferson School	Winnegamie Dog Club	Total
Democratic Party						
Statewide						
Governor						
Andy Gronik	1	1	4	2	1	9
Matt Flynn	38	19	13	6	8	84
Tony Evers	130	145	147	62	110	594
Josh Pade	1	0	1	1	1	4
Mike McCabe	66	35	34	29	16	180
Mahlon Mitchell	27	26	30	8	13	104
Kelda Helen Roys	45	33	33	20	29	160
Paul R. Soglin	9	12	14	3	11	49
Kathleen Vinehout	15	18	19	6	14	72
Dana Wachs	0	3	7	3	0	13
Paul Boucher	0	0	0	0	0	0
Write In	0	0	0	0	0	0
Lieutenant Governor						
Kurt J. Kober	102	113	106	42	76	439
Mandela Barnes	197	150	182	86	108	723
Corban Gehler	0	0	0	0	0	0
William Henry Davis III	0	0	0	0	0	0
Write In	2	0	0	0	0	2
Attorney General						
Josh Kaul	268	245	258	112	172	1055
Write In	1	0	0	0	0	1
Secretary of State						
Doug La Follette	206	183	172	80	124	765
Arvina Martin	104	83	117	50	65	419
Write In	0	0	0	0	0	0
State Treasurer						
Dawn Marie Sass	97	94	88	40	64	383
Cynthia Kaump	56	57	57	32	40	242
Sarah Godlewski	141	98	135	51	73	498
Write In	0	0	0	0	0	0
Congressional						
US Senator						
Tammy Baldwin	325	286	301	134	203	1249
Write In	2	0	0	1	1	4
Rep in Congress D6						
Dan Kohl	276	246	264	115		
Write In	1	0	0	2		
Rep In Congress D8						
Beau Liegeois					166	166
Write In					0	0
Legislative						
State Senator D1						
Caleb Frostman					181	181
Write In					1	1
Rep to Assembly D3						

Scott Gavin					170	170
Write In					0	0
State Senetor D19						
Dan Grady	123	129	118	59		429
Lee Snodgrass	173	128	166	64		531
Write In	0	0	0	0		0
Rep to Assembly D55						
Dan Schierl	0	0				0
Write In	0	0				0
Rep to Assemly D57						
Amanda Stuck	291	258	275	119		943
Write In	3	0	0	0		3
County--Winnebago						
Sheriff						
Write In	12	6	5	4		27
Coroner						
Write In	9	5	4	3		21
Clerk of Circuit Court						
Write In	7	4	6	3		20
County--Calumet						
Sheriff						
Write In					10	10
Clerk of Circuit Court						
Write In					6	6

Office	Senior Center	Boys and Girls Club	Clovis Grove School	Jefferson School	Winnegamie Dog Club	Total
Libertarian Party Primary						
Statewide						
Governor						
Phillip Anderson	4	1	2	1	1	9
Write In	0	0	0	0	0	0
Lieutenant Governor						
Patrick Baird	4	1	2	1	1	9
Write In	0	0	0	0	0	0
Attorney General						
Write In	0	0	0	0	0	0
Secretary of State						
Write In	0	0	0	0	0	0
State Treasurer						
Write In	0	0	0	0	0	0
Congressional						
US Senator						
Write In	0	0	0	0	0	0
Rep in Congress D6						
Write In	0	0	0	0		
Rep in Congress D8						
Write In					1	1
Legislative						
State Senator D1						
Write In					0	0
State Senator D19						
Write In	0	0	0	0		
Rep to Assemly D3						
Write In					0	0
Rep to Assembly D55						
Write In	0	0				0
Rep to Assembly D57						
Write In	0	0	0	0		0
County--Winnebago						
Sheriff						
Write In	0	0	0	0		0
Coroner						
Write In	0	0	0	0		0
Clerk of Circuit Court						
Write In	0	0	0	0		0
County--Calumet						
Sheriff						
Write In					0	0
Clerk of Circuit Court						
Write In					0	0

Office	Senior Center	Boys and Girls Club	Clovis Grove School	Jefferson School	Winnegamie Dog Club	Total
Wisconsin Green Party Primary						
Statewide						
Governor						
Michael J. White	0	1	1	0	0	2
Write In	0	0	0	0	0	0
Lieutenant Governor						
Tiffany Anderson	0	1	1	0	0	2
Write In	0	0	0	0	0	0
Attorney General						
Write In	0	0	0	0	0	0
Secretary of State						
Brad Karas	0	0	0	0	0	0
Write In	0	0	0	0	0	0
State Treasurer						
Write In	0	0	0	0	0	0
Congressional						
US Senator						
Write In	0	0	0	0	0	0
Rep in Congress D6						
Write In	0	0	0	0		0
Rep in Congress D8						
Write In					0	0
Legislative						
State Senator D1						
Write In					0	0
State Senator D19						
Write In	0	0	0	0		
Rep to Assembly D3						
Write In					0	0
Rep to Assembly D55						
Write In	0	0				0
Rep to Assembly D57						
Write In	0	0	0	0		0
County--Winnebago						
Sheriff						
Write In	0	1	0	0		1
Coroner						
Write In	0	0	0	0		0
Clerk of Circuit Court						
Write In	0	0	0	0		0
County--Calumet						
Sheriff						
Write In					0	0
Clerk of Circuit Court						
Write In					0	0

Office	Senior Center	Boys and Girls Club	Clovis Grove School	Jefferson School	Winnegamie Dog Club	Total
Constitution Party Primary						
Statewide						
Governor						
Mark S. Grimek	0	0	0	0	0	0
Write In	0	0	0	0	0	0
Lieutenant Governor						
Write In	0	0	0	0	0	0
Attorney General						
Terry Larson	0	0	0	0	0	0
Write In	0	0	0	0	0	0
Secretary of State						
Write In	0	0	0	0	0	0
State Treasurer						
Andrew Zuelke	0	0	0	0	0	0
Write In	0	0	0	0	0	0
Congressional						
US Senator						0
Write In	0	0	0	0	0	0
Rep in Congress D6						
Write In	0	0	0	0		0
Rep in Congress D8						
Write In					0	0
Legislative						
State Senator D1						
Write In					0	0
State Senator D19						
Write In	0	0	0	0		0
Rep to Assembly D3						
Write In					0	0
Rep to Assembly D55						
Write In	0	0				0
Rep to Assembly D57						
Write In	0	0	0	0		0
County--Winnebago						
Sheriff						
Write In	0	0	0	0		0
Coroner						
Write In	0	0	0	0		0
Clerk of Circuit Court						
Write In	0	0	0	0		0
County--Calumet						
Sheriff						
Write In					0	0
Clerk of Circuit Court						
Write In					0	0



MEMORANDUM

To: City of Menasha Common Council

From: John Jacobs, Administrative Services Director

Date: August 29, 2018

RE: Second Quarter 2018 Financial Overview

The second quarter 2018 financial reports through 6/30/2018 have been included for your review. I have highlighted a few noteworthy points at this 50% mark for 2018.

- **General Fund:** The total 2018 revenues to date are \$11,010,211 (or 62.81% of budget), as compared to the 2017 revenues through 6/30, which were \$10,722,580 (or 63.29% of budget). Also, the total 2018 expenditures to date are \$8,717,546 (or 49.73% of budget), as compared to the 2017 expenditures through 6/30, which were \$8,311,720 (or 48.61% of budget).

In summary, the 2018 revenues are tracking about \$288,000 higher than last year's numbers. However, the percentages of revenue earned to date are very similar when comparing both years, with 2018 at 62.81% and 2017 at 63.29%.

Also, the 2018 expenditures are tracking about \$406,000 higher than last year's numbers. However, the percentages of expenditures incurred to date in 2018 are tracking only about 1.12% above last year's numbers, but are still at 49.73% of budget (or below the 50% mark of the 6 months completed for 2018). So, this is good news at this point for our 2018 budget.

If the 2018 revenues continue to outpace 2017 revenues and if the 2018 expenditures continue to occur at a larger level below budget than a year ago, we should be on a comfortable track to complete 2018 within budget and with a budget savings.

However, please keep in mind that our approved 2018 budget assumes that we plan to apply \$250,783 of General Fund – Fund Balance this year. But after reviewing the 6/30/2018 financial statements, it appears that the City may likely **not** need to dip into the entire \$250,783 General Fund – Fund Balance at all, which would be great news! For example, the City did have several vacant positions in Public Works, Parks, Police, and Library Departments during the first-half of 2018, with one position remaining vacant to date in the Public Works/Parks Department as of 8/29/2018. All other vacant positions have been filled to date. Therefore, staffing costs in those departments will likely come in under budget for the months that the positions remained temporarily vacant, even if there is a slight increase in overtime from other employees to get the tasks done on schedule during this period.

Here are several specific comments on the General Fund that I will share with you at this 50% mark of 2018:

- **General Fund Revenues:**
 - 2018 Mobile Home Property Taxes are tracking about \$33,000 behind last year at this point. However, the monthly tax payments being made to the Menasha School District are being made monthly during 2018, when they were periodic in 2017.
 - 2018 Tax from Housing Authority (\$12,500) has not been recorded as of 6/30, where the 2017 payment was made during the first half of 2017.
 - 2018 Building/Electrical/Plumbing/Heating Permits are \$10,000 higher than last year as of 6/30.
 - 2018 Fines & Penalties are tracking at 59.37% of budget, as compared to 59.32% budget last year.
 - 2018 Federal, State, & County Aids are \$9,227 higher than the previous year through six months.
 - 2018 Miscellaneous Revenue is about \$34,000 higher than the previous year so far.
 - 2018 Public charges for services is about \$22,000 higher than previous year.
 - 2018 Intergovernmental charges for services are \$18,000 higher than previous year,
 - **Total Overall: 62.81% of 2018 budget, compared to 63.29% of 2017 budget.**
- **General Fund Expenditures:**
 - **General Government:** 48.48% of 2018 budget, compared to 46.69% of 2017 budget.
 - **Public Safety:** 52.46% of 2018 budget, compared to 51.56% of 2017 budget.
 - **Public Works:** 46.93% of 2018 budget, compared to 42.64% of 2017 budget. Snow & Ice is running at \$74,139 above the 2017 levels, due to the April 2018 snowstorm. It does not look promising right now that we have expended 93.90% of the 2018 Snow & Ice budget as of 6/30. Could the 2018-2019 winter season not arrive until 1 week before Christmas perhaps? However, the total 2018 Public Works Department budget is still below 50% as of 6/30, which is hopeful for the remainder of 2018.
 - **Culture/Recreation/Education:** 46.19% of 2018 budget, compared to 46.18% of 2017 budget.
 - **Conservation & Development:** 54.58% of 2018 budget, compared to 48.61% of 2017 budget. 2018 Forestry program is presently running over the budget by 164.99%, which leads me to believe that we need to verify a possible heavier reallocation of staff time to Forestry during 2018 as compared to other Public Works and Parks projects. We will also make adjustments to the 2019 budget, if we continue with a heavier allocation to the City's Forestry Program.
 - **Health:** 46.63% of 2018 budget, compared to 51.97% of 2017 budget.
 - **Total Overall: 49.73% of 2018 budget, compared to 48.61% of 2017 budget. Therefore, our 2018 City spending is still below 50% as of 6/30, which is still a good accomplishment, even with the April 2018 snowstorm event, which impacted a lot of departments.**

Please note that these reports are as of June 30, 2018, and will continue to be updated as we move through 2018. I will continue to provide these budget status reports to the Council on a quarterly basis, so that everyone remains aware of our financial status.

General Fund Revenues -Second Quarter 2018
January 1, 2018 - June 30, 2018

	2017 BUDGETED REVENUES	2017 Period Ending June 30, 2017	% Received	2018 BUDGETED REVENUES	2018 Period Ending June 30, 2018	% Received
TAXES LEVIED BY CITY						
General Property Tax	\$ 8,590,898	\$ 8,591,176	100.00%	\$ 8,824,361	\$ 8,828,196	100.04%
Mobile Home Property Taxes	150,000	99,664	66.44%	151,000	66,665	44.15%
Tax from Municipal Utility	686,894	339,974	49.49%	706,002	346,757	49.12%
Tax from Housing Authority	10,500	12,326	117.39%	12,500	0	0.00%
Interest/Penalty on Taxes	24,000	14,595	60.81%	24,500	14,105	57.57%
TOTAL TAXES LEVIED	\$ 9,462,292	\$ 9,057,735	95.72%	\$ 9,718,363	\$ 9,255,724	95.24%
LICENSES & PERMITS						
Liquor License	\$ 22,600	\$ 20,930	92.61%	\$ 22,000	\$ 20,878	94.90%
Tavern Operators License	16,000	13,520	84.50%	7,100	3,285	46.27%
Cigarette License	2,000	1,660	83.00%	1,700	1,700	100.00%
Restaurant License	18,500	13,061	70.60%	20,000	17,757	88.79%
Amusement Device License	1,480	1,510	102.03%	1,700	1,650	97.06%
Heating License	1,835	1,800	98.09%	1,850	1,650	89.19%
Cable TV License	202,100	45,655	22.59%	182,000	47,956	26.35%
Weights & Measures License	26,900	23,207	86.27%	25,000	26,631	106.52%
Retail Food License	12,051	8,378	69.52%	10,000	6,398	63.98%
Tattoo Parlor License	0	598	0.00%	585	598	0.00%
Sundry License	625	575	92.00%	650	375	57.69%
Dog License	8,500	3,801	44.72%	7,500	3,270	43.60%
Cat License	830	428	51.57%	830	145	17.47%
Lodging License	472	675	143.01%	975	1,717	176.10%
Building Permit	72,000	22,946	31.87%	55,000	23,356	42.46%
Electrical Permit	22,000	6,547	29.76%	16,500	9,533	57.78%
Plumbing Permit	20,000	7,144	35.72%	15,500	8,792	56.72%
Street Excavation Permit	4,800	525	10.94%	4,500	450	10.00%
Heating Permit	17,500	6,596	37.69%	13,000	11,515	88.57%
Mobile Home Permit	0	0	0.00%	1,400	0	0.00%
Zoning Permit	5,000	2,035	40.70%	4,700	1,460	31.06%
Recreational Fire Permit	10,860	9,440	86.92%	10,800	9,140	84.63%
Sign Permit	3,800	1,375	36.18%	4,300	650	15.12%
Temporary Restaurant Permit	420	0	0.00%	400	105	26.25%
Erosion Control Permit	1,725	1,425	82.61%	2,700	1,275	47.22%
Pool Permit	1,962	1,345	68.55%	1,680	1,295	77.08%
Street Use Permit	50	0	0.00%	25	0	0.00%
Outdoor Service Permit	200	275	137.50%	350	275	78.57%
TOTAL LICENSES & PERMITS	\$ 474,210	\$ 195,451	41.22%	\$ 412,745	\$ 201,855	48.91%
FINES & PENALTIES						
Court Penalties	\$ 55,000	\$ 30,406	55.28%	\$ 55,500	\$ 31,511	56.78%
Parking Violation	52,000	33,065	63.59%	52,000	32,309	62.13%
Damage Award-Law Enforcement	0	0	0.00%	0	0	0.00%
TOTAL FINES & PENALTIES	\$ 107,000	\$ 63,471	59.32%	\$ 107,500	\$ 63,819	59.37%
FEDERAL, STATE & COUNTY AIDS						
Federal Aid-Law Enforcement	\$ 1,700	\$ 1,710	100.59%	\$ 1,700	\$ -	0.00%
State Aid-Shared Revenues	3,703,391	0	0.00%	3,702,404	0	0.00%
State Aid-Computer Credit	37,290	0	0.00%	39,864	0	0.00%
State Aid-Fire	41,880	0	0.00%	45,701	0	0.00%
State Aid-Payment for Municipal Services	125,000	0	0.00%	118,000	0	0.00%
State Aid-Law Enforcement	25,000	8,155	32.62%	25,000	10,414	41.66%
State Aid-Highway Transportation	485,874	242,411	49.89%	549,850	278,773	50.70%
State Aid-Connecting Highway	62,151	31,075	50.00%	70,188	31,246	44.52%
State Aid-Other	125	130	103.74%	130	132	101.46%
State Aid-Public Health	87,302	40,048	45.87%	92,028	12,191	13.25%
State Aid-Library	0	0	0.00%	0	0	0.00%
State Aid-Senior Center	25,741	9,360	36.36%	25,741	9,360	36.36%
TOTAL FEDERAL, STATE & COUNTY AIDS	\$ 4,595,454	\$ 332,890	7.24%	\$ 4,670,606	\$ 342,117	7.32%

	2017			2018		
	BUDGETED	2017	%	BUDGETED	2018	%
	REVENUES	Period Ending	Received	REVENUES	Period Ending	Received
		June 30, 2017			June 30, 2018	
MISCELLANEOUS						
Interest on Investments	\$ 6,300	\$ 16,179	256.81%	\$ 15,000	\$ 20,930	139.53%
Property Rental Revenue	45,600	22,725	49.84%	47,335	23,392	49.42%
Sale of Other Property	0	0	0.00%	0	1,096	0.00%
Sale of Law Enforcement Property	8,000	95	1.19%	8,000	5,238	65.48%
Sale of Refuse Property	150	143	95.21%	300	89	29.67%
Sale of Recyclable Materials	0	0	0.00%	0	0	0.00%
Sale of Fire Department Property	75,000	0	0.00%	75,000	0	0.00%
Insurance Recovery-Other Equipment	0	0	0.00%	0	0	0.00%
Insurance Recovery-Law Enforcement Equip	0	4,300	0.00%	0	0	0.00%
Insurance Recovery-Highway Equip	11,000	2,943	26.76%	8,000	12,982	162.28%
Donations & Gifts	12,000	6,000	50.00%	15,000	9,000	60.00%
Miscellaneous Revenue	77,585	6,900	8.89%	55,000	20,356	37.01%
TOTAL MISCELLANEOUS	\$ 235,635	\$ 59,286	25.16%	\$ 223,635	\$ 93,083	41.62%
PUBLIC CHARGES						
Clerk	\$ 6,000	\$ 4,835	80.59%	\$ 6,000	\$ 4,079	67.98%
Treasurer	18,000	7,899	43.88%	16,000	8,856	55.35%
Data Processing	950	50	5.26%	1,100	600	54.55%
Law Enforcement	3,000	745	24.85%	3,000	907	30.23%
Fire Protection	1,500	940	62.67%	1,800	425	23.61%
Street Miscellaneous	1,000	2,108	210.75%	3,100	347	11.20%
Snow Removal	4,000	717	17.92%	3,000	1,617	53.90%
Engineering	0	75	0.00%	100	3	0.00%
Street Lighting	175	175	100.00%	175	175	100.00%
Street Patching	13,000	591	4.55%	16,500	0	0.00%
Parking Lot Stickers	2,500	670	0.00%	1,500	632	42.13%
Garbage & Refuse	123,500	105,682	85.57%	128,000	107,207	83.76%
Solid Waste Disposal	32,250	32,212	99.88%	32,500	32,598	100.30%
Weed Cutting	6,500	2,321	35.71%	5,000	612	12.24%
Cemetery	12,500	8,900	71.20%	14,500	3,125	21.55%
Public Health	50,332	506	1.01%	55,450	23,001	41.48%
Library Fines	15,000	6,693	44.62%	13,000	6,212	47.78%
Library Vending Services	8,000	3,946	49.33%	7,700	4,382	56.90%
Park	20,900	12,295	58.83%	21,300	10,078	47.31%
Pool	61,000	25,551	41.89%	52,500	30,083	57.30%
Recreation	37,000	26,432	71.44%	43,000	32,715	76.08%
Boat Launch	21,500	14,822	68.94%	25,000	14,323	57.29%
Senior Center	1,200	466	38.80%	1,200	891	74.27%
Boat Slip Rental	1,400	1,200	85.72%	1,600	429	26.79%
Pool Concession	17,000	5,692	33.48%	14,000	4,154	29.67%
Parks-Koslo	700	0	0.00%	0	0	0.00%
Special Events-Admin Fee	5,500	225	4.09%	7,500	588	7.84%
Room Tax	2,600	592	22.78%	2,500	253	10.14%
TOTAL PUBLIC CHARGES	\$ 467,007	\$ 266,341	57.03%	\$ 477,025	\$ 288,292	60.44%
INTERGOVERNMENTAL CHARGES						
Law Enforcement	\$ 245,000	\$ 140,386	57.30%	\$ 250,000	\$ 145,262	58.10%
Fire Department	88,000	0	0.00%	58,000	0	0.00%
Mass Transit	142,191	0	0.00%	159,549	0	0.00%
Street Misc	0	449	0.00%	0	1,417	0.00%
Street Patching	40,000	10,963	27.41%	42,000	0	0.00%
Garbage/Refuse	36,400	21,970	60.36%	37,680	21,970	58.31%
Public Health	306,127	150,000	49.00%	306,127	150,000	49.00%
Library Tax	483,024	272,840	56.49%	478,513	274,618	57.39%
Economic Development	15,067	16,728	111.02%	16,728	0	0.00%
City Attorney	12,000	12,000	100.00%	12,000	12,000	100.00%
Personnel	10,000	1,299	12.99%	7,000	2,266	32.38%
Park	0	49	0.00%	0	0	0.00%
Snow Removal/Plowing	0	0	0.00%	0	977	0.00%
State-Public Health	40,000	15,000	37.50%	48,350	16,180	33.47%
State-Lift Bridges	95,509	18,100	18.95%	88,795	16,009	18.03%
Applied Fund Balance-Other	0	0	0.00%	250,783	0	0.00%
Applied Fund Balance-Health	0	0	0.00%	39,790	0	0.00%
Bond/Note Proceeds	0	0	0.00%	0	0	0.00%
TIF Admin	82,622	82,622	100.00%	119,622	119,622	100.00%
Transfer from Marina	5,000	5,000	100.00%	5,000	5,000	100.00%
TOTAL INTERGOVERNMENTAL CHARGES	\$ 1,600,940	\$ 747,405	46.69%	\$ 1,919,937	\$ 765,321	39.86%
TOTAL REVENUES	\$ 16,942,538	\$ 10,722,580	63.29%	\$ 17,529,811	\$ 11,010,211	62.81%

General Fund Expenditures - Second Quarter 2018
January 1, 2018 - June 30, 2018

	2017 ANNUAL BUDGET	2017 Period Ending June 30, 2017	% Expended	2018 ANNUAL BUDGET	2018 Period Ending June 30, 2018	% Expended
GENERAL GOVERNMENT						
Mayor	\$ 99,003	\$ 47,414	47.89%	\$ 98,750	\$ 47,794	48.40%
Attorney	164,549	74,154	45.07%	168,634	78,085	46.30%
Personnel	207,738	97,594	46.98%	205,382	104,542	50.90%
City Clerk	106,749	51,873	48.59%	109,675	54,751	49.92%
Elections	64,917	31,611	48.69%	81,425	34,831	42.78%
Municipal Court	3,320	3,320	100.00%	3,500	3,400	97.14%
Property Insurance	0	0	0.00%	74,500	37,250	50.00%
Finance	466,850	186,749	40.00%	461,176	227,287	49.28%
Assessor	79,745	42,337	53.09%	78,441	42,214	53.82%
Common Council	70,601	36,965	52.36%	70,287	33,382	47.49%
Illegal Tax/Tax Refund	3,000	0	0.00%	3,000	5,152	171.75%
Uncollectable Debt	13,400	(1,061)	-7.92%	10,000	959	9.59%
Room Tax	2,613	426	16.30%	2,100	173	8.24%
Employees Safety Commission	21,021	10,860	51.66%	29,098	11,310	38.87%
Municipal Buildings	122,094	83,412	68.32%	132,252	76,710	58.00%
Accrued Wage Adjustment	0	0	0.00%	35,000	0	0.00%
TOTAL GENERAL GOVERNMENT	\$ 1,425,600	\$ 665,654	46.69%	\$ 1,563,220	\$ 757,840	48.48%
PUBLIC SAFETY						
Police	\$ 4,646,733	\$ 2,233,975	48.08%	\$ 4,686,614	\$ 2,302,941	49.14%
Crossing Guards	23,272	11,745	50.47%	22,912	11,556	50.43%
Community Service	40,358	18,293	45.33%	43,721	17,757	40.61%
Auxiliary Police	13,238	2,699	20.39%	15,126	1,344	8.88%
Jail/Prisoner Meal Charge	11,000	3,818	34.71%	11,000	4,810	43.73%
Code Enforcement	78,740	36,780	46.71%	79,667	34,244	42.98%
Fire	3,367,694	1,950,318	57.91%	3,366,296	1,963,857	58.34%
Emergency Government	831	389	46.86%	900	332	36.93%
Weights & Measures	22,823	11,627	50.95%	23,607	11,728	49.68%
Inspection	163,015	44,862	27.52%	165,902	66,689	40.20%
TOTAL PUBLIC SAFETY	\$ 8,367,704	\$ 4,314,507	51.56%	\$ 8,415,745	\$ 4,415,257	52.46%
PUBLIC WORKS						
Engineering	\$ 257,214	\$ 94,304	36.66%	\$ 263,524	\$ 105,007	39.85%
Street Construction/Excavation	736,275	187,551	25.47%	697,846	252,134	36.13%
Snow & Ice	328,953	242,644	73.76%	337,374	316,783	93.90%
Street Signs	196,809	80,557	40.93%	231,630	110,100	47.53%
Sidewalks & Crosswalks	124,373	52,596	42.29%	171,005	24,129	14.11%
Street Lighting	187,411	70,350	37.54%	171,748	78,984	45.99%
Parking Lots	30,492	22,826	74.86%	33,977	34,275	100.88%
Canal Maintenance/Construction	850	351	41.25%	850	417	49.03%
Refuse Collection & Disposal/Commercial	839,528	411,954	49.07%	867,777	405,473	46.73%
Weed Cutting	42,306	14,684	34.71%	46,254	13,447	29.07%
Recycling-Solid Waste	0	0	0.00%	0	0	0.00%
Valley Transit	186,461	76,705	41.14%	202,064	83,670	41.41%
Dial-A-Ride	11,200	0	0.00%	11,200	0	0.00%
TOTAL PUBLIC WORKS	\$ 2,941,872	\$ 1,254,522	42.64%	\$ 3,035,249	\$ 1,424,419	46.93%
CULTURE, RECREATION & EDUCATION						
Library	\$ 1,510,444	\$ 753,362	49.88%	\$ 1,572,171	\$ 785,833	49.98%
Recreation	284,914	132,007	46.33%	294,435	133,118	45.21%
Pool	225,959	76,474	33.84%	225,295	66,710	29.61%
Lift Bridges	95,509	32,485	34.01%	88,795	26,738	30.11%
Civic Commemorations	27,310	605	2.22%	30,000	1,416	4.72%
Parks	932,461	425,890	45.67%	1,010,814	474,053	46.90%
Heckrodt	75	38	50.00%	0	0	0.00%
TOTAL CULTURE, RECREATION & EDUCATION	\$ 3,076,672	\$ 1,420,860	46.18%	\$ 3,221,510	\$ 1,487,868	46.19%
CONSERVATION & DEVELOPMENT						
Forestry	\$ 55,070	\$ 46,325	84.12%	\$ 62,148	\$ 102,538	164.99%
Community Development	278,573	126,764	45.50%	275,346	91,097	33.08%
Urban Redevelopment	23,075	315	1.37%	23,350	3,319	14.22%
TOTAL CONSERVATION & DEVELOPMENT	\$ 356,718	\$ 173,404	48.61%	\$ 360,844	\$ 196,954	54.58%

	2017 ANNUAL BUDGET	2017 Period Ending June 30, 2017	% Expended	2018 ANNUAL BUDGET	2018 Period Ending June 30, 2018	% Expended
PUBLIC HEALTH						
Health	\$ 545,187	\$ 259,017	47.51%	\$ 518,545	\$ 241,643	46.60%
Environmental Health	65,789	32,835	49.91%	76,193	36,825	48.33%
Health Screening	21,416	10,984	51.29%	23,551	10,944	46.47%
Prevention	4,490	1,603	35.70%	5,255	645	12.28%
Radon Grant	0	1,309	0.00%	700	68	0.00%
School Health Aids	39,663	23,165	58.40%	39,907	22,641	56.73%
Dental	46,528	35,598	76.51%	47,550	21,437	45.08%
Communicable Diseases	0	0	0.00%	0	321	0.00%
Lead	3,271	1,859	56.84%	3,310	1,763	53.27%
Immunization	6,942	3,083	44.41%	7,914	2,425	30.65%
Maternal Child Health	11,805	1,463	12.40%	13,974	2,565	18.36%
Dental Sealant	11,731	10,722	91.40%	12,153	5,750	47.32%
Quality Improvement Grant	0	0	0.00%	0	0	0.00%
Bio-Terrorism	31,039	32,139	103.54%	36,164	21,869	60.47%
Twenty-Four/Seven	2,196	904	41.17%	3,074	712	23.17%
Senior Center	95,850	48,742	50.85%	98,562	51,047	51.79%
Animal Impoundment	16,000	2,455	15.35%	15,000	1,554	10.36%
Cemetery	27,065	16,895	62.42%	31,391	12,998	41.41%
TOTAL PUBLIC HEALTH	\$ 928,972	\$ 482,773	51.97%	\$ 933,243	\$ 435,208	46.63%
100-GENERAL FUND TOTALS:	\$17,097,538	\$ 8,311,720	48.61%	\$17,529,811	\$ 8,717,546	49.73%

Other Funds Operations
January 1, 2018 - June 30, 2018

	2017 ANNUAL BUDGET	2017 Period Ending June 30, 2017	% Expended	2018 ANNUAL BUDGET	2018 Period Ending June 30, 2018	% Expended
LEVY FUNDS						
Capital Improvements	\$ 4,387,546	\$ 230,444	5.25%	\$ 5,599,636	\$ 1,986,657	35.48%
Debt Service	4,308,273	4,308,272	100.00%	8,961,211	5,067,620	56.55%
Post Employment Sick Leave	60,000	0	0.00%	60,000	0	0.00%
Recycling	404,238	216,090	53.46%	445,775	245,925	55.17%
LEVY FUNDS - SUBTOTAL:	\$ 9,160,057	\$ 4,754,805	51.91%	\$15,066,622	\$ 7,300,202	48.45%
NON-LEVY FUNDS						
Sewer Utility	\$ 2,179,314	689,287	31.63%	\$ 2,302,361	\$ 889,892	38.65%
Stormwater Utility	1,499,571	418,188	27.89%	1,622,929	421,153	25.95%
Public Works Facility	1,000,084	466,701	46.67%	1,022,855	522,691	51.10%
Street Equipment	506,500	181,632	35.86%	568,000	213,331	37.56%
Property & Liability Insurance	185,217	9,266	5.00%	160,617	142,384	88.65%
Information Technology	388,540	123,029	31.66%	389,860	135,532	34.76%
Dental Insurance	120,000	64,226	53.52%	122,500	60,846	49.67%
Façade Improvement	10,000	0	0.00%	10,000	4,378	43.78%
Farm Fresh Market	16,903	0	0.00%	17,303	1,464	8.46%
CDBG Revolving Loan	60,000	20,837	34.73%	50,000	0	0.00%
Marina	197,934	49,695	25.11%	196,801	65,159	33.11%
Park Development	0	4,995	0.00%	36,000	0	0.00%
Library Endowment	0	0	0.00%	0	0	0.00%
Park & Recreation Donations	8,000	9,327	116.59%	31,600	5,635	17.83%
Hattie Miner Scholarship	4,000	1,000	25.00%	3,000	1,250	41.67%
Public Safety Donations	6,250	1,292	20.68%	6,250	316	5.06%
Redevelopment Authority	525,040	16,805	3.20%	584,290	80,284	13.74%
TID #3	0	0	0.00%	3,300	0	0.00%
TID #4	151,291	151,141	99.90%	678,065	9,295	1.37%
TID #5	420,042	276,719	65.88%	671,917	164,185	24.44%
TID #6	338,783	337,633	99.66%	331,721	331,571	99.95%
TID #7	194,425	194,275	99.92%	114,468	112,535	98.31%
TID #8	104,233	104,083	99.86%	70,781	70,631	99.79%
TID #9	657,107	794,510	120.91%	1,352,321	514,175	38.02%
TID #10	146,820	4,670	3.18%	62,945	9,295	14.77%
TID #11	108,707	95,757	88.09%	99,995	87,432	87.44%
TID #12	511,930	78,388	15.31%	1,236,296	71,736	5.80%
TID #13	188,411	29,570	0.00%	330,135	68,010	20.60%
NON-LEVY FUNDS SUBTOTAL:	\$ 9,529,102	\$ 4,123,024	43.27%	\$12,076,310	\$ 3,983,180	32.98%
TOTAL OTHER FUNDS:	\$18,689,159	\$ 8,877,830	47.50%	\$27,142,932	\$ 11,283,382	41.57%
TOTAL BUDGET	\$35,786,697			\$44,672,743		



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Fox Cities Night Market

Wednesday, September 12 | 5-10 pm

Downtown Menasha

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MEMORANDUM

To: City of Menasha Common Council
From: John Jacobs, Administrative Services Director
Date: August 29, 2018
RE: 2019 Budget Workshop Dates/Times

As an opening to the 2019 Budget process, I have compiled the following information:

- **2019 Budget Timeline** – The details below lay out the timeline for completing the 2019 budget process.
 - **Introduction of the 2019-2023 Capital Improvements Program (CIP)** – It is staff's intention to provide the draft planning document to the Common Council in early September (hopefully by Friday, September 7th), so that preliminary discussions can be made in regard to which projects should be included in the CIP portion of the 2019 Budget and a preview of the 2020-2023 years as well.
 - **CIP Budget Workshop – meeting date to be scheduled between September 11th and 20th**
 - Presentation/Overview of the Overall CIP Budget
 - Presentation of the New Public Works Facility project
 - Department Reviews
 - Capital Borrowing Financing Program Options
 - **Introduction of the 2019 Operating Budget** – To start the process, staff is planning to deliver the Preliminary Budget to the Common Council on Monday, October 15th. Please note that with a substantial amount of information needed to complete the draft budget coming from the State (projected by early October), it is not possible to complete the draft document until that information is received and factored into the projections.

- **Operating Budget Workshop Dates** – In order to arrive at a final budget for 2019, and according to the City's Protocol Committee, the workshop schedule is as follows:

- **Workshop #1 – Thursday, November 1st @ 5 PM**

- Presentation/Overview of the Overall Budget
- Department Reviews

- **Workshop #2 – Wednesday, November 7th @ 5 PM**

- Department Reviews
- Follow-ups from Workshop #1

- **Workshop #3 – Wednesday, November 14th @ 5 PM**

- Department Reviews
- Follow-ups from Workshops #1 and #2
- Capital Improvements Program Final Review (2019 only)
- Direction Regarding the Final 2019 Budget

Additional information, including a listing of the individual budgets to be reviewed on each date, will be distributed at a later date, in advance of the budget workshops.

- **Public Hearing for the 2019 Budget** – Traditionally, the public hearing has taken place after the completion of all budget workshops, on the third Monday of November, which, this year, is November 19th. There are no plans to alter this date.
- **Council Consideration of the 2019 Budget, Capital Improvements Plan, Borrowing Plan, and Adoption of the 2018 City Tax Levy/Tax Rate** – This is scheduled for November 19th, during the regular Council Meeting.

Please let me know if you have any questions or would like to discuss any of the above noted items. Otherwise, I will continue to provide updates and requested information as promptly as possible as we progress through this year's process in order to arrive at a final budget at the November 19th Council Meeting.

Application Requirements

All applicants must submit a completed application to be considered. A completed application includes:

- ◆ Fill Out Pre-Documentation Form
- ◆ Take Before Photos
- ◆ Fill Out W-9 form
- ◆ Fill Out Contract For Services Form
- ◆ All these forms are available on the Community Development webpage or at City Hall.

Application Process

- ◆ Submit application
- ◆ Application is reviewed by Community Development
- ◆ Applicant is approved or denied within 30 days of submitting an application.
- ◆ If an applicant's project is approved, they will receive a letter informing them of approval and amount of award.

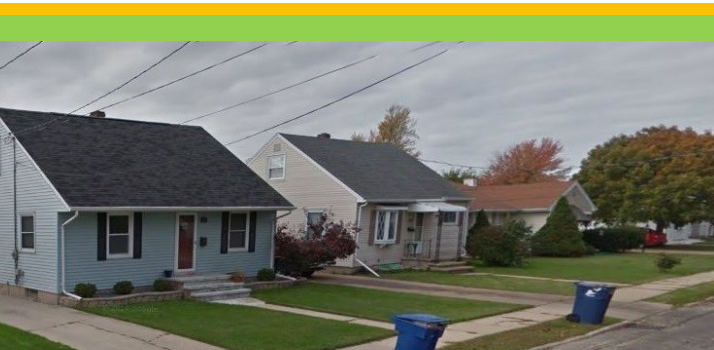
Please note, upon approval, applicant has 12 months from the date signed by the Paint and Restore Program Coordinator to complete the project.

Reimbursement Process

To receive reimbursement, applicant must submit:

- ◆ Final Reimbursement Form/Worksheet
- ◆ Copies of Receipts and/or Paid Invoices
- ◆ Photos of Finished Project

Reminder—any items not listed on the Pre-Documentation Form will not be considered for reimbursement.



PAINT AND RESTORE PROGRAM PROGRAM GUIDELINES : 2017– 2018

Contact Information

City of Menasha
Community Development Department
100 Main Street, Suite 200
Menasha, WI 54952

Main Contact:

Krisit Heim
Community Development Coordinator
Email: kheim@ci.menasha.wi.us
Phone: 920-967-3650
Fax: 920-967-5272

Supplemental Contacts:

Samuel Schroeder
Community Development Director
Email: sschroeder@ci.menasha.wi.us

Joe Stephenson
Associate Planner
Email: jstephenson@ci.menasha.wi.us

Note: This document used for reference only. For full program description see paint and restore program guidelines.

CITY OF MENASHA

PAINT AND RESTORE PROGRAM PROGRAM GUIDELINES : 2017– 2018



CITY OF MENASHA

Background

The City of Menasha Paint & Restore Program was developed as an incentive for residents to improve the appearance and quality of their property and promote reinvestment in Menasha's housing stock thereby improving our neighborhoods as a whole. The program is not meant to be a cure-all for proper and regular maintenance issues. Rather, it aims to improve neighborhood perception and aesthetic appeal by partially funding exterior repairs and improvements.

The Paint & Restore Program operates on a first come-first serve basis and provides a one time matching grant up to \$1000 for exterior repairs and improvements.

Guidelines

1. Submit a completed application packet, including before photos, prior to any work being completed
2. Applicant is required to pay for all work related to approved project and then submit for reimbursement.
3. Owner-occupied properties may receive a grant not to exceed \$1000 for paint, stain, and materials for exterior repairs and improvements but must match 100% of funds.
4. Non-owner-occupied, or rental, properties may receive a grant not to exceed \$1000 for paint, stain, and materials for exterior repairs and improvements but must match 200% of funds.
5. All painting and staining projects require applicants to scrape and prime all surfaces prior to painting or staining. *Photos of finished prep work are required.*
6. Any non-painting/staining projects must involved the replacement or repair of existing features, materials, or fixtures.
7. Property owner must obtain all necessary permits (building, plumbing, electrical, roofing, etc.)
8. All work must meet local, state, and national standards including but not limited to lead and asbestos.

Permitted Projects

- ⇒ Exterior Painting
- ⇒ Exterior Staining
- ⇒ Demolition of a dilapidated structure
- ⇒ Driveway Repair/Replace



- ⇒ New Roofs
- ⇒ Exterior Masonry Work
- ⇒ Front Porch Repairs/Replace
- ⇒ New Siding
- ⇒ New Windows

Have a project not on the list? Give us a call and we will determine if you are eligible! (920) 967-3650

Note: All proper building permits must still be obtained



Before

After



Eligible Properties

- ◆ Any single or two-family residential owner-occupied or rental property
- ◆ Total assessed value at or below \$118,400.00 (the City's median house value)
- ◆ No outstanding bills with the City of Menasha
- ◆ The property has not already received a paint and restore grant
- ◆ The property is not part of a governmental entity or non-profit organization.
- ◆ The property is not owned by a City of Menasha elected official.



Before



After



CITY OF MENASHA
COMMON COUNCIL
First Floor Conference Room
100 Main Street, Menasha
Monday August 20, 2018
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Mayor Merkes at 6:01 p.m.

B. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

C. ROLL CALL

PRESENT: Aldermen Randy Ropella, Rebecca Nichols, James Taylor, Stan Sevenich, Mark Langdon, Steve Krueger, Tom Grade, Ted Grade.

ALSO PRESENT: Mayor Merkes, CA Captain, PC Styka, FC Kloehn, ASD Jacobs, CDD Schroeder, DPW Radomski, PHD McKenney, PRD Tungate, Clerk Galeazzi.

D. PUBLIC HEARING

1. Proposed Rezoning of 400 Ahnaip Street (Parcel #3-00527-02), 430 Ahnaip Street (Parcel #3-00527-03), Ahnaip Street (Parcel #3-00527-04), Ahnaip Street (Parcel #3-00527-05), 460 Ahnaip Street (Parcel #3-00548-00), Ahnaip Street (Parcel #3-00548-01) and Ahnaip Street (Parcel #3-00550-00) from I-2 General Industrial District to C-2 Central Business District, and Ahnaip Street (Parcel #3-00545-00) and Racine Street (Parcel #3-00546-00) from R-1 Single Family Residence District to C-2 Central Business District.

CDD Schroeder explained the request to rezone from I-2 General Industrial District and R-1 Single Family Residence District to C-2 Central Business District is for potential future development of the area.

Sandra Dabill Taylor, 545 Broad Street, Menasha. She is in favor of I-2 to C-2 as it would prohibit storage units in that area. She asked what the former Gilbert site will be rezoned. She was concerned about the area known as the peninsula being changed from residential to commercial causing issues with its close proximity to residential properties. She suggested the peninsula be used as a park and not a parking lot. She would like to see the Forestry Department inspect and clean up the area.

CDD Schroeder answered the former Gilbert site zoning is proposed to be changed from I-2 General Industrial to C-2 Central Business like the other parcels. The Redevelopment Authority is requesting zoning change for the peninsula site as they would look at dissolving lot lines and merging properties.

E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

(five (5) minute time limit for each person)

Sandra Dabill Taylor, 545 Broad Street, Menasha. Commented on some parcels recommended for rezoning being designated as park land, this would require following park rules. Commented on Parks and Recreation Board recommendation for use of budgeted funds at Jefferson Park.

F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

1. Clerk Galeazzi - the following minutes and communications have been received and placed on file:

Minutes to receive:

- a. Administration Committee, 8/6/2018
- b. Board of Health, 6/15/2018
- c. Board of Public Works 8/6/2018
- d. Committee on Aging, 6/20/2018

- e. Library Board, 7/25/2018
- f. Parks and Recreation Board, 7/10/2018 & 8/14/2018
- g. Plan Commission, 8/7/2018
- h. Water & Light Commission, 7/26/2018

Communications:

- i. 2018 Preliminary City Population Memorandum, 8/16/2018, ASD Jacobs
 - j. NMFR Historic Brin Building Structure Fire Press Release, 8/11/2018
 - k. 2018 Equalized Valuation, including Tax Incremental Financing (TIF) Districts Memorandum, 8/16/2018, ASD Jacobs
 - l. Intersection Safety: Myth versus Reality
 - m. Weight Restriction on Racine Street Bridge (Ald. Taylor)
 - n. Treatment Plant Trail—Phase 2 Memorandum, 8/16/2018, PRD Tungate (Ald. Taylor)
- Moved by Ald. Sevenich seconded by Ald. Krueger to receive Minutes and Communications a-n. General discussion ensued on Parks & Recreation Board recommending the use of budgeted funds for Jefferson Park improvements (item f); Weight Restrictions on Racine Street Bridge (item m); Health Dept. receiving grant funds (item d).
Motion carried on voice vote.

G. CONSENT AGENDA

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and placed immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

Minutes to approve:

- 1. Common Council, 8/6/2018

Administration Committee, 8/6/2018, Recommends the Approval of:

- 2. First Amendment to the Professional Service Agreement between the City of Menasha and SAFEbuilt Wisconsin LLC for Commercial Building Department Services and Proposed Building Permit Fee Structure

Board of Public Works, 8/6/2018, Recommends the Approval of:

- 3. Street Use Application—Labor Day Parade/Labor Temple Coop Association; Monday, September 3, 2018; 9:30AM—11:00AM (Fox Valley Area Labor Council)
- 4. Street Use Application—Bazaar After Dark; Wednesday, September 12, 2018; 12:00 Noon—11:00PM (Pulse Young Professionals/Fox Cities chamber of Commerce)
- 5. Payment—MCC, Inc.; Contract Unit 2018-02; New Street Construction and Street Reconstruction—Various Streets; \$140,808.06 (Payment No. 1)
- 6. Payment—Pheifer Bros. Construction, Inc.; Contract Unit No. 2017-04; Fox River “Loop the Lake” Bridge Crossings; \$162,220.24 (Payment No. 8)

Parks and Recreation Board, 8/14/2018, Recommends the Approval of:

- 7. Authorize the use of up to \$50,000 of undesignated 2018 Park Department CIP funds to be used toward continuing repairs to the Jefferson Park shore wall

Plan Commission, 8/7/2018, Recommends the Approval of:

- 8. Certified Survey Map—Lot Consolidation—1116 Lake Park Road

Ald. Sevenich requested to remove items, 2, 5, 6, & 7 from Consent Agenda.

Moved by Ald. Sevenich seconded by Ald. Tom Grade to approve Consent Agenda items 1, 3, 4, & 8.

Motion carried on roll call 8-0.

H. ITEMS REMOVED FROM THE CONSENT AGENDA

- 1. Moved by Ald. Nichols seconded by Ald. Krueger to approve Consent Agenda item 2, First Amendment to the Professional Service Agreement between the City of Menasha and SAFEbuilt Wisconsin LLC for Commercial Building Department Services and Proposed Building Permit Fee Structure.

General discussion ensued on residential and commercial fees remaining the same for almost 10 years and the concern of effect to new construction in the City.

Motion carried on roll call 6-2.

Ald. Nichols, Taylor, Langdon, Krueger, Tom Grade, Ropella voted yes.

Ald. Sevenich, Ted Grade voted no.

2. Moved by Ald. Sevenich seconded by Ald. Krueger to approve Consent Agenda item 5, Payment—MCC, Inc.; Contract Unit 2018-02; New Street Construction and Street Reconstruction—Various Streets; \$140,808.06 (Payment No. 1)

Motion carried on roll call 8-0.

Moved by Ald. Sevenich seconded by Ald. Tom Grade to approve Consent Agenda item 6, Payment—Pheifer Bros. Construction, Inc.; Contract Unit No. 2017-04; Fox River “Loop the Lake” Bridge Crossings; \$162,220.24 (Payment No. 8)

Motion carried on roll call 8-0.

Moved by Ald. Ted Grade seconded by Ald. Krueger to approve Consent Agenda item 7, Authorize the use of up to \$50,000 of undesignated 2018 Park Department CIP funds to be used toward continuing repairs to the Jefferson Park shore wall.

PRD Tungate reported erosion has occurred along the shoreline. Staff did research on the best technique to repair the shore wall. They tested an area and it has held up. There were some funds budgeted for maintenance to the shore wall. The plan is to start with a 6 foot paved path along the shore wall that will narrow.

General discussion ensued on repair to the shore wall, how it will hold up to outside elements, width of the sidewalk/path along shore wall, Jefferson Park Vision Plan indicating improvements to the shoreline, using funds designated for Jefferson Park improvements, and completion date of project.

Motion carried on roll call 7-1. Ald. Nichols voted no.

I. ACTION ITEMS

1. Accounts payable and payroll for the term of 8/9/2018—8/16/2018 in the amount of \$3,447,616.82

Moved by Ald. Nichols seconded by Ald. Ted Grade to approve accounts payable and payroll.

Motion carried on roll call 8-0.

2. Beverage Operators License Applications for the 2017-2019 licensing period.

Moved by Ald. Nichols seconded by Ald. Tom Grade to approve beverage operator's license application for the 2017-2019 licensing period as listed in memo dated 8/16/18.

Motion carried on roll call 8-0.

3. Motion to reconsider: R-21-18 A Resolution Approving Application to Board of Commissioners of Public Lands to Borrow \$3,890,000.00 from the State Trust Funds and Authorizing the Borrowing and the Issuance of Certificates of Indebtedness and Levying a Tax in Connection Therewith (Introduced by Mayor Merkes)

Moved by Ald. Sevenich seconded by Ald. Ted Grade to reconsider R-21-18 A Resolution Approving Application to Board of Commissioners of Public Lands to Borrow \$3,890,000.00 from the State Trust Funds and Authorizing the Borrowing and the Issuance of Certificates of Indebtedness and Levying a Tax in Connection Therewith (Introduced by Mayor Merkes)

ASD Jacobs explained the change in wording from the original application that was submitted to the Board of Commissioners of Public Lands. Resolution R-21-18 was originally adopted with the change in wording. The Board of Commissioners of Public Lands requires a new application be submitted and Council needs to act on the Resolution after the paperwork is received.

Motion to reconsider carried on roll call 8-0.

Moved by Ald. Sevenich seconded by Ald. Ted Grade to approve R-21-18 A Resolution Approving Application to Board of Commissioners of Public Lands to Borrow \$3,890,000.00 from the State Trust Funds and Authorizing the Borrowing and the Issuance of Certificates of Indebtedness and Levying a Tax in Connection Therewith.

Motion carried on roll call 8-0.

4. Motion to Reconsider Accounts Payable and Payroll Check #61939, dated 7/19/2018 payable to Twin City Monument Works, Inc. in the amount of \$720

Moved by Ald. Sevenich seconded by Ald. Ropella to reconsider account payable and payroll check #61939 dated 7/19/2018 payable to Twin City Monument Works, Inc. in the amount of \$720.

Motion carried on roll call 8-0.

General discussion ensued on checks being sent out before final approval.

Mayor Merkes explained this check was part of a budgeted project and the project came in under budget.

Moved by Ald. Sevenich seconded by Ald. Ropella to approve account payable and payroll check #61939 dated 7/19/2018 payable to Twin City Monument Works, Inc. in the amount of \$720.

Motion carried on roll call 7-1. Ald. Taylor voted no.

J. HELD OVER BUSINESS

K. ORDINANCES AND RESOLUTIONS

1. O-15-18 An Ordinance Amending Title 10, Chapter 1, Article B of the Code of Ordinances (Four-Way Stop—Fox Street and Mathewson Street) (Introduced by Alderman Sevenich; Recommended by Board of Public Works)

Moved by Ald. Sevenich seconded by Ald. Krueger to postpone this item to next meeting.

Motion carried on voice vote.

2. O-16-18 An Ordinance Approving the Attachment of Territory to the City of Menasha from the Village of Fox Crossing owned by Robert A. John and Deborah M. John (Introduced by Mayor Merkes; Recommended by Administration Committee)

Moved by Ald. Nichols seconded by Ald. Krueger to approve O-16-18 An Ordinance Approving the Attachment of Territory to the City of Menasha from the Village of Fox Crossing owned by Robert A. John and Deborah M. John.

Motion carried on roll call 8-0.

3. O-17-18 An Ordinance Amending Title 13, by Making Certain Changes to the District (Introduced by Alderman Nichols; Recommended by Plan Commission)

Moved by Ald. Nichols seconded by Ald. Ted Grade to approve O-17-18 An Ordinance Amending Title 13, by Making Certain Changes to the District

General discussion ensued on the rezoning of area for future development and following Comprehensive Plan and Downtown Vision Plan.

Motion carried on roll call 8-0.

4. R-22-18 A Resolution Approving a 2018 Operating Budget Adjustment, for the Purpose of Providing an Increase in Funding for the Main Street Fountain Project Funded by TIF District #7 in 2018 (Introduced by Alderman Sevenich; Recommended by Board of Public Works)
Moved by Ald. Sevenich seconded by Ald. Taylor to approve R-22-18 A Resolution Approving a 2018 Operating Budget Adjustment, for the Purpose of Providing an Increase in Funding for the Main Street Fountain Project Funded by TIF District #7 in 2018.
Motion carried on roll call 8-0.

L. APPOINTMENTS

1. Mayoral Appointment of Carrie A. Lane to the Library Board for the term of 8/20/2018—7/1/2021

Moved by Ald. Nichols seconded by Ald. Tom Grade to approve appointment of Carrie A. Lane to the Library Board.

Motion carried on voice vote.

M. CLAIMS AGAINST THE CITY

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

(five (5) minute time limit for each person)

No one spoke.

Ald. Sevenich asked about scheduling a workshop to discuss Capital Improvement Program budget.

Mayor Merkes stated staff is looking at some time in September.

O. ADJOURNMENT

Moved by Ald. Sevenich seconded by Ald. Ted Grade to adjourn at 7:47 p.m.

Motion carried on voice vote.

Deborah A. Galeazzi, WCMC
City Clerk



MEMORANDUM

Date: August 14, 2018

To: Administration Commission
From: Pamela A. Captain, City Attorney

RE: Municipal Property Insurance Company – Pedestrian Bridge Endorsement

Upon the completion of the construction of the Loop-the-Lake pedestrian bridge I notified our property insurance carrier to add the bridge to our policy. Municipal Property Insurance Company (MPIC) does not treat pedestrian bridges as “property in the open.” Rather, pedestrian bridges must be added by an endorsement which means that there is an additional charge. The quoted price is \$1,545.00 for the remainder of the year covering all of Menasha’s pedestrian bridges: Menasha Loop-the-Lake Bridge, Jefferson Park foot-bridge, Smith Park foot-bridge, Trestle Trail Bridge.

In order to provide property insurance coverage for our pedestrian bridges a **MOTION** is in order to the effect: *Recommending to the Common Council the purchase of property insurance coverage for the city’s pedestrian bridges.*



Municipal Property Insurance Company
9701 Brader Way, Suite 301
Middleton, WI 53562
Telephone: (608) 821-6303
www.mpicwi.com

MPIC Endorsement Form

MUNICIPAL PROPERTY INSURANCE COMPANY POLICY MPIC-001.

Name of Insured: City of Menasha

Policy Number: 5000103-2

In consideration of an additional premium of \$1,545.00, coverage for the Pedestrian Bridge is subject to a \$5,000.00 deductible per occurrence.

This deductible change is only applicable to Pedestrian Bridge Coverage and does not change any other terms, conditions, limitations or deductibles that may apply under the policy.

This endorsement is effective July 27, 2018 (07/23/18).

Pedestrian Bridge Schedule:

Location: 100 Fox Street	Bridge Name: Menasha Loop-the-Lake Bridge	Limit: \$1,900,000.00
Location: Jefferson Park	Bridge Name: Foot Bridge	Limit: \$9,001.00
Location: Smith Park Memorial Building	Bridge Name: Foot Bridge- Decorative	Limit: \$413,169.00
Location: Trestle Trail	Bridge Name: Trail w/ Lift Bridge	Limit: \$2,519,110.00



Memorandum

TO: NMFR Joint Finance & Personnel Committee Members

FROM: Chief Kevin Kloehn

DATE: August 14, 2018

RE: NMFR's 2019 Budget Cost Distribution Formula

I've attached is the proposed cost distribution formula for our 2019 budget that was prepared by both Cities Finance Directors.

Per our merger agreement, this must be approved for the upcoming budget year. An appropriate motion would be to recommend the City of Neenah and City of Menasha approve NMFR's 2018 Cost Distribution Formula with the City of Neenah's weighted share at 59.53% and the City of Menasha's weighted share at 40.47%.

Thank you for your consideration. If you have any questions, please feel free to call me at 886-6203.

KK/te

Enclosure

**Neenah-Menasha Fire Rescue
Cost Distribution Formula
As of 12/31/17**

Item No.	Formula Item	Total	Proportionate Share	25% Weighted Factor	Weighted Share Neenah	Weighted Share Menasha
1.	* Population-Neenah	25,976	59.55%	0.25	0.1489	
	* Population-Menasha	17,647	40.45%	0.25		0.1011
	Population as of 1/1/17	43,623	100.00%			
2.	* Equalized Value (w/TIF)-Neenah	2,095,284,800	64.42%	0.25	0.1611	
	* Equalized Value (w/TIF)-Menasha	1,157,040,500	35.58%	0.25		0.0889
	Equalized Value as of 1/1/17	3,252,325,300	100.00%			
3.	* Service Calls-Neenah	1,608	58.86%	0.25	0.1471	
	* Service Calls-Menasha	1,124	41.14%	0.25		0.1029
	Service Calls during 2017	2,732	100.00%			
4.	* Square Miles-Neenah	9.60	55.30%	0.25	0.1382	
	* Square Miles-Menasha	7.76	44.70%	0.25		0.1118
	Square Miles as of 12/31/17	17.36	100.00%			
Total Weighted Factors					0.5953	0.4047
Total Proposed Cost Distribution Formula - 2017 Factor for 2019 Budget					59.53%	40.47%
Previous Year Cost Distribution Formula					59.56%	40.44%
Increase (decrease) from previous year					-0.03%	0.03%

a Menasha - Equalized Value

Equalized Value	1,117,040,500
UW-Fox Valley	40,000,000
	1,157,040,500

b Menasha service calls include 86 automatic aid calls by NMFR into the City of Appleton. 12 mutual aid calls to other jurisdictions were split as follows: xx-Neenah/xx-Menasha. City of Appleton made 128 calls into the City of Menasha.

c Sq. Ft. of All Buildings has been removed as a factor effective the 2014 Factor for the 2016 Budget.

* Updated for 2017.

City of Menasha Disbursements

Weekly Accounts Payable	8/17/18-8/30/18	\$ 941,459.58
	Checks # 62249-62395	
	Void Check #62127	\$ (106.50)

Bi-Weekly Payroll	8/30/18	\$ 213,651.52
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Additional Regular Cycle Accounts Payables -Paid Electronically

Nationwide Deferred Compensation	8/16/18	\$ 8,357.00
Wisconsin Deferred Compensation	8/17/18	\$ 4,247.50
TASC-Flexible Spending	8/17/18	\$ 4,943.45
Transfer to HRA Checking	8/17/18	\$ 2,500.00
Wire Fee	8/21/18	\$ 15.00
Bank Redeposit Fee	8/22/18	\$ 5.00
Delta Dental	8/22/18	\$ 2,008.80
Federal Tax Withholding	8/22/18	\$ 76,217.33
Transfer to HRA Checking	8/24/18	\$ 4,715.00
Delta Dental	8/29/18	\$ 2,848.80
State Sales Tax	8/30/18	\$ 1,455.18
State Tax Withholding	8/30/18	\$ 14,605.85
Community First Credit Union-Payroll Deductions	8/30/18	\$ 2,710.00
		<u>\$ 124,628.91</u>
Total		<u>\$ 1,279,633.51</u>

Items included on this list have been properly audited and certified by the City Comptroller and are being presented for approval by the Common Council.



Jennifer Sassman
Finance Manager

8/30/18

Date

Notes:

- Medical Expense Reimbursement Trust-Retirement Pay Out
- United Way-Employee Donations
- Wisconsin Support Collections-Child/Spousal Support
- WI SCTF-Child Support Annual Fee
- Gaps in check numbers indicate that more invoices being paid than fit on one check stub
(The last check stub used is the check number that will appear on the check register)

AP Check Register
Check Date: 8/17/2018

Date: 8/17/2018

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
SAM'S CLUB/SYNCHRONY BANK	62249	8/17/2018	005517	100-0704-552.30-17	428.96	Concessions
Total for check: 62249					<u>428.96</u>	
					<u>428.96</u>	

AP Check Register
Check Date: 8/23/2018

Date: 8/23/2018

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
AAA PORTABLES	62250	8/23/2018	D-74756	100-0703-553.20-09	277.25	Rental
		8/23/2018	D-74757	100-0703-553.20-09	277.25	Rental
		8/23/2018	D-74802	100-0703-553.20-09	231.61	Rental
		Total for check: 62250			786.11	
ACCURATE	62251	8/23/2018	1810141	731-1022-541.38-03	434.46	Tie Rod Ends/Sleeve
		8/23/2018	1810334	731-1022-541.38-03	161.75	Swivels/Couplers
		8/23/2018	1810354	731-1022-541.38-03	286.63	Primer/Ties/Nuts/Rotor Pads/Coupler
		8/23/2018	1810359	731-1022-541.38-03	342.34	Tie Rods/End/Sleeve Stabilizer
		Total for check: 62251			1,225.18	
CITY OF APPLETON	62252	8/23/2018	242555	100-0918-531.21-06	500.00	Public Health Emergency Preparedness Aug 2018
BERGSTROM	62253	8/23/2018	319433	100-0801-521.29-04	512.30	Ford Explorer Repair
GREAT LAKES COCA-COLA DISTRIBUTION	62254	8/23/2018	2643208234	100-0704-552.30-17	242.39	Concessions
COMPLETE OFFICE OF WISCONSIN	62255	8/23/2018	870922	100-0801-521.30-10	23.40	Supplies
DOMINION VOTING SYSTEMS INC	62256	8/23/2018	DVS125417	100-0204-512.24-04	87.96	Voting Equipment Parts
EZ GLIDE GARAGE DOORS AND OPENERS	62257	8/23/2018	0157509-IN	100-0704-552.24-05	1,038.00	Trac Rite #955

AP Check Register
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<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>	
FOX STAMP SIGN & SPECIALTY	62258	8/23/2018	9900684	100-0702-552.30-18	228.00	Signs	
			Total for check: 62258		228.00		
GERBER LEISURE PRODUCTS INC	62259	8/23/2018	5170	470-0703-553.80-05	14,770.00	Shelter	
			Total for check: 62259		14,770.00		
GOPHER SPORT	62260	8/23/2018	9481272	100-0702-552.30-18	355.92	Balls	
			Total for check: 62260		355.92		
GREAT BIG GRAPHICS LLC	62261	8/23/2018	9026	100-0906-531.30-18	68.00	Corny Walk Skin	
			Total for check: 62261		68.00		
GRIESBACH READY-MIX LLC	62262	8/23/2018	4181	100-1004-541.30-18	1,815.25	Concrete	
				100-1009-541.30-18	970.50	Concrete	
			Total for check: 62262		2,785.75		
GUSTMAN CHEVROLET SALES INC	62263	8/23/2018	47436	731-1022-541.38-03	52.71	Handle	
			Total for check: 62263		52.71		
HODELL, NANCY	62264	8/23/2018	HODELL EXC DEP	100-0000-201.10-00	100.00	Exc Deposit Return	417 Manitowoc Street
			Total for check: 62264		100.00		
INTEGRATED PRINTING LABELS & PROMO	62265	8/23/2018	78399	100-0703-553.29-01	1,670.00	Launch Envelopes	
		8/23/2018	78400	100-0703-553.29-01	210.00	Launch Envelopes	
			Total for check: 62265		1,880.00		

AP Check Register
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Date: 8/23/2018

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
LAPPEN SECURITY PRODUCTS INC	62266	8/23/2018	LSPQ39094	100-0703-553.24-03	203.25	Masterkey/Repin
Total for check: 62266					203.25	
LEVENHAGEN OIL CORPORATION	62267	8/23/2018	95456	207-0707-552.38-01	3,228.16	Fuel
		8/23/2018	95457	207-0707-552.38-01	4,009.23	Fuel
		8/23/2018	95459	207-0707-552.38-01	2,966.01	Fuel
		8/23/2018	95461	207-0707-552.38-01	4,968.37	Fuel
		8/23/2018	96858	207-0707-552.38-01	2,821.42	Fuel
		8/23/2018	96940	207-0707-552.38-01	3,598.75	Fuel
Total for check: 62267					21,591.94	
MARCO TECHNOLOGIES LLC	62268	8/23/2018	INV5282233	743-0403-513.24-04	649.98	Godaddy.com
		8/23/2018	INV5292795	743-0403-513.24-04	1,469.00	VMware Server Support
		8/23/2018	INV5303989	743-0403-513.24-04	1,008.00	Virtual Desktop Licenses
		8/23/2018	INV5438121	743-0403-513.24-04	1,013.75	Eset/Antivirus Renewal
Total for check: 62268					4,140.73	
MATTHEWS TIRE & SERVICE CENTER	62269	8/23/2018	280305	731-1022-541.29-04	84.95	Front Alignment
		8/23/2018	280372	731-1022-541.29-04	84.95	Front Alignment
		8/23/2018	66747	731-1022-541.38-02	33.60	Tire Sealant
		8/23/2018	66748	731-1022-541.38-02	93.90	Flat Repair
Total for check: 62269					297.40	
MENASHA JOINT SCHOOL DISTRICT	62270	8/23/2018	MJSD	743-0403-513.30-15	350.00	Technology Purchase
		8/23/2018	MOBILE HOME	100-0000-412.00-00	6,006.20	August Mobile Home
Total for check: 62270					6,356.20	
MENASHA NEENAH MUNICIPAL COURT	62271	8/23/2018	MNMC	100-0000-201.03-00	174.00	Bond Report #18-0270

AP Check Register

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Date: 8/23/2018

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>	
MENASHA NEENAH MUNICIPAL COURT...	62271...	8/23/2018...	MNMC...	100-0000-201.03-00...	148.80	Bond	Report #18-0271
Total for check: 62271					322.80		
MENASHA TREASURER	62272	8/23/2018	HEALTH	100-0903-531.30-18	18.41	Shopko-office supplies	
				100-0904-531.30-11	6.70	Certified Mail	
					6.70	Certified Mail	
				100-0906-531.30-18	93.55	Woodmans-Corny Walk	
Total for check: 62272					125.36		
MODERN DAIRY	62273	8/23/2018	INV-254635	100-0704-552.30-17	115.32	Concessions	
		8/23/2018	INV-254844	100-0704-552.30-17	206.38	Concessions	
		8/23/2018	INV-255196	100-0704-552.30-17	70.65	Concessions	
Total for check: 62273					392.35		
MORTON SAFETY	62274	8/23/2018	186959-01	100-0801-521.30-18	180.00	Gloves	
Total for check: 62274					180.00		
CITY OF NEENAH	62275	8/23/2018	36809	100-0303-542.25-01	11,200.00	2018 Dial-A-Ride	
Total for check: 62275					11,200.00		
O'CONNELL, SHARI	62276	8/23/2018	O'CONNELL DEP	100-0000-201.10-00	100.00	Exc Deposit Return	1120 Greenwood Drive
Total for check: 62276					100.00		
PERSONNEL EVALUATION INC	62277	8/23/2018	28700	100-0801-521.21-06	120.00	JV PEP Billing	
Total for check: 62277					120.00		
REGISTRATION FEE TRUST TVRP	62278	8/23/2018	70ME	100-0000-454.00-00	500.00	Prkg Ticket Process Fee	
Total for check: 62278					500.00		

AP Check Register
Check Date: 8/23/2018

Date: 8/23/2018

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>	
REV.COM	62279	8/23/2018	4570976	100-0405-513.21-08	144.00	Closed Captioning-July	
			Total for check: 62279		144.00		
ROGERS, CHASE	62280	8/23/2018	ROGERS	100-0702-552.30-18	7.34	Reimburse for safety pinsOtto Grunski	
			Total for check: 62280		7.34		
SAFEBUILT LLC	62281	8/23/2018	0051199-IN	100-0301-523.21-06	951.59	Permits	
			Total for check: 62281		951.59		
DIANE SCHABACH	62282	8/23/2018	SCHABACH #3	207-0707-552.21-06	12,250.00	3rd Harbormaster	Contract Payment
			Total for check: 62282		12,250.00		
SERVICEMASTER BUILDING MAINTENANCE	62283	8/23/2018	27540	100-0704-552.20-01	1,437.66	Janitorial Services	
		8/23/2018	27662	731-1022-541.20-01	750.00	Janitorial Service	
			Total for check: 62283		2,187.66		
SOMMERVILLE FLAG	62284	8/23/2018	SOMMERVILLE	100-0703-553.30-18	250.00	8' X 12' US Nylon (2)	
			Total for check: 62284		250.00		
SUPERIOR VISION INSURANCE PLAN	62285	8/23/2018	0000175694	100-0000-204.10-00	1,114.33	Vision Ins September	
			Total for check: 62285		1,114.33		
TRI-CITY GLASS INC	62286	8/23/2018	I03062786	100-0920-531.24-03	1,117.00	Senior Center	Installation
			Total for check: 62286		1,117.00		
TWOHIG RIETBROCK SCHNEIDER &	62287	8/23/2018	TWOHIG REFUND	100-0000-201.03-00	60.00	Reimburse City Letter Fee	
			Total for check: 62287		60.00		

AP Check Register
Check Date: 8/23/2018

Date: 8/23/2018

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>	
UNIFORM SHOPPE	62288	8/23/2018	279499	100-0801-521.19-03	297.85	Shirts/Jacket	
		8/23/2018	279500	100-0801-521.19-03	57.95	Shirt/Jacket	
	Total for check: 62288				355.80		
UNITED PAPER CORPORATION	62289	8/23/2018	128494	100-0702-552.30-18	64.59	Cups	
		8/23/2018	128689	100-0702-552.30-18	75.62	Cups	
	Total for check: 62289				140.21		
VERIZON WIRELESS	62290	8/23/2018	9812049277	601-1020-543.22-01	27.03	Phone	
					27.03		
VERMEER WISCONSIN INC	62291	8/23/2018	380125	100-0706-561.30-18	175.97	Ear Muffs/Helm/Bun	
					175.97		
WCA GROUP HEALTH TRUST	62292	8/23/2018	WCA GROUP	100-0000-204.08-00	115,230.81	Sept 2018 Health Ins	Active Employees
				100-0000-204.11-00	4,554.78	Sept 2018 Health Ins	Bank Sick Retirees
			Total for check: 62292		119,785.59		
WINNEBAGO COUNTY CLERK OF COURTS	62293	8/23/2018	WINN CO CLERK	100-0000-201.03-00	100.00	Bond	Report #18-2643
					100.00		
WINNEBAGO COUNTY TREASURER	62294	8/23/2018	13267	100-0203-512.21-08	270.00	Recording Fees	
					270.00		
WISCONSIN DSPS	62295	8/23/2018	TATTOO	100-0000-421.11-00	27.00	Tattoo Establishment	
					27.00		

AP Check Register
Check Date: 8/23/2018

Date: 8/23/2018

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description	
STATE OF WI - DSPS	62296	8/23/2018	MANUFAC HOMES	100-0000-422.06-00	185.00	Manufactured Homes	
			Total for check: 62296				
					185.00		
WISCONSIN MEDIA	62297	8/23/2018	0001839312	100-0203-512.29-02	51.26	Legal Notices	
				100-0405-513.29-02	332.13	Legal Notices	
		8/23/2018	0001839680	100-0405-513.29-02	224.52	Legal Notices	
			Total for check: 62297				
					607.91		
ZELINSKI, ALEX	62298	8/23/2018	ZELINSKI DEP	100-0000-201.10-00	100.00	Exc Deposit Return	647 Paris Street
			Total for check: 62298				
					100.00		
					210,042.18		

AP Check Register

Check Date: 8/24/2018

Date: 8/24/2018

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
ALL-SPORT TROPHY	62299	8/24/2018	053200	100-0601-551.33-04	60.00	Library Materials
Total for check: 62299					60.00	
BAKER & TAYLOR INC	62301	8/24/2018	2033827293	100-0601-551.30-14	82.91	Library Materials
		8/24/2018	2033832257	100-0601-551.30-14	607.95	Library Materials
		8/24/2018	2033840050	100-0601-551.30-14	340.28	Library Materials
		8/24/2018	2033844862	100-0601-551.30-14	245.60	Library Materials
		8/24/2018	2033849086	100-0601-551.30-14	543.33	Library Materials
		8/24/2018	2033850270	100-0601-551.30-14	215.21	Library Materials
		8/24/2018	2033861015	100-0601-551.30-14	380.71	Library Materials
		8/24/2018	2033869842	100-0601-551.30-14	147.65	Library Materials
		8/24/2018	2033874640	100-0601-551.30-14	469.80	Library Materials
		8/24/2018	2033876282	100-0601-551.30-14	456.47	Library Materials
		8/24/2018	5015106899	100-0601-551.30-14	148.56	Library Materials
		8/24/2018	B93799520	100-0601-551.30-14	95.00	Library Materials
		8/24/2018	B93799521	100-0601-551.30-14	129.53	Library Materials
		8/24/2018	B94308650	100-0601-551.30-14	326.68	Library Materials
		8/24/2018	B94308651	100-0601-551.30-14	33.10	Library Materials
		8/24/2018	B94308652	100-0601-551.30-14	50.37	Library Materials
		8/24/2018	B94350050	100-0601-551.30-14	54.68	Library Materials
		8/24/2018	B94858150	100-0601-551.30-14	28.78	Library Materials
		8/24/2018	H00490350	100-0601-551.30-14	247.10	Library Materials
		8/24/2018	H00741340	100-0601-551.30-14	65.97	Library Materials
		8/24/2018	H01075880	100-0601-551.30-14	75.57	Library Materials
		8/24/2018	H01075881	100-0601-551.30-14	185.67	Library Materials
		8/24/2018	H01075882	100-0601-551.30-14	28.79	Library Materials
		8/24/2018	T82949410	100-0601-551.30-14	299.42	Library Materials
		8/24/2018	T83539920	100-0601-551.30-14	25.90	Library Materials
Total for check: 62301					5,285.03	
JOE BONGERS	62302	8/24/2018	BONGERS	100-0601-551.33-01	28.62	Mileage

AP Check Register
Check Date: 8/24/2018

Date: 8/24/2018

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
JOE BONGERS...	62302...	8/24/2018...	BONGERS...	100-0601-551.33-04	3.00	Parking
Total for check: 62302					31.62	
CENGAGE LEARNING - GALE	62303	8/24/2018	2034830	100-0601-551.30-14	(116.76)	Library Materials
		8/24/2018	2034831	100-0601-551.30-14	(21.59)	Library Materials
		8/24/2018	64012431	100-0601-551.30-14	38.92	Library Materials
		8/24/2018	64094914	100-0601-551.30-14	11.99	Library Materials
		8/24/2018	64103540	100-0601-551.30-14	14.39	Library Materials
		8/24/2018	64111230	100-0601-551.30-14	47.98	Library Materials
		8/24/2018	64118411	100-0601-551.30-14	102.36	Library Materials
		8/24/2018	64134071	100-0601-551.30-14	24.79	Library Materials
		8/24/2018	64191740	100-0601-551.30-14	38.92	Library Materials
		8/24/2018	64199832	100-0601-551.30-14	54.38	Library Materials
Total for check: 62303					195.38	
CENTER POINT LARGE PRINT	62304	8/24/2018	1608464	100-0601-551.30-14	231.30	Library Materials
Total for check: 62304					231.30	
CITY DIRECTORIES	62305	8/24/2018	83518249	100-0601-551.30-14	335.00	Library Materials
Total for check: 62305					335.00	
COMMUNICATION SUPPORT	62306	8/24/2018	7420123	100-0601-551.24-03	300.00	Monitoring Services
Total for check: 62306					300.00	
DEMCO	62307	8/24/2018	6427613	100-0601-551.30-18	632.21	Material-Supplies
Total for check: 62307					632.21	
HOMEPRO APPLIANCE SERVICE	62308	8/24/2018	1058768	100-0601-551.24-04	142.37	Thermostat Repair
Total for check: 62308					142.37	

AP Check Register
Check Date: 8/24/2018

Date: 8/24/2018

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
IMAGINE VIDEO PRODUCTIONS	62309	8/24/2018	3838	100-0601-551.30-14	54.00	Library Materials
			Total for check: 62309		54.00	
KITZ & PFEIL INC	62310	8/24/2018	13621	100-0601-551.30-13	35.00	Supplies
			Total for check: 62310		35.00	
LIBRARY SUPPLY SOLUTIONS	62311	8/24/2018	20991-8	100-0601-551.30-18	645.00	CD/DVD Overlays
			Total for check: 62311		645.00	
MIDWEST TAPE	62312	8/24/2018	0096257421	100-0601-551.30-14	92.95	Library Materials
		8/24/2018	0096257423	100-0601-551.30-14	127.69	Library Materials
		8/24/2018	0096269035	100-0601-551.30-14	25.49	Library Materials
		8/24/2018	0096269036	100-0601-551.30-14	16.93	Library Materials
		8/24/2018	0096269038	100-0601-551.30-14	16.48	Library Materials
		8/24/2018	0096289670	100-0601-551.30-14	14.99	Library Materials
		8/24/2018	0096290113	100-0601-551.30-14	4.49	Library Materials
		8/24/2018	0096304473	100-0601-551.30-14	12.59	Library Materials
		8/24/2018	0096304475	100-0601-551.30-14	23.22	Library Materials
			Total for check: 62312		334.83	
MBM	62313	8/24/2018	IN312811	100-0601-551.24-04	186.85	Copier Contract
			Total for check: 62313		186.85	
KIRK MOORE-NOKES	62314	8/24/2018	MOORE-NOKES	100-0601-551.33-04	495.75	Reimbursement
			Total for check: 62314		495.75	
CASSANDRA PAYNE	62315	8/24/2018	PAYNE	100-0601-551.30-16	11.98	Reimbursement
				100-0601-551.33-01	13.78	Mileage
			Total for check: 62315		25.76	

AP Check Register
Check Date: 8/24/2018

Date: 8/24/2018

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
RECORDED BOOKS LLC	62316	8/24/2018	75922356	100-0601-551.30-14	208.82	Library Materials
		8/24/2018	75923022	100-0601-551.30-14	54.87	Library Materials
		8/24/2018	75924971	100-0601-551.30-14	66.74	Library Materials
		8/24/2018	75925712	100-0601-551.30-14	46.74	Library Materials
		8/24/2018	75926600	100-0601-551.30-14	33.37	Library Materials
		8/24/2018	75930985	100-0601-551.30-14	23.37	Library Materials
		Total for check: 62316				433.91
SERVICEMASTER BUILDING MAINTENANCE	62317	8/24/2018	27656	100-0601-551.20-01	1,587.00	Janitorial Service
					Total for check: 62317	
STAPLES BUSINESS ADVANTAGE	62318	8/24/2018	8050930859	100-0601-551.30-10	478.19	Supplies
					Total for check: 62318	
SYNCB/AMAZON	62320	8/24/2018	434497736643	100-0601-551.30-10	23.27	Supplies
				100-0601-551.30-14	236.64	Library Materials
			436987646348	100-0601-551.30-14	19.96	Library Materials
			446697758464	100-0601-551.30-14	39.77	Library Materials
			447388546958	100-0601-551.30-14	9.97	Library Materials
			449633575495	100-0601-551.30-14	6.69	Library Materials
			464763557599	100-0601-551.30-14	42.97	Library Materials
			464875968988	100-0601-551.30-14	32.00	Library Materials
			465536886634	100-0601-551.30-14	9.97	Library Materials
			467969764859	100-0601-551.30-14	30.20	Library Materials
			498694368835	100-0601-551.30-14	74.97	Library Materials
			554398685659	100-0601-551.30-14	(0.06)	Credit
			645567753955	100-0601-551.30-14	248.38	Library Materials
			686794667464	100-0601-551.30-14	68.97	Library Materials
			855955338866	100-0601-551.30-14	34.99	Library Materials
			889895939373	100-0601-551.30-14	160.95	Library Materials
			935484554636	100-0601-551.30-14	49.98	Library Materials

AP Check Register
Check Date: 8/24/2018

Date: 8/24/2018

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
SYNCB/AMAZON...	62320...	8/24/2018	966533494476	100-0601-551.30-14	9.99	Library Materials
Total for check: 62320					1,099.61	
UNIQUE MANAGEMENT SERVICES INC	62321	8/24/2018	466736	100-0000-441.19-00	170.05	Collection Agency Fees
Total for check: 62321					170.05	
US BANK EQUIPMENT FINANCE	62322	8/24/2018	364338178	100-0601-551.24-04	399.49	Copier Contract
Total for check: 62322					399.49	
WINNEFOX AUTOMATED LIBRARY SYSTEM	62323	8/24/2018	WALS971	100-0601-551.30-11	105.06	June Services
Total for check: 62323					105.06	
WINNEFOX LIBRARY SYSTEM	62324	8/24/2018	WLS167	100-0601-551.30-16	213.00	Constant Contact Deposit Account
Total for check: 62324					213.00	
					13,476.41	

AP Check Register
Check Date: 8/30/2018

Date: 8/30/2018

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description	
ACCURATE	62325	8/30/2018	1810567	731-1022-541.38-03	198.26	Tie Rod/End	
		8/30/2018	1810572	731-1022-541.38-03	(140.06)	Credit	
		8/30/2018	1810678	731-1022-541.30-18	46.92	Supplies	
		8/30/2018	1810708	731-1022-541.38-03	32.76	Seals	
		8/30/2018	1810742	731-1022-541.38-03	(99.81)	Credit	
		8/30/2018	1810743	731-1022-541.30-18	35.46	Drills/Nuts	
		Total for check: 62325				73.53	
ADVANTAGE POLICE SUPPLY INC	62326	8/30/2018	18-0809	100-0801-521.19-03	3,377.35	AXII Ballistics	
					3,377.35		
AMERICAN RECYCLING CENTER INC	62327	8/30/2018	2018-1117	100-0703-553.30-18	3,236.66	Rubber Granules/Buffings Playground	
				826-0703-553.82-02	15,500.00	Rubber Granules/Buffings Playground	
				Total for check: 62327			
BECK ELECTRIC INC	62328	8/30/2018	AU2218-COM-PW	100-1008-541.24-04	327.98	Temp Traffic Light	Controller
					Total for check: 62328		
JUSTINE BECK	62329	8/30/2018	BECK-YOGA	100-0202-512.30-16	200.00	September Yoga	
					Total for check: 62329		
BOCANEGRA, JUAN	62330	8/30/2018	BOCANEGRA RFND	100-0000-201.08-00	2.75	Rental Refund	
				100-0000-441.23-00	44.75	Rental Refund	
				Total for check: 62330			
BRUECHERT, CONNOR	62331	8/30/2018	BRUECHERT RFND	100-0000-441.24-00	60.00	Lifeguard Cert Class	
					Total for check: 62331		
CARDMEMBER SERVICE	62337	8/30/2018	0010	100-0801-521.34-02	275.00	Conference Registration	PD
		8/30/2018	0042	100-0801-521.34-02	329.00	Conference Registration	PD

AP Check Register

Check Date: 8/30/2018

Date: 8/30/2018

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
CARDMEMBER SERVICE...	62337...	8/30/2018	0077	100-0801-521.30-18	205.50	Evidence Supplies PD
		8/30/2018	0086	100-0704-552.30-18	53.52	Alkalinity Increaser Pool
		8/30/2018	0170	100-0704-552.30-18	142.72	Sodium Bicarbonate Pool
		8/30/2018	0186	100-0601-551.30-16	7.35	Popcorn Matinee Library
		8/30/2018	0306	100-0601-551.30-16	7.35	Popcorn Matinee Library
		8/30/2018	0313	100-0601-551.30-16	7.35	Popcorn Teen Movie Library
		8/30/2018	0412	100-0601-551.34-02	455.00	Registration Library
		8/30/2018	0425	100-0601-551.33-03	92.89	Lunch for Staff Library
		8/30/2018	0503	100-0201-512.34-02	194.50	State Bar of WI Attorney
		8/30/2018	0687	100-0801-521.34-02	177.00	Conference Registration PD
		8/30/2018	0783	100-0601-551.33-03	82.90	Lunch for Staff Library
		8/30/2018	1100	100-0901-515.30-18	99.54	CPR/FA Manuals Safety
		8/30/2018	1129	100-1001-514.24-03	46.50	Remote/Marina Place City Buildings
		8/30/2018	1189	100-0811-521.34-03	334.40	Conference Airfare CEO
		8/30/2018	1257	100-0801-521.30-18	96.35	Transcription Headset PD
		8/30/2018	1392	100-0702-552.30-18	5.00	Rec Supplies Rec
		8/30/2018	1523	100-0601-551.30-16	169.51	Facebook Ads Library
		8/30/2018	1646	100-0811-521.34-03	10.00	Conference Airfare CEO
		8/30/2018	1650	100-0801-521.30-10	26.04	Office Supplies PD
		8/30/2018	2091	100-0601-551.30-10	32.37	Post It Notes Library
		8/30/2018	2162	100-0801-521.29-04	23.99	Power Cord PD
		8/30/2018	2215	100-0703-553.24-03	43.74	Mem Bldg Lights Parks
		8/30/2018	2245	100-0702-552.30-18	12.60	Supplies Rec
		8/30/2018	2345	100-0906-531.30-18	24.50	Corny Walk Supplies Prevention
		8/30/2018	2573	100-0703-553.24-03	10.99	Cable-Sound System Park
		8/30/2018	2615	100-0601-551.30-11	83.72	InterLib Loans & Stamps Library
		8/30/2018	2959	100-0702-552.30-18	(131.84)	Credit Rec
		8/30/2018	3280	100-0702-552.30-18	9.16	Supplies Rec
		8/30/2018	3330	100-0704-552.30-10	106.50	Tubes Pool
		8/30/2018	3342	100-0801-521.34-02	(177.00)	Credit PD
		8/30/2018	3436	100-0703-553.24-03	47.96	LED Lamps Hart Park
				100-0704-552.24-03	29.20	LED Lamps Pool
				100-0801-521.24-03	25.98	LED Lamps PD
		8/30/2018	3729	100-0901-515.30-18	1,080.54	CPR/FA Mannequins Safety

AP Check Register

Check Date: 8/30/2018

Date: 8/30/2018

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
CARDMEMBER SERVICE...	62337...	8/30/2018	3828	100-0203-512.34-03	460.00	Hotel Attorney
		8/30/2018	4172	100-0801-521.29-04	84.05	Antenna PD
		8/30/2018	4218	100-0920-531.24-03	212.67	Canopy Lights Senior Center
		8/30/2018	4424	207-0707-552.24-02	233.49	Sewage Hose Marina
		8/30/2018	5040	100-0703-553.24-03	97.04	Tayco Fountain Lights Parks
		8/30/2018	5286	100-0703-553.24-03	20.49	Fountin Wax Parks
					49.50	Wall Packs/Barker Parks
					42.99	Wall Packs/Clovis Parks
		8/30/2018	5409	100-0801-521.34-02	185.00	Conference Registration PD
		8/30/2018	5585	100-0801-521.29-04	13.98	Vehicle Cable PD
		8/30/2018	5651	100-0906-531.30-18	11.01	Corny Walk Supplies Prevention
		8/30/2018	5671	100-0801-521.30-10	13.16	Office Supplies PD
		8/30/2018	5703	100-0702-552.30-18	293.93	Supplies Rec
		8/30/2018	5760	100-0811-521.34-02	425.00	Conference Registration CEO
		8/30/2018	5806	100-0801-521.30-18	291.00	Evidence Supplies PD
		8/30/2018	5864	100-0904-531.33-02	150.00	WEHA Conference Environmental
		8/30/2018	6010	100-0801-521.32-01	52.50	TLO Investigative Tool PD
		8/30/2018	6162	100-1008-541.30-18	62.74	Banner Hardware Street Signs
		8/30/2018	6165	100-0801-521.29-04	140.00	Part for Tablet Dock PD
		8/30/2018	6221	100-0801-521.30-15	41.97	Range Cleaning Supplies PD
		8/30/2018	6387	100-0601-551.30-14	13.60	ITunes Library
		8/30/2018	6508	100-0304-562.30-11	13.61	Mailing PC Packets Community Dev
		8/30/2018	6520	100-0801-521.34-02	135.00	Conference Registration PD
		8/30/2018	6592	100-0903-531.32-01	410.00	Membership Health
		8/30/2018	6776	100-0801-521.34-02	(195.00)	Credit PD
		8/30/2018	7171	100-0702-552.30-18	88.86	Rec Supplies Rec
		8/30/2018	7253	100-0801-521.30-11	14.28	Shipping Fee-Evidence PD
		8/30/2018	7337	100-0801-521.34-02	450.00	Conference Registration PD
		8/30/2018	7353	100-0703-553.24-03	12.98	Cable-Sound System Park
		8/30/2018	7486	100-0702-552.30-18	86.35	Supplies Rec
		8/30/2018	7490	100-0601-551.30-14	71.85	Bike Locks Library
				100-0601-551.30-15	34.99	Book Bike Pump Library
		8/30/2018	7537	100-0601-551.30-16	4.29	Popcorn Library
		8/30/2018	7748	100-0906-531.30-18	29.98	Corny Walk Supplies Prevention

AP Check Register

Check Date: 8/30/2018

Date: 8/30/2018

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description	
CARDMEMBER SERVICE...	62337...	8/30/2018	7785	100-0702-552.30-18	98.55	Supplies	Rec
		8/30/2018	7887	100-0601-551.30-14	(0.65)	Credit	Library
		8/30/2018	7907	100-0801-521.30-11	26.79	Shipping Fee/Camera	PD
		8/30/2018	7931	100-0702-552.30-18	34.95	Supplies	Rec
		8/30/2018	8005	100-0702-552.30-18	27.30	Supplies	Rec
		8/30/2018	8434	100-0704-552.30-18	51.47	Chlorine Test Tabs	Pool
		8/30/2018	8591	100-0918-531.30-18	37.78	Work Lunch Meeting	Bioterrorism
		8/30/2018	8617	100-0703-553.34-02	300.00	WPRA Reg Conf	Park
		8/30/2018	8631	100-0801-521.30-15	123.00	ECD Supplies	PD
		8/30/2018	8644	100-0601-551.30-16	16.33	Treats/Meet the Artist	Library
		8/30/2018	8990	100-0801-521.30-10	19.26	Office Supplies	PD
		8/30/2018	9098	100-0601-551.30-16	1.99	Workshop Treats	Library
		8/30/2018	9117	481-0703-553.24-05	801.68	Fountain Lights/Main St	TIF 7
		8/30/2018	9247	470-0601-551.82-01	330.51	LED Project/Soffit	Library Capital Proj
		8/30/2018	9279	470-0601-551.82-01	785.91	LED Project/Lobby	Library Capital Proj
		8/30/2018	9330	824-0807-521.30-15	406.97	Kennel for K-9	K-9
		8/30/2018	9511	731-1022-541.24-03	21.90	LED Lamps	PWF
		8/30/2018	9918	100-0801-521.24-03	42.23	Sign LED Lamp	PD
		8/30/2018	9949	100-0801-521.30-10	55.07	Office Supplies	PD
		Total for check: 62337					11,272.18
CASPERS TRUCK EQUIPMENT INC	62338	8/30/2018	0031261-IN	731-1022-541.38-03	99.30	Fittings/Nuts/Nozzles	
					Total for check: 62338		99.30
COMPLETE OFFICE OF WISCONSIN	62339	8/30/2018	876509	100-0801-521.30-10	91.36	Supplies	
					Total for check: 62339		91.36
CRANE ENGINEERING SALES INC	62340	8/30/2018	343502-00	100-0704-552.24-04	360.50	Pump Repair	
					Total for check: 62340		360.50
CRESCENT ELECTRIC SUPPLY COMPANY	62342	8/30/2018	S505269725.001	100-0703-553.30-18	124.50	Water Tight Sealant	
		8/30/2018	S505274624.001	100-1013-541.30-18	245.33	Electrical Supplies	

AP Check Register
Check Date: 8/30/2018

Date: 8/30/2018

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description	
CRESCENT ELECTRIC SUPPLY COMPANY...	62342...	8/30/2018	S505290483.001	100-0703-553.30-13	85.86	Bulbs	
		8/30/2018	S505292258.001	100-0703-553.24-03	2.53	Stainless Steel Plate	
		8/30/2018	S505304368.001	470-0703-553.82-01	44.91	Exterior Lighting	
		8/30/2018	S505318662.001	100-0704-552.24-03	41.22	Conduit/Straps	
		8/30/2018	S505318662.002	100-0704-552.24-03	27.57	Electrical Supplies	
		8/30/2018	S505329573.001	100-1008-541.24-04	49.31	Leviton Conn/Sow Rcl	
		8/30/2018	S505339531.001	731-1022-541.24-03	2.44	Flush Rcpt	
		8/30/2018	S505339546.001	100-0703-553.24-03	24.44	Conduit	
		8/30/2018	S505340671.001	207-0707-552.24-02	103.05	Plugs/Conn/Blk-Rcl	
		8/30/2018	S505345984.001	731-1022-541.24-03	(2.44)	Credit	
		8/30/2018	S505346000.001	731-1022-541.24-03	2.79	Wire Twist	
		8/30/2018	S505375886.001	100-0703-553.24-04	44.65	Slim GFCI	
		8/30/2018	S505375970.001	100-0601-551.30-13	72.47	Lamp	
		8/30/2018	S505376348.001	100-0704-552.24-03	31.95	Photo Control	
		8/30/2018	S505376363.001	100-1001-514.24-03	260.73	Plugs/Connectors	
		8/30/2018	S505386741.001	100-1008-541.30-18	43.51	Twister	
		Total for check: 62342				1,204.82	
		CULLIGAN WATER CONDITIONING	62343	8/30/2018	638876	100-0702-552.30-18	81.50
Total for check: 62343							
FARRELL EQUIPMENT & SUPPLY CO INC	62344	8/30/2018	INV000000968701	470-0703-553.80-05	205.87	Tubes/Hoops	
		8/30/2018	INV000000968738	470-0703-553.80-05	79.99	Tube	
		8/30/2018	INV000000969105	625-1003-541.30-18	90.00	Expansion Joints	
		Total for check: 62344				375.86	
FASTSIGNS OF APPLETON	62345	8/30/2018	A109497	100-0801-521.30-10	25.20	Blank Magnets	
							Total for check: 62345

AP Check Register

Check Date: 8/30/2018

Date: 8/30/2018

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>	
FOX VALLEY HUMANE ASSOCIATION	62346	8/30/2018	4440	100-0806-532.25-01	1,115.50	July Animals Handled	
			Total for check: 62346		1,115.50		
DEBBIE GALEAZZI	62347	8/30/2018	GALEAZZI	100-0203-512.34-03	164.00	August Conference	
			Total for check: 62347		164.00		
GARCIA, SHANTICIA	62348	8/30/2018	GARCIA REFUND	100-0000-441.24-00	60.00	Lifeguard Cert Class	
			Total for check: 62348		60.00		
GUNDERSON CLEANERS	62349	8/30/2018	639827	100-0801-521.30-13	34.66	Cleaning	
			Total for check: 62349		34.66		
GUSTMAN CHEVROLET SALES INC	62350	8/30/2018	47463	731-1022-541.38-03	14.24	Handle	
			Total for check: 62350		14.24		
JX ENTERPRISES INC	62351	8/30/2018	2420384P	731-1022-541.38-03	82.35	Tubing/Sleeve/Chamber	
		8/30/2018	2420443P	731-1022-541.38-03	65.98	Filters	
			Total for check: 62351		148.33		
CHAD KOLASINSKI	62352	8/30/2018	KOLASINSKI	601-1020-543.34-02	99.00	Plumbing Lic	Continuing Education
			Total for check: 62352		99.00		
LAKE PARK VILLAS HOMEOWNERS ASSN	62353	8/30/2018	LAKE PARK VILLA	501-0304-562.32-01	5,101.48	Lake Park Villas	July 2018
			Total for check: 62353		5,101.48		
LEVENHAGEN OIL CORPORATION	62354	8/30/2018	065652A-IN	100-0000-131.00-00	21,100.25	Fuel	
		8/30/2018	97000	207-0707-552.38-01	394.10	Fuel	

AP Check Register

Check Date: 8/30/2018

Date: 8/30/2018

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>	
LEVENHAGEN OIL CORPORATION...	62354...	8/30/2018	97401	207-0707-552.38-01	3,298.90	Fuel	
			Total for check: 62354		24,793.25		
MATTHEWS TIRE & SERVICE CENTER	62355	8/30/2018	280495	731-1022-541.38-02	84.95	Front Alignment	Check Engine Light
		8/30/2018	66801	731-1022-541.38-02	46.84	Patch/Valve Stem	
		8/30/2018	66802	731-1022-541.38-02	409.38	Tires	
		8/30/2018	66831	731-1022-541.38-02	31.18	Patch/Flat Repair	
			Total for check: 62355		572.35		
MCC INC	62356	8/30/2018	PAYMENT #1	100-1003-541.82-02	148,219.01	Payment #1	Unit #2018-02
				470-0000-201.04-00	(7,410.95)	Payment #1	Unit #2018-02
			Total for check: 62356		140,808.06		
MCNEILUS TRUCK & MFG COMPANY	62357	8/30/2018	4097890	731-1022-541.38-03	144.45	Pads/Element	
			Total for check: 62357		144.45		
MENARDS-APPLETON EAST	62358	8/30/2018	43004	100-0702-552.30-18	14.94	Sprinklers	
		8/30/2018	43250	470-0703-553.80-05	79.52	2 X 6 - 12'	
			Total for check: 62358		94.46		
MENARDS-APPLETON WEST	62359	8/30/2018	83587	100-0704-552.30-18	143.84	Pool Chemicals	
			Total for check: 62359		143.84		
MENASHA NEENAH MUNICIPAL COURT	62360	8/30/2018	MNMC	100-0000-201.03-00	174.00	Bond	Report #18-0241
					123.00	Bond	Report #18-0213
					489.00	Bond	Report #18-0282
					489.00	Bond	Report #18-0121
			Total for check: 62360		1,275.00		
MENASHA UTILITIES	62361	8/30/2018	MENASHA UTILITY	100-0304-562.22-03	19.12	Electric	6/27/18 - 7/26/18

AP Check Register
Check Date: 8/30/2018

Date: 8/30/2018

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
MENASHA UTILITIES...	62361...	8/30/2018...	MENASHA UTILITY...	100-0305-562.22-05	13.38	Water 6/27/18 - 7/26/18
				100-0305-562.22-06	9.90	Storm 6/27/18 - 7/26/18
				100-0703-553.22-03	1,599.90	Electric 6/27/18 - 7/26/18
				100-0703-553.22-05	3,150.72	Water 6/27/18 - 7/26/18
				100-0703-553.22-06	486.77	Storm 6/27/18 - 7/26/18
				100-1001-514.22-03	591.83	Electric 6/27/18 - 7/26/18
				100-1001-514.22-05	441.60	Water 6/27/18 - 7/26/18
				100-1008-541.22-03	270.03	Electric 6/27/18 - 7/26/18
				100-1012-541.22-03	51.92	Electric 6/27/18 - 7/26/18
				100-1013-541.22-03	46.79	Electric 6/27/18 - 7/26/18
				100-1013-541.22-06	317.64	Storm 6/27/18 - 7/26/18
				100-1014-543.22-05	13.38	Water 6/27/18 - 7/26/18
				100-1014-543.22-06	70.13	Storm 6/27/18 - 7/26/18
				100-1019-552.22-03	243.14	Electric 6/27/18 - 7/26/18
				100-1019-552.22-05	89.42	Water 6/27/18 - 7/26/18
				207-0707-552.22-03	2,043.02	Electric 6/27/18 - 7/26/18
				207-0707-552.22-05	163.84	Water 6/27/18 - 7/26/18
				207-0707-552.22-06	64.36	Storm 6/27/18 - 7/26/18
				485-0304-562.22-06	63.53	Storm 6/27/18 - 7/26/18
				501-0304-562.22-06	175.74	Storm 6/27/18 - 7/26/18
					331.66	Storm 6/27/18 - 7/26/18
				601-1020-543.22-03	43.51	Electric 6/27/18 - 7/26/18
				625-0304-562.22-03	10.30	Electric 6/27/18 - 7/26/18
				743-0403-513.21-04	167.75	Internet Charge 6/27/18 - 7/26/18
					3,151.09	Dark Fiber Charge 6/27/18 - 7/26/18
				Total for check: 62361	13,630.47	
MID-AMERICAN RESEARCH CHEMICAL	62362	8/30/2018	0643131-IN	731-1022-541.30-18	210.69	Degreaser
				Total for check: 62362	210.69	
MBM	62363	8/30/2018	IN313348	743-0403-513.29-01	270.26	Copier & Print Usage

AP Check Register

Check Date: 8/30/2018

Date: 8/30/2018

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
MBM...	62363...	8/30/2018	IN313876	743-0403-513.29-01	237.30	Copier Lease Payment 7/7-8/6
			Total for check: 62363		507.56	
MORTON SAFETY	62364	8/30/2018	187178-01	731-1022-541.30-18	121.45	Earmuffs/Eyewash
		8/30/2018	187355-00	100-0801-521.30-18	232.71	Pointguard X
		8/30/2018	187356-00	100-0801-521.30-18	77.00	Gloves
			Total for check: 62364		431.16	
CITY OF NEENAH	62365	8/30/2018	FIRE/RESCUE	100-0501-522.25-01	279,941.00	Fire/Rescue Services
			Total for check: 62365		279,941.00	
NORTHEAST ASPHALT INC	62366	8/30/2018	1569343	100-1004-541.30-18	2,553.66	Commercial Grade
			Total for check: 62366		2,553.66	
OGDEN PLUMBING & HEATING INC	62367	8/30/2018	84477	100-0501-522.24-03	518.32	Repair Vacuum Breaker
				100-0601-551.24-03	525.77	Replace Urinal/Library
			Total for check: 62367		1,044.09	
PHEIFER BROS CONSTRUCTION CO INC	62368	8/30/2018	PAYMENT #8	470-0000-201.04-00	31,907.32	Payment #8 Loop the Lake
				470-0703-553.82-02	130,312.92	Payment #8 Loop the Lake
			Total for check: 62368		162,220.24	
PINGEL, PAM	62369	8/30/2018	PINGEL REFUND	100-0000-441.25-00	27.00	Refund
			Total for check: 62369		27.00	
PRO-VISION VIDEO SYSTEMS	62370	8/30/2018	314994	731-1022-541.38-03	291.06	Night Vision Camera
			Total for check: 62370		291.06	

AP Check Register
Check Date: 8/30/2018

Date: 8/30/2018

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>	
RAYENS, DAWN	62371	8/30/2018	RAYENS REFUND	100-0000-441.24-00	50.00	Paddleboard Yoga	Cancelled
			Total for check: 62371		50.00		
DR TERESA RUDOLPH	62372	8/30/2018	CITY PHYSICIAN	100-0903-531.21-05	175.00	City Physician	
			Total for check: 62372		175.00		
SERVICE MOTOR COMPANY	62373	8/30/2018	P02521	731-1022-541.38-03	56.41	Blades	
		8/30/2018	P02530	731-1022-541.38-03	56.12	Filters/Rings/Pin	
		8/30/2018	P02835	731-1022-541.38-03	132.27	Pulley/Key	
			Total for check: 62373		244.80		
SHERWIN INDUSTRIES INC	62374	8/30/2018	SS076231	100-1008-541.30-18	409.76	Blade Carbide Flail	
			Total for check: 62374		409.76		
SMT MANUFACTURING & SUPPLY LLC	62375	8/30/2018	0053491-IN	731-1022-541.38-03	32.40	Coupling Insert	
			Total for check: 62375		32.40		
SPIELBAUER FIREWORKS CO INC	62376	8/30/2018	18ME4709	100-0408-552.21-06	29,000.00	Fireworks	
			Total for check: 62376		29,000.00		
SPORTS GRAPHICS	62377	8/30/2018	0718-084	100-0702-552.30-18	2,116.10	Grunski Shirts	
				826-0702-552.30-18	1,250.00	Grunski Shirts	
			Total for check: 62377		3,366.10		
STAPLES BUSINESS ADVANTAGE	62378	8/30/2018	8050930862	100-0801-521.30-10	254.52	Supplies/Chair	
			Total for check: 62378		254.52		

AP Check Register
Check Date: 8/30/2018

Date: 8/30/2018

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>	
JOE STEPHENSON	62379	8/30/2018	STEPHENSON	100-0304-562.33-01	43.46	July/August Mileage	
			Total for check: 62379		43.46		
SUPERION LLC	62380	8/30/2018	212788	743-0403-513.24-04	2,806.00	Financial Software	September
			Total for check: 62380		2,806.00		
SUPERIOR CHEMICAL CORP	62381	8/30/2018	199261	100-0703-553.30-18	227.61	Insecticide	
				731-1022-541.30-18	243.78	Cleaner	
		8/30/2018	202199	100-0000-132.00-00	1,012.17	Housekeeping Supplies	
			Total for check: 62381		1,483.56		
TAPCO	62382	8/30/2018	1610100	470-0703-553.82-02	2,503.28	Loop the Lake Signs	
			Total for check: 62382		2,503.28		
UNIFIRST CORPORATION	62383	8/30/2018	097 0265958	731-1022-541.20-01	178.66	Cleaning Service	
		8/30/2018	097 0266392	731-1022-541.20-01	178.66	Cleaning Service	
			Total for check: 62383		357.32		
UNITEL INC	62384	8/30/2018	44209	743-0403-513.24-04	49.50	Call Forward Set Up	Phone System
			Total for check: 62384		49.50		
US PETROLEUM EQUIPMENT	62385	8/30/2018	112463	731-1022-541.24-06	243.72	Pump Repair	
			Total for check: 62385		243.72		
VAN GRINSVEN, NICOLE	62386	8/30/2018	VAN GRINSVEN RF	100-0000-441.24-00	120.00	Lifeguard Cert Class	
			Total for check: 62386		120.00		
WE ENERGIES	62387	8/30/2018	0000-310-958	100-0000-123.00-00	22.11	Bill N-M Fire	
				100-0601-551.22-04	25.39	Library	

AP Check Register
Check Date: 8/30/2018

Date: 8/30/2018

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WE ENERGIES...	62387...	8/30/2018...	0000-310-958...	100-0703-553.22-04	35.53	Parks	
				100-0704-552.22-04	1,007.03	Pool	
				100-0801-521.22-04	30.53	Police	
				100-0920-531.22-04	10.23	Senior Center	
				100-1001-514.22-04	20.81	City Hall	
				207-0707-552.22-04	24.00	Marina	
				731-1022-541.22-04	4.83	Garage	
	8/30/2018		4410-797-129	100-0703-553.22-03	38.41	US Hwy 10 & STH 114	
Total for check: 62387					1,218.87		
WELLS FARGO FINANCIAL LEASING	62388	8/30/2018	5005111483	743-0403-513.29-01	285.54	Xerox Copier	7/7-9/6
					285.54		
WI DOJ/DCI	62389	8/30/2018	SAWYER BANQUET	100-0801-521.34-02	20.00	Banquet	
					20.00		
PAYTON WILLIAMS	62390	8/30/2018	WILLIAMS REFUND	100-0000-441.24-00	60.00	Lifeguard Cert Class	
					60.00		
JEFFREY WILLIAMSON	62391	8/30/2018	TEMP LTD ESMT	470-1002-541.80-02	250.00	Temp Ltd Easement	
					250.00		
WINNEBAGO COUNTY CLERK OF COURTS	62392	8/30/2018	WINN CO CLERK	100-0000-201.03-00	250.00	Bond	Report #18-2643
					535.00	Bond	Report #18-2801
					150.00	Bond	Report #18-2809
					935.00		
					935.00		
WISCONSIN DEPT OF JUSTICE	62393	8/30/2018	ACCT L7101T	100-0801-521.21-06	168.00	Transactions	
					168.00		

AP Check Register
Check Date: 8/30/2018

Date: 8/30/2018

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
WISCONSIN SUPPORT COLLECTIONS	62394	8/30/2018	20180830	100-0000-202.03-00	1,045.91	PAYROLL SUMMARY
			Total for check: 62394		1,045.91	
ZARNOTH BRUSH WORKS INC	62395	8/30/2018	0171400-IN	625-1005-541.30-18	630.00	Brooms
			Total for check: 62395		630.00	
					717,512.03	



To: Menasha Common Council
From: Jenny Groeschel Police Records
RE: Beverage Operator License (Bartender) Applicants
Date: August 30, 2018

The below individuals have applied for a bartender license to serve, dispense and/or sell alcohol at a licensed establishment within the City. They have all met the criteria under the "Guidelines for Operator Licenses" approved by the Common Council. Therefore, staff is recommending the following people be **APPROVED** for an Operator's License for the 2017-2019 licensing period:

Hunter Hanek
Lindsey (Klumpp) Lefeber
Tamilyn Reimers
Jerrold Zielinski

cc: chief via email



Memorandum

Date: August 30, 2018

To: Common Council

From: Joshua Radomski – Public Works Director *JR*

RE: Fox Street and Mathewson Street Signage

At the August 20, 2018 Common Council meeting, the Common Council chose to postpone a vote on the four-way stop signs at the intersection of Fox and Mathewson Streets. This postponement was to allow the Department of Public Works to install alternative signage to both slow traffic down and deter bicyclists/pedestrians from crossing diagonally through the intersection. The DPW has installed these signs and has asked East Central Wisconsin Planning Commission to set up cameras to record traffic/pedestrian movements at the intersection.

After receiving the video from ECWRPC, we will be able to determine the effectiveness of the signage that was installed and make any further recommendations for signage/markings that may be needed to enhance this intersection.

Recommendation

Staff recommends that the installed signage be maintained until the City can review the ECWRPC footage and report to the Council on the effectiveness of the signage. The results of this study can be reported at the October 1, 2018 Common Council meeting.



Memorandum

Date: August 16, 2018

To: Common Council

From: Joshua Radomski – Public Works Director
Brian Tungate – Parks and Recreation Director
Tim Styka – Police Chief

RE: Fox Street and Mathewson Street Signage

On August 6, 2018, the Board of Public Works recommended to Council the installation of a 4-way stop sign at the intersection of Fox Street and Mathewson Street near the Loop the Lake trail. Staff sees many potential issues with this solution as listed below:

1. It has been proven that stop signs placed at low volume intersections are frequently not obeyed and the occurrence of rolling stops at these intersections is very high.
2. Enforcement of these stop signs could be challenging due to the location.
3. The four-way stop signs would give the right of way to the pedestrian/bike trail which could cause confusion for both motorists and pedestrian traffic.
4. A four-way stop sign will not prevent bicyclists or pedestrians from going diagonally through the intersection. A pedestrian/bicyclist who is not within the crosswalk loses many of the legal protections when compared to a pedestrian/bicyclist within a crosswalk.
5. The stop signs on the east and south legs of the intersection will require motor vehicles to stop and wait for any bicyclists using these paths. Due to the path location, the driver would have to look in unusual locations (either directly to the side or slightly backward) to see the trail users. This is not a typical location that a driver looks and may lead to incidents in the future.

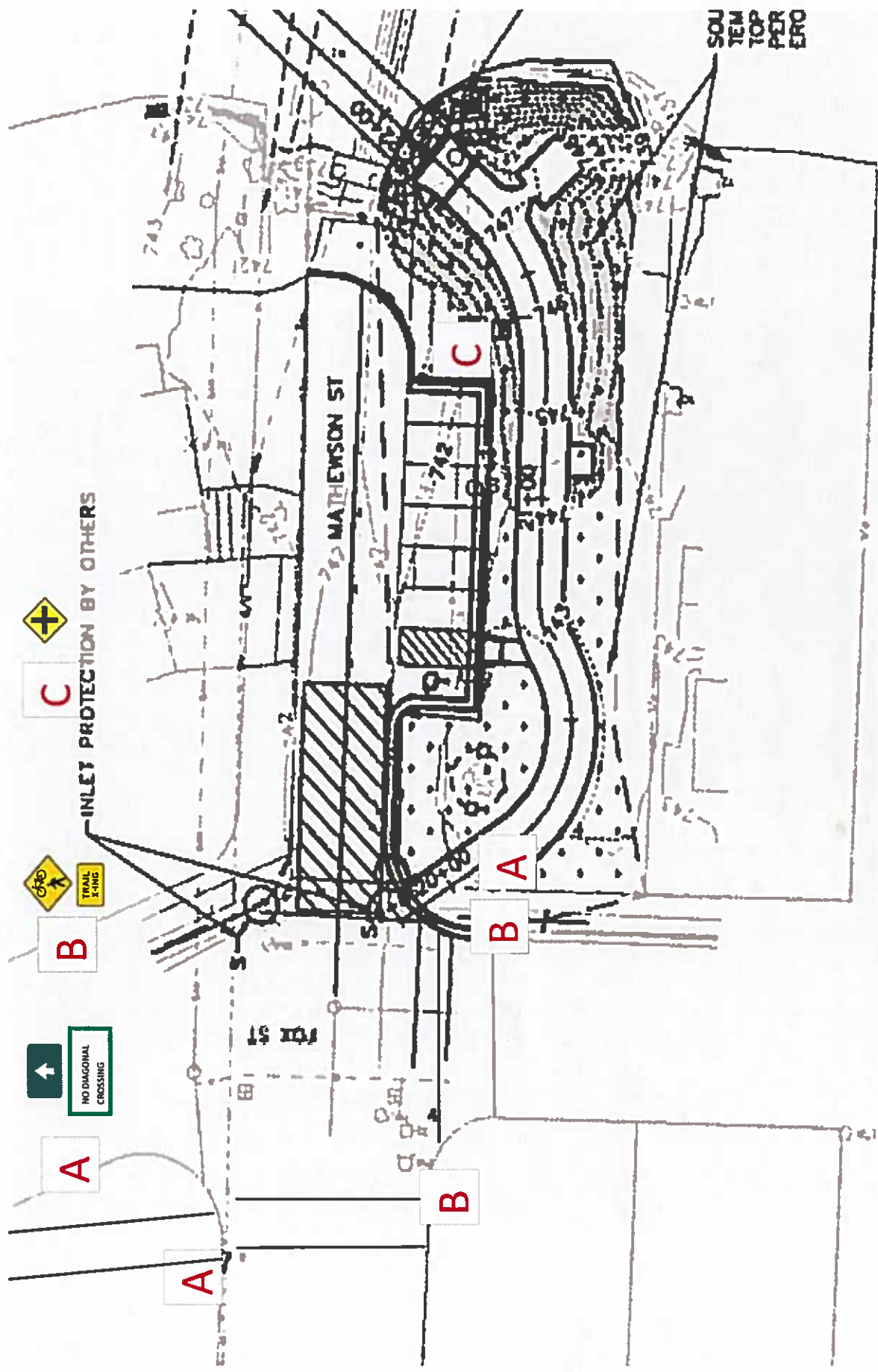
Staff recommends placing several signs in the intersection to warn both drivers and pedestrians of the presence of the intersection. The first sign will be an intersection caution sign placed along the shared use path to warn bicyclists/pedestrians that they are approaching an intersection from the bridge. Another sign will be placed along the shared use path on the northeast and southwest corners to direct bicyclists/pedestrians to utilize the painted crosswalk when crossing the street. There will also be a sign stating that there will be “No Diagonal Crossing” of the intersection. There will also be two signs warning drivers of the presence of the shared use path along with a sign stating “Trail X-ing”. This will inform motorists of the presence of a pedestrian path in the area. We have attached a schematic of the sign layout for your convenience. These signs will be placed during the week of August 20 provided that the four-way stops are not approved tonight.

In addition, we have contacted East Central Wisconsin Regional Planning Commission and they have set up cameras to determine pedestrian/bicycle/car movements prior to signage being placed, and will set up cameras in the future to determine the effectiveness of these signs. We

will bring these results to the Council once we have them available to us. We will utilize this data to determine if any additional signage/markings will be required to enhance the safety of this intersection.

Recommendation

Staff recommends that the signage proposed in the attached schematic be placed at the locations shown and allow the video footage provided by ECWRPC be analyzed to determine the effectiveness of this intersection treatment.



SIGN LOCATIONS SHOWN ARE APPROXIMATE
 SIGN COMBINATION A WILL BE LOCATED ALONG PATH TO POINT PEDESTRIAN/BICYCLES TOWARDS CROSSWALK AND INFORM THAT NO DIAGONAL CROSSING IS ALLOWED
 SIGN COMBINATION B WILL BE LOCATED ON UTILITY POLES TO INFORM NORTH AND WEST BOUND TRAFFIC OF SHARED USE TRAIL CROSSING
 SIGN C WILL BE PLACED BETWEEN BRIDGE AND PARKING LOT TO INFORM PEDESTRIAN/BICYCLISTS OF THE UPCOMING INTERSECTION

MATHEWSON ST. LOOKING NORTH



FOX ST. LOOKING EAST



FOX ST. CROSSING LOOKING NORTH



FOX ST. LOOKING WEST

MATHEWSON ST. CROSSING LOOKING WEST



MATHEWSON ST. LOOKING SOUTH



FOX ST. CROSSING LOOKING SOUTH



MATHEWSON ST. CROSSING LOOKING EAST



ORDINANCE O-15-18

AN ORDINANCE AMENDING TITLE 10, CHAPTER 1, ARTICLE B OF THE CODE OF
ORDINANCES

(Four-Way Stop—Fox Street and Mathewson Street)

INTRODUCED BY ALDERMAN SEVENICH.

The Common Council of the City of Menasha does hereby ordain as follows:

SECTION 1: Create Title 10, Chapter 1, Article B, SEC 10-1-15(e)(21) of the Code of Ordinances
of the City of Menasha, Wisconsin as follows:

Title 10
Motor Vehicles and Traffic
Chapter 1
Traffic and Parking
Article B

Controlled Intersections; Street Traffic Regulations

...

SEC. 10-1-15 CONTROLLED INTERSECTIONS DESIGNATED.

(e) **FOUR-WAY STOPS AUTHORIZED.**

...

(21) Fox Street and Mathewson Street.

...

SECTION 2: This amending Ordinance shall take effect upon passage and publication as provided
by law.

Passed and approved this ____ day of _____, 2018.

Recommended by:

Motion/Second:

Vote: _____

Pass/Fail: _____

Requires: _____ Majority Vote
_____ 2/3 Vote

Donald Merkes, Mayor
ATTEST:

Deborah A. Galeazzi, City Clerk